

**Contra Costa County
Aviation Advisory Committee
Meeting Agenda
550 Sally Ride Drive, Concord
Thursday, August 10, 2017 10:00 a.m.**

The Aviation Advisory Committee (AAC) will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance.

Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.

- 1. Roll Call**
- 2. Public Comment Period**
- 3. Approval of the Aviation Advisory Committee's June 8, 2017, Meeting Minutes**
- 4. Consider Consent Items**
 - a. Approval of Airport Noise Report & Statistics Report (May and June 2017) (Revised February, March, and April)
 - b. Approval of Relevant Board Actions that Occurred from June 8, 2017 – August 8, 2017
- 5. Discussion/Action Items**
 - a. Items Pulled from Consent – Discussion
 - b. Discussion of Airport Security Improvements
 - c. Discuss the Tenant Recognition Award Selection process
 - d. Discuss the Airport Economic Development Program Priorities and Process Update
 - e. Discuss the Update Regarding the Runway Taxiway Echo/Kilo Project
 - f. Discuss Scheduling an AAC Meeting Date to be Held at the Byron Airport
 - g. Discuss the Proposed Project to Reskin and Install New Doors to the East Ramp Hangars F Row at Buchanan Field
- 6. Future Agenda Items**
- 7. Adjourn**

**Next AAC Meeting (Tentative): September 14, 2017 at 10:00 am
Next Airport Committee Meeting (Tentative): September 13, 2017 at 11:00 am**

AVIATION ADVISORY COMMITTEE

ATTENDANCE ROSTER FOR 2017

AAC Members	Representing	Contact Information	Jan 12	Feb 09	Mar 09	Apr 13	May 11	Jun 08	Jul 13	Aug 10	Sep 14	Oct 12	Nov 09	Dec 14	Total # Abs
Dale Roberts	District 1	datenkale@netscape.net	----	----	----	----	----	----							
Mike Bruno	Airports Bus. Assoc.	michael@sterlingav.com	Y	ABS	Y	Y	Y	ABS	N						
VACANT	Member at Large		----	----	----	----	----	----	O						
Ronald Reagan	District 3	ron@rmsea.com	Y	Y	Y	ABS	Y	Y							
Derek Mims	City of Pleasant Hill	derekmims@hotmail.com	Y	Y	ABS	Y	Y	Y	M						
Russell Roe	District 5	russroe@pacbell.net	ABS	Y	Y	Y	Y	Y	E						
Keith McMahan	City of Concord	keithcmcmahan@gmail.com	Y	Y	ABS	Y	Y	ABS	E						
Roger Bass	District 2	twofivexray@yahoo.com	Y	Y	Y	Y	Y	Y	T						
Maurice Gunderson	Member at Large	mauricegunderson@mac.com	ABS	Y	Y	Y	Y	Y	I						
Tom Weber	District 4	Tr-weber@sbcglobal.net	ABS	Y	Y	Y	ABS	Y	N						
Emily Barnett	Member at Large	emilyebarnett@gmail.com	Y	Y	Y	Y	Y	Y	G						

Was There a Quorum? Y or N		Y	Y	Y	Y	Y	Y								
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ABS = Absent
Y = Present
N = No

TERM EXPIRATION AND TRAINING CERTIFICATION

AAC Members	Representing	Term Expiration Date	Brown Act Training Completion Date
Dale Roberts	District 1	6/13/20	
Mike Bruno	Airports Bus. Assoc.	3/1/19	
VACANT	Member at Large	3/1/17	
Ronald Reagan	District 3	3/1/18	4/14/16
Derek Mims	City of Pleasant Hill	3/1/18	1/12/17
Russell Roe	District 5	5/1/20	
Keith McMahan	City of Concord	3/1/19	
Roger Bass	District 2	3/1/18	4/8/16
Maurice Gunderson	Member at Large	3/1/18	4/6/16
Tom Weber	District 4	3/1/20	4/1/16
Emily Barnett	Member at Large	3/1/19	3/10/17

DRAFT



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
June 8, 2017**

MEETING CALLED: Chair, Ronald Reagan called the meeting to order at 10:00 AM.

PRESENT: **Emily Barnett**, Member at Large
Roger Bass, District II
Maurice Gunderson, Secretary, Member at Large
Derek Mims, City of Pleasant Hill
Ronald Reagan, Chair, District III
Russell Roe, District V
Tom Weber, District IV

ABSENT: **Mike Bruno, Vice Chair**, Airport Business Association
Keith McMahon, City of Concord

STAFF: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports
Alina Zimmerman, Airport Assistant

**OPENING COMMENTS
BY CHAIR:** Ronald Reagan welcomed the attendees.

**PUBLIC COMMENT
PERIOD:** George Grech stated his concern with the Airport's hangar waiting list policy. He is currently on the list for a north facing hangar. His concern is that once he is at the top of the list, sometimes the only available hangar is south facing, leaving him no other option than to be put back to the bottom of the wait list. His suggestion to the committee is for there to be two separate lists, one for north facing and one for south facing.

The Collings Foundation's Wings of Freedom tour (WWII vintage Boeing B-17 Flying Fortress, consolidated B-24 Liberator, B-25 Mitchell and North American P-51 Mustang) will be at the Buchanan Field Airport from June 8-11.

