



# Agenda

## FAMILY AND HUMAN SERVICES COMMITTEE

April 1, 2013

1:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, District V, Vice Chair  
Supervisor Candace Andersen, Chair

### Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

### APPOINTMENTS

3. Contra Costa Commission for Women – One appointment. (Page 3)
4. Local Planning Council – Eleven appointments. (Page 9)

### DISCUSSION

5. #20 – Public Service Portion of the CDBG. (Page 45)  
Presenter: Bob Calkins, CDBG Program Manager

The first meeting of the 2013 Family and Human Services Committee  
has not been scheduled at this time

☺ *The Family and Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family and Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.*

✉ *Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

### For Additional Information Contact:

Dorothy Sansoe, Committee Staff  
Phone (925) 335-1009, Fax (925) 646-1353  
dorothy.sansoe@cao.cccounty.us

## Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

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<b>AB</b>	Assembly Bill	HCD	(State Dept of) Housing & Community Development
ABAG	Association of Bay Area Governments	HHS	Department of Health and Human Services
ACA	Assembly Constitutional Amendment	HIPAA	Health Insurance Portability and Accountability Act
ADA	Americans with Disabilities Act of 1990	HIV	Human Immunodeficiency Syndrome
AFSCME	American Federation of State County and Municipal Employees	HOV	High Occupancy Vehicle
AICP	American Institute of Certified Planners	HR	Human Resources
AIDS	Acquired Immunodeficiency Syndrome	HUD	United States Department of Housing and Urban Development
ALUC	Airport Land Use Commission	Inc.	Incorporated
AOD	Alcohol and Other Drugs	IOC	Internal Operations Committee
BAAQMD	Bay Area Air Quality Management District	ISO	Industrial Safety Ordinance
BART	Bay Area Rapid Transit District	JPA	Joint (exercise of) Powers Authority or Agreement
BCDC	Bay Conservation & Development Commission	Lamorinda	Lafayette-Moraga-Orinda Area
BGO	Better Government Ordinance	LAFCo	Local Agency Formation Commission
BOS	Board of Supervisors	LLC	Limited Liability Company
CALTRANS	California Department of Transportation	LLP	Limited Liability Partnership
CalWIN	California Works Information Network	Local 1	Public Employees Union Local 1
CalWORKS	California Work Opportunity and Responsibility to Kids	LVN	Licensed Vocational Nurse
CAER	Community Awareness Emergency Response	MAC	Municipal Advisory Council
CAO	County Administrative Officer or Office	MBE	Minority Business Enterprise
CCHP	Contra Costa Health Plan	M.D.	Medical Doctor
CCTA	Contra Costa Transportation Authority	M.F.T.	Marriage and Family Therapist
CDBG	Community Development Block Grant	MIS	Management Information System
CEQA	California Environmental Quality Act	MOE	Maintenance of Effort
CIO	Chief Information Officer	MOU	Memorandum of Understanding
COLA	Cost of living adjustment	MTC	Metropolitan Transportation Commission
ConFire	Contra Costa Consolidated Fire District	NACo	National Association of Counties
CPA	Certified Public Accountant	OB-GYN	Obstetrics and Gynecology
CPI	Consumer Price Index	O.D.	Doctor of Optometry
CSA	County Service Area	OES-EOC	Office of Emergency Services-Emergency Operations Center
CSAC	California State Association of Counties	OSHA	Occupational Safety and Health Administration
CTC	California Transportation Commission	Psy.D.	Doctor of Psychology
dba	doing business as	RDA	Redevelopment Agency
EBMUD	East Bay Municipal Utility District	RFI	Request For Information
EIR	Environmental Impact Report	RFP	Request For Proposal
EIS	Environmental Impact Statement	RFQ	Request For Qualifications
EMCC	Emergency Medical Care Committee	RN	Registered Nurse
EMS	Emergency Medical Services	SB	Senate Bill
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SBE	Small Business Enterprise
et al.	et ali (and others)	SWAT	Southwest Area Transportation Committee
FAA	Federal Aviation Administration	TRANSPAC	Transportation Partnership & Cooperation (Central)
FEMA	Federal Emergency Management Agency	TRANSPLAN	Transportation Planning Committee (East County)
F&HS	Family and Human Services Committee	TRE or TTE	Trustee
First 5	First Five Children and Families Commission (Proposition 10)	TWIC	Transportation, Water and Infrastructure Committee
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
		WCCTAC	West Contra Costa Transportation Advisory Committee

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## CONTRA COSTA COMMISSION FOR WOMEN

P.O. Box 6695  
Concord, CA 94520  
E-Mail: [womenscommission@gmail.com](mailto:womenscommission@gmail.com)

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DATE: March 21, 2013  
TO: Family and Human Services Committee

FROM: Julianna Hynes, Contra Costa Commission for Women

SUBJECT: Recommended Appointments to the Contra Costa Commission for Women

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The purpose of this memorandum is to forward to you the following recommendation from the Contra Costa Commission for Women (CCCW):

- Appoint Deborah Wood-Campbell to At Large Seat 11 on the CCCW

### **Background**

The Contra Costa Commission for Women was formed to educate the community and advise the Contra Costa County Board of Supervisors and other entities on the issues relating to the changing social and economic conditions of women in the County, with particular emphasis on the economically disadvantaged.

The Committee consists of 25 members and one alternate, including:

- Five district representatives; (one from each supervisorial; districts)
- Twenty at large members; and
- One at large alternate.

The five district representatives are nominated for a three year term by each other the five members of the Board of Supervisors. The twenty at large members and one at large alternate are nominated by the CCCW membership committee and forwarded to the full CCCW. All nominated appointments to the CCCW are reviewed by the Family and Human Services Committee (IOC) and referred to the Board of Supervisors for approval. CCCW terms are for three years and they are staggered across the membership. A current CCCW roster, as of January 9, 2013, is attached for your information (Attachment A).

### **Current Status of Appointments**

The CCCW has been recruiting applicants on an ongoing basis to fill the vacant seats.

The membership committee unanimously approved the above recommendation.

As of January 9, 2013 there are 13 at large vacancies. The District I and at large Alternate seats also vacant.

If the appointment recommended in this memorandum is ultimately approved, one at large seat will be filled. The vacancies remaining after approval would be 12 at large seats, the District I seat and one alternate.

Since May 2004, the CCCW has had extremely limited staff support and no budget provided by the County. However, the CCCW membership committee is continuing its recruiting efforts and plans to fill the remaining vacancies within the next few months.

cc without attachment :           CCCW Membership Committee  
  Dorothy Sansoe, CAO



# Contra Costa County COMMISSION FOR WOMEN

## ROSTER December 4, 2012

SEAT	NAME	APPOINTMENT	TERM EXPIRATION	Residence
District I	Vacant	--	02/28/2013	
District II	Judy Carney	4/24/2012	02/28/2016	Lafayette
District III	Dana Wellington	11/9/2010	02/28/2013	Danville
District IV	Carlyn Obringer	02/24/2009	02/28/2015	Concord
District V	Argentina Davila-Luevano	05/10/2011	02/28/2014	Antioch
At Large 1	Kerri Rider	3/27/12	02/28/2014	Concord
At Large 2	Joan E. Conley	02/23/2010	02/28/2013	Walnut Creek
At Large 3	Kathi Reed	1/8/2013	02/28/2016	Brentwood
At Large 4	Vacant	3/27/2012	02/28/2014	
At Large 5	Vacant	--	02/28/2013	--
At Large 6	Marie McDonald	03/17/2009	02/28/2015	Walnut Creek
At Large 7	Sean Duckworth	8/14/2012	02/28/2014	Pinole
At Large 8	Julianna Hynes	01/11/2011	02/28/2016	Pittsburg
At Large 9	Vacant	--	02/28/2013	--
At Large 10	Vacant	--	02/28/2015	--
At Large 11	Deborah Wood-Campbell	--	02/28/2015	Pending
At Large 12	Vacant	--	02/28/2015	--
At Large 13	Vacant	--	02/28/2014	--
At Large 14	Vacant	--	02/28/2014	--
At Large 15	Vacant	--	02/28/2014	--
At Large 16	Vacant	--	02/28/2015	--
At Large 17	Vacant	--	02/28/2015	--
At Large 18	Vacant	--	02/28/2015	--
At Large 19	Phyllis Gordon	03/15/2011	02/28/2014	Pittsburg
At Large 20	Vacant	--	02/28/2015	--
At Large Alternate	Vacant	--	02/28/2013	--

### COMMISSIONER APPLICATION

Name: *Deborah Wood-Campbell*  
Address: *10 Deer Meadow Court Danville, CA 94506*  
Home Phone: *925 437-6474* Work Phone: *925 437-6474*  
Fax Number: *925 736-1306*  
Email: *dwoodcampbell@yahoo.com*  
Occupation: *researcher, writer, workshop leader*  
Present Employment: *Self/ JC Cellars/ LPV*  
Education: *BA JFK University; MA JFK University*  
Professional and Fraternal Memberships (including any offices held):

*In the past; member of Contra Costa Realtors Assoc.  
San Francisco Chapter of NOW - Board position  
San Francisco Junior Chamber - Board position*

How did you hear about the Contra Costa Commission for Women (CCCW)?

*County website*

What experience, if any, do you have with county commissions?

*I do not have any experience with county commissions.*

Do you have any experience/skills in any of the following areas?

Law	Government	Community Services
Accounting	Health ✓	Graphic Arts
Education ✓	Fundraising ✓	Public Relations ✓
Finance	Computer	Human Services

Other:

Please give details as to your area of expertise.

*I was a political fundraiser for S.F. Supervisors and also founding member of Red & White Ball in San Francisco*

Do you serve on any Board of Directors/Trustees? If so, which ones?

*Not currently*

Have you had any board orientation and/or training? *Not with Contra Costa County*

Are you involved in any other community organizations or activities? If so, which ones?

*I am involved with various women's organizations  
Mastery, Bright Side of Life, Wellness Haven Center*

Why do you want to serve on the CCCW?

*I am an advocate for women's issues and empowering  
women through education*

Would you be willing to participate in the annual all-day planning retreat? *yes*

PLEASE ATTACH A RESUME

The Commissioner assures that all actions of the organization further our mission to improve economic status, social welfare, and overall quality of life for women in Contra Costa County.

*Deborah Wood-Campbell*  
*10 Deer Meadow Court, Danville, CA 94506*  
*[dwoodcampbell@yahoo.com](mailto:dwoodcampbell@yahoo.com) (925) 437-6474*

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***Professional Experience:***

***2012-current Produce Free Workshops for Women at Wellness Haven & JFKU***

- *Responsible for developing content aimed at helping women access their core motivation and help them make needed life adjustments*
- *Duties include- targeting market and promoting event*
- *Follow up with support to help participants develop ancillary groups to facilitate change in their lives*

***2011-current JC Cellars/LVP- in charge of doing special events***

***2006- 2009- Administrative Assistant / Customer Liaison for Shapell Homes/Sales***

- *Functioned as a liaison between customer and upper management, construction, and escrow companies*
- *Responsible for documenting and following up on potential sales*
- *Developed marketing materials and helped to implement marketing efforts*

***2003-2006 – Hospitality and Special Events- Sterling Vineyards Napa Valley***

- *Performed customer service and wine club promotion*
- *Produced in home wine and food pairing events for clients*

***2001-2003 - D & Associates – Owner of Event Marketing Company***

***Produced marketing events for health care professionals***

- *Facilitated site selection, catering requirements and program content*
- *Designed promotional advertising and marketing materials*
- *Authored press releases-public relations and marketing campaigns*

***1999-2001- Coordinator for General Electric Corporate Marketing, Pleasanton***

- *Worked as a consultant on Jeff Immelt, CEO and Paul Marabella, President of the Americas, G.E. Medical Systems West Coast tour*
- *Helped with site selection, catering and audiovisual requirements*
- *Staffed and coordinated all functions of the event*

***1988- 1998- United Airlines International Division- First Flight Attendant***

- *In charge of briefing crew and checking safety procedures*
- *Responsible for overseeing all in-flight rules and regulations*

***1986-1987- Fundraising Coordinator for San Francisco Supervisor Wendy Nelder***

- *Responsible for identifying potential contributors*
  - *Solicitation of funds & coordination of fundraising events*
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***EDUCATION***

***JFK University - B.A. Holistic Studies 2000 JFK University – M.A. Consciousness and Transformative Studies 2012***



MEMORANDUM

DATE: March 26, 2013

TO: Family and Human Services Committee
Supervisor Federal D. Glover, District V, Chair
Supervisor Candace Andersen, District II

Contra Costa County Office of Education
Dr. Joseph A. Ovick, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Associate Superintendent, Educational Services

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Referral #25 – LPC APPOINTMENTS
Contra Costa County Local Planning Council for Child Care and Development (LPC)

RECOMMENDATION(S):

1) RE-APPOINT the following members to the Contra Costa Local Planning Council for Child Care and Development due to seat term expiration, as recommended by the Local Planning Council:

Table with 4 columns: Name, Seat, Expiration Date, County Area. Lists members like Deborah Penry, Janeen Rockwell-Owens, Daryl Hanson, etc., with their respective seats and expiration dates.

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

On September 19, 2012 membership was decreased from 25 to 20, due to continued difficulty to fill vacant seats. Official reduction of appointed seats provides flexibility to ensure quorum is met in order to conduct Council business.

Membership consists of the following:

- Four consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Four child care providers - a person who provides child care services or represents persons who provide child care services;
- Four public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Four community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Four discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning Council for Child Care and Development (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Dr. Joseph Owick. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Associate Superintendent, Educational Services has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.



Contra  
Costa  
County

**For Office Use Only**  
Date Received:

**For Reviewers Use Only:**  
Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care & Develop  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Community 2, Central County  
PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Penry Deborah L  
(Last Name) (First Name) (Middle Name)

2. **Address:** Care Parent Network, 1340 Arnold Dr, Suite 115, Martinez, CA 94553  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** 925-313-0999 x107  
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** dpenry@careparentnetwork.org

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	University of Delaware	Biology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	B.A.	June 1979
B)	College of William and Mary	Marine Science	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	M.A.	June 1982
C)	University of Washington	Oceanography	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	Ph.D.	Aug 1988
D)	Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			
	<input type="text"/>	<input type="text"/>	<input type="text"/>				

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u>    </u> To <u>    </u> Aug 2006 Present Total: Yrs. <u>    </u> Mos. <u>    </u> 6 7 Hrs. per week <u>30</u> . Volunteer <input type="checkbox"/></p>	<p>Title Early Education Coordinator Employer's Name and Address Care Parent Network 1340 Arnold Dr, Suite 115 Martinez, CA 94553</p>	<p>Duties Performed outreach to and training for early education/early intervention students and professionals in supporting the inclusive education of children with developmental delays and other special needs peer support for parents of children with special needs</p>
<p>B) Dates (Month, Day, Year) From <u>    </u> To <u>    </u> 2002 2006 Total: Yrs. <u>    </u> Mos. <u>    </u> 4 <u>    </u> Hrs. per week <u>15</u> . Volunteer <input type="checkbox"/></p>	<p>Title Adjunct Faculty Member Employer's Name and Address Las Positas College Livermore, CA</p>	<p>Duties Performed teaching oceanography and marine biology</p>
<p>C) Dates (Month, Day, Year) From <u>    </u> To <u>    </u> 1991 2002 Total: Yrs. <u>    </u> Mos. <u>    </u> 11 <u>    </u> Hrs. per week <u>    </u> . Volunteer <input type="checkbox"/></p>	<p>Title Assistant Professor Employer's Name and Address University of California Berkeley, CA</p>	<p>Duties Performed research and teaching</p>
<p>D) Dates (Month, Day, Year) From <u>    </u> To <u>    </u> <u>    </u> <u>    </u> Total: Yrs. <u>    </u> Mos. <u>    </u> <u>    </u> <u>    </u> Hrs. per week <u>    </u> . Volunteer <input type="checkbox"/></p>	<p>Title <u>    </u> Employer's Name and Address <u>    </u></p>	<p>Duties Performed <u>    </u></p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other I am current LPC member

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations?

No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:

*Deborah Z Perry*

Date:

*3/12/13*

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



**Contra  
Costa  
County**

**For Office Use Only**  
Date Received:

**For Reviewers Use Only:**  
Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

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CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Community-East  
PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Rockwell-Owens, Janeen Dee  
(Last Name) (First Name) (Middle Name)

2. **Address:** 3209 G Street, Antioch, CA 94509  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** 925 754-2518  
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** ouryard@comcast.net

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved AA Degree in Early Childhood Education

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>Los Medanos College</u>	<u>ECE</u>	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<u>AA</u>	<input type="text"/>
B) <u>UC Davis</u>	<u>General Education</u>	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
C) <u>Diablo Valley College</u>	<u>Family Life Education</u>	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
D) Other schools / training completed: <input type="text"/>	Course Studied <input type="text"/>	Hours Completed <input type="text"/>	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>            2007 <input type="text"/> present <input type="text"/>            Total: Yrs. <input type="text"/> Mos. <input type="text"/>            6 <input type="text"/> <input type="text"/>            Hrs. per week <input type="text"/>10 <input type="text"/>. Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>Instructor            Employer's Name and Address  <input type="text"/>First 5, Brighter Beginnings            512 5th Street            Antioch, CA 94509</p>	<p>Duties Performed  <input type="text"/>Teaching parents and children.</p>
<p>B) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>            1999 <input type="text"/> present <input type="text"/>            Total: Yrs. <input type="text"/> Mos. <input type="text"/>            13 <input type="text"/> <input type="text"/>            Hrs. per week <input type="text"/>varies <input type="text"/>. Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>Instructor            Employer's Name and Address  <input type="text"/>UC Davis            Davis, CA</p>	<p>Duties Performed  <input type="text"/>Train in home child care providers.</p>
<p>C) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>            1978 <input type="text"/> 2008 <input type="text"/>            Total: Yrs. <input type="text"/> Mos. <input type="text"/>            30 <input type="text"/> <input type="text"/>            Hrs. per week <input type="text"/>60 <input type="text"/>. Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>Owner, Director, Teacher            Employer's Name and Address  <input type="text"/>Our Yard Preschool]            3209 G Street            Antioch, CA 94509</p>	<p>Duties Performed  <input type="text"/>All aspects of the operation of the preschool.</p>
<p>D) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>            2000 <input type="text"/> 2008 <input type="text"/>            Total: Yrs. <input type="text"/> Mos. <input type="text"/>            8 <input type="text"/> <input type="text"/>            Hrs. per week <input type="text"/>10 <input type="text"/>. Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>Mentor Teacher            Employer's Name and Address  <input type="text"/>California Mentor Teacher Program            Los Medanos College            Leland Road            Pittsburg, CA</p>	<p>Duties Performed  <input type="text"/>Mentoring college students in ECE programs.</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other current member

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: 3-25-2018

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5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



Contra  
Costa  
County

For Office Use Only  
Date Received:

