

# ADVISORY COUNCIL ON EQUAL EMPLOYMENT OPPORTUNITY (ACEEO)

Eric Maldonado, Chair  
Kelli Collins, Vice Chair

## Meeting Minutes

June 24, 2022  
ZOOM Meeting

### **1. Introductions/Call to Order- 09:32 a.m.**

Eric Maldonado called the meeting to order.

Mark Pighin, Miguel Mauricio, Roosevelt Gipson Jr., Amrita Kaur, Lara DeLaney, Angela Malala, Kelli Collins, Fabiola Quintero, Leonard Ramirez, Antoine Wilson (staff), Piedad Fracasso (staff), Karen Caoile, Risk Management Director, Margaret Tolbert, Human Resources, Administrative Services Officer (visitor), and Bolston Jones (visitor) were present.

Absent: Allwyn Brown

### **2. Public Comment**

No public comment

### **3. Approval of the Minutes**

There was a motion to approve the May 20, 2022, minutes by Leonard Ramirez and seconded by Lara DeLaney. The minutes were approved.

### **4. Update from the Sub-Committee**

Miguel Mauricio gave an update. The sub-committee (Lara DeLaney, Eric Maldonado, and Miguel Mauricio) met on June 17, 2022, to continue discussing the Small Business Enterprises (SBE) related webpages, outdated outreach documents, and their proposed recommendations. The sub-committee meets on the second Friday of each month at 1:30 pm and all ACEEO members are welcome to attend. The next meeting will be on July 8. Miguel Mauricio summarized a draft document of their discussions and recommendations so far:

- Increase the contract limit for qualifying small businesses to \$200,000 or higher to capture more small businesses
- Increase local bid preferences from 5% to a higher percentage
- Create a guide for applicants to make it easier to apply for county contracts
- Analyze the e-outreach program to guarantee maximum coverage
- Include census tract data in the analysis of contracts awarded

Antoine Wilson presented the history of the Contra Costa County SBE Program and provided information on the nine bay area counties and their SBE Programs. He plans to conduct an informal meeting with Cindy Shehorn and the department SBE Coordinators to review proposed actions and recommendations for the program.

### **5. Roundtable/Public Comment**

- Mark Pighin inquired about the current ACEEO vacant seats and if we have applicants for any of them. There are currently 2 vacant seats, the Business Seat and

Union Member Seat #2. We have received 2 applications, 1 for the Business Seat that is waiting to be interviewed, and another application for a Community Seat when one becomes vacant.

- Members discussed potential speakers for future meetings. The suggestions were:
  - (a) A speaker from a neighboring county to speak about their SBE Program
  - (b) Sheriff's Department, SBE Coordinator
  - (c) Health Services Department, SBE Coordinator
  - (d) Employment and Human Services Department (EHSD), SBE Coordinator
  - (e) Racial Equity and Social Justice Committee Member
- Amrita Kaur stated that the 2022 Contra Costa Spring Job Fair will take place on June 28, 2022, at the America's Job Center Concord/East Bay Works.
- Amrita Kaur stated that meeting the SBE 50% purchasing requirement many times will be dictated on if the department has the funding in its budget. Many contracts cannot exist without funding. The funding may come from a grant from the state or federal government such as Measure X grants.
- The next ACEEO meeting will be on July 22, 2022.

6. **Adjourn**: The meeting adjourned at 10:44 a.m.