



# U.S. Department of Veterans Affairs

## NATIONAL CEMETERY ADMINISTRATION PRE-NEED ELIGIBILITY

In order to process a Pre-Need determination, the following information and documentation is needed:

- The Veteran's name, social security number, military service number (if applicable), date and place of birth
  - If married, spouse's name
  - Point of Contact and telephone number
- Any military discharge documents (i.e. DD 214) or other pertinent military information.

The information and documentation can be submitted by being dropped off at nearest national cemetery, fax, mail, or e-mail.

- Dropped off at nearest national cemetery:
  - <http://www.cem.va.gov/cem/cems/allnational.asp>
- Fax:
  - (314) 416-6352 or (855) 840-8299
  - Ensure you include a subject line with Pre-Need Eligibility and the last name of the person for whom you are requesting the Pre-Need determination
    - EXAMPLE: Pre-Need Eligibility – SMITH
- Mail:
  - NCA Pre-Need Eligibility Division
  - National Cemetery Scheduling Office
  - PO BOX 510543
  - St. Louis, MO 63151
    - Ensure you include a subject line with Pre-Need Eligibility and the last name of the person for whom you are requesting the Pre-Need determination
      - EXAMPLE: Pre-Need Eligibility – SMITH
- E-mail:
  - [ELIGIBILITY.PRENEED@VA.GOV](mailto:ELIGIBILITY.PRENEED@VA.GOV)
    - Ensure you include a subject line with Pre-Need Eligibility and the last name of the person for whom you are requesting the Pre-Need determination
      - EXAMPLE: Pre-Need Eligibility – SMITH

The NCA will process the Pre-Need burial eligibility request and provide initial response within 60 days of receipt of the information. Please provide a current mailing address where the determination can be mailed to.