

Report from a Committee Meeting of the CAB – Outreach & Community Engagement Subcommittee (OCEC)

Group Name	Outreach & Community Engagement Subcommittee (OCEC)	Date	10/22/21
Chair	Nakenya Allen	Time	10:00AM-11:30AM
Recorder	Nicole Popczuk	Location	Web Meeting (Zoom)

MEETING ATTENDED BY THE FOLLOWING

Nakenya Allen (Chair)	Mark Thomas	Staff: Nicole Popczuk
Crawford Carpenter (Vice Chair)	Dale Harrington	Staff: Monique Tate

MEETING HIGHLIGHTS

- Welcome, Introductions & Announcements
 - Convened – 10:00 a.m.
- Public Comment on any item under the jurisdiction of the Community Advisory Board and not on this agenda.
 - No Public Comment was received.
- Approval of the Minutes from the September 21, 2021 CAB OCEC Subcommittee Meeting [VOTE]
 - No Public Comment was received.
 - Motion: Nakenya Allen
 - Second: Crawford Carpenter
 - Passed unanimously
- Review Applications for New Membership to be Considered for Nomination by the full CAB
 - No Public Comment was received.
 - Discussion: See video here for more details:
<https://youtu.be/ubWnmUvUCvY>

- Nicole Popczuk: Applicant Darl Michael was not able to attend today, but will plan to join in our next scheduled meeting;
- Standing Agenda Item for Membership Status
 - Review updated language in CAB Recruitment Flyer (Nicole Popczuk)
 - No Public Comment was received.
 - Discussion: See video here for more details: <https://youtu.be/ubWnmUvUCvY>
 - Nicole Popczuk: Presented REVISED Flyer that included the following changes:
 - Emphasis that “anyone interested in public safety issues” can apply
 - Highlighted that “ALL MEETINGS ARE CURRENTLY VIA ZOOM DUE TO COVID”
 - Link to Online Application
 - Updates from ORJ RE: standards for CAB Application & Interview Questions (Nicole Popczuk)
 - No Public Comment was received.
 - Discussion: See video here for more details: <https://youtu.be/ubWnmUvUCvY>
 - Nicole Popczuk: Confirmed that there are no formal requirements with the exception to any questions that would be considered discriminatory;
 - Review Online CAB Application (Nicole Popczuk)
 - Public Comment was received.
 - Discussion: See video here for more details: <https://youtu.be/ubWnmUvUCvY>
 - Nicole Popczuk: Presented Online Application; Recommends we make gender/ethnicity optional until County Counsel gets back to ORJ;
 - Crawford Carpenter: Request that we bold text “anyone interested in public safety issues”; Perhaps we can ask a question requesting whether they’ve

attended any meetings or other community committee meetings; What about their time commitment and availability;

- Nakenya Allen: Recommends we do further screening at this Subcommittee as opposed to adding more questions to application;
- Dale Harrington: Follow-up questions could be generated based on their responses in the application;
- Nicole Popczuk: Provided an updated on the content and groups that we posted on Facebook:
 - Contra Costa Health Services Page: The intent Much exposure here, Supervisor Gioia Page, Contra Costa Community College District, Reentry Success Center;
- Nakenya Allen: Recommends we post on the following Facebook Pages:
 - Supervisor Anderson, Supervisor Glover;
- Crawford Carpenter: Thought our priority was West County; Seems we should focus on the following to ensure equity with the board; West County our 1st priority and other regions to follow:
 - Facebook, specifically Supervisor Gioia, (4) West County Cities, West County State Senator, West County State Representative;
- Nakenya Allen: Recommends we cast the net wider since we anticipate future vacancies in other regions in a month or two; Recommends we focus on maintaining a full CAB as opposed to what regions they represent;
- Dale Harrington: Recommends an outreach to our local service providers;
- Crawford Carpenter: Agress to resetting our focus to filling the jar with applicants and dealing with lack of representation for specific regions later;
- Nicole Popczuk: Recommends this Subcommittee add to their work plan defining organizations in West County that this group should be involved with; Possibly adding retention as

well; Proposed to the Subcommittee that ORJ create a CAB branded newsletter;

- Nakenya Allen: Provided Crawford some direction on his outreach to local community colleges;
- Crawford Carpenter: Requests we delegate follow-ups to the individual City Contacts; Nicole divided amongst the group and asked that they wait for ORJ's call to take action;
- Next Steps
 - Discussion: See below in "Next Steps".
- Adjourn to next Subcommittee Meeting: November 16, 2021, 10:00 a.m. to 11:30 a.m.
 - Adjourned – 11:36 a.m.

NEXT STEPS

- Agenda Items for November:
 - Review Applications for New Membership to be Considered for Nomination by the full CAB
 - Standing Agenda Item for Membership Status
 - Update on ORJ sending out communication to City Contacts;
 - ORJ to present DRAFT CAB branded Newsletter;
 - Update on progress towards Community College outreach;
 - Annual Report & Lessons Learned
 - December Scheduling

ACTION REQUESTED OF FULL CAB

- Full body participate in acquiring applicants for the OCEC Subcommittee to review.

IMPORTANT DATES

- None.

ATTACHMENTS

- None.