For Reviewers Use Only:  
Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for CC and D  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Discretionary / West County  
PRINT EXACT SEAT NAME (if applicable)

1. Name: Hanson (Last Name) Daryl (First Name) Lynn (Middle Name)

2. Address: 263 So. 20th Street (No.) (Street) (Apt.) Richmond CA (City) (State) 94804 (Zip Code)

3. Phones: 510-886-6798 (Home No.) 510-837-6963 (Work No.) 510-439-7004 (Cell No.)

4. Email Address: d.hanson@ymcaeastbay.org

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Master's Degree

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) <u>Chabot College</u>	<u>General</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			<u>AA</u>	<u>1969</u>
B) <u>Cal state university Hayward</u>	<u>Early Childhood</u>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			<u>BS</u>	<u>1972</u>
C) <u>Cal state u. Hayward</u>	<u>Educational Leadership</u>	Yes <input type="checkbox"/> No <input type="checkbox"/>			<u>MS</u>	<u>1992</u>
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From To 1980 1983 Total: Yrs. Mos. 3 1 Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title Teacher Employer's Name and Address College of San Mateo, CA San Mateo, CA</p>	<p>Duties Performed Teacher in on site preschool child care program</p>
<p>B) Dates (Month, Day, Year) From To 1983 1998 Total: Yrs. Mos. 14 4 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Letcher's Coordinator Employer's Name and Address Hayward Unified School District Hayward, CA</p>	<p>Duties Performed Coordinate school-age child care program for the District</p>
<p>C) Dates (Month, Day, Year) From To May 1998 July 2005 Total: Yrs. Mos. 7 2 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Director Employer's Name and Address Albany Unified School District Albany, CA, 94706</p>	<p>Duties Performed Direct child care center</p>
<p>D) Dates (Month, Day, Year) From To July 2009 Present Total: Yrs. Mos. 7 8 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title AED Employer's Name and Address YMCA of the East Bay 2330 Broadway Oakland, CA 94612</p>	<p>Duties Performed Direct child care programs for YMCA of the East Bay, West Contra Costa Branch</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other Website

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship: \_\_\_\_\_

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship: \_\_\_\_\_

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: \_\_\_\_\_



Date: \_\_\_\_\_

3/25/2013

### Important Information

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2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
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**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**MAIL OR DELIVER TO:**  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 406  
Martinez, California 94533-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

**BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:**

Local Planning Council for Child Care and Devel  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Discretionary-Central/South  
PRINT EXACT SEAT NAME (if applicable)

**1. Name:** Roof Cathy J.  
(Last Name) (First Name) (Middle Name)

**2. Address:** 97 Valley Avenue, Martinez, CA 94553  
(No.) (Street) (Apt.) (State) (Zip Code)

**3. Phones:** \_\_\_\_\_  
(Home No.) (Work No.) (Cell No.)

**4. Email Address:** Martinezcecc@sbcglobal.net

**5. EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Masters

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Diablo Valley College	Child Development	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>			Child De	1979
B) CAL State Hayward	Child Development	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	1987
C) CAL State Hayward	Educational Leadership	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MA	1995
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>            1976            Present</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>                      38      Currently 10 hrs wk</p> <p>Hrs. per week <u>10</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title            Current - Chief Financial Officer</p> <hr/> <p>Employer's Name and Address            Past - Executive Director            Martinez Early Childhood Center            615 Arch Street            Martinez, CA 94553</p>	<p>Duties Performed            Currently in charge of all finance work and State Report. MECC is funded by CA Dept of Education. Up to 3 years ago, fully in charge of the program.</p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>            1971            1974</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>                      4</p> <p>Hrs. per week <u>40</u> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title            Teacher</p> <hr/> <p>Employer's Name and Address            Patchins Schools            Out of business.</p>	<p>Duties Performed            Preschool teacher and administrative aide.</p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u></p> <p>Total: <u>Yrs.</u>    <u>Mos.</u></p> <p>Hrs. per week _____ . Volunteer <input type="checkbox"/></p>	<p>Title</p> <hr/> <p>Employer's Name and Address</p>	<p>Duties Performed</p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u></p> <p>Total: <u>Yrs.</u>    <u>Mos.</u></p> <p>Hrs. per week _____ . Volunteer <input type="checkbox"/></p>	<p>Title</p> <hr/> <p>Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other Member Since 1991 childcare Task Force

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship: Head Start + MOC Contract with Martinez Early Childhood Center, Inc.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: J. Coakley Roof Date: March 11, 2013

**Important Information**

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**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

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Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care & Dev.  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Discretionary 4  
PRINT EXACT SEAT NAME (if applicable)

1. Name: Alvarez Estela Rovin  
(Last Name) (First Name) (Middle Name)

2. Address: 510 Dursey Drive Pinole CA 94564  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: 510-417-2295 415-749-6851 510-599-8216  
(Home No.) (Work No.) (Cell No.)

4. Email Address: estela@pacenet.org

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved BA

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Cal State East Bay	Liberal Studies/Minor Sociology	Yes No <input type="checkbox"/> <input type="checkbox"/>			BA	1998
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>            2006      2012            Total: <u>Yrs.</u>    <u>Mos.</u>            6                        Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title            Event &amp; Education            Employer's Name and Address            Human Service Management Corp.            350 Sansome Street , Suite 1000            San Francisco, CA 94104</p>	<p>Duties Performed            Plan event and education venues for staff, membership and community at large. Negotiate contract supervise and work with volunteers.</p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>            2004      2006            Total: <u>Yrs.</u>    <u>Mos.</u>            2                        Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title            Human Resource Manager - PACEAPP            Employer's Name and Address            Human Service Management Corp.            350 Sansome Street , Suite 1000            San Francisco, CA 94104</p>	<p>Duties Performed            Act as a liaison between the company and employee. Benefits open enrollments! Employee handbook, staff training, worker comp, recruitment and selection, performance management, employment law</p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>            1999      2004            Total: <u>Yrs.</u>    <u>Mos.</u>            5                        Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title            Fiscal Analysis PACEAPP Program            Employer's Name and Address            Human Service Management Corp.            350 Sansome Street , Suite 1000            San Francisco, CA 94104</p>	<p>Duties Performed            Fiscal reporting and projection. Summit contract reports and work with site office on budget and enrollment for subsidize program. Review employee travel expense, and other fiscal duties as assigned.</p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>            1992      1999            Total: <u>Yrs.</u>    <u>Mos.</u>            7                        Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title            Office Supervisor &amp; Bookkeeper            Employer's Name and Address            The Women's Faculty Club            University of California Berkeley</p>	<p>Duties Performed            Manage office staff and provide booking, including A/P &amp; A/R, event billings, membership recruitment and retention</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other Current mbr.

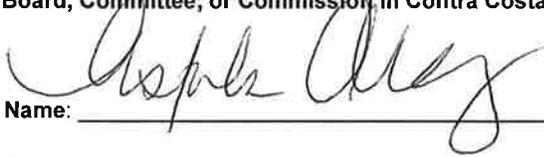
8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: 8/25/13

### Important Information

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Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care and Dev  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Public Agency -  
PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Beno Jessica Noelle  
(Last Name) (First Name) (Middle Name)

2. **Address:** 6542 Cotton Wood Circle, Apt J, Dublin, CA 94568  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** n/a (925) 335-8914 (925) 895-1087  
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** jbeno@ehsd.cccounty.us

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Bachelor of Arts in Psychology

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	San Francisco State University	Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	56		BA	5/2003
B)	Santa Barbara City College	General Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	28		transfer	
C)	San Diego Mesa College	General Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	30		transfer	
D)	Other schools / training completed:	Course Studied	Hours Completed			Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>	

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<p>A) Dates (Month, Day, Year) From To 4/18/2011 present Total: Yrs. Mos. 0 6 Hrs. per week 40 . Volunteer <input type="checkbox"/></p>	<p>Title Comprehensive Services Manager Employer's Name and Address Community Services Bureau - EHSD 40 Douglas Drive Martinez, CA 94553</p>	<p>Duties Performed Manage child care team who deliver comprehensive services to children and families. Develop and implement written policies and procedures for the child care unit. Adhere to program funding terms and conditions set forth by CDE, Title 5 and the California Ed Code.</p>
<p>B) Dates (Month, Day, Year) From To 4/7/2007 4/13/2011 Total: Yrs. Mos. 4 0 Hrs. per week 35 . Volunteer <input type="checkbox"/></p>	<p>Title Program Coordinator - CEL Employer's Name and Address Contra Costa Child Care Council 1035 Detroit Ave., Suite 200 Concord, CA 94518</p>	<p>Duties Performed Implemented and maintained Contra Costa County's Centralized Eligibility List for families waiting for subsidized childcare. Responsibilities included: supervision of staff, public outreach, continued involvement with local community partners and contract compliance for CDE, Title 5 regulations.</p>
<p>C) Dates (Month, Day, Year) From To 10/1/2006 4/16/2007 Total: Yrs. Mos. 0 6 Hrs. per week var. . Volunteer <input type="checkbox"/></p>	<p>Title Substitute Teacher K-12 Employer's Name and Address Dublin Unified School District 7471 Larkdale Ave. Dublin, CA 94568</p>	<p>Duties Performed Substitute Teacher for grades K-12.</p>
<p>D) Dates (Month, Day, Year) From To 4/1/2000 6/1/2001 Total: Yrs. Mos. 1 2 Hrs. per week . Volunteer <input type="checkbox"/></p>	<p>Title Child Professional II Employer's Name and Address Devereux of Santa Barbara 7055 Seaway Drive Goleta, CA 93117</p>	<p>Duties Performed 1:1 aide for young adults with severe physical disabilities and SED youth. Taught life skills, community integration and assisted clients at their work sites. Supported clients at their residence with hygiene, nutrition and daily chores. Was CPI restraint trained for the purpose of crisis intervention.</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other CSB Staff

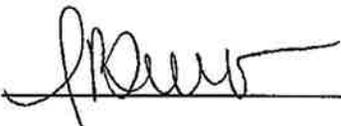
8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

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Sign Name:  Date: 3/25/13

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**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

LOCAL PLANNING COUNCIL  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: MEANS (Last Name) JOAN (First Name) MARY (Middle Name)

2. Address: 96 (No.) GREENOCK LANE (Street)  (Apt.) PLEASANT HILL, CA (City)  (State) 94523 (Zip Code)

3. Phones: 937-8821 (Home No.)  (Work No.)  (Cell No.)

4. Email Address: jjmeans@comcast.net

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved MS DEGREE

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) UC DAVIS	CHILD DEV	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BS	12/1969
B) SYRACUSE UNIV	ECE	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MS	8/1971
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  6/05 - CURRENT</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  7      9</p> <p>Hrs. per week <u>15+</u> . Volunteer <input type="checkbox"/></p>	<p>Title  <u>Adjunct Faculty</u></p> <p>Employer's Name and Address  DIABLO VALLEY COLLEGE  321 GOLF CLUB RD  PLEASANT HILL, CA</p>	<p>Duties Performed  TEACHING  EARLY CHILDHOOD  EDUCATION</p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  8/01 - CURRENT</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  11     10</p> <p>Hrs. per week <u>15+</u> . Volunteer <input type="checkbox"/></p>	<p>Title  <u>Adjunct Faculty</u></p> <p>Employer's Name and Address  SOLANO C. COLLEGE  4000 SWISS VILLES  FAIRFIELD, CA</p>	<p>Duties Performed</p> <p style="text-align: center;">↓</p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  4/95 - 6/02</p> <p>Total: <u>Yrs.</u>    <u>Mos.</u>  6      10</p> <p>Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title  <u>Director</u></p> <p>Employer's Name and Address  CLAYTON CHILDREN'S  CTR  MARSH CREEK RD  CLAYTON, CA</p>	<p>Duties Performed  FULL RESPONSIBILITY  FOR CHILDCARE  CENTER - CHILDREN  - CURRICULUM  - STAFF  - BUILDING #</p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u></p> <p>Total: <u>Yrs.</u>    <u>Mos.</u></p> <p>Hrs. per week _____ . Volunteer <input type="checkbox"/></p>	<p>Title</p> <p>Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy:

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other \_\_\_\_\_

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship: \_\_\_\_\_

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship: \_\_\_\_\_

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name:  Date: March 25, 2013

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
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8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



**Contra  
Costa  
County**

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Date Received:

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Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

**MAIL OR DELIVER TO:**

Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

**BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:**

Local Planning Council

Child Care Provider - West

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

**1. Name:** MOSCA CARREON (Last Name) BLANCA (First Name) SILVANA (Middle Name)

**2. Address:** 208 Milbrook Dr. (No.) (Street) PITTSBURG (City) CA. (State) 94565 (Zip Code)

**3. Phones:** 925-439-7640 (Home No.) 510-233-2329 (Work No.) 510-734-5055 (Cell No.)

**4. Email Address:** silvana@icrichild.org

**5. EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved: MASTER' DEGREE ON INTERNATIONAL EDUCATION.

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) SANTA MARIA, CATHOLIC UNIV.	EDUCATION	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	MAY, 1973
B) HOLY NAMES UNIVERSITY	ESL/BILINGUAL ED	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			BA	MAY 1976
C) HOLY NAMES UNIVERSITY	INTERNATIONAL EDUCATION	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			MA	MAY 1978
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="2-1-2011"/>    <input type="text" value="PRESENT"/>            Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text" value="2 YEARS"/>    <input type="text" value="1.5"/>            Hrs. per week <input type="text" value="37.5"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text" value="DIRECTOR"/>            Employer's Name and Address  <input type="text" value="INTERNATIONAL CHILD RESOURCES INSTITUTE./EL NUEVO MUNDO C.C. 1707 PENNSYLVANIA AVE RICHMOND CA.94801"/></p>	<p>Duties Performed  <input type="text" value="SUPERVISE 16 STAFF MEMBERS. FIND FUNDING FOR 97 LOW INCOME CHILDRE.N OF WEST CONTRA COSTA AREA. PROPERLY ADMINISTER THE FUNDS OF THE SCHOOL. SUPERVISE THE FOOD PROGRAM . TRAIN STAFF AND DEVELOP CURRICUM FOR BILINGUAL CHILDREN"/></p>
<p>B) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text" value="SEP. 1978"/>    <input type="text" value="JAN, 2011"/>            Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text" value="33 YEARS"/>    <input type="text" value="4 M."/>            Hrs. per week <input type="text" value="37.5"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text" value="DIRECTOR"/>            Employer's Name and Address  <input type="text" value="THE NATIONAL HISPANIC UNIVERSITY 14271 STORY ROAD SAN JOSE, CA. 95127"/></p>	<p>Duties Performed  <input type="text" value="I WAS RESPONSIBLE FOR MANY PROGRAMS, MAINLY BILINGUAL TEACHER TRAINING PROGRAMS HERE IN THE STATES AND IN MEXICO . I WAS THE CHAIR OF THE EDUCATION DEPARTMENT FOR 5 YEARS. SUPERVISOR/DIRECTOR OF THE ENM BILINGUAL PRE SCHOOL IN RICHMOND FOR 33 YEARS."/></p>
<p>C) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text"/>      <input type="text"/>            Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>      <input type="text"/>            Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>            Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>
<p>D) Dates (Month, Day, Year)  <u>From</u>      <u>To</u>  <input type="text"/>      <input type="text"/>            Total: <u>Yrs.</u>    <u>Mos.</u>  <input type="text"/>      <input type="text"/>            Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>            Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other  I AM A MEMBER

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: *Silvanallosca E* Date: *3/25/2013*

### Important Information

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**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94553-1292  
**PLEASE TYPE OR PRINT IN INK**  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care and Develo

Child Care Provider 2 -Central/South

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. **Name:** Lafferty Kathleen Marie  
(Last Name) (First Name) (Middle Name)

2. **Address:** 1344 Sherwood Drive Concord CA 94521  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. **Phones:** 925-849-5026 925-798-1078 925-383-3998  
(Home No.) (Work No.) (Cell No.)

4. **Email Address:** kathy@cambridgecom.org

5. **EDUCATION:** Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Post BA

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) San Francisco College for Women	English/History	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	130		BA	June 1967
B) CSUH (now CSUEB)	Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>		26		
C) Diablo Valley, Los Medanos CC's	Early Childhood	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	12	8		
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded:			
Pacific Oaks	Child Dev	24	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)            From            To            Oct. 1985      present            Total: Yrs.    Mos.            27              6            Hrs. per week 40+ . Volunteer <input type="checkbox"/></p>	<p>Title            Executive Director            Employer's Name and Address            Cambridge Community Center            1146 Lacey Lane            Concord CA 94520</p>	<p>Duties Performed            Prog. Director/ Teacher 2 years, Child Care Director -7 years, ED - 18 years Administration and oversight of all programs</p>
<p>B) Dates (Month, Day, Year)            From            To            Sept 1975      Oct 1985            Total: Yrs.    Mos.            10              1            Hrs. per week 20 . Volunteer <input type="checkbox"/></p>	<p>Title            Instructional./Spec. Ed aide            Employer's Name and Address            Mt. Diablo Unified School District            1936 Carlotta Drive            Concord, CA 94519</p>	<p>Duties Performed            Assisted teacher, individual instruction of students</p>
<p>C) Dates (Month, Day, Year)            From            To            [ ]              [ ]            Total: Yrs.    Mos.            [ ]              [ ]            Hrs. per week [ ] . Volunteer <input type="checkbox"/></p>	<p>Title            [ ]            Employer's Name and Address            [ ]</p>	<p>Duties Performed            [ ]</p>
<p>D) Dates (Month, Day, Year)            From            To            [ ]              [ ]            Total: Yrs.    Mos.            [ ]              [ ]            Hrs. per week [ ] . Volunteer <input type="checkbox"/></p>	<p>Title            [ ]            Employer's Name and Address            [ ]</p>	<p>Duties Performed            [ ]</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Kathleen Lufferty Date: 3/25/2013

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**Contra  
Costa  
County**

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Accepted Rejected

**BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION**

MAIL OR DELIVER TO:  
Contra Costa County  
CLERK OF THE BOARD  
651 Pine Street, Rm. 106  
Martinez, California 94563-1292  
PLEASE TYPE OR PRINT IN INK  
(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Contra Costa County Local Planning Council  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

Child Care Provider-Central/South  
PRINT EXACT SEAT NAME (if applicable)

1. Name: Houweling Sue  
(Last Name) (First Name) (Middle Name)

2. Address: 1225 Terrebonne Dr. Walnut Creek CA 94598  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: 925-935-2951 925-947-2820 925-324-1909  
(Home No.) (Work No.) (Cell No.)

