

**Community Corrections Partnership (CCP)
Community Advisory Board (CAB) Meeting**

July 14, 2016

10:00 a.m. to 12:00 p.m.
Family Justice Center
2151 Salvio St.
Concord, CA 94520

Agenda

- 10:00 Introductions and Announcements
- 10:10 Public Comment
- 10:20 Approve June 9 CAB Minutes [VOTE] (See Attachment A)
- 10:25 County Pre-Release Planning Project
 - Mikaela Rabinowitz, Ph.D., Resource Development Associates
- 11:05 Presentation from Reentry Success Center (RSC)
 - Nic Alexander, RSC Director
- 12:00 Adjourn

Next Meetings:

<u>CCP Exec Committee</u>	<u>Public Protection Committee</u>	<u>Community Advisory Board</u>
Friday August 5, 2016 8 a.m. to 10 a.m. Probation Dept, Sequoia Room 50 Douglas Drive, Suite 200 Martinez, CA 94553	TBD 1 p.m. to 2:30 p.m. County Admin. Bldg., Room 101 651 Pine Street Martinez, CA 94553	Thursday, August 11, 2016 10 a.m. to 12 p.m. Probation Dept., Sequoia Room 50 Douglas Drive, Suite 200 Martinez, CA 94553

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Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CCP Executive Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

 Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Donté Blue, Committee Staff Phone (925) 313-4158 Donte.Blue@prob.cccounty.us

ATTACHMENT A

CAB MEETING MINUTES – JUNE 9, 2016

[SEE NEXT PAGE]

CAB Meeting

June 9, 2016, 10:00-12:00

Stephanie, Talia, Angelene, Jason, Patrice, Pat (quorum);

Adam Poe calls in on 10:37 AM, Louis Spicer arrives at 10:45.

Donté, Lara, Craig Carpenter, Ellen McDonnell, Ed Diokno, Erica (last name?) (Diokno intern), Jill Ray, Ted Martell (Probation), Kira Faulkner (Probation), Elian Velasquez (?) (Diokno intern), Charles Brown, Rick Fortenberry, Derrick Evans arrive at 10:13. Paul Taylor arrives at 10:22, Brooke Harris arrives at 10:39.

- 1) Stephanie calls to order at 10:02 AM
- 2) Announcements:
 - a) Donté announces a Save the Date for Homeless Connect, organized by County Homeless programs, 10/13/16 in Antioch Fair Grounds; they are asking for volunteers and organizational tablers. Not yet clear what services will be offered day-of.
 - b) Ellen says September 15-18 (new dates) there will be a Veterans Stand Down in Pleasanton, which will have a CoCo presence, including services from the Public Defender; volunteering provides community service credits for amnesty. Also there's a call for help in planning. Eastbaystanddown.org
 - c) Rebecca announces Reentry Center event on 8/15/16
 - d) Application deadline for the Racial Justice Task Force is 6/13/16.
 - e) No other items not on the agenda
- 3) Correction: The next CAB meeting is actually 7/14;
- 4) Stephanie defers minutes approval, pending quorum
- 5) Calls item for CAB Committee update:
 - a) Program and Services: Talia reports on programs and services committee, referring to written report (see attached). Most recent meeting focused on outreach and community engagement, with a specific call to action related to the Office of Reentry and Justice. Next steps are timeline around developing an updated version of the proposal. CAO was tasked with responsibility to update the proposal; Talia has met with Lara and has a new timeline. So outreach will be pushed back a bit. Updated proposal now due July 1, with subsequent outreach via CAB Ambassadors.
 - i) Talia will develop an updated script that Ambassadors can share with their targets. In subsequent meetings, the P+S committee will focus on outreach with specific attention to beginning the recruitment process for CAB 2017.
 - ii) Talia will send out a new timeline. The updated proposal will be available by July 1, so meetings should be set up for the following week.
 - iii) CAB will be updating the proposal as the CAB would like to see it, and take it to the CAO to use it as a collaborative starting point.
 - iv) Talia will send out an email with a new date for the P+S Committee. (Angelene confirms that she will be present at any P+S meeting.)
- 6) Calls item for County Committee updates:
 - a) Pre-release planning process being conducted by RDA: Lara provides update (no written report)

