Contra Costa County
Aviation Advisory Committee
Meeting Agenda
550 Sally Ride Drive, Concord
Thursday, May 14, 2015, 10:00 a.m.

The Aviation Advisory Committee will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance.

Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.

1. Roll Call
2. Opening Comments by Chair
3. Public Comment Period
4. Approval of Minutes (April 2015)
5. Consider Consent Items
   b. Relevant Board Actions
   c. Development Project Matrix (No Current or Ongoing Projects)
6. Presentations/Special Reports
   a. Byron General Plan Amendment Update
7. Discussion/Action Items
   a. Items Pulled from Consent
   b. Buchanan Field/Byron Construction
   c. East Ramp Temporary Tenant Relocations
   d. Economic Development Incentive Program
   e. Airport Rates and Charges
   f. Set Meeting Calendar for June 2015—May 2016
   g. Tenant Recognition Awards
8. Updates and Announcements
   a. Airport Committee Update
   b. What is Happening at Buchanan Field & Byron Airports/Other Airports
   c. Airport Land Use Commission (ALUC) Update
   d. AAC Announcements
   e. Airport Staff Announcements
9. Future Agenda Items
10. Adjourn

Next AAC Meeting (Tentative): June 11, 2015 at 10:00 am
Next Airport Committee Meeting (Tentative): June 8, 2015 at 10:30 am
## ATTENDANCE ROSTER FOR 2015

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Was There a Quorum? Y or N

Y = Present

ABS = Absent
CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
April 9, 2015

MEETING CALLED: Chair Mike Bruno called the meeting to order at 10:00 a.m. at the Director of Airports Office.

PRESENT: Roger Bass, District II
Mike Bruno, Chair, CCC Airports Business Association
Maurice Gunderson, Member at Large
DeWitt Hodge, Member at Large
Keith McMahon, City of Concord
Rudi Raab, District I
Ronald Reagan, District III
Russell Roe, District V
Tom Weber, District IV

ABSENT: Tina Dodson, DVC
Derek Mims, City of Pleasant Hill

STAFF: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports
Judy Evans, Clerical

OPENING COMMENTS BY CHAIR: Mike Bruno asked for introductions, thanked everyone for attending the meeting and reminded attendees that the AAC is a forum to express issues and concerns.

PUBLIC COMMENT PERIOD: Duane Allen would like to see 30-35 feet more asphalt along the north or south edge of the parking area by the clubhouse. Reported an incident involving loose gravel.

Dianne Cole expressed concern about retroactive rate increase charge on bill. Mike Bruno recommended this issue be discussed during the Economic Development portion of the meeting.


PRESENTATION/SPECIAL REPORTS – None

DISCUSSION/ACTION ITEMS:

a. Items Pulled from Consent
   None

b. AAC Appointments
   • Mike Bruno welcomed Maurice Gunderson, Member at Large.
   • Tom Weber confirmed that Ronald Reagan and Derek Mims have both been reappointed.

c. April Elections of AAC Officers

d. Buchanan Field/Byron Construction
   Keith Freitas reviewed Byron construction and used charts for reference.
   • September 2015 timeframe to begin project.
   • Strip pavement markings and then slurry seal pavement to rejuvenate it.
   • 30 to 45 day project
   • Only one (1) runway will be shut down at a time.
   • Signs will also be replaced if there are sufficient funds.
   • Cost estimates:
     o $800k for paving
     o $200k for signs
   • DeWitt Hodge raised concern about construction impact on the Patriots Jet Team.
Keith responded that the construction was planned later in the year in order to avoid impacting the team during their air show season. Keith continued with Buchanan Field projects:

