

COMMISSIONERS: J. WRIGHT, D. ALLEN, B. MANKIN, R. HILLESHEIM, B. AMIN & K. VAN BUSKIRK
ABSENT: S. BHANDARI
STAFF: J. KOPCHIK, M. TOMS, D. PELLEGRINI
COUNTY COUNSEL: K. KELLER

**COUNTY PLANNING COMMISSION
CONTRA COSTA COUNTY
WEDNESDAY, NOVEMBER 15, 2023
6:30 p.m.
30 MUIR ROAD
MARTINEZ, CALIFORNIA 94553**

**SPECIAL MEETING
6:30 p.m.**

CHAIR: Kevin Van Buskirk
VICE-CHAIR: Bhupen Amin
COMMISSIONERS: Jeffrey Wright, Donna Allen, Bob Mankin, Ross Hillesheim, Sanjiv Bhandari

The public may attend this meeting in person at the above location. The public may also attend this meeting remotely via Zoom or call-in. Login information and call-in information is provided below. Persons wishing to view the meeting but not participate may view the meeting live online at: <https://www.contracosta.ca.gov/4314/County-Planning-Commission>.

TO JOIN THE MEETING VIA ZOOM CLICK THE FOLLOWING LINK:

<https://cccouny-us.zoom.us/j/81146185820>

TO JOIN THE MEETING BY PHONE CALL THE FOLLOWING NUMBER:

Call-In Number: 1-888-278-0254

Access Code: 198675

Persons who wish to address the Commission during public comment on matters within the Commission's jurisdiction that are not on the agenda, or who wish to comment with respect to an item on the agenda, may comment in person, via Zoom, or via call-in. Those participating in person should come to the podium when called upon. Those participating via Zoom should indicate they wish to speak by using the "raise your hand" feature in the Zoom app. Those calling in should indicate they wish to speak by pushing "#2" on their phone.

All public comments will be limited to 3 minutes per speaker. Public comments may also be submitted before the meeting by email at planninghearing@dcd.cccounty.us, or by voicemail at (925) 655-2860. Comments submitted by email or voicemail will be included in the record of the meeting but will not be read or played aloud during the meeting.

For assistance with remote access, please contact County staff at (925) 494-4516.

Any disclosable public records related to an item on a regular meeting agenda and distributed by County staff to a majority of the Planning Commissioners less than 96 hours prior to the meeting are available for inspection at 30 Muir Road, Martinez, CA 94553, during normal business hours.

The Community Development Division of the Department of Conservation and Development will provide reasonable accommodations to those persons needing translation services and for persons with disabilities who wish to participate in County Planning Commission meetings. Please contact County staff at least 48 hours before the meeting at (925) 655-2860.

***** 6:30 P.M. *****

1. PUBLIC HEARINGS

Appeal
withdrawn

- a. BRIAN FENSKE, TRAVERSO TREE SERVICE, INC. (Applicant) - JOSHUA AND CHELSEA FREEMAN (Owners) - MARSHALL AND MARGARET FREEMAN (Appellants), County File CDTP23-00020: This is an appeal of the Zoning Administrator's decision to approve a Tree Permit to allow the removal of a code-protected double-trunked redwood tree on the project site that is damaging an existing vehicular access bridge on the site that provides access to Calle Arroyo. No development is proposed. The project site is located at 28 Campo Pelota in the Diablo area of unincorporated Contra Costa County. (Zoning: R-20, Single-Family Residential District) (Assessor's Parcel Number: 195-180-038) GF
- b. CONTRA COSTA COUNTY (Applicant), County File #GP22-0004: A public hearing to consider recommending adoption of Contra Costa County's Revised 6th Cycle General Plan Housing Element. The Revised 6th Cycle Housing Element outlines goals, policies, actions, and programs to meet the County's Regional Housing Needs Allocation (RHNA) of housing units assigned by the California Department of Housing and Community Development (HCD) and Association of Bay Area Governments (ABAG) and meet the housing-related needs of communities and residents of various income levels. MT

APPROVED receipt of new material identifying corrections to the Revised 6th Cycle Housing Element that was not previously provided in the meeting packet.

STAFF IDENTIFIED CORRECTIONS TO REVISED 6th CYCLE HOUSING ELEMENT

Motion: Wright
2nd: Amin
Vote: 6-0
Ayes: Wright, Amin, Allen, Hillesheim, Mankin, Van Buskirk.
Noes: None
Abstain: None
Absent: Bhandari

Staff Report

Exhibits:

- A. Amended Housing Element ([clean](#)) and ([tracked](#))
B. [Red line pages of Amended Housing Element](#)
C. [HCD Comment Letter \(August 18, 2023\)](#)
D. [Exhibit D General Plan Amendment Findings](#)
E. June 13, 2023 BOS [Staff Report](#) and [Exhibits](#) (Agenda Item D.9)
F. June 7, 2023 CPC [Staff Report](#) and [Exhibits](#) (Agenda Item 1a)
G. [DEIR](#) and [FEIR](#) (CERTIFIED June 13, 2023)

CLOSED the Public Hearing: RECOMMENDED that the Board of Supervisors adopt the revised Contra Costa County 6th Cycle Housing Element as recommended by staff with the additional corrections.

Motion: Hillesheim
2nd: Allen
Vote: 6-0
Ayes: Hillesheim, Allen, Wright, Mankin, Amin & Van Buskirk.
Noes: None
Abstain: None
Absent: Bhandari

2. PUBLIC COMMENTS: NONE
3. STAFF REPORT: John Kopchik, Director, Department of Conservation and Development announced that draft General Plan and Climate Action Plan is available on the County website and available for review and comments will be accepted through January 31, 2024.
4. COMMISSIONERS' COMMENTS: Commissioner Allen inquired about a petition that was filed with the Board of Supervisors regarding the Department of Conservation and Development's hours of operation.

Commissioner Wright asked staff for the status of an application for the cemetery project in Tassajara. Staff advised the project is inactive at this time.

5. COMMUNICATIONS: NONE

****ADJOURNED at 7:12 p.m.****

THE NEXT MEETING OF THE CONTRA COSTA COUNTY PLANNING COMMISSION WILL BE WEDNESDAY, DECEMBER 13, 2023, AT 6:30 P.M.