Neighborhood Stabilization Program (NSP)

NSP POLICY & GUIDELINES

September 30, 2009

COUNTY OF CONTRA COSTA

Department of Conservation and Development
Redevelopment Agency Division
CDBG/Housing Section - Neighborhood Stabilization Program
2530 Arnold Drive, Suite 190
Martinez, CA 94553

In Cooperation With:

BRIDGE Housing Corporation
Community Housing Development Corporation
Habitat for Humanity – East Bay
Heart & Hands of Compassion
Contra Costa County
Department of Conservation and Development
Redevelopment Agency Division
CDBG/Housing Section - Neighborhood Stabilization Program

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This Guidebook is being provided to you to supplement the requirements in the NSP Program Agreement. Please refer to those documents for complete requirements. It will assist you in carrying out and assuring NSP compliance for all program agreements executed between the County of Contra Costa Department of Conservation and Development and the following non-profit developers:

(1) BRIDGE Housing Corporation;
(2) Community Housing Development Corporation;
(3) Habitat for Humanity – East Bay; and
(4) Heart & Hands of Compassion

Most significantly, this Guidebook provides the necessary information to assist you in meeting project submittal deadlines in compliance with HUD and the County, including various documents required for each property acquisition, i.e., appraisal, insurance, escrow papers, payment demands, etc.

I encourage you to become acquainted with this resource Guidebook.

If there are any policy changes enacted during the acquisition/rehabilitation process, this office will notify you immediately and transmit the corresponding information.

If you have any questions on the subsequent information, please contact me at one of the following phone numbers:

Direct Line: 925-335-7223
General Office: 925-335-7200
Fax: 925-335-7201

Thank you.

Kara Douglas
Affordable Housing Program Manager