

**Contra Costa County  
Aviation Advisory Committee  
Meeting Agenda  
Byron Airport, 500 Eagle Court, Byron  
Thursday, September 8, 2016, 10:00 a.m.**



**Please note  
location change!**

---

*The Aviation Advisory Committee will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance. Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.*

- 1. Roll Call**
- 2. Opening Comments by Chair**
- 3. Public Comment Period**
- 4. Approval of Minutes (July 2016)**
- 5. Consider Consent Items**
  - a. Airport Noise Report & Statistics Report (June and July 2016)
  - b. Relevant Board Actions
  - c. Development Project Matrix (No Current or Ongoing Projects)
- 6. Presentations/Special Reports**
  - a. Byron General Plan Amendment and ALUCP Amendment – Will Nelson, Department of Conservation and Development (DCD)
  - b. Airport Connector – Kevin Romick, Oakley Mayor
- 7. Discussion/Action Items**
  - a. Items Pulled from Consent
  - b. AAC Tenant Recognition Award Selection
  - c. Construction Projects 2016 & 2017
  - d. Security Upgrades
- 8. Updates and Announcements**
  - a. What is Happening at Buchanan Field & Byron Airports/Other Airports
  - b. Airport Committee Meeting Update
  - c. Airport Land Use Commission (ALUC) Update
  - d. AAC Announcements
  - e. Airport Staff Announcements
- 9. Future Agenda Items**
- 10. Adjourn**

**Next AAC Meeting (Tentative): October 13, 2016 at 10:00 am  
Next Airport Committee Meeting (Tentative): September 28, 2016 at 1:30 pm**

# AVIATION ADVISORY COMMITTEE

## ATTENDANCE ROSTER FOR 2016

AAC Members	Representing	Contact Information	Jan 14	Feb 11	Mar 10	Apr 14	May 12	Jun 09	Jul 14	Aug 11	Sep 08	Oct 13	Nov 10	Dec 08	Total # Abs
Rudi Raab	District 1	<a href="mailto:Rudi1julie@aol.com">Rudi1julie@aol.com</a>	Y	Y	Y	Y	Y	N	Y	N					
Mike Bruno	Airports Bus. Assoc.	<a href="mailto:michael@sterlingav.com">michael@sterlingav.com</a>	Y	Y	Y	Y	Y	O	Y	O					
DeWitt Hodge	Member at Large	<a href="mailto:Dewitt.hodge@comcast.net">Dewitt.hodge@comcast.net</a>	Y	Y	Y	Y	Y	-	Y	-					
Ronald Reagan	District 3	<a href="mailto:ron@rmsea.com">ron@rmsea.com</a>	Y	Y	Y	Y	Y	M	Y	M					
Derek Mims	City of Pleasant Hill	<a href="mailto:derekmims@hotmail.com">derekmims@hotmail.com</a>	Y	Y	Y	Y	Y	E	Y	E					
Russell Roe	District 5	<a href="mailto:russroe@pacbell.net">russroe@pacbell.net</a>	ABS	ABS	Y	Y	Y	E	ABS	E					
Keith McMahon	City of Concord	<a href="mailto:keithcmcmahon@gmail.com">keithcmcmahon@gmail.com</a>	Y	ABS	Y	Y	-	T	Y	T					
Roger Bass	District 2	<a href="mailto:twofivexray@yahoo.com">twofivexray@yahoo.com</a>	Y	Y	ABS	Y	ABS	I	Y	I					
Maurice Gunderson	Member at Large	<a href="mailto:mauricegunderson@mac.com">mauricegunderson@mac.com</a>	Y	Y	Y	ABS	Y	N	Y	N					
Tom Weber	District 4	<a href="mailto:Tr-weber@sbcglobal.net">Tr-weber@sbcglobal.net</a>	Y	ABS	Y	Y	Y	G	Y	G					

Was There a Quorum? Y or N

ABS = Absent

Y = Present

Y	Y	Y	Y	Y	Y	-	Y	-	Y	-					
---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--

## TERM EXPIRATION AND TRAINING CERTIFICATION

AAC Members	Representing	Term Expiration Date	Brown Act Training Completion Date
Rudi Raab	District 1	3/1/17	5/12/16
Mike Bruno	Airports Bus. Assoc.	3/1/19	
DeWitt Hodge	Member at Large	3/1/17	
Ronald Reagan	District 3	3/1/18	4/14/16
Derek Mims	City of Pleasant Hill	3/1/18	
Russell Roe	District 5	3/1/17	
Keith McMahon	City of Concord	3/1/16	
Roger Bass	District 2	3/1/18	4/8/16
Maurice Gunderson	Member at Large	3/1/18	4/6/16
Tom Weber	District 4	3/1/17	4/1/16

**DRAFT**



**CONTRA COSTA COUNTY  
AVIATION ADVISORY COMMITTEE  
MINUTES OF MEETING  
July 14, 2016**

**MEETING CALLED:** Chair Ronald Reagan called the meeting to order at 10:00 a.m.

**PRESENT:** **Roger Bass**, District II  
**Mike Bruno, Vice Chair**, CCC Airports Business Association  
**Maurice Gunderson**, Member at Large  
**DeWitt Hodge, Secretary**, Member at Large  
**Keith McMahan**, City of Concord  
**Derek Mims**, City of Pleasant Hill  
**Rudi Raab**, District I  
**Ronald Reagan, Chair**, District III  
**Tom Weber**, District IV

**ABSENT:** **Russell Roe**, District V

**STAFF:** Keith Freitas, Director of Airports  
Beth Lee, Assistant Director of Airports  
Judy M. Evans, Airport Secretary

**OPENING COMMENTS  
BY CHAIR:** Ronald Reagan thanked those present for attending the meeting.

**PUBLIC COMMENT  
PERIOD:** Peter Hutcheson, resident and Education Commissioner of Pleasant Hill, expressed concern about noise from planes flying over his neighborhood and schools. He believes they are pilots learning to fly as he has heard the same planes repeatedly. Derek Mims suggested that Airport Noise be pulled from the consent items and discussed at this meeting. A motion was made, seconded, and approved to pull it from the consent items.

**APPROVAL OF  
MINUTES:** Moved by Maurice Gunderson; seconded by Mike Bruno. Approved unanimously. Yes: Roger Bass, Mike Bruno, Maurice Gunderson, DeWitt Hodge, Derek Mims, Rudi Raab, Ronald Reagan, and Tom Weber. No: None. Abstained: Keith McMahan. Absent: Russell Roe.

**APPROVAL OF  
CONSENT ITEMS:**

Motion made to pull Airport Noise Report for discussion. **Moved by Mike Bruno; seconded by Derek Mims. Approved unanimously. Yes: Roger Bass, Mike Bruno, Maurice Gunderson, DeWitt Hodge, Keith McMahon, Derek Mims, Rudi Raab, Ronald Reagan, and Tom Weber. No: None. Abstained: None. Absent: Russell Roe.**

All other consent items were moved for approval. **Moved by Mike Bruno; seconded by Derek Mims. Approved unanimously. Yes: Roger Bass, Mike Bruno, Maurice Gunderson, DeWitt Hodge, Keith McMahon, Derek Mims, Rudi Raab, Ronald Reagan, and Tom Weber. No: None. Abstained: None. Absent: Russell Roe.**

**PRESENTATION/SPECIAL REPORTS: None**

**DISCUSSION/ACTION ITEMS:**

**a. Items Pulled from Consent**

Mr. Hutcheson said he began to notice the increase in aircraft noise about 5 to 6 months ago. Mike Bruno explained that winds dictate which runways are used; however, no matter which runway is in use, someone will be impacted because it simply shifts to another residential area. He said that an added complication is that there are flight schools from other airports (i.e. Livermore and/or Tracy Airports), doing pattern work at Buchanan Field. Once a flight student learns to do pattern work at their own airport, they learn to fly at other airports. Mr. Bruno has had noise complainants call him during an incident and on two occasions the aircraft was from another airport. Mr. Bruno explained that the reason there is so much repetition is the desire for flight students to graduate from this stage of training.

