

**Contra Costa County
Aviation Advisory Committee
Meeting Agenda
550 Sally Ride Drive, Concord
Thursday, July 10, 2014, 10:00 a.m.**

The Aviation Advisory Committee will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance.

Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.

- 1. Roll Call**
- 2. Opening Comments by Chair**
- 3. Public Comment Period**
- 4. Approval of Minutes (June 2014)**
- 5. Consider Consent Items**
 - a. Airport Noise Report & Statistics Report (May & Corrected April Operations Report)
 - b. Relevant Board Actions
 - c. Development Project Matrix (No Current or Ongoing Projects)
- 6. Presentations/Special Reports – None**
- 7. Discussion/Action Items**
 - a. Items Pulled from Consent
 - b. Byron General Plan Land Uses
 - c. Economic Development Working Group Update
 - d. AAC Tenant Recognition Program Nominations
- 8. Updates and Announcements**
 - a. Airport Committee Update
 - b. What is Happening at Buchanan Field & Byron Airports/Other Airports
 - c. Airport Land Use Commission (ALUC) Update
 - d. AAC Announcements
 - e. Airport Staff Announcements
- 9. Future Agenda Items**
- 10. Adjourn**

**Next AAC Meeting (Tentative): August 14, 2014 at 10:00 am
Next Airport Committee Meeting (Tentative): September 11, 2014 at 10:30 am**

Aviation Advisory Committee

ATTENDANCE ROSTER FOR 2014

AAC Members	Representing	Contact Information	Jan 09	Feb 13	Mar 13	Apr 10	May 08	Jun 12	Jul 10	Aug 14	Sep 11	Oct 09	Nov 13	Dec 11	Total # Abs
Rudi Raab	District 1	rudi1julie@aol.com	N	X	X	X	N	X							
Mike Bruno	Airports Bus. Assoc.	michael@sterlingav.com	O	X	X	X	O	X							
DeWitt Hodge	Member at Large	dewitt.hodge@comcast.net	-	-	X	X	-	X							
Ronald Reagan	District 3	ron@rmsea.com	M	X	ABS	X	M	X							
Derek Mims	City of Pleasant Hill	derekmims@hotmail.com	E	X	X	X	E	ABS							
Russell Roe	District 5	russroe@pacbell.net	E	X	ABS	X	E	X							
Keith McMahan	City of Concord	keithcmcmahan@gmail.com	T	X	ABS	X	T	X							
Roger Bass	District 2	twofivexray@yahoo.com	I	-	-	-	I	X							
Ed Young	Member at Large	edyoung94@comast.net	N	X	X	X	N	X							
Tom Weber	District 4	tr-weber@sbcglobal.net	G	X	X	X	G	X							
Janet Kaiser	DVC	jfk737@rocketmail.com	-	ABS	ABS	ABS	-	ABS							

Was There a Quorum? Y or N	-	Y	Y	Y	Y	Y	-	Y							
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ABS = Absent

X = Present

DRAFT



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
June 12, 2014**

MEETING CALLED: Chair Mike Bruno called the meeting to order at 10:03 am at the Director of Airport's Office.

PRESENT: **Roger Bass**, District II
Mike Bruno, Chair, CCC Airports Business Association
DeWitt Hodge, Member at Large
Keith McMahon, City of Concord
Rudi Raab, District I
Ronald Reagan, District III
Russell Roe, District V
Tom Weber, Vice Chair, District IV
Ed Young, Secretary, At-Large 1

ABSENT: **Derek Mims**, City of Pleasant Hill
Janet Kaiser, Diablo Valley College

STAFF: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports

**OPENING COMMENTS
BY CHAIR:** None

**PUBLIC COMMENT
PERIOD:** Duane Allen thanked staff for the new Airport striping as it makes it easy to see at night and asked to have correction made to Draft Minutes (add the word "majority" for clarification as he had offered to pay for both hangars when considering changing hangars).

**APPROVAL OF
MINUTES:** Moved by Rudi Raab; seconded by Russell Roe. Approved unanimously with the above correction/clarification. Yes: Roger Bass, Mike Bruno, DeWitt Hodge, Keith McMahon, Rudi Raab, Ronald Reagan, Russell Roe, Tom Weber, and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser, Derek Mims.

**APPROVAL OF
CONSENT ITEMS:** Moved by Ronald Reagan; seconded by Tom Weber, approved unanimously. Yes: Roger Bass, Mike Bruno, DeWitt Hodge, Keith McMahon, Ronald Reagan, Russell Roe, Rudi

**Raab, Tom Weber and Ed Young. No: None. Abstained: None.
Absent: Janet Kaiser, Derek Mims.**

PRESENTATION/SPECIAL REPORTS – Byron General Plan Amendment (Patrick Roche, Department of Conservation and Development):

- Gave overview of why we are doing this, the process, environmental review and planning process.
- AAC first to preview to get initial comments and thoughts before going forward in the process.
- Funded by the Mariposa Community Benefit Fund
- The underlying land use is agricultural and not consistent with uses defined in the adopted Master Plan.
- Want to be more thorough and have land use designations that are consistent with Master Plan to support full build out.
- Change General Plan and zoning and get better guidance.
 - Impacts were noted but there was no discussion of the benefits or improvements to the community.
 - a. Patrick commented that the General Plan Amendment was to speak only to on airport land uses and not surrounding land uses.
 - i. Airport sits within the urban limit line; surrounding area is outside.
 - ii. Dilemma is if you extend urban services (water, power, etc.) then you have to go over land not designated for urban use.
 - iii. Very complicated issue and current focus is on the area within urban limit line.
 - iv. It will need to go to the Board of Supervisors for final approval.
 - v. Must also conform to requirements of state zoning and environmental progress.
 - vi. Uses identified would be permitted by right without needing additional planning permits and approvals.
 - vii. Anything not specifically included would not be allowed without amending the zoning code.
 - It was questioned why the P1 designation does not get the Airport fully what it needs?
 - a. When the Airport was built the General Plan was not changed and that is necessary to implement the Master Plan.
 - b. Not every possibility can be anticipated and need to create the most flexible tool for the future non-aeronautical uses.
 - c. Concept is to use the FAA definition of aeronautical uses and have pivot points (like road network improvements).
 - Concern was expressed that we do not have an airport out there that can serve the broader, high growth community.
 - a. What is being proposed does not mention road connections necessary (like Vasco to Armstrong) which would help facilitate business growth.
 - b. Wants to set stage now in this process rather than waiting 10+ years for Route 239 process to be completed.
 - c. Brentwood's GP was updated and calls for more commercial and industrial uses.
 - Comment was made that infrastructure (access, water and sewer) needs to be updated and need to make the development process attractive or it will not be viable.

- Comment was made that the uses should be as broad as possible so they are the most flexible for the future.
 - a. It should take approx. 6-8 mos. to complete and wants to get the environmental started. There will be two public meetings; the Planning Commission and then the Board of Supervisors for final approval. Input and comments are welcomed as he is not an aviation expert.
- Mike Bruno commented that, as a Buchanan Field business who would like to make changes, the timing and process is a problem. He also noted that the FAA advisory circular is more exclusionary rather than inclusionary and Airport Staff needs flexibility to properly grow the airports.
 - a. Russell Roe commented on timing issues: they have been talking about Armstrong Road extension since the airport was developed. Problem with waiting for Route 239 project completion is the improvements will be too late. They should include as much as possible in this process to create best canvas for future.
- Comment was made that there are many checks and balances in place to ensure compatibility. Problem with delaying inclusion of all compatible uses is that the added timing and cost will kill a future project. The process needs to be conscientious to avoid overburdening development; the more you put on a builder, the less likely the financial institutions will provide the funds necessary and the project will die. This process needs to be more flexible to allow for reasonable and competitive non-aviation uses in a less cumbersome and bureaucratic way.
 - a. Zoning code intrudes uses permitted by right without needing additional planning permits and approvals.
 - b. Keith Freitas responded we have it all now at Buchanan Field Airport; goal is to mirror that approach at the Byron Airport.
- There is a concern if you only look at this as an aviation zone, it should be viewed as an economic zone. There are tremendous opportunities that we may not be able to take advantage of and/or limit the ability to properly grow over time. The FAA does not lead; rather lags and we need a better way to provide future flexibility and allowable uses.
 - a. Keith McMahan commented that he works with a lot of developers and they focus on a business friendly environment and return on investment. We should look at creating an expanded list of allowable compatible non-aeronautical uses so that we have more growth options in the future. He mentioned the example of Portland Airport for broader economic focus; it made a huge difference for their growth.
- It is important to focus on the list of allowable uses to make sure all aviation and compatible, aviation-related uses are included in the zoning code.
 - a. Members all agreed that a restaurant, car parking and rental cars should be permitted.
 - b. Subject is to be on a future agenda to discuss expanding the list of allowable uses.
- A member of the public questioned whether what was in the original Board order, stated potential to look at changes (reduction) of land uses within urban limit line was still part of the project scope?
- Response was no it was not part of current scope and would be more appropriate when urban limit line is reexamined in 2016.

DISCUSSION/ACTION ITEMS:

a. Items Pulled from Consent

None

b. Set Meeting Calendar for June 2014 – May 2015

Mike Bruno suggested keeping meeting schedule the same. The September 2014 meeting conflicts with Airport Committee and will either need to be changed or cancelled. The Aviation Advisory Committee (AAC) agreed to keep the same schedule.

c. Noise Issues

Keith Freitas stated there is good news and bad news. Aviation activity is increasing but that translates into more noise complaints.

- Natalie Olesen commented:
 - There had been a couple of unusual events (Bart derailment in Concord and limb falling onto BART tracks in Concord) causing noise complaints from media helicopters.
 - 10 of the 30 noise complaints were from training operations off Runway 19R.
 - Increase in East County complaints due to aerobatics flying; they want this activity to go away (safety concerns with expanding residential uses).
- Keith MacMahon commented that the numbers are climbing but they are not large in total amounts (percentages are less useful as the actual numbers are so low).
 - Keith Freitas responded that while activity is much lower than in the past people do not remember the past higher activity. The community changes as does their life circumstances.
- Mike Bruno commented education and public outreach may help to lessen some of the issues.
- Aerobatics issue will be added to a future meeting agenda; when held at the Byron Airport.

d. Economic Development Working Group Update

- Mike Bruno, Ronald Reagan and Russell Roe will represent the AAC
- The process will start by inviting participation from larger tenants, hangar tenants and clubs to work with us to create an Economic Development Working Group
- Airport staff is hoping to start the program in the next week or so.

e. FAA Grant Projects

Airport Staff is looking at:

- Buchanan Field Airport
 - Runway 14L/32R – \$3.5 million for overlay and reconstruction
 - Taxiway Echo improvements sign and lighting upgrades - \$1 million to \$1.5 million
 - East Ramp pavement improvements - estimated at \$1.3 million
 - FAA fundable but low priority, for FAA, so may be covered by Airport Enterprise fund.

- Byron Airport
 - Pavement rejuvenation of the airfield pavement (including sign and lights)
 - Runway extension – from 4,500 feet to up to 6,000 feet.
 - There is some FAA support to extend the runway but need to show there is an existing need (not build it and they will come)
- Most project items solicit for a base project bid and included alternates depending on the funding.
- Ed Young questioned if Airport staff has explored having the Department of Forestry at Byron Airport
 - Jet A would be needed to set the stage to attract them.
- DeWitt Hodge questioned whether the extension of the primary runway would have any problems or concerns for the crosswind runway.
 - Extension of crosswind runway is anticipated but lower priority at this time.
- Staff will come back at a later date with a broader list of projects being contemplated.

f. Air Race Classic 2014

Buchanan Field Airport was selected as the starting point for the 38th Annual Air Race Classic.

- Race ends in Harrisburg, Pennsylvania
- 46 planes and about 160 participants and involved parties.
- Full week of activity.

g. AAC Tenant Recognition Program Nominations

AAC received one (1) nomination but requested more

- Tom Weber suggested Patriot Jet Foundation for their education component; the nomination for Reach would need to be a lot stronger to support it.
- Ronald Reagan will recommend Patriot Jet Foundation for consideration.

This item was deferred to next meeting to give additional time to for submitting additional nominees.

UPDATES/ANNOUNCEMENTS

a. Airport Committee Update

None

b. What is happening at Buchanan Field & Byron Airports/Other Airports

- Sign improvements on freeway/roads and the on the west side of Buchanan Field Airport.
- Tenant BBQ was successful – about 320+ attended.

c. Update from Airport Business Association

Mike Bruno reported the economy is improving; businesses are still struggling but business climate is improving

d. Airport Land Use Commission (ALUC) Update

There have been some member changes

- David Durant is no longer on the ALUC
 - Replaced by Vice Mayor, Concord, Ron Leone
- Officers have changed
- At large position solicited
- Airport representative has is going out for solicitation.

e. AAC Announcements

None

f. Airport Staff Announcements

None

FUTURE AGENDA ITEMS

- Byron General Plan Amendment and zoning code – allowable land uses
- Aerobatic issues around Brentwood
- Reactivating Taxiway C for runway use.

ADJOURNMENT: The meeting was adjourned by the Chair at 11:35 a.m.

FINAL



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
April 10, 2014**

MEETING CALLED: Chair Mike Bruno called the meeting to order at 10:03 am at the Director of Airport's Office.

PRESENT: **Rudi Raab, District I**
Mike Bruno, Chair, CCC Airports Business Association
DeWitt Hodge, Member at Large
Derek Mims, City of Pleasant Hill
Rich Spatz, At Large 2
Tom Weber, Vice Chair, District IV
Ed Young, Secretary, At-Large 1
Keith McMahon, City of Concord
Ronald Reagan, District III
Russell Roe, District V

ABSENT: **Janet Kaiser, Diablo Valley College**

STAFF: Keith Freitas, Director of Airports
Elizabeth Catlin, Airport Staff

**OPENING COMMENTS
BY CHAIR:** None

**PUBLIC COMMENT
PERIOD:** None

**APPROVAL OF
MINUTES:** **Moved by Tom Weber; seconded by DeWitt Hodge. Approved unanimously. Yes: Rudi Raab, Mike Bruno, DeWitt Hodge, Derek Mims, Tom Weber, Ed Young, Ronald Reagan and Russell Roe. No: None. Abstained: Keith McMahon. Absent: Janet Kaiser**

**APPROVAL OF
CONSENT ITEMS:** **Noise Statistics pulled for discussion. Remaining consent items approved. Moved by Rudi Raab; seconded by Tom Weber, approved unanimously. Yes: Rudi Raab, Mike Bruno, DeWitt Hodge, Derek Mims, Tom Weber, Keith McMahon, Ronald Reagan, Russell Roe and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser.**

PRESENTATION/SPECIAL REPORTS – Draft New Airport Marketing Video:

Keith Freitas reported this is the first time showing the new draft Airport Marketing Video. The video is to help generate some energy; promote awareness; generate pilot interest; educate our community; developers and grab a viewer's attention about both Buchanan Field and Byron Airport. Airport staff is looking for ideas, feedback, and comments.

Comments included:

- One of the first items mentioned was that the Airports are self-funded. There should be more included on that as it is an important aspect of both Buchanan Field and Byron Airports.
- More emphasis that the Airports contribute dollars to the community, local economy and that Byron Airport is our next opportunity to further service the community. Great start on video.
- Should give an overview of each Buchanan Field Airport and Byron Airport.
- Show how people can fly here to the East Bay Area and land at Buchanan Field Airport instead of Oakland because it is closer.
- Videos should address each kind of different activity that occurs at each of the Airports.
- Good job on video, its easy flow catches your interest.
- Should spend less time focusing on the jets.
- Show more of the different kinds of aircraft that are at the airports.
- Should show more of the public at the Airports; like the kids in the public viewing plaza and more of other activities that take place here.
- Like to see the young female pilot stating, "hey, if I can do this anyone can do this," which shows that average people use the airports.
- Please cut out the jargon and find a different word other than Fixed Based Operators (FBO) which was mentioned more than once as not everyone knows what FBO means.
- At the end of the video to add the URL with information to keep coming back as more videos will be added. Give them a reason that more videos will be added.

DISCUSSION/ACTION ITEMS:

a. Items Pulled from Consent

Noise Statistics pulled for discussion.

- Keith Freitas reported due to nice weather, more and more pilots are flying which will result in an increase in noise complaints.
- Derek Mims commented that in Pleasant Hill, last year there were no complaints by the end of March and this year for the same time period there are already four to five.
- Tom Weber commented that two complaints were generated from one caller.
 - Both Airport staff and Tom had spoken with the complainant in length.
- Keith Freitas commented that the air traffic personnel will encourage use of the smaller runway for training so as to keep the planes from making a right turn over Pleasant Hill. When more pilots are performing training the heavier traffic is divided between the two runways, which then generates more noise complaints.

b. Officer Elections

Mike Bruno asked for nominations.

Ronald Reagan moved to keep the same officers: Mike Bruno as Chair, Tom Weber as Vice Chair and Ed Young as Secretary. Seconded by Tom Weber. Approved unanimously. Yes: Rudy Raab, Mike Bruno, DeWitt Hodge, Derek Mims, Tom Weber, Keith McMahon, Ronald Reagan, Russell Roe and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser

c. Airport Rates and Charges

Keith Freitas stated that this will be coming up in the next several months. The Airport Enterprise Fund; rates and charges that are set by the Board of Supervisors they consist of tie down rates, hangar rents and overnight parking fees.

The subject of allowing tenants to switch from one hangar to a different hangar due to it being in a preferred location was brought up. It was questioned whether different fees could be charged for specific hangars and if it could be incorporated and addressed in the Airport Rates and Charges.

- Keith Freitas responded that it could be considered in the rates and charges.
 - The challenge is tenants would then be tying up two hangars, one that is rented and the other that is being vacated.
 - A survey was taken to see if tenants would be willing to pay for both hangars during their move; the majority tenant response was “no”.

d. Economic Development Working Group

Keith Freitas said Airport staff is looking for two (2) to three (3) AAC members to participate in a larger working group that will assist Airport staff in coming up with marketing incentives and other ideas.

- It was suggested that the three members from the AAC should be a pilot, a tenant and a business owner.
 - Mike Bruno, Ronald Reagan and Russell Roe were nominated.
- It was suggested that the group members report back to the AAC at each meeting.

Ronald Reagan questioned whether there was any ongoing conversation regarding an Fixed Base Operator (FBO) or someone taking over the fueling at Bryon Airport.

- Keith Freitas responded that Airport staff had solicited but the biggest obstacle would be the cost to build a facility and then start a new business.
 - One of the responses to the solicitation was for just fuel and the business wanted a fifty year lease.
 - Airport staff has a consultant looking at costs for building a structure to house an FBO.

Tom Weber commented that the two things that have to be in place to grow the Bryon Airport are access roads and the County General Plan Amendment.

- A suggestion was made for the members who represent the Supervisors go to their Supervisors and promote the importance of the Byron Airport in order to have the County General Plan Amendment process moved forward.
 - Mike Bruno suggested agendizing the General Plan Amendment as a start and then maybe make a recommendation to the Supervisors that they make the General Plan Amendment a high priority.

- Derek Mims responded that the AAC should draft a letter to the Board of Supervisors for review at the next meeting. He also suggested for Tom Weber and Ronald Reagan to draft some bullet points for the members to discuss with the Supervisors.
- e. **Tenant BBQ May 1, 2014**
Mike Bruno gave a brief recap that Airport Staff had requested volunteers from the AAC to help with the BBQ, from 11:00 am – 2:00 pm
- Russell Roe, Tom Weber, Derek Mims and DeWitt Hodge volunteered.
 - Keith Freitas stated everyone should have received an Evite and asked for everyone to please respond.

UPDATES/ANNOUNCEMENTS

- a. **Airport Committee Update**
None
- b. **What is happening at Buchanan Field & Byron Airports/Other Airports**
None
- c. **Update from Airport Business Association**
Mike Bruno reported that Sterling is busy and hopes it does not slow down.
- Russell Roe questioned if Mike Bruno was still involved with APEX hangars.
- Mike Bruno responded that he was.
 - Keith Freitas commented that the bank is still paying monthly rent to the Airport.
- d. **Airport Land Use Commission (ALUC) Update**
None
- e. **AAC Announcements**
Tom Weber reported the District II representative seat is still vacant. District II staff is still interviewing.
- f. **Airport Staff Announcements**
Airport Tenant Appreciation BBQ - May 1, 2014

FUTURE AGENDA ITEMS

- Airport Marketing Video

ADJOURNMENT: The meeting was adjourned by the Chair at 11:18 a.m.

Noise Abatement Statistics

May 2014

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2014	2014	2013	2014	2013	
TOTAL NUMBER OF COMPLAINTS	8	8	5	34	20	70%
LOCATION OF COMPLAINTS						
Concord	0	0	0	3	7	-57%
Pleasant Hill	3	3	1	11	2	450%
Pacheco	3	3	1	8	3	167%
Martinez	0	0	0	4	3	33%
Byron	0	0	0	0	0	0%
Other	2	2	3	8	5	60%
Subtotal	8	8	5	34	20	70%
Special Events	0	0	0	0	0	0%
Total Number of Complaints	8	8	5	34	20	70%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		6	4	24	16	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		0	1	0	1	
Non-associated		2	0	10	3	
TIME OF INCIDENT						
Day (0700 - 1700)		6	5	27	12	
Evening (1700 - 2200)		1	0	2	4	
Night (2200 - 0700)		1	0	1	1	
All Times		0	0	4	3	
TYPE OF COMPLAINT						
Noise		3	1	14	5	
Low Flying		1	3	4	5	
Noise and Low Flying		3	1	5	8	
Too Many Aircraft		0	0	5	1	
Other		1	0	6	1	
TYPE OF AIRCRAFT						
Jet		1	1	4	5	
Propeller		5	1	20	5	
Helicopter		1	3	6	5	
All Types		1	0	2	2	
Unknown		0	0	2	3	
	0	0	0	0	0	
	0	0	0	0	0	
TOTAL AIRCRAFT OPERATIONS		9,088	6,674	39,113	33,324	17%
COMPLAINTS PER 11,000 OPERATIONS		10	10	12	8	58%
COMPLAINTS PER 11,000 OPERATIONS - BUCHANAN ONLY		7	8	9	6	39%

Feb - 2 complaints - Aerobatics over residential area
 2 complaints - Pleasant Hill Residence off end of Runway near DVC
 2 complaints - News Helicopters
 Mar - 1 Complaint PG&E helicopter
 Apr - 1 complaint - Aerobatics over residential area
 2 complaints - from two individuals at same residence in Pacheco
 May - 1 complaint News Helicopter
 1 - complaint - training operations after 10:00 pm

Contra Costa County Airports Monthly Operations Report

May 2014

	May 2014	May 2013	YTD 2014	YTD 2013	% CHANGE 2013/2014
AIRCRAFT OPERATIONS					
Total Operations	9,088	6,674	39,113	33,324	17%
Local Operations	4,842	2,805	20,809	15,382	35%
Itinerant Operations	3,359	2,958	14,157	13,823	2%
Total Instrument Ops	639	653	3,167	3,010	5%
FUEL FLOWAGE					
100 LL Octane	21,094	17,604	86,407	81,859	6%
Jet Fuel	52,257	58,440	264,690	267,445	-1%
Total	73,351	76,044	351,097	349,304	1%
BYRON INFORMATION					
Byron Fuel	3,766	2,394	15,076	15,443	-2%
SKYDIVERS					
Number of Flights	123	73	592	657	-10%
Experienced Jumps	1,055	1,067	5,646	7,175	-21%
First Time Jumps	239	172	828	818	1%
Student Jumps	25	25	146	204	-28%

Contra Costa County Airports Monthly Operations Report

April 2014

	April 2014	April 2013	YTD 2014	YTD 2013	% CHANGE 2013/2014
AIRCRAFT OPERATIONS					
Total Operations	8,998	7,385	30,025	26,650	13%
Local Operations	4,850	3,610	15,967	12,577	27%
Itinerant Operations	3,342	2,985	10,798	10,865	-1%
Total Instrument Ops	581	569	2,528	2,357	7%
FUEL FLOWAGE					
100 Octane	19,650	17,299	65,313	64,255	2%
Jet Fuel	46,241	54,261	212,433	209,005	2%
Total	65,891	71,560	277,746	273,260	2%
BYRON INFORMATION					
Byron Fuel	2,794	3,421	11,310	13,049	-13%
SKYDIVERS					
Number of Flights	134	124	469	584	-20%
Experienced Jumps	1,157	1,205	4,591	6,108	-25%
First Time Jumps	216	147	589	646	-9%
Student Jumps	18	35	121	179	-32%

**Contra Costa County
Board of Supervisors
APPROVED Board Orders
Relating to County Airports**

The following certified Board Orders are attached:

- June 3, 2014* *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Tom Madrid for a T-hangar at Buchanan Field Airport effective May 14, 2014, in the monthly amount of \$383.74.*
- June 3, 2014* *APPOINT the following person to the District II Seat of the Contra Costa County Aviation Advisory Committee for a term with an expiration date of March 1, 2015, as recommended by Supervisor Candace Anderson: Roger Bass.*
- June 24, 2014* *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute on behalf of the County a Consent to Assignment of Lease between the County and the current tenant, Rhone LLC, and the new tenant, Pacific Whole Foods Corporation.*



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: June 3, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Tom Madrid for a T-hangar at Buchanan Field Airport effective May 14, 2014 in the monthly amount of \$383.74.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 06/03/2014 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES	<u>5</u>	NOES	_____
ABSENT	_____	ABSTAIN	_____
RECUSE	_____		

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 3, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee (925) 681-4203

By: Stacey M. Boyd, Deputy

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

ATTACHMENTS

Hangar Agreement



Contra
Costa
County

To: Board of Supervisors
From: Candace Andersen, District II Supervisor
Date: June 3, 2014

Subject: APPOINTMENT TO THE CONTRA COSTA COUNTY AVIATION ADVISORY COMMITTEE

RECOMMENDATION(S):

APPOINT the following person to the District II Seat of the Contra Costa County Aviation Advisory Committee for a term with an expiration date of March 1, 2015, as recommended by Supervisor Candace Andersen:

Roger Bass
3355 Rossmoor Parkway, #5
Walnut Creek, CA 94595

FISCAL IMPACT:

None.

BACKGROUND:

The Aviation Advisory Committee (AAC) was established by the Board of Supervisors to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports; advance and promote the interests of aviation; and protect the general welfare of the

APPROVE

OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 06/03/2014 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES 5 NOES _____

ABSENT _____ ABSTAIN _____

RECUSE _____

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 3, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Jill Ray, 925-957-8860

By: June McHuen, Deputy

cc: District 2 Supervisor, Maddy Book, CCC Aviation Advisory Committee, Appointee

BACKGROUND: (CONTD)

people living and working near the airport and the County in general. The AAC may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from the public or other agencies in order to formulate recommendations to the Board. In conjunction with all of the above, the Aviation Advisory Committee provides a forum for the Director of Airports regarding policy matters at and around the airport.

The AAC is composed of 11 members who must be County residents: one appointed by each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by Diablo Valley College; one from and nominated to the Board by the Contra Costa County Airports Business Association; and two at large to represent the general community, to be nominated to the Internal Operations Committee by the Aviation Advisory Committee. At least one of the above shall be a member of the Airport Land Use Commission.

Terms for AAC seats are three years ending each March 1.

Supervisor Andersen advertised the vacant District II Seat in a variety of publications, collected applications, interviewed applicants and felt Mr. Bass would be a very good representative for District II.

CONSEQUENCE OF NEGATIVE ACTION:

The District II Seat will remain vacant.

CHILDREN'S IMPACT STATEMENT:

None.



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: June 24, 2014

Subject: Approval of Consent to Assignment of Lease between Contra Costa County & Rhone LLC & Pacific Whole Foods Corp. for property at 2301 Meridian Park Blvd

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute on behalf of the County a Consent to Assignment of Lease between the County and the current tenant, Rhone LLC, and the new tenant, Pacific Whole Foods Corporation.

FISCAL IMPACT:

The Airport Enterprise Fund will continue to receive lease and other revenues provided for in the Lease. The County General Fund will continue to receive property, sales and possessory interest tax revenues from the Lease.

BACKGROUND:

Under a ground lease dated October 1, 2010, the County leased the subject property to Caffino Express LLC for the purpose of providing gourmet coffee and espresso and related services at Buchanan Field Airport. The Board authorized a lease assignment from Caffino Express LLC to Rhone LLC on October 23, 2012.

Rhone LLC merged with Pacific Whole Foods Corporation on March 4, 2104. As a result of the merger, the separate corporate existence of Rhone

-
- APPROVE OTHER
 - RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE
-

Action of Board On: 06/24/2014 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES 5 NOES _____
ABSENT _____ ABSTAIN _____
RECUSE _____

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 24, 2014
David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Beth Lee (925) 681-4203 By: Stacey M. Boyd, Deputy

cc:

BACKGROUND: (CONT'D)

LLC ceased to exist and Pacific Whole Foods Corporation became the surviving business. As such, Rhone LLC desires to assign all of its interest in the lease to Pacific Whole Foods Co. An assignment of the lease requires the written consent of the County. This action authorizes consent to the assignment. This action does not amend or alter the terms of the existing lease.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not consent to the assignment of the lease and Rhone LLC will not be able to assign its interest in the lease.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Consent to Assignment of Lease

**AIRPORT ADVISORY COMMITTEE (AAC)
BUCHANAN FIELD TENANT RECOGNITION PROGRAM
*** NOMINATION FORM *****

Nominee: Reach

Award Category (check one): _____ Individual Commercial

Award Criteria (check one or more):

_____ Advancing the airport or aviation in general

_____ Community service

_____ Environmental consciousness

Noise abatement

_____ Quality of products or services

Brief summary of reason(s) for nomination (attach supporting documentation if desired):

Our pilots are very aware and
follow noise abatement procedures
to respect the surrounding
neighbours.

Submitted by:

 (signature) Date: 5/1/14

Diana Priego (printed name)

550 Sally Ride Drive, Concord, CA 94520-5550

**AIRPORT ADVISORY COMMITTEE (AAC)
BUCHANAN FIELD TENANT RECOGNITION PROGRAM
*** NOMINATION FORM *****

Nominee: Howard Hughes

Award Category (check one): Individual Commercial

Award Criteria (check one or more):

- Advancing the airport or aviation in general
- Community service
- Environmental consciousness
- Noise abatement
- Quality of products or services

Brief summary of reason(s) for nomination (attach supporting documentation if desired):

Everyone wants to be here

Submitted by:

_____ (signature) Date: 5/1/2014
_____ (printed name)