

Community Corrections Partnership (CCP) Community Advisory Board (CAB) Meeting

Thursday, August 13, 2015
10:00 a.m. to 12:00 p.m.
Probation Department, Sequoia Room
50 Douglas Drive, Martinez CA

Agenda

- 10:00a Introductions & Announcements
- 10:15 Public Comment
- 10:20 Approve Minutes *[VOTE]*
- May 7, 2015 (General) **Attachment A**
 - May 28, 2015 (Special) **Attachment B**
 - June 11, 2015 (General) **Attachment c**
- 10:25 County Committee Updates *[DISCUSSION]*
- Public Protection Committee (8/10)
 - Community Corrections Partnership (8/7)
 - Quality Assurance Committee (7/20)
- 10:45 CAB Committees and Workgroups *[DISCUSSION]*
- Programs and Services/Budget Development
 - **Attachment D**
 - Community Engagement
- 11:20 CAB WCDF Tour *[DISCUSSION]*
- 11:30 2015 CAB remaining tasks *[DISCUSSION]*
- Membership (nominations and recruitment)
 - Budget
 - 2016 Planning
- 12:00n Adjourn

Next Scheduled Meetings:

CCP Meeting

Friday, October 2, 2015
8 a.m. to 10 a.m.
Probation Dept, Sequoia Room
50 Douglas Drive, 2nd Floor
Martinez, CA 94553

Public Protection Committee

Monday, September 14, 2015
1 p.m. to 2:30 p.m.
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board

Thursday, September 10, 2015
10 a.m. to 12 p.m.
Probation Dept, Sequoia Room
50 Douglas Drive, 2nd Floor
Martinez, CA 94553

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Public comments may be submitted via electronic mail on agenda items if provided at least one full work day prior to the published meeting time.

For Additional Information Contact: Cindy Nieman, Committee Staff Phone (925) 313-4188 Cindy.Nieman@prob.cccounty.us

**Community Corrections Partnership (CCP)
Community Advisory Board (CAB) Meeting**

Thursday, May 14, 2015
10:00 a.m. to 12:00 p.m.

District Attorney's Office, Community Room
900 Ward Street, Martinez CA

Agenda

- 10:00a Introductions, Check-in, & Announcements
- A quorum was reached at 10:28 a.m.
 - CAB members in attendance: C. Dupperoir; H. Grossman; C. Kunz-Tao; R. McCoy; S. Medley; P. Mims; A. Poe; D. Powers. Note: The venue did not allow for remote, call in, participation. Therefore, T. Rubin was unable to join the meeting.
 - Announcements: \$200K Transitional Housing RFP deadline 5/15/1015; Selection of Dr. Jennifer Lynn-Whaley, PhD. (formerly with RDA), as YJI Program Manager.
 - Recidivism Reduction Grants
 - Network Housing RFP
 - YJI Director Hired
- 10:15 Public Comment
- 10:25 Accept CAB Record of Action (4/9/15) [*VOTE*]
- Attachment A
 - The Record of Action of the 4/09/2015 CAB was approved at 10:28 a.m. Motion by: D. Powers. Second by R. McCoy. Vote: Unanimous (but not including S. Medley).
- 10:35 Update from One Stops
- W. County Reentry Center
 - East/Central Network
 - Presentation on WCRRC by Rebecca Brown (FTW and Interim Director of WCRRC).
 - Presentation on Network of Services by Pat Mims (Concord Field Operations Coordinator): "No Wrong Door"; Mentor/Navigator System; Rapid Housing Response.
- 11:15 Committee Updates
- Data & Evaluation
 - Public Protection
 - Discussion regarding need for Strategic Planning (to include disciplined and informed recommendations).
- 11:30 Strategic Planning Discussion
- 12:00n Adjourn

Next Scheduled Meetings:

CCP Meeting

Friday, June 5, 2015
8 a.m. to 10 a.m.
Probation Dept, Sequoia Room
50 Douglas Drive, 2nd Floor
Martinez, CA 94553

Public Protection Committee

Monday, June 8, 2015
1 p.m. to 2:30 p.m.
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board

Thursday, June 11, 2015
10 a.m. to 12 p.m.
Probation Dept, Sequoia Room
50 Douglas Drive, 2nd Floor
Martinez, CA 94553

ACTION PLAN MEETING CAB (Special Meeting)

1:00pm Thursday May 28, 2015

Probation Department
50 Douglas Drive,
Martinez CA

Minutes

1. Introduction & Overview of the Day

- i. **1:06pm** – Vice President, Stephanie Medley calls meeting to order and provides an overview of the day. (Packet dispersed that included the agenda, statement of intent and principles and the CAB proposed work schedule. **(Attached to the minutes)**)

2. CAB Review, Intent & Principles

Rhody McCoy and Donte Blue -- Provided an in-depth overview of the activities of CAB and how those activities led to the formation of each element of the CAB. He discussed how the DEC, Programs & Services, and Budget advocacy emerged around the disagreement with the \$8million dollar Sprung Structure/Jail Expansion as follows:

- i. Funds available to do planning according to Chief Kader noted at the June 13, 2013 meeting.
- ii. Rhody led a discussion centered on the theme: “What has CAB membership meant to me?”
 - a. CAB afforded/afford an opportunity to see how county systems work
 - b. Network and dialogue with ED’s of non-profits across the county
 - c. Learn the history of the county and how things came into being
- iii. Followed on with a discussion of the formation of CAB
 - a. Susun Kim and Jesse Warner launched CAB in 2013 to provide CCP with community input while utilizing the various type of expertise of the County
 - b. A platform for CBO’s voices to be heard reflecting what was then seen as the lesser valued community voice
 - c. Efforts included – shaping the budgeting process and advocacy for AB109 funds to be allocated to CBO’s
- iv. Advocacy around the \$8 Million dollar proposed Sprung Structure at West County Detention/Jail Expansion
- v. Organizations involved in the launch/early years of CAB: INS, Safe Return, CISCO, a great deal of external organizing

- vi. Budget process was occurring simultaneously with the jail expansion: the initial \$2 million dollar budget was expanded, with the support of the BOS to \$4million dollars and the CCP came into agreement with this request
- vii. DEC (Data Evaluation Committee was created to drive outcomes, monitor performance, system service delivery to measure productivity,
- viii. Programs & Services Committee created to ensure best practices within the organizations: Jail to Community Model (meaning that the programs in jail have a direct connection to the programs inside)
- ix. Donte added that the Jail to Community modeled added to the pursuit of systems best practices and collaboration within the systems emphasizing the need for access, contact inside, not just cold referrals, develop relationships such that when an individual walks out they are prepared with adequate pre-release planning. In short there should be no disjointed programming. Donte also noted that the National Institute of Corrections has 8 or 9 models of
- x. Rhody discussed the critical need for developing community relations such as that with the Office of Education and the development of an equitable way to ensure a diversity of skillsets

3. **Creating a Timeline**

- Stephanie Medley led a breakout session of each of the areas that CAB may work in including Budget, Community Engagement, Programs & Services and Data & Evaluation so that we could build from previously created timeline (Overview of these areas attached)

4. **Implementation, Ongoing Planning & Next Steps**

- i. Four people were tasked with overseeing each area.

5. Meeting adjourned 3:50pm.

**Community Corrections Partnership (CCP)
Community Advisory Board (CAB) Meeting**

Thursday, June 11, 2015
10:00 a.m. to 12:00 p.m.
Probation Department, Sequoia Room
50 Douglas Drive, Martinez CA

Agenda

I. Introductions & Announcements – 10:00a

- Meeting called to order #####
- Announcements were made as follows:
 1. Grand Opening/Ribbon cutting ceremony at the Family Justice Center

II. Public Comment – 10:15a

III. Updates – 10:25a

1. Public Protection Committee (5/11)

- May 11th – CCP Meeting report from RDA accepted
- Recidivism Reduction Grant discussed
- DA & EHSD discussion of fraud investigations
- Welfare fraud (CalWORKS) – cases are not being sent to DA

2. Quality Assurance Committee (5/18)

- Monthly reports are to be sent to the CAO's office and funding will not be sent out unless they are received
- With respect to the CBO's evaluations have to be made – Evaluations of housing, decisions, changes in funding etc.
- Essential to have a mechanism for evaluation
- Elizabeth Espinoza recommended to review the reports
- Next meeting 6/15 @ 3pm
- RDA will continue to evaluate quarterly reports

3. Community Corrections Partnership (6/5)

- No CAB members present, Talia unable to attend, critical to ensure that CAB updates the CCP
- RDA report accepted, Scope of Work evaluation of reports
- Evaluation of programs/recommendations/implementation of recommendations discussed
- Updates from 1 stops/ Reentry Success Center/Updates: Steering Committee Built Out
- Network – Transitional Housing, Panel Convened, Shelter Inc. \$220,000
- Quarterly reports received from CBOs
- Financial Report CAO – vehicle license fee possible change in funding; Budget \$40 million; Response Team for crises criminal justice budget, local law enforcement local revenue account.

