

**Contra Costa County Advisory Council on Aging  
Membership/Nominating Committee Minutes  
Wednesday, September 15, 2021**

Call to Order: Chair Jill Kleiner called the meeting to order at 11:30 am

Present: Jill Kleiner, Jennifer Doran, Jim Donnelly, Nancy Leasure, Rudy Fernandez, Dennis Yee,  
Nuru Neemuchwalla

Absent: Gail Garrett

Staff: Anthony Macias

Public Comment: None.

Approval of Today's Agenda: Nancy proposed adding a discussion regarding meeting virtually and in-person. Nancy motioned to approve the agenda as amended. Nuru seconded the motion. The agenda was approved unanimously as amended.

Approval of August 2021 Minutes: Nancy motioned to approve the minutes as written. Jennifer seconded the motion. The minutes were approved unanimously.

Interview for council membership: George Lee

Committee members discussed council membership applicant George Lee and expressed positive remarks about the candidate and his experience. He would be representing the eastern part of county as a resident of Pittsburg.

There are now four interviewed candidates for membership on the waitlist: Mike Awadalla; Martha Carter; Dale Harrington and George Lee.

The committee approved to move Michael Wener from 1<sup>st</sup> alternate to fill vacant member-at-large seat (MAL) seat #18. Will present filling the MAL seat #18 as a consent item at the next Executive Committee meeting.

Dennis Yee, chair of Nominating Committee, announced the following slate of officers for 2022:

President - Jim Donnelly

Vice President – Jill Kleiner

Secretary/Treasurer – Dennis Yee

Advisory Council on Aging (ACOA) Quorum/Attendance of ACOA Meetings, Committees & Workgroups

- Quorum met at today's general meeting with 27 members present.
- New Membership Applications: two pending applicants requiring interviews.
- New Members/Buddy Update: No new members requiring "buddy" at this time.

- Resignations: Sue Meltzer, Megan Casey.
- Leave of Absence Requests: Sutter Selleck.
- ACOA Orientation Update: Kacey Carterelliott is scheduled for orientation on September 29, 2021.
- Membership Requirements Update: Newest members are currently completing.
- Current vacant City seats: San Pablo, Pinole, Martinez, Oakley and Concord.

Recruitment Project – recommendation to continue reaching out to City Clerks where vacancies exit on the Council.

In-Person or Zoom (virtual) meetings – members discussed the pros and cons of meeting in person versus meeting over Zoom. Most members want to continue to meet remotely due to concerns over the coronavirus as well commuting from west and east parts of the county. As of this meeting, the State and county had not yet confirmed if civic commissions/boards would be able to continue to meeting virtually.

Executive Committee Action Items: consent item for Michael Wener to fill MAL #18; announcement of slate for 2022 Officers.

Items for October 20, 2021 Meeting: interview Sam Sakai-Miller and Daniel Steub. Expand interview question #7 to reflect needs of Council.

Public Comment: Nuru asked if alternate members would automatically be next in line to fill vacant MAL seats. Members agreed assignment of vacant MAL seats will be subject to County districts that do not have enough representation and the needs of council.

Adjournment 12:52 pm