

Contra Costa County
Aviation Advisory Committee
Meeting Agenda
550 Sally Ride Drive, Concord, CA 94520
Thursday, March 8, 2018 10:00 a.m.

The Aviation Advisory Committee (AAC) will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (844) 359-8687 at least 24 hours in advance.

Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.

- 1. Roll Call**
- 2. Public Comment Period**
- 3. Approval of the Aviation Advisory Committee's February 8, 2018, Meeting Minutes**
- 4. Consider Consent Items**
 - a. Approval of Airport Noise Report & Statistics Report (January 2018)
 - b. Approval of Relevant Board Actions that Occurred from February 6 – February 27, 2018
- 5. Presentations**
 - a. Presentation on Aviation Markets – Historical and Future Projections
- 6. Discussion/Action Items**
 - a. Discuss Items Pulled from Consent
 - b. Discuss and Approve Changes to AAC ByLaws to Include: 1) Adding Two Airport Neighbor seats to Represent the General Communities Around Buchanan Field and Byron Airport, 2) Changing the Selection Process for At-Large positions, and 3) Include Training Requirements for All AAC Members
 - c. Review and Discuss the Airports' Proposed Rates and Charges
 - d. Review and Discuss the Byron Airport General Plan Amendment (Will Nelson, Department of Conservation and Development)
 - e. Review and Discuss the Proposed Solar Energy Farm Near the Byron Airport
 - f. Review and Discuss the Airport Enterprise Fund for Fiscal Year 2017/18 50% Budget
 - g. Discussion Regarding the Proposed General Aviation Terminal Building
- 7. Future Agenda Items**
- 8. Adjourn**

Next AAC Meeting (Tentative): April 12, 2018 at 10:00 am
Next Airport Committee Meeting: March 14, 2018 at 11:00 am

AVIATION ADVISORY COMMITTEE

ATTENDANCE ROSTER FOR 2018

AAC Members	Representing	Contact Information	Jan 11	Feb 08	Mar 08	Apr 12	May 10	Jun 14	Jul 12	Aug 09	Sep 13	Oct 11	Nov 08	Dec 13	Total # Abs
Dale Roberts	District 1	datenkale@netscape.net	Y	Y											
Mike Bruno	Airports Bus. Assoc.	michael@sterlingav.com	Y	ABS											
Eric Meinbress	Member at Large	ericmeinbress@comcast.net	Y	Y											
Ronald Reagan	District 3	ron@rmsea.com	Y	Y											
Derek Mims	City of Pleasant Hill	derekmims@hotmail.com	Y	Y											
Russell Roe	District 5	russroe@pacbell.net	Y	Y											
Keith McMahan	City of Concord	keithmcmahan@gmail.com	Y	ABS											
Roger Bass	District 2	twofivexray@yahoo.com	ABS	Y											
Maurice Gunderson	Member at Large	mauricegunderson@mac.com	Y	ABS											
Tom Weber	District 4	Tr-weber@sbcglobal.net	Y	Y											
Emily Barnett	Member at Large	emilyebarnett@gmail.com	Y	Y											

Was There a Quorum? Y or N		Y	Y												
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ABS = Absent
Y = Present
N = No

TERM EXPIRATION AND TRAINING CERTIFICATION

AAC Members	Representing	Term Expiration Date	Brown Act/Ethics Training Completion Date(s)
Dale Roberts	District 1	6/13/20	8/6/17 & 9/13/17
Mike Bruno	Airports Bus. Assoc.	3/1/19	
Eric Meinbress	Member at Large	10/17/20	1/7/18
Ronald Reagan	District 3	3/1/21	4/12/16
Derek Mims	City of Pleasant Hill	3/1/18	1/12/17
Russell Roe	District 5	5/1/20	
Keith McMahan	City of Concord	3/1/19	
Roger Bass	District 2	3/1/21	4/8/16
Maurice Gunderson	Member at Large	3/1/21	4/5/16 & 4/6/16
Tom Weber	District 4	3/1/20	4/1/16
Emily Barnett	Member at Large	3/1/19	3/10/17

DRAFT



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
February 8, 2018**

MEETING CALLED: Chair, Ronald Reagan called the meeting to order at 10:02 AM.

PRESENT: **Emily Barnett**, Member At-Large
Roger Bass, District II
Eric Meinbress, Member At-Large
Derek Mims, City of Pleasant Hill
Ronald Reagan, Chair, District III
Dale Roberts, District I
Russell Roe, District V
Tom Weber, District IV

ABSENT: **Mike Bruno, Vice Chair**, Airport Business Association
Maurice Gunderson, Secretary, Member At-Large
Keith McMahon, City of Concord

STAFF: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports
Alina Zimmerman, Airport Administrative Assistant

**OPENING COMMENTS
BY CHAIR:**

Ronald Reagan welcomed the attendees.