IV. Planning Discussion – 10:45

Introduction – CAB Member Duties

Talia on behalf of the Action Plan Committee Meeting Outcomes – CAB members urged to attend CCP meetings, must participate in committees or workgroups

4. Member Survey

5. May 28th Planning Meeting Recap

a. Rest of Year Focus Areas

i. Programs and Services

ii. 2016-17 Budget Development

expressed around the need for increased dollars; \$18 million

unspent;

1. Data and Evaluation

Service Point was noted as not being the ideal data structure

- No technical assistance;
- Most CBOs little experience with data systems;

2. Community Engagement

- Vernon Williams & Candace Kuntz Tao voted chairs

b. Set Next Meeting Dates for Focus Areas 11:45

c. Expectation Setting for Workgroups/Committees 12:00n Adjourn

Next Scheduled Meetings:

CCP Meeting

Friday, August 7, 2015

8 a.m. to 10 a.m.

Probation Dept, Sequoia Room

50 Douglas Drive, 2nd Floor

Martinez, CA 94553

Public Protection Committee

Monday, July 13, 2015

1 p.m. to 2:30 p.m.

County Admin. Bldg., Room 101

651 Pine Street

Martinez, CA 94553

Community Advisory Board

Thursday, July 9, 2015

10 a.m. to 12 p.m.


Probation Dept, Sequoia Room

50 Douglas Drive, 2nd Floor

Martinez, CA 94553

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Program and Services Committee 6/29/2015

Notes

Attendees: Angelene Musawwir (CAB), Stephanie Medley (CAB), Pat Mims (CAB), Roosevelt Terry (CCP), Frank Hancock (Men and Woman of Purpose), Rick Fortneberry (Men and Woman of Purpose), Samuel Rosales (Health Services-Detention), Charles Brown (Work Force Development),

1. Introductions
2. Review of previous program and services notes on 6/23/2015
 - The group discussed the goals of the P&S committee which were to provide and report the CAB and the Budget committee that will assist and inform the budget recommendations, RFPs process

3. Task from the previous P&G committee on 6/23/2015

A. Gather information from existing sources (County Administrators Office (CAO), Quarterly Reports, RDA) regarding current AB109 funding allocations, number of clients served, services provided, etc. in order to have a comprehensive summary of current provider landscape.

- On 7/10/2016 Harlan reached out to the CAO's office and requested resources to accomplish the above task. On 7/10/2010 the CAO's office responded with resource information for the P&S committee
- At the P&S committee meeting on 6/29/2015 the group discussed the findings in the RDA report concerning the CBOs and what challenges and opportunities were noted in the report and concerns brought up with in the group. The group identified the need for housing, employment and agencies that engage in pre-release planning.
- Information regarding Governmental agencies continues to be collected and Pat Mims is taking the lead but states that he may need some assistance from the group.

B. Develop and summarize findings from a survey that will be distributed to all AB109 funded agencies (CBO and Governmental).

Talia Rubin, who was not present at the meeting, provided a templet of the Survey. The group present provided input on the survey. Mr. Frank Hancock brought up the need ask each government and CBO agencies if an assessment tool is being used to collect information and how is this information tracked. The group also discussed the use of the tool Service Point, and if each agency receiving funding would be using the Service Point Tool, how is training going to be provided and if each agency is using Services Point how will this information shared among providers. With this tool eliminate the need to fund other agencies to track information.

Feedback for the Survey will be provided to Talia Rubin on or about 7/3/2015

4. What else is out there

The group discussed the Re-entry Network and the Success Center.

The group discussed the Jail Expansion program and the concern that the building (the structure to be built) would be for programs and services, but there appears to be on funding in place for programs and services.

Upcoming task to be completed

Survey

Upcoming S&P committee meetings:

August 13th: meet before the CAB meeting 9-10am

August 25th: 10-11:45am

September 1st: 10-12pm

September 10th: Present The Report to the CAB