- Complete taxiway Echo and Kilo
  - Light taxiway Echo and possibly overlay taxiway Kilo.
  - FAA funded
  - Could happen as early as 2015, but more likely to begin 2016.
- Another project slated for 2016 to 2017 (possibly 2018) is to overlay runway 14L/32R.
- East Ramp Taxi Lane:
  - Target start date is July 1, 2015.
  - 107 tenants will be relocated to tiedowns.
  - Buchanan Field FBO's and hangar businesses at Byron Airport have been contacted, as tenants may contact them in order to store planes in hangars.
  - Tenants will not be charged for hangars during displacement.
  - Construction projected to last 8 to 10 weeks.
  - Tenants will not have access to hangars during construction period.
  - Mike Bruno passed on a concern from a tenant who was unable to attend the meeting:
    - The gravel section of taxiway F is problematic because cars and/or trucks are tracking gravel onto the taxiway. The tenant would like to see it paved in order to prevent propeller damage.
    - Keith responded that it will not be paved at this time due to environmental requirements, but there are plans to seal the gravel in place.
  - Dewitt Hodge asked about drainage and if there will be capability to filter out the oils with the new drainage system.
    - Keith responded there will be a full trench, but no filtration system.
    - Beth Lee explained that there is a slope that extends to the fence line between the Airport and the flood control canal and the dirt between the two has been eroding. This area will also be treated in order to stabilize it.
  - Construction will take place 5 days per week, roughly 7 a.m. to 4 p.m.
  - Question was raised whether a storage locker could be placed with their aircraft outside on the ramp to hold cleaning/maintenance supplies.
    - That is something that will be considered.
  - Question was raised whether the contractors are aware of the phone lines near the construction.
    - Discussion was tabled for after the meeting.
  - Mike Bruno asked for clarification regarding the fees during the construction.
    - No charge if plane is left in the hangar.
    - If plane is moved to a tiedown, there will be rent on that tiedown space.
    - Forms will be sent out to tenants when plans are finalized.
  - Construction crews will clean up at the end of each day.

**Economic Development Incentive Program**

Mike Bruno proposed hearing from the public first. Following are priorities indicated by public:

- Storage for tiedown and shade hangar tenants.
- Dedicated aircraft display by public viewing plaza.
- Bill Austin is retired and can assist with implementation.
- Attempt by airport management to push through good ideas.
- Hangar rates and charges.
- Air show and open house.
- East Ramp plumbing problem.
  - Adjustment for rent when unable to operate aircraft 1 day due to plumbing repair.
- Aviation culture at airport.
  - Need for Airport staff to understand culture.
- Terminal building
  - Affordability is an issue when aviation use is down
- Knox Box storage issues.
  - Question was raised why Knox Box issue would take more than 10 days.
  - Several issues need to be discussed before implementation could take place (liability of prop strikes, who provides, size, location, materials, etc.).
- Space use issues
  - There are several issues if an entity wants to set up a business (FBO competition, etc.).
- Display area
  - There may be space by Mt. Diablo Pilots Association (MDPA) area.
- Mike Bruno expressed that fuel rates need to be more competitive. When an FBO’s fuel flowage rate is increased, the increase has to be passed onto the consumer and causes less use and development on the field.
- Beth Lee provided some context to the Economic Development Incentive Program (EDIP) conversation. She explained that stakeholders have already and continue to identify issues and prioritize them. Because there are limited resources and funding it is necessary to prioritize.
- The committee members reviewed and commented on the priorities expressed by the public
  - Ronald Reagan wondered why there isn’t more interest in Byron.
    - Much of the reaction from the public was unfavorable with respect to Byron and the fact that it operates at a deficit.
  - Roger Bass stated that it is not accurate to say that Airport staff is looking for ways to say “no” or that nothing is being done. He explained that the EDIP list is long and that it is important to increase marketing and public relations programs to increase the consumer base. He stated that every item on the list is a priority and all come with a cost of time and money.
- Discussion about the need to find ways to get people to the airport and to increase interest in aviation.
  - The idea of a museum was brought up.
- DeWitt Hodge thanked everyone for their time and involvement. He stressed the need to figure out ways to move forward and improve tenant/owner communication.
- Maurice Gunderson pointed out that the common thread is too little communication. He suggested picking a few things on the list to be done by the next AAC meeting to demonstrate that the process is moving forward.
  - Storage boxes could be moved forward to quick implementation.
    - This is a necessary first step to make existing customers happy.
  - Display proposal is an excellent idea and Bill Austin is a great resource for
the benefit of the activity and economic benefit of the Airport.
- Short term should be within the year and not 5 years (that is mid-term).
- EDIP information should be on a website board. Suggestion to open the board for people to provide feedback and be more interactive.

f. **Airport Rates and Charges**
   Incorporated in Economic Development Incentive Program discussion.

g. **Tenant BBQ May 7, 2015**
   Keith Freitas reminded everyone that the Tenant Appreciation BBQ is Thursday, May 7th, and to please RSVP and attend the BBQ.