4. Email Address: houweling@astound.net

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved

Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Diablo Valley College		Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>			ECE	1972
B)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>  <input type="text"/> 9/1968 <input type="text"/> Present            Total: Yrs. <input type="text"/> Mos. <input type="text"/>  <input type="text"/> 43 <input type="text"/> 7            Hrs. per week <input type="text"/> 20-40 . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/> Administrator/Owner            Employer's Name and Address  <input type="text"/> Play and Learn School  <input type="text"/> 1898 Pleasant Hill Road  <input type="text"/> Pleasant Hill. Ca 94523</p>	<p>Duties Performed  <input type="text"/> I have worked as a teacher, director, and administrator of Play and Learn. As of 2008, I became more of an advisor to the school. I have a Director and Administrator for the day to day operation of the school. I'm still the owner.</p>
<p>B) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>  <input type="text"/> 8/2000 <input type="text"/> Present            Total: Yrs. <input type="text"/> Mos. <input type="text"/>  <input type="text"/> 11 <input type="text"/> 9            Hrs. per week <input type="text"/> 4 to 9 . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/> Board Member            Employer's Name and Address  <input type="text"/> Human Services Management Corp.  <input type="text"/> 350 Sansome Street, Suite 1000  <input type="text"/> San Francisco, Ca. 94104</p>	<p>Duties Performed  <input type="text"/> Serve on the HSMC board as an advisor to the board.</p>
<p>C) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>  <input type="text"/> 2/2004 <input type="text"/> Present            Total: Yrs. <input type="text"/> Mos. <input type="text"/>  <input type="text"/> 8 <input type="text"/> 2            Hrs. per week <input type="text"/> 1 to 2 . Volunteer <input checked="" type="checkbox"/></p>	<p>Title  <input type="text"/> Board Member            Employer's Name and Address  <input type="text"/> Contra Costa Child Care Council  <input type="text"/> 1035 Detroit Ave  <input type="text"/> Concord, Ca. 94518</p>	<p>Duties Performed  <input type="text"/> I volunteer on the Child Care Council Board. At this time I'm serving as Secretary.</p>
<p>D) Dates (Month, Day, Year)            From <input type="text"/> To <input type="text"/>  <input type="text"/> 1969 <input type="text"/> Present            Total: Yrs. <input type="text"/> Mos. <input type="text"/>  <input type="text"/> 42 <input type="text"/>            Hrs. per week <input type="text"/> 3 . Volunteer <input checked="" type="checkbox"/></p>	<p>Title  <input type="text"/> Board Member            Employer's Name and Address  <input type="text"/> Professional Association for Childhood Education  <input type="text"/> 350 Sansome Street, Suite 1000  <input type="text"/> San Francisco, Ca. 94104</p>	<p>Duties Performed  <input type="text"/> I have volunteer on PACE board for over 40 years. I am the Vice President of Administration, which is the President right hand, if for some reason the president is not able to perform her duties, then I'm the one who would steps in.</p>

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)            From                      To  <input type="text" value="1998"/>                      <input type="text" value="Present"/>            Total: Yrs.                      Mos.  <input type="text" value="14"/>                      <input type="text"/>            Hrs. per week <input type="text" value="1"/> . Volunteer <input checked="" type="checkbox"/></p>	<p>Title  <input type="text" value="Board Member"/>            Employer's Name and Address  <input type="text" value="Contra Costa Local Planning Council"/>  <input type="text" value="77 Santa Barbara Road"/>  <input type="text" value="Pleasant Hill, Ca. 94523"/></p>	<p>Duties Performed  <input type="text" value="I volunteer as a board member, and serve as 2nd Chair, as well as a member of the Professional Development Program and Advisory Committee."/></p>
<p>B) Dates (Month, Day, Year)            From                      To  <input type="text"/>                      <input type="text"/>            Total: Yrs.                      Mos.  <input type="text"/>                      <input type="text"/>            Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>            Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>
<p>C) Dates (Month, Day, Year)            From                      To  <input type="text"/>                      <input type="text"/>            Total: Yrs.                      Mos.  <input type="text"/>                      <input type="text"/>            Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>            Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>
<p>D) Dates (Month, Day, Year)            From                      To  <input type="text"/>                      <input type="text"/>            Total: Yrs.                      Mos.  <input type="text"/>                      <input type="text"/>            Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title  <input type="text"/>            Employer's Name and Address  <input type="text"/></p>	<p>Duties Performed  <input type="text"/></p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: *Lu Annunzio* Date: 3-11-13

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BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care Consumer-Central/South  
PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION PRINT EXACT SEAT NAME (if applicable)

1. Name: CASTAIN CYNTHIA  
(Last Name) (First Name) (Middle Name)

2. Address: 127 TRESTLE COVE HERCULES CA 94547  
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: 510-964-7750 925-829-4063 510-912-9265  
(Home No.) (Work No.) (Cell No.)

4. Email Address: mstgccc@aol.com

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma  G.E.D. Certificate  California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved

Names of colleges / universities attended	Course of Study / Major	Degree Awarded Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	Units Completed		Degree Type	Date Degree Awarded
			Semester	Quarter		
A) Sacramento City College	General	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	24			
B) Peralta Community College	Child Development	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	47			
C)		Yes No <input type="checkbox"/> <input type="checkbox"/>				
D) Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

3. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year)                  From <input type="text"/> To <input type="text"/>                  4/6/98 Present                  Total: Yrs. <input type="text"/> Mos. <input type="text"/>                  14 3                  Hrs. per week <input type="text"/> 40+ . Volunteer <input type="checkbox"/></p>	<p>Title                  Director/Owner                  Employer's Name and Address                  My Space to Grow                  7197 Amador Valley Blvd.                  Dublin, CA 94568</p>	<p>Duties Performed                  Manage and maintain facility.                  Supervise a staff of 7.                  Provide early care and education.                  Licensed for 30 children, including 8 infants.                  Involved in all aspects of business practices.                  Advocate for children and families.</p>
<p>B) Dates (Month, Day, Year)                  From <input type="text"/> To <input type="text"/>                  7/15/90 1/2/98                  Total: Yrs. <input type="text"/> Mos. <input type="text"/>                  7 5                  Hrs. per week <input type="text"/> 40 . Volunteer <input type="checkbox"/></p>	<p>Title                  Sales and Event Planning                  Employer's Name and Address                  Neiman Marcus                  150 Stockton Street                  San Francisco, CA</p>	<p>Duties Performed                  Planned and implemented on and off site events. Managed and maintain a line of cosmetics working directly with the outside vendor. Wrote orders and maintained stock levels.</p>
<p>C) Dates (Month, Day, Year)                  From <input type="text"/> To <input type="text"/>                  1/88 July 1990                  Total: Yrs. <input type="text"/> Mos. <input type="text"/>                  2 6                  Hrs. per week <input type="text"/> 40 . Volunteer <input type="checkbox"/></p>	<p>Title                  I. Magnin/Orlane Cosmetics                  Employer's Name and Address                  I. Magnin                  135 Stockton Street                  San Francisco, CA</p>	<p>Duties Performed                  Managed and maintained a line of cosmetics working directly with the vendor. Conducted training seminars and promotions. Planned on and off site events.</p>
<p>D) Dates (Month, Day, Year)                  From <input type="text"/> To <input type="text"/>                  Total: Yrs. <input type="text"/> Mos. <input type="text"/>                  Hrs. per week <input type="text"/> . Volunteer <input type="checkbox"/></p>	<p>Title                  Employer's Name and Address</p>	<p>Duties Performed</p>

7. How did you learn about this vacancy?

CCC Homepage  Walk-In  Newspaper Advertisement  District Supervisor  Other

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No  Yes

If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No  Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: Cynthia Cas Date: 3/25/2013

### Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



**CONTRA COSTA COUNTY  
DEPARTMENT OF CONSERVATION AND  
DEVELOPMENT**

**30 Muir Road  
Martinez, CA 94553  
Telephone: (925) 674-7877**

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**DATE:** April 1, 2013

**TO:** Family and Human Services Committee  
Supervisor Candace Andersen, Chairperson  
Supervisor Federal Glover, Vice Chairperson

**FROM:** Bob Calkins, CDBG Program Manager

**SUBJECT:** **FY 2013/14 (2<sup>nd</sup> Year) CDBG Funding Recommendations - Public  
Service Category**

**FY2013/14 Emergency Solutions Grant Funding Recommendations**

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**RECOMMENDATIONS**

1. **ADOPT** recommendations for FY 2013/14 Community Development Block Grant (CDBG) Public Service projects as proposed by staff and/or amended by the Committee.
2. **ADOPT** recommendations for the FY 2013/14 Emergency Solutions Grant (ESG) projects as proposed by staff and/or amended by the Committee.
3. **DIRECT** the Department of Conservation and Development staff to prepare a report on Committee recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories and considered by the Board of Supervisors on May 7, 2013 as a "Consent" item.

**BACKGROUND**

The purpose of this memorandum is to transmit staff recommendations for funding in the Public Service (PS) category for the FY 2013/14 CDBG program and the FY 2013/14 ESG program. The proposed funding recommendation spreadsheets and staff reports for both PS and ESG projects are attached.

In October of 2003, the Board of Supervisors (Board) authorized establishing a two-year funding cycle for the CDBG program. In April 2007, the Board approved realigning the ESG funding

process to coincide with the CDBG funding cycle including allocating funds on a two-year cycle. These changes have resulted in a streamlined and more efficient process for both the applicants and County staff. Consequently, in May, 2012 the Board approved the allocation of FY 2012/13 and FY 2013/14 CDBG and ESG funds. The allocation of FY 2013/14 CDBG and ESG funds was contingent on the availability of funds and the satisfactory accomplishment of contract goals.

### **Available Funding**

**1. CDBG Program:** Consistent with Board funding guidelines, 15 percent of the County's annual CDBG allocation may be used for PS projects. In addition, the two percent "Contingency" fund is available for Public Service, Economic Development, Infrastructure/Public Facility, and/or Housing projects. In the past, the FHS Committee has consistently allocated the "Contingency" funds to Public Service projects.

Based on the most current information available regarding the "Continuing Resolution" for the Fiscal Year 2013 federal budget, the County's CDBG grant amount for FY 2013/14 is estimated to be about the same as it was in FY 2012/13 or approximately \$2,759,312. For comparison, in FY 2010/11 the County received \$3.7 million in CDBG funds. Consequently, pursuant to the Board's funding guidelines, **\$413,897** is available for PS projects. In addition, **\$52,000** is provided from the "Housing" category to help fund landlord/tenant and fair housing services, **\$55,186** is available from the "Contingency" category as described above, and **\$13,973** has been recaptured from closed/completed projects. Therefore, a total of **\$535,056** is available for eligible PS projects in FY 2013/14.

**2. ESG Program:** The County receives ESG funds on an entitlement basis for use in funding renovation, major rehabilitation, or conversion of buildings for use as emergency shelters for the homeless; provision of essential services for the homeless; emergency shelter operations and related services; and homelessness prevention and rapid re-housing activities. The total ESG grant amount for FY 2013/14 is estimated to be **\$256,559**, or 5 percent less than the amount allocated in FY 2012/13.

### **Application Process**

**CDBG Program:** For FY 2013/14, currently funded PS agencies were required to submit an abbreviated "renewal application" including a proposed FY 2013/14 budget, current audit, and confirmation of performance outcomes. This information was used to evaluate an agency's continuing capacity to operate their program during next fiscal year.

Staff's funding recommendations for FY 2013/14 PS projects are listed in Attachment A-1. The attached staff reports (Attachment A-2) describe the individual projects and provide information on an agency's performance during the first six months of FY 2012/13 or through December 31, 2012. In general, most agencies are performing as proposed and are expected to meet or exceed performance outcomes contained in their CDBG and agreements by the end of the year.

**ESG Program:** Because of the need to incorporate new regulations into the ESG application process, FY 2012/13 ESG funds were allocated for only one year. A Request for Proposal (RFP)

for FY 2013/14 funds was released at the kickoff meeting on October 11, 2012, and applications were due on December 10, 2012.

Each applicant was required to submit an application describing the proposed project, need and target population, steps necessary to carry out the project, and proposed budget. Applications were reviewed by staff for completeness and eligibility, and against the criteria listed below. Applicants are also interviewed by staff to respond to or clarify any issues related to the application. Staff's funding recommendations for FY 2013/14 ESG projects are listed in Attachment B-1. The attached staff reports (Attachment B-2) describe the individual projects.

The County received applications from all currently funded ESG agencies and two new applications – one from Anka Behavioral Health, Inc., and one from St. Paul's Episcopal Church. Staff recommends funding all currently funded ESG programs at the FY 2012/13 levels except for Health Services' Adult Emergency Shelter and Shelter, Inc.'s Homelessness Prevention/Rapid Rehousing program. Health Services will receive a decrease from \$94,025 to \$92,935, less than 2 percent of their total grant. Shelter, Inc.'s program will be reduced from \$104,783 to \$83,383. Staff anticipates that there will be approximately \$50,000 in unused funds from their FY 2012/13 ESG allocation and recommends that those funds be carried over to FY 2013/14, resulting in a net increase in the amount allocated to Shelter Inc. and made available for homelessness prevention and rapid rehousing services next year.

In addition, staff recommends funding for one new ESG project – the Trinity Center, located at St. Paul's Episcopal Church in Walnut Creek. The Trinity Center program provides food, showers, mail service, clothing and support services to homeless men, women and families throughout the County. Anka Behavioral Health is not recommended for funding at this time.

ESG regulations require coordination and collaboration between grantees and local Continuums of Care in allocating funds for eligible activities. On March 8, 2013, County staff presented the FY 2013/14 ESG funding recommendations to the Contra Costa Interjurisdictional Council on Homelessness (CCICH). CCICH is charged with providing a forum for communication and coordination about the overall implementation of the Ten Year Plan to End Homelessness and providing advice and input on the operations of homeless services. CCICH did not have any comments on staff recommendations.

### **ESG Application Review Criteria**

Intended purpose (outcome) - The quantitative and qualitative goals of the project are achievable, measurable and result in a desirable outcome.

Consistency with Priorities Established in the Consolidated Plan and County Policy – The project meets goals and strategies of the Consolidated Plan. Secondly, the project meets goals of other plans such as the County's Continuum of Care Plan, Capital Improvement Plans, community planning documents, etc.

Eligibility in Respect to Federal Regulation – The proposed use of ESG funds is consistent with federal regulations and is determined to be an eligible activity. The project provides one of the five eligible ESG components: outreach, emergency shelter, homelessness prevention, rapid rehousing or data collection.

Target Population and Demonstrated Need – The project fulfills a well-defined need and has supporting documentation that the need exists. The proposed project is responsive to the community and the target population, and shows a relationship between the need and the action to be taken. The target population or area is clearly defined, the project is accessible and outreach is effective.

Financial Analysis - Total project costs are reasonable, and are adequate to carry out the project through the specified time period. The budget is well thought out with reasonable assumptions for completing the project with federal funding. A reasonable relationship exists between the cost of the project and the expected outcome. Sponsor has the capacity to secure all funds necessary to carry out the project within normal standards. Volunteer or in-kind services are attainable and realistic. The project cost is within normal range of similar projects. Projects are required to supply matching funds in order to maximize the use of ESG funds. Audits or other financial statements demonstrate success in securing funds through grant proposals or other fund raising efforts.

Experience and Capacity to carry out the Project – Components of the project are fully described and goals and objectives are attainable. The project sponsor has demonstrated the ability to successfully carry out the proposed project. The applicant demonstrates that capacity exists to complete the project and meet all the federal requirements of the ESG program.

Project Readiness and Timeliness – All components of the project are in place or can be in place within a specified period of time. Project can be implemented and completed in a timely manner. Particular attention is given to these criteria due to specific HUD timeliness requirements.

Past Performance - Rate of progress toward completing contractual goals, ability to overcome and avoid past problems. Inaccurate or incomplete performance reports, unresolved audit findings, delays in or failure to submit required reports, persistent difficulties with payment request process, failure to correct significant problems.

Environmental, Historic Preservation, Relocation, and/or Prevailing Wage Issues – Identification of federal requirements that may be imposed on the project that require specific action to be taken.

Clarity and completeness of application - The application submitted was complete and lacked inaccuracies and ambiguities.

### **Public Hearing and Transmittal of Recommendations**

The Committee's recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for May 7, 2013. The Committee's recommendation will be submitted together with the funding recommendations for all the other CDBG categories to be considered by the Board of Supervisors as a Consent item. Final recommendations must be forwarded to the Department of Housing and Urban Development by May 15, 2013 for review to ensure consistency with federal regulations.

Attachments

# CDBG PROGRAM – PUBLIC SERVICE PROJECTS

FUNDING RECOMMENATION SPREADSHEET - ATTACHMENT A-1

STAFF REPORTS - ATTACHMENT A-2

FY 2013/14

ATTACHMENT A-1

STAFF FUNDING RECOMMENDATIONS  
CDBG - PUBLIC SERVICE PROJECTS

Project ID	Sponsor	Project Name / Location	Sponsor's Website	Program Outcome / Description	Amount Received in FY 2012/13	FY 2013/14 Staff Recommendations	Amount of CDBG Funds from other CDBG Jurisdictions	Total Cost of Project
<b>Priority CD-1 General Public Services:</b> Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.								
13-01-PS	Bay Area Legal Aid 1025 MacDonalid Ave. Richmond, CA 94801 (510) 903-2612	Landlord/Tenant Counseling Services Urban County	<a href="http://www.baylegal.org">www.baylegal.org</a>	Provide landlord/tenant counseling and legal assistance to 535 lower income Urban County households.	\$55,000	\$55,000	\$30,000	\$324,773
13-02-PS	CCC Service Integration Program 2530 Arnold Drive, Suite 100 Martinez, CA 94553 (925) 646-1202	Service Integration Bay Point Works Community Career Center Bay Point	no website	Operate the Community Career Center in Bay Point to assist 140 residents get a job or improve their position at an existing job.	\$22,000	\$22,000	\$0	\$235,000
13-03-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801 (510) 412-9290	West Contra Costa County Independent Development Account Program (CC MATCH) West County	<a href="http://www.chdctr.com">www.chdctr.com</a>	Open and service an Individual Development Account (IDA) for 12 lower income families and assist 5 clients save for and acquire a productive asset such as a home, small business or post-secondary education.	\$5,000	\$5,000	\$0	\$128,000
13-04-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801 (510) 412-9290	Home Equity Preservation Alliance Urban County	<a href="http://www.chdctr.com">www.chdctr.com</a>	Provide one-on-one or group assistance to 140 lower income Urban County homeowners who are facing or in foreclosure and conduct community education events.	\$30,000	\$30,000	\$7,000	\$205,500
13-05-PS	Community Violence Solutions 2101 Van Ness Street San Pablo, CA 94806 (510) 307-4121	Children Sexual Assault Intervention Program Urban County	<a href="http://www.cvsolutions.org">www.cvsolutions.org</a>	Provide in-depth forensic interview, counseling advocacy, and case management services to 70 child victims of sexual assault and their families to help clients show positive changes in behavior and psychological well being.	\$15,000	\$15,000	\$19,000	\$433,500
13-06-PS	Food Bank of Contra Costa and Solano 4010 Neilson Avenue PO Box 271966 Concord, CA 94520 (925) 676-7542	Collaborative Food Distribution Program Urban County	<a href="http://www.foodbankcccs.org">www.foodbankcccs.org</a>	Provide food to over 7,900 lower income persons.	\$31,500	\$31,500	\$10,000	\$3,766,482
13-07-PS	Monument Crisis Center 1290 Monument Blvd. Suite F Concord, CA 94520 (925) 825-7751	Nutrition and Community Resources for Low Income Seniors and Adults with Disabilities Central County	<a href="http://www.monumentcrisiscenter.org">www.monumentcrisiscenter.org</a>	Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services to 335 Urban County residents.	\$10,000	\$10,000	\$15,000	\$123,950

