

## Juvenile Institution Officer I – formerly Probation Counselor I FAQ'S

- 1. When is the next date?** Test dates are tentative
- 2. I took/passed the Juvenile Corrections examination with another agency, can Contra Costa County use those scores ("T" scores) for Juvenile Institution Officer I?** No, applicants must take the examination Contra Costa County administers.
- 3. What is the work schedule?** Juvenile Institution Officers work 365 days a year, 24 hours a day, 7 days a week. This includes ALL holidays and weekends. Shifts are primarily 7 am to 3 pm, 3 pm to 11 pm, and 11pm to 7 am. As a Juvenile Institution Officers you may be asked to work any of these shifts.
- 4. Where will I be working?** Juvenile Institution Officers are primarily hired for staffing at Juvenile Hall in Martinez and the Orin Allen Youth Rehabilitation Facility in Byron.
- 5. Can I have a criminal record and get hired?** Individuals will not be hired for this position if they have been convicted of a felony, as a juvenile or adult, in any state or federal jurisdiction that would have been a felony if committed in this state.
- 6. I took the test, when am I getting my scores?** Scores will be sent approximately one (1) month after testing. An outside agency scores the test therefore it takes longer to get the results back.
- 7. I received my score and rank on the list and I am waiting for an interview, when am I going to be called?** Candidates are ranked by their score in either Band A or Band B. Interviewing, hiring and selection are at the discretion of the Probation Department and are based on their staffing needs.
- 8. How soon after can I retake the next written exam?** An applicant may be disqualified if they have taken the particular form of the test within the six (6) months immediately preceding the giving of the test for which applied.
- 9. I had an interview, what is the next step?** Hiring and selection is at the discretion of the Probation Department. Please call the following offices and ask for personnel for more information.

Juvenile Hall  
202 Glacier Drive  
Martinez, CA 94553  
(925) 957-2700