**PUBLIC COMMENT
PERIOD:**

Airport staff received a letter of interest for the development of 36 acres at Byron Airport for non-aviation use. A competitive solicitation letter was mailed out on January 23, 2018, with a submission deadline of April 2, 2018, at 4 PM.

The Centennial Celebration Flight will be at Buchanan Field May 14-15, 2018. The historic flight will fly from Seattle, WA to San Diego, CA and will be celebrating its 100th year anniversary.

The Bay Cities chapter of the 99s have announced their 2018 scholarship. The purpose of this scholarship is to provide monetary assistance to women working on their initial flight rating. Check out www.baycities99s.org for more information.

Keith Freitas asked the AAC to adjourn the meeting in memory of two Buchanan Field tenants: Jack Shrader and Chris Rampoldt.

APPROVAL OF MINUTES:

Moved by Tom Weber; seconded by Derek Mims. Approved Yes: Emily Barnett, Roger Bass, Dale Roberts, Ronald Reagan, Russell Roe, and Eric Meinbress. No: None. Abstained: None. Absent: Mike Bruno, Maurice Gunderson, and Keith McMahon.

APPROVAL OF CONSENT ITEMS:

Moved by Derek Mims; seconded by Tom Weber. Approved Yes: Emily Barnett, Roger Bass, Dale Roberts, Ronald Reagan, Russell Roe, and Eric Meinbress. No: None. Abstained: None. Absent: Mike Bruno, Maurice Gunderson, and Keith McMahon.

DISCUSSION/ACTION ITEMS:

a. Discussion of Items Pulled from Consent

No items were pulled from consent.

b. Review and Discuss AAC ByLaw Changes to Include Adding Two Airport Neighbor Seats to Represent the General Communities Around Buchanan Field and Byron Airport, Changing the Selection Process for At-Large positions, and Include Training Requirements for All AAC Members – Report Back to Airport Committee

At the Airport Committee's last meeting in January, interviews for an At-Large position were conducted. The Airport Committee identified that the AAC needed better representation from the general communities surrounding Buchanan Field and Byron Airports. The proposed ByLaw changes will include adding two "Airport Neighbor Seats" to represent Buchanan Field and Byron Airports. Added changes were made to refine current processes: (1) At-Large candidate to be interviewed and recommended by Airport Committee, and (2) to add Ralph M. Brown Act, County Better Government Ordinance, and Ethics Orientation training requirements for newly appointed and reappointed members. The AAC reviewed the proposed ByLaw changes and will take a vote at their next meeting in March.

c. Review and Discuss Proposed Airport Rates and Charges

Airport staff are moving forward to implement some of the top priority projects identified in the strategic plan and economic development and incentive program (EDIP) processes. The first priority project is to update the Airports' current rates and charges. Staff hopes to implement the new rates and charges around July 1, 2018. Tenants should expect to see a slight reduction in rent fees to bring our fees more comparable in the region. The proposed changes were circulated in January 2018 to receive input from tenants. Some of the proposed changes will include price differentials between

north/south facing areas and modernized/un-modernized hangars. The price reductions will result in a total loss of approximately \$65,000 in annual revenue.

d. Review and Discuss the Brown Act Requirements for AAC Members

Keith Freitas explained that per Contra Costa County's Advisory Handbook, all newly appointed committee members are required to complete the Brown Act, Better Government Ordinance, and Ethics Orientation training within 90 days of appointment/re-appointment. Ron Reagan went on to remind AAC members to complete their required trainings if they have not done so already.

e. Discuss a Proposed Gas Station Near Buchanan Field – North of Airport Near HWY 4 and Solano

The proposed project is a convenience market, gas station and car wash to be located at the intersection of the eastbound State Route 4 Off-Ramp/Arnold Industrial Place in the City of Concord. Based on the interest of this project, it will be discussed at the Airport Land Use Commission (ALUC) meeting on February 15, 2018. Continued updates on the proposed project will be given as the project proceeds.

f. Discuss a Possible Observation Plaza at Byron Airport

The AAC discussed the possibility of having an observation plaza at the Byron Airport. In order to be considered, the AAC will first need feedback from staff regarding the need for an observation plaza. Airport staff will continue to provide updates regarding the proposed project.

g. Review Revised Airport Enterprise Fund Fiscal Year 2016/17

The AAC reviewed the revised Airport Enterprise Fund Budget for FY 16-17. There are no changes in the numbers. The only revision was to change the dates to reflect FY 16-17 instead of FY 15-16.

h. Review and Discuss the Airport Enterprise Fund Fiscal Year 2017/18

The AAC reviewed the Airport Enterprise Fund Budget for FY 17-18. Revenues were above projections by 31% and expenditures were below projections by 20%.

i. Review and Discuss the Upcoming AAC Officer Selection Process for the April 2018 Selections

Officer selections will take place in April 2018. Ron Reagan asked the AAC to consider who they would want to take over the positions of Chair, Vice Chair, and Secretary. There were some suggestions made, but the AAC will not take a vote until in April.