**STAFF FUNDING RECOMMENDATIONS  
CDBG - PUBLIC SERVICE PROJECTS**

Project ID	Sponsor	Project Name / Location	Sponsor's Website	Program Outcome / Description	Amount Received in FY 2012/13	FY 2013/14 Staff Recommendations	Amount of CDBG Funds from other CDBG Jurisdictions	Total Cost of Project
13-08-PS	Neighborhood House of North Richmond 305 Chesley Avenue Richmond, CA 94801 (510)232-3511	Multicultural/ Senior Family Center North Richmond	<a href="http://www.nhrnl.org">www.nhrnl.org</a>	Operate and maintain a community center for residents of North Richmond providing nutrition programs, senior services, educational, social and multi-cultural programs. It is expected that the Center will provide services to at least 400 residents of North Richmond.	\$30,000	\$30,000	\$0	\$176,000
13-09-PS	New Horizons Career Development Center, Inc. 199 Parker Ave. Rodeo, CA 94572 (510) 799-2916	RYSE Dollar and Sense Program West County	<a href="http://www.newhorizonscdc.com">www.newhorizonscdc.com</a>	Provide job readiness education, job training, life skills, and placement services to 195 lower income West County residents who are unemployed or underemployed.	\$25,000	\$25,000	\$0	\$322,215
13-10-PS	Village Community Resource Center 633 Village Dr. Brentwood, CA 94513 (925) 325-6507	Village Community Resource Center Program Support East County	<a href="http://www.communityresourcecenter.honolulualiga.com">www.communityresourcecenter.honolulualiga.com</a>	Operate the Food and Clothing distribution, and afterschool Academy programs. A total of 100 unduplicated persons/families will be provided services.	\$13,000	\$13,000	\$0	\$151,701
13-11-PS	YWCA of Contra Costa County 1320 Arnold Drive, Suite 170 Martinez, CA 94553 (925) 372-4213	YWCA Family Empowerment Program Bay Point	<a href="http://www.ywcacccc.org">www.ywcacccc.org</a>	Provide mental health, physical health, and social/emotional skills training services to 125 families who have children in the YWCA's day care program. At the end of the school year, all children will have passed the Desired Results Development Profile Assessment tool.	\$10,000	\$10,000	\$0	\$20,000
<b>Priority CD-2 Seniors: Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence.</b>								
13-12-PS	Contra Costa Senior Legal Services 4006 MacDonald Avenue Richmond, CA 94805 (510) 412-3150	Legal Services for Needy Urban County Seniors Urban County	<a href="http://www.seniorlegalservices.org">www.seniorlegalservices.org</a>	Provide free legal advice to 200 seniors resulting in the retention of housing, protection from physical and financial abuse, and consumer and individual rights.	\$10,000	\$10,000	\$11,500	\$400,000
13-13-PS	Pleasant Hill Recreation & Park District 147 Gregory Lane Pleasant Hill, CA 94523 (925) 798-8787	Senior Service Network 233 Gregory Lane Pleasant Hill	<a href="http://www.pleasanthillrec.com">www.pleasanthillrec.com</a>	Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.	\$10,000	\$10,000	\$0	\$38,928
13-14-PS	Senior Outreach Services of Contra Costa 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Center Care Management Program Urban County	<a href="http://www.mowsoos.org">www.mowsoos.org</a>	Provide care management services to 90 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.	\$10,000	\$10,000	\$16,000	\$105,685
13-15-PS	Senior Outreach Services of Contra Costa 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Nutrition - Congregate Café Bay Point, Crockett, and Rodeo	<a href="http://www.mowsoos.org">www.mowsoos.org</a>	Provide hot and nutritious lunches to 200 Urban County seniors resulting in maintained and/or improved health and welfare.	\$10,000	\$10,000	\$5,000	\$217,445

**STAFF FUNDING RECOMMENDATIONS  
CDBG - PUBLIC SERVICE PROJECTS**

Project ID	Sponsor	Project Name / Location	Sponsor's Website	Program Outcome / Description	Amount Received in FY 2012/13	FY 2013/14 Staff Recommendations	Amount of CDBG Funds from other CDBG Jurisdictions	Total Cost of Project
13-16-PS	West County Adult Day Care 1015 Nevin Avenue, Suite 108 Richmond, CA 94801 (510) 235-6276	Alzheimer's Respite Center West County	<a href="http://www.westcountyadultdaycare.org">www.westcountyadultdaycare.org</a>	Provide day care services six days per week for 20 seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.	\$15,000	\$15,000	\$0	\$237,000
<b>Priority CD-3 Youth: Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood.</b>								
13-17-PS	A Place of Learning 315 Orchard Avenue Brentwood, CA 94513 (925) 642-5529	After School Tutoring and Mentoring Program	<a href="http://www.aplaceoflearning.org">www.aplaceoflearning.org</a>	Provide after school mentoring/tutoring services and a summer enrichment program to 60 low-income students resulting in improved academic performance and decision making skills and increased self esteem as measured by pre- and post-participation evaluations and feedback from school staff and parents.	\$10,000	\$10,000	\$0	\$36,600
13-18-PS	East Bay Center for Performing Arts 339 - 11th Street Richmond, CA 94801 (510) 234-5624	After School Outreach Performing Arts Program North Richmond and San Pablo	<a href="http://www.eastbaycenter.org">www.eastbaycenter.org</a>	Provide classes in music, dance, and drama to 140 children living in San Pablo and North Richmond resulting in positive changes to the students self esteem, personal growth and knowledge of the arts measured by evaluations completed by the children, their parents and program staff.	\$7,500	\$7,500	\$0	\$47,500
13-19-PS	Mt. Diablo Unified School District 1266 San Carlos Ave., Room A6 Concord, CA 94518 (925) 681-0351	CARES After School Enrichment Program Bay Point	<a href="http://www.mtidiablolocares.org">www.mtidiablolocares.org</a>	Provide after school enrichment classes for 700 K-8 students in Bay Point resulting in improved academic performance of 200 students measured through evaluations completed by students, parents and teachers	\$10,000	\$10,000	\$0	\$3,651,748
13-20-PS	YMCA of the East Bay (Fiscal Agent) 2330 Broadway Oakland, CA 94612	James Morehouse Project at El Cerrito High School 540 Ashbury Ave. El Cerrito, CA 94530 West County	<a href="http://www.echscscommunityproject.org">www.echscscommunityproject.org</a>	Provide comprehensive mental health and student support services to 55 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.	\$9,000	\$9,000	\$0	\$220,300
13-21-PS	RYSE Center 205 41st Street Richmond, CA 94804 (510) 374-3231	RYSE Dollar and Sense Program West County	<a href="http://www.rysecenter.org">www.rysecenter.org</a>	Operate the Dollars and Sense Program that supports household financial stability by providing career development and training, job readiness, search and placement assistance to RYSE members. The program will also provide needed academic support and basic skill acquisition that enable youth to maintain long-term financial stability. A total of 130 RYSE members will be provided services during the year.	\$15,000	\$15,000	\$0	\$321,213
13-22-PS	Urban Tilth 855 Meadow View Drive Richmond CA 94806 (510) 243-0122	Verde School Service Learning Project North Richmond	<a href="http://www.urbantilth.org">www.urbantilth.org</a>	Provide a service-learning program for Verde students with an after-school market garden program that provides fresh, organic produce to students, parents, and the community; family nutrition support and learning; and the Peace Maker program.	\$15,000	\$15,000	\$0	\$91,000

**STAFF FUNDING RECOMMENDATIONS  
CDBG - PUBLIC SERVICE PROJECTS**

Project ID	Sponsor	Project Name / Location	Sponsor's Website	Program Outcome / Description	Amount Received in FY 2012/13	FY 2013/14 Staff Recommendations	Amount of CDBG Funds from other CDBG Jurisdictions	Total Cost of Project
<b>CD-4 Non-Homeless Special Needs:</b> Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as disabled persons, victims of domestic violence, abused children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers.								
13-23-PS	Court Appointed Special Advocates 2020 N. Broadway, Suite 204 Walnut Creek, CA 94596 (925) 256-7284	Children At Risk Urban County	<a href="http://www.cococasa.org">www.cococasa.org</a>	Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.	\$18,000	\$18,000	\$9,000	\$541,780
13-24-PS	Lions Blind Center of Diablo Valley 175 Alvarado Avenue Pittsburg, CA 94565 (925) 432-3013	Independent Living Skills for Visually Impaired Urban County	no website	Provide in-home independent living skills instruction and training to 40 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.	\$10,000	\$10,000	\$5,500	\$511,156
13-25-PS	Ombudsman Services of Contra Costa 1601 Suttler Street, Suite A Concord, CA 94520-2621 (925)685-2070	Ombudsman Services of Contra Costa Urban County	<a href="http://www.ccombudsmen.org">www.ccombudsmen.org</a>	Provide advocacy services to 775 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.	\$10,000	\$10,000	\$22,000	\$312,265
13-26-PS	Rainbow Community Center of Contra Costa 3024 Willow Pass Road Concord, CA 94553 (925) 692-0090	Kind Hearts Community Support Program	<a href="http://www.rainbowcc.org">www.rainbowcc.org</a>	Provide home/friendly visitor services and wellness calls to 54 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.	\$10,000	\$10,000	\$8,580	\$60,509
<b>CD-5 Fair Housing:</b> Continue to promote fair housing activities and affirmatively further fair housing.								
13-27-PS	Bay Area Legal Aid 1025 MacDonal Ave. Richmond, CA 94801 (510) 903-2612	Fair Housing Services Urban County	<a href="http://www.baylegal.org">www.baylegal.org</a>	All cases of alleged housing discrimination will be investigated. It is expected that at least 40 households will be provided fair housing counseling services.	\$24,000	\$24,000	\$30,000	\$84,290

FY 2013/14

ATTACHMENT A-1

STAFF FUNDING RECOMMENDATIONS  
CDBG - PUBLIC SERVICE PROJECTS

Project ID	Sponsor	Project Name / Location	Sponsor's Website	Program Outcome / Description	Amount Received in FY 2012/13	FY 2013/14 Staff Recommendations	Amount of CDBG Funds from other CDBG Jurisdictions	Total Cost of Project
<b>H-1 Homeless:</b> Assist the homeless and those at risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services.								
13-28-PS	Anka Behavioral Health, Inc. 1875 Willow Pass Road, #300 Concord, CA 94520 (925) 825-4700	HOPE Plus Urban County	<a href="http://www.ankabhhs.org">www.ankabhhs.org</a>	Provide 480 homeless Urban County clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery.	\$10,000	\$10,000	\$15,000	\$142,288
13-29-PS	Contra Costa Crisis Center PO Box 3364 Walnut Creek, CA 94598 (925) 939-1916	24-Hour Homeless Hotline & Emergency Shelter Program Urban County	<a href="http://www.crisis-center.org">www.crisis-center.org</a>	Provide information and referrals to 2,000 Urban County residents including homeless persons, abuse children, seniors, battered spouses, persons with HIV/AIDS and the disabled.	\$18,000	\$18,000	\$17,000	\$560,235
13-30-PS	Contra Costa County Health Services 597 Center Avenue, Suite 335 Martinez, CA 94553 (925) 313-6737	Adult Interim Housing Program 2047-A Arnold Industrial Drive, Concord Urban County	<a href="http://www.cchealth.org/groups/homeless">www.cchealth.org/groups/homeless</a>	Provide up to 175 year-round emergency shelter beds per night for homeless single adults in Contra Costa County.	\$52,056	\$52,056	\$22,150	\$1,836,349
13-31-PS	Loaves & Fishes of Contra Costa PO Box 3335 Danville, CA 94526 (925) 837-8758	Martinez Dining Room Martinez	<a href="http://www.loavesandfishesofcontracosta.org">www.loavesandfishesofcontracosta.org</a>	Provide emergency food assistance to 500 people, resulting in improved nutrition.	\$15,000	\$15,000	\$0	\$265,587
13-32-PS	Shelter Inc. of Contra Costa County 1070 Concord Avenue, Suite 200 Concord, CA 94520 (925) 335-0698	Homeless Prevention Program Urban County	<a href="http://www.shelterincofccc.org">www.shelterincofccc.org</a>	Provide 160 Urban County residents with one-time financial assistance to prevent homelessness and maintain housing.	\$10,000	\$0	\$27,000	\$518,389
<b>Totals</b>					<b>\$545,056</b>	<b>\$535,056</b>	<b>\$269,730</b>	<b>\$ 16,117,388</b>

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Bay Area Legal Aid

**PROGRAM NAME/NUMBER:** Contra Costa County Housing Services Collaborative  
13-01-PS and 13-27-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide comprehensive tenant/landlord and fair housing counseling services to approximately 535 Urban County residents (395 landlord/tenant counseling and 140 fair housing counseling)

**TOTAL PROJECT COST:** **\$324,773**

**AMOUNT ALLOCATED FY 2012/13:** **\$ 79,000**

**AMOUNT RECOMMENDED FY 2013/14:** **\$ 79,000**

**GOAL / PERFORMANCE AS OF 12/31/12:** **535 / 253**

**PROGRAM DESCRIPTION:** Bay Area Legal Aid (BALA) will be the lead agency in the Housing Services Collaborative that will provide a milieu of housing services including housing counseling, discrimination investigation, mediation and advocacy, legal representation, and education and outreach to lower income Urban County residents. The two other partners in this collaborative are Pacific Community Services, Inc. (PCSI) and ECHO Housing. The proposed collaborative continues the service model that was begun several years ago that provides seamless landlord/tenant and fair housing services to all residents of the Urban County.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- **Tenant/Landlord Counseling:** tenants and landlords will receive counseling on their rights and responsibilities under federal, state and local housing law. Counselors will also provide clients with information on administrative and court proceedings. Common counseling subjects include: landlord duty to rent to families with children; negotiating with landlords to avoid eviction for nonpayment of rent or alleged tenant misconduct or violation of lease terms; assistance in obtaining rent payment assistance, including Section 8 rent subsidies, deposit assistance and temporary rent payment assistance; and assistance in understanding lease terms.
- **Fair Housing Counseling:** fair housing laws will be enforced by investigating alleged housing discrimination complaints; maintaining a panel of fair housing

testers; counseling households regarding their rights, responsibilities and options; and providing mediation, advocacy, and legal referrals. All CDBG jurisdictions are required to take appropriate steps to affirmatively further fair housing.

- Legal Advice and Representation: clients whose housing issues cannot be resolved through counseling alone will be provided counsel and advice, brief legal services or legal representation.
- Education and Outreach: the collaborative will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/managers on landlord/tenant rights and responsibilities.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because the two of the collaborative partners have offices located throughout the County, clients will have easy access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Service Integration Program

**PROGRAM NAME/NUMBER:** Bay Point Works Community Career Center  
13-02-PS

**PROGRAM SERVICE AREA:** Bay Point

**PROGRAM PURPOSE:** Operate the Bay Point Community Career Center to assist 140 residents get a job or improve their position at an existing job (increase their salary).

**TOTAL PROJECT COST:** \$235,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 22,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 22,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 140 / 138

**PROGRAM DESCRIPTION:** The Bay Point Community Career Center (Center) provides direct employment services to all Bay Point residents seeking employment-related services. The services include but are not limited to resume development, filling out a master application, internet job seeking skills, introduction to job seekers web pages (EDD, CalJobs, EastBay Works), job placement assistance, job matching and follow-up to promote job retention. Clients have access to computers, the internet, phones, fax and copy machines, financial coaching, tax preparations, and computer ESL. In addition, about 50 percent of those served, will receive bundled service through the Center's partnership with SparkPoint to further improve income, increase financial assets, strengthen their credit or reduce debt. Clients will also receive assistance in accessing needed supportive services such as childcare and transportation.

The Community Career Center is staffed primarily by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open M to F from 9:00 a.m. to 5:00 p.m. The Center is also open one evening during the week, and operates as an affiliate site of the East Bay Works system. The Bay Point Works Career Center has been operating since 1998 and has been successful in attracting local residents to utilize the services offered and has assisted in residents obtain employment or improving their employment situation.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Service Integration Program

**PROGRAM NAME/NUMBER:** Bay Point Works Community Career Center  
13-02-PS

**PROGRAM SERVICE AREA:** Bay Point

**PROGRAM PURPOSE:** Operate the Bay Point Community Career Center to assist 140 residents get a job or improve their position at an existing job (increase their salary).

**TOTAL PROJECT COST:** \$235,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 22,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 22,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 140 / 138

**PROGRAM DESCRIPTION:** The Bay Point Community Career Center (Center) provides direct employment services to all Bay Point residents seeking employment-related services. The services include but are not limited to resume development, filling out a master application, internet job seeking skills, introduction to job seekers web pages (EDD, CalJobs, EastBay Works), job placement assistance, job matching and follow-up to promote job retention. Clients have access to computers, the internet, phones, fax and copy machines, financial coaching, tax preparations, and computer ESL. In addition, about 50 percent of those served, will receive bundled service through the Center's partnership with SparkPoint to further improve income, increase financial assets, strengthen their credit or reduce debt. Clients will also receive assistance in accessing needed supportive services such as childcare and transportation.

The Community Career Center is staffed primarily by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open M to F from 9:00 a.m. to 5:00 p.m. The Center is also open one evening during the week, and operates as an affiliate site of the East Bay Works system. The Bay Point Works Career Center has been operating since 1998 and has been successful in attracting local residents to utilize the services offered and has assisted in residents obtain employment or improving their employment situation.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Community Housing Development Corporation of North Richmond

**PROGRAM NAME/NUMBER:** CC MATCH (IDA Program)  
13-03-PS

**PROGRAM SERVICE AREA:** Urban County with emphasis in West County

**PROGRAM PURPOSE:** Open and service an Individual Development Account for at least 12 Urban County residents and assist 5 clients acquire a productive asset, such as a home, small business, or post-secondary education.

**TOTAL PROJECT COST:** \$128,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 5,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 5,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 5 / 5

**PROGRAM DESCRIPTION:** Community Housing Development Corporation of North Richmond (CHDC) proposes to provide a matched saving program, or Individual Development Accounts (IDA) designed to help low-income families save for and acquire a productive asset, such as a home, small business, or post-secondary education. Twelve new program participants will make regular contributions to a special savings account that is to be held jointly between the participant and CHDC. CHDC will match the funds in the savings account 2 or 3 to 1. When the program participant reaches the savings goal, CHDC will distribute the matching funds to a vendor that provides the participant's chosen asset goal.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Community Housing Development Corporation of North Richmond

**PROGRAM NAME/NUMBER:** Home Equity Preservation Alliance  
13-04-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide one-on-one and/or group assistance to 140 Urban County lower income homeowners who are facing or in foreclosure and conduct community education clinics.

