



Agenda

FAMILY AND HUMAN SERVICES COMMITTEE

August 17, 2009
1:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, District V, Chair
Supervisor Gayle B. Uilkema, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

CONSENT

3. #25 - Child Care Planning/Development Council LPC – Appointments
Presenter: Susan Magnone, Associate Superintendent, Educational Services

DISCUSSION

4. #20 – Public Service Portion of the CDBG – Year End report on accomplishments
Presenter: Bob Calkins, Conservation and Development
5. #20 – Public Service Portion of the CDBG – Rapid Rehousing
Presenter: Brenda Kain, Conservation and Development
6. #78 – Community Services Oversight – Annual Update
Presenter: Pat Stroh, Community Services Bureau Director
7. #58 – Countywide Youth Commission – Annual Update
Presenter: Joan Tomasini

☺ *The Family and Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family and Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.*

✉ *Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

For Additional Information Contact:

Dorothy Sansoe, Committee Staff
Phone (925) 335-1009, Fax (925) 646-1353
dsans@cao.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HCD	(State Dept of) Housing & Community Development
ABAG	Association of Bay Area Governments	HHS	Department of Health and Human Services
ACA	Assembly Constitutional Amendment	HIPAA	Health Insurance Portability and Accountability Act
ADA	Americans with Disabilities Act of 1990	HIV	Human Immunodeficiency Syndrome
AFSCME	American Federation of State County and Municipal Employees	HOV	High Occupancy Vehicle
AICP	American Institute of Certified Planners	HR	Human Resources
AIDS	Acquired Immunodeficiency Syndrome	HUD	United States Department of Housing and Urban Development
ALUC	Airport Land Use Commission	Inc.	Incorporated
AOD	Alcohol and Other Drugs	IOC	Internal Operations Committee
BAAQMD	Bay Area Air Quality Management District	ISO	Industrial Safety Ordinance
BART	Bay Area Rapid Transit District	JPA	Joint (exercise of) Powers Authority or Agreement
BCDC	Bay Conservation & Development Commission	Lamorinda	Lafayette-Moraga-Orinda Area
BGO	Better Government Ordinance	LAFCo	Local Agency Formation Commission
BOS	Board of Supervisors	LLC	Limited Liability Company
CALTRANS	California Department of Transportation	LLP	Limited Liability Partnership
CalWIN	California Works Information Network	Local 1	Public Employees Union Local 1
CalWORKS	California Work Opportunity and Responsibility to Kids	LVN	Licensed Vocational Nurse
CAER	Community Awareness Emergency Response	MAC	Municipal Advisory Council
CAO	County Administrative Officer or Office	MBE	Minority Business Enterprise
CCHP	Contra Costa Health Plan	M.D.	Medical Doctor
CCTA	Contra Costa Transportation Authority	M.F.T.	Marriage and Family Therapist
CDBG	Community Development Block Grant	MIS	Management Information System
CEQA	California Environmental Quality Act	MOE	Maintenance of Effort
CIO	Chief Information Officer	MOU	Memorandum of Understanding
COLA	Cost of living adjustment	MTC	Metropolitan Transportation Commission
ConFire	Contra Costa Consolidated Fire District	NACo	National Association of Counties
CPA	Certified Public Accountant	OB-GYN	Obstetrics and Gynecology
CPI	Consumer Price Index	O.D.	Doctor of Optometry
CSA	County Service Area	OES-EOC	Office of Emergency Services-Emergency Operations Center
CSAC	California State Association of Counties	OSHA	Occupational Safety and Health Administration
CTC	California Transportation Commission	Psy.D.	Doctor of Psychology
dba	doing business as	RDA	Redevelopment Agency
EBMUD	East Bay Municipal Utility District	RFI	Request For Information
EIR	Environmental Impact Report	RFP	Request For Proposal
EIS	Environmental Impact Statement	RFQ	Request For Qualifications
EMCC	Emergency Medical Care Committee	RN	Registered Nurse
EMS	Emergency Medical Services	SB	Senate Bill
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SBE	Small Business Enterprise
et al.	et ali (and others)	SWAT	Southwest Area Transportation Committee
FAA	Federal Aviation Administration	TRANSPAC	Transportation Partnership & Cooperation (Central)
FEMA	Federal Emergency Management Agency	TRANSPLAN	Transportation Planning Committee (East County)
F&HS	Family and Human Services Committee	TRE or TTE	Trustee
First 5	First Five Children and Families Commission (Proposition 10)	TWIC	Transportation, Water and Infrastructure Committee
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
		WCCTAC	West Contra Costa Transportation Advisory Committee

Schedule of Upcoming BOS Meetings

September 15, 2009

September 22, 2009

October 6, 2009



MEMORANDUM

DATE: August 7, 2009

TO: Family and Human Services Committee
Supervisor Mary N. Piepho, District III, Chair
Supervisor Federal D. Glover, District V, Vice Chair

Contra Costa County Office of Education
Dr. Joseph A. Ovick, Contra Costa County Superintendent of Schools
Susan Magnone, Associate Superintendent, Educational Services

FROM: Susan Magnone, Associate Superintendent, Educational Services

SUBJECT: **APPOINTMENT TO THE CONTRA COSTA COUNTY
LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT**

RECOMMENDATION(S):

APPOINT the following members to the Contra Costa County Local Planning Council for Child Care and Development, as recommended by the Local Planning Council:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Cathy Roof	Community 4	Central/North County
Virginia Richardson	Discretionary 1	Central/South County

Seat terms for Cathy and Virginia expired. They are both applying to continue their LPC membership and to keep their same seats. Their membership applications and resumes are attached.

BACKGROUND/REASON(S) FOR RECOMMENDATION(S):

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats. Membership consists of the following:

- Five consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Five child care providers - a person who provides child care services or represents persons who provide child care services;
- Five public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Five community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Five discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning Council for Child Care and Development (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Dr. Joseph Ovick. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Susan Magnone, Associate Superintendent, Educational Services has been designated to review and recommend appointments on behalf of the Superintendent of Schools.

Executive Director
Cassandra Campbell

Chief Financial Officer
J. Catherine Roof

Board of Directors
Sandy Kaya
President
Jerry R. Kramer
Vice President
Anne Fincke
Secretary
Cha-Cha Hughes
Jerry Laurita

MARTINEZ EARLY CHILDHOOD CENTER, INC.
A California State Pre-School Program and Infant-Toddler Center

615 Arch Street, Martinez, California 94553
Phone: (925) 229-2000
Fax: (925) 229-2088

July 27, 2009

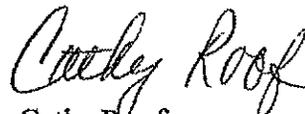
Contra Costa County
Local Planning Council
77 Santa Barbara Road
Pleasant Hill, CA 94523

Dear Local Planning Council,

It is time to renew my appointment on the Local Planning Council.