Keith Freitas acknowledged Conco Aviation Center as Contra Costa County Airports' new tenants of the large corporate hangar located on 700 Sally Ride Drive.

Airport staff has been receiving complaints from tenants regarding Hertz/Lyft operations on John Glenn Drive. Airport staff is working with the tenant involved to try and get the issue resolved as soon as possible.

APPROVAL OF MINUTES:

Moved by Derek Mims; seconded by Maurice Gunderson. Approved Yes: Emily Barnett, Roger Bass, Ronald Reagan, and Russell Roe. No: None. Abstained: Tom Weber. Absent: Mike Bruno and Keith McMahon.

APPROVAL OF CONSENT ITEMS:

Moved by Tom Weber; seconded by Maurice Gunderson. Approved Yes: Emily Barnett, Roger Bass, Derek Mims, Ronald Reagan, and Russell Roe. No: None. Abstained: None. Absent: Mike Bruno and Keith McMahon.

DISCUSSION/ACTION ITEMS:

- a. Discussion of Items Pulled from Consent
- b. Recognition of Rashid Yahya for Receiving the 2016 Federal Aviation Administration's, Flight Instructor of the Year Award - Discussion

Rashid Yahya with Pacific States Aviation will be recognized by the Board of Supervisors (Board) and presented with a certificate of appreciation for his outstanding achievements.

- c. Regional Measure 3 (RM3) – Discussion of Potential 2018 Ballot Initiative for Transportation Released Projects

Ronald Reagan was contacted by the Contra Costa Transportation Authority (CCTA) regarding the Metropolitan Transportation Commissions (MTC) effort to create more revenue by increasing bridge fares. The purpose of the increase is to help improve transportation infrastructure around the Bay Area. If the measure passes, Contra Costa County would receive up to 18% of those funds, and \$87 million would be allocated to the connector to Armstrong Road which gives convenient access to the Byron Airport. Currently the MTC is petitioning the state of California to get this measure on the 2018 ballot. This particular measure requires a simple majority vote to pass. At this time the AAC is unsure whether RM3 will make it on the 2018 ballot. The AAC will continue to provide updates.

d. Tenant Appreciation Program – Discussion of Working Group Update

Tom Weber and Maurice Gunderson thanked the AAC for nominating them to be included in the Tenant Appreciation working group; but respectfully declined the offer. Emily Barnett then offered to be included in the working group. Ronald Reagan suggested processing the Airport's current nominations in the same manner, and then changing the program process for the 2018 tenant nominations. The AAC will take a vote of the nominations in August, and then present the awards in September of this year.

e. Construction Update Regarding the Design Analysis Options for Runway 14L/32R Reconstruction and Overlay Project as Detailed in Engineering Report

Keith Freitas advised the AAC that funding for the Runway Overlay project has been delayed by the FAA until 2019 instead of 2018. In the attached engineering report are four pavement design options. Out of the four options, option two, AC Pavement Mill and Fill, was ultimately recommended by the Airports' consultants. It was questioned why option two was recommended over option one – being more environmentally friendly and cost effective. The only issue is that alternative one is not an FAA approved process. The approximate timeline for the FAA to approve funding for option one could take 9-12 months. Now, since funding has been pushed to 2019, the Airport may ask the FAA for an exemption.

f. Noise Program – Discussion of Draft Program, History and Purpose

This is a continued discussion about improving the noise abatement letter to be more community friendly. The goal is to look at the noise program in total and educate the community about what our process is and what to do if an individual is not happy. The overview of the draft includes a history of Buchanan Field's noise program, its processes and procedures, and its purpose that the Airport is committed to being a good neighbor and improving the quality of life in our community. Staff is seeking input from the AAC to the draft, along with ways to promote the program to the public.

g. Discuss the Update Regarding the Runway Taxiway Echo/Kilo Project, Tentative Re-Start Date for Construction if Friday, June 23, 2017

In late May 2017, a slurry seal was put on the remainder of Taxiway Echo, near the approach end of the 19R Runway. Construction will then continue on Taxiway Kilo, across from the main Runway, which will be done within a two day operation. In order to minimize the impact to Runway 01L/19R (2-day closure), the grinding work will begin Friday, June 23, then, finishing up with the asphalt work on Saturday, June 24.

FUTURE AGENDA ITEMS/COMMENTS

- Discuss the Tenant Appreciation Program, Working Group Update
- Discuss a date for the Byron Airport meeting (Ron Reagan suggested October)

ADJOURNMENT: The meeting was adjourned by the Chair at 11:22 AM.

FINAL



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
May 11, 2017**

MEETING CALLED: Chair, Ronald Reagan called the meeting to order at 10:01 AM.

PRESENT: **Emily Barnett**, Member at Large
Roger Bass, District II
Mike Bruno, **Vice Chair**, Airport Business Association
Maurice Gunderson, **Secretary**, Member at Large
Keith McMahon, City of Concord
Derek Mims, City of Pleasant Hill
Ronald Reagan, **Chair**, District III
Russell Roe, District V c

ABSENT: **Tom Weber**, District IV

STAFF: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports
Alina Zimmerman, Airport Clerk

**OPENING COMMENTS
BY CHAIR:** Ronald Reagan welcomed the attendees.

**PUBLIC COMMENT
PERIOD:** Update regarding possible sub-tenants at the old Sports Authority building, across from Sam's club. Reynolds & Brown is in discussions with potential sub-tenants. Airport staff will give an update once Reynolds & Brown has chosen a sub-tenant.