**UPDATES/ANNOUNCEMENTS**

a. **Airport Committee Update**
   None

b. **What is happening at Buchanan Field & Byron Airports/Other Airports**
   - EAA is sponsoring a Ford Tri-Motor April 30 to May 3, 2015.
   - Collings Foundation is coming May 29 to May 31, 2015.
   - Sheriff’s Department will be doing helicopter training the next few weeks at Buchanan Field and hovering at 100 feet for 30 to 40 minutes several days a week.

c. **Airport Land Use Commission (ALUC) Update**
   Tom Weber reported:
   - Waiting to hear more definitive proposal from Central Contra Costa Sanitary District regarding proposed Sustainable Farm.
   - ALUC has given them restrictions they need to meet and are waiting to hear back from them.

d. **AAC Announcements**
   None

e. **Airport Staff Announcements**
   None

**FUTURE AGENDA ITEMS/COMMENTS**
- Request was made to put 7.f. (Airport Rates and Charges) back on next agenda.
- Computer idea of open website (message board) opportunity.
  - Suggestion was made to have a broader conversation about enhanced communications (social media, etc.) put on the agenda.
- Tiedown boxes and other EDIP quick hits.
- Display aircraft proposal.

**ADJOURNMENT:** The meeting was adjourned by the Chair at 12:20 p.m.
CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
March 12, 2015

MEETING CALLED: Chair Mike Bruno called the meeting to order at 10:01 a.m. at the
Director of Airports Office.

PRESENT: Roger Bass, District II
Mike Bruno, Chair, CCC Airports Business Association
DeWitt Hodge, Member at Large
Keith McMahon, City of Concord
Derek Mims, City of Pleasant Hill
Rudi Raab, District I
Ronald Reagan, District III
Tom Weber, District IV

ABSENT: Tina Dodson, DVC
Russell Roe, District V
Ed Young, Member at Large

STAFF: Keith Freitas, Director of Airports
Judy Evans, Clerical

OPENING COMMENTS
BY CHAIR: Mike Bruno asked for introductions and welcomed Maurice
Gunderson, who has been selected by the Internal Operations
Committee (IOC) to take over Ed Young’s At-Large position on the
AAC. The recommendation will go to the full Board of Supervisors
for final approval.

PUBLIC COMMENT
PERIOD: EAA Chapter 393 is sponsoring a fully restored Ford Tri-Motor from
April 30 to May 3, 2015, at Buchanan Field Airport. Twenty minute
rides will be offered for a fee. Posters and flyers are available.

APPROVAL OF
MINUTES: Moved by Tom Weber; seconded by Ronald Reagan. Approved
unanimously. Yes: Roger Bass, Mike Bruno, DeWitt Hodge,
Keith McMahon, Derek Mims, Rudi Raab, Ronald Reagan, and
APPROVAL OF
CONSENT ITEMS:


PRESENTATION/SPECIAL REPORTS – None

DISCUSSION/ACTION ITEMS:

a. Items Pulled from Consent
   None

b. Airport Security Issues
   - Keith Freitas reported that there have been thefts over the last two months at Buchanan Field. Wire theft seems to be the most prevalent source of crime.
     - Airport staff, the Sheriff’s Department, and the businesses have created a task force to address security issues.
     - Some security measures the task force is looking into for both airports include:
       ▪ Raising awareness of Airport businesses to protect valuables
       ▪ Increasing night patrols by Sheriff/Operations staff
       ▪ Installing security cameras
       ▪ Hiring contract security
   - DeWitt Hodge asked about security at Byron Airport.
     - Keith responded that there have been no recent issues at Byron, although there have been incidents similar to Buchanan in the past. Appears to be cyclical.

c. Byron Construction 2015
   - Construction at Byron includes resurfacing of runways and new signage and is projected to be a 30 to 45 day project which should start in September.
   - Plan is to keep one runway open while work is done on the other.
   - Construction cost is estimated to be 1M to 1.2M and is FAA fundable up to 95%. Other funding sources include Caltrans and the remainder from the Airport Enterprise Fund.
   - Question was raised regarding the possibility of future plans for runway extension.
     - Airport must demonstrate need first, only then would FAA consider funding. Airport staff continues to work on this issue.

