

**North Richmond Waste & Recovery Mitigation Fee
Joint Expenditure Planning Committee**

Meeting Minutes

Monday, March 28, 2011
3:00 pm – 5:00 pm
Richmond City Hall
440 Civic Center Plaza
Richmond, CA 94804

Members/Alternates in Attendance:

Nathaniel Bates, **Chair** – Richmond City Councilmember
Dr. Henry Clark, **Vice Chair** – NRMAC Representative: Unincorporated Area
John Gioia, Member – Contra Costa County Supervisor
Gayle McLaughlin, Member – City of Richmond Mayor
Joe Wallace, Member – NRMAC Representative: Unincorporated Area
Johnny White, Member – Incorporated Area Resident

Members Absent:

Jovanka Beckles, Member – Richmond City Councilmember

1. Welcome and Introductions

Chair Nathaniel Bates called the meeting to order.

2. Public Comment

No speakers.

3. Approve Meeting Minutes – October 25, 2010

Motion to approve minutes was made by Committee Member Wallace and seconded by Committee Member McLaughlin. ***Motion was passed unanimously.***

4. Receive Reports

a. Summary of Actual Expenditures – 2010/2011 Expenditure Plan

Staff introduced and discussed the one-page Expenditure Plan Budget summary highlighting actual amount expended and remaining balance for each Strategy. Staff clarified that the amount allocated for the current two year period includes any unexpended funds carried over from the prior two year cycle. Staff also summarized the following actual percentage of funding allocated to Strategies in the three established categories: Prevention and Education = 14%, Abatement & Enforcement = 45% and Community Investment = 41%.

Mark Peterson, the District Attorney discussed his administration's commitment to prosecuting those charged with illegal dumping in the North Richmond area. Mr. Peterson introduced Bruce Flynn, the new Illegal Dumping Prosecutor assigned to North Richmond cases handled by dedicated law enforcement officers.

Robert Campbell, the County Auditor-Controller, discussed plans for conducting a review of the use of North Richmond Mitigation Fee funding. Review will involve going through City and County documentation pertaining to revenue and expenditures to assess consistency with intended purposes and budget amounts contained in the approved Expenditure Plan(s).

b. Tonnage & Revenue Update

Staff presented the report to the Committee. Staff noted that although the amount of funding actually received in 2010 slightly exceed the amount projected, the average monthly amount projected, the average monthly amount received for the 2010/11 is about \$3,000 less than average monthly amount projected for the entire two-year period ending in December 2011.

c. Expenditure Plan Implementation Update – March 2011

Staff presented the report to the Committee. Staff informed the Committee of the installation of the North Richmond banners and highlighted the Community Clean-up that resulted in the collection of 40 tons of debris (including assisting 13 senior citizens to move their debris onto the curb for pickup).

5. RECEIVE report regarding the North Richmond Abatement & Enforcement Plan being developed cooperatively by the City and County -and- CONSIDER approving recommendation to amend the 2010/2011 Expenditure Plan to reallocate \$35,000 in funding budgeted within several Abatement & Enforcement strategies.

Staff made a presentation about the North Richmond Abatement & Enforcement Plan being developed by a working group of City and County abatement and enforcement staff. The final Plan will focus on needs for 2012/2013 and would be presented to the Committee upon completion. Committee staff expects to use the Plan to guide the actual strategies and funding amounts to be recommended by staff in the next Expenditure Plan for 2012/2013.

Staff explained that initial working group efforts focused on assessing whether there were any critical gaps between existing funded strategies and current needs. The working group identified the need for supplemental code enforcement staff funding. The working group requested and staff recommended reallocation of \$35,000 from two existing Abatement & Enforcement strategies for this purpose. The Committee agreed to reallocate \$30,000 from Graffiti Abatement and \$5,000 from City/County Pick-up Right-of-Way to fund a part-time, non-benefited Code Enforcement Officer for the City of Richmond for the period of July - December 2011 to be covered under a new Strategy 7B. ***The Committee voted unanimously to approve incorporation of an additional Strategy 7a and associated funding reallocation into a Second Amended 2010/2011 Expenditure Plan to be recommended for approval by the City Council and Board of Supervisors.***

6. DISCUSS and PROVIDE direction about the proposed process for considering reallocation of remaining funding and any new funding requests for this 2010/2011 Expenditure Plan Cycle.

Staff presented the report to the Committee outlining the proposed process for considering reallocation of remaining funding and any new funding requests for this 2010/2011 Expenditure Plan Cycle. ***The Committee voted unanimously to have the reallocation of \$105,000 from Strategy 13 to Strategy 14 incorporated into the Second Amended***

2010/2011 Expenditure Plan to be recommended for approval by the City Council and Board of Supervisors.

The Committee directed staff to request proposals from non-profit organizations, consistent with the process used in 2010. Consistent with past practice, the same Ad Hoc Subcommittee was directed to conduct their preliminary review of proposals and develop preliminary funding allocation recommendations to be considered by the full Committee at the next meeting.

7. SCHEDULE remaining meeting dates for 2011 (possibly within the months of May, August & November)

The Committee agreed to rescheduling meetings earlier on Fridays, possibly starting at Noon or 1:00 pm to accommodate Committee Member Jovanka Beckles' schedule.

8. ADJOURN to next meeting

Meeting adjourned at 5:25 pm.