**APPROVAL OF
MINUTES:** Moved by Maurice Gunderson; seconded by Mike Bruno.
Approved Yes: Emily Barnett, Roger Bass, Keith McMahon,
Derek Mims, Ronald Reagan, and Russell Roe. No: None.
Abstained: None. Absent: Tom Weber.

**APPROVAL OF
CONSENT ITEMS:** Moved by Maurice Gunderson; seconded by Roger Bass.
Approved Yes: Emily Barnett, Mike Bruno, Keith McMahon,
Derek Mims, Ronald Reagan, and Russell Roe. No: None.
Abstained: None. Absent: Tom Weber.

DISCUSSION/ACTION ITEMS:

a. Discussion of Items Pulled from Consent

b. Discuss the Next Steps and Implementation for the Strategic Planning Project

Contra Costa County Airports (the Airport) implemented a strategic plan about 10 years ago, hitting all the milestones that were set. Now, the Airport is working on the next set of milestones for the next ten years. Airport staff is currently in the last portion of the strategic plan. The anticipated outcome would be to refine priorities; set goals and benchmarks, then bring back to the AAC for guidance and suggestions.

c. Discuss Forming Working Committee for Rates and Charges, Airport Needs Two (2) Members from AAC

This is a correlation of the strategic planning process and the Economic and Development Incentive Program (EDIP). Airport staff is heavily looking into ways to be more competitive for two reasons: 1) to retain the Airport's tenant base and 2) to attract new people and businesses to our airports. Some of the items the Airport is looking into updating are the current rates and charges, more specifically, the hangar rental rates. The Airport's current rates and charges are outdated. It is time to update them, including more line items for different activities other than hangar charges. Airport staff is requesting to have two volunteers from the AAC to work with staff to discuss the various options. The makeup of the working group would consist of volunteers from the Airport's tenant base, the AAC, and Airport staff. Maurice Gunderson and Keith McMahon volunteered to be on the working group.

d. Discuss the Updated Report on the Sustainable Farm Project

Michael McGill, Board Member of the Central Contra Costa Sanitary District (CCCSA), but attending the meeting as a private citizen, gave an update on the Sustainable Farm project. The Lease was signed July 3, 2014 between AgLantis and CCCSD. The use permit from Contra Costa County Department of Conservation and Development (DCD), after processing through the Airport Land Use Commission (ALUC), was issued on December 21, 2015. There are 61 conditions attached to the land use permit, and the lessee is currently in the process of working through those conditions. They are also in the process of doing fire suppression weed control, and are using techniques that help add organics to the soil, because the soil is very sterile.

A greenhouse has been donated by Agratech. The greenhouse is about an eighth of an acre, or 6,000 square feet inside and worth about \$100K. Recently, the Contra Costa County Board of Supervisors earmarked \$50K towards the construction of the greenhouse. John F. Kennedy University donated \$10K this year, and pledged \$10K over the next two years, also towards construction of the greenhouse. Fencing, recycled asphalt, and mulch have been donated towards construction. About another \$50K is needed to install the greenhouse, and another \$50K on top of that related to equipment and replacement parts. Greenhouse construction will begin late this summer to early fall, in order to beat the rains. Official target operation date of the greenhouse is in summer of 2018, with another year until there is real-life field activity.

e. **Discuss the 2017 AAC Tenant Appreciation Program and Process**

Ronald Reagan asked for input from the AAC regarding the process of how to select candidates for the AAC Tenant Appreciation Program. In the past, there have been challenges when it came to selecting a candidate, simply because the same candidates are nominated every year. The AAC needs to figure out ways to reach out to more organizations and businesses on the Airports. It was suggested that a working group should be formed to provide input and suggestions. Mike Bruno volunteered and Tom Weber was appointed by the AAC to be on the working group. An update will be provided at the next AAC meeting.

Moved by Ronald Reagan; seconded by Mike Bruno. Approved Yes: Emily Barnett, Roger Bass, Keith McMahan, Derek Mims, and Russell Roe. No: None. Abstained: None. Absent: Tom Weber.

f. **Discuss the Update Regarding the Runway Taxiway Echo/Kilo Project, Tentative R-Start Date for Construction is Friday, June 23, 2017**

Because of rainy weather, the Taxiway Echo/Kilo project had to come to a halt. In late May 2017, a slurry seal will be put on the remainder of Taxiway Echo, near the approach end of the 19R Runway. Construction will then continue on Taxiway Kilo, across from the main Runway, which will be done within a two day operation. In order to keep the Runways up and running as quickly as possible, the grinding work will begin Friday, June 23, then, finishing up with the asphalt work on Saturday, June 24. Painting will be finished by the following week.

g. **Discuss the Update Regarding the Design Analysis Options for Runway 14L/32R Reconstruction and Overlay Project, Expected Construction to Start June 2018**

Buchanan Field's secondary Runway 14L/32R overlay project is currently in the design analysis process. Our consultants are doing the preliminary analysis, and have identified four pavement design options:

1. **Cold In-place Recycling (CIR) & Asphalt Concrete (AC) Overlay:** Involves cold-milling 1-inch to and performing a CIR to construct a new 2-inch overlay. The approximate value cost for this alternative is \$4.3 million and would take approximately 39 days to complete.
2. **AC Pavement Mill and Fill:** Involves grinding 3-inches of asphalt and constructing a new 4-inch overlay. The approximate value costs for this alternative is \$5.5 million and would take approximately 30 days to complete.
3. **AC Pavement Reconstruction:** Involves full depth removal of existing pavement and the construction of a 4-inch Hot Mix Asphalt (HMA) surface course. The approximate value cost for this alternative is \$7.5 million and would take approximately 82 days to complete.
4. **Portland Cement Concrete (PCC) Pavement Reconstruction:** Involves full depth removal of existing pavement and the construction of a 9.5-inch PCC pavement surface course. The approximate value cost for this alternative is \$10 million and would take approximately 82 days to complete.

The differences in all four alternatives are cost, timing and ultimately what the Federal Aviation Administration (FAA) will approve/pay for. Alternative 1 would be the most environmentally friendly. The only issue is that this alternative is not an FAA approved process. There was concern regarding the difference in longevity compared to the costs. All alternatives are designed for a 20-year lifespan. Given California weather, the lifespan of the runways would last up to 50 years if maintained properly.

h. Discuss the AAC, At-Large, Working Group Update

The AAC, At-Large working group has been working to address the issue of the At-Large seats on the Committee. There are currently three At-Large seats. The working group met on April 10th and consisted of four members from the AAC, 2 Airports staff, and 1 District Representative from District IV. The working group came up with the following suggestions:

1. Clarify the definition of the At-Large seats to represent the general community and to specifically exclude people who have a business relationship on the Airports
2. Change the approval process of the At-Large position, which is currently made by the Internal Operations Committee (IOC). The IOC presently does not have a Supervisor on it that has many dealings with the Airports
3. Convert one of the seats to be a City of Martinez representative

Airport Committee Vice Chair Supervisor, Karen Mitchoff reviewed the recommendations and thanked the working group for all their hard work. Supervisor Mitchoff determined that the By-Laws should remain unchanged.

FUTURE AGENDA ITEMS/COMMENTS

- Discuss the Tenant Appreciation Program, Working Group Update
- Construction Update Regarding the Design Analysis Options for Runway 14L/32R Reconstruction and Overlay Project, as Detailed in Engineering Report

ADJOURNMENT: The meeting was adjourned by the Chair at 10:58 AM.

Noise Abatement Statistics

May 2017

	# Of Callers			Complaints		YTD 2017	YTD 2016	% CHANGE
	2017	2017	2016	2017	2016			
TOTAL NUMBER OF COMPLAINTS	12	16	27	71	80	-11%		
LOCATION OF COMPLAINTS								
Concord	4	4	4	16	23	-30%		
Pleasant Hill	6	8	11	23	26	-12%		
Pacheco	1	1	2	3	6	-50%		
Martinez	0	0	7	10	16	-38%		
Byron	0	0	0	0	0	0%		
Other	1	3	3	18	9	100%		
Subtotal	12	16	27	70	80	-13%		
Special Events	0	0	0	1	0	0%		
Total Number of Complaints	12	16	27	71	80	-11%		
COMPLAINTS ASSOCIATED WITH								
Buchanan Field Airport		10	24	47	67			
Byron Airport		0	0	0	0			
Law Enforcement/Lifeguard Lights		2	0	7	0			
Non-associated		4	3	17	13			
TIME OF INCIDENT								
Day (0700 - 1700)		13	22	53	59			
Evening (1700 - 2200)		0	4	9	9			
Night (2200 - 0700)		3	0	6	8			
All Times		0	1	3	4			
TYPE OF COMPLAINT								
Noise		8	11	37	40			
Low Flying		1	3	8	5			
Noise and Low Flying		5	8	21	23			
Too Many Aircraft		2	4	4	10			
Other		0	1	1	2			
TYPE OF AIRCRAFT								
Jet		1	3	7	15			
Propeller		1	18	22	35			
Helicopter		2	2	18	5			
All Types		8	3	11	17			
Unknown		4	1	13	8			
TOTAL AIRCRAFT OPERATIONS								
		10,206	12,434	46,391	44,732	4%		
COMPLAINTS PER 10,000 OPERATIONS								
		16	22	15	18	-14%		
COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY								
		10	19	10	15	-32%		

January

- (1)- Non- Assoc. Air Traffic from Moraga
- (1)- Non- Assoc. Helicopter from Pittsburg
- (1)- Non- Assoc. Helicopter near Briones Park

May

- (3)- Non- Assoc. low flying from Benicia Resident
- (2)- Resident, Pleasant Hill

February & March

- (7) PGE helicopter complaints
- (6) aerobatic brentwood
- (2)- Non-Assoc. low-flying from Mtn. House

Year to Date

- (7)- Resident, Pleasant Hill

April

- (1)- Other- Law Enforcement Helicopter- Bay Point
- (1)- Other- Law Enforcement Helicopter- Clayton
- (1)- Other- PGE Pipeline Helicopter- Walnut Creek
- (1)- Other- Reckless Flying from Bethel Island

