

**Contra Costa County Advisory Council on Aging
Executive Committee Meeting Minutes
August 4, 2021**

Call to Order: James Donnelly, ACOA President, called the meeting to order at 9:30am.

Present: Jim Donnelly, Kevin Donovan, Gail Garrett, Gerald Richards, Jennifer Doran, Mary Bruns, Dennis Yee, Jill Kleiner, Terri Tobey, Shirley Krohn,

Absent: Steve Lipson

Staff: Ana Bagtas, Anthony Macias, Glenda Pacha

Approval of Agenda/Minutes

- Adoption of Today's Agenda: minor change to agenda, President's report will be after AAA Program report. Kevin motioned to approve as amended, Terri motioned second, unanimously adopted.
- Adoption of June 2021 Minutes: Shirley amended Legislative report she gave last month. Gerald moved to adopt minutes as amended; Terri motioned second, approved by all.

AAA Program Report: Ana Bagtas

- Mask wearing mandate in county buildings again.
- Thank you for attending the June 24 Master-Plan-for-Aging (MPA) event/meeting.
- Regarding the email from Debbie Toth to committee and workgroup chairs: ACOA will work on the MPA for county in carrying forward the goals and there are many steps as this is a huge endeavor.
- This is a process that will involve many groups of people, not just the ACOA members.
- A larger steering committee, with additional stakeholders, will be created to flesh out the larger picture. Contra Costa IMPACT (Implementing the Master Plan for Aging in California Together) will be name of committee.
- Ana: actual work itself will happen at the subgroups of the steering committee who will be the SME (subject matter experts) for each goal; Area Plan is the guiding document.
- ACOA to look at MPA mapping and area plan objectives where priority is already there, in alignment with these areas (low hanging fruit).
- Within committee/WG to track how you are utilizing the Area Plan and the MPA goals; this is a collaboration between AAA and ACOA.
- Report to the State on how we are doing with objectives part of future plan.
- Another big project is ADRC (Aging Disability Resource Connection) for AAA. To have a an administration that merges both aging and disabled communities, makes sense; only a handful of ADRC that have been designated; CCC will be applying for a designation as an emerging ADRC; John Muir Community Health Fund has offered to provide funding support for the consultant. Funding will go through the Independent Living Resource Center.
- Core partners comprising of the AAA and ILC are required for the development of ADRC and must submit an evaluation assessment to be approved by the State. Filing deadlines August 11 or October 29.
- Kevin- how will this work with I&A and will Nhang be involved with both. Ana- start off with I&A, enhanced I&A, not just referrals, more assistance, short term case

management, may follow up and see if they are getting what was requested; more hand holding. Yes Nhang will be involved and there will be training.

- AAA need to complete contract monitoring this FY and will call on ACOA members who may want to participate in contract monitoring of AAA contracts; we are out of compliance; due to COVID not sure if this will be in person or virtual.
- CDA will be monitoring the AAA in June 2022; A good opportunity for council members to learn how program is run.
- Jill- how does it vary from Planning Committee? Ana: very prescribed monitoring and specific questionnaire; reviewing/follow tools and item supplied by CDA; Grievance policy, etc...very technical and detailed.
- AAA fiscal analyst will be monitoring the financials.

President's Report: James Donnelly

- Susan Frederick resignation from the council but will remain as a public member of the Health workgroup. Jennifer will become to be chair of Health WG and will step down as chair of Membership Committee.
- Nominating committee caucus at August meeting; there will not be a presentation from outside organization.
- Caucus and MPA discussion will take up most of the meeting.

Committee Reports:

Legislative Work Group: Shirley Krohn – AB383 is going through appropriations committee later this month. This bill contains information about geriatric training and mental health; many organizations have endorsed this bill and information on how to raise the money for implementation of bill. Accessible Transportation bill submitted by Shirley- No status at this point, but hope to announce at meeting California Senior Legislature meeting in November.

Senior Nutrition Project Council Report: Gail Garrett – board meeting on 7/21; investing in donor conversion software; this is to ensure less errors and more accuracy. Received \$1,000 donation from city of Antioch; Mr. Softee fund raiser did well for first event; another thousand was raised. Applied for a grant with city of Lafayette. MOW newsletter sent out. Recently have received increase in meal delivery requests.

Health Work Group – Jennifer Doran – Skilled Nursing Facilities (SNF/nursing homes) remains an issue being followed and informational flyer on SNF placements is being developed. Empowered Aging (formerly Ombudsman services) will be presenter at next meeting.

Elder Abuse Prevention Work Group: Terri Tobey – scheduling coordinated APS presentations in the next couple of months; some with professional groups and senior centers; next meeting 8/24 and Please change in the minutes that Mary Knox, CCC Asst. DA, is the presenter for our EAWG later this month. Financial fraud continues to be a big form of elder abuse.

Transportation Work Group (SMAC): Mary Bruns– tonight is Measure X planning committee meeting that will cover funding for accessible transportation strategic plan. Inviting members to attend. UberWave will be presenting at this month's meeting.

Planning Committee: Kevin Donovan – Ana was present at meeting yesterday and spoke about MPA and planning (See AAA report above). Presenters this month were the Alzheimer’s Association and Family Caregivers Alliance. Ana: Monitoring of contracts can be boring but the report out to the committee by contractors at Planning meeting is great to have and shows the work that our providers are able to tell stories and details of work that they do.

Housing Work Group: Gerry Richards – June presenters were Front Porch/Covia – Covia is a Bay Area non-profit with six senior living facilities. Front Porch is in Southern California. The two agencies merged and now manages 54 properties. Covia owns and manages affordable properties. Front Porch manages properties but do not own. Presenter at this month’s meeting will be East County Project, Lidia Gutierrez, Older Adult Support Specialist for East County with Meals on Wheels Diablo Region.

Membership Committee Report: Jennifer Doran – there is now one MAL vacancy with Susan’s resignation; applicant interviewed in June will be council’s first alternate member; four applicants need to be interviewed; Kacey Carterelloitt will Pittsburg’s city representative. There are three new members since July.

Technology Work Group: Steve Lipson – Absent.

Master Plan for Aging (MPA) Update: Jim Donnelly –

- This is a long-term project, a 10-year road map.
- Reviewed of June 24 MPA Event information from both Debbie and Ana.
- Ana’s mapping document and arranged by goals from Area Plan and linked these to the event output; how do we codify when review area plan update; document MPA alignment with area plan; reviewed document and showed examples how the area plan shows what is happening now and how it fits with the MPA output.
- Ana- this is a big project; the ACOA does not need to take it on themselves and the role of the WG; when IMPACT meets will need to identify what needs to be put in place to strategize and who the SME are; Timeline; deliverables; checks and balances; step back and hold off.
- Gerald- MPA for aging progress report at state level; has asked Nhang to send out to the housing WG and to Jim and Ana.

ACOA future presentation items:

August: Nominating Committee Caucus

September: TBD

October: TBD

November: RECESS

December: End of Year Meeting

Action Items: None

Public Comment: None

Next Meeting: Wednesday, September 1, 2021

The meeting adjourned at 11:25 am.