



PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING (PATH) INNOVATION COMMITTEE MEETING

MINUTES

Date: Thursday, October 20, 2022, 3 pm – 5 pm

Recording of Discussion:

https://us02web.zoom.us/rec/share/Dt-vA2628r_HyQh600qk1iz_1GTH00Gpc-MxmT7B6V-i4NVzSRcl9oBpdf725CAU.55DLEeGKw9HfhYnh

Passcode: 32@\$FRrK

Time	Agenda Item	Presenter/Facilitator
3:00	<ul style="list-style-type: none"> Welcome and Introductions 	- <i>Matt Mitchell, Focus Strategies</i>
	<ul style="list-style-type: none"> Review and Approval of Minutes 	- <i>Matt Mitchell, Focus Strategies</i>
	<ul style="list-style-type: none"> Public Comment - Open Period for public comment on items discussed or not listed on the agenda. 	- <i>Members of the public</i>
3:10	<ul style="list-style-type: none"> Preview: 2023 Workplan – Preview of upcoming work to develop Committee’s 2023 workplan 	- <i>Jamie Schechter, H3</i>
3:30	<ul style="list-style-type: none"> Referral Checklist Update – Update on referral checklist PDSA and plan next steps 	- <i>Jamie Schechter, H3</i>
3:50	<ul style="list-style-type: none"> Unsheltered Data Metrics – Review of metrics from Unsheltered Dashboard with latest quarter data 	- <i>Jamie Klinger, H3</i>
4:45	<ul style="list-style-type: none"> Next Steps 	- <i>All</i>
4:50	<ul style="list-style-type: none"> Announcements 	- <i>All</i>

Welcome and Introductions

Committee Members in Attendance: Deanne Pearn, Jo Bruno, Juno Hedrick, Margaret Schiltz, Pat Mims, Shawn Ray, Tony Ucciferri, Wayne Earl

Staff and Consultants: Jamie Schechter (H3), Jamie Klinger (H3), Mary Juarez-Fitzgerald (H3), Emily Downey (H3), Kimberly Thai (H3), Matt Mitchell (Focus Strategies), Diego De La Peza (Focus Strategies), Michele Byrne (Homebase)

Review and Approval of Minutes

Jo Bruno made a motion to approve the minutes from the September 16, 2022 PATH meeting and the amended minutes from the August 18, 2022 PATH meeting. Shawn Ray seconded that motion.

A vote was held, and the motion passed with six committee members voting in favor and two committee members abstaining.



PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING (PATH) INNOVATION COMMITTEE MEETING

Public Comment - Open Period for public comment on items discussed or not listed on the agenda.

Jo Bruno highlighted Homeless Awareness Month and provided a link for a Homeless Awareness Month video.

Preview 2023 Workplan

Jamie Schecter presented H3's plan to create 2023 workplans for all Council on Homelessness committees. The workplans are intended to detail each committee's work and goals and serve as a living document that informs the Council on Homelessness' 2023 workplan. Jamie shared the Council on Homelessness' 2022 workplan as an example of what the workplans may look like. Jamie asked the council members to provide their insight as to how these workplans can be useful and improved upon.

Deanne Pearn expressed appreciation for the idea of the workplan, especially for clarifying the roles and decision-making authority of committee members. She recommended using the SMART framework for setting committee goals. Committee members agreed with Deanne's feedback and hoped to revisit the workplan periodically throughout the year.

H3 and the Committee will discuss the details of the workplan in November's PATH Committee meeting.

Referral Checklist Update

Matt Mitchell summarized the September PATH Committee meeting's discussion and decisions around testing a referral checklist for Prevention programs. He also reviewed PDSA cycles and explained how the framework will help drive the proposed referral checklist changes.

Justin Jarratt of 211, who refers participants to Prevention services, was invited to the PATH Committee meeting to discuss the challenges and successes 211 faces with referrals and help inform the Committee's work of improving Prevention referrals.

Justin believed that something in the system is working; proven by the number of calls, and the number of repeat callers, that 211 receives. 211 staff identify at risk clients and help them receive the services they need. Justin believes people trust 211 staff and volunteers and that people are willing to provide detailed and personal information to help them make the best referral.

However, Justin noted that identifying the best program for a participant is a challenge. There is a wide array of services available, each with their own set of criteria, which makes it difficult to find the most appropriate referral. A barrier to referring participants to Prevention services is the program's criteria. HUD's criteria require participants to be at risk of losing their housing within 14 days in order to receive Prevention services. Justin believes that a Prevention checklist could help clarify the criteria for Prevention services and help increase successful referrals.



PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING (PATH) INNOVATION COMMITTEE MEETING

Committee members asked for clarification about the 211 referrals process and how the Committee could help support 211.

Carl Mason of Hope Solutions and Bertha Lopez of Hume Center discussed the successes and challenges their programs face when they receive Prevention referrals. They discussed understanding the challenges for 211 to complete an in-depth assessment of callers but felt positive about the collaboration and communication between 211 and their programs.

H3 plans to pilot the checklist with 211 for a brief period. The findings from the pilot will be brought back to the Committee to help inform the next steps.

Unsheltered Data Metrics

Jamie Klinger presented the quarterly unsheltered metrics from the Data Mart, a tool created to help the Committee track the progress towards their goal of reducing unsheltered homelessness by 75% by the end of 2024. The presentation focused on data for the period of April 1 to June 30, 2022. Jamie Klinger discussed the results of metrics such as the number of people who experienced unsheltered homelessness during the period, the percent of exits from unsheltered homelessness to shelter and permanent housing, and the average length of time people spend unsheltered. The presentation also included comparisons across demographics. Jamie noted an observed decrease in unsheltered homelessness for the last few quarters. She explained that although this is a positive finding, HMIS is a living system where data is continuously updated and, therefore, the numbers could change over time.

Committee members engaged in a discussion around the Data Mart results. Tony Ucciferri asked for clarification around the baseline numbers used for setting the 2024 goals. Committee members also discussed the limitations of using HMIS data but acknowledged that H3's work with HMIS data is extremely useful in guiding Committee discussions. Bertha Lopez helped clarify how participant exits are defined within the HMIS system.

Jamie Klinger offered to reconvene the Data Workgroup if Committee members thought it may be useful for exploring the data further.

Next Steps

Matt reviewed the roadmap for the Committee and noted the next meeting would include drafting 2023 priorities for the Committee.



PLAN FOR ACCELERATING TRANSFORMATIVE HOUSING (PATH) INNOVATION COMMITTEE MEETING

Announcements

Jamie Schecter announced there is an open Request for Qualifications for providers interested in contracting with Contra Costa County to provide Brining Family Homes services. A meeting to discuss the Request for Qualifications will be held October 21, 2022 at 10 a.m.

Jo Bruno reminded attendees about Homelessness Awareness Month and invited attendees to a panel discussion on November 14, 2022.

Upcoming Meetings:

- November 17, 2022 from 3-5 PM
- December 15, 2022 from 3-5 PM
- January 20, 2022 from 3-5 PM

Additional Attendees

In addition to the facilitators, H3 staff, and Committee members listed, the following people attended the Zoom session:

- Justin Jarratt (211)
- Carl Mason (Hope Solutions)
- Bertha Lopez (Hume Center)
- Kalil Macklin