Mr. Hutcheson said he would be willing to give a presentation at an upcoming AAC meeting and show video recordings he has taken. Keith Freitas recommended airport noise be put on a future agenda so that we can hear more from the community and Airport staff could give a presentation of what is being done from the noise program standpoint.

**b. Collings Foundation June 8-12**

John Stucke, former AAC member, donated photos taken from this year's Wings of Freedom Tour.

Keith Freitas commented that the Collings Foundation brought the B17, B24, B25 and the P51 and had another successful event at Buchanan Field.

**c. Tenant Recognition Nominations (Included)**

Two tenant recognition nominations have been received; one for Pacific States Aviation (PSA) and one for Mr. Arthur Thompson, president of PSA.

Derek Mims asked what the schedule is for the nomination process. Historically, nominations have been collected in the summer and awarded in September.

There was discussion about how the AAC can make the tenant recognition program more visible going forward and come up with a general timeline for the overall process. For this year, the AAC will vote at the next meeting and present the award at the following meeting.

**d. Business Items:**

**• Byron Airport General Plan Amendment Proposed Change to Process (scope cost & outcome):**

Beth Lee explained that it was recently discovered that there are Airport Land Use Commission (ALUC) constraints that are an impediment to potential development at the Byron Airport. In order to enable growth at the Byron Airport, the ALUC Plan for Byron needs to be amended to make it consistent with the Master Plan and the General Plan so that all land uses are in alignment. The environmental consultant provided a proposal of what it would cost to add the work (approximately \$45K). The amendment will be brought to the Airport Committee and then to the Board of Supervisors to get approval to proceed.

**• Byron Inspections (Notice included)**

Hangar inspections are performed every two (2) years, alternating between Buchanan Field and Byron Airports, to ensure that the uses of the hangars are in compliance with the master use agreements and FAA requirements. Inspections are scheduled from October through November of this year at Byron Airport.

**e. The Far East Contra Costa Economic Development Plan**

Greg Enholm, elected Trustee for the Contra Costa Community College District, is trying to provide jobs for his constituents in the Brentwood area, and provide technical training and adequate fire protection. He stressed that he cannot speak for the Board of Trustees nor to anything other than stating that he would raise the issue of putting together a bond measure which would provide funding for the College District. The College District would not be willing to invest in the Byron Airport directly, but would possibly invest in their own facilities at the Byron Airport. He alluded to the fact that these goals may provide some benefit to the Byron Airport, though there is no specific plan to provide funds for infrastructure improvements at the Byron Airport at this stage.

Several AAC members expressed discomfort with making a recommendation to the Board of Supervisors to support Mr. Enholm's request for support. While all agreed it to be a worthy endeavor, they said it was beyond the scope of the AAC, as this issue is not related to aviation and there is no specific proposal to endorse. Additionally, there is no specific information about how this project would benefit the Byron Airport. Mr. Enholm responded that he could envision a tax that would provide funding for the Community College District, the Byron Airport and the Fire District.

There could be conceptual support for Mr. Enholm's ideas if there was a bond measure that would specifically raise money for the Byron Airport. However, as there is no such proposal currently, there is concern surrounding AAC involvement. The AAC has no objection to any activity that would enhance development of the Byron Airport.

## UPDATES/ANNOUNCEMENTS

a. **What is happening at Buchanan Field & Byron Airports/Other Airports**

Keith Freitas reported that on July 12<sup>th</sup>, a construction crew hired by the FAA thought they might have contaminated the Tower. The Tower was cleared and closed for approximately 6 hours. Pilots were advised to use CTAF (common traffic advisory frequency) for any communication while the Tower was closed.

Airports staff is awaiting FAA funding for pavement reconstruction and overlay on Taxiway Echo and Kilo. Construction is estimated to begin in the fall.

A \$3.5M project to overlay and reconstruct Buchanan Field Runway 14L/32R is anticipated for next summer, pending FAA funding.

b. **Airport Land Use Commission (ALUC) Update**

No update

c. **AAC Announcements**

None

d. **Airport Staff Announcements**

DeWitt Hodge asked about the property across from the dealership on Marsh Drive. Keith Freitas responded that the sales tax share agreement is still being worked out. But, in the meantime, there is a temporary license agreement to have a pumpkin patch and a Christmas tree lot in that location through December of this year.

## FUTURE AGENDA ITEMS/COMMENTS

- Noise Abatement
- Tenant Recognition Awards

**ADJOURNMENT:** The meeting was adjourned by the Chair at 11:46 a.m.

FINAL

**CONTRA COSTA COUNTY  
AVIATION ADVISORY COMMITTEE  
MINUTES OF MEETING  
May 12, 2016**



**MEETING CALLED:** Chair Ronald Reagan called the meeting to order at 10:00 a.m.

**PRESENT:** **Mike Bruno, Vice Chair**, CCC Airports Business Association  
**Maurice Gunderson**, Member at Large  
**DeWitt Hodge, Secretary**, Member at Large  
**Derek Mims**, City of Pleasant Hill  
**Rudi Raab**, District I  
**Ronald Reagan, Chair**, District III  
**Russell Roe**, District V  
**Tom Weber**, District IV

**ABSENT:** **Roger Bass**, District II

**STAFF:** Keith Freitas, Director of Airports  
Beth Lee, Assistant Director of Airports  
Judy M. Evans, Airport Secretary

**OPENING COMMENTS  
BY CHAIR:** Ronald Reagan welcomed attendees.

**PUBLIC COMMENT  
PERIOD:** Mike Haus inquired about the TDMC hangar and said he is putting together a presentation for the AAC. Ronald Reagan explained that this item is on the agenda and will be discussed over the course of the meeting.

Duane Allen requested that the awning be placed on the D-Row again, and asked if the County can move the dilapidated aircraft from the East Ramp to the Gravel Ramp or some other less visible area.

**APPROVAL OF  
MINUTES:** Moved by Maurice Gunderson; seconded by Rudi Raab. Approved unanimously. Yes: Mike Bruno, Maurice Gunderson, DeWitt Hodge, Derek Mims, Rudi Raab, Ronald Reagan, Russell Roe, and Tom Weber. No: None. Abstained: None. Absent: Roger Bass.

**APPROVAL OF  
CONSENT ITEMS:**

Moved by Mike Bruno; seconded by Maurice Gunderson. Approved unanimously. Yes: Mike Bruno, Maurice Gunderson, DeWitt Hodge, Derek Mims, Rudi Raab, Ronald Reagan, Russell Roe, and Tom Weber. No: None. Abstained: None. Absent: Roger Bass.

**PRESENTATION/SPECIAL REPORTS:** None

**DISCUSSION/ACTION ITEMS:**

**a. Items Pulled from Consent**

None

**b. Byron Hangar Inspections**

Hangar inspections are conducted every four years at each Airport to confirm compliance with the primary aviation use of the space and to ensure there are no issues with the hangars as part of the Airport's due diligence process. Notices will be going out to Byron tenants to notify them of the upcoming inspection in the fall. Ronald Regan expressed interest in attending the Byron inspections. AAC members are welcome to attend and a copy of the inspection letter, which includes the date range for the inspections, will be included in the next AAC packet.