- i) Two meetings remain, one in June and one in July; RDA has developed a plan and a pilot project for implementation in 16/17, focusing on sentenced individuals at West County. RDA is exploring assessment tools, and has put forward the idea of developing a template to be consistently used. CCCoE will be hiring a transition specialist, and discussing who else plays a part (Field Coordinators, etc.). Draft plan will be developed for the next meeting. Does want an opportunity for the CBOs to review this draft plan, probably via the QAC, before it goes to CCP.
 - ii) Donté adds that the process has developed a skeleton of roles, while recognizing that there are various gaps in who would undertake that role. Donté suggests that the CAB's Program and Services Committee should consider the draft (Candace has been the CAB's rep so far). When the process started, wasn't yet clear who would be the contractors; now that they are identified, they will help populate some of the roles. Goal is to submit to CCP for August meeting.
 - iii) Jason asks who will be responsible for oversight and ongoing management; Lara suggests this is not yet clear. Donté says that this is part of the process – to identify who would be responsible for each individual's needs, since various entities hold different roles at different phases.
 - iv) Angelene asks whether the planning process includes entities that are doing pre-release planning; Jill says yes.
 - v) Rebecca asks what entity will be responsible for managing the entire phenomenon; Donté suggests that it hasn't yet been determined. Lara says that there was some discussion about the SO holding the responsibility. Jill says that since these are going on inside the facility, which suggests that the SO would have to hold responsibility for overall management.
- b) Stephanie calls item on AB109 RFP outcomes, asks Lara to report (oral report, no written document)
- i) Lara summarizes the process to date, including \$1.18 million RFP for housing (since it included the Network's housing budget), the CCP and PPC decisions regarding allocations for Goodwill/Rubicon. Contracts are now being written, with various conversations to help clarify and define certain elements. Recommendation is that these be awarded as a one-year contract with two renewable years.
 - ii) Talia: In terms of the employment piece, what was the PPC's rationale for not entirely following the panel's recommendations. Lara says they reflect two competing models for housing, and that there's an investment in starting-up services, so the PPC felt it was important to allow some ongoing funding.
 - iii) Talia asked about the mentoring programs and the scoring (\$200K split into mentoring and family reunification – but only one was for mentoring)
 - iv) Jill asks about Ms. Shirlez property acquisition efforts > Lara says that they haven't acquired one yet, but they are feeling optimistic. Looking at houses of various sizes (3-5 BR), looking at both lease and ownership, looking at both East and Central County. Jill asks about total residency and licensing: Jill and Lara concur that if the house holds fewer than eight people, they don't require state licensing. Jill points out that Ms. Shirlez has done this before and they're more familiar with the process than some intended providers in previous years.
 - v) The group has a general conversation about the housing model and programming.

- 7) Stephanie calls for minutes review, now that CAB has quorum:
 - a) Jill: p. 2 of CAB minutes, change to “following up on the process.”
 - b) M/S Stephanie/Angelene, all in favor
 - c) Jill corrects agenda, saying that the PPC meeting on 6/27 is at 9 AM, no 1 PM
- 8) Stephanie calls the item for the presentation by the Public Defender’s Office: Ellen and Brooke present (with a PowerPoint)
 - a) Programs
 - i) Pretrial Services program, with some elements related to reducing failure to appear
 - ii) ACER (Arrestment Court Early Representation)
 - iii) Social Work Unit (Angelene manages, supervising social work interns), along with Client Services Liaison (Lori Beath). Together, they work with clients of the public defender’s office. Angelene responsible for prerelease planning, doing assessments, writing holistic reports that can be useful to judges, can support an alternative case plan, and she works with the Mental Health attorneys in the Public Defender’s Office. Lori works with clients to develop non-custodial solutions (treatment programs), and she works with CoCo juveniles who are in out-of-home placements all across the state.
 - iv) Early Representation Program (starting in July 2016), pilot program with Antioch Police Department to reduce failures to appear. In Antioch, 57% FTA’d in 2015.
 - v) Project Clean Slate
 - vi) Juvenile Reentry
 - b) RB points out that the public defender is also going to implement a new Failure to Appear program, in addition to the Prop 47 project
- 9) Stephanie adjourns meeting at 11:57

Next meeting July 14, 2016, 10 AM to 12 PM at location TBD