d. Buchanan Field Construction 2015
   - Airport Enterprise Fund will fully fund the Taxilane Reconstruction Project.
   - June 2015 timeframe to begin project and estimated to take up to 2.5 months to complete.
• Anticipate 10K per month in lost revenue due to waiver of monthly rent for approximately 100 tenants over the course of the reconstruction period.
• Question was raised whether the gravel in the farthest row of the East Ramp will be removed.
  o Area will not be paved, but work will be done to prevent gravel from spilling onto Taxi lane.
• Question was asked whether it is absolutely necessary to vacate hangars during the project.
  o Vacating is not mandatory, but tenants will not have access to hangars during the reconstruction period.

e. **April Elections of AAC Officers**
   • Reminder that April is election month.
     o Tom Weber announced that he does not plan to serve next term and would like to see new representation.

f. **Economic Development Incentive Program Update**
   • Keith Freitas asked if there was any AAC input.
   • Mike Bruno proposed to take a month to digest and discuss at next month’s meeting.

g. **AAC Members Expire 3/1/15: Ron, Roger, and Derek**
   • Ronald Reagan’s term will expire at the end of March.
   • Derek Mims will participate in the elections for the City of Pleasant Hill two weeks from now and will re-interview.
   • Mike Bruno reminded Derek Mims that he has 60 days to hold over his position and stressed to all the importance of continuity for the sake of the committee.

**UPDATES/ANNOUNCEMENTS**

a. **Airport Committee Update**
   • Keith briefly reviewed the issues discussed at the March 9, 2015, Airport Committee meeting.
     o Discussion topics included:
       ▪ Final approval for Airport video
       ▪ 2013/2014 Airport final budget—report accepted
       ▪ Byron and Buchanan construction projects
       ▪ Airport Economic Development Incentive Program (EDIP)
       ▪ Security issues

b. **What is happening at Buchanan Field & Byron Airports/Other Airports**
   • Tenant Appreciation Barbeque will be Thursday, May 7, 2015.
   • The new Airport video will be uploaded to YouTube and Airport Website.
   • Survey for website re-design was sent out to tenants and will be sent out to AAC members.

c. **Airport Land Use Commission (ALUC) Update**
   • Tom Weber reported that one item pending is the Sustainable Farm.
o The project is much smaller now than what was originally presented.
o ALUC to receive Crop Management Plan and Wildlife and Pest Management Plans to ensure there is no increase in birds and other wildlife that may create safety issues for the Airport.
o Sustainable Farm project is likely to get conditional approval.
• Question was raised how ALUC will enforce compliance to ensure safety of pilots and the Airport
  o Since the Sanitary District is the landlord, they should be responsible for enforcing compliance.

d. **AAC Announcements**
None

e. **Airport Staff Announcements**
None

**FUTURE AGENDA ITEMS/COMMENTS**
Economic Development Incentive Plan (EDIP).

**ADJOURNMENT:** The meeting was adjourned by the Chair at 10:50 a.m.
# Noise Abatement Statistics

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<td>4</td>
<td>4</td>
</tr>
<tr>
<td>TYPE OF AIRCRAFT</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jet</td>
<td>2</td>
<td>1</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Propeller</td>
<td>7</td>
<td>4</td>
<td>12</td>
<td>11</td>
</tr>
<tr>
<td>Helicopter</td>
<td>0</td>
<td>1</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>All Types</td>
<td>1</td>
<td>0</td>
<td>4</td>
<td>1</td>
</tr>
<tr>
<td>Unknown</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>TOTAL AIRCRAFT OPERATIONS</td>
<td>10,775</td>
<td>7,312</td>
<td>26,353</td>
<td>21,027</td>
</tr>
<tr>
<td>COMPLAINTS PER 10,000 OPERATIONS</td>
<td>9</td>
<td>8</td>
<td>8</td>
<td>10</td>
</tr>
<tr>
<td>COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY</td>
<td>5</td>
<td>7</td>
<td>6</td>
<td>7</td>
</tr>
</tbody>
</table>

Mar - 3 complaints - Aerobatics over residential area
2 complaints - Pleasant Hill Residence off and of Runway near DVC
## March 2015

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td><strong>AIRCRAFT OPERATIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Total Operations</td>
<td>10,775</td>
<td>7,312</td>
<td>26,354</td>
<td>21,027</td>
<td>25%</td>
</tr>
<tr>
<td>Local Operations</td>
<td>6,082</td>
<td>3,991</td>
<td>14,869</td>
<td>11,117</td>
<td>34%</td>
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<tr>
<td>Itinerant Operations</td>
<td>3,641</td>
<td>2,467</td>
<td>8,714</td>
<td>7,456</td>
<td>17%</td>
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<tr>
<td>Total Instrument Ops</td>
<td>816</td>
<td>671</td>
<td>2,217</td>
<td>1,947</td>
<td>14%</td>
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<tr>
<td><strong>FUEL FLOWAGE</strong></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>100 Octane</td>
<td>22,855</td>
<td>15,506</td>
<td>58,099</td>
<td>45,663</td>
<td>27%</td>
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<tr>
<td>Jet Fuel</td>
<td>54,305</td>
<td>54,403</td>
<td>153,395</td>
<td>166,192</td>
<td>-8%</td>
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<tr>
<td>Total</td>
<td>77,160</td>
<td>69,909</td>
<td>211,494</td>
<td>211,855</td>
<td>0%</td>
</tr>
<tr>
<td><strong>BYRON INFORMATION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Byron Fuel</td>
<td>5,081</td>
<td>2,563</td>
<td>14,517</td>
<td>8,516</td>
<td>70%</td>
</tr>
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</table>

### SKYDIVERS

<p>| | | | | | |</p>
<table>
<thead>
<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of Flights</td>
<td>141</td>
<td>135</td>
<td>297</td>
<td>335</td>
<td>-11%</td>
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<tr>
<td>Experienced Jumps</td>
<td>1,237</td>
<td>1,421</td>
<td>2,910</td>
<td>3,434</td>
<td>-15%</td>
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<tr>
<td>First Time Jumps</td>
<td>286</td>
<td>182</td>
<td>553</td>
<td>373</td>
<td>48%</td>
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<tr>
<td>Student Jumps</td>
<td>32</td>
<td>45</td>
<td>79</td>
<td>103</td>
<td>-23%</td>
</tr>
</tbody>
</table>
Contra Costa County
Board of Supervisors
APPROVED Board Orders
Relating to County Airports

The following certified Board Orders are attached:

March 31, 2015
REAPPOINT the following individual to the District III seat on the Aviation Advisory Committee to a term expiring March 1, 2018, as recommended by Supervisor Mary Nejedly Piepho:

Ron Reagan
121 Palm Place
Brentwood, CA 94513

April 14, 2015
REAPPOINT Derek Mims as the City of Pleasant Hill’s representative to the Aviation Advisory Committee, as recommended by the Pleasant Hill City Council.

Derek Mims
16 Pineview Court
Pleasant Hill, CA 94523

April 21, 2015
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Peter Danto for a large aircraft hangar at Buchanan Field Airport effective April 1, 2015, in the monthly amount of $546.33, Pacheco area.

April 21, 2015
APPOINT the following individuals to the Airport Land Use Commission:

<table>
<thead>
<tr>
<th>Nominee</th>
<th>Seat</th>
<th>Effective Date</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tom Weber</td>
<td>Appointee #1</td>
<td>April 21, 2015</td>
<td>May 2, 2016</td>
</tr>
<tr>
<td>Ronald Reagan</td>
<td>Appointee #2</td>
<td>April 21, 2015</td>
<td>May 6, 2016</td>
</tr>
</tbody>
</table>
To: Board of Supervisors  
From: Mary N. Piepho, District III Supervisor  
Date: March 31, 2015

Subject: REAPPOINTMENT TO THE AVIATION ADVISORY COMMITTEE

RECOMMENDATION(S):
REAPPOINT the following individual to the District III seat on the Aviation Advisory Committee to a term expiring March 1, 2018, as recommended by Supervisor Mary Nejedly Piepho.

Ron Reagan  
121 Palm Place  
Brentwood, CA 94513

FISCAL IMPACT:  
None.

BACKGROUND:  
The Aviation Advisory Committee (AAC) was established by the Board of Supervisors to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports, advance and promote the interests of aviation; and protect the general welfare of the

☐ APPROVE  
☑ RECOMMENDATION OF CNTY ADMINISTRATOR  
☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 03/31/2015 ☑ APPROVED AS RECOMMENDED  
☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor

ABSENT: John Gioia, District I Supervisor  
Federal D. Glover, District V Supervisor

Contact: LEA CASTLEBERRY (925) 252-4500

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 31, 2015  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy
BACKGROUND: (CONT'D)
people living and working near the airport and the County in general. The AAC may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from the public or other agencies in order to formulate recommendations to the Board. In conjunction with all of the above, the AAC provides a forum for the Director of Airports regarding policy matters at and around the airport.

The AAC is composed of 11 members who must be County residents: one appointed by each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by Diablo Valley College; one from and nominated to the Board by the Contra Costa County Airports Business Association; and two at large to represent the general community, to be nominated to the Internal Operations Committee by the Aviation Advisory Committee. At least one of the above shall be a member of the Airport Land Use Commission.

Terms for AAC seats are three years ending March 1.

The seat expired March 1, 2015. Applications were accepted and the recommendation to reappoint the above individual was then determined.
To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: April 14, 2015  

Subject: City of Pleasant Hill's Reappointment to the Aviation Advisory Committee

RECOMMENDATION(S):  
REAPPOINT Derek Mims as the City of Pleasant Hill's representative to the Aviation Advisory Committee, as recommended by the Pleasant Hill City Council.

Derek Mims  
16 Pineview Court  
Pleasant Hill, CA 94523

FISCAL IMPACT:  
No fiscal impact.

BACKGROUND:  
On March 23, 2015, Pleasant Hill City Council voted to recommend Derek Mims for reappointment to the Aviation Advisory Committee. Mr. Mims would begin serving as Pleasant Hill's representative to the Committee immediately upon reappointment by the Board of Supervisors and would serve until March 1, 2018.

CONSEQUENCE OF NEGATIVE ACTION:  
Should the Board elect not to approve the reappointment, the City of Pleasant Hill will not have representation as the seat will become vacant.

☐ APPROVE  
☐ RECOMMENDATION OF CNTY ADMINISTRATOR  
☐ OTHER  
☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 04/14/2015 ☑ APPROVED AS RECOMMENDED  
☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.  
ATTESTED: April 14, 2015  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Beth Lee, (925) 681-4200  
cc:
CHILDREN'S IMPACT STATEMENT:
Not applicable.

ATTACHMENTS
AAC Reappointment
To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: April 21, 2015

Subject: Hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Peter Danto for a large aircraft hangar at Buchanan Field Airport effective April 1, 2015, in the monthly amount of $548.33, Pacheco area.

FISCAL IMPACT:
The Airport Enterprise Fund will realize $6579.96 annually.

BACKGROUND:
The County owns four (4) executive hangars on the west side of Buchanan Field Airport in an area that was slated for new development in 2008. Due to a weakened economy, the development did not take place. In September 2012, Airport staff, in conjunction with various County departments, restored the conditions of the hangars, so they may once again be returned to the market for rent to the applicants on the Buchanan Field Airport Large Hangar Waiting List.

Peter Danto is a current tenant in the hangar; however, his partner has asked to be removed from the hangar rental agreement. The new agreement will be in Mr. Danto’s name only.

CONSEQUENCE OF NEGATIVE ACTION:
A negative action will cause a loss of revenue to the Airport Enterprise Fund.

☑ APPROVE
☑ RECOMMENDATION OF CNTY ADMINISTRATOR
☐ OTHER
☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 04/21/2015 ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
     Candace Andersen, District II Supervisor
     Mary N. Piccolo, District III Supervisor
     Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 21, 2015

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200
CHILDREN'S IMPACT STATEMENT:
Not Applicable

ATTACHMENTS
Hangar Agreement
To: Board of Supervisors  
From: INTERNAL OPERATIONS COMMITTEE  
Date: April 21, 2015  

Subject: NOMINATIONS TO THE AIRPORT LAND USE COMMISSION

RECOMMENDATION(S):  
APPOINT the following individuals to the Airport Land Use Commission:

<table>
<thead>
<tr>
<th>Nominee</th>
<th>Seat</th>
<th>Effective Date</th>
<th>Term Expiration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tom Weber</td>
<td>Appointee #1</td>
<td>April 21, 2015</td>
<td>May 2, 2016</td>
</tr>
<tr>
<td>Ronald Reagan</td>
<td>Appointee #2</td>
<td>April 21, 2015</td>
<td>May 6, 2019</td>
</tr>
</tbody>
</table>

FISCAL IMPACT:  
None.

