

## ACCESSORY DWELLING UNIT APPLICATION CHECKLIST

CDD APP  
OK OK

- (1) \_\_\_ \_\_\_ Application Form with name(s) and address(es) of applicant(s) and property owner(s).
- (2) \_\_\_ \_\_\_ Address and assessor's parcel number for the lot.
- (3) \_\_\_ \_\_\_ Size, indicating dimensions and square footage of the primary residence and the proposed accessory dwelling unit.
- (4) \_\_\_ \_\_\_ A legible scaled drawing, showing: **(One 24" x 36" and one reduced 11" x 17" size drawings required for submittal)**
- (A) A north arrow to indicate parcel orientation.
  - (B) Lot dimensions with labels for all property lines.
  - (C) Lot size (in square feet)
  - (D) Siting and location of the primary residence and the proposed accessory dwelling unit.
  - (E) Floor plan configuration of the primary residence and the proposed accessory dwelling unit.
  - (F) All other existing improvements, including driveways and parking areas Unless exempt under Section 82-24.012K(2) one additional space is required. Evidence of exemption may be required.
  - (G) Exterior design of the primary residence and the accessory dwelling unit. "Exterior design" includes exterior features, such as entrances, windows, and roof (elevations).
- (5) \_\_\_ \_\_\_ Color photographs of the primary residence and surrounding properties taken from each of the property lines of the project site.
- (6) \_\_\_ \_\_\_ Location and description of water and sanitary services for both the primary residence and the accessory dwelling unit.
- (7) \_\_\_ \_\_\_ Property owner's consent to physical inspection of the premises.
- (8) \_\_\_ \_\_\_ A written legal description of the property (deed).