

## Alamo Municipal Advisory Council

Sharon Burke, Chair  
Heather Chaput, Vice-Chair  
Anne Struthers  
Cecily Barclay  
Michaela Straznicka  
Robert Brannan  
Robert Mowat  
Michelle Parkinson, Alternate  
Ronald Kan, Youth Member



Candace Andersen, Supervisor

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*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

### MEETING AGENDA

Tuesday, September 5<sup>th</sup>, 2023

6:00 p.m.

Alamo Women's Club

1401 Danville Blvd., Alamo

1. **CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**
2. **STAFF/AGENCY REPORTS** (15 minutes)
  - a. Alamo Elementary School Field Update
  - b. Summer Series 2024 Handouts  
Members will email their suggestions.
  - c. Youth Representative Recognition
3. **PUBLIC COMMENT** (3 minutes/speaker)

Mike Gibson, AIA – crossings at the Iron Horse Trail  
Derene Allen, AIA
4. **NEW BUSINESS**
  - a. **CDVR23-01035** – The applicant seeks Variance approval authorizing a lot line adjustment between two contiguous parcels resulting in a parcel having 105-foot average width (where 120' is the minimum required). The address is 40 Via Robles. (Planner: Branka Tatarevic)  
Applicant:  
Craig Hornsby, Applicant  
Motion to recommend approval by Member Brannan, second by Vice Chair Chaput. Unanimous approval.
  - b. **CDVR23-01044** – The applicant requests approval of a Variance for a 17-foot principal frontage setback, where 20 feet is the minimum, for the construction of a new home entryway cover. The address is: 289 Bolla Avenue. (Planner: Nai Saephan)  
Applicant:  
Ching Hai Chang, Owner (son of owner)  
Motion to recommend approval by Member Brannan, second by Member Barclay. Unanimous approval.
  - c. **CDVR23-01027** – The applicant requests a Variance and small lot design review application for the construction of an attached outdoor pavilion with a 9' secondary frontage setback (where 20' is the required minimum). The address is 109 Regent Place. (Planner: Maria Lara-Lemus)  
Applicant:

Colin Fleming, Applicant  
Philip Volkmann, Architect

Motion to approve by Member Brannan, second by Member Mowat. Unanimous approval.

- d. **CDLP23-02037** – The applicant requests a Land Use Permit modification to modify County File CDLP12-02110 to allow for the installation of two new 51.4 sq ft monument signs, a variance permit for a 0-foot front setback (where 25 feet is required) and a tree permit to allow for the work within the dripline of four Magnolia trees. The address is 902 Danville Blvd. (Planner: Everett Louie)

Public Comment:

Gary Swanson, SRVUMC  
Mike Gibson, AIA

Motion to recommend approval by Member Struthers with the recommendation that lighting be designed with the least impact to the community (refer to AIA letter – see attached). Second by Member Barclay. Member Mowat opposed.

- e. **CDTP22-00094** – The applicant requests approval of a Tree Permit to remove 6 code protected Coast Redwood trees (ranging from 12" to 33" in diameter) for a proposed pool and landscaping improvements. A Small Lot Design Review is not required for a swimming pool. The address is: 125 Camille Court, Alamo. (Planner: Maria Lara-Lemus)

Public Comment:

Mike Branagh, Applicant  
Earl Sacerdoti, Neighbor  
Mike Gibson, AIA

Motion to continue the item by Member Struthers. Second by Member Brannan. Unanimous approval.

## 5. **SUBCOMMITTEE REPORTS** (20 minutes)

Alamo Subcommittee for Schools: Kan, Parkinson

Alamo AOB/Roundabout: Struthers

Land Use Planning Subcommittee: Barclay (Chair), Brannan, Mowat

Iron Horse Corridor Subcommittee: Struthers

Parks and Recreation Subcommittee: Chaput (Chair), Struthers, Burke

Public Safety (Police P-2, Fire, Emergency): Brannan, Chaput

Trees and Landscape Subcommittee: Mowat, Burke

## 6. **OLD BUSINESS**

- a. **CDDP23-03015** – The applicant requests approval of a Development Plan for a small lot design review for a 490 sq. ft. covered patio that received a request for a hearing. The address is 132 Via Serena. (Planner: Maria Lara-Lemus)

Public Comment:

Mike Gibson, AIA  
Sandra Parke, Neighbor

Motion by Member Barclay to recommend approval with the condition that the applicant plant no less than 12 acacia bushes, centered from the center of the center of structure. Additionally, eliminate the August 1<sup>st</sup> recommendation that the structure be limited to 20 feet. Second by Member Struthers. Member Mowat oppose.

- b. **Livorna Park Renovation Letter**

- i. Action requested: accept report, take public comment, discuss.
- ii. Make recommendation to Supervisor Andersen, if applicable.

**7. CONSENT CALENDAR**

All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.

- a. Approve August 1<sup>st</sup> Record of Actions.

Motion by Member Struthers to approve. Second by Vice Chair Chaput. Make edits to the the 132 Via Serena letter. Unanimous approval.

**8. COMMENTS BY MEMBERS OF THE ALAMO MAC**

**9. FUTURE AGENDA ITEMS**

- a. Public Works/Transportation Team (October 2023)
- b. PG&E (October 2023)

**10. ADJOURNMENT**

Adjourn at 9:20pm to the Alamo MAC meeting on October 3 at 6:00 P.M at the Alamo Women's Club – 1401 Danville Blvd, Alamo, CA 94507.

*The Alamo Municipal Advisory Council will provide reasonable accommodations for persons with disabilities planning to attend the meeting who contact Supervisor Candace Andersen's office at least 72 hours before the meeting at 925.655.2300.*

*Materials distributed for the meeting are available for viewing at the District 2 Office at 309 Diablo Road, Danville, CA 94526. To receive a copy of the Alamo MAC agenda via mail or email, please submit your request in writing using a speaker card or by contacting Supervisor Andersen's office at 925.655.2300. Complete name and address must be submitted to be added to the list.*