BACKGROUND:  
The Board of Supervisors created the Airport Land Use Commission (ALUC) in 1970 to promote the orderly development of compatible land uses around each public airport in the County, in order to safeguard both the interests of the general public and the welfare of inhabitants in the areas surrounding the airports. The California Public Utilities Code requires and specifies the composition of the ALUC, whose membership shall include:

☐ APPROVE  
☐ RECOMMENDATION OF CNTY ADMINISTRATOR  
☑ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 04/21/2015 ☑ APPROVED AS RECOMMENDED  
☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gascia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

Contact: Julie DiMaggio Enea  
925.335.1077

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 21, 2015  
County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy
BACKGROUND (CONT'D)
(1) Two representing the cities in the county, appointed by a city selection committee comprised of the mayors of all the cities within that county, except that if there are any cities contiguous or adjacent to the qualifying airport, at least one representative shall be appointed therefrom.
(2) Two representing the county, appointed by the board of supervisors.
(3) Two having expertise in aviation, appointed by a selection committee comprised of the managers of all of the public airports within that county.
(4) One representing the general public, appointed by the other six members of the commission.
The Internal Operations Committee conducts interviews for the two County seats described in item 2, above, and makes recommendations to the Board of Supervisors for appointment. Seat terms are four years, expiring the first Monday in May.

The term of the Appointee #1 seat expired in May 2011 and prior incumbent Tom Weber has continued to serve in that capacity until the Board appoints a successor, whose term will expire on May 2, 2016. The term of the Appointee #2 seat will expire on May 4, 2015 and the seat is currently vacant. The Conservation and Development Department recruited to fill two vacancies. The recruitment garnered 12 applications. One application was later withdrawn and one was rejected due to non-eligibility, leaving 10 candidates for consideration:

- Felix Boston (Pleasant Hill)
- James Flessner (Danville)
- Alexander Golovets (San Pablo)
- John Jewell (Discovery Bay)
- Charles Kreling (Walnut Creek)
- Geoffrey Logan (Walnut Creek)
- Ronald Reagan (Brentwood)
- Shaun Rice (Lafayette)
- Hanspal Ravinderpal (H.R.) Singh (San Ramon)
- Thomas Weber (Pleasant Hill), incumbent

Four of the ten candidates appeared for the interview with the IOC on April 13, 2015. The IOC recommends the appointment of Tom Weber to the Appointee #1 seat to complete the unexpired term ending on May 2, 2016; and Ronald Reagan to the Appointee #2 seat to complete the unexpired term through May 4, 2015 and to a new term expiring on May 6, 2019.

CONSEQUENCE OF NEGATIVE ACTION:
Should the Board elect not to approve the appointments, the seats will remain technically vacant.

CHILDREN'S IMPACT STATEMENT:
Not applicable.