**c. Collings B24/B17 June 8-12**

Keith Freitas announced that the Collings Foundation will return to Buchanan Field this year from June 8<sup>th</sup> through June 12<sup>th</sup>. They are planning to bring the B24, B25, B17, and the P51.

**d. Tenant BBQ May 5, 2016**

Keith Freitas reported that over 450 tenants attended the Tenant BBQ this year making it the highest attended to date.

**e. Set Meeting Calendar for June 2016 – May 2017**

The meetings will continue to be the second Thursday of each month at 10:00 am.

**f. Business Items:**

• **Scheduled Airline Charter Service**

JetSuiteX started their scheduled charter service on April 21, 2016. They are averaging about 16 or more passengers per day. There are some challenges associated with JetSuiteX's website, but aside from that the new service is doing well. JetSuiteX is hiring locally and are currently looking for a marketing person to work with local businesses. Since the start of

operations, there have been no noise complaints directly attributed to the JetSuiteX service.

- **MOGAS**

There is an interested party that wants to sell MOGAS at Buchanan Field. The fueling facility would initially start out at the back ramp of 101 John Glenn Drive. If they are successful they will move to a more permanent location. It will be self-service and a code will be required to activate the fueling.

- **3 Acre Parcel**

There is an interested party that wants to put in light industrial business park development on the 3-acre parcel, located at the northeast corner of Marsh and Sally Ride Drive, which is noted on the Master Plan for non-aviation use. Airport staff is going through the General Plan Amendment process in order to get some building density restrictions modified so the property can be developed in the way in which it was intended. If successful, development is projected to begin in fall 2016.

- **Byron General Plan Amendment**

Beth Lee reported that Airport staff is working to get the Byron Airport land use in compliance with the adopted Master Plan through a General Plan Amendment process. An effort is being made to modify the land use and density restrictions placed on Byron Airport in order to facilitate development and make both airports comparable. Mike Bruno requested clarification on the zoning issue at Byron Airport. Byron Airport was rezoned, which allowed for a portion of the aviation uses. However, the General Plan land uses must be amended to reflect the desired full range of aviation and aviation-related uses in the Master Plan.

- **Fire Station 9 Location**

Contra Costa County Fire Protection District approached Airport staff about leasing space from the Airport. They are interested in relocating Fire Station #9 to a larger space with better access and are looking at the area where Center Street dead-ends into the Airport.

- **TDMC Hangar**

In December of 2015, TDMC gave their 12-month notice to terminate their lease. A few months later, TDMC requested to rescind their termination if they could assign their lease to another party. Airport staff is exercising their due diligence by evaluating the desired assignee and also soliciting for other interested parties. Airport staff will then make a recommendation to the AAC (if time allows), Airport Committee and then present it to the Board of Supervisors for final approval. There was discussion about the details of the lease, assignment, and the solicitation process.

Mike Haus did not receive the TDMC hangar solicitation and expressed concern. Keith Freitas stated Mr. Haus would get a copy of the solicitation letter (which was just mailed out the day before) after the meeting. Russell Roe reminded Mr. Haus that the AAC and Airport staff has asked for a written proposal from him many times in the past.

- **1500 Sally Ride Drive**

The lessees of 1500 Sally Ride Drive (the old Picchi hangar) are no longer interested in the property and would like to reassign it to the current occupant, Michael Oakes with Buchanan Aviation Services. A new lease has been drafted and should go before the Board of Supervisors in June.

**g. Byron Airport Connector**

Ronald Reagan reported that the Vasco to Armstrong Road Airport Connector portion of the 239 TriLink project has been pulled out as a stand-alone project. The Transportation Authority has recommended that it be included in Measure J. If Measure J is approved, the funding for the Route 239 project will also be approved. Mr. Reagan expressed his appreciation for the support from the AAC.

**h. Byron 120 Acre Parcel Donation**

About three years ago Airport staff was approached by Wildlands, Inc. regarding the donation of 120-acres of habitat management land across from the Byron Airport. A portion of the property is within the runway protection zone for runway 21. Airport staff plans to bring this to the Board of Supervisors in June or July. There are minimal habitat management requirements as compared to the County's HML obligations.

**i. Byron Wind Turbine Project**

Airport staff was advised about a month ago that the FAA is conducting an aeronautical study of approximately 34 wind turbines; the closest of which is 3.5 miles from the Byron Airport. The wind turbines are 499 feet tall and are all in Alameda County. The ALUC sent a letter to the FAA to ask for public hearings. Tom Weber stated that even though the wind turbines are not within the jurisdiction of Contra Costa County, concerns can still be voiced and recommendations can be made. Maurice Gunderson pointed out that the larger wind turbines are much more economical and will be the trend.

**j. AAC Bylaws and DVC Letter to Relinquish AAC Seat**

DeWitt Hodge reported that the amended AAC Bylaws were reviewed by the Airport Committee and have been sent to County Counsel for review. After County Counsel has reviewed and commented, the Bylaws will be sent to the Board of Supervisors for final approval. Once the Bylaws are approved, there will be a solicitation for the AAC At Large position, interviews by the Internal

Operations Committee (IOC), and once a candidate is selected, it will go before the Board of Supervisors for appointment.

## **UPDATES/ANNOUNCEMENTS**

- a. **What is happening at Buchanan Field & Byron Airports/Other Airports**  
Ronald Reagan reported that, according to the Contra Costa Transit Authority (CCTA), the Vasco Road to Armstrong Road Airport Connector will be included in the project list in Measure J.
- b. **Airport Committee Meeting Update**  
Ronald Reagan made a report to the Airport Committee about the AAC and DeWitt Hodge presented the Supervisors with the amended AAC Bylaws.
- c. **Airport Land Use Commission (ALUC) Update**  
None
- d. **AAC Announcements**  
Ronald Reagan reminded AAC members to complete their Brown Act certifications.
- e. **Airport Staff Announcements**  
None
- f. **Mike Bruno's Response Letter to Art Thompson's Statement**  
Included in packet.

## **FUTURE AGENDA ITEMS/COMMENTS**

- Helicopter Museum Presentation – Barry Lloyd

**ADJOURNMENT:** The meeting was adjourned by the Chair at 11:35 a.m.

# Noise Abatement Statistics

## June 2016

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2016	2016	2015	2016	2015	
<b>TOTAL NUMBER OF COMPLAINTS</b>	<b>23</b>	<b>26</b>	<b>19</b>	<b>106</b>	<b>79</b>	<b>34%</b>
<b>LOCATION OF COMPLAINTS</b>						
Concord	1	1	4	24	8	200%
Pleasant Hill	16	19	2	45	17	165%
Pacheco	2	2	2	8	4	100%
Martinez	2	2	8	18	17	6%
Byron	0	0	0	0	0	0%
Other	2	2	0	11	18	-39%
Subtotal	23	26	16	106	64	66%
Special Events	0	0	3	0	15	0%
<b>Total Number of Complaints</b>	<b>23</b>	<b>26</b>	<b>19</b>	<b>106</b>	<b>79</b>	<b>34%</b>
<b>COMPLAINTS ASSOCIATED WITH</b>						
Buchanan Field Airport		24	18	91	64	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		0	0	0	0	
Non-associated		2	1	15	15	
<b>TIME OF INCIDENT</b>						
Day (0700 - 1700)		23	12	82	57	
Evening (1700 - 2200)		1	3	10	18	
Night (2200 - 0700)		0	3	8	3	
All Times		2	1	6	1	
<b>TYPE OF COMPLAINT</b>						
Noise		10	5	50	27	
Low Flying		4	1	9	8	
Noise and Low Flying		10	11	33	33	
Too Many Aircraft		2	2	12	7	
Other		0	0	2	4	
<b>TYPE OF AIRCRAFT</b>						
Jet		4	1	19	4	
Propeller		17	12	52	59	
Helicopter		1	3	6	9	
All Types		3	3	20	7	
Unknown		1	0	9	0	
<b>TOTAL AIRCRAFT OPERATIONS</b>		<b>12,291</b>	<b>10271</b>	<b>57,023</b>	<b>54774</b>	<b>4%</b>
<b>COMPLAINTS PER 10,000 OPERATIONS</b>		<b>21</b>	<b>18</b>	<b>19</b>	<b>14</b>	<b>29%</b>
<b>COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY</b>		<b>20</b>	<b>18</b>	<b>16</b>	<b>12</b>	<b>37%</b>

Jun- (6) complaints regarding Wings of Freedom Tour  
 Jun- (1) Jet complaint for FAA Flight Checker, circling minimum  
 Jun- (1) non-assoc regarding helicopter outside control area

# Contra Costa County Airports Monthly Operations Report

**June 2016**

	June 2016	June 2015	YTD 2016	YTD 2015	% CHANGE 2015/2016
<b>AIRCRAFT OPERATIONS</b>					
Total Operations	12,291	10,271	57,023	54,775	4%
Local Operations	7,299	5,438	32,937	29,877	10%
Itinerant Operations	3,882	3,777	17,979	19,243	-7%
Total Instrument Ops	889	819	4,798	4,430	8%
<b>FUEL FLOWAGE</b>					
100 Octane	29,888	27,765	124,316	130,227	-5%
Jet Fuel	94,139	74,203	441,267	349,960	26%
Total	124,027	101,968	484,940	480,187	1%
<b>BYRON INFORMATION</b>					
Byron Fuel	10,755	5,127	45,367	30,536	49%
<b>SKYDIVERS</b>					
Number of Flights	103	126	496	636	-22%
Experienced Jumps	632	902	2,774	5,552	-50%
First Time Jumps	234	309	1,001	1,372	-27%
Student Jumps	29	37	102	162	-37%

# Noise Abatement Statistics

## July 2016

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2016	2016	2015	2016	2015	
<b>TOTAL NUMBER OF COMPLAINTS</b>	17	20	14	126	93	35%
<b>LOCATION OF COMPLAINTS</b>						
Concord	3	3	2	27	10	170%
Pleasant Hill	5	7	3	52	20	160%
Pacheco	3	3	2	11	6	83%
Martinez	5	6	4	24	21	14%
Byron	0	0	0	0	0	0%
Other	1	1	3	12	21	-43%
Subtotal	17	20	14	126	78	62%
Special Events	0	0	0	0	15	0%
<b>Total Number of Complaints</b>	<b>17</b>	<b>20</b>	<b>14</b>	<b>126</b>	<b>93</b>	<b>35%</b>
<b>COMPLAINTS ASSOCIATED WITH</b>						
Buchanan Field Airport		17	11	108	75	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		0	0	0	0	
Non-associated		3	3	18	18	
<b>TIME OF INCIDENT</b>						
Day (0700 - 1700)		17	11	99	68	
Evening (1700 - 2200)		1	1	11	19	
Night (2200 - 0700)		1	2	9	5	
All Times		1	0	7	1	
<b>TYPE OF COMPLAINT</b>						
Noise		11	7	61	34	
Low Flying		2	0	11	8	
Noise and Low Flying		5	6	38	39	
Too Many Aircraft		2	1	14	8	
Other		0	0	2	4	
<b>TYPE OF AIRCRAFT</b>						
Jet		4	1	23	5	
Propeller		11	10	63	69	
Helicopter		1	1	7	10	
All Types		1	0	21	7	
Unknown		3	2	12	2	
<b>TOTAL AIRCRAFT OPERATIONS</b>						
		11,616	10878	68,639	65652	5%
<b>COMPLAINTS PER 10,000 OPERATIONS</b>						
		17	13	18	14	30%
<b>COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY</b>						
		15	10	16	11	38%

Jul- (1) non assoc. from Richmond, too many Jets  
 Jul- (1) non assoc. from Martinez/Briones Hills loud helicopters  
 Jul- (1) non assoc. unable to identify outside control area  
 Jul- (1) Concord complaint from FAA Flight Check, Low Approach

# Contra Costa County Airports Monthly Operations Report

**July 2016**

	July 2016	July 2015	YTD 2016	YTD 2015	% CHANGE 2015/2016
<b>AIRCRAFT OPERATIONS</b>					
Total Operations	11,616	10,878	68,639	65,653	5%
Local Operations	6,427	6,150	39,364	36,027	9%
Itinerant Operations	3,942	3,672	21,921	22,915	-4%
Total Instrument Ops	937	805	5,735	5,235	10%
<b>FUEL FLOWAGE</b>					
100 Octane	27,876	27,606	152,192	157,833	-4%
Jet Fuel	89,140	60,761	530,407	410,721	29%
Total	117,016	88,367	601,956	568,554	6%
<b>BYRON INFORMATION</b>					
Byron Fuel	12,708	5,110	58,075	35,646	63%
<b>SKYDIVERS</b>					
Number of Flights	138	170	634	806	-21%
Experienced Jumps	1,041	1,217	3,815	6,769	-44%
First Time Jumps	414	462	1,415	1,834	-23%
Student Jumps	46	12	148	174	-15%

## **Contra Costa County Board of Supervisors Approved Board Orders Relating to County Airports**

---

**The following certified Board Orders are attached:**

- July 12, 2016      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Savvas Papaiaacovou for a shade hangar at Buchanan Field Airport effective June 27, 2016 in the monthly amount of \$177.07. (100% Airport Enterprise Fund)*
- July 12, 2016      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Robert Worthington, Trustee of the Worthington Family Trust for a shade hangar at Buchanan Field Airport effective June 28, 2016 in the monthly amount of \$177.07. (100% Airport Enterprise Fund)*
- July 12, 2016      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Christopher Ranker for a shade hangar at Buchanan Field Airport effective July 11, 2016 in the monthly amount of \$177.07. (100% Airport Enterprise Fund)*
- July 12, 2016      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a license agreement for livestock grazing of the Brushy Creek Conservation Bank property at Byron Airport with Dennis Lopez, effective July 1, 2016. (100% Airport Enterprise Fund)*
- July 12, 2016      *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Fred McDonald for a Large T-hangar at Buchanan Field Airport effective July 1, 2016 in the monthly amount of \$748.23. (100% Airport Enterprise Fund)*
- July 19, 2016      *APPROVE and AUTHORIZE the Director of Airports to terminate a month-to-month license agreement dated July 1, 2015, between the County and the OverWatch F/C Flight & Conditioning (dba, OverWatch F/C) (Tenant) for real property located at 101 John Glenn Drive, Concord; AUTHORIZE County Counsel to pursue legal action to regain possession of the real property. (100% Airport Enterprise Fund)*



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: July 12, 2016

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Savvas Papaiaiovou for a shade hangar at Buchanan Field Airport effective June 27, 2016 in the monthly amount of \$177.07, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$2,124.84 annually.