I have been a member since its inception in 1991 as the Child Care Task Force. Because of my history I feel I have something to offer to the group. I have been involved in advocacy for the child development field for the past 35 years, and have received numerous awards for my advocacy work from the Contra Costa Child Care Council and California Child Development Administrators Association. I have recently retired as Executive Director from Martinez Early Childhood Center, Inc, a California State Preschool Program. However, I enjoy this field so much, I am staying on as Chief Financial Officer in a part time role. I am very interested always in policy making for this field, or anything that can improve and further professionalize the field. Over the years, there have seen so many changes and growth, it is exciting to be a part of the changes. I would like to remain on the Local Planning Council.

Thank you,


Cathy Roof



Contra Costa County
Local Planning Council for Child Care and Development

APPLICATION FOR MEMBERSHIP

Name: Carly Roof

Home Address: 97 Valley Ave City: Martinez Zip: 94553

Business/Agency/Affiliation: Martinez Carly Childcare Center, Inc.

Address: 615 Wash Street City: Martinez Zip: 94553

Type of Organization: California State Probation Program Position: Chief Financial Officer (Retired Exec Dir)

Day Phone: (925) 229-2088 FAX: (925) 229-2088 Email: Martinez.eco@sbaglobal.net biscuit94553@yahoo.com wk nm

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Child Care and Development Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

1. Consumer of Child Care Services - using childcare or have used it within the past 36 months.
Are you currently utilizing Child Care? Yes No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____

2. Child Care Provider- please check the types of care you provide and note the number of children:
 Licensed family care provider # of children licensed for _____
 Licensed & publicly funded child care center # of children licensed for _____
 Licensed, private for-profit, or private # of children licensed for 7/28
 non-profit child care center # of children licensed for _____
 Subsidized Child Care Program # of children licensed for _____
 License exempt child care provider # of children cared for _____
Location of your facility: Martinez Program/Center Name: Martinez Carly Childcare Center, Inc.

3. Community Representative: Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.
Organization: _____ Service Provided: _____
Location: _____ Service Area: _____

4. Public Agency Representative - Including city, county, and local education agencies.
Agency: _____ Service Area: _____

5. All Other- Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin: _____ Which region of the County would you represent: North

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No Yes
Which Committee: Advocacy Executive What is your participation? Chair member

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

Advocacy: I have worked hard in these last 35 years on laws and regulations that improve the child development field.

I am interested in becoming a Council representative because: I have been a member since 1991 when it was the Child Care Task Force - Even though I have retired this year as executive director, I remain employed part-time in this field. I find the Council very rewarding and feel I bring many years of expertise to the table.

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Thursday of January, March, May, July, September, and the first Thursday of December, from 5:30 p.m. to 7:30 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: Yes No

If needed, do you have the support of your agency/employer to be an active member of the Council? Yes No

F. How did you hear about the Planning Council?

Been a member since its inception in 1991.

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: Cathy Roof Date: July 21, 2007

J. Catherine Roof

97 Valley Avenue
Martinez, CA 94553

Home (925) 229-2185

Office (925) 229-2000

Professional Objective

To use my skills as an administrator in the field of child development.

Education/Credential

Master of Science Degree	Education, Educational Leadership Option California State University, Hayward
Baccalaureate Degree	Teachers Education, Early Childhood Studies Option California State University, Hayward
Associate Degree	Diablo Valley College Early Childhood Education
Credential	Life Children's Center Supervision Permit

Qualifications

- * Have administered every aspect of a child development center from building a facility, writing operation policies, training staff, parent education, to menu writing.
- * Able to motivate others, parents, children, staff, other professionals in the field.
- * Able to communicate successfully with peers, staff, children, and families.
- * Ability to run successful meetings and act as mediator.
- * Have successfully managed eighteen to twenty-five staff.
- * Have successfully run a State-funded child care and development program for the past nineteen years, receiving high scores and commendations in program quality. The program is recognized as a model program for Northern California.
- * Am a successful grant writer and fund-raiser.
- * Have been a hard working advocate for issues that effect low-income, disadvantaged children. Have worked on licensing regulatory changes, education code changes, worthy wage campaign, and teacher-child ratios.
- * Have been a life-long learner, eager to gain more knowledge.

Professional Experience

Instructor	Los Medanos College Teach CHDEV 95 & 96, Supervision and Administration for Programs of Young Children	1996 to Dec 98
Executive Director	Martinez Early Childhood Center, Inc. State/Federally Funded Child Care and Development	1976 to Present
Office Manager	Martinez Early Childhood Center, Inc.	1974 - 1976
Teacher	Patchins Schools Taught Preschool, Kindergarten, and Grammar School Science	1971 - 1974

Professional Organizations

Member, Sub-Committee Chair Contra Costa County Child Care Task Force
Appointed by the Board of Supervisors. This task force advises the
Board of Supervisors on child care issues.

Current Chair, Past Chair of 10 Years Contra Costa County Directors Association
Made up of State/Federally funded child development programs.

Committee Chair, California Child Care Administrators Association
Made up of State/Federally funded programs throughout the state of
California. Have held the office of Legislative Liaison, Secretary, Member-
at-Large, State Board Member for two years, Committee Chair for five
years. Participated in California Care Conference 4/17/95 - sponsored by
the State Department of Education. The department is looking at
solutions for change in the reimbursement system to the diverse and
complicated subsidized programs.

Sue Brock Fellowship, California Child Care Administrators Association
Was chosen for advocacy training to carry on the advocacy work for
disadvantaged children, fully paid for by the association.

Advisory Board We Care Treatment Center
Advisory capacity to the Director and Board of Directors.

Member National Association for the Education of Young Children

Member Association for Childhood Education International

Active Citizen
Take an active part in issues that effect the community, state, and children.

Awards

Advocacy Award	California Child Development Administrators Association	1994
Kiddie Award - Hall of Fame	Contra Costa Child Care Council	1993



Contra Costa County
Local Planning Council for Child Care and Development

APPLICATION FOR MEMBERSHIP

Name: Virginia Richardson
Home Address: 312 Roundhill Place City: Clayton Zip: 94517
Business/Agency/Affiliation: YMCA of San Francisco
4080 Mission Street City: San Francisco Zip: 94112
Type of Organization: non profit Position: Child Development Specialist
Day Phone: (415) 452-7580 FAX:(415) 586-7480 Email: work: vrichardson@ymcasf.org
Home: virginia312@comcast.net

A. CATEGORIES FOR APPOINTMENT

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- 1. Consumer of Child Care Services** - using childcare or have used it within the past 36 months.
Are you currently utilizing Child Care? Yes No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____
Grandchild is in Licensed Family Child Care
- 2. Child Care Provider**- please check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

- 3. Community Representative:** Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.
Organization: _____ Service Provided: _____
Location: _____ Service Area: _____
- 4. Public Agency Representative** - Including city, county, and local education agencies.
Agency: _____ Service Area: _____
- 5. All Other**- Please describe:
Long time concerned Contra Costa resident and active member of the LPC. Employer provides infant, toddler, preschool and school age care.

