

**North Richmond Waste & Recovery Mitigation Fee
Joint Expenditure Planning Committee
Meeting Minutes**

Monday, February 25, 2008
3:00 pm – 5:00 pm
Richmond City Hall Chambers
1401 Marina Way South
Richmond, CA 94804

Members in Attendance:

Richmond City Councilmember Nathaniel Bates, **Chair**
Incorporated Area Representative Lee Jones, **Vice Chair**
Richmond City Councilmember Maria Viramontes
Contra Costa County Supervisor John Gioia
Unincorporated Area Representative Dr. Henry Clark

Members Absent:

Richmond City Councilmember Harpreet Sandhu
Unincorporated Area Representative Joe Wallace

1. Welcome and Introductions

2. Public Comment

A question was raised about making funding available to support after school programs at Shields-Reid Community Center. Committee members explained that the use of mitigation fee monies is restricted to activities related to preventing/mitigating illegal dumping and blight and to beautify the community. Funding is more appropriate for capital projects and not well suited to accommodate operating costs, since funding allocations are only decided for a 2-year period. Committee members suggested contacting the City of Richmond Parks and Recreation Department to seek possible funding for after school programming.

3. Review and Approve July 30, 2007, November 8, 2007 and November 19, 2007 Meeting Notes/ Minutes

Minutes for all three meetings were all approved.

4. Discussion - Consider Adopting Committee Bylaws

Staff proposed recommendation on Committee Bylaws. A question was raised by Supervisor Gioia on whether bylaws could be adopted without changing the original Memorandum of Understanding which set up the committee. Discussion ensued that the committee could adopt changes but that the City Council and Board of Supervisors would have to approve the changes. *Recommendation to approve the Committee Bylaws was approved.*

5. Presentation – February Implementation Updates 2006/2007 End-of-Year Expenditure Plan Budget Summary

Staff presented a budget summary that outlined the expenditure of \$636,257 of the \$1,582,933 that was allocated under the 2006-2007 Amended Expenditure Plan. This left an estimated amount of \$946,676 left to be allocated for projects covered in the 2008-2009 Expenditure Plan.

A question was raised by Councilmember Bates regarding the additional proposed expenditure for surveillance cameras. Staff explained that additional funds were needed to provide installation infrastructure for the cameras. Actual installation is scheduled to begin in March. Special acknowledgment was given to Deputy Monroe for work on surveillance and follow up on litter control activities.

6. Discussion – Consider approving the 2008/2009 Amended Expenditure Plan

A question was raised by Dr. Clark on whether the Senior Center was included for funding. Staff responded that Strategy 17e in the 2008-2009 Amended Expenditure Plan (Plan) was developed specifically to address Senior Center improvements. Supervisor Gioia commented that the Plan provides some flexibility for adjustments as needed.

Recommendation to approve proposed 2008-2009 Amended Expenditure Plan was approved.

Discussion followed on the North Richmond Greening Project initially proposed by Luz Gomez of Supervisor Gioia's office. This project would involve planting trees in North Richmond, including potential employment of local citizens for planting and maintenance. The proposal is modeled after a Rubicon Program. Dr. Clark requested that there be a community meeting prior to final selection of locations and types of trees and/or bushes to be utilized. Ms. Gomez was asked to provide a preliminary budget on anticipated costs.

To further address questions raised during public comment regarding funding for after school activities, Committee members emphasized that proposed mentoring programs and arts projects to be funded under the 2008/2009 Plan would provide services for youth.

The Committee acknowledged the outstanding staff work of Bryn Samuel and expressed appreciation for her role assisting with the Committee formation and implementation of the 2006/2007 Expenditure Plan and wished her success in her future career endeavors.

7. Set possible Agenda for Next meeting

Staff presented potential need to schedule regular meetings. *The Committee selected the 4th Mondays of April, July, October and January from 3:00pm to 5:00pm as preferred meeting schedule.* Therefore, the next regularly scheduled meeting would be April 28, 2008. Staff will notify Committee members of proposed meeting cancellations if there are not adequate discussion (action) items to justify

convening one of the regularly scheduled meetings pursuant to the Bylaws. Staff will provide a meeting schedule for the year. Committee members suggested that alternates be provided with committee materials for all meetings following their official appointment.

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