**TOTAL PROJECT COST:** **\$205,500**

**AMOUNT ALLOCATED FY 2012/13:** **\$ 30,000**

**AMOUNT RECOMMENDED FY 2013/14:** **\$ 30,000**

**GOAL / PERFORMANCE AS OF 12/31/12:** **140 / 120**

**PROGRAM DESCRIPTION:** Community Housing Development Corporation of North Richmond (CHDC) and its three nonprofit partners (Bay Area Legal Aid, Pacific Community Services, and Housing and Economic Rights Advocates) propose to continue to assist lower income Urban County homeowners who are facing or are in foreclosure.

The current foreclosure crisis calls for a comprehensive and coordinated approach from government, nonprofit and private entities. Recognizing the urgency of the situation and need for services, the four partner agencies have been working together over the last five years to address the problem. HEPA partners have developed an effective intake system for referrals and meet regularly to review particular case files and trends in the foreclosure arena. By pooling partners' resources, coordinating services and working together, the HEPA partners have and will continue to address this crisis to continue to effectively manage the ever increasing needs of County residents facing foreclosure. HEPA partners will provide community education, including media outreach, one-on-one default counseling and loan work-outs, and free legal advice and representation to households facing foreclosure.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Community Violence Solutions

**PROGRAM NAME/NUMBER:** Child Sexual Assault Intervention Program  
13-05-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide in-depth forensic interview, counseling advocacy, and case management services to 70 child victims of sexual assault and their families to help clients show positive changes in behavior and psychological well-being.

**TOTAL PROJECT COST:** \$433,500

**AMOUNT ALLOCATED FY 2012/13:** \$ 15,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 15,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 70 / 153

**PROGRAM DESCRIPTION:** Community Violence Solution (CVS) will provide forensic interviewing, non-acute medical examinations, counseling, and ongoing advocacy and case management services to victims of sexual assault between the ages of 2-17 years and their non-offending family members. Services are provided at CVS's Children's Interview Center located at a confidential site due to the nature of the program and its clients. The program is delivered via a multi-disciplinary team with central collaborators that includes the County's District Attorney's Office, Employment and Human Services, Health Services, Community Care Licensing, and all 25 law enforcement jurisdictions in the County. The primary goals of the program are to reduce trauma to child victims and their non-offending family members, and to assist in successful investigations to make communities safer for children. CVS has been operating this program since 2001.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Food Bank of Contra Costa and Solano

**PROGRAM NAME/NUMBER:** Collaborative Food Distribution Program  
13-06-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide food to over 7,900 low-income persons in the Urban County.

**TOTAL PROJECT COST:** **\$3,786,482**

**AMOUNT ALLOCATED FY 2012/13:** **\$ 31,500**

**AMOUNT RECOMMENDED FY 2013/14:** **\$ 31,500**

**GOAL / PERFORMANCE AS OF 12/31/12:** **7,900 / 7,973**

**PROGRAM DESCRIPTION:** The Food Bank of Contra Costa and Solano (FBCC&S) operates a year-round food program, which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Senior Food Distribution program, and Food Assistance program. FBCC&S has 34 sites throughout the County from which food is distributed of which 12 are Urban County locations. There are distribution sites in the following Urban County communities: Bay Point, Brentwood, Oakley, Martinez, Rodeo, El Sobrante, North Richmond and San Pablo. Each site is visited once a month to distribute food. Each household is able to pick-up one bag of food containing non-perishables plus bread and produce as available. Bags contain approximately 40 pounds of food.

FBCC&S collects and stores food in a central warehouse. Food is received from USDA surplus, donations and purchases by the Food Bank. All drivers are trained, and staff is certified in food handling. FBCC&S has operated this program for almost 33 years.

FBCC&S has been an active participant in the County in providing and maintaining a consistent stock of nutritious food for distribution throughout the County and has consistently met programmatic goals in a timely and cost-effective manner. This program provides a valuable safety net for lower income County residents.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Monument Crisis Center

**PROGRAM NAME/NUMBER:** Nutrition and Community Resources for Low Income Seniors and Adults with Disabilities  
13-07-PS

**PROGRAM SERVICE AREA:** Central County

**PROGRAM PURPOSE:** Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. At least 335 lower income Urban County residents (seniors and adults with disabilities) will be provided services.

**TOTAL PROJECT COST:** \$123,950

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 429 / 395

**PROGRAM DESCRIPTION:** Monument Crisis Center (MCC) provides wrap-around safety net services to lower income families (seniors and adults with disabilities). Services to be provided include: food distribution, ESL classes, employment workshops, assistance in completing Medi-Cal Healthy Families and other health insurance forms, and other safety net services and basic necessities.

Requested funding will be allocated to staff salary and benefit expenses, and operational expenses (rent, utilities, and the purchase of food).

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Neighborhood House of North Richmond

**PROGRAM NAME/NUMBER:** Multicultural Senior and Family Center  
13-08-PS

**PROGRAM SERVICE AREA:** North Richmond

**PROGRAM PURPOSE:** Operate and maintain a community center (Center) for the residents of North Richmond providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.

**TOTAL PROJECT COST:** \$176,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 30,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 30,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 400 / 589

**CONDITIONS OF APPROVAL:** Submittal and approval of NHNR audits for years ended June 30, 2011 and June 30, 2012.

**PROGRAM DESCRIPTION:** Neighborhood House of North Richmond (NHNR) will manage and maintain the Multicultural Senior and Family Center (Center) for use by North Richmond residents. The Center is the site for a variety of recreational, educational, social and human service programs for all age groups but primarily serves seniors. The Multi-Cultural Family Center is open five days a week, 8:30-5:00 and as needed in the evenings. In collaboration with other community agencies, NHNR will provide a variety of vital services including nutrition programs, information and referral services, educational programs, arts and crafts, ESL classes, and social programs reflecting the area's cultural diversity.

**PERFORMANCE ISSUES:** The County has not entered into a FY 2012/13 CDBG contract with NHNR because they have not submitted their audit for year ended June 30, 2011, due in part by the unplanned departure of the long-serving Executive Director in June 2012. However, CDBG staff has been in constant contact with the Center's staff and Board of Directors who have confirmed that the Center continues to provide valuable services to the North Richmond community. According to NHNR's Board of Directors, the June 30, 2011 audit will be available no later than April 8. In addition, the audit for year ended June 30, 2012 will be available no later than April 30, 2013. According to the NHNR Board, it is expected that both audits will not have any serious findings or deficiencies.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** New Horizons Career Development Center

**PROGRAM NAME/NUMBER:** Education, Life Skills, Job Readiness Program  
13-09-PS

**PROGRAM SERVICE AREA:** West County (primarily the communities of Rodeo, Crockett, and Hercules)

**PROGRAM PURPOSE:** The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 195 persons who are unemployed or underemployed.

**TOTAL PROJECT COST:** \$322,215

**AMOUNT ALLOCATED FY 2012/13:** \$ 25,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 25,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 195 / 110

**PROGRAM DESCRIPTION:** New Horizons Career Development Center (New Horizons) will provide direct employment services to West County residents seeking employment-related services at the Community Career Center located in Rodeo. The services will include but are not be limited to: life skills development, resume development, filling out a job application, Internet job seeking skills, introduction to job seekers web pages, job placement assistance, and job matching and follow-up to promote job retention. In addition, New Horizons will host various job fairs throughout the year. The program will serve a minimum of 195 residents from northern West County. The Community Career Center is primarily staffed by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open Mondays, Tuesdays, and Thursdays from 8:30 AM to 2:30 PM, and Wednesdays and Fridays from 8:30 AM to 5:00 PM.

The New Horizons Career Development Center has been operating since 2005 and has been successful in attracting local residents to utilize the services offered. New Horizons is the only job readiness program in the Rodeo, Hercules, Crockett, and Port Costa areas, and is an affiliate site for the Workforce Development Board's One Stop Career Centers. .

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Village Community Resource Center (VCRC)

**PROGRAM NAME/NUMBER:** VCRC Program Support  
13-10-PS

**PROGRAM SERVICE AREA:** Brentwood

**PROGRAM PURPOSE:** VCRC will operate its Food Bank and Afterschool Academy programs. A total of 100 unduplicated persons/families will be provided services.

**TOTAL PROJECT COST:** \$151,701

**AMOUNT ALLOCATED FY 2012/13:** \$ 13,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 13,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 140 / 280

**PROGRAM DESCRIPTION:** The Village Drive Community Resource Center (VCRC) is a 15-year old non-profit organization that was created to help empower local residents and to address the educational, social and health issues of disadvantaged and underprivileged children, parents and community members residing in the immediate neighborhoods surrounding Village Drive in Brentwood. Today, VCRC primarily serves Latino families and offers a variety of supportive services and activities for children, youth and families. Services are preventive-focused, family friendly, and available in English and Spanish. VCRC provides access to resources, which help improve neighborhood and community conditions by implementing educational, social services, and health components.

Requested CDBG funding will be used to pay for staffing for operating VCRC's food bank and afterschool programs.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** YWCA of Contra Costa County

**PROGRAM NAME/NUMBER:** YWCA Family Empowerment Program  
13-11-PS

**PROGRAM SERVICE AREA:** Bay Point

**PROGRAM PURPOSE:** Provide mental health, physical health, and social/emotional skills training services to approximately 125 families who have children enrolled in the YWCA's day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.

**TOTAL PROJECT COST:** \$ 20,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 125 / 0 Note: Program outcomes are not reported until the end of the school year. According to YWCA, there are sufficient children enrolled in the program to ensure the performance goal will be met by the end of the fiscal year.

**PROGRAM DESCRIPTION:** YWCA proposes to provide a family-based program for a minimum of 125 low-income families served by the YWCA at its facilities in Bay Point (Bay Point Child Care and Delta Child Care). The programs provided include:

- Children's Self-Esteem Program provides mental, social and emotional skills training by the Girl Scout program.
- Public/Physical Health Care Program provides families with health care education and assistance with receiving direct care.
- Mental Health Program provides parenting classes, weekly play-therapy sessions for children with social or emotional problems, and family therapy.

The purpose of the Family Empowerment Program is to assist low-income families in breaking the cycle of poverty by helping family members, including youth, develop a positive self-concept, improve social/emotional skills, and to become physically and mentally healthy. Bay Point is an unincorporated area that meets "area benefit" criteria<sup>1</sup>. Families participating in these programs are members of the YWCA who have

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<sup>1</sup> Area Benefit Activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- to moderate-income persons.

children in the YWCA day care program. Outreach will also be targeted to the neighborhoods and community centers adjacent to the area.

The YWCA has provided these services to low-income Urban County families through CDBG since 1995. The YWCA has consistently met contract goals in a timely and cost-effective manner.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Senior Legal Services

**PROGRAM NAME/NUMBER:** Legal Services for Needy Seniors  
13-12-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide free legal advice to 200 Urban County seniors resulting in the retention of housing, protection from physical and financial abuse, and provision of consumer and individual rights.

**TOTAL PROJECT COST:** \$400,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 200 / 221

**PROGRAM DESCRIPTION:** Contra Costa Senior Legal Services (CCSLs) proposes to provide Urban County seniors with access to free legal services related to consumer law, housing, public benefits, income maintenance, planning for incapacity, estate planning and elder abuse. The program also provides legal education services. The services are provided by a paralegal, pro bono, emeritus and/or staff attorney depending on the clients need. Services are offered at the agency's office in Richmond, or by appointment at various senior centers throughout the Urban County. Senior Access to legal services by seniors is often limited due to failure to recognize the legal dimension of a problem, restricted mobility, impaired mental functioning and the prohibitive cost of the services. Legal services will be provided to 200 very low and low-income Urban County seniors. In addition, presentations regarding planning for the future and prevention of potential legal problems will be provided throughout the year. Outreach is done at senior centers, churches and community groups.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Pleasant Hill Recreation & Park District

**PROGRAM NAME/NUMBER:** Senior Service Network  
12-13-PS

**PROGRAM SERVICE AREA:** Central County (Primarily Pleasant Hill area)

**PROGRAM PURPOSE:** Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.

**TOTAL PROJECT COST:** \$ 38,928

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 150 / 79

**PROGRAM DESCRIPTION:** The Pleasant Hill Recreation & Park District (PHRPD) will provide on-site counseling and care management services at the Pleasant Hill Senior Center to 150 seniors residing in the Pleasant Hill and surrounding areas of the Urban County. Seniors receiving services are those who need assistance with entitlement services or support for crisis and other serious concerns in order to prevent premature hospitalization or institutionalization. Services provided include:

- Care management and coordination onsite 15 hours per week
- Counseling and assessment
- Assistance in gaining access to resources
- Early intervention and prevention of elder abuse
- Linkages to multiple health, psychological, and social services resources for frail seniors

PHRPD has been providing care management services to low-income Urban County seniors since 1990.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Senior Outreach Services

**PROGRAM NAME/NUMBER:** Senior Center Care Management  
13-14-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide care management services to 90 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.

**TOTAL PROJECT COST:** \$105,685

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 90 / 66

**PROGRAM DESCRIPTION:** Senior Outreach Services (SOS) will provide care management services to 90 seniors from the Urban County. Services will include:

- Needs assessment
- Development of a care management plan
- Consultation with family and other providers, as needed
- Information and referral services
- Linkages to other appropriate services
- Crisis intervention
- Reviewing financial, legal, or medical issues
- Information and referral on issues related to foreclosure
- Home visits (as needed)

Care management staff assist the client in the implementation of a care plan and follow them through its execution. Additionally, SOS will coordinate with other service providers, establishing agreements in order to improve the coordination and delivery of services, and to develop and implement systems consistent with providing integrated and well-coordinated home care services.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Senior Outreach Services

**PROGRAM NAME/NUMBER:** Senior Nutrition (Congregate Café)  
13-15-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM PURPOSE:** Provide hot and nutritious lunches to 200 Urban County seniors resulting in maintained and/or improved health and welfare.

**TOTAL PROJECT COST:** \$217,445

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 200 / 173

**PROGRAM DESCRIPTION:** Senior Outreach Services (SOS) will promote socialization and community engagement in addition to meeting the basic nutritional needs of seniors by operating the Congregate Cafes at various locations throughout the County. In partnership with senior centers in Bay Point, Crockett and Rodeo, SOS plays an active role in consumer education and outreach events that encourage seniors to participate in the lunch program and to become involved in senior center activities. The program's outreach targets diverse cultural and ethnic communities and encourages seniors to develop and maintain a healthy lifestyle.

The program also recruits and trains volunteers, integrating more persons into the social fabric of the community and increasing utilization of senior centers. These activities connect seniors with one another, volunteers and the community at large. Project participants receive a hot, nutritious meal that provides one-third of the Recommended Daily Allowances based on the U.S. Department of Agriculture's Dietary Guidelines.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** West County Adult Day Care

**PROGRAM NAME/NUMBER:** Alzheimer's Respite Center  
12-16-PS

**PROGRAM SERVICE AREA:** West County

**PROGRAM PURPOSE:** Provide day care services five days per week for 20 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.

**TOTAL PROJECT COST:** \$237,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 15,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 15,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 20 / 16

**PROGRAM DESCRIPTION:** West County Adult Day Care (WCADC) provides day care services five days per week 10 hours per day Monday through Friday to Alzheimer's victims and other elderly persons who need constant supervision. The program provides meals, personal grooming assistance, a variety of therapies, social activities, a monthly family support group, and respite to primary care givers. Day care services will be provided to at least 20 families from the Urban County.

The services offered by the program have been proven to delay long term placement for elders with Alzheimer's/dementia, as well as allowing caregivers to continue with a normal work schedule.

The program has received CDBG funds for several years. WCADC exceeded its goal in FY 2011/12, and is on track to meet or exceed its goal this fiscal year.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** A Place of Learning

**PROGRAM NAME/NUMBER:** After School Tutoring & Mentoring Program  
13-17-PS

**PROGRAM SERVICE AREA:** Far East County

**PROGRAM PURPOSE:** Provide after school mentoring/tutoring services and a summer enrichment program to 60 low-income Urban County students resulting in improved academic performance and decision making skills and increased self-esteem as measured by pre- and post-participation evaluations and feedback from school staff and parents.

**TOTAL PROJECT COST:** \$ 36,600

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 60 / 55

**PROGRAM DESCRIPTION:** A Place of Learning (“APOL”) is an after school and summer education and enrichment program that provides tutoring and mentoring to low-income youth in kindergarten through high school. Through this program, children benefit from a caring adult who tutors them academically and supports them developmentally as a role model and mentor. Mentors are provided educational materials that support California standards in core classes and meet with students at least once per week. APOL works closely with local schools and is able to access student school progress online and adapt lessons according to individual student needs. Mentors monitor academic achievement and performance factors such as attendance, school participation and attitude.

APOL has only one paid staff, a bilingual (English/Spanish) program coordinator. The remaining staff are volunteers who are recruited from the community. Many of the volunteers are current or retired school teachers and administrators, as well as police officers and local business owners. Many of the agency’s Board members are also mentors. All volunteers are subject to a criminal background check. All sessions are held at APOL’s Brentwood location and are monitored by the on-site coordinator.

APOL provides services 15 hours per week. Community partners include the Brentwood Union School District, Village Community Resource Center and Liberty Union High School District.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** East Bay Center for Performing Arts

**PROGRAM NAME/NUMBER:** After School Outreach Performing Arts Program  
13-18-PS

**PROGRAM SERVICE AREA:** San Pablo

**PROGRAM PURPOSE:** Provide classes in music, dance, and drama to 140 school children living in San Pablo resulting in positive changes to the students self- esteem, personal growth and knowledge of the arts measured by evaluations completed by the children, their parents and program staff.

**TOTAL PROJECT COST:** \$ 47,500

**AMOUNT ALLOCATED FY 2012/13:** \$ 7,500

**AMOUNT RECOMMENDED FY 2013/14:** \$ 7,500

**GOAL / PERFORMANCE AS OF 12/31/12:** 140 / 55

**PROGRAM DESCRIPTION:** East Bay Center for the Performing Arts (EBCPA) will provide education and instruction in multi-ethnic performing art forms at no charge to the student. The After School Outreach Performing Arts Program will provide elementary school aged children the opportunity to receive performing arts training, develop skills in performing arts, enhance self-esteem and confidence, develop cooperation and teamwork skills, and participate in supervised after school activities.

Approximately 140 unduplicated children attending two elementary schools in San Pablo will be provided services through the schools' afterschool programs. The proposed program will provide two classes (45 to 60 minutes in length) per week at each school site. This is a school-based program in cooperation with Dover Elementary School and Downer Elementary School, both located in San Pablo. Each of these schools is located in an area that meets "area benefit"<sup>1</sup> criteria (Census Tract 3680). Instruction in the performing arts is intended to fill the gap created in the school curriculum as a result of severe budget constraints in the West Contra Costa Unified School District (District).