FUTURE AGENDA ITEMS/COMMENTS

- **Byron General Plan Amendment**
- **Solar Energy Farm**
- **Rates and Charges**
- **AAC ByLaw changes**

ADJOURNMENT: The meeting was adjourned by the Chair at 11:04 AM.

FINAL



**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
January 11, 2018**

MEETING CALLED: Chair, Ronald Reagan called the meeting to order at 10:00 AM.

PRESENT: **Emily Barnett**, Member At-Large
Mike Bruno, Airport Business Association
Maurice Gunderson, Secretary, Member at Large
Keith McMahon, City of Concord
Eric Meinbress, Member At-Large
Derek Mims, City of Pleasant Hill
Ronald Reagan, District III
Dale Roberts, District I
Russell Roe, District V
Tom Weber, District IV

ABSENT: **Roger Bass, District II**

STAFF: Keith Freitas, Director of Airports
Beth Lee, Assistant Director of Airports
Alina Zimmerman, Airport Administrative Assistant

**OPENING COMMENTS
BY CHAIR:**

Ronald Reagan welcomed the attendees.

**PUBLIC COMMENT
PERIOD:**

There was public comment asking to consider an Observation Plaza at the Byron Airport.

Keith Freitas updated the AAC on the Airport Committee meeting held on January 10, 2018. He explained that Supervisor Mitchoff would like the AAC to look at the current ByLaws and consider revising them to increase the membership in order to include representation specifically from the general communities around Buchanan Field and the Byron Airport.

**APPROVAL OF
MINUTES:**

Moved by Tom Weber; seconded by Maurice Gunderson. Approved Yes: Emily Barnett, Mike Bruno, Dale Roberts, Keith McMahon, Derek Mims, Ronald Reagan, Russell Roe, and Eric Meinbress. No: None. Abstained: None. Absent: Roger Bass.

**APPROVAL OF
CONSENT ITEMS:**

Moved by Keith McMahon; seconded by Derek Mims. Approved Yes: Emily Barnett, Mike Bruno, Dale Roberts, Maurice Gunderson, Ronald Reagan, Russell Roe, Eric Meinbress, and Tom Weber. No: None. Abstained: None. Absent: Roger Bass.

PRESENTATIONS:

a. Present the Contra Costa County Airports Recognition Awards to Rashid Yahya and the Office of the Sheriff Air Support Unit

The AAC awarded Rashid Yahya and the Office of the Sheriff Air Support Unit with the Contra Costa County Airports recognition award for their continued efforts in maintaining a safe and peaceful environment for Contra Costa County residents and for providing exceptional services that build the Airports and surrounding aviation communities

DISCUSSION/ACTION ITEMS:

a. Discussion of Items Pulled from Consent

No items were pulled from consent.

b. Review and Discuss the Update Regarding Transportation Security Administration's (TSA) Site Visit on November 29, 2017

Airport Staff contacted TSA and requested a site visit to evaluate the Airports' current protocols and procedures. TSA was ultimately impressed with the protocols/procedures and the equipment in place. Few recommendations were made that Airport staff will consider as they make security improvements to both Airports.

c. Review and Discuss the Airport Strategic Plan Summary of Top Priorities

Airport staff are moving forward to implement some of the top priority projects identified in the strategic plan. The first priority project is updating the Airports' rates and charges. Staff hopes to implement the new changes by July 1, 2018. Tenants should expect to see a slight reduction in rent fees. The second priority project is to update the Airports' terminal building on John Glenn Drive. Staff is looking to build a new general aviation terminal building of approximately 10-15,000 square feet. The third priority project is to obtain congressional support for federal funding for a new Air Traffic Control Tower at Buchanan Field. Other priority projects include completion of the Byron General Plan

Amendment, Airport Land Use Compatibility Plan, and expansion of an existing, or building of a new maintenance hangar at Byron to facilitate business development.

d. Review and Discuss the 2018 Airport Capital Improvement Program

Every year Airports staff meets with the Federal Aviation Administration (FAA) to go over Contra Costa County Airports' plan for funding over the next 10-15 years. Staff received support from the FAA for the reviewed list of projects. The larger project that has been tentatively approved for 2019 is the reconstruction of CCR Runway 32R/14L that would cost approximately \$4.2 million. Airport staff will continue to provide updates as the project proceeds.

e. Review and Discuss the Unmanned Aerial System (UAS) FