

**Contra Costa County
Aviation Advisory Committee
Meeting Agenda
550 Sally Ride Drive, Concord
Thursday, January 8, 2015, 10:00 a.m.**

The Aviation Advisory Committee will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance.

Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.

- 1. Roll Call**
- 2. Opening Comments by Chair**
- 3. Public Comment Period**
- 4. Approval of Minutes (October 2014)**
- 5. Consider Consent Items**
 - a. Airport Noise Report & Statistics Report (September, October & November)
 - b. Relevant Board Actions
 - c. Development Project Matrix (No Current or Ongoing Projects)
- 6. Presentations/Special Reports**
 - a. Byron Airport and Buchanan Field Construction Projects 2015
 - b. New Final Airport Video
- 7. Discussion/Action Items**
 - a. Items Pulled from Consent
 - b. Review draft letter to pilots/airport managers regarding aerobatic box training
 - c. AAC Protocol
 - d. New Airport Video – “How to Become a Pilot”
 - e. AAC positions due to expire March 2015
 - f. Staff Changes
 - g. E-pay System
 - h. New Marketing Mugs
- 8. Updates and Announcements**
 - a. Airport Committee Update
 - b. What is Happening at Buchanan Field & Byron Airports/Other Airports
 - c. Airport Land Use Commission (ALUC) Update
 - d. AAC Announcements
 - e. Airport Staff Announcements
- 9. Future Agenda Items**
- 10. Adjourn**

**Next AAC Meeting (Tentative): February 12, 2015 at 10:00 am
Next Airport Committee Meeting (Tentative): March 2015**

Aviation Advisory Committee

ATTENDANCE ROSTER FOR 2015

AAC Members	Representing	Contact Information	Jan 08	Feb 12	Mar 12	Apr 09	May 14	Jun 11	Jul 09	Aug 13	Sep 10	Oct 08	Nov 12	Dec 10	Total # Abs
Rudi Raab	District 1	rudi1julie@aol.com													
Mike Bruno	Airports Bus. Assoc.	michael@sterlingav.com													
DeWitt Hodge	Member at Large	dewitt.hodge@comcast.net													
Ronald Reagan	District 3	ron@rmsea.com													
Derek Mims	City of Pleasant Hill	derekmims@hotmail.com													
Russell Roe	District 5	russroe@pacbell.net													
Keith McMahon	City of Concord	keithcmcmahon@gmail.com													
Roger Bass	District 2	twofivexray@yahoo.com													
Ed Young	Member at Large	edyoung94@comast.net													
Tom Weber	District 4	tr-weber@sbcglobal.net													
VACANT	DVC														

Was There a Quorum? Y or N															
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ABS = Absent
X = Present

DRAFT



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
October 9, 2014**

MEETING CALLED: Chair Mike Bruno called the meeting to order at 10:00 am at the Byron Airport Office.

PRESENT: **Roger Bass**, District II
Mike Bruno, Chair, CCC Airports Business Association
DeWitt Hodge, Member at Large
Derek Mims, City of Pleasant Hill
Ronald Reagan, District III
Tom Weber, Vice Chair, District IV
Ed Young, Secretary, At-Large 1

ABSENT: **Janet Kaiser**, Diablo Valley College
Keith McMahon, City of Concord
Rudi Raab, District I
Russell Roe, District V

STAFF: Keith Freitas, Director of Airports

**OPENING COMMENTS
BY CHAIR:** None

**PUBLIC COMMENT
PERIOD:** Jim Gwerder working with the Mariposa Energy Project commented that the plant is running, they are having no issues and things are going well. Tom Weber questioned what percent of the time the plant is running. Jim responded that he did not know.

**APPROVAL OF
MINUTES:** Tom Weber motioned to have the minutes amended to reflect which members expressed concerns and those that voiced their opinions during the meeting; seconded by Ronald Reagan. Approved unanimously. Yes: Roger Bass, Mike Bruno, DeWitt Hodge, Derek Mims, Ronald Reagan, Tom Weber and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser, Keith McMahon, Rudi Raab, and Russell Roe.

Moved to approve amended minutes by Ronald Reagan; seconded by Derek Mims. Approved unanimously. Yes: Roger Bass, Mike Bruno, DeWitt Hodge, Derek Mims, Ronald Reagan, Tom Weber and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser, Keith McMahon, Rudi Raab, and Russell Roe.

**APPROVAL OF
CONSENT ITEMS:**

Moved by Tom Weber; seconded by Derek Mims. Approved unanimously. Yes: Roger Bass, Mike Bruno, DeWitt Hodge, Derek Mims, Ronald Reagan, Tom Weber and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser, Keith McMahon, Rudi Raab, and Russell Roe.

PRESENTATION/SPECIAL REPORTS – Aviation Advisory Committee (AAC) Tenant Recognition Award

Ron Reagan presented the AAC Tenant Recognition Award to Randy Howell, founder/owner and director of the Patriot Jet Team Foundation, for their work with the local schools and at the Byron Airport.

DISCUSSION/ACTION ITEMS:

a. Items Pulled from Consent

None

b. Byron Area Aerobatic Box Noise Complaints

Mike Bruno commented that he had invited an aerobatic pilot to attend the meeting but the pilot had been called out of state to do an interview with the FAA.

- The aerobatic practice area is designed for use by any aerobatic pilot.
- Most of the aerobatics being performed are from the Livermore Airport as they have an aerobatic flight school.
 - There may be a few pilots from Buchanan Field and Byron Airports that utilize that box.
- The problem is the Airports' themselves do not have jurisdiction over that airspace and do not have the ability to regulate it.
 - Jurisdiction of airspace belongs to the Federal Government or FAA.
- Although the pilots at both Buchanan Field and Byron Airports can be educated about the closeness and proximity to the residential areas; the Airports do not have any oversight with pilots from other airports.
- An awareness campaign was proposed for Buchanan Field and Byron Airports.
 - As a courtesy, the campaign should be extended to the Livermore Airport so they are also aware of the community concerns being brought to Airport staff's attention.

Motion was made to draft a letter advising Buchanan Field and Byron Airport tenants of the aerobatic flight concerns being expressed by community members adjacent to the aerobatic practice area near Brentwood; additional letters advising nearby airports of the community concerns will also be sent. **Moved by Derek Mims, seconded by Ed Young. Approved**

unanimously. Yes: Roger Bass, Mike Bruno, DeWitt Hodge, Derek Mims, Ronald Reagan, Tom Weber and Ed Young. No: None. Abstained: None. Absent: Janet Kaiser, Keith McMahon, Rudi Raab, and Russell Roe.

c. Byron Airport General Plan Land Uses

A brief update was given as this item had been previously discussed.

- The Byron Airport General Plan Land Use issue was discussed at the last Airport Committee meeting.
- The item is progressing through the process.
- Department of Conservation and Development (DCD) staff specifically heard the comments about making the opportunities for development at Byron Airport similar to what is already established at Buchanan Field.
- Will take several months to go through the process and could take a year to a year and a half to finish out the environmental component.

d. Economic Development Working Group Update

A brief overview was given on the purpose of the Economic Development Working Group.

- Currently pulling all the ideas together that have been discussed together
 - i. Some of the suggestions include:
 - Lowering rates and amending leases for aviation businesses
 - Lower rates for tiedown/hangar tenants
 - Finding ways to bring more pilots and the community to the airports.
- Items will be prioritized for each airport and those lists will then go through the AAC and the Airport Committee.

e. Fiscal Year 2013/14, 100% Budget Review

Keith Freitas gave a brief overview of the final Fiscal Year 2013/14 budget.

- Revenues exceed budgeted expectations and expenses came in well below budget.

UPDATES/ANNOUNCEMENTS

a. Airport Committee Update

Airport Committee met in September.

- Primary discussion was the Byron General Plan Amendment for Byron Airport.

b. What is happening at Buchanan Field & Byron Airports/Other Airports

Ed Young asked about getting a new Airport Rescue and Fire Fighting (ARFF) truck or fire suppression for Byron Airport as the current ARFF truck is getting pretty old.

- One of the Operations Leads is doing a cost analysis on whether the ARFF truck should be replaced, refurbished, or disposed of.
 - If the Byron Airport ARFF truck is disposed of the second ARFF truck at Buchanan Field could be moved to Byron Airport.

- The analysis should be complete by the end of the year.

c. Airport Land Use Commission (ALUC) Update

Next meeting scheduled for late October early November.

- The sustainable farm in the field across Highway 4 from Buchanan Field Airport, on Sanitary District land, is on the agenda.

d. AAC Announcements

- Mike Bruno, Tom Weber and Supervisor Mitchoff's office have been working to get some consistent representation for Diablo Valley College.

e. Airport Staff Announcements

AAC was asked to adjourn the meeting in memory of Robert Gray who was a long time pilot/tenant of Buchanan Field Airport.

FUTURE AGENDA ITEMS

ADJOURNMENT: The meeting was adjourned by the Chair at 12:00 pm.

FINAL



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
August 14, 2014**

- MEETING CALLED:** Chair Mike Bruno called the meeting to order at 10:03 am at the Director of Airport's Office.
- PRESENT:** **Roger Bass**, District II
Mike Bruno, Chair, CCC Airports Business Association
Keith McMahon, City of Concord
Rudi Raab, District I
Russell Roe, District V
Tom Weber, Vice Chair, District IV
- ABSENT:** **DeWitt Hodge**, Member at Large
Derek Mims, City of Pleasant Hill
Janet Kaiser, Diablo Valley College
Ed Young, Secretary, At-Large 1
Ronald Reagan, District III
- STAFF:** Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports
- OPENING COMMENTS
BY CHAIR:** None
- PUBLIC COMMENT
PERIOD:** None
- APPROVAL OF
MINUTES:** Moved by Tom Weber; seconded by Rudi Raab. Approved unanimously. Yes: Roger Bass, Mike Bruno, Keith McMahon, Rudi Raab, Russell Roe, and Tom Weber. No: None. Abstained: None. Absent: Janet Kaiser, DeWitt Hodge, Ronald Reagan, Derek Mims and Ed Young.
- APPROVAL OF
CONSENT ITEMS:** Moved by Tom Weber; seconded by Russ Roe. (Noise item was removed for discussion at this meeting.) Approved unanimously. Yes: Roger Bass, Mike Bruno, Keith McMahon, Rudi Raab, Russell Roe, and Tom Weber. No: None. Abstained: None. Absent: Janet Kaiser, DeWitt Hodge, Ronald Reagan, Derek Mims and Ed Young.

PRESENTATION/SPECIAL REPORTS – None

DISCUSSION/ACTION ITEMS:

a. Items Pulled from Consent

None

b. Airport Noise Report

Russ Roe, Aviation Advisory Committee (AAC) member, requested this matter be placed on the agenda to discuss an aircraft operation which he considered to be a noise issue and maybe unsafe. Russ stated that the operation was not neighbor-friendly, safe and legal. There have not been any noise reports/complaints generated by the active pilot.

- Mike Bruno questioned the jurisdiction the AAC has over the activity when no noise complaints were being generated.
 - If the tower authorizes the activity/approach then they do not have a concern.
 - Safety falls to the Federal Aviation Administration (FAA) and Flight Standards District Office (FSDO), and does not fall to this committee for action.
 - Safety always comes first and the arbitrator is FAA.
- Russ Roe was concern that the pilot was violating the abatement ordinance and it was questioned why the FAA was not enforcing the ordinance.
 - Noise ordinance gives parameters and preferences to follow.
 - The pilot is extremely active and tower knows his path is a tighter pattern to help with noise abatement.
 - The pilot is abiding from a “spirit of ordinance” perspective.
 - The FAA would call Airport’s staff and FSDO staff if they had a safety concern.
 - Individuals can also call FSDO if they have a concern about safety.
 - Noise ordinance enforced by the County.
 - Ordinance contains some clear requirements and other items are recommendations.
 - First priority is to fly safely and second is to abide by noise ordinance recommendations.
 - From a pilot’s perspective, as long as the tower approves what you are asking they will let the pilot know they are not okay with it.
- The pilot in question is very respectful of the community. He has stated that if he generates a noise complaint he will adjust his pattern.
- There was agreement that safety is everyone’s issue but some disagreement as to whether the pilot was operating in an unsafe manner.
- The consensus was that this was normal flight training.

Russ Roe commented that he was still concerned with the safety aspect of the pilot’s flight operation and indicated that he may take the complaint/concern to FSDO.

- Keith Freitas expressed concern about making an airport environment of pilot confronting another pilot; safety concerns should be forwarded to FSDO as that is their jurisdiction.

c. Byron General Plan Land Uses

Distributed land use memo to committee from last AAC Meeting.

Updates:

- Department of Conservation and Development (DCD) staff retired but is back on a temporary, part time basis and will initiate the process (replacement personnel has not been identified as yet)
- Issue is on the upcoming Airport Committee agenda
- Per discussions with DCD staff yesterday; the list of the aviation and aviation-related activities is acceptable.

Item will be placed on next AAC agenda for further discussion.

d. Economic Development Working Group Update

- The first meeting was held and the next meeting is scheduled for next week.
- It has been an interesting process; good learning experience for all participants.
- Program details will be brought back to the AAC as they are developed.

Keith Freitas stated that the most interesting thing is there appears to be a lingering sentiment of Byron being developed so that Buchanan Field can be closed. This explains why it has been difficult to attract new development or investment.

e. Buchanan Airport Sign

Keith Freitas gave a brief update.

- Met with business entities at the beginning of the year and there was an interest in improving presence by putting up signage.
- An interest poll was performed on four sign concepts and the preference was the two designs provided by Arrow Sign Company.

f. Buchanan Field General Aviation Terminal

Keith Freitas reported all airport debt has been retired and the Airport is now looking forward to what larger improvements to the airfield and facilities should be made.

- One option would be a general aviation terminal building/flex space at Buchanan.
 - It could include the Airport Administration office; initial intent is flexible space not to compete with the Fixed Base Operators (FBO's), or other Airport businesses, but, rather, to complement their activities.
- Also looking at new hangar building complex at Byron; again with flexible space to allow for hangar tenant to FBO.

Item will be brought back at a future AAC meeting.

UPDATES/ANNOUNCEMENTS

a. Airport Committee Update

None - next meeting is scheduled for September 11, 2014 at 10:30 am at the Byron Airport.

b. What is happening at Buchanan Field & Byron Airports/Other Airports

Pacific States Aviation is adding 30 student pilots at the end of the year which will bring them up to a total of 75 students.

c. Airport Land Use Commission (ALUC) Update

None – no meetings have been held.

d. AAC Announcements

- No September Meeting
- Tenant Recognition award will be presented at the October Meeting.
- October Meeting will be held at Byron Airport

e. Airport Staff Announcements

None

FUTURE AGENDA ITEMS

- Byron General Plan Amendment and zoning code
- Buchanan Field General Aviation Terminal

ADJOURNMENT: The meeting was adjourned by the Chair at 11:12 am.

Noise Abatement Statistics

September 2014

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2014	2014	2013	2014	2013	
TOTAL NUMBER OF COMPLAINTS	9	9	5	72	51	41%
LOCATION OF COMPLAINTS						
Concord	2	2	1	7	15	-53%
Pleasant Hill	1	1	4	28	13	115%
Pacheco	4	4	0	18	5	260%
Martinez	1	1	0	8	7	14%
Byron	0	0	0	0	0	0%
Other	1	1	0	10	10	0%
Subtotal	9	9	5	71	50	42%
Special Events	0	0	0	1	1	0%
Total Number of Complaints	9	9	5	72	51	41%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		4	5	54	39	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		1	0	3	1	
Non-associated		4	0	15	11	
TIME OF INCIDENT						
Day (0700 - 1700)		6	5	54	30	
Evening (1700 - 2200)		1	0	9	5	
Night (2200 - 0700)		2	0	4	7	
All Times		0	0	5	9	
TYPE OF COMPLAINT						
Noise		3	3	29	19	
Low Flying		2	1	10	14	
Noise and Low Flying		4	1	20	14	
Too Many Aircraft		0	0	6	4	
Other		0	0	7	1	
TYPE OF AIRCRAFT						
Jet		1	3	9	13	
Propeller		5	1	42	17	
Helicopter		3	1	11	11	
All Types		0	0	7	5	
Unknown		0	0	3	4	
	0	0	0	0	0	
	0	0	0	0	0	
TOTAL AIRCRAFT OPERATIONS		10,314	7,862	80,836	66,160	22%
COMPLAINTS PER 11,000 OPERATIONS		10	8	13	10	26%
COMPLAINTS PER 11,000 OPERATIONS - BUCHANAN ONLY		4	8	9	8	23%

Feb - 2 complaints - Aerobatics over residential area
 2 complaints - Pleasant Hill Residence off end of Runway near DVC
 2 complaints - News Helicopters
 Mar - 1 Complaint PG&E helicopter
 Apr - 1 complaint - Aerobatics over residential area
 2 complaints - from two individuals at same residence in Pacheco
 May - 1 complaint News Helicopter
 1 - complaint - training operations after 10:00 pm
 Aug - 1 complaint Alamo
 Sept - 1 complaint from Danville
 2 complaints - Helicopter doing aerial photography

Sept Cont. 1 complaint - Pacheco resident (same as April)
 1 complaint - Sheriff's helicopter
 1 - Jet Aircraft doing maintenance runups after 10:00 pm

Contra Costa County Airports Monthly Operations Report

September 2014

	September 2014	September 2013	YTD 2014	YTD 2013	% CHANGE 2013/2014
AIRCRAFT OPERATIONS					
Total Operations	10,314	7,862	80,836	66,160	22%
Local Operations	5,831	4,232	44,130	31,716	39%
Itinerant Operations	3,597	2,810	28,876	27,007	7%
Total Instrument Ops	693	583	5,839	5,278	11%
FUEL FLOWAGE					
100 LL Octane	21,488	19,907	177,146	172,935	2%
Jet Fuel	66,789	58,877	499,273	485,264	3%
Total	88,277	78,784	676,419	658,199	3%
BYRON INFORMATION					
Byron Fuel	4,019	2,391	30,235	26,702	13%
SKYDIVERS					
Number of Flights	139	137	1,294	1,238	5%
Experienced Jumps	1,205	1,380	11,068	13,277	-17%
First Time Jumps	263	673	2,357	2,260	4%
Student Jumps	24	42	303	383	-21%

Noise Abatement Statistics

October 2014

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2014	2014	2013	2014	2013	
TOTAL NUMBER OF COMPLAINTS	4	5	4	77	55	40%
LOCATION OF COMPLAINTS						
Concord	1	1	0	8	15	-47%
Pleasant Hill	0	0	2	28	15	87%
Pacheco	1	1	0	19	5	280%
Martinez	2	3	2	11	9	22%
Byron	0	0	0	0	0	0%
Other	0	0	0	10	10	0%
Subtotal	4	5	4	76	54	41%
Special Events	0	0	0	1	1	0%
Total Number of Complaints	4	5	4	77	55	40%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		4	4	58	43	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		0	0	3	1	
Non-associated		1	0	16	11	
TIME OF INCIDENT						
Day (0700 - 1700)		3	3	57	33	
Evening (1700 - 2200)		0	1	9	6	
Night (2200 - 0700)		0	0	4	7	
All Times		2	0	7	9	
TYPE OF COMPLAINT						
Noise		3	3	32	22	
Low Flying		0	0	10	14	
Noise and Low Flying		2	1	22	15	
Too Many Aircraft		0	0	6	4	
Other		0	0	7	1	
TYPE OF AIRCRAFT						
Jet		0	1	9	14	
Propeller		3	3	45	20	
Helicopter		2	0	13	11	
All Types		0	0	7	5	
Unknown		0	0	3	4	
	0	0	0	0	0	
	0	0	0	0	0	
TOTAL AIRCRAFT OPERATIONS		9,963	8,687	90,799	74,847	21%
COMPLAINTS PER 11,000 OPERATIONS		6	6	12	10	26%
COMPLAINTS PER 11,000 OPERATIONS - BUCHANAN ONLY		4	6	9	7	21%

Feb - 2 complaints - Aerobatics over residential area
 2 complaints - Pleasant Hill Residence off end of Runway near DVC
 2 complaints - News Helicopters
 Mar - 1 Complaint PG&E helicopter
 Apr - 1 complaint - Aerobatics over residential area
 2 complaints - from two individuals at same residence in Pacheco
 May - 1 complaint News Helicopter
 1 - complaint - training operations after 10:00 pm
 Aug - 1 complaint Alamo
 Sept - 1 complaint from Danville
 2 complaints - Helicopter doing aerial photography

Sept. Continued

1 complaint - Pacheco resident (same as April)
 1 complaint - Sheriff's helicopter
 1 - Jet Aircraft doing maintenance runups after 10:00 pm

Contra Costa County Airports Monthly Operations Report

October 2014

	October 2014	October 2013	YTD 2014	YTD 2013	% CHANGE 2013/2014
AIRCRAFT OPERATIONS					
Total Operations	9,963	8,687	90,799	74,847	21%
Local Operations	5,400	4,551	49,530	36,267	37%
Itinerant Operations	3,641	3,329	32,517	30,336	7%
Total Instrument Ops	691	580	6,530	5,858	11%
FUEL FLOWAGE					
100 LL Octane	21,601	23,007	198,747	195,942	1%
Jet Fuel	63,002	57,584	562,275	542,848	4%
Total	84,603	80,591	761,022	738,790	3%
BYRON INFORMATION					
Byron Fuel	3,762	2,929	33,997	29,631	15%
SKYDIVERS					
Number of Flights	132	142	1,426	1,380	3%
Experienced Jumps	1,045	1,452	12,113	14,729	-18%
First Time Jumps	256	214	2,613	2,474	6%
Student Jumps	34	34	337	417	-19%

Noise Abatement Statistics

November 2014

	# Of Callers		Complaints		YTD	YTD	% CHANGE
	2014	2014	2013	2014	2013		
TOTAL NUMBER OF COMPLAINTS	2	2	2	79	57	39%	
LOCATION OF COMPLAINTS							
Concord	0	0	0	8	15	-47%	
Pleasant Hill	1	1	1	29	16	81%	
Pacheco	0	0	0	19	5	280%	
Martinez	1	1	0	12	9	33%	
Byron	0	0	0	0	0	0%	
Other	0	0	1	10	11	-9%	
Subtotal	2	2	2	78	56	39%	
Special Events	0	0	0	1	1	0%	
Total Number of Complaints	2	2	2	79	57	39%	
COMPLAINTS ASSOCIATED WITH							
Buchanan Field Airport		2	1	60	44		
Byron Airport		0	0	0	0		
Law Enforcement/Lifeguard Lights		0	0	3	1		
Non-associated		0	1	16	12		
TIME OF INCIDENT							
Day (0700 - 1700)		2	2	59	35		
Evening (1700 - 2200)		0	0	9	6		
Night (2200 - 0700)		0	0	4	7		
All Times		0	0	7	9		
TYPE OF COMPLAINT							
Noise		1	0	33	22		
Low Flying		0	0	10	14		
Noise and Low Flying		1	2	23	17		
Too Many Aircraft		0	0	6	4		
Other		0	0	7	1		
TYPE OF AIRCRAFT							
Jet		0	1	9	15		
Propeller		0	0	45	20		
Helicopter		1	1	14	12		
All Types		1	0	8	5		
Unknown		0	0	3	4		
		0	0	0	0		
		0	0	0	0		
TOTAL AIRCRAFT OPERATIONS		8,428	7,441	99,227	82,288	21%	
COMPLAINTS PER 11,000 OPERATIONS		3	4	11	9	25%	
COMPLAINTS PER 11,000 OPERATIONS - BUCHANAN ONLY		3	2	9	7	23%	

Feb - 2 complaints - Aerobatics over residential area
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 May - 1 complaint News Helicopter
 1 - complaint - training operations after 10:00 pm
 Aug - 1 complaint Aiarno
 Sept - 1 complaint from Danville
 2 complaints - Helicopter doing aerial photography

Sept. Continued 1 complaint - Pacheco resident (same as April)
 1 complaint - Sheriff's helicopter
 1 - Jet Aircraft doing maintenance runups after 10:00 pm
 Nov - 1 Complaint from UH1 helicopter

Contra Costa County Airports Monthly Operations Report

November 2014

	November 2014	November 2013	YTD 2014	YTD 2013	% CHANGE 2013/2014
AIRCRAFT OPERATIONS					
Total Operations	8,428	7,441	99,227	82,288	21%
Local Operations	4,641	3,775	54,171	40,042	35%
Itinerant Operations	2,951	1	35,468	30,337	17%
Total Instrument Ops	650	632	7,180	6,490	11%
FUEL FLOWAGE					
100 LL Octane	16,347	18,349	215,094	214,291	0%
Jet Fuel	54,438	47,377	616,713	590,225	4%
Total	70,785	65,726	831,807	804,516	3%
BYRON INFORMATION					
Byron Fuel	4,310	1,823	38,307	31,454	22%
SKYDIVERS					
Number of Flights	131	137	1,557	1,517	3%
Experienced Jumps	1,240	1,362	13,353	16,091	-17%
First Time Jumps	209	182	2,822	2,656	6%
Student Jumps	62	62	399	479	-17%

**Contra Costa County
Board of Supervisors
APPROVED Board Orders
Relating to County Airports**

The following certified Board Orders are attached:

- October 7, 2014 *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Robert Hawkins and Lisa Tyler for a t-hangar at Buchanan Field Airport effective October 1, 2014, in the monthly amount of \$383.74.*
- October 7, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a shade hangar at Buchanan Field Airport with Rory Elston, effective September 1, 2014 in the monthly amount of \$172.41. (100% Airport Enterprise Fund).
- October 7, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Steven Mink, effective October 15, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- October 7, 2014 APPROVE and AUTHORIZE the Public Works Director to extend the temporary appointment of County retiree Robert Wangan as an Airport Operations Specialist through December 31, 2014; and, FIND that the appointment of Mr. Wangan is necessary to fill a critically needed position.
- October 21, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Gary Russello, effective October 24, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- October 21, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Douglas and Lorraine McPherson, effective October 15, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- October 21, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Richard Finkle, effective October 1, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- October 21, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with the Johnson Family Trust, effective October 1, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- October 21, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Stuart Bussey, effective October 8, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).

- October 21, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with (i) Grace Ellis and Jack Bernardini, effective July 18, 2014; (ii) Sean McLellan, Timothy Alvey and William Welch, effective October 1, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- October 21, 2014 ADOPT Position Adjustment Resolution No. 21536 to add one (1) Clerk-Experienced Level (JWXB) (represented) position at salary plan and grade 3RH 0750 (\$2,712-\$3,365); and cancel one (1) Airport Environmental & Community Relations Officer (9BSB) (represented) vacant position No. 6431 at salary plan and grade ZB5 1363 (\$4,166 - \$5,064) in the Public Works Department.
- November 4, 2014 DECLARE vacant the Diablo Valley College (DVC) seat on the Aviation Advisory Committee previously held by Janet Kaiser as recommended by the President of Diablo Valley College; DIRECT the Clerk of the Board to post the vacancy.
- December 2, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with PIC Flying Club, LLC, for a T-hangar at Buchanan Field Airport, effective November 1, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- December 2, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with James Turner, for a T-hangar at Buchanan Field Airport, effective November 7, 2014, in the monthly amount of \$383.74. (100% Airport Enterprise Fund).
- December 2, 2014 APPROVE and AUTHORIZE the Director of Airports, or designee, to execute hangar rental agreements for T-hangars at Buchanan Field Airport in the monthly amount of \$383.74 each. Hangar Rental agreements are with (i) Jim Agua, effective December 8, 2014; (ii) Mark Davidson, effective November 21, 2014. (100% Airport Enterprise Fund).
- December 9, 2014 ADOPT Position Adjustment Resolution No. 21504 to reclassify position No. 13904 and its incumbent from Airport Office Assistant (9BSA) (represented) position at salary plan and grade 3R5 1193 (\$3,521 - \$4280) to Administrative Analyst (APWA) (represented) at salary plan and grade ZB5 1277 (\$3,826 - \$4,651) in the Public Works Department.
- December 9, 2014 Receive 2014 Annual Report submitted by the Aviation Advisory Committee.



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 7, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Robert Hawkins and Lisa Tyler, effective October 1, 2014, in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/07/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

ATTACHMENTS

Hangar Rental Agreement



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 7, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Rory Elston, for a shade hangar at Buchanan Field Airport effective September 1, 2014, in the monthly amount of \$172.41, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$2,068.92 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/07/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

ATTACHMENTS

Hanger Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 7, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar Tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Stephen Mink for a T-hangar at Buchanan Field Airport effective October 15, 2014 in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/07/2014 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: October 7, 2014

Subject: Extend Temporary Hire of County Retiree Robert Wangan

RECOMMENDATION(S):

1. APPROVE and AUTHORIZE the Public Works Director to extend the temporary appointment of County retiree Robert Wangan as an Airport Operations Specialist through December 31, 2014; and,
2. FIND that the appointment of Mr. Wangan is necessary to fill a critically needed position.

FISCAL IMPACT:

Airport position funding comes exclusively from Airport Enterprise Funds and is not affected by local and state budget challenges. The reduction in overtime costs will offset the cost of Mr. Wangan's salary.

BACKGROUND:

On July 31, 2013, the Public Works Department received approval to waive the 180 day "sit-out" period and hire Robert Wangan as a retiree temporary County employee. Mr. Wangan retired on March 30, 2013 and has been providing necessary intermittent airport shift coverage for the Airports Division. The Airports Division of the Public Works Department provides all airport operations and staffing for two county airports at Byron and Buchanan Field.

Although the Airports Division recruited and

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/07/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes: See Addendum

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 7, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jean Rounsaville,
925-313-2108

BACKGROUND: (CONT'D)

hired three (3) new Airport Operations Specialists between December 2013 and January 2014, the Airports Division currently has four (4) operations staff vacancies due to additional resignations. One Airport Operations Specialist resigned in June 2014 and another resigned in August 2014; a third Airport Operations Specialist has given a verbal resignation and is awaiting clearance by his new employer before providing us his final work date.

The Public Works Department is currently working with Human Resources to open recruitment for both Airport Operations Specialists and Airport Operations Technicians. As such, it continues to be difficult to cover the "24/7" shifts with the current staffing levels at Buchanan Field Airport, while also maintaining 7-day week coverage at Byron Airport. The number of open shifts eligible for overtime coverage remains a safety concern due to the substantial amount of overtime worked by current staff to maintain shift coverage. The utilization of retiree temporary employees has been crucial to help fill shift vacancies, while at the same time allowing current staff to train new employees.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to implement the aforementioned actions will result in the Public Works Department not being able to effectively staff and manage operations that are necessary at both airports.

CHILDREN'S IMPACT STATEMENT:

Not applicable.



**Contra
Costa
County**

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 21, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar Tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Gary Russello for a T-hangar at Buchanan Field Airport effective October 24, 2014 in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 21, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Douglas and Lorraine Mc Pherson, effective October 9, 2014, in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 21, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Richard Finkle, effective October 1, 2014, in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 21, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with the Johnson Family Trust, effective October 1, 2014, in the monthly amount of \$383.74, Pacheco area

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Mary N. Piepho, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 21, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a T-hangar at Buchanan Field Airport with Stuart Bussey, effective October 8, 2014, in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (844) 359-8687

cc:

BACKGROUND: (CONTD)

Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: October 21, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute hangar rental agreements with two Buchanan Field Airport hangar tenants.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute hangar rental agreements for T-hangars at Buchanan Field Airport in the monthly amounts of \$383.74 each. Hangar rental agreements are with (i) Grace Ellis and Jack Bernardini effective July 18, 2014 and, (ii) Sean McLellan, Timothy L. Alvey and William J. Welch effective October 1, 2014. Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually per hangar for a total of \$9,209.76 per year.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Mary N. Piepho, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (844) 359-8687

cc:

BACKGROUND: (CONT'D)

to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into these aircraft rental agreements.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

- (i) Hangar Rental Agreement
- (ii) Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: October 21, 2014

Subject: Request to Add 1 Clerk-Experienced Level Position and Cancel 1 Airport Environmental & Communication Relations Officer Position

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21536 to add one (1) Clerk-Experienced Level (JWXB) (represented) position at salary plan and grade 3RH 0750 (\$2,712-\$3,365); and cancel one (1) Airport Environmental & Community Relations Officer (9BSB) (represented) vacant position No. 6431 at salary plan and grade ZB5 1363 (\$4,166 - \$5,064) in the Public Works Department.

FISCAL IMPACT:

There will be no additional cost associated with this action. There will be a cost savings of at least \$27,728 annually with this action.

BACKGROUND:

As part of the organizational analysis of the Airports Division, the Public Works Department has identified areas where, through natural attrition, duties of single-class classifications can be restructured and realigned within countywide classifications. The duties previously performed by the Airport Environmental & Community Relations Officer have been redistributed, thereby allowing the department to cancel this position. The Clerical duties in the division have been performed by a temporary employee.

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 10/21/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Mary N. Piepho, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 21, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: Barb Smaker,
925-313-2357

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action will result in a substantial impact in the Airport Division's ability to provide critical clerical services for the Airport and its stakeholders. This clerical position is the first point of contact for walk up services, and telephone calls; handles tenant issues such as billings and complaints; and, types up letters and handles mailings to the Federal Aviation Administration, among others.

CHILDREN'S IMPACT STATEMENT:

No impact.

ATTACHMENTS

P300 No. 21536



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: November 4, 2014

Subject: DECLARE VACANCY ON THE AVIATION ADVISORY COMMITTEE

RECOMMENDATION(S):

DECLARE vacant the Diablo Valley College (DVC) seat on the Aviation Advisory Committee previously held by Janet Kaiser as recommended by the President of Diablo Valley College; DIRECT the Clerk of the Board to post the vacancy.

FISCAL IMPACT:

None

BACKGROUND:

The function of the Contra Costa County Aviation Advisory Committee is to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The Committee may initiate discussions, observations, or investigations, in order to make its recommendations to the Board. The Committee may hear comments on airport and aviation matters from the public or other agencies for consideration and possible recommendations to the Board of Supervisors or their designees. The Aviation Advisory Committee shall cooperate with local, state, and national aviation interests for the safe

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 11/04/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Mary N. Piepho, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 4, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Keith Freitas (844)
359-8687

BACKGROUND: (CONTD)

and orderly operation of airports. The Aviation Advisory Committee shall advance and promote the interests of aviation and protect the general welfare of the people living and working near the airport and the County in general. In conjunction with all of the above, the Aviation Advisory Committee shall provide a forum for the Director of Airports regarding policy matters at and around the airports.

The President of DVC is requesting to have the seat declared vacant as Ms. Kaiser is unable to regularly attend the scheduled meetings.

CONSEQUENCE OF NEGATIVE ACTION:

The DVC President will not be able to replace the current representative and therefore may not have representation at scheduled meetings.

CHILDREN'S IMPACT STATEMENT:

Not Applicable



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: December 2, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar Tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with PIC Flying Club, LLC, for a T-hangar at Buchanan Field Airport effective November 1, 2014 in the monthly amount of \$383.74. Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 12/02/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 2, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee (925) 681-4200

cc:

BACKGROUND: (CONT'D)

of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft hangar rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable.

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: December 2, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar Tenant.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with James Turner for a T-hangar at Buchanan Field Airport effective November 7, 2014, in the monthly amount of \$383.74, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangar and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 12/02/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Mary N. Piepho, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

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ATTESTED: December 2, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4203

BACKGROUND: (CONTD)

Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Rental Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: December 2, 2014

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute hangar rental agreements with two Buchanan Field Airport hangar tenants.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute hangar rental agreements for T-hangars at Buchanan Field Airport in the monthly amounts of \$383.74 each. Hangar rental agreements are with (i) Jim Agua effective December 8, 2014 and, (ii) Mark Davidson effective November 21, 2014. Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,604.88 annually per hangar for a total of \$9,209.76 per year.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 12/02/2014 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Mary N. Piepho, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 2, 2014
David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (844) 359-8687

cc:

BACKGROUND: (CONT'D)

February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into these aircraft rental agreements.

CONSEQUENCE OF NEGATIVE ACTION:

This will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:

Not Applicable

ATTACHMENTS

Hangar Agreement 1

Hangar Agreement 2



**Contra
Costa
County**

To: Board of Supervisors
From: Julia R. Bueren, Public Works Director/Chief Engineer
Date: December 9, 2014

Subject: Reclassification from Airport Office Assistant to Administrative Analyst

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 21504 to reclassify position No.13904 and it's incumbent from Airport Office Assistant (9BSA) (represented) position at salary plan and grade 3R5 1193 (\$3,521- \$4,280) to Administrative Analyst (APWA) (represented) at salary plan and grade ZB5 1277 (\$3,826- \$4,651) in the Public Works Department.

FISCAL IMPACT:

There will be an increase of approximately \$6,900 annually from the Buchanan Field Airport Enterprise Fund 140100.

BACKGROUND:

Over the last two years, administrative responsibilities have increased in the Airport Division. The Airport Office Assistant position currently performs the range and complexity of duties identified in higher level Airport classifications and not just implementing program tasks as contemplated within the Airport Office Assistant classification. Presently, the Airport Office Assistant manages and administers full program areas plus has public relations requirements with various stakeholders (from the general public to Board Members and regulatory agencies). In addition, this position is the primary liaison between

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 12/09/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Mary N. Piepho, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

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ATTESTED: December 9, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Chris Heck, Deputy

Contact: J. Rounsaville, 925-
313-2108

BACKGROUND: (CONT'D)

the community and pilots regarding aircraft noise complaints; plans, organizes and leads community relations events; writes, evaluates and administers contracts for services and equipment; oversees the Byron Airport Habitat Management Lands; manages the entire Storm Water Program for both airports (Buchanan Field and Byron Airports); interprets, analyzes, and prepares regulatory reports such as CUPA, Wastewater Discharge Permits, Manifest Fee Reports and FAA National Based Aircraft Inventory reports. In addition to these duties, the Airport Office Assistant continues to be responsible for accounts receivable postings, deposits, assists and calculates tenant fees for new tiedown and hanger rentals, analyzes, evaluates and writes Standard Operating Procedures, prepares agendas, minutes, and packets for correspondence with the Aviation Advisory and Airport Committees, and provides training to ensure compliance with environmental issues.

CONSEQUENCE OF NEGATIVE ACTION:

An Administrative Analyst position is essential to the efficient operation of the Airport Division. Not only will an Administrative Analyst position at Buchanan Field allow for greater flexibility for assignment of responsibilities by the Director of Airports; it will also properly classify and compensate the Airport Office Assistant for the current level of work being performed.

CHILDREN'S IMPACT STATEMENT:

Not applicable

ATTACHMENTS

P300 21504



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: December 9, 2014

Subject: 2014 REPORT FROM BOARD ADVISORY BODY

RECOMMENDATION(S):

RECEIVE 2014 Annual Report submitted by the Aviation Advisory Committee.

FISCAL IMPACT:

Not applicable.

BACKGROUND:

On June 18, 2002, the Board of Supervisors adopted Resolution No. 2002/377, which requires that each regular and ongoing board, commission, or committee shall annually report to the Board of Supervisors on its activities, accomplishments, membership attendance, required training/certification (if any), and proposed work plan or objectives for the following year, on the second Tuesday in December.

The attached report fulfills this requirement for the Aviation Advisory Committee.

CONSEQUENCE OF NEGATIVE ACTION:

Not applicable.

CHILDREN'S IMPACT STATEMENT:

Not applicable.

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 12/09/2014 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

A YE: John Gioia, District I Supervisor
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Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

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ATTESTED: December 9, 2014

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stephanie L. Mello, Deputy

Contact: Beth Lee, (925) 681-4203

cc:

November 13, 2014

To All Airport Tenants:

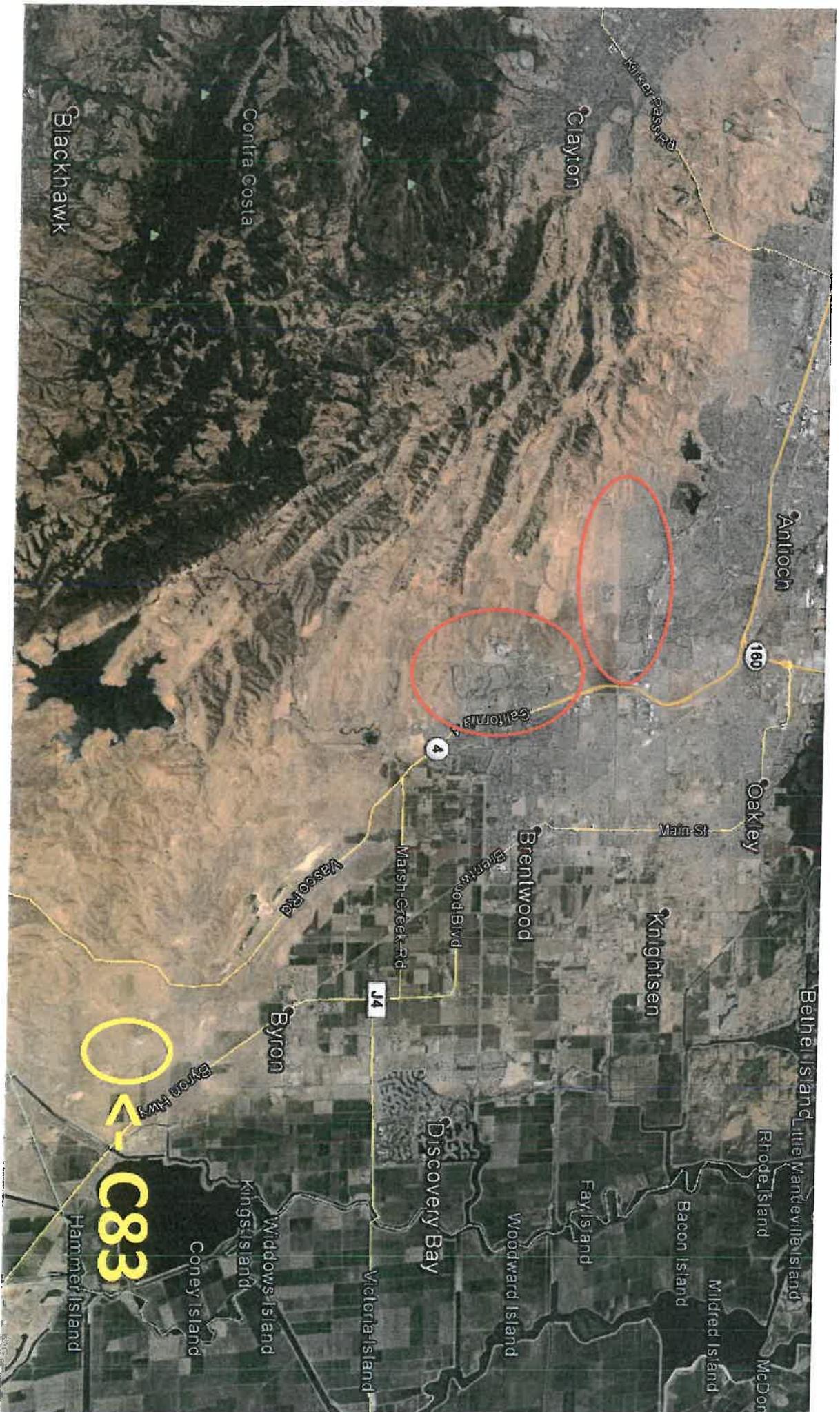
Airport staff needs your help! Over the last several months Airport staff has received an increased number of calls from concerned citizens regarding aerobatic maneuvers in the Antioch and Brentwood areas (see attached map). As many of you are aware, the areas of Brentwood and Antioch are growing and many of the new housing communities are moving into what was once considered open space.

In order to balance the concerns of the community with the needs of the aviation transportation system, Airport staff respectfully requests that pilots be as good of a neighbor as possible by not performing aerobatics in close proximity to these growing communities. As an alternative, Airport staff suggests utilizing the designated aerobatic practice areas at either the Tracy Municipal or New Jerusalem Airports.

Please call me at (925) 681-4200, should you have any questions regarding this letter.