ATTACHMENTS
Candidate Application_ALUC_Thomas Weber
Candidate Application_ALUC_Ronald Reagan
<table>
<thead>
<tr>
<th>Incentive &amp; Bonus Discounts</th>
<th>Project/Program</th>
<th>Current Status &amp; Pertinent Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lowering County hangar rates</td>
<td>Recommendations will be included in the upcoming rates &amp; charges process and will be discussed with the AAC and Airport Committee in advance of scheduling before the Board of Supervisors for consideration.</td>
<td></td>
</tr>
<tr>
<td>Modify Portable Hangar Ground Lease Term - Byron</td>
<td></td>
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</tr>
<tr>
<td>Dedicated Aircraft Display Area By Air Traffic Control Tower or Clubhouse - Buchanan Field</td>
<td></td>
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<tr>
<td>Digital/electric sign at Concord/Diamond &amp; Upgrade Signage at John Glenn/Concord</td>
<td></td>
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<tr>
<td>Improve John Glenn Drive</td>
<td></td>
<td></td>
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<tr>
<td>Improve Marketing &amp; Public Relations To Combat Negative Perceptions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Find Ways to Bring Aviation &amp; Non-Aviation People to the Airports</td>
<td></td>
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<tr>
<td>Expand Low Cost Hangar Options</td>
<td></td>
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<tr>
<td>Facilitate Growth of Byron Airport</td>
<td></td>
<td></td>
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<tr>
<td>Improve Landscape Maintenance (Airport Property)</td>
<td></td>
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<tr>
<td>Develop a BBQ Area at Byron &amp; Buchanan Field</td>
<td></td>
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<tr>
<td>Keep Ramps &amp; Taxiways Cleaner</td>
<td></td>
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<tr>
<td>Add Recreational Opportunities (like Bocce Court, Horseshoes, etc.) - Tenant vs Tenant/Airport versus Airport Competitions</td>
<td></td>
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</tr>
<tr>
<td>East Ramp Hangar Tailtain Rehabilitation – Buchanan Field</td>
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<td></td>
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<tr>
<td>Jet A Fueling Facility – Byron Airport</td>
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<tr>
<td>Marketing &amp; Public Relations Program &amp; Collateral Materials</td>
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<td></td>
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<tr>
<td>Pavement, Signage &amp; Light Enhancements – Byron Airport</td>
<td></td>
<td></td>
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<tr>
<td>Improve General Signage (Visibility, Consistency &amp; Standards)</td>
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<tr>
<td>Mega at Buchanan Field</td>
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<tr>
<td>Remove Dilapidated Buildings (Airport Property)</td>
<td></td>
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<tr>
<td>Move or Remove Dilapidated &amp;/or Abandoned Aircraft</td>
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<tr>
<td>Free WiFi Throughout Both Airports</td>
<td></td>
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<tr>
<td>Develop a “Heart of the Airport” or hub building at Buchanan Field</td>
<td></td>
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<tr>
<td>Construct a New Office/Hanger Building at Byron</td>
<td></td>
<td></td>
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<tr>
<td>Sally Ride Drive North Connector – Buchanan Field</td>
<td></td>
<td></td>
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<tr>
<td>East Ramp Hangar Painting/Extensive Coating Improvements – Buchanan Field</td>
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<tr>
<td>ARFF Truck Rehabilitation/Replacement – Byron Airport</td>
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<tr>
<td>Solar Panels</td>
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<tr>
<td>Install gutters on East Ramp Hangers</td>
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<tr>
<td>Air Traffic Control Tower Replacement – Buchanan Field</td>
<td></td>
<td></td>
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<tr>
<td>Runway Extension – Byron Airport</td>
<td></td>
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<tr>
<td>Sanitary Sewer Connection/Service – Byron Airport</td>
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<tr>
<td>Domestic Water Connection/Service – Byron Airport</td>
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<td></td>
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<tr>
<td>Fire Protection Connection/Service Expansion – Byron Airport</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Improve Communication (Airport/Tenants)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dispel Perception of Growing Byron to Get Rid of Buchanan Field</td>
<td></td>
<td></td>
</tr>
<tr>
<td>The airport staff adopts a ‘Can Do’ Attitude &amp; Eliminates Bureaucratic Obstacles</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport Management Routinely Attending Club Meetings</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Airport Management Having Regularly Scheduled Informal Meetings</td>
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<td></td>
</tr>
<tr>
<td>Include a Question &amp; Answer Forum on the Website</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expand Social Media Use</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Storage Area for Tie-Down &amp; Shade Hanger Tenants</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Easier/Better Connection to Public Transit</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Planned for Summer 2015

A Request for Proposals process is anticipated for late 2015/early 2016

On-going effort

Planned for late Summer/Fall 2015

This will be incorporated into the conceptual design process for Buchanan Field Airport

There has been private interest to establish a facility but has been slowed down due to environmental regulations

FAA grants for fence and gate improvements are anticipated for both airports in the next 2-3 years

Prioritization to be determined

Prioritization to be determined

Prioritization to be determined

Terminal analysis is complete; prioritization to be determined

Hangar/Flex space analysis is complete; prioritization to be determined

Prioritization to be determined

Prioritization to be determined

Prioritization to be determined

Will require FAA funding

Will require FAA funding

Analysis Complete and prioritization to be determined

Analysis Complete and prioritization to be determined

Analysis Complete and prioritization to be determined

In process and will include on-going discussions with the AAC and Airport Committee

In process and will include on-going discussions with the AAC and Airport Committee

In process and will include on-going discussions with the AAC and Airport Committee

Prioritization to be determined

Website improvements are underway

Under review pending new County policies related to social media

Currently under review

Prioritization to be determined

Agenda Item #7.4