

**Contra Costa County Advisory Council on Aging  
Membership/Nominating Committee Minutes  
Wednesday, August 17, 2022**

Call to Order: Chair Jill Kleiner called the meeting to order at 11:45 am

Present: Jill Kleiner, Steve Lipson, Jim Donnelly, Erin Partridge, Dale Harrington, Nuru  
Neemuchwalla, Kacey Carterelliott, Ramapriya Raju

Absent: Jagjit Bhambra, Rudy Fernandez

Staff: Anthony Macias

Approval of Today's Agenda: Steve made the motion to approve the agenda. Jim seconded the motion. The agenda was approved unanimously.

Approval of June 2022 Minutes: Jim made the motion to approve the minutes as written. Steve seconded the motion. The minutes were approved unanimously.

2022 Nominating Committee Members

District 1 – Steve Lipson

District 2 – Swamini Bajpai

District 3 – Ramapriya Raju

District 4 – Nuru Neemuchwalla

District 5 – Kacey Carterelliott

Nuru volunteered to be chair of the Nominating Committee.

Advisory Council on Aging (ACOA) Quorum/Attendance of ACOA Meetings, Committees & Workgroups

- Quorum met at today's general meeting with 31 members present.
- Attendance Tracker: All council members comply with attendance requirements.
- No new membership application received.
- Terri Tobey will be Carol Kehoe's new member "buddy" and Brian O'Toole will be Ramapriya Raju's new member "buddy".
- Leave of Absence requests from Penny Reed for 8/17 meeting and Jill Kleiner for 9/21 meeting.
- All council members are currently up to date on their training requirements.

Leave of Absence and Excused Absences - Discussion

- Jim reviewed the ACOA bylaws regarding Leave of Absences. The committee agreed that this portion of the Bylaws require revision.
- Jim to compose email clarifying excused absences from Leave of Absences for Council Members.

Membership Vacancies

- The City seats for San Pablo, Pinole, El Cerrito and Concord remain vacant.

Executive Committee Action Items

- Leave of absence requests.

Items for September 21, 2022 meeting

- Nominating Committee update on candidates for 2023 council officers.
- Jim Donnelly will chair September meeting in Jill's absence.

Adjournment 12:20pm