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

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Please indicate your ethnic origin: _____ Which region of the County would you represent: Central

- XX White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No X Yes
Which Committee: Project Advisory What is your participation? Chair

D. INTERESTS: Personal/Professional areas of interest/experience/skills that could benefit the Council:

Member CalSAC, CalSAC trainer, former NAEYC accreditation co-ordinator, trainer NAEYC accreditation, YMCA of the USA, PITC Director Institute, former LMC instructor, expertise School age accreditation and Reggio Emilia inspiration work

E. I am interested in becoming a Council representative because: I would like to continue my work in the local community. I am committed to quality child development services for all children and youth

E. MEMBER RESPONSIBILITIES: Members are expected to attend regular meetings on the fourth Thursday of January, March, May, July, September, and the first Thursday of December, from 5:30 p.m. to 7:30 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: XX Yes No

If needed, do you have the support of your agency/employer to be an active member of the Council?
XX Yes No

F. How did you hear about the Planning Council? Current member

Please attach your resume and a letter of interest with this application. Mail completed application, resume and letter of interest to the Contra Costa County Local Planning Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: Virginia Richardson Date: August 4, 2009

Resume of
Virginia Richardson

Education

M.A. Pacific Oaks College, Pasadena, CA
Human Development
(focus Administration & Supervision coursework completed)

B.A. Pacific Oaks College, Pasadena, CA
Human Development

Child Development Certificate Los Medanos College Pittsburg, CA

Children's Center Supervision Permit current

Additional Skills and training

- YMCA Faculty (Principles of YMCA Child Care, Working With 5-12's, School Age Director) certified to train Child Care Administration)
- Faculty for Kidz Lit
- NAEYC Validator Co-Coordinator
- NAA (formerly NSACA) Endorser
- California School-Age Consortium Kids' Time Trainer
- YMCA Technical Assistance training

Employment History

Association Child Development Specialist

YMCA of San Francisco

8/99 –current

Worked with funding from San Francisco's Department of Children, Youth & Their Families to build and demonstrate quality in child care services in YMCA of SF's preschools and After School programs through training and accreditation with NAEYC and NSACA tools.

Successfully accredited 2 preschools with NAEYC and 4 School age programs with NSACA. Five sites in process with NSACA (now known as NAA). One program is being scheduled for NAA visit.

Responsible to provide technical support, mentoring and program assistance to 34 child care programs (licensed and license exempt). Use of YMCA of the USA Quality Check for license exempt programs.

NAEYC Validation Co-Ordinator

9/05-12/06

Worked as a contractor with NAEYC to schedule and conduct accreditation visits in the Western Region of the United States.

Director

Healthy Environments Child Development Center (GSA Federal child care)

8/97 – 2/99

- Supervise a staff of 22 in a downtown child care site for federal employees with \$800,00 budget.
- Supervise staff and parent training
- Supervise development and implementation of developmentally appropriate program

Job Developer/Technician and Instructor

4/97 - 9/97 and 5/99 – 8/99

Contra Costa County Office of Education Summer Youth and Employment and Training Program.

MDUSD Summer School instructor. Taught high school students who worked in local child care settings

Executive Director

Concord Child Care Center

8/89 – 1/97

- Program Administration of California Department of Education, Child Development Division contracts (General Child Care and State Preschool).
- Budget development and implementation (\$600,000 annual) grant writing and fundraising.
- Personnel supervision of five programs. Staff of 24 teachers, administrative, clerical and food service. Supervision of staff (hire/fire, evaluations, continuing education and training).
- Parent interactions, certification of eligibility for services, parent involvement and education, conferences, mediation and problem solving including referrals to outside agencies for community services and counseling.
- Children's Program supervision, curriculum development and implementation. Monitor program consistent with Developmentally Appropriate Practices and anti-bias guidelines.

Child Development Instructor

Los Medanos College, Pittsburg, CA

8/92 – 6/96

Part time instructor in the Child Development Department. Developed syllabus and taught six semester terms of Administration and Supervision of Programs for Young Children.

Assistant Director, Head Teacher and Teacher

Several Preschools

1981-1989

Worked and volunteered in various preschools and community programs including Main Street Children's Center, First Presbyterian Preschool of Concord, The Morning Preschool and Clayton Community School. Developed and implemented developmentally appropriate curriculum.

Advocacy and community involvement

- Member Contra Costa County Local Planning Council (current)
- Former Member and past chair Contra Costa County Child Care Task Force
- Leadership Concord, Concord Chamber of Commerce 1990-1991
- Accreditation Chair Contra Costa Association for the Education of Young Children

Recognition

Contra Costa Child Care Council KIDDIE Award 1994

Contra Costa County Volunteer of the Year (Service to Youth) 1987

Employee of the Year, Concord Child Care Center 1995

Leadership Award Association of YMCA Professionals November 2005

Virginia Richardson

312 Roundhill Place

Clayton, CA 94517

(925) 672-0417

Email virginia312@comcast.net

References upon request



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**

2530 Arnold Drive, Suite 190
Martinez, CA 94553
Telephone: (925) 335-7200
FAX: (925) 335-7201

MEMORANDUM

DATE: August 17, 2009

TO: Family and Human Services Committee
Supervisor Federal D. Glover, Chair
Supervisor Gayle B. Uilkema, Vice Chair

FROM: Robert Calkins, CDBG Program Manager

SUBJECT: **Final Performance Results Regarding FY 2008/09 Community
Development Block Grant Public Service Projects**

RECOMMENDATIONS

ACCEPT staff report on performance of FY 2008/09 CDBG Public Service projects.

BACKGROUND

At its meeting on March 16, 2009 the Family and Human Services Committee ("Committee") considered staff recommendations for the use of FY 2009/10 CDBG funds in the public service category. Because FY 2009/10 is the second year of the current two-year CDBG Program funding cycle, staff recommended that each agency receive the same amount in CDBG funds that it is currently receiving. The Committee identified three agencies that were behind in meeting their performance goals as of December 31, 2008 and asked staff to report back to the Committee on the performance of these three agencies after they have submitted their 3rd Quarter Performance Reports.

On April 20, 2009, staff updated the Committee on performance through March 31, 2009, and stated that each of the slow performing agencies had made acceptable progress towards their goals and indicated that it hoped that each agency will meet or exceed performance goals by the end of the fiscal year. The Committee asked staff to return to the Committee after the end of the fiscal year to provide information on the final performance of the grantees.

Staff is pleased to report that 34 of the 38 agencies receiving CDBG public services funds met or exceeded their performance goals for FY 2008/09. However, four agencies (Project ID #'s 08-04, 08-14, 08-18 and 08-34) fell short in meeting their performance goals; although overall the County exceeded the total number of lower income persons/households expected to be provided services during the year by over 3,600 persons/households. Representatives from the four agencies who feel short in meeting their performance goals will be present at the meeting to answer any questions the Committee may have about their performance during the year and plans to increase performance in FY 2009/10.