Contra Costa County Airports Monthly Operations Report

May 2017

	May 2017	May 2016	YTD 2017	YTD 2016	% CHANGE 2016/2017
AIRCRAFT OPERATIONS					
Total Operations	10,206	12,434	46,391	44,732	4%
Local Operations	5,010	7,773	25,275	25,638	-1%
Itinerant Operations	3,957	3,472	15,758	14,097	12%
Total Instrument Ops	1,078	898	4,432	3,909	13%
FUEL FLOWAGE					
100 Octane	27,381	23,292	108,089	94,428	14%
Jet Fuel	102,023	89,321	463,142	347,128	33%
Total	129,404	112,613	571,231	441,556	29%
BYRON INFORMATION					
Byron Fuel	15,381	10,131	56,849	34,612	64%
SKYDIVERS					
Number of Flights	109	108	367	393	-7%
Experienced Jumps	618	535	1,902	2,142	-11%
First Time Jumps	186	166	700	767	-9%
Student Jumps	17	14	67	73	-8%

Noise Abatement Statistics

June 2017

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2017	2017	2016	2017	2016	
TOTAL NUMBER OF COMPLAINTS	34	34	26	105	106	-1%
LOCATION OF COMPLAINTS						
Concord	5	5	1	21	24	-13%
Pleasant Hill	8	8	19	31	45	-31%
Pacheco	3	3	2	6	8	-25%
Martinez	5	5	2	15	18	-17%
Byron	0	0	0	0	0	0%
Other	1	1	2	19	11	73%
Subtotal	22	22	26	92	106	-13%
Special Events	12	12	0	13	0	100%
Total Number of Complaints	34	34	26	105	106	-1%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		32	24	79	91	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		2	0	9	0	
Non-associated		0	2	17	15	
TIME OF INCIDENT						
Day (0700 - 1700)		24	23	77	82	
Evening (1700 - 2200)		6	1	15	10	
Night (2200 - 0700)		2	0	8	8	
All Times		2	2	5	6	
TYPE OF COMPLAINT						
Noise		11	10	48	50	
Low Flying		4	4	12	9	
Noise and Low Flying		19	10	40	33	
Too Many Aircraft		0	2	4	12	
Other		0	0	1	2	
TYPE OF AIRCRAFT						
Jet		7	4	14	19	
Propeller		23	17	45	52	
Helicopter		4	1	22	6	
All Types		0	3	11	20	
Unknown		0	1	13	9	
TOTAL AIRCRAFT OPERATIONS						
		10,351	12,291	56,742	57,023	0%
COMPLAINTS PER 10,000 OPERATIONS						
		33	21	19	19	0%
COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY						
		31	20	14	16	-13%

January

- (1)- Non- Assoc. Air Traffic from Moraga
- (1)- Non- Assoc. Helicopter from Pittsburg
- (1)- Non- Assoc. Helicopter near Briones Park

March & February

- (7) PGE helicopter complaints
- (6) aerobatic brentwood
- (2)- Non-Assoc. low-flying from Mtn House

April

- (2)- Other- Law Enforcement Helicopter
- (1)- Other- Reckless Flying from Bethel Island
- (1)- Other- PGE Pipeline Helicopter - Walnut Creek

May

- (3)- Non- Assoc. low flying from Benicia Resident

Year to Date

- (7)- Resident, Pleasant Hill

June

- (12)- Wings of Freedom tour
- (1)- Other- life flight from Walnut Creek
- (1)- law- PH most likely military helicopter
- (2)- PGE powerline patrol Helicopter from Concord

- (2)- Resident, Pleasant Hill

Contra Costa County Airports Monthly Operations Report

June 2017

	June 2017	June 2016	YTD 2017	YTD 2016	% CHANGE 2016/2017
AIRCRAFT OPERATIONS					
Total Operations	10,351	12,291	56,742	57,023	0%
Local Operations	5,372	7,299	30,647	32,937	-7%
Itinerant Operations	3,822	3,882	19,580	17,979	9%
Total Instrument Ops	977	889	5,409	4,798	13%
FUEL FLOWAGE					
100 Octane	29,998	29,888	138,087	124,316	11%
Jet Fuel	101,775	94,139	564,917	441,267	28%
Total	131,773	124,027	703,004	565,583	24%
BYRON INFORMATION					
Byron Fuel	18,912	10,755	75,761	45,367	67%
SKYDIVERS					
Number of Flights	121	103	488	496	-2%
Experienced Jumps	249	632	2,151	2,774	-22%
First Time Jumps	186	234	886	1,001	-11%
Student Jumps	15	29	82	102	-20%
Glider Operations					
Tow Aircraft	72	0	72	0	100%
Glider Aircraft	72	0	72	0	100%

Noise Abatement Statistics

February 2017

	# Of Callers		Complaints		YTD	YTD	% CHANGE
	2017	2017	2016	2017	2016		
TOTAL NUMBER OF COMPLAINTS	16	18	16	30	24	25%	
LOCATION OF COMPLAINTS							
Concord	1	1	9	5	13	-62%	
Pleasant Hill	5	7	3	10	4	150%	
Pacheco	1	1	1	2	1	100%	
Martinez	4	4	2	6	5	20%	
Byron	0	0	0	0	0	0%	
Other	5	5	1	7	1	600%	
Subtotal	16	18	16	30	24	25%	
Special Events	0	0	0	0	0	0%	
Total Number of Complaints	16	18	16	30	24	25%	
COMPLAINTS ASSOCIATED WITH							
Buchanan Field Airport		13	13	22	21		
Byron Airport		0	0	0	0		
Law Enforcement/Lifeguard Lights		0	0	0	0		
Non-associated		5	3	8	3		
TIME OF INCIDENT							
Day (0700 - 1700)		14	13	22	21		
Evening (1700 - 2200)		2	1	5	1		
Night (2200 - 0700)		1	2	1	2		
All Times		1	0	2	0		
TYPE OF COMPLAINT							
Noise		14	4	21	8		
Low Flying		1	1	1	1		
Noise and Low Flying		2	6	6	10		
Too Many Aircraft		1	4	2	4		
Other		0	1	0	1		
TYPE OF AIRCRAFT							
Jet		4	1	4	3		
Propeller		4	4	12	7		
Helicopter		5	1	8	1		
All Types		0	8	1	9		
Unknown		5	2	5	4		
TOTAL AIRCRAFT OPERATIONS							
		7,581	8,395	15,207	14,743	3%	
COMPLAINTS PER 10,000 OPERATIONS							
		24	19	20	16	21%	
COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY							
		17	15	14	14	2%	

* Corrected statistics

February

- (4)- Helicopter from Martinez related to PGE repairs in Orinda
- (1)- Helicopter from Pleasant Hill related to PGE repairs in Orinda
- (1)- Non-Assoc., too many aircraft from San Pablo
- (4)- Non-Assoc. from Brentwood, Aerobatic Activity

(3)- Resident, Pleasant Hill

January

- (1)- Non- Assoc. Air Traffic from Moraga
- (1)- Non- Assoc. Helicopter from Pittsburg
- (1)- Non- Assoc. Helicopter near Briones Park

(1)- Resident, Pleasant Hill

Noise Abatement Statistics

March 2017

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2017	2017	2016	2017	2016	
TOTAL NUMBER OF COMPLAINTS	15	15	11	45	35	29%
LOCATION OF COMPLAINTS						
Concord	3	3	4	8	17	-53%
Pleasant Hill	4	4	2	14	6	133%
Pacheco	0	0	2	2	3	-33%
Martinez	3	3	1	9	6	50%
Byron	0	0	0	0	0	0%
Other	4	4	2	11	3	267%
Subtotal	14	14	11	44	35	26%
Special Events	1	1	0	1	0	0%
Total Number of Complaints	15	15	11	45	35	29%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		9	7	31	28	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		2	0	2	0	
Non-associated		4	4	12	7	
TIME OF INCIDENT						
Day (0700 - 1700)		12	6	34	27	
Evening (1700 - 2200)		2	2	7	3	
Night (2200 - 0700)		1	1	2	3	
All Times		0	2	2	2	
TYPE OF COMPLAINT						
Noise		6	7	27	15	
Low Flying		3	0	4	1	
Noise and Low Flying		6	2	12	12	
Too Many Aircraft		0	2	2	6	
Other		0	0	0	1	
TYPE OF AIRCRAFT						
Jet		2	1	6	4	
Propeller		5	4	17	11	
Helicopter		4	2	12	3	
All Types		1	3	2	12	
Unknown		3	1	8	5	
TOTAL AIRCRAFT OPERATIONS						
		10,811	8,352	26,018	23,095	13%
COMPLAINTS PER 10,000 OPERATIONS						
		14	13	17	15	14%
COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY						
		8	8	12	12	-2%

* Corrected statistics

March

- (2)- Non-Assoc., Aerobatics from Brentwood
- (2)- Non-Assoc. low-flying from Mountain House
- (1)- Special Event B-17 from Concord

- (2) - PGE Helicopters from Pleasant Hill

- (1)- Resident, Pleasant Hill

January

- (1)- Non- Assoc. Air Traffic from Moraga
- (1)- Non- Assoc. Helicopter from Pittsburg
- (1)- Non- Assoc. Helicopter near Briones Park

February

- (5) PGE helicopter complaints
- (4) aerobatic brentwood

Year to Date

- (5)- Resident, Pleasant Hill

Noise Abatement Statistics

April 2017

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2017	2017	2016	2017	2016	
TOTAL NUMBER OF COMPLAINTS	10	10	18	55	53	4%
LOCATION OF COMPLAINTS						
Concord	4	4	2	12	19	-37%
Pleasant Hill	1	1	9	15	15	0%
Pacheco	0	0	1	2	4	-50%
Martinez	1	1	3	10	9	11%
Byron	0	0	0	0	0	0%
Other	4	4	3	15	6	150%
Subtotal	10	10	18	54	53	2%
Special Events	0	0	0	1	0	0%
Total Number of Complaints	10	10	18	55	53	4%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		6	15	37	43	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		3	0	5	0	
Non-associated		1	3	13	10	
TIME OF INCIDENT						
Day (0700 - 1700)		6	10	40	37	
Evening (1700 - 2200)		2	2	9	5	
Night (2200 - 0700)		1	5	3	8	
All Times		1	1	3	3	
TYPE OF COMPLAINT						
Noise		2	14	29	29	
Low Flying		3	1	7	2	
Noise and Low Flying		4	3	16	15	
Too Many Aircraft		0	0	2	6	
Other		1	0	1	1	
TYPE OF AIRCRAFT						
Jet		0	8	6	12	
Propeller		4	6	21	17	
Helicopter		4	0	16	3	
All Types		1	2	3	14	
Unknown		1	2	9	7	
TOTAL AIRCRAFT OPERATIONS		10,167	9,203	36,185	32,298	12%
COMPLAINTS PER 10,000 OPERATIONS		10	20	15	16	-7%
COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY		6	16	10	13	-23%