**BACKGROUND:**

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/12/2016**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

- AYE:
- Candace Andersen, District II Supervisor
  - Mary N. Piepho, District III Supervisor
  - Karen Mitchoff, District IV Supervisor
  - Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

- ABSENT:
- John Gioia, District I Supervisor

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

BACKGROUND: (CONT'D)

of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement-Savvas Papaiaacovou



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: July 12, 2016

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Robert Worthington, Trustee of the Worthington Family Trust for a shade hangar at Buchanan Field Airport effective June 28, 2016 in the monthly amount of \$177.07, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$2,124.84 annually.

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: 07/12/2016  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I Supervisor

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement-Robert Worthington Trustee



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: July 12, 2016

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Christopher Ranker for a shade hangar at Buchanan Field Airport effective July 11, 2016 in the monthly amount of \$177.07, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$2,124.84 annually.

**BACKGROUND:**

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: 07/12/2016  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I Supervisor

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement-Christopher Ranker



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: July 12, 2016

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a license agreement with Byron Airport livestock grazing tenant

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a license agreement for livestock grazing of the Brushy Creek Conservation Bank property at Byron Airport with Dennis Lopez, effective July 1, 2016, Byron area. (District III)

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize a total of \$1,680.00 annually in fees from effective date to November 30, 2020. The annual fee will then be increased by the change in the Consumer Price Index for the period from October 31, 2019 to October 31, 2020, effective December 1, 2020 to November 30, 2025.

**BACKGROUND:**

The Brushy Creek Conservation Bank ("BCCB") property is approximately 120 acres and entirely within the unincorporated County. The BCCB property was donated to the County in June 2016 for the long-term protection of the adjacent Byron Airport. The BCCB is subject to an easement with the Department of Fish and Game ("Easement") for the conservation of wildlife and native habitat values (collectively, "Conservation Values").

The BCCB property has been grazed to preserve

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **07/12/2016**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I Supervisor

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

BACKGROUND: (CONT'D)

its Conservation Values in accordance with the approved Management Plan. To minimize disruption for the pre-existing grazer, particularly during the grazing season, the County will enter into a license agreement with Dennis Lopez to graze the BCCB for an annual fee amount of \$1,680 through November 30, 2020. The license may be extended for one five-year term and the new annual fee will be based on the change in the Consumer Price Index for the period from October 31, 2019 to October 31, 2020.

CONSEQUENCE OF NEGATIVE ACTION:

If the license agreement is not approved, the County will have to implement alternative measures for vegetation management in order to meet the conservation goals of the Easement. Such alternative measures may result in increased cost to the County to comply with the Easement.

ATTACHMENTS

BCCB Exhibit A



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: July 12, 2016

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Fred McDonald for a Large T-hangar at Buchanan Field Airport effective July 1, 2016 in the monthly amount of \$748.23, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$8,978.76 annually.

**BACKGROUND:**

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY  RECOMMENDATION OF BOARD  
ADMINISTRATOR COMMITTEE

---

Action of Board On: **07/12/2016**  APPROVED AS  OTHER  
RECOMMENDED

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 12, 2016  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I  
Supervisor

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement-Fred McDonald



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: July 19, 2016

Subject: AUTHORIZE TERMINATION OF A LICENSE AGREEMENT FOR REAL PROPERTY LOCATED AT  
BUCHANAN FIELD AIRPORT; AUTHORIZE LEGAL ACTION TO REGAIN POSSESSION

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports to terminate a month-to-month license agreement dated July 1, 2015, between the County and the OverWatch F/C Flight & Conditioning (dba, OverWatch F/C) (Tenant) for real property located at 101 John Glenn Drive, Concord; AUTHORIZE County Counsel to pursue legal action to regain possession of the real property.

**FISCAL IMPACT:**

There is no negative impact on the General Fund. The Airport Enterprise Fund will cover the cost of any legal action.

---

APPROVE  OTHER  
 RECOMMENDATION OF CNTY ADMINISTRATOR  RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **07/19/2016**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 19, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

## BACKGROUND:

### *License Requirements; FAA Requirements*

In July 2015, the County entered into a license agreement with OverWatch Flight & Conditioning, dba OverWatch F/C (“Tenant”), which permits the Tenant to use a hangar and office space at Buchanan Field Airport to operate a business devoted to flight education and training, with a limited fitness component. Under the terms of the license agreement, the hangar may only be used for a purpose that the Federal Aviation Administration (FAA) would deem to be an aeronautical use, i.e., activities that involve or are directly related to the operation of an aircraft. These requirements are intended to ensure that the Airport remains in compliance with requirements imposed on the County by the FAA.

The FAA provides financial assistance, including grants, to general aviation airports like Buchanan Field Airport. As a recipient of FAA grants, the County must comply with FAA requirements known as grant assurances. If the County fails to comply with the grant assurances, the County is at risk of being denied future grants from the FAA and of having to repay grants it has already received.

One grant assurance limits non-aeronautical use of hangars. Non-aeronautical use of a hangar is allowed only if there is no current aviation need and the proposed use is (i) a short-term occupancy, (ii) the occupant pays the market rate for a non-aeronautical use, and (iii) the occupant is required to vacate the premises if an aeronautical user expresses an interest in using the hangar.

### *Evidence of Fitness Business*

County staff has concluded that Tenant’s use of the hangar does not comply with the terms of the license or the FAA requirements. The evidence shows that the Tenant is operating a fitness business rather than a flight school. The Tenant pays \$3,010 in rent per month. County staff estimates the market rate for a non-aeronautical business at the hangar to be \$6,729 per month.

The license requires the Tenant to submit quarterly reports detailing its aeronautical use of the hangar. The reports must identify the number of students enrolled in the program, the students’ progress toward achieving meaningful milestones, students’ hours for ground school, flight training and fitness services, students’ expected completion of ground school and/or obtaining a pilot license, and the like. The Airport received the second quarterly report on January 11, 2016, the third on April 10, 2016, and the fourth on July 8, 2016.

The reports and other evidence do not support the Tenant’s claim that the hangar is used primarily for flight education and training, as discussed below:

- o The hangar is equipped mostly with fitness equipment. Photos of the interior of the hangar, taken on May 24 and 25, 2016, by County staff performing a site visit to address a water leak reported by the Tenant, are attached to this board order. Those photos show mostly fitness equipment and very little aeronautical equipment. In contrast are the interiors of the two hangars operated by the other flight training schools on the Airport. Those two photos, taken May 25, 2016, show what County staff would expect to see in a hangar that is being used for aeronautical purposes.
- o Fitness training appears to be the primary activity at the hangar. County airport operations staff is able to observe activities at the Tenant’s hangar and on the airfield ramp daily. County staff reports that ninety-nine percent of the time the activity they have observed is fitness training. In the last twelve months, County staff has observed limited use of the Tenant’s aircraft.
- o Most of Tenant’s customers get flight training from other providers. The Tenant reported that seven of its customers have passed the written portion of the FAA’s licensing exam. However, in the fourth quarterly

report, the Tenant acknowledges that two of those students completed the ground school with another company. In addition, two of the remaining students appear to attend a flight training school operated by another Airport tenant: Sterling Flight Academy (the students' 'first solo flight' jerseys are hanging on the wall at Sterling's Flight school to commemorate their first flight).

- o The Tenant seldom uses the aircraft that is onsite. According to supplemental information provided by the Tenant on June 6, 2016, the onsite aircraft (a Cessna 140), which the Tenant is required to use for flight instruction, has been used for flight instruction by two students, on six occasions, over a three-month period. Both of the individuals identified as students are already pilots. In fact, one owns the aircraft. Furthermore, there is no evidence that (i) the hangar licensed to the Tenant is being actively used for flight education and training, or (ii) that the Tenant is conducting any flight education or training directly. The information provided by the Tenant shows that Tenant uses Sterling's aircraft, flight and ground school instructors, and flight simulator, to the extent Tenant provides flight education and training.
  