**PERFORMANCE ISSUES:** The District laid off their After-School Coordinators at all of the school sites in a cost-saving measure. These programs are now run by various

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<sup>1</sup> "Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income persons.

contractors resulting in numerous delays in getting the programs up and running this school year. EBCPA has been working around these difficulties and expects to meet the goal of serving 140 children this year.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Mt. Diablo Unified School District

**PROGRAM NAME/NUMBER:** CARES After School Enrichment Program  
13-19-PS

**PROGRAM SERVICE AREA:** Bay Point Schools

**PROGRAM PURPOSE:** Provide after school enrichment classes / activities for 700 K-8 students in Bay Point resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.

**TOTAL PROJECT COST:** \$3,651,748

**AMOUNT ALLOCATED FY 2012/13:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 700 / 394

**PROGRAM DESCRIPTION:** Mt. Diablo Unified School District (MDUSD) will provide educational enrichment classes / activities for students enrolled in the after school programs at four Bay Point area schools: Bel Air, Rio Vista, Shore Acres elementary schools, and Riverview Middle school. The proposed program provides academic, enrichment and nutrition opportunities in a safe environment for students with the greatest needs. Classes / activities will be provided during the 32-week school year and six weeks during the summer. Activities will include dance, science, gardening, chess club, drumming, and art. MDUSD will serve 700 K-8 students from the four schools. The after school program operates between the hours of 2:00 and 6:00 p.m. All four schools are located in areas that meet "area benefit" criteria (Census Tracts 3141.01 and 3142). This year MDUSD provided after school classes / activities to Bay Point high school students attending Mt. Diablo High School in Concord. However, because MDUSD did not receive State funding for the program next year, they decided to change the focus of the project to the three elementary schools and one middle school located in Bay Point.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** YMCA of the East Bay (fiscal sponsor)

**PROGRAM NAME/NUMBER:** James Morehouse Project at El Cerrito High School  
13-20-PS

**PROGRAM SERVICE AREA:** West County (El Cerrito High School)

**PROGRAM PURPOSE:** Provide comprehensive mental health and student support services to 55 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.

**TOTAL PROJECT COST:** \$220,300

**AMOUNT ALLOCATED FY 2012/13:** \$ 9,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 9,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 55 / 37

**PROGRAM DESCRIPTION:** The James Morehouse Project (JMP) at El Cerrito High School Project will provide comprehensive mental health services to El Cerrito High School students who reside in West County communities. With clinical services available on campus, teachers and staff can refer students for on-site assessments and counseling to support youth and prevent more serious mental health problems. In addition to traditional mental health modalities like individual counseling and peer support groups, the project links innovative youth development programs with clinical mental health services to strengthen critical skills like conflict resolution and anger management, and to build a deeper analysis of the challenges facing the communities that impact their own lives.

The JMP partners with a variety of community agencies to coordinate and deliver services. YMCA of the East Bay, Planned Parenthood, Community Violence Solutions, UCB School of Social Welfare, SFSU School of Social Work, CSUEB School of Social Work, New Conservatory Theater, and Community Works are among the other organizations that offer a wide range of services through JMP.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** The RYSE Center

**PROGRAM NAME/NUMBER:** RYSE Dollars and Sense Program  
13-21-PS

**PROGRAM SERVICE AREA:** West County

**PROGRAM PURPOSE:** Operate the Dollars and Sense Program that supports household financial stability by providing career development and training, job readiness, search and placement assistance to RYSE members. The program will also provide needed academic support and basic skill acquisition that enable youth to maintain long-term financial stability. A total of 130 RYSE members will be provided services during the year.

**TOTAL PROJECT COST:** \$321,213

**AMOUNT ALLOCATED FY 2012/13:** \$ 15,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 15,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 130 / 32

**PROGRAM DESCRIPTION:** RYSE serves young people in West Contra Costa County ages 13 to 21. RYSE members include youth who are in and out of school, college bound, homeless, LBGT, and some that have been incarcerated.

According to numerous reports, young people from Richmond and West Contra Costa County face a myriad of challenges that hinder academic success and acquisition of meaningful employment opportunities and financial stability. A marginalized community needs adequate support from the community to offer its young adults access to opportunities that provide long-term stability and support transition into adulthood. The Dollars and Sense Program offers paid RYSE internships, job readiness and placement assistance, financial management support, and career exploration opportunities. The program's curriculum includes resume and cover letter writing, mock interviews, budget preparation, and other pre/post employment skills required for a successful job search and acquisition. In addition, youth will receive academic counseling to assist them in identifying personal academic/educational goals and receive assistance from an academic/career coach.

The RYSE model is anchored in the belief that young people are experts of their lives and have the knowledge and capacity to identify, prioritize, and help direct and design

programs, activities, and services that benefit their well-being. Grounded in social justice, RYSE is built on an integrative model of seamless programming aimed at reducing violence and building a stronger, healthier community. RYSE does this by offering structured programs and services in: (1) leadership and advocacy; (2) health and wellness services and education; (3) intensive case management services and support groups; (4) education and career workshops and classes; and (5) arts and culture. RYSE is youth-led and driven in all of its programming.

RYSE has a proven track record for producing a safe space for youth where they feel welcome, valued, and supported, and has created and implemented effective programming that helps youth make lasting changes in their lives.

**PERFORMANCE ISSUES:** The program has only met 25 percent of its goal by December 2012. However, RYSE has expanded its outreach strategies and expects to meet or exceed its goal by the end of the year. RYSE has met or exceeded its performance goal in every year that they have received CDBG funding.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Urban Tilth

**PROGRAM NAME/NUMBER:** Verde School Service Learning Project  
13-22-PS

**PROGRAM SERVICE AREA:** North Richmond (Verde School)

**PROGRAM PURPOSE:** Provide a service-learning program for Verde students with an after-school market garden program that provides fresh, organic produce to students, parents, and the community; family nutrition support and learning; and the Peace Maker program.

**TOTAL PROJECT COST:** \$ 91,000

**AMOUNT ALLOCATED FY 2012/13:** \$ 15,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 15,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 475 / 270

**PROGRAM DESCRIPTION:** Urban Tilth will continue the Verde Partnership Garden program that offers an interlocking set of activities that tie grade-level academic educational standards to hands-on learning activities in the garden and classrooms. In addition, the program includes an after-school garden market that provides fresh, organic produce to students, parents and the larger community; family nutrition support and learning; a Peer PeaceMaker program involving 4-6<sup>th</sup> graders; and free distribution of food through the local food bank. The program is available to all students attending Verde School in North Richmond.

Service learning is a form of experiential learning that uses students' participation in hands-on projects and organized community service as a vehicle for enhancing traditional forms of learning. Service learning actively engages students in their own education by placing them in contexts and situations that are relevant to their coursework. The program's objectives are three fold: 1) increase student motivation and academic achievement through a school-wide Service-Learning program; 2) increase opportunities for youth leadership and peacemaking at Verde; and 3) increase the access of low-income families in North Richmond to fresh vegetables through a bi-monthly after-school garden market.

The Service-Learning program has three main phases: a) in-class preparation; which includes educators setting objectives for skills to be learned or issues to consider, b) linkages to community based organizations are established in order to partner and carry

out Service-Learning projects, and c) classrooms analyze the experience through reflection, discussion and presentation.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Court Appointed Special Advocates

**PROGRAM NAME/NUMBER:** Children at Risk/  
13-23-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.

**TOTAL PROGRAM COST:** **\$541,780**

**AMOUNT ALLOCATED FY 2012/13:** **\$18,000**

**AMOUNT RECOMMENDED FY 2013/14:** **\$18,000**

**GOAL / PERFORMANCE as of 12/31/12:** **37 / 53**

**CONDITIONS OF APPROVAL:** None

**PROGRAM DESCRIPTION:** Court Appointed Special Advocates (CASA) will provide case assessment, counseling, mentoring and volunteer court representation to 175 abused or neglected children from Contra Costa County, with 37 being from the Urban County. Services include matching a trained volunteer child advocate with the minor. The volunteer researches the child's case by interviewing social workers, teachers, counselors, and parents/foster parents. The volunteer also attends administrative and civil hearings that affect the rights and welfare of the child.

CASA attempts to carefully match the personality, socio-economic, and cultural background of the child with a specially trained volunteer child advocate who will stay with that child until his or her case is officially vacated by the Courts. The specialized training, community outreach, and Court representation of low-income and minority children are critical elements of the proposed program. Volunteer child advocates consult with program staff and Court personnel prior to making recommendations for the disposition of the case based on the child's best interest in context with their total circumstances.

Clients are referred to the program from the Department of Social Services, and Juvenile Court and Probation Departments through a formal agreement. CASA recruits

volunteers through newspaper ads, PSA's and presentations to various service clubs and community organizations.

CASA has been providing youth advocacy services to abused youth of Urban County families since 1981. CASA has been funded by the CDBG program in the past and has exceeded contract goals in a timely and cost-effective manner.

**PERFORMANCE ISSUES:** None.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Lions Center for the Visually Impaired

**PROGRAM NAME/NUMBER:** Independent Living Skills/  
13-24-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide in-home independent living skills instruction and training to 40 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.

**TOTAL PROGRAM COST:** \$511,156

**AMOUNT ALLOCATED FY 2012/13:** \$10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 40 / 33

**PROGRAM DESCRIPTION:** The Lions Blind Center for the Visually Impaired (LBC) provides needs assessment and supportive services in order to maintain client independence for adults with visual impairments. LBC provides in-home living skills instruction and training to avoid institutionalization of clients so that they may continue living at home.

Services provided by the program include needs assessment, adaptive daily living instruction including personal grooming and housekeeping, counseling, financial management assistance, demonstration and training in the use of optical and adaptive aids, orientation and mobility training, information and referral services, and case management. Assistance will result in maintaining or regaining individual independence. Most of the Contra Costa residents served in the past year were elderly, low income and had severe visual impairments.

LBC has been providing independent living skills instruction to low-income persons with assistance from the CDBG program since 1992 and has met or exceeded contract goals in a timely and cost-effective manner.

**PERFORMANCE ISSUES:** None

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Ombudsman Services of Contra Costa

**PROGRAM NAME/NUMBER:** Ombudsman Services of Contra Costa/  
13-25-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide advocacy services to 775 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.

**TOTAL PROGRAM COST:** \$312,265

**AMOUNT ALLOCATED FY 2012/13** \$10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 775 / 442

**CONDITIONS OF APPROVAL:** None

**PROGRAM DESCRIPTION:** The program will provide advocacy services on behalf of frail and dependent seniors. Services include investigation and resolution of elder abuse and quality of care issues as well as staff and family education and training. Trained volunteer ombudsmen regularly visit nursing homes and residential care facilities thereby maintaining a presence in order to safeguard the rights of residents. Ombudsman services will investigate and resolve complaints from 775 frail or dependent Urban County elders. In addition, 10 in-service sessions will be given to staff and administrators at facilities to educate them regarding resident issues and concerns.

Nursing homes located in the Urban County are visited once per week, providing frail and dependent elders an opportunity to discuss any complaints with the volunteer Ombudsman. Residential care facilities are visited on a quarterly basis, unless a situation occurs that requires monitoring more often. Priority is given to cases of suspected abuse.

The program has received CDBG funds for the past several years and has been successful in meeting goals and submitting reporting requirements in a timely manner.

**PERFORMANCE ISSUES:** None

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Rainbow Community Center of Contra Costa

**PROGRAM NAME/NUMBER:** Kind Hearts Community Support Program  
13-26-PS

**PROGRAM SERVICE AREA:** Central County

**PROGRAM OUTCOME:** Provide home/friendly visitor services and wellness calls to 54 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

**TOTAL PROGRAM COST:** \$80,509

**AMOUNT ALLOCATED FY 2012/13:** \$10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 54 / 52

**CONDITIONS OF APPROVAL:** None

**PROGRAM DESCRIPTION:** Rainbow Community Center (“RCC”) serves two vulnerable populations: people living with AIDS and Lesbian, Gay, Bisexual and Transgender (“LGBT”) seniors, primarily in Central County. RCC has found that these populations share common needs that can be addressed by one program. By combining services, these residents can be helped in a cost effective manner. Program services operate along a continuum that includes outreach and socialization activities, nutritional support and home-based services for those unable to access the Center. The Kind Hearts program provides congregate meals, food pantry services, wellness calls and home/friendly visits to over 196 Contra Costa County residents, with 54 from the Urban County.

Research documents significant health disparities when LGBT seniors are compared to their heterosexual contemporaries, including higher rates of depression, anxiety, self harm and suicide. LGBT seniors become increasingly isolated as they age; further impacting their physical and mental well-being. Without children, many LGBT seniors lack personal relationships with younger people who can provide family support. In addition, many feel uncomfortable accessing mainstream senior services, including visiting senior centers. Many of the same concerns voiced by LGBT seniors also apply to People with AIDS – fear of being stigmatized, lack of support as a peer network disappears and difficulty with transportation.

RCC's home/friendly visitor program is staffed by volunteers and Masters in Social Work interns from Cal State East Bay. These volunteers provide on site and home visits and wellness calls to the frail elderly and People with AIDS, decreasing isolation and providing an ongoing assessment of a client's condition, as well as delivering weekly food supplies. The home visitors also work on helping isolated client's rebuild their social networks by conducting a social network assessment, identifying people in the participants social circle who can provide additional socialization and support services.

**PERFORMANCE ISSUES:** None

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Anka Behavioral Health, Inc.

**PROGRAM NAME/NUMBER:** HOPE Plus/13-28-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide 480 homeless Urban County clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery.

**TOTAL PROGRAM COST:** \$132,288

**AMOUNT ALLOCATED FY 2012/13:** \$10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$10,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 480 / 202

**PROGRAM DESCRIPTION:** Anka Behavioral Health, Inc. (ABHI), in partnership with the Contra Costa County Alcohol and Other Drugs Services Division, the County Office of Homeless Programs and the County AIDS Program, provides access to integrated health, mental health and substance abuse services to County residents who are living in places not intended for human habitation. The ABHI outreach team assists homeless persons in finding emergency shelter, receiving medical care, enrolling in benefits, referrals to residential treatment programs, and HIV testing and counseling. Staff provides food, sleeping bags and clothes to homeless clients as well as van transportation to medical care and various appointments necessary to secure required services. Staff also provides support to facilities such as interim housing, detox, residential treatments, hospitals and jails/prisons by assisting with discharge planning. In conjunction with Health Care for the Homeless, the team provides diabetes testing and flu shots, prescribes medication and treats minor injuries.

**PERFORMANCE ISSUES:** The program is slightly behind the 50% goal of 240 clients as of 12/31/12. However, a van has recently been donated which will allow the outreach team to be more mobile in providing services and it is anticipated that this year's goal will be met.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Contra Costa Crisis Center

**PROGRAM NAME/NUMBER:** 211 Contra Costa/13-29-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide information and referrals to 2,000 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS and the disabled.

**TOTAL PROGRAM COST:** \$560,235

**AMOUNT ALLOCATED FY 2012/13:** \$18,000

**AMOUNT RECOMMENDED FY 2013/14:** \$18,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 2,000 / 1,567

**PROGRAM DESCRIPTION:** Through 211 Contra Costa, the Contra Costa Crisis Center manages and maintains a database of local health and social services programs. Full time staff and trained volunteers provide information and referrals 24-hours a day to emergency shelters, crisis counseling, emergency food programs, job training, health care and other services.

211 is a national, toll-free three-digit number that can be called 24 hours a day for information about local health and social services. It enables people to access resources in their community quickly and easily, allowing residents in need a single point of entry for a variety of resources. 211 criteria is set by the state Public Utilities Commission and includes (1) must operate 24 hours per day, (2) offer multilingual access and access to the hearing impaired, (3) manage and maintain a comprehensive, up-to-date database of health and social services, (4) coordinate with local and state disaster responders, and (5) have a local presence and support from local stakeholders.

**PERFORMANCE ISSUES:** None

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** CCC Health Services

**PROGRAM NAME/NUMBER:** Adult Interim Housing Program /13-30-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide shelter and supportive services to 175 homeless men and women to help them regain housing.

**TOTAL PROGRAM COST:** \$1,836,349

**AMOUNTY ALLOCATED FY 2012/13:** \$52,056

**AMOUNT RECOMMENDED FY 2013/14:** \$52,056

**GOAL / PERFORMANCE AS OF 12/31/12:** 175 / 61

**PROGRAM DESCRIPTION:** CCC Health Services provides emergency shelter and supportive services to homeless men and women 24 hours a day year round. The program is operated at two sites: 847-C Brookside Drive, Richmond and 2047-C Arnold Industrial Way, Concord. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. The shelters are part of the County's Continuum of Care and enable adults the opportunity to work on stabilizing their lives and moving toward a permanent housing situation. In addition, each resident receives needs and health assessments, job training, transportation and other services necessary to achieve self-sufficiency.

**PERFORMANCE ISSUES:** The Subrecipient is at 35% of annual goal as of 12/31/12. In the current economy there are few jobs available and low-cost housing is difficult to find, resulting in longer shelter stays. Based on past performance, Health Services will have no problem meeting the contracted goal.

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Loaves and Fishes of Contra Costa

**PROGRAM NAME/NUMBER:** Martinez Dining Room/13-31-PS

**PROGRAM SERVICE AREA:** Martinez

**PROGRAM OUTCOME:** Provide emergency food assistance to 500 people, resulting in improved nutrition.

**TOTAL PROGRAM COST:** \$255,587

**AMOUNT ALLOCATED FY 2012/13:** \$15,000

**AMMOUNT RECOMMENDED FY 2013/14:** \$15,000

**GOAL / PERFORMANCE AS OF 12/31/12:** 500 / 418

**PROGRAM DESCRIPTION:** Loaves & Fishes provides hot, nutritionally sound meals to very low-income men, women, and children Monday – Friday at the Martinez Dining Room. Since its inception in 1983, Loaves & Fishes has served over 2.6 million meals to residents who are homeless, unemployed, underemployed or disabled. By feeding the hungry, Loaves & Fishes accomplishes three objectives: preventing homelessness and maintaining the family unit by reducing food costs for families, preventing poor cognitive development of children living in poverty and reducing hunger and poor nutrition for very low-income people.

**PERFORMANCE ISSUES:** None

**FY 2013/14 CDBG PROGRAM  
PUBLIC SERVICE (PS) CATEGORY**

**APPLICANT:** Shelter, Inc.

**PROGRAM NAME/NUMBER:** Homeless Prevention Program/13-32-PS

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide 160 Urban County residents with one-time financial assistance to prevent homelessness and maintain housing.

