

## CAB Meeting

January 6, 2016, 10 AM

Donte Blue, Charles Brown, Jason Schwarz, Chrystine Robbins, Paul Taylor, Ellen McDonnell, Harlan Grossman, Lara Delaney, Jill Ray, Petra Gonzales + Corlette Williams (Interns with Public Defender), Rebecca Brown

Members: Candace Kunz-Tao, Adam Poe, Talia Rubin, Arlinda Timmons-Love, Angelene Musawwir, Stephanie Medley, Pat Mims (on phone); DeVonn Powers arrives at 10:32 in time for the item to select Officers; Pastor Spicer arrives at 10:34 in time for the item to select Officers

Not present: Patrice Guillory

- 1) Donte facilitates in order to manage meeting until officers are elected
- 2) Public comment:
  - a) Jill Ray: Supervisor Andersen is elected Chair, and will replace Federal Glover on PPC and will serve as PPC Chair
    - i) New PPC meeting dates have not yet been developed but will be established shortly; tentatively set for 2<sup>nd</sup> Monday of the month
  - b) Chrystine: SO is mounting flyer racks at MDF and WCDF, and CBOs will be able to post flyers
    - i) Lara says there's a subcommittee of the AB109 Admin group, focusing on flyers CBOs have developed, offering feedback on the CBO materials; also trying to create a flyer summarizing services for all reentry, and are developing an outreach campaign; haven't yet identified role of CoCo Crisis Center
  - c) **Rebecca reports on Stepping Up Initiative and Jill says that Supervisor Andersen actively welcomes input from the CAB**
  - d) Jill says that BOS has asked Anna Roth, SO, Behavioral health to come together with recommendations to improve local practices at the BOS retreat which is 1/26/16, 201 Front Street, Danville CA
  - e) **Adam asks about Racial Bias work; Donté suggests that this should be an ongoing CAB issue; RB says that RSG will be presenting on this at the January meeting; Ellen says that the Racial Justice Initiative will be forming a task force, loosely based on the DMC work research locally in 2008;** task force will be formed within next couple of months, with unanswered question about funding that work (including a facilitator and some research)
  - f) Donté says the Stepping Up work has been a collective effort and that some of it comes from the Jail Needs Assessment of 2015, and people can get copies from SO or Donté
- 3) Donté calls item on CAB Officers
  - a) Donté reviews CAB Officer responsibilities, including Chair's responsibility for providing formal updates to CCP, running meetings, developing attending, participating on committees; Vice Chair drives budgets; Secretary is responsible for meeting notes and maintaining communications list and some admin work; bylaws say first order of business is to elect Officers
  - b) Donté calls for nominations:
    - i) Chair: Angelene nominates Stephanie, who accepts nomination; no other nominees; Donté calls vote: All in favor, so Stephanie is elected
    - ii) Donté turns meeting over to Stephanie
    - iii) Vice Chair: Stephanie calls for nominations. Talia nominates DeVonn; no other nominees. Stephanie asks Donté to call the vote: All in favor, so DeVonn is elected

- iv) Secretary: Stephanie calls for nominations. Donté reviews responsibilities. Arlinda nominates Pastor Spicer, who declines. Angelene self-nominates, Talia seconds. Donté calls the vote: All in favor, so Angelene is elected.
  - c) Officer slate as voted: Stephanie (Chair), DeVonn (Vice Chair), Angelene (Secretary)
- 4) Stephanie calls for approval of CAB minutes
- a) Corrections:
    - i) Page 1 of minutes, correct Angelena to Angelene
    - ii) Page 2 of minutes, replace Kader with Chief Kader
    - iii) Page 1 of minutes, correct Schwartz to Schwarz
    - iv) Page 1 of minutes, correct Devonn to DeVonn
  - b) Stephanie Calls for motion to accept minutes as amended: Talia motions, Jason seconds, unanimous
- 5) Stephanie calls item on CCP Budget Meeting preparation
- a) Stephanie reviews: Last Wednesday, 12/30/15, CAB had a budget meeting, changed the budget format: removed strategic planning request, recommended development of an innovations fund, the Center reduced its request from its initial \$108K and it's now about \$65K.
  - b) Donté recaps that CAO and Chief Kader had requested status-quo requests; and explains that COLA costs compound over time
  - c) Donté says that as of 1/5/16, the Network is reducing their request to \$13K to allow 4% COLA (rather than 5%), to be consistent with Probation's COLA; Stephanie says it's been difficult for her to get understanding for what the Network is asking, but it's clear that Kathy wants increases for the team. Rebecca suggests that page 19, Section 3 be clarified to distinguish between Central/Network COLA request and the Center's personnel request. Lara points out the equity argument, but the CAB's notes reflect that they have declined the "equity" approach. Angelene points out that CAB hasn't had any dialogue with Kathy, while Center Director has met twice about budget with CAB. Talia asks whether the CAB should not include the Center and Network in the CAB purview; Lara says it should. Talia again points out that Kathy hasn't presented on budget to CAB. Harlan reminds that Chief Kader has asked CAB to prioritize, and the COLA increases could be fairly low on the list of priorities. Lara suggests that it is not clear that the page 20 list is the priority list. Jill says that she thinks the PPC will want to see similar treatment of requests. Donté responds that the needs of the two systems may likely separate. Rebecca expresses concern about the lack of line items in Central/East budget. Talia points out that the Central/East budget document is not a sufficient document to express the budget request. Talia and Angelene suggest that the CAB can decide that, in the absence of sufficient information, the CAB does not have to support the ask; that if the Network is going to outside sources to negotiate agreements, it doesn't supplant CAB's responsibility.
  - d) Stephanie summarizes changes: clarify priorities list, clarify information regarding COLA request. Angelene points out that the budgets are due 1/8, so how will CAB get a chance to review the information. Harlan points out that today's meeting was set to allow CAB to vote. Stephanie asks CAB how they want to proceed; Jill suggests that the BOS would not approve the Network budget as presented. Rebecca suggests that the CAB consider larger issues related to innovation, analysis of functional allocation. Talia suggests that the document be reformatted to highlight the primary recommendations.

- i) Changes: Reformat to highlight key elements, cite AB 109 law as it relates to development of innovation fund, distinguish the Center's ask from the Network's ask, ask for more information on Network's budget, amplify Section 4.1 regarding allocation of people and dollars
  - ii) Stephanie calls the issue: Angelene motions to accept the CAB recommendations with the amended elements, Arlinda seconds, all except Candace vote to accept, Candace opposes, no abstentions, vote 9/1.
- 6) Stephanie calls item on 2016 CAB planning
- a) Jason has offered to assist in the planning process, passes out a proposed approach using two half-day sessions
  - b) Group discusses whether to form a small planning team to develop the strategic planning process; it's confirmed that the team would have to be chaired by CAB members but could include non-CAB members.
  - c) Group discusses scheduling – all day, two half-days, one or two Saturdays, or a Friday/Saturday combination
  - d) Stephanie proposes February 5 @ 1-5 PM, February 6 @ 9 AM-1 PM; agreed, with Jason as Chair of the planning work team
- 7) Final acknowledgement by Donte that with Michele Wells' resignation, the CAB has 11 members; encourages CAB to review vacancy provisions (article 3) to develop a membership selection process at February meeting
- 8) Adjourned at 12:06 PM.