- o The ratio of students to flight instructors and to rental aircraft reported by the Tenant is higher than the ratios reported by other flight schools on the airfield. The Tenant reports a ratio of 56 students to 2 instructors and 1 aircraft. Sterling Aviation reports a ratio of 20 students to 12 instructors and 4 aircraft. PSA reports a ratio of 60 students to 17 instructors and 14 aircraft.
  
- o The Tenant's reported ground and flight training results do not meet industry norms. According to staff of the other two flight training schools on the Airport, a person is actively pursuing ground or flight training if that person completes ground training in three months or has flight training at least twice a week. Using these benchmarks, approximately 68% of the Tenant's customers are not actively pursuing ground or flight training, based on reports received from the Tenant. Instead, the Tenant's fourth quarterly report shows that the training received by 42 of its 61 students (i.e., 68%), consists of having taken 20-minute safety quizzes at the beginning of a fitness session. These quizzes are not a standard or recognized part of flight education or training, and are not described in the course outline or training manual that the Tenant provided to the County. Furthermore, the number of hours customers engage in fitness appears to be disproportionate to the number of quizzes taken. For example, one customer had 103 total fitness hours for the year but completed only three fitness quizzes. The quizzes do not show that all of the Tenant's customers are actively engaged in ground school or flight training to obtain a pilot's license. One individual identified by the Tenant (on the FlightCircle.com detail in the June 6 report) as one of its flight instructors, when contacted by Airport staff, advised that he has never heard of the Tenant and that he, in fact, works for another flight school.

To date, County staff has received no evidence to verify that the hangar is being primarily used for its designated aeronautical purpose.

On March 16, 2016, the Board considered staff's recommendation that the County terminate the license. At that meeting, the Tenant addressed the Board and indicated that it needed more time to demonstrate that it is conducting a flight education and training business at the hangar. In response, the Board agreed to give the Tenant until July 2016 to demonstrate compliance with the license requirements.

As discussed above, the Tenant has failed to demonstrate to County staff's satisfaction that the hangar is used primarily for aeronautical purposes that comply with the terms of the license and with the FAA grant assurances.

The license has been in effect for approximately one year, but the Tenant has not established a flight and ground school. For the above reasons, County staff recommends that the license be terminated. Under the license agreement, the County may terminate the license "at any time, for any reason, or for no reason, with or without cause, on fourteen (14) days written notice." Once the license is terminated, the Tenant may elect to quit the hangar or to enter into a new license that is based on market rates. In accordance with FAA requirements, if the Tenant elects to enter into a new license, the license agreement would give the County the right to terminate the

license if another party wants to use the hangar for an aeronautical purpose.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to terminate OverWatch F/C's occupancy could result in noncompliance with FAA requirements, which could put future FAA grant funding at risk and diminish the hangar space available to the County's aviation community.

ATTACHMENTS

OverWatch Photos

# **Contra Costa County Board of Supervisors Approved Board Orders Relating to County Airports**

---

***The following certified Board Orders are attached:***

- August 2, 2016      **APPROVE and AUTHORIZE** the Director of Airports, or designee, to execute a Purchase Order amendment with Ascent Aviation Group, Inc., to increase the payment limit by \$125,000 for a new total of \$430,000 for aviation fuel through August 31, 2016. (100% Airport Enterprise Fund)
- August 2, 2016      **APPROVE and AUTHORIZE** the Director of Airports to terminate the T-Hangar and Shade Hangar Rental Agreement with Equipco Sales & Service at the Buchanan Field Airport. **AUTHORIZE** County Counsel to pursue legal action. (100% Airport Enterprise Fund)
- August 16, 2016      **APPROVE and AUTHORIZE** the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Brian Guerin for a T-hangar at Buchanan Field Airport effective August 27, 2016 in the monthly amount of \$394.10. (100% Airport Enterprise Fund)
- August 16, 2016      **AWARD and AUTHORIZE** the Public Works Director, or designee, to execute a construction contract in the amount of \$1,559,961 with Granite Rock Company, for the Buchanan Airport Taxiway Echo & Kilo Improvements Project, Concord area. (90% Federal Aviation Administration Funds, 2% Caltrans Funds, 8% Airport Enterprise Funds)
- August 16, 2016      **APPROVE and AUTHORIZE** the Director of Airports, or designee, to amend the Fuel Supply Agreement with Ascent Aviation Group, Inc. to extend the contract termination date to purchase and resell branded aviation fuel at Byron Airport from August 31, 2016 to October 31, 2016; and **APPROVE and AUTHORIZE** the Purchasing Agent, to execute on behalf of the Director of Airports, a purchase order amendment with Ascent Aviation Group, Inc., to extend the effective end date from August 31, 2016 to October 31, 2016 for aviation fuel at Byron Airport. (100% Airport Enterprise Fund)



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: August 2, 2016

Subject: Approve increase to purchase order with Ascent Aviation Group Inc. for aviation fuel at the Byron Airport

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, to execute on behalf of the Director of Airports, a Purchase Order amendment with Ascent Aviation Group, Inc., to increase the payment limit by \$125,000 for a new total of \$430,000 for aviation fuel through August 31, 2016. Byron Area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will cover the purchase costs and the Airport will then resell the fuel to Byron tenants and other users to generate income.

**BACKGROUND:**

Contra Costa County Airports is responsible for an aviation self-serve fueling facility at Byron Airport that supports aviation fuel needs for its tenants and visiting aircraft. On August 25, 2015, the Board of Supervisors approved a purchase order in the amount of \$230,000, permitting purchase of fuel from Ascent Aviation Group, Inc. for resell. On June 7, 2016, the Board approved an increase in the purchase order from \$230,000 to \$305,000, to permit the purchase of additional fuel to meet user demand. Sales to date for 2016 (January to June) are 50% higher than the same period in 2015 due in part to more competitive pricing. As such, more fuel has been purchased than estimated making the current purchase order amount insufficient through its expiration date of August 31, 2016. In order to ensure supply through August, the purchase order needs to be increased by \$125,000, to a new total amount of \$430,000.

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **08/02/2016**  APPROVED AS  
RECOMMENDED

OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

A YE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If the purchase order amendment is not approved, the County will no longer be able to buy aviation fuel and there will be a disruption of needed aviation fuel service at the Byron Airport for tenants and customers.



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: August 2, 2016

Subject: AUTHORIZE TERMINATION OF T-HANGAR AND SHADE HANGAR RENTAL AGREEMENT AT  
BUCHANAN FIELD AIRPORT; AUTHORIZE LEGAL ACTION TO REGAIN POSSESSION

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports to terminate a month-to-month T-Hangar and Shade Hangar Rental Agreement dated September 7, 2012, between the County and Equipco Sales & Service for a T-Hangar at the Buchanan Field Airport. AUTHORIZE County Counsel to pursue legal action, Concord Area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will cover the cost of any legal action.