**TOTAL PROGRAM COST:** \$519,389

**AMOUNT ALLOCATED FY 2012/13:** \$10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$0

**GOAL / PERFORMANCE AS OF 12/31/12:** 160 / 209

**PROGRAM DESCRIPTION:** Shelter, Inc. receives funds from federal, state and private sources to disburse to County residents to prevent eviction or mortgage foreclosure and to assist the homeless with move in costs for a new residence. A case manager determines the ability of each household to maintain the proposed housing expense so that the household doesn't find itself in a perpetual crisis or ongoing homelessness.

**PERFORMANCE ISSUES:** None

**EXPLANATION OF FUNDING RECOMMENDATION:** Shelter, Inc. currently receives Emergency Solutions Grant (ESG) funds to provide Rapid Rehousing services. The agency is being recommended for \$83,383 in ESG funds for FY 2013/14 to provide both Homeless Prevention and Rapid Rehousing Services. It is anticipated that there will be in excess of \$50,000 in unused funds from the FY 2012/13 ESG allocation to Shelter, Inc. It is recommended that these funds be reallocated for FY 2013/14, which will increase the total funding amount for FY 2013/14 to more than the FY 2012/13 total of both ESG and CDBG. (See FY 2013/14 ESG Staff Report No. 13-05-ESG.)

# EMERGENCY SOLUTIONS GRANTS

FUNDING RECOMMENATION SPREADSHEET - ATTACHMENT B-1

STAFF REPORTS - ATTACHMENT B-2

FY 2013/14 STAFF  
RECOMMENDATIONS  
Emergency Solutions Grant (ESG) Projects

Project ID	Sponsor	Project Name/Location	Sponsor's Website	Program Outcome / Description	Amount Received in FY 2012/13	FY 2013/14 Staff Recommendations	Amount of ESG Funds from other Jurisdictions	Total Cost of Project
13-01-ESG	County Health Services 597 Center Ave. Suite 325 Martinez, CA 94553	Emergency Shelter - Single Adults 847-C Brookside Drive Richmond, CA 94801	<a href="http://www.co.contra-costa.ca.us">www.co.contra-costa.ca.us</a>	Provide up to 175 year-round emergency shelter beds per night for homeless single adults in Contra Costa county.	\$94,025	\$92,935	n/a	\$1,835,980
13-02-ESG	County Health Services 597 Center Ave. Suite 325 Martinez, CA 94553	Calli House Youth Shelter 845-B Brookside Drive Richmond, CA 94801	<a href="http://www.co.contra-costa.ca.us">www.co.contra-costa.ca.us</a>	Provide up to 18 year-round emergency shelter beds per night for homeless youth in Contra Costa County.	\$10,000	\$10,000	n/a	\$479,158
13-03-ESG	Greater Richmond Interfaith Program (GRIP) 165 22nd Street Richmond, CA 94801	Emergency Family Shelter 165 22nd Street Richmond, CA 94801	<a href="http://www.gripcommunity.org">www.gripcommunity.org</a>	Provide emergency shelter and support services year round to 70 families (215 homeless individuals) in Contra Costa County.	\$10,000	\$10,000	n/a	\$185,175
13-04-ESG	STAND! Against Domestic Violence 1410 Danzig Plaza Suite 210 Concord, CA 94520	Rollie Mullen Emergency Shelter/ Confidential location	<a href="http://www.standagainstdv.org">www.standagainstdv.org</a>	Provide emergency homeless shelter and support services for 15 women and their children who are displaced due to domestic violence.	\$31,000	\$31,000	n/a	\$462,515
13-05-ESG	St. Paul's Episcopal Church 1924 Trinity Avenue Walnut Creek, CA 94596	Trinity Center 1924 Trinity Avenue Walnut Creek, CA 94596	<a href="http://www.trinitycenterwc.org">www.trinitycenterwc.org</a>	Provide breakfast and lunch, laundry, showers, clothing, food and support services two days per week to 81 Urban County clients.	n/a	\$10,000	n/a	\$242,300
13-06-ESG	Shelter, Inc. of Contra Costa County 1815 Arnold Drive Martinez, CA 94553	Homelessness Prevention/ Rapid Rehousing Program 1815 Arnold Drive Martinez, CA 94553	<a href="http://www.shelterincofccc.org">www.shelterincofccc.org</a>	Provide housing relocation and stabilization services and financial assistance to 124 families in Contra Costa county who are homeless or at risk of becoming homeless..	\$104,783	\$83,383	n/a	\$518,389
13-07-ESG	Anka Behavioral Health, Inc. 1850 Gateway Blvd. Ste 900 Concord, CA 94520	Hope Plus 1850 Gateway Blvd. Ste 900 Concord, CA 94520	<a href="http://www.ankabhhs.org">www.ankabhhs.org</a>	Provide 480 homeless Urban County clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery.	n/a	\$0	n/a	\$142,288
13-08-ESG	Contra Costa County Dept. of Conservation & Development 30 Muir Road Martinez, CA 94553	ESG Administration	<a href="http://www.ccreach.org">www.ccreach.org</a>	Administrative Costs limited to 7.5% of ESG Funding	\$19,241	\$19,241	n/a	\$19,241
<b>Totals</b>					<b>\$269,049</b>	<b>\$256,559</b>		<b>\$3,885,046</b>

## FY 2013/14 EMERGENCY SOLUTIONS GRANTS (ESG)

**APPLICANT:** Contra Costa County Health Services Dept. (HSD)

**PROGRAM NAME/NUMBER:** Adult Interim Housing Program  
13-01-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide up to 175 year-round emergency shelter beds per night for homeless single adults.

**TOTAL PROGRAM COST:** \$1,835,980

**AMOUNT REQUESTED:** \$ 100,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 92,935

**RECEIVED IN FY 2012/13:** \$ 94,025

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** The Contra Costa County Health Services Department (HSD) operates two emergency homeless shelters for single adults—the Central County shelter in Concord with 75 beds and the West County shelter in Richmond with 100 beds. The shelters are the main points of entry for the homeless into the continuum of homeless and housing services and serve up to 850 individuals a year.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them (re)-gain housing as soon as possible. Engaging individuals the moment they walk into the shelter reflects the transition to a “housing-first” approach to service delivery that aims to reduce shelter stay and find appropriate housing that fits individual needs, subsequently reducing recidivism.

HSD is requesting ESG funds to help support operating costs at the two County run emergency homeless shelters. The funding will be used to help cover the cost of utilities.

The shelter program is eligible, and consistent with County priorities and policies as identified in the County’s Consolidated and Continuum of Care plans. The County shelters provide emergency housing and services to very-low income homeless individuals and are the entry

point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment.

Due to reductions in the County's ESG grant for FY 2013/14, it is recommended that a small reduction, less than 2%, be made in the funding to the adult shelters, allowing the County to maintain funding for other ESG subrecipients who receive smaller grants.

## **EVALUATION CRITERIA**

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2010/2015 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan identifies the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility.** ESG funds may be used to provide emergency shelter operations [24 CFR 576.102(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities and janitorial services.
3. **Target Population.** The County shelters serve very-low income, homeless single adults, including the elderly and persons with disabilities. In FY 2011/12 the shelter served 758 clients. Sixty-eight percent (68%) of shelter residents were men, thirty-two percent (32%) were women, fifteen percent (15%) were veterans and eleven percent (11%) were age 55 or over.
4. **Project feasibility/cost effectiveness/budget issues.** The County shelter program is an ongoing program. During FY 2011/12, shelter was provided to 758 individual homeless adults. The program costs \$29.80/bed-night based on the proposed FY 2013/14 budget. The cost per client is \$2,160.

The objectives of the program are:

- 60 percent of the persons exiting interim housing will be placed in permanent, transitional, sober living or more appropriate emergency housing.
- 60 percent of the persons exiting interim housing will obtain additional benefits/income as a result of their participation in interim housing.

ESG funds have been used to support the County's emergency shelters for the past several years.

5. **Proposed match/leveraging.** Funds from the Employment and Human Services Department (EHSD) in the amount of \$114,750 will act as a match for ESG funds. Every dollar of ESG funding leverages \$17.67 from other sources.

6. **Experience.** The Department of Health Services has primary responsibility in running the emergency shelters. The County's Homeless Program Director has general oversight of the program and has been with the department since 1997.
7. **Project readiness/timing.** Project is ongoing. Provision of ESG funds would allow the emergency shelters to remain in operation year-round with 175 beds.
8. **Involvement of homeless in project.** Each shelter holds a weekly house meeting to identify issues and solve problems. A Resident Council meets as needed to discuss shelter policy and operations. Client surveys are disseminated at least once a year to obtain resident feedback on shelter operations and, homeless ombudsmen services are available five days a week. Shelter residents are involved in the day-to-day operation of the shelters. Residents are responsible for keeping their sleeping areas clean and orderly, and they rotate chores for common and outdoor areas. Residents serve their own meals, including dining room set-up.
9. **Marketing/Outreach.** The County Homeless Program sponsors the Shelter Intake Hotline, a toll-free telephone information and referral service that provides intake and screening for homeless persons seeking shelter. Individuals may call the line 24-hours a day to request a shelter bed or other services. The shelters can also be accessed by calling Contra Costa 211. Additionally, the Contra Costa County "Street Sheets," published by the Association of Homeless and Housing Service Providers, list the Shelter Intake Hotline number, in addition to other information, in both English and Spanish. The largest number of referrals comes from the HOPE outreach teams that are on the streets five days a week linking homeless to shelter and services.
10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The County's homeless shelter program success is enhanced by community support. Community and service groups donate food, clothing, linens and equipment. The shelters are accessed through the Shelter Intake Hotline and through Contra Costa 211.

## FY 2013/14 EMERGENCY SOLUTIONS GRANTS (ESG)

**APPLICANT:** Contra Costa County Health Services Dept. (HSD)

**PROGRAM NAME/NUMBER:** Calli House Youth Shelter  
13-02-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide up to 18 year-round emergency shelter beds per night for homeless youth in Contra Costa County.

**TOTAL PROGRAM COST:** \$479,158

**AMOUNT REQUESTED:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**RECEIVED IN FY 2012/13:** \$ 10,000

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** Contra Costa County's Health Services Department (HSD) operates the Calli House Youth Shelter, a program that provides 18 shelter beds as well as day center services to youth ages 14 to 21. The program was established in 2002 and is housed in two locations. Calli House has 6 beds for youth under the age of 18, and the Calli House Annex, located in the adult shelter facility 200 feet away, provides 12 beds to youth that are 18 to 21. Both facilities are collectively referred to as Calli House.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Youth have the ability to live in the shelter or access the Day Center for basic services. HSD projects 150 unduplicated youth will access the Day Center annually. Additionally, a total of 125 unduplicated youth will be provided shelter services, including 60 youth under age of 18 at Calli House and 65 youth ages 18 to 21 at the Calli House Annex.

The youth shelter program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. Calli House provides emergency housing and services to homeless youth and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment.

## EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2010/2015 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan emphasizes the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility.** ESG funds may be used to provide operating support [24 CFR 576.102(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities.
3. **Target Population.** The County shelters serve very-low income, homeless youth. In FY 2011/12, 157 unduplicated youth were served. Forty-seven percent of the shelter residents were male and fifty-three percent were female. Eighty-six percent of youth were reunified with family or placed in other appropriate housing.
4. **Project feasibility/cost effectiveness/budget issues.** HSD proposes to provide 110 unduplicated youth with access to the Day Center and 100 unduplicated youth with shelter, food and support services annually. A total of 6,570 bed-nights will be provided, with the average length of stay at 30 days. The program costs \$72.93/bed-night based on the proposed FY 2013/14 budget, which is on the high end for shelter projects. The higher cost per bed-night can be attributed to the additional services provided to the 110 youth that only access the Day Center.

The goals of Calli House are as follows:

- 90 percent of all youth exiting Calli House will be placed in permanent, transitional, sober or more appropriate emergency housing.
- 75 percent of youth will have improved health outcomes as a result of the support services offered.
- 50 youth will receive health care from the on-site adolescent health clinic at the Day Center.

HSD will use ESG funds to pay for a portion of the utilities costs of the shelter. Previously ESG funds have been granted in the amount of \$4,025 in FY2010/11 and \$10,000 in FY2012/13.

5. **Proposed match/leveraging.** The ESG match requirement is 100 percent of the grant amount, which is more than met by State funds in the amount of \$166,817. Each dollar of ESG funds will leverage an additional \$46.02 in other resources.

6. **Experience.** Contra Costa Health Services is responsible for the overall coordination, monitoring, and funding of this ongoing shelter program. The program has been in operation since 2002.
7. **Project readiness/timing.** Project is ongoing. Provision of ESG funds will allow the emergency shelter to remain in operation year-round with 18 beds.
8. **Involvement of homeless in project.** Homeless individuals are able to directly participate in policy-making decisions through the Continuum of Care Board (CoCB). The CoCB serves in advisory capacity to the Board of Supervisors on issues related to homelessness. The CoCB also participates in long-range planning and development of strategies to alleviate homelessness in the County, including the development and implementation of the Continuum of Care Plan.

In addition, house meetings are held weekly in the shelter to identify issues that residents may have. This gives staff and shelter residents an opportunity to engage in pro-active problem solving. Focus groups are convened on an as-needed basis, and client surveys are disseminated at least once per year.

9. **Marketing/Outreach.** The program is marketed primarily through the toll free 24-hour Homeless Hotline, Calli House hotline, and Shelter Intake hotline. In addition, the hotline and shelter services are part of the "Street Sheets", a regional bilingual publication of the Association of Housing and Homeless Services Providers. Referrals also come from the HOPE outreach teams that are on the streets five days a week linking homeless to shelter and services.
10. **Environmental issues.** This project is classified as exempt under the National Environmental Policy Act.
11. **Local support.** Calli House has developed a network of service providers to meet the needs of the youth, including agencies such as Children's Protective Services, police departments, West Contra Costa Unified School District, Rubicon, Opportunity West and other youth shelters in the greater Bay Area.

## FY 2013/14 EMERGENCY SOLUTIONS GRANTS (ESG)

**APPLICANT:** Greater Richmond Interfaith Program (GRIP)

**PROGRAM NAME/NUMBER:** Family Emergency Shelter Facility  
13-03-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide emergency shelter and support services year round to 70 Urban County homeless families (215 individuals).

**TOTAL PROGRAM COST:** \$185,175

**AMOUNT REQUESTED:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 10,000

**RECEIVED IN FY 2012/13:** \$ 10,000

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** The Greater Richmond Interfaith Program (GRIP) consists of 39 religious congregations that provide emergency shelter, food, and services to homeless families and individuals in West County. The programs housed in the GRIP facility include the Family Housing Program, West County Resource Center and the Souper Center Soup Kitchen.

GRIP began operation of a Winter Relief Family Shelter in 1994 as a 20-week (mid-November through March) emergency shelter program for homeless families that rotated among 12 to 15 host congregations. The current facility, which opened in June 2006, provides year round emergency shelter and transitional housing to both individuals and families. Eight dorm-style rooms in the Family Housing and Supportive Services Facility, serving 30-35 individuals at any given time, are dedicated to the emergency shelter. Eleven dorm rooms, serving 45 individuals at any given time, are dedicated to the transitional shelter. The West County Resource Center, also housed within the facility, provides basic services and case management for those utilizing the shelter and for the general homeless population. The Souper Center soup kitchen provides hot meals to the homeless population at large.

As proposed, GRIP will use ESG funds for staffing costs in the Family Housing emergency shelter.

## EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2010/2015 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan emphasizes the development of emergency shelter opportunities for homeless families as a high priority.
2. **Eligibility.** Operating support for emergency and transitional housing is an eligible use of ESG funds [576.102(a)(3)]. Additionally, ESG funds may be used for essential services including staff costs [576.102(a)(1)(i)].
3. **Target Population.** The shelter will provide emergency housing for 70 families, comprised of 215 individuals, per year. While the facility is available to residents throughout the County, the families served are primarily from West County. In FY 2011/12 the Shelter served 301 individuals in 91 families. Of these, 37 were two-parent households, 4 were single male parent and 50 were single female parent.
4. **Project feasibility/cost effectiveness/budget issues.** GRIP has operated an emergency winter shelter for homeless families for many years. GRIP will utilize 211 Contra Costa to admit families to the shelter as well as referrals through STAND!, Bay Area Rescue Mission and various other government organizations.

GRIP objectives are as follows:

- 215 homeless individuals per year will receive service-enriched shelter.
  - 360 households will receive active case management, service provisions and referrals through the West County Resource Center.
  - Seventy-two percent of participants will exit to permanent housing.
  - Thirty percent of participants will gain employment and/or enroll in school, a vocational education program or volunteer opportunity.
5. **Proposed match/leveraging.** This project proposes to leverage County ESG funds with Emergency Food and Shelter Program funds. Each dollar of County ESG will leverage \$17.52 in other funds.
  6. **Experience.** GRIP has over 40 years of community service experience and has been providing homeless services and shelter for fifteen years. The current facility, which opened in June, 2006, allows GRIP to greatly improve and expand services through modern facilities, better integration between programs and a permanent, year-round shelter.
  7. **Project readiness/timing.** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.

8. **Involvement of homeless in project.** At least one formerly homeless person serves on the GRIP Board of Directors, making direct contributions to GRIP policy and program design. Often homeless clients are hired for part-time janitorial positions. Homeless clients also participate in serving food and keeping the Early Childhood Programs in operation.
9. **Marketing/Outreach.** GRIP is promoted by agencies including the County Employment and Human Services Department, Homeless Hotline, shelters and treatment programs, police departments, and health clinics. The facility is situated within blocks of the Richmond Works One-Stop Career Center, California Employment Development Department, Richmond Police Activity League, and Planned Parenthood's Central Richmond Clinic, which assures high visibility and an easy interaction with outside services.
10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** GRIP is composed of 39 Protestant, Catholic, Jewish, and Muslim congregations. Each of these congregations supports GRIP programs through donations and volunteer support. In the past, nearly 1,100 volunteers have donated 2,500 hours in support of the shelter. The City of Richmond has supported GRIP programs with operating and rehabilitation funds in the past.

## FY 2013/14 EMERGENCY SOLUTIONS GRANT (ESG)

**APPLICANT:** STAND! Against Domestic Violence

**PROGRAM NAME/NUMBER:** Rollie Mullen Emergency Shelter  
13-04-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide emergency homeless shelter and support services for 15 women and their children who are displaced due to domestic violence.

**TOTAL PROGRAM COST:** \$462,515

**AMOUNT REQUESTED:** \$ 40,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 31,000

**RECEIVED IN FY 2012/13:** \$ 31,000

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** For more than 30 years, STAND! Against Domestic Violence has provided services and emergency shelter to victims of domestic violence. Annually approximately 1,050 emergency shelter bed-nights are provided to Urban County women and their children who are homeless and in peril due to violent relationships. STAND! provides shelter for these women and children while they reconstruct their lives and find safe and stable housing. Clients receive up to 12 weeks of shelter and services including food, clothing, case management, employment assessment and housing referrals.