* Corrected statistics

April

- (1)- Other- Law Enforcement Helicopter from Bay Point
- (1)- Other- Law Enforcement Helicopter from Clayton
- (1)- Other- PGE Pipeline Helicopter from Walnut Creek
- (1)- Other- Reckless Flying from Bethel Island

January

- (1)- Non- Assoc. Air Traffic from Moraga
 - (1)- Non- Assoc. Helicopter from Pittsburg
 - (1)- Non- Assoc. Helicopter near Briones Park
- March & February**
- (7) PGE helicopter complaints
 - (6) aerobatic brentwood
 - (2)- Non-Assoc. low-flying from Mountain House
- Year to Date**
- (5)- Resident, Pleasant Hill

**Contra Costa County
Board of Supervisors
Approved Board Orders
Relating to County Airports**

The following certified Board Orders are attached:

- | | |
|----------------------|---|
| <i>June 20, 2017</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Savvas Papaiacovou for a shade hangar at Buchanan Field Airport effective July 3, 2017 in the monthly amount of \$177.07, (100% Airport Enterprise Fund).</i> |
| <i>July 11, 2017</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with John Hayes for a T-hangar at Buchanan Field Airport effective July 11, 2017 in the monthly amount of \$394.10, (100% Airport Enterprise Fund).</i> |
| <i>July 11, 2017</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or his designee, to execute on behalf of the County a Nondisturbance and Attornment Agreement between the County, as the master landlord, the County's tenant, TGF #201, and the new subtenant, Enterprise Rent-A-Car Co of San Francisco, LLC (100% Airport Enterprise Fund).</i> |
| <i>July 11, 2017</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Rob Holmes for a shade hangar at Buchanan Field Airport effective July 5, 2017 in the monthly amount of \$177.07 (100% Airport Enterprise Fund).</i> |



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: June 20, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Savvas Papaiaiovou for a shade hangar at Buchanan Field Airport effective July 3, 2017 in the monthly amount of \$177.07, Pacheco area. (District IV)

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$2,124.84 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/20/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 20, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

BACKGROUND: (CONT'D)

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement - S. Papaiacovou



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: July 11, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with John Hayes for a T-hangar at Buchanan Field Airport effective July 11, 2017 in the monthly amount of \$394.10, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,729.20 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 07/11/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement - J. Hayes



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: July 11, 2017

Subject: Approve Nondisturbance & Attornment Agrmt between County, TGF #201, & Enterprise Rent-A-Car Co of SF, for approx 42,200 sq ft Bldg at 1235 Concord Av

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or his designee, to execute on behalf of the County a Nondisturbance and Attornment Agreement between the County, as the master landlord, the County's tenant, TGF #201, and the new subtenant, Enterprise Rent-A-Car Co of San Francisco, LLC.

FISCAL IMPACT:

The master lease will remain in effect, generating lease and other revenues for the Airport Enterprise Fund. Because the property that is the subject of the master lease is currently vacant, a sublease between TGF #201 and Enterprise Rent-A-Car will increase sales tax revenues from the property.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 07/11/2017 APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND:

The County and Reynolds & Brown, Inc. are parties to a ground lease dated January 7, 1992 (the Master Lease), under which the County leased unimproved real property to Reynolds & Brown, Inc. for retail development on property that is part of Buchanan Field Airport. As part of its development, the property was subdivided into three parcels (Parcel A, Parcel B, and Parcel C). Reynolds & Brown developed the entire property for retail use and entered into subleases for each of the three parcels. Parcel C has been vacant since Sports Authority went out of business.

TGF #201 (TGF) is the successor in interest to Reynolds & Brown, Inc. Under the terms of the Master Lease, (i) TGF has the absolute right to sublease the property, and (ii) the subtenant has the right to request a nondisturbance and attornment agreement (NDA) from the County. TGF and Enterprise Rent-A-Car of San Francisco, LLC (Enterprise) have negotiated the terms of a sublease of Parcel C to Enterprise. The sublease is contingent upon the County entering into an NDA with TGF and Enterprise. Under the NDA, if the Master Lease is terminated for any reason while the sublease is in effect, the County is agreeing to “step into the shoes” of TGF (becoming the landlord under the sublease) and Enterprise is agreeing to treat the County as its landlord. Under the NDA, the County is also consenting to the sublease between TGF and Enterprise. The County has entered into similar NDAs under previous subleases.

This action authorizes the execution of the NDA. This action does not amend or alter the terms of the Master Lease.

CONSEQUENCE OF NEGATIVE ACTION:

If the County fails to enter into the NDA, Enterprise will probably not enter into the sublease for Parcel C. Parcel C will remain vacant until TGF can negotiate a sublease with a new subtenant.

ATTACHMENTS

Enterprise.TFG201.NDAFinal

Enterprise.TFG201SubleaseFinal



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: July 11, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Rob Holmes for a shade hangar at Buchanan Field Airport effective July 5, 2017 in the monthly amount of \$177.07, Pacheco area (District IV).