**BACKGROUND:**

*License Requirements; FAA Requirements*

In September 2012, the County entered into a T-Hangar and Shade Hangar Rental Agreement (Agreement) with Equipco Sales & Service (Tenant) for use of T-Hangar #E-18, which is located on the East Ramp of Buchanan Field Airport. Under the terms of the Agreement, the hangar may only be used to (i) store Tenant's aircraft, (ii) refurbish Tenant's aircraft, (iii) store materials directly related to the storage or restoration of Tenant's aircraft, (iv) store Tenant's aircraft and a boat, recreation vehicle, motorcycle, or automobile, or (v) store Tenant's aircraft and small comfort items, such as a couch, small refrigerator, etc. The limitation on the use of the hangar is intended to ensure that the hangar is used for activities that involve, or are directly related to, the operation of an aircraft. This limitation is consistent with requirements imposed on the County by the Federal Aviation Administration (FAA).

The FAA provides financial assistance, including grants, to general aviation airports like Buchanan Field Airport. As

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **08/02/2016**  APPROVED AS  
RECOMMENDED

OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

a recipient of FAA grants, the County must comply with FAA requirements known as grant assurances. If the County fails to comply with the grant assurances, the County is at risk of being denied future grants from the FAA and of having to repay grants it has already received.

One grant assurance limits non-aeronautical use of hangars. Non-aeronautical use of a hangar is allowed

BACKGROUND: (CONT'D)

only if there is no current aviation need and the proposed use is (i) a short-term occupancy, (ii) the occupant pays the market rate for a non-aeronautical use, and (iii) the occupant is required to vacate the premises if an aeronautical user expresses an interest in using the hangar.

*Evidence of Non-Compliant Use*

After receiving a complaint in October 2015 that the hangar was being used for non-aviation purposes, County staff conducted a number of inspections of the hangar. Inspections were conducted on November 4, 2015, March 8, 2016 and June 28, 2016. Those inspections revealed that the hangar is not being used to store an aircraft; it is being used to store other items. In fact, there is no room in the hangar for an aircraft, given the amount of other items stored in the hangar. After each inspection, Tenant was given time to bring its use of the hangar into compliance.

Under the terms of the Agreement, Tenant must store an aircraft in the hangar. In the absence of an aircraft, storage of anything else is not allowed. Based on the results of each inspection, County staff has concluded that Tenant's use of the hangar does not comply with the terms of the license or the FAA requirements.

Airport staff is requesting authority to terminate the Agreement and to pursue legal action to regain possession of the hangar. Such actions are consistent with adopted Airport policies. In addition, by recovering possession of the Premises, the Airport will be able to make the space available to the next person on the Buchanan Field Airport T-Hangar waiting list.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to terminate the Agreement and pursue legal action against Tenant would result in the Airport being unable to enforce adopted Airport policies and procedures and could put future FAA grant funding at risk.



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: August 16, 2016

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Brian Guerin for a T-hangar at Buchanan Field Airport effective August 27, 2016 in the monthly amount of \$394.10, Pacheco area.

**FISCAL IMPACT:**

The Airport Enterprise Fund will realize \$4,729.20 annually.

**BACKGROUND:**

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible

---

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: 08/16/2016  APPROVED AS  
RECOMMENDED

OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

A YE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 16, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement-Brian Guerin



Contra  
Costa  
County

To: Board of Supervisors  
From: Julia R. Bueren, Public Works Director/Chief Engineer  
Date: August 16, 2016

Subject: Construction Contract for the Buchanan Airport Taxiway Echo & Kilo Improvements Project, Concord area.

---

**RECOMMENDATION(S):**

(1) APPROVE plans, specifications, and design for the Buchanan Airport Taxiway Echo & Kilo Improvements Project. County Project No. 4855-4653-FAS-6X5322, Federal Project No. AIP 3-06-0050-021, (District 4)

(2) DETERMINE that the bid submitted by Granite Rock Company ("Granite Rock") demonstrated adequate good faith efforts to meet the Disadvantaged Business Enterprise (DBE) requirement for this project and that Granite Rock has submitted the lowest responsive and responsible base bid and base bid plus Additive Alternate No. 1 combined per the specifications for the project.

(3) AWARD the construction contract for the above project to Granite Rock in the listed amount (\$1,559,961.00) and the unit prices submitted in the bid, and DIRECT that Granite Rock shall present two good and sufficient surety bonds, as indicated below, and that the Public Works Director, or designee, shall prepare the contract.

(4) ORDER that, after the contractor has signed the contract and returned it, together with the bonds as noted below and any required certificates of insurance or other required documents, and the Public Works Director has reviewed and found them to be sufficient, the Public Works Director, or designee, is authorized to sign the contract for

---

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: 08/16/2016  APPROVED AS  
RECOMMENDED

OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 16, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh, 925  
313-2233

cc:

RECOMMENDATION(S): (CONT'D)

this Board.

(5) ORDER that, in accordance with the project specifications and/or upon signature of the contract by the Public Works Director, or designee, bid bonds posted by the bidders are to be exonerated and any checks or cash submitted for security shall be returned.

(6) ORDER that, the Public Works Director, or designee, is authorized to sign any escrow agreements prepared for this project to permit the direct payment of retentions into escrow or the substitution of securities for moneys withheld by the County to ensure performance under the contract, pursuant to Public Contract Code Section 22300.

(7) DELEGATE, pursuant to Public Contract Code Section 4114, to the Public Works Director, or designee, the Board's functions under Public Contract Code Sections 4107 and 4110.

(8) DELEGATE, pursuant to Labor Code Section 6705, to the Public Works Director, or to any registered civil or structural engineer employed by the County, the authority to accept detailed plans showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection during trench excavation covered by that section.

(9) DECLARE that, should the award of the contract to Granite Rock be invalidated for any reason, the Board would not in any event have awarded the contract to any other bidder, but instead would have exercised its discretion to reject all of the bids received. Nothing in this Board Order shall prevent the Board from re-awarding the contract to another bidder in cases where the successful bidder establishes a mistake, refuses to sign the contract, or fails to furnish required bonds or insurance (see Public Contract Code Sections 5100-5107).

FISCAL IMPACT:

The construction contract will be funded by 90% Federal Aviation Administration Funds, 2.25% Caltrans Funds, 7.75% Airport Enterprise Funds.

BACKGROUND:

The above project was previously approved by the Board of Supervisors, plans and specifications were filed with the Board, and bids were invited by the Public Works Director. On May 3, 2016, the Public Works Department received bids from the following contractors:

**BIDDER, TOTAL AMOUNT, BOND AMOUNTS**

Granite Rock Company: \$1,559,961.00; Payment: \$1,559,961.00; Performance: \$1,559,961.00

Ghilotti Bros., Inc.: \$1,764,149.00

The bidder listed first above, Granite Rock, submitted the lowest responsive and responsible bid, which is \$204,188.00 less than the next lowest bid.

This is a federally funded project subject to a Disadvantaged Business Enterprise (DBE) contract goal and requirements. The Public Works Director reports that the lowest monetary bidder, Granite Rock, attained DBE participation of 0.0% and submitted adequate documentation of good faith efforts to meet the DBE goal (22.00%) and requirements for this project. The Public Works Director recommends that the Board determine that Granite Rock has demonstrated adequate good faith efforts to meet the DBE goal for this project and has complied with the DBE requirements for this project and recommends that the construction contract be awarded to Granite Rock.

The Public Works Director recommends that the bid submitted by Granite Rock is the lowest responsive and responsible bid, and this Board concurs and so finds.

The Board of Supervisors previously determined that the project is a California Environmental Quality Act Class

15301(Class I) Categorical Exemption, and a Notice of Exemption was filed with the County Clerk on July 8, 2015.

The general prevailing rates of wages, which shall be the minimum rates paid on this project, have been filed with the Clerk of the Board, and copies will be made available to any party upon request.

CONSEQUENCE OF NEGATIVE ACTION:

Construction of the project would be delayed, and the project might not be built.