Sincerely,

Keith Freitas
Director of Airports



Blackhawk

Contra Costa

Clayton

Kilker Ridge

Antioch

180

Oakley

Knightsen

Belhel Island

the Mantevillens and

Rhode Island

Bacon Island

Mildred Island

McDon

4

Galton B

Brentwood

Man St

Marsh Creek Rd

Brentwood Blvd

Wasco Rd

Byron

Byron Hwy

Discovery Bay

Victoria Island

Fay Island

Woodward Island

Widdows Island

Kings Island

Coney Island

Hammer Island

4

C83

CAMP PARKS

[29]

849

MODE C
30 NM

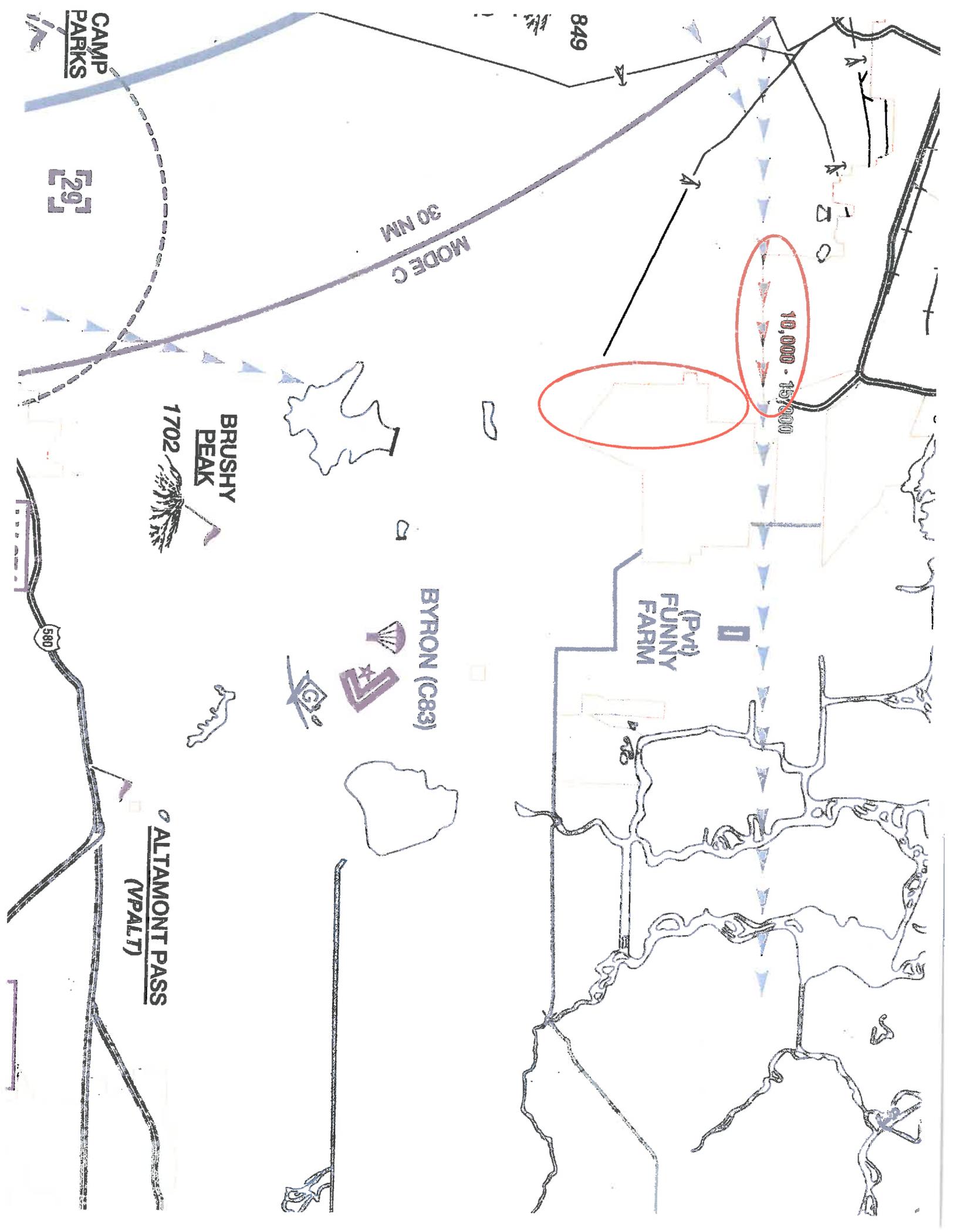
10,000 - 15,000

BRUSHY PEAK
1702

BYRON (C83)

(Pvt)
FUNNY FARM

ALTAMONT PASS
(VPALT)



Aviation Advisory Committee (AAC) Protocol
(December 11, 2014)

1. Chair introduces the Agenda Item.
2. Chair does handoff to Subject Matter Expert (SME) to provide background on the item and suggested action to be taken on the item.
3. Chair provides a short period for AAC members to ask the SME questions to obtain clarifications and additional information. (Note: this is not the time to offer opinions or points of view; it is solely to get the information needed to discuss the item).
4. Chair then opens the item up for public comment. Public speakers should be given uninterrupted but limited time. If the speaker addresses a question to the AAC, the Chair will respond or redirect the question as appropriate. If an AAC member has a question or needs clarification from the public attendee, they should ask to be recognized to ask their question of the public attendee. The Chair then closes public comment.
5. Chair then opens the item up for discussion among the AAC members. The Chair may go around the committee asking each member for their input/questions; alternatively the Chair may recognize a member who has indicated a desire to speak. AAC members should not address an item or a question until recognized by the Chair.

Contra Costa County Aviation Advisory Committee

Term Expires	Member & Mailing Address	Representing
3/1/14	Rudi Raab 826 32nd St. Richmond, CA 94804	District 1 – (Gioia)
3/1/16	VACANT	Diablo Valley College
3/1/15	Ronald Reagan 121 Palm Place Brentwood, CA 94513	District 3 – (Piepho)
3/1/15	Roger Bass 3355 Rossmoor Parkway #5 Walnut Creek, CA 94595	District 2 – (Andersen)
3/1/15	M. Ed Young 1989 Newport Drive Discovery Bay, CA 94505	Member at Large
3/1/16	Mike Bruno Sterling Aviation 145 John Glenn Drive Concord, CA 94520	CCC Airports Bus. Assoc.
3/1/17	Russell Roe 2121 Walnut Street Martinez, CA 94553	District 5 – (Glover)
3/1/16	Keith McMahon 3300 Claudia Drive Concord, CA 94519	City of Concord
3/1/15	Derek Mims 16 Pineview Ct. Pleasant Hill, CA 94523	City of Pleasant Hill
3/1/17	DeWitt Hodges 10 St. Lawrence Court Pittsburg, CA 94523	Member At Large
3/1/17	Tom Weber 503 Skyview Ct. Pleasant Hill, CA 94523	District 4 – (Bonilla)

Contra Costa County Airports Buchanan Field and Byron

Full Time Staff 10
 Contract/Part-time 4
 Vacant Positions 10