Attachment

cc: Jim Kennedy, Deputy Director - Redevelopment
Brenda Kain, CDBG Project Manager

CONTRA COSTA COUNTY
FY 2008/09
Performance Summary - Public Service Projects

Project ID	Sponsor	Project Name/Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	Performance Goal	Total Served
08-31-PS	Lons Blind Center of Diablo Valley 175 Alvarado Avenue Pittsburg, CA 94565 (925) 432-3013	Independent Living Skills for Visually Impaired - Urban County	The purpose of this program is to avoid institutionalization and maintain independence in a safe environment for people with visual impairments, by providing in-home independent living skills training. Primary Performance Measurement: Provide living skills training to 48 Urban County residents in order to avoid institutionalization and maintain independence.	Complete.	\$12,000	48	53
08-32-PS	Ombudsman Services of Contra Costa 1601 Sutter Street, Suite A Concord, CA 94520-2821	Ombudsman Services of Contra Costa - Urban County	The purpose of this program is to decrease incidents of elder abuse and quality of care issues for frail and dependent seniors residing in nursing home and residential care facilities located in the Urban County through advocacy. Primary Performance Measurement: Investigate and resolve a minimum of 60 elder abuse cases.	Complete.	\$11,000	60	75
08-33-PS	Local Connections 1780 Clayton Road Concord, CA 94520 (925) 676-1601	HIV/AIDS Services - Urban County	The purpose of this program is to enable people living with HIV/AIDS, including those with substance abuse problems to live longer and more productively by accessing case management and support services. Primary Performance Measurement: Provide case management services to a minimum of 40 Urban County residents. Case management services will include intake, psychosocial assessment, development of individualized action plans, referrals, ongoing health education and supportive counseling and advocacy.	Complete.	\$15,000	40	65
08-34-PS	Rainbow Community Center of Contra Costa 302A Willow Park Road Concord, CA 94555 (925) 692-0080	Kind Hearts Community Support Program	The purpose of this program is to provide a home visitation to Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender clients to decrease isolation and improve the quality of life. Primary Performance Measurement: Provide home visits to 24 Urban County people with AIDS or Lesbian, Gay, Bisexual and Transgender partners to decrease isolation and improve the quality of life.	Complete. The Subrecipient experienced some challenges related to identifying and developing realistic performance goals for this program and how to adequately track those goals. These challenges were addressed and changes implemented that allowed RCC to expand their client base, bringing them very close to achieving their performance goal.	\$10,000	34	29
08-35-PS	STAND! Against Domestic Violence PO Box 6406 Concord, CA 94524 (925) 676-2845	Emergency Shelter Program	The purpose of this program is to provide safe and secure emergency shelter and supportive services to women and their children who have experienced domestic abuse. Primary Performance Measurement: Provide 20 Urban County women who are victims of domestic violence and their children with emergency shelter for up to three months, including three meals daily, clothing, case management and counseling.	Complete.	\$7,000	20	41
CD - 6 Fair Housing:	Continue to promote fair housing activities and affirmatively further fair housing.						
08-36-PS	Bay Area Legal Aid 1025 Macdonald Ave. Richmond, CA 94801 (510) 903-2612	Landlord/Tenant Counseling Services Urban County	The purpose of this program is to provide landlord/tenant counseling and legal assistance, and education and outreach services to landlords and tenants living in the Urban County. Primary Performance Measurement: Provide comprehensive landlord/tenant counseling and legal services to 250 lower income residents.	Complete.	\$56,000	250	430
08-37-PS	Bay Area Legal Aid 1025 Macdonald Ave. Richmond, CA 94801 (510) 903-2612	Fair Housing Services Urban County	The purpose of this program is to investigate all cases of alleged housing discrimination. Primary Performance Measurement: Provide fair housing counseling services to at least 30 Urban County residents.	Complete.	\$40,000	30	30
TOTALS					\$693,528	19,824	23,465

CONTRA COSTA COUNTY
 FY 2008/09
 Performance Summary - Public Service Projects

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	Performance Goal	Total Served
<p>CD - I General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues.</p>							
08-01-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801	West Contra Costa County Independent Development Account - CC MATCH Program West County	The purpose of this program is to help low-income families save for and acquire a productive asset by setting up an Independent Development Account (IDA). Primary Performance Measurement: Open and service IDA for 12 families and assist 4 clients save for and acquire a productive asset such as a home, small business or post-secondary education.	Complete.	\$15,000	4	4
08-02-PS	Community Housing Development Corporation of North Richmond 1535-A Third Street Richmond, CA 94801	Home Equity Preservation Alliance - Urban County	Provide one-on-one assistance to lower income homeowners who are facing or in foreclosure and conduct community education events. Primary Performance Measurement: Provide one-on-one counseling to 200 Urban County Homeowners facing foreclosure and conduct at least two community education events.	Complete.	\$35,000	200	567
08-03-PS	Community Violence Solutions 2101 Van Ness Street San Pablo, CA 94806 (510) 307-4121	Stepping Stones Counseling Center - Urban County	The purpose of the program is to create and sustain safe & peaceful environments for community members through the provision of counseling services to sexual assault victims & their families. Primary Performance Measurement: Provide long term counseling services for a minimum of 80 Urban County residents who are victims of sexual assault.	Complete.	\$18,500	80	95
08-04-PS	CCC Service Integration Program 2530 Arnold Drive, Suite 100 Martinez, CA 94553 (925) 646-1202	Service Integration Bay Point Works Community Career Center - Bay Point CT-3142; 3141 01 3150	The purpose of this program is to promote the economic self-sufficiency of Bay Point families by improving employability and job-readiness of residents accessing Community Career Center services. Primary Performance Measurement: The job placement or improvement of 140 clients who attend the Center for one-on-one employment assistance.	Complete. The Subrecipients fell short of the goal of 140 clients due to a shortage of jobs in the area.	\$16,000	140	87
08-05-PS	CCC Service Integration Program 2530 Arnold Drive, Suite 100 Martinez, CA 94553 (925) 646-1202	Service Integration Substance Abuse Services - Bay Point and North Richmond Service Integration Site	The purpose of this program is to remove substance abuse and mental health as a barrier to families striving to achieve economic self-sufficiency and optimal family functioning. Assessment & counseling services will be provided primarily to low-income residents of Bay Point, Richmond & Old Town San Pablo. Primary Performance Measurement: Refer and enroll 14 of the participants who complete the assessment process to a substance abuse and/or mental health treatment program.	Complete.	\$15,000	14	32
08-06-PS	Contra Costa Food Bank 4010 Nelson Avenue P.O. Box 271966 Concord, CA 94520 (925) 676-7542	Food Assistance Program Urban County	The purpose of this program is to alleviate hunger by providing food for low-income and homeless persons throughout the Urban County. \$10,000 of the funds provided by the County are used as a credit to the Monument Crisis Center. Primary Performance Measurement: 7,000 unduplicated low income individuals will receive food through the Food Bank's program distributed at 15 sites throughout the County.	Complete.	\$30,000	7,000	7,643
08-07-PS	Monument Crisis Center 2350 Monument Blvd., Suite B Concord, CA 94520 (925) 825-7751	Nutritional Resources for Low Income Families and Individuals - Central County	The purpose of this program is to provide nutritious food, information and referral and support to lower income families. Primary Performance Measurement: Provide food to at least 792 lower income persons.	Complete.	\$5,000	792	1,638

CONTRA COSTA COUNTY
 FY 2008/09
 Performance Summary - Public Service Projects

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	Performance Goal	Total Served
<p>CD - 3 Youth: Increase opportunities for children/youth to be healthy, succeed in school, and prepare for productive adulthood.</p>							
08-19-PS	Ambrose Recreation District 3105 Willow Pass Road Bay Point, CA 94555 (925) 458-1601	CARES After School Enrichment Program - Bay Point CT 3142, 3141.01, 31150	The purpose of this program is to promote academic performance, educational enrichment, school attendance, school safety and positive behaviors by providing after school educational enrichment classes. Primary Performance Measurement: Provide educational enrichment classes to at least 700 students at all four school sites throughout the school year that promote academic performance, educational enrichment, school attendance, school safety and positive behavior resulting in improved academic performance of 200 students measured through evaluations completed by students, parents and teachers.	Complete.	\$12,000	700	700
08-20-PS	East Bay Center for Performing Arts 339 - 11th Street Richmond, CA 94801 (510) 234-5824	After School Outreach Performing Arts Program North Richmond and City of San Pablo CT 3650.02, 3650, 3672, 3680, 3690	The purpose of this program is to increase access to a safe and positive environment in the critical after-school hours through the provision of classes in music, dance and drama. Primary Performance Measurement: Provide a minimum of 10 multicultural and multi-disciplinary performance art classes to a minimum of 200 students in order to ensure a safe, positive and educational environment during after-school hours.	Complete.	\$15,000	200	350
08-21-PS	EI Cerrito High School 540 Ashbury Ave. EI Cerrito, CA 94530	EI Cerrito High School Community Project - West County - EI Cerrito High School	The purpose of the project is to improve the well-being and success of students in school and reduce barriers to learning by providing comprehensive mental health services to students attending EI Cerrito High School. Primary Performance Measurement: Provide mental health services to 50 EI Cerrito High School students in order to improve the students' well-being and reduce barriers to learning.	Complete.	\$9,000	50	53
08-22-PS	Family Stress Center 2088 Commerce Ave., Concord, CA 94520 (925) 827-0212	Child Safety Program - Urban County	The purpose of this program is to prevent incidents of child abuse and assault by teaching self-protection skills to preschool and elementary school children. Primary Performance Measurement: Provide 50 one-hour equivalent safety and prevention workshops to 1,500 preschool and elementary school children, in which 90% (900) of the students will pass or answer correctly a set of assessment questions. The children will be assessed in three areas, which are: how to identify an appropriate and inappropriate touch; how to identify a "good" secret and a "bad" secret; and how to identify a trusted adult to reveal abuse.	Complete.	\$10,000	1,500	1,500
08-23-PS	Verde Partnership Garden/Triples Center 2000 Saramita Street, North Richmond, CA 94801 (510) 368-2738	Verde School Service Learning Project- North Richmond	The purpose of this program is to increase academic achievement, increase student participation, and increase students' character using a hands-on approach to learning that integrates traditional curriculum requirements with real-world situations. Primary Performance Measurement: Provide a service-learning program that incorporates traditional curriculum into hands-on projects that are created, implemented, and completed by 350 Verde Elementary School students in order to sustain and further improve students' academic achievement.	Complete.	\$11,000	350	350
08-53-PS	RYSE Center 205 41st Street Richmond, CA 94804 (510) 374-3231	RYSE Youth Center Youth Leadership Team West County	The twelve youth on the Leadership Team will be successful in opening a youth center and achieving membership of 100 youth. Primary Performance Measurement: Successfully open and operate a youth center, and achieve membership of one hundred (100) youth.	Complete.	\$15,000	100	165
<p>CD - 4 Homeless Services: Reduce incidence of homelessness and assist in alleviating the needs of the homeless.</p>							
08-24-PS	Anika Behavioral Health, Inc. 1875 Willow Pass Road, #300 Concord, CA 94520 (925) 825-4700	HOPE Plus Urban County	The purpose of this program is to help homeless clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery. Primary Performance Measurement: Provide assistance to 1,000 homeless Urban County clients.	Complete.	\$45,000	1,000	1,037

CONTRA COSTA COUNTY
 FY 2008/09
 Performance Summary - Public Service Projects

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	Performance Goal	Total Served
08-14-PS	Opportunity West & Park District 597 N Main Avenue Richmond, CA 94801 (510) 236-5532	Assistance in Management (AIM) Urban County	The purpose of this program is to enable seniors to maintain independence, avoid institutionalization and prevent financial fraud through representative payee services, services and financial abuse education. Primary Performance Measurement: Provide representation payee bill payer services to a minimum of 45 Urban County seniors throughout the County.	Complete. The Subrecipient explained that the unsuccessful recruitment of AARP volunteers helped to contribute to them not being able to meet their goal.	\$19,800	45	34
08-15-PS	Pleasant Hill Recreation & Park District 147 Gregory Lane Pleasant Hill, CA 94523 (925) 798-8787	Senior Service Network - Pleasant Hill	The purpose of this program is to prevent displacement or premature institutionalization of seniors by providing on-site crisis intervention and care management services to Central County seniors, primarily those residing in Pleasant Hill. Primary Performance Measurement: Provide care services to a minimum of 150 low-income seniors throughout the year to prevent displacement or premature institutionalization. Services include but are not limited to: needs assessment, one-on-one counseling, development of a personal action plan, and monitoring of the personal action plan.	Complete.	\$10,000	150	156
08-16-PS	Senior Outreach Services of Contra Costa 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Center Care Management Program Urban County	The purpose of this program is to prevent homelessness and premature institutionalization or hospitalization by providing bilingual care management services to seniors. Primary Performance Measurement: Provide professional, bilingual care management services to 75 Urban County seniors at senior centers in Concord, Antioch, San Pablo and Rodeo, including needs assessment, care plan development and information and referral.	Complete.	\$12,000	75	80
08-18-PS	Senior Outreach Services of Contra Costa 1300 Civic Drive Walnut Creek, CA 94596 (925) 937-8311	Senior Nutrition - Congregate Café Bay Point, Crockett and Rodeo	The purpose of the Senior Nutrition Program (Congregate Café) is to provide hot, nutritious lunches to Urban County seniors in order to lessen social isolation and to improve general health through increased socialization. Primary Performance Measurement: Provide hot, nutritious meals to 180 Urban County Seniors in order to meet basic nutritional needs, promote socialization and encourage and maintain a healthy lifestyle.	Complete.	\$10,000	190	258
08-19-PS	West County Adult Day Care 1075 N Main Avenue Suite 108 Richmond, CA 94801 (510) 235-5276	West County Adult Day Care/Alzheimer's Respite Center	The purpose of the program is to provide day care services to Alzheimer's patients and support services to their caregivers to allow seniors to remain in their homes longer and prevent premature placement in a care facility. Primary Performance Measurement: Provide adult day care and respite services to a minimum of 20 Urban County seniors with Alzheimer's and their caregivers.	Complete. Staff will plan to fill short of the goal by one person. Its ability to serve low income clients was adversely affected by increases in program costs and decreases in program subsidies.	\$11,000	20	19

CONTRA COSTA COUNTY
FY 2008/09
Performance Summary - Public Service Projects

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	Performance Goal	Total Served
08-08-PS	Neighborhood House of North Richmond 305 Chesley Avenue Richmond, CA 94801 (510)232-3511	Multicultural/ Senior Family Center - North Richmond CT 3650.02	The purpose of this program is to provide & maintain a community center for residents of N. Richmond. The center provides, in collaboration with other community agencies, nutrition programs, senior services, educational, social & multi-cultural programs. Primary Performance Measurement: Provide services to a minimum of 215 Urban County residents (unduplicated).	Complete.	\$35,000	215	263
08-09-PS	New Connections 1760 Clayton Road Concord, CA 94520 (925) 676-1601	Youth and Adult Substance Abuse Program - Urban County	The purpose of this program is to provide substance abuse assessment and treatment to Urban County residents as a way to improve the quality of life for individuals, their families and the community. Primary Performance Measurement: Provide comprehensive substance abuse assessment and intervention counseling services, which includes referral and enrollment to substance abuse treatment services, to a minimum of 140 (unduplicated) Urban County persons and their families.	Complete.	\$10,000	140	140
08-11-PS	WWW Ministries P.O. Box 8462 Pittsburg, CA 94565 (925) 432-8278	The Positive Edge Program East County	The purpose of this program is to assist low-income persons in building their self-esteem and improving their opportunities for economic self-sufficiency by providing professional clothing and accessories to disadvantaged women seeking employment. Primary Performance Measurement: Provide professional clothing and accessories to at least 21 Urban County low-income individuals seeking employment.	Complete.	\$5,000	21	45
08-12-PS	YWCA of Contra Costa County 1320 Arnold Drive, Suite 170 Martinez, CA 94553 (925) 372-4213	YWCA Family Empowerment Program - 225 Pacifica Avenue Bay Point, CA 94585	The purpose of this program is to increase family self-sufficiency through the provision of mental, physical and social/emotional skills training services to families who have children in the YWCA's day care program. Primary Performance Measurement: Based on an initial assessment of participant children's health habits and a final assessment at the end of the school year, assist 125 youth to achieve status of "fully mastered" in physical health habits and tasks.	Complete.	\$10,000	125	125
CD - 2 Seniors: Enhance the quality of life of senior citizens and frail elderly and enable them to maintain independence.							
08-13-PS	Contra Costa Senior Legal Services 4005 MacDonald Avenue Richmond, CA 94805 (510) 412-3150	Legal Services for Needy Urban County Seniors - Urban County	The purpose of this program is to prevent the loss of housing, elder abuse and financial abuse of seniors by providing free legal counsel and direct representation. Primary Performance Measurement: Provide free legal advice, counsel and representation to a minimum of 300 low-income Urban County seniors (unduplicated) to prevent the loss of housing, elder abuse, and financial abuse.	Complete.	\$12,000	300	365

CONTRA COSTA COUNTY
FY 2008/09
Performance Summary - Public Service Projects

Project ID	Sponsor	Project Name/ Location	Project Objective/Description	Project Status	CDBG Funds Budgeted	Performance Goal	Total Served
08-25-PS	Contra Costa Crisis Center PO Box 3364 Walnut Creek, CA 94598 (925) 939-1916	24-Hour Homeless Hotline & Emergency Shelter Program - Urban County	The purpose of this program is to provide a single point of contact for homeless people who need crisis counseling, information and referrals for shelter and other needed services. Primary Performance Measurement: Provide assistance, support and counseling to 5,000 homeless people who call the hotline.	Complete.	\$20,000	5,000	5,392
08-26-PS	Contra Costa County Health Services 597 Center Ave. Suite 335 Martinez (925) 313-6737	Adult Interim Housing Program 2047-A Arnold Industrial Drive, Concord Urban County	The purpose of this program is to prevent homelessness by offering a safe shelter environment with critical support services. Objectives of the program are to give emergency shelter to homeless adults and provide services to help them transition to more permanent situations. Primary Performance Measurement: 175 shelter beds per night will be made available to homeless Urban County residents who will have access to interim housing and support services for the purpose of creating a suitable living environment.	Complete.	\$99,428	175	222
08-27-PS	Leaves & Fishes of Contra Costa PO Box 3335 Danville, CA 94526 (925)937-8759	Martinez Dining Room Program - Martinez.	The purpose of this program is to alleviate hunger by providing nutritious meals to low-income & homeless people seeking emergency food assistance. A hot mid-day meal will be served Monday through Friday at 1602 Alhambra Avenue in Martinez. Primary Performance Measurement: Provide meals to at least 450 unduplicated clients throughout the program year.	Complete.	\$15,000	450	845
08-28-PS	Northern California Family Center 2244 Pacheco Blvd., Martinez, CA 94553 (925) 370-1980	Shelter for Runaway and Homeless Youth - Urban County	The purpose of this program is to prevent homelessness and long-term institutionalization for runaway and homeless youth by providing emergency shelter, mediation and counseling until the youth can be reunited with their parents or placed in a more stable housing situation. Primary Performance Measurement: Provide 15 days/nights of shelter, clothing and food for 6 youth from the Urban County.	Complete.	\$10,000	6	22
08-29-PS	Shelter Inc. of Contra Costa County 1070 Concord Avenue, Suite 200 Concord, CA 94520 (925) 827-3596x102	Emergency Housing & Homeless Services - Central and West County	The purpose of this program is to prevent homelessness and maintain housing by providing emergency rental or mortgage assistance to low-income Urban County residents. Primary Performance Measurement: Provide rental/mortgage financial assistance services to 275 Urban County residents to prevent evictions, mortgage foreclosures, or assist the homeless with move-in costs.	Complete.	\$22,000	275	471
CD - 5 Non-Homeless Special Needs: Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as disabled persons, battered spouses, abused children, persons with HIV/AIDS, illiterate adults and migrant farmworkers.							
08-30-PS	Court Appointed Special Advocates 2020 N. Broadway, Suti 204 Walnut Creek, CA 94596 925 256-7284	Children at Risk - Urban County	The purpose of this program is to assist abused and neglected Urban County children who are dependents of the Court system in maneuvering through the system, accessing necessary services and securing long-term permanent homes by providing advocacy and mentoring. Primary Performance Measurement: Assist 25 Urban County children who are dependents of the Court in maneuvering through the Juvenile Dependency Court system, accessing necessary services and securing long-term permanent housing by providing advocacy and mentoring services.	Complete.	\$21,000	25	74



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**

2530 Arnold Drive, Suite 190
Martinez, CA 94553
Telephone: (925) 335-7200
FAX: (925) 335-7201

MEMORANDUM

DATE: August 17, 2009

TO: Family and Human Services Committee
Supervisor Federal D. Glover, Chair
Supervisor Gayle B. Uilkema, Vice Chair

FROM: Brenda Kain, CDBG Project Manager

SUBJECT: Update on the Homeless Prevention and Rapid Re-Housing Program

RECOMMENDATIONS

1. ACCEPT report and staff recommendations on the Homeless Prevention and Rapid Re-Housing Program ("HPRP").
2. RECOMMEND the Board of Supervisors, at their meeting on September 15, 2009, approve the award of the HPRP contract as recommended by staff.

BACKGROUND

The American Recovery and Reinvestment Act, signed on February 17, 2009, provided \$1.5 billion to help families who are either homeless or at risk of becoming homeless to pay rent, make security deposits, pay utility bills and cover other housing expenses. It also provides funds to help these families receive appropriate services related to housing search and retention.

Congress enacted the Recovery Act to help persons affected by the current economic crisis. The purpose of the Homelessness Prevention and Rapid Re-Housing Program (HPRP) is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are homeless. It provides temporary financial assistance and housing relocation and stabilization services to individuals and families who are homeless or would be homeless *but for this assistance*. HPRP is not a mortgage assistance program and is not intended to provide long-term support.

On April 20, 2009, the FHS Committee accepted staff's report on the availability of HPRP funding to the County and recommended the Board of Supervisors (Board) approve the submittal of the HPRP application (Substantial Amendment to the County's FY 2008/09 CDBG Action Plan) to the U.S. Department of Housing and Urban Development (HUD). The Board approved submitting the request for HPRP funds at its meeting on May 12, 2009.

The County's HPRP application was approved for funding by HUD on June 25, 2009. Contra Costa County will receive \$1,421,551 and the City of Richmond will receive \$559,735. Separately, the four remaining CDBG jurisdictions (Antioch, Concord, Pittsburg, and Walnut Creek) qualify for a total of \$1.2 million from the State Department of Housing and Community Development. That application has been submitted and funding awards will be announced in September.

Request For Proposals (RFP)

In collaboration and coordination with Contra Costa Health Services Homeless Services ("Homeless Services") and the City of Richmond, several stakeholder meetings were held with representatives from service providers throughout the County to gather input on program and RFP design elements, and to encourage collaboration among provider agencies. Service providers worked to develop partnerships composed of a lead and several partner agencies to ensure that all required services will be provided. The RFP was released on June 26, 2009 with applications due on July 20, 2009.

In conjunction with Homeless Services and the City of Richmond, staff has determined that Shelter, Inc. of Contra Costa County is the appropriate agency to act as the countywide lead in this program. Shelter, Inc. has twenty-two years experience providing homeless prevention services and fifteen years providing rapid re-housing. In addition, in partnership with Homeless Services, they submitted an application for a competitive grant through HUD's McKinney Vento Act to provide services under a rapid re-housing demonstration program and were awarded \$532,076. HPRP partner agencies will include Rubicon, Catholic Charities, Greater Richmond Interfaith Program (GRIP), Bay Area Legal Aid, First Place for Youth, Anka Behavioral Health and Homeless Services.

Staff expects to submit the full program design and contract recommendations to the Board of Supervisors on September 15, 2009, with the program beginning shortly thereafter.

cc: Jim Kennedy, Deputy Director – Redevelopment
Robert Calkins, CDBG Program Manager
Cynthia Belon, Homeless Program Director



Contra Costa County
Employment & Human Services Department
Community Services Bureau
2009 HS/EHS Annual Report



About Community Services Bureau

- Community Action Agency
 - Network of over 1,100 agencies
 - Economic Opportunity Council
 - Partnerships with CBOs
- Low-Income Home Energy Assistance Program (LIHEAP)
Weatherization
 - Serves over 4,000 households annually
- Head Start/Early Head Start/Child Development
 - 1,559 Head Start children
 - 204 Early Head Start children and pregnant women
 - 19 Directly operated centers
 - 68 Classrooms
 - 15 Partner agencies
 - 1 Delegate agency
 - Served 35% of EHS/HS eligible children in Contra Costa County, 100% of what funding allows

Program Governance

Contra Costa County Board of Supervisors

- Exercises executive and administrative authority through County government.
- Exempt from board composition requirements
- Responsible for approving key decisions relating to the Head Start and Early Head Start programs, in partnership with Policy Council



Head Start Policy Council

- Approximately 40 parents elected by their peers
- Plays an essential role in the hiring and termination of program staff
- Providing input and approval to the budget and program goals and objectives
- The Policy Council is an equal partner with the county Board of Supervisors in the decision making process.



Head Start/Child Development

- Additional 2009-10 funding:
 - ARRA Quality Improvement for HS/EHS - \$796,551
 - ARRA COLA - \$336,207
 - ARRA Program Improvement for HS/EHS - \$325,000
 - EHS Expansion - \$5,400,000
 - HS Expansion - \$1,900,000
 - Facility Renovation and Repair - \$250,000
 - G2g - \$150,000
 - T&TA Supplemental funding - \$75,840



NAEYC

- 14 of CSB's 19 centers are accredited in comparison to only 21% of Head Start accredited nationwide centers
- Interactions among teachers and children that promote respect for themselves and others
- A curriculum that supports the belief that children are active learners
- A physical environment that promotes development and growth
- 1:6 ratio of teachers to children in preschool and 1:3 with infants and toddlers
- Regular and ongoing evaluations of the program and staff



Comprehensive Services

CSB has evolved into a high quality program of excellence, due in part to its unique approach to delivering responsive services through the Comprehensive Services Unit.

Health and Nutrition and Family Services

- 100% of HS/EHS enrolled children received a comprehensive
 - 100% received the recommended treatment
- 100% of children enrolled for more than 45 days received hearing, vision, nutrition, and dental screenings.
- 19.6% of enrolled children were diagnosed with health conditions
 - 100% received case management resulting in the development of individualized care plans.
- 168,635 nutritious breakfasts, 268,750 lunches, and 221,827 snacks were prepared by our Central Kitchen.
- 100% of enrolled families completed Family Partnership Process
 - Resulted in 2,464 specialized referrals and services

Comprehensive Services

Mental Health

- . 94 children and their families services
 - . 80% of services were reimbursed by Medi-Cal
- . 47 children received services from community providers

Disabilities

- . 13% of all children enrolled had a certified disability as determined under IDEA
- . 10 School Districts provide services as defined in interagency agreements with three SELPAs and the Regional Center of the East Bay



Parent Involvement

This year, CSB received funding for three new initiatives:

The Incredible Years

The Incredible Years program is an innovative new curriculum designed to reduce oppositional behavior in children and give parents the skills to parent positively, discipline effectively, and develop healthier relationships with their children. The program consists of three interrelated training curriculums, each reinforces the language and strategies of the others: Parent Training Program, Teacher Training Program, and Child Training Program.



Parent Involvement

Grandparents Raising Head Start Grandchildren

The G2g program provides support services to grandparents raising their Head Start grandchildren and offers individual Mental Health services. CSB and Families First have collaborated to provide support groups, family emergency assistance, enrollment referrals, and legal assistance with issues such as guardianship.

Cooking Healthy Every Way

The Cooking Healthy Every Way! (CHEW) Parent Education project teaches parents about the health benefits of fruits and vegetables for overall healthy eating and living. Parents learn about measurements and portions, and participated in a cooking demonstration and food sampling for preparing quick and easy low cost healthy meals. All parents at the sites the project was conducted receive a Healthy Recipes Cookbook and additional resources for healthy eating and living.

Budget Information

- . During PY 2008-09, CSB received a total of 33,602 In-Kind hours. Volunteers donated their time to activities such as:

- .Classroom Assistance
- .Home Activities
- .Home Visits
- .Trainings
- .Medical/Dental Assistance
- .Parent Meeting Assistance
- .Policy Council Assistance

Proposed 2009-10 Budget

Program Name	Expenditures	Revenues	Net County Cost
Head Start	\$18,785,480	\$18,785,480	\$0
CDE Contracts	\$17,947,223	\$17,947,223	\$0
Early Head Start	\$2,116,849	\$2,116,849	\$0
CA Dept of Community Services Contracts	\$1,776,871	\$1,631,857	\$145,014
USDA/CCFP Meal Reimbursements	\$1,065,714	\$1,065,714	\$0
Tuition-Based Program	\$30,788	\$30,788	\$0
Total	\$42,021,064	\$41,839,604	\$181,460

Stage 2/Alternative Payment Programs

Alternative Payment Programs

- Funded with State Department of Education funds
 - In-home care
 - Family child care
 - Center-based care



• Helps families arrange child care services and makes payment for those services directly to the child care provider selected by the family.

Stage 2

- Administered by the California Department of Education (CDE) through its APPs.
- CalWORKs families are transferred into Stage 2 when the Child Welfare Department deems the family to be stable
- CSB currently serves 442 children and 246 families

LIHEAP/Weatherization

LIHEAP/Weatherization

- Provides financial assistance to individuals and families having difficulty paying their energy bill
- Services to ensure that their homes are using energy efficiently
- In 2008-09, 3,399 households received LIHEAP services and 271 households received Weatherization services
- The average cost per household for LIHEAP was \$301. Weatherization services averaged \$2,232 per household.

CSB has been awarded an additional \$3.3 million through the American Recovery and Reinvestment Act. This funding will double the current contract amount and allow CSB to provide services to many more households in need of assistance.

Community Action Agency

Economic Opportunity Council

- 15 member Council serves as advisory body to Board of Supervisors
- Chairperson - Tracy Fraas
- Vice Chairperson – Fred Jackson
- Develops and adopts a bi-annual Community Action Plan (CAP) with direct community input in the form of Public Hearing
- CAP is the basis for the two-year \$1.2 million Community Services Block Grant
- CSB partners with community based non profit organizations to provide social service in all parts of the County

Community Action Agency

- The following community/county based agencies are funded to support the target areas as determined by the strategic plan:
 - Calli House
 - Opportunity Junction
 - Richmond Summer Youth Employment
 - STAND!
 - CC Clubhouses
- CSB will be receiving ARRA funding of \$1,200,000 through CSBG. These dollars will be used for job creation, job training, and green jobs in collaboration with community-based organizations.

Countywide Youth Commission
Contra Costa County

Date: August 11, 2009

To: Family and Human Services Committee

From: Joan Tomasini, Program Coordinator, Countywide Youth Commission

Subject: Countywide Youth Commission Annual Report

Recommendations:

1. Accept this report from the Countywide Youth Commission; and
2. Forward this report to the Board of Supervisors for acceptance

Background:

The Countywide Youth Commission, or CYC, was founded in 1995 by Supervisor Mark DeSaulnier to provide a link from the Board of Supervisors to the youth of Contra Costa County. With 25 youth members, aged 12-18, who reside or attend school within the county, the CYC has worked to further that aforementioned goal. The members of the CYC are either appointed from each of the five districts throughout the county or are appointed as an at-large member. For each district, there are three commissioners and one adult volunteer. In addition, there are ten at-large members, who can live in any area of the county, and one coordinator.

Summary of Accomplishments 2008 to 2009:

During the year, we worked with the following groups:

- Contra Costa County Women's Commission – discussed "cyber bullying"
- Tobacco Prevention Project: provided support for their Second Hand Smoke Ordinances
- American Cancer Society Teen Board
- UC Berkeley Interactive Theater – how to run an interactive forum at a school

Youth Hall of Fame:

We completed the annual Contra Costa County Youth Hall of Fame Awards, designed to honor five outstanding youth and one adult advocate in the community for their achievements and contributions. We received over 30 quality nominations in five categories: Good Samaritan, Valiant Volunteer, Artiste, School Leadership and Sports Leadership. The CYC and the Board of Supervisors presented the winners with their awards at the 16th annual Cesar E. Chavez Celebration on April 7, 2009 at the Board of Supervisors' Chambers.

Youth Poster Contest:

We added a poster contest this year and congratulated the winners at the Cesar E. Chavez Celebration on April 7, 2009. We used the theme: Choose, Challenge, Change Your Community. We asked all of the schools for artwork that would inspire others to get involved in changing the world around them. Several art classes participated using set themes such as peace and alcohol/drug prevention. We received over 150 entries and

feel that the poster contest was a good start in reaching out to the schools. We would consider doing this again in the coming year using themes such as "211" and youth services.

Contra Costa Youth Summit:

CYC Commissioners attended the Youth Summit on April 25, 2009. We participated in the Youth Forum asking elected officials questions about tobacco prevention, personal safety and various school issues. The Antioch School Board asked us to work with the City of Antioch Youth Council to develop a student safety survey in the fall. We have had one meeting to discuss this project.

General Comments:

The past few years have been difficult in finding commissioners that are committed to the Commission. The current Commissioners have stated that they want to make a positive impact and leave behind something tangible. We have lost three experienced Commissioners due to heavy school loads and jobs. In speaking with city youth commissions, we are all experiencing some of the same challenges.

The Commission has been without funding for the last year. A survey was conducted in the spring to determine the value of the Commission. Research included contacting youth commissions around the bay area county and surveying our county supervisors on their thoughts/needs. This subject will be discussed at the meeting.