

**Advisory Council on Aging (ACOA) Planning Committee
Minutes for September 6, 2022 meeting**

Call to Order: Kevin Donovan called the meeting to order at 9:31 a.m.

Present: Michelle Berman, Rhoda Butler, Deborah Card, Jim Donnelly, Kevin Donovan, Jill Kleiner, Gerald Richards, Michael Wener, Dennis Yee

Absent: Dale Harrington, Jody Iorns, Arthur Kee, Fran Smith

Staff Present: Glenda Pacha, Jenny Lam, Anthony Macias

Approval of Today's Agenda:

Ana is not able to attend. Proposed amendment for Jim to present the AAA report.

Michelle made a motion to approve the agenda as amended. Debbie seconded the motion. The agenda was approved unanimously as amended.

Approval of August 2022 Minutes:

Clarified the first Executive Committee item to read, "November event – discuss volunteer outreach opportunities".

Jill made a motion to approve the minutes as amended. Michael seconded the motion. The agenda was approved unanimously as amended.

Area Agency on Aging (AAA) Report – Jim Donnelly

- **Master Plan for Aging (MPA)** – Request for Interest seeking a consultant/consulting group to help with the implementation of the MPA in Contra Costa County received four applicants. Ana will inform all applicants of the award decision.
- **Implementing Master Plan for Aging in Contra Costa Together (IMPACCT)** committee will meet on Friday.
- **Planning for the November 17 MPA Event** – Program is finalized. Top 3 speakers are confirmed. The program will include keynote speakers, panel discussion, lunch, and breakout groups by areas of interest.
 - Save the date will go out Sept 16 and the Registration materials will go out October 16.
 - Volunteers are needed for the event (registration, food, Q&A runners, clean up, etc.).
 - Event logistics: Thursday 11/17 at Pleasant Hill Community Center, 10 –3:30 pm.

Update on Intergenerational Nutritional Funding – Jenny Lam

- Funded by Older Adults Recovery & Resilience (OARR)
- Will be issuing an RFP for intergenerational activities. Tentative release in December 2022

Update on Access to Technology Funding – Jenny Lam

- Funding to be used to increase access to technology, increase technology- literacy amount seniors and adults with disabilities, and decrease social isolation. AAA will use the funds to:
 1. Develop technology labs in 4 underserved senior centers (2 in East County and 2 in West County).
 2. Issue an RFP for a contractor to provide technology trainings to users.
 3. Partner with other County departments (General Assistance, Homeless services, and Adult Protective Services) to distribute equipment to seniors and adults with disabilities.

Public Comment:

- none

Next Meeting:

- Next Meeting: October 4, 2022, 9:30-11:30, location: Zoom

Adjourn – Meeting adjourned at 10:01 a.m.