

**Community Corrections Partnership (CCP)
Community Advisory Board (CAB) Meeting**

Thursday, November 12, 2015

10:00 a.m. to 12:00 p.m.

Probation Department,
Sequoia Room 50 Douglas
Drive, Martinez CA

Minutes

I. Introductions & Announcements

1. Harlan calls the meeting to order at 10:06a.
 - a. **CAB Members Present:** Harlan Grossman, Adam Poe, Stephanie Medley, Talia Rubin, Vernon Williams, Rhody McCoy, DeVonn Powers, Candace Kuntz Tao, Michele Wells.
 - b. **Absent:** *Candy Duperroir, Pat Mims, Angelene Musawirr*
2. Announcements at 10:11a.
 - a) **No announcements.**
 - b) Again, CAB Secretary launched a discussion of the utility of using the minutes as a place for a record of the minutes. Going forward, more useful to disperse and share announcements rather than keep them in CAB minutes.
 - i) A CAB calendar, newsletter, social media page or other solution discussed. No resolution made.

II. Public Comment – 10:11a

1. No public comment.

III. Approve CAB Minutes [VOTE] – 10:12a

1. October 8, 2015
 - i. Corrections made to spelling and addition of names.
 - ii. *DeVonn motions to approve the minutes. Rhody seconds the motion. All in favor. Minutes approved.*

IV. County Committee Updates – 10:17a

1. **Public Protection Committee (11/9)** Report from PPC meeting (PPC Meeting takes place the 2nd Monday of the month at 1pm, 651 Pine Street in Rm. 101.)
 - i. **There was lengthy discussion regarding a letter from the Contra Costa County Racial Justice Coalition.**
2. **Community Corrections Partnership (11/6)**
3. **Quality Assurance Committee (11/16)**

- i. **RDA presentation. Annual Report template discussed.**
- ii.

V. CAB Committees and Workgroups [DISCUSSION] – 11:10a

- 1. Budget
 - i. Special Session on 10/22 to vote on direction of recommendations.
 - ii. Stephanie calls for a special session to review the budget to be prepared prior to the 12/4 CCP meeting
 - iii. Budget will seek to increase total allocation and urge for 25% to be allocated to CBO's
 - iv. Special Session to take place 11/30 or 12/1
- 2. Community Engagement
 - i. Vernon presents community engagement strategy.
 - ii. CE questions who will actually implement the strategy.
 - iii. Michele suggests creation of CAB membership Expectations
 - iv. Lara D. recommends newsletter
 - v. Ellen McDowell recommends Facebook page or website for disseminating information
 - vi. Need to review county policy with Public Information Officer
- 3. Strategic Planning
 - vii. Michele will present packet for orientation in January to CAB at December meeting.

VI. 2016 CAB Transition – 11:10

New Membership

1. Discussion

- i. **Harlan called each member to confirm interest.**
- ii. **No members in attendance.**
- iii. **Balance between the county is geographically maintained.**
- iv. **CAB discussed four members**
- v. **Rhody inquired with respect to the members and Patrice Guillory's candidacy.**
- vi. **Michele explained Donte Blue's rationale (in his absence) which was given in defense of Guillory at the New Member Review. Blue stated that Guillory replaces V. Williams; that CAB will maintain six AB109 funded members and six non-AB109 funded.**

- 2. **Vote – DeVonn motions to accept the entire slate. Talia seconds. All in favor.**

Orientation

Orientation being an item of the Strategic Planning Committee has already been addressed in the above item relating to that committee's work.

3. Appointments

- i. DEC – Need new DEC chair.**
 - ii. Programs & Services – Talia informed Harlan that the Program & Services Committee is no longer chaired by Rhody.**
 - iii. Success Center Steering Committee**
- b. Michele inquires as to whether this is a personal commitment of Harlan's or a CAB commitment.**
 - c. Harlan states CAB commitment;**
 - d. Michele expressed that CAB being unaware of this post being held by Harlan; this role not being in CAB's operating guidelines; and this role being inconsistent with the general nature of equality, "what we do for one, we do for all."**
 - e. Stephanie and Talia note not being aware that Harlan served in this capacity.**
 - f. The question as to the legitimacy of this role as a CAB function left on the table.**

V. Adjourn