Contra  
Costa  
County

To: Board of Supervisors  
From: Keith Freitas, Airports Director  
Date: August 16, 2016

Subject: Approve 61-Day Amendment to extend the Fuel Supply Agreement and Purchase Order with Ascent Aviation Group Inc. for aviation fuel, Byron Airport

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to amend the Fuel Supply Agreement between the County and Ascent Aviation Group, Inc. to extend the contract termination date to purchase and resell branded aviation fuel at Byron Airport from August 31, 2016 to October 31, 2016.

APPROVE and AUTHORIZE the Purchasing Agent, to execute on behalf of the Director of Airports, a purchase order amendment with Ascent Aviation Group, Inc., to extend the effective end date from August 31, 2016 to October 31, 2016 for aviation fuel at Byron Airport.

**FISCAL IMPACT:**

The Airport Enterprise Fund will cover the purchase costs and the Airport will then resell the fuel to Byron tenants and other users to generate income.

**BACKGROUND:**

Contra Costa County Airports is responsible for an aircraft fueling facility at Byron Airport that provides 100 low lead (LL) aviation fuel for its tenants and visiting aircraft.

---

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

---

Action of Board On: **08/16/2016**  APPROVED AS  
RECOMMENDED

OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

A YE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Mary N. Piepho, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 16, 2016

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

Ascent Aviation Group, Inc. (Ascent) is the current aviation fuel supplier for Byron Airport and their contract ends on August 31, 2016. As such, the Airport Division undertook a Request for Proposal (RFP) process through the BidSync system. The RFP had a deadline of June 16, 2016 and two total proposals were received.

The new agreements for the next fuel supply contractor will not be completed prior to the expiration of the current contract. Thus, it is necessary to amend the Fuel Supply Agreement to extend the termination date with Ascent from August 31, 2016 to October 31, 2016. The extension is essential to allow the County to purchase and sell fuel for Airport tenants and users while the new contract is being completed.

The current purchase order is also set to expire on August 31, 2016 and needs to be extended to October 31, 2016 to allow for fuel to be purchased. On August 2, 2016, the Board authorized a \$125,000.00 increase to the existing purchase order. This added amount is sufficient to purchase fuel through the extended period ending October 31, 2016.

To avoid interruption in the sale of aviation fuel at Byron Airport for tenants and customers, it is necessary to extend both the Fuel Supply Agreement and purchase order through October 31, 2016.

CONSEQUENCE OF NEGATIVE ACTION:

If the purchase order amendment is not approved, the County will no longer be able to buy and sell aviation fuel and there will be a disruption of needed aviation fuel service at the Byron Airport for tenants and customers.

AIRPORT ADVISORY COMMITTEE (AAC)  
BUCHANAN FIELD TENANT RECOGNITION PROGRAM  
\*\*\* NOMINATION FORM \*\*\*

2016 MAY -9 A 8:00

Nominee: ARTHUR THOMPSON, PRESIDENT PSA

Award Category (check one):  Individual  Commercial

Award Criteria (check one or more):

- Advancing the airport or aviation in general
- Community service
- Environmental consciousness
- Noise abatement
- Quality of products or services

Brief summary of reason(s) for nomination (attach supporting documentation if desired): ON APRIL 11, 2016, MY SON AND I FLEW TO BULLHEAD CITY, AZ, ON A CHARTER BY PSA. THE NEXT NIGHT, MY JEEP GRAND CHEROKEE WAS BROKE INTO IN THE PARKING LOT. IT WAS DISCOVERED THE NEXT MORNING ART CALLED THE SHERIFF AND MADE A REPORT. HE THEN HAD MY JEEP TOWED INTO A SERVICE BAY. WHEN THE SHERIFF MADE CONTACT WITH ME IN HOURS, I CALLED ART AND HE TOLD ME THE STORY. HE GAVE ME HIS PERSONAL CELL PHONE NUMBER AND SAID HE WOULD GREET US WHEN WE RETURNED FRI NIGHT 4/15/16. TRUE TO HIS WORD, HE MET US, TOOK US TO THE HAWKER AND PERSONALLY UNLATCHED OUT THE BACK OF MY JEEP TO GET RID OF THE GLASS AND GAVE US A TREAT. HE ALSO SAID HE WOULD PAY MY DEDUCTIBLE OF \$100 TO REPAIR WINDOW. HE ALSO SAID THE NEXT TIME WE FLEW OUT OF PSA, HE SAID HE WOULD SECURE MY JEEP IN A HAWKER AND GIVE ME A COMPLIMENTARY CAR WASH.

Submitted by:

Frank Honey (signature) Date: 5/5/16

FRANK HONEY (printed name)

I WAS VERY IMPRESSED BY HIS ACTIONS AND FEEL HE IS AN ASSET TO BUCHANAN FIELD AND DESERVES TO BE RECOGNIZED.

THANK YOU  
Frank Honey

AIRPORT ADVISORY COMMITTEE (AAC)  
BUCHANAN FIELD TENANT RECOGNITION PROGRAM  
\*\*\* NOMINATION FORM \*\*\*

Nominee: - PSA -

Award Category (check one): \_\_\_\_\_ Individual  Commercial

Award Criteria (check one or more):

- Advancing the airport or aviation in general
- Community service
- Environmental consciousness
- Noise abatement
- Quality of products or services

Brief summary of reason(s) for nomination (attach supporting documentation if desired):

THIS IS THE BEST FBO I'VE HAD  
THE PLEASURE TO DO BUSINESS WITH  
IN MY 50 YEARS OF AVIATING.  
THEY ARE THE BEST FBO AT THE BEST AIRPORT  
THAT I'VE SEEN. THANK YOU ALL.

Submitted by:

J.R. (signature) Date: 5 MAY 2016  
JACK ROMANSKI (printed name)

1.

**AIRPORT ADVISORY COMMITTEE (AAC)  
BUCHANAN FIFTH TENANT RECOGNITION PROGRAM  
\*\*\* NOMINATION FORM \*\*\***

Nominee: CALSTAR (California Shock Trauma Air Rescue)/REACH Air Medical Services

Award Category (check one): \_\_\_\_\_ Individual  X  Commercial

Award Criteria (check one or more):

Advancing the airport or aviation in general

Community service

Environmental consciousness

Noise abatement

Quality of products/services

**Brief summary of reason(s) for nomination (attach supporting documentation if desired):**

CALSTAR AND REACH both perform extraordinary services not only to Contra Costa County but to many communities throughout Northern California. These businesses provide air medical transports for critically ill and injured patients. Patients receive an ICU-level of care in flight from highly skilled nurses and paramedics. Their missions are to save lives, reduce disability, and speed recovery for victims of trauma and illness through rapid transport, quality medical care and education. On average, CALSTAR and REACH respond to 70 requests for transport and 12 emergency transports of critically ill or injured patients per month.

Too often we take services such as these for granted; we just expect them to be there. But without the skill and dedication of the women and men who perform these unique services many lives would be negatively impacted and some would be lost. These companies and their employees are not simply doing a job; they are saving lives. We come to expect such a service but it is the fearlessness and courage of these people that make that happen.

We sometimes look to recognize individuals and businesses for unique and remarkable things they did. In this case, these businesses and their employees do unique and remarkable things every day! Without their dedication and commitment lives would be lost and our communities would not get the vital services they need.

We thank and salute the owners and employees of both of these fine and outstanding businesses.

**Submitted by:**

\_\_\_\_\_(signature) Date: 9/2/2016  
Thomas Weber Maurice Gunderson (printed name)