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$2,124.84 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On

<input checked="" type="checkbox"/> APPROVE	<input type="checkbox"/> OTHER
<input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR	<input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **07/11/2017** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 11, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agrmt - R. Holmes

**Contra Costa County
Board of Supervisors
Approved Board Orders
Relating to County Airports**

The following certified Board Orders are attached:

- July 18, 2017* *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with PES Enterprises, Inc. for a T-hangar at Buchanan Field Airport effective July 18, 2017 in the monthly amount of \$394.10, (100% Airport Enterprise Fund).*
- July 18, 2017* *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Ryan Baillie for a Shade hangar at Buchanan Field Airport effective July 18, 2017 in the monthly amount of \$177.07, (100% Airport Enterprise Fund).*
- July 18, 2017* *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a contract with Kimley-Horn in the amount of \$309,400 to perform the engineering and planning for the Buchanan Field Airport Layout Plan update project for the period of July 1, 2017 through June 30, 2019 (90% Federal Aviation Administration, 2.5% CALTRANS, and 7.5% Airport Enterprise Fund).*
- August 1, 2017* *APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Dianne Cole for a T-hangar at Buchanan Field Airport effective July 15, 2017 in the monthly amount of \$394.10 (100% Airport Enterprise Fund).*



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: July 18, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with PES Enterprises, Inc., for a T-hangar at Buchanan Field Airport effective July 18, 2017 in the monthly amount of \$394.10, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,729.20 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 07/18/2017 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 18, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement - PES Enterprises



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: July 18, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Ryan Baillie for a shade hangar at Buchanan Field Airport effective July 14, 2017 in the monthly amount of \$177.07, Pacheco area. (District IV)

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$2,124.84 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 07/18/2017 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 18, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agreement - R. Baillie



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: July 18, 2017

Subject: Authorization to Execute a Two-Year Contract with Kimley-Horn for Engineering & Planning for Airport Layout Plan Update Project; Buchanan Field Airpor

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a two-year contract with Kimley-Horn in the amount of \$309,400 to perform the engineering and planning for the Buchanan Field Airport Layout Plan update project from July 1, 2017 through June 30, 2019.

FISCAL IMPACT:

There is no negative impact on the General Fund. The total contract cost for the Buchanan Field Airport Layout Plan update project is \$309,400, which will be funded initially by the Airport Enterprise Fund. This project is eligible for a Federal Aviation Administration (FAA) grant (up to 90% of the total cost, or approximately \$278,460) and a California Department of Transportation-Division of Aeronautics (Caltrans) grant (2.5% of the FAA grant amount, or approximately \$6,961). The balance of the project cost (approximately \$23,979) will be funded by the Airport Enterprise Fund. Grant applications will be submitted in 2017 for the engineering and planning. Grant proceeds will reimburse the Airport Enterprise Fund once received. (90% Federal Aviation Administration, 2.5% CALTRANS, and 7.5% Airport Enterprise Fund).

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: 07/18/2017 APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 18, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND:

In 2015 Contra Costa County (County) issued a Request for Statement of Qualifications (SOQ) for engineering, planning and environmental firms to assist the Airports Division with anticipated projects for a five-year period. The County interviewed and ranked the consultants that responded to the SOQ. As a result, there are five (5) on-call consulting contracts.

The Buchanan Field Airport Layout Plan needs to be updated to identify future facility needs, land use designations on airport and development direction. County staff sent a project-specific technical services solicitation to the five on-call consultants in order to determine the most qualified firm to perform this work. Public Works and Airports Division staff reviewed the proposals and determined unanimously that Kimley-Horn was the preferred consultant for this work.

On December 13, 2016, the Board of Supervisors (Board) approved and authorized the Director of Airports, or designee, to (i) submit an Airport Improvement Program (AIP) grant application to both the FAA and Caltrans, and (ii) sign an acceptance of funds under the California Aid to Airports Program Grant Agreement-Federal AIP Matching Funds grant program to perform an Airport Layout Plan update. The grant funds can be used to reimburse the Airport Enterprise Fund. In addition, the Board approved and authorized the Chair of the Board of Supervisors to sign a Statement of Acceptance with the Federal Aviation Administration for grant funds to perform an Airport Layout Plan update. The Airports Division is now requesting authority to execute a two year contract (July 1, 2017 through June 30, 2019) with Kimley-Horn for \$309,400 to perform the engineering and planning for the Buchanan Field Airport Layout Plan update project.

CONSEQUENCE OF NEGATIVE ACTION:

If the County is unable to hire professionals to perform the engineering and planning for the Buchanan Field Airport Layout Plan, the County will not be able to update the Airport Layout Plan. Failing to update the Airport Layout Plan in a timely manner could affect the County's ability to receive future FAA funding until the Airport Layout Plan is updated as required.

ATTACHMENTS

Consulting Services Agreement



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: August 1, 2017

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Dianne Cole for a T-hangar at Buchanan Field Airport effective July 15, 2017 in the monthly amount of \$394.10, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,729.20 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/01/2017** APPROVED AS
RECOMMENDED

OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 1, 2017

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

BACKGROUND: (CONT'D)

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Agmt - Dianne Cole