The STAND! emergency shelter is housed in the Rollie Mullen Center (RMC). The shelter has 24 beds, a sitting area, a laundry facility, a common kitchen and a dining facility. The shelter also provides programs for children. In addition to the emergency shelter, the RMC has seven transitional housing units for families and a counseling center. STAND! is requesting ESG funds for the provision of essential services.

This program serves a high priority need in Contra Costa by providing emergency shelter to victims of domestic violence, giving them an opportunity to stabilize their lives and move to safe, permanent housing.

### EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Increasing the supply of appropriate and supportive housing for special needs populations (including battered women), and assisting the homeless and those at risk of

becoming homeless are identified as priority housing needs in the FY 2010/15 Contra Costa Consortium Consolidated Plan. Preserving existing programs and services in the Continuum of Care is listed as a high priority need in the Contra Costa County Continuum of Care Homeless Plan.

2. **Eligibility.** Provision of essential services to the homeless is an eligible use of ESG funds [24 CFR 576.102(a)(1)].
3. **Target Population.** STAND! targets women and their children who are homeless because they are in peril due to violent relationships. Targeted communities for increased services are the west and east portions of Contra Costa County where a larger proportion of homeless victims of domestic violence are identified as isolated from services by geography, culture, language, or economics. In FY 2011/12, 90% were very low income, 9% low income and 1% middle income and above.
4. **Project feasibility/cost effectiveness/budget issues.** STAND! is unique in the level of service and safety that it provides including extensive children's programs to address problems of low self-esteem, aggression, depression, anxiety, learning difficulties and post-traumatic stress disorders. In the first six months of the FY 2012/13 grant period, STAND! has served a total of 9 Urban County women and 15 children. Given the current economic and employment situation, women who are coming to the shelter are staying for longer periods of time, resulting in less frequent turnover of shelter beds.

STAND! states that the most dangerous time for its clients is when they decide to leave the abusive relationship, which makes it important for clients to be able to access counselors and STAND! staff quickly, safely and frequently. Emergency shelter staff is available 24 hours a day and includes residential case workers, a children's therapist and a bilingual case worker.

As proposed, STAND! is requesting ESG funds for the provision of essential services. Maintaining an adequate staff is important for the safe and effective management of the shelter. STAND! is seeking ESG funds to support a portion of two caseworkers and the manager of intervention services.

STAND! historically has been very successful in raising funds and has contributions from State agencies including the Department of Health Services, the Office of Criminal Justice, the Emergency Housing and Assistance Program and the County's Health Services Department. The agency has received ESG funds for the past several years.

5. **Proposed match/leveraging.** STAND! has adequate other funds to meet the 100% match requirement of the ESG program. As proposed, each dollar of ESG will leverage \$13.92 in other funds.
6. **Experience.** STAND! has provided emergency shelter for over 30 years and is the only agency in the County serving women and children who have been

victims of violence. The STAND! shelter provides 24 emergency shelter beds and is operational 24 hours a day, 365 days a year. Staff is on site 24 hours a day providing emergency supportive services. Volunteers, many of whom are professionals, contribute hundreds of hours of unpaid client services.

7. **Project readiness/timing.** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.
8. **Involvement of homeless in project.** Every morning emergency shelter program staff conducts house meetings regarding daily programming and any relevant issues or problems. Women are asked to evaluate both the program and staff during their stay. Through an evaluation questionnaire given to women when they are exiting, program staff records their input regarding the effectiveness of the program. Women share in routine chores at the shelter such as cooking, cleaning and light maintenance.
9. **Marketing/Outreach.** STAND! has established a network of referring agencies including nonprofit community based organizations, police departments, County agencies, and hospitals throughout Contra Costa. Referrals come from police, hospitals, county emergency shelters, STAND!'s crisis hotline, Contra Costa County's homeless hotline, the multi-service centers, and from regional battered women's shelters. STAND!'s Speakers Bureau utilizes staff and volunteers annually to reach more than 2,300 people with presentations to businesses, service organizations, schools and medical/health systems providing information about STAND!'s services.
10. **Environmental issues.** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support.** \$125,213 of the shelter's projected budget will be locally generated private support. Governmental support accounts for \$277,492. STAND! has working agreements with and receives referrals from over 50 organizations, including the County's Social Services Department, Health Services, Probation Department, Sheriff's Office, and police departments.

## FY 2013/14 EMERGENCY SOLUTIONS GRANT (ESG)

**APPLICANT:** St. Paul's Episcopal Church

**PROGRAM NAME/NUMBER:** Trinity Center  
13-06-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide breakfast and lunch, laundry, showers, clothing, food and support services two days per week to 81 Urban County clients.

**TOTAL PROGRAM COST:** \$242,300

**AMOUNT REQUESTED:** \$ 18,512

**AMOUNT RECOMMENDED FY 2013/14:** \$10,000

**RECEIVED IN FY 2012/13:** N/A

**CONDITIONS OF APPROVAL:** Trinity Center must participant in the Continuum of Care's Homeless Management Information System (HMIS) and is responsible for all licensing, setup, training and support fees.

**PROGRAM ANALYSIS:** The Trinity Center ("Center") provides two meals per day, laundry, showers, clothing, food, phone and mail access and support services, from 9AM – 5PM, Tuesday and Thursday, to single homeless men and women and families. Under the fiscal sponsorship of St. Paul's Episcopal Church, on November 1, 2012, Trinity Center assumed responsibility of the Fresh Start program that began fourteen years ago in Walnut Creek's Civic Park.

In addition to basic services, a predominately volunteer staff provides assistance with accessing resources, including MediCal, TANF, SSI/SSDI and SNAP (food stamps). Case managers assess clients for eligibility and identify the most effective system of support. BART tickets are provided to allow clients to search for jobs and housing in other areas and a small fund is available for security deposits and short-term rental subsidy. In addition to those services necessary for day-to-day living, the Center provides a sense of community and fellowship to those in need and a safe place to gather.

Trinity Center is currently developing partnerships with several local community services providers, including Anka Behavioral Health, Bay Area Rescue Mission, Shelter, Inc. and various faith-based and community organizations. Breakfast foods and other food supplies are provided by the Food Bank and the hot lunch is provided by Loaves & Fishes.

The Trinity Center program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The Center provides services to Urban County homeless persons and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. ESG funds will be used to finance a part-time (.40 FTE) case manager position.

#### **EVALUATION CRITERIA:**

1. **Consistency with homeless shelter and service priorities.** Assisting the homeless is identified as a priority housing need in the FY 2010/15 Contra Costa Consortium Consolidated Plan. Developing ongoing programs and services is listed as a high priority need in the Contra Costa County Continuum of Care Homeless Plan.
2. **Eligibility.** Provision of essential services to the homeless is an eligible use of ESG funds [24 CFR 576.102(a)(1)].
3. **Target Population.** Trinity Center provides services to homeless men, women and families. Eligible individuals are those who meet the HUD definition of homelessness as amended by the HEARTH Act, including lacking a fixed, adequate nighttime residence or living in a public or private place not meant for human habitation,
4. **Project feasibility/cost effectiveness/budget issues.** This project is eligible, feasible and timely. Trinity Center has assumed the responsibility of the Fresh Start program, which began in Walnut Creek's Civic Park 14 years ago. The program has provided financial documents and commitment letters that support the proposed budget. The cost per client is approximately \$228.54.
5. **Proposed match/leveraging.** Trinity Center has adequate other funds to meet the 100% match requirement of the ESG program. As proposed, each dollar of ESG funds will leverage \$24.23 in other funds.
6. **Experience.** Under the fiscal sponsorship of St. Paul's Episcopal Church, Trinity Center has assumed the responsibility of the former Fresh Start program. The Center has been operational since November 1, 2012, and is staffed by professionals and volunteers with experience in the provision of services.
7. **Project readiness/timing.** The project is feasible and timely. The ESG funds will be used to finance a part-time (.40 FTE) case manager position.
8. **Involvement of homeless in project.** Trinity Center encourages and provides opportunities for program participants to help with center operations and maintenance. Participants also provide support and peer counseling for new clients.

9. **Marketing/Outreach.** Trinity Center has developed partnerships with and is continuing outreach to several local public, private and community partners, including Shelter, Inc., Anka Behavioral Health, Loaves & Fishes, the Food Bank and Bay Area Rescue Mission, as well as other civic and faith-based organizations.
10. **Environmental issues.** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support.** More than \$230,000 of the Center's projected budget will be locally generated private support through foundations, in-kind and fundraising/donations.

## FY 2013/14 EMERGENCY SOLUTIONS GRANTS (ESG)

**APPLICANT:** Shelter, Inc. of Contra Costa County

**PROGRAM NAME/NUMBER:** Homelessness Prevention/Rapid Rehousing Program  
13-05-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide Homelessness Prevention and Rapid Rehousing services to 124 Extremely Low Income (below 30% of Area Median Income) individuals and families in the Urban County to help them maintain their housing or to quickly regain housing following a period of homelessness.

**TOTAL PROGRAM COST:** \$ 518,389

**AMOUNT REQUESTED:** \$ 108,000

**AMOUNT RECOMMENDED FY 2013/14:** \$ 83,383

**RECEIVED IN FY 2012/13:** \$ 104,783

**CONDITIONS OF APPROVAL:** Continue outreach efforts targeting far East County.

**PROGRAM ANALYSIS:** Shelter, Inc. was the lead agency in the County's Homelessness Prevention/Rapid Rehousing Program (HPRP) that was funded as part of the 2009 American Recovery and Assistance Act (ARRA). The purpose of HPRP was to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly rehouse persons who were homeless. The new Emergency Solutions Grant builds on those elements that were introduced in HPRP.

The Homelessness Prevention element provides housing relocation and stabilization services and rental assistance to extremely low income (below 30% AMI) Urban County residents as necessary to prevent the individual or family from becoming homeless. Assistance is used to help program participants regain stability in their current permanent housing or move into other permanent housing and achieve stability in that housing. Participants receive case management services to help determine how best to maintain their housing. Clients must demonstrate that they would become homeless if not for this assistance and that they can be reasonably expected to maintain housing once the subsidy ends.

The Rapid Rehousing element provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. Eligible clients

must meet HUD's definition of homelessness, have no appropriate housing options, lack sufficient resources and support networks necessary to secure or maintain housing without ESG assistance, agree to meet with a case manager for stabilization/relocation services and demonstrate that they would remain homeless if not for this assistance. The program differentiates between the chronically homeless and those who can be reasonably expected to maintain their housing when the subsidy ends.

Eligible costs include utilities, security deposits, short-term (1-3 months) rental assistance, utility deposits/payments and moving costs. All direct assistance is paid to a third party (ie: landlord, utility company) and is considered a grant on behalf of the client.

It is anticipated that there will be unused funds from the FY 2012/13 ESG allocation to Shelter, Inc. These funds will be reallocated for FY 2013/14, which will increase the total funding amount for the coming year to the level of FY 2012/13.

This project is eligible, feasible and timely. It is consistent with HUD's priorities for the ESG program and with the County's Consolidated Plan and the Homeless Continuum of Care Plan.

#### **EVALUATION CRITERIA:**

1. **Consistency with homeless shelter and service priorities.** Reducing the incidence of homelessness and assisting in alleviating the needs of the homeless is identified as a priority in the FY 2010–2015 Contra Costa Consortium Consolidated Plan [H-2]. Preserving existing programs and services in the continuum of care, and enhancing people's ability to achieve stable housing and economic self-sufficiency are high priority recommendations in the Contra Costa County Ending Homelessness in Ten Years plan.
2. **Eligibility.** ESG funds will be used to provide housing relocation/stabilization services and direct financial assistance, which are eligible under the Emergency Solutions Grant Homelessness Prevention and Rapid Rehousing component [24 CFR 576.103, 576.104 and 576.105]. Eligible costs include rental assistance, security and rental deposits, utility payments and housing search and assistance.
3. **Target Population.** This project serves individuals and families who are at risk of losing their housing and homeless individuals and households who are ready to transition into stable permanent housing. Homelessness Prevention clients must be extremely low income (below 30% AMI) and lack sufficient resources to remain housed if not for this assistance. Eligible Rapid Rehousing clients must meet the HUD definition of homelessness as amended by the HEARTH Act, have no appropriate housing options, have an annual income of less than 30% AMI and lack sufficient resources to secure or maintain housing without ESG assistance.
4. **Project feasibility/cost effectiveness/budget issues.** This project is eligible, feasible and timely. Shelter, Inc is able to piggyback on existing homelessness

prevention and rapid rehousing services and move quickly in making these funds available to those in need. Based on funding history, Shelter, Inc. will be able to secure the required funds to carry out the program. Anticipated unused funds from Shelter's ESG allocation for FY 2012/13 will be reallocated for FY 2013/14, increasing their total grant amount to the previous year's level.

5. **Proposed match/leveraging.** This project proposes to leverage County ESG (\$83,383) with Emergency Food and Shelter Grant (FESG) funds (\$70,000), grants from foundations (\$100,000) and fundraising (\$154,967). Based on funding history, the agency will have no trouble securing the additional funds.
6. **Experience.** Shelter, Inc. is the lead agency in the REACH Plus collaborative which is comprised of six experienced housing and supportive service providers in Contra Costa. The agency operates a broad range of programs including transitional shelters, permanent housing opportunities for special populations, rental assistance, and fair housing counseling. Shelter, Inc. was also the lead agency in the County's HPRP program. Under the agency's direction the program exceeded the estimate for clients and households served. The Program Director has more than 20 years experience serving the housing needs of homeless residents of the County and will be responsible for general oversight of the program.
7. **Project readiness/timing.** This program builds on those services established under the County's HPRP program, allowing the agency to move quickly in making these funds available to homeless clients.
8. **Involvement of homeless in project.** In consultation with a case manager, participants in the program develop their own budgets and a plan for achieving and maintaining housing. Shelter, Inc. is an active participant in the Contra Costa Interjurisdictional Council on Homelessness (CCICH), which is charged with providing a forum for communication among providers and homeless clients.
9. **Marketing/Outreach.** The agency maintains direct relationships and referral agreements with other community service agencies.
10. **Environmental issues.** This project involves providing homelessness prevention and rapid rehousing services to the homeless and to those at risk of homelessness and therefore is classified as exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The Homelessness Prevention and Rapid Rehousing program has the support of local community service agencies. Additional support and contributions are received from service clubs, the faith based community and neighborhood organizations.

## FY 2013/14 EMERGENCY SOLUTIONS GRANT (ESG)

**APPLICANT:** Anka Behavioral Health, Inc.

**PROGRAM NAME/NUMBER:** HOPE Plus  
13-07-ESG

**PROGRAM SERVICE AREA:** Urban County

**PROGRAM OUTCOME:** Provide 480 homeless Urban County clients with outreach services, on the streets and in encampments, to increase access to integrated health, mental health and substance abuse services and to living environments which support their recovery.

**TOTAL PROGRAM COST:** \$ 142,288

**AMOUNT REQUESTED:** \$ 10,000

**AMOUNT RECOMMENDED FY 2013/14:** \$0

**RECEIVED IN FY 2012/13:** N/A

**CONDITIONS OF APPROVAL:** None

**PROGRAM ANALYSIS:** HOPE Plus is managed and operated by Anka Behavioral Health, Inc. (Anka) in partnership with the Contra Costa County Alcohol and Other Drugs Services Division, the County Office of Homeless Programs and the County AIDS Program. The mission of HOPE Plus is to raise the quality of life for County residents who are living in places not intended for human habitation. Integrated health, mental health and substance abuse services will be provided to 480 Urban County homeless persons to help them transition to a safe and healthy lifestyle.

The HOPE Plus outreach team makes contact with clients and provides services in soup kitchens, multi-service centers, parks, encampments and on the streets. The outreach team assists clients in finding shelter, receiving medical care, enrolling in benefits, referral to residential treatment programs, and HIV testing and counseling. In partnership with Health Care for the Homeless they provide diabetes testing and flu shots, prescribe medication and treat minor injuries. HOPE Plus staff also provides food, sleeping bags and clothes to their homeless clients. Van transportation is provided to help client's access medical care and the various appointments necessary to secure required services.

The HOPE Plus team is part of an interdisciplinary "Forensic Team" that meets once a month to discuss solutions for clients whose needs are not met by any one agency and works closely with local law enforcement, businesses, charities, churches and other community organizations.

Due to reductions in the County's ESG grant amount, this program is not recommended for ESG funding at this time. The program has been funded through CDBG in the past and is being recommended for \$10,000 in CDBG funds for FY 2013/14.

## **EVALUATION CRITERIA**

1. **Consistency with homeless shelter and service priorities:** Assisting the homeless is identified as a priority housing need in the FY 2010/15 Contra Costa Consortium Consolidated Plan. Developing ongoing programs and services is listed as a high priority need in the Contra Costa County Continuum of Care
2. **Eligibility:** Provision of outreach services to the homeless is an eligible use of ESG funds. [24 CFR 576.101(1)]
3. **Target Population:** The target population served by HOPE Plus is homeless individuals living on the streets and in places not meant for human habitation. Data gathered in the 2011 Homeless Count by the County's Homeless Continuum of Care shows that there were a total of 1,490 individuals living in places not meant for human habitation in Contra Costa County. Given that one-third of the chronic homeless population are veterans and that post-traumatic stress syndrome, a psychiatric disorder common in combat veterans, is frequently correlated with substance abuse, it is estimated that veterans are significantly represented in the target population.
4. **Project Feasibility/cost effectiveness/budget issues:** ESG funds would be used for salaries and employee taxes and benefits. The majority of the program's other funds come from a SAMHSA grant.
5. **Proposed match/leveraging:** The Hope Plus program has adequate other funds to meet the 100% match requirement of the ESG program. As proposed, each dollar of ESG would leverage \$12.73 in other funds.
6. **Experience:** Anka has been in operation for over thirty years. They manage 45 programs that offer a comprehensive array of services including homeless services for adults and children, developmentally disabled children's programs, residential programs for adults and adolescents, outpatient services, socialization and vocational services and supportive

and transitional housing programs. The program is staffed by experienced mental health professionals who are dedicated to the program's mission and goals. In order to leverage services the HOPE Plus program operates in partnership with other non-profit agencies that advocate for the homeless, including Bay Area Legal Aid, STAND! Against Domestic Violence, the Hawkins Center and Mental Health Consumer Concerns.

7. **Project readiness/timing:** This program has been in operation since July, 2005. The program is fully staffed and has developed an extensive outreach program that has been highly effective in reaching the target population. The agency is well established and works in partnership with numerous local agencies and organizations
8. **Involvement of homeless in project:** Many of the staff of the HOPE Plus team were formerly homeless and are able to address the challenges that clients face.
9. **Marketing/Outreach:** Outreach is provided to homeless clients on the streets and in the encampments where they live. Information is provided with contact numbers for the outreach team as well as for other local services. Anka is involved in the County's Continuum of Care and works closely with local law enforcement agencies.
10. **Environmental issues:** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support:** The program receives \$10,000 in CDBG funds from the County and \$5,000 from the City of Walnut Creek, as well as a SAMSHA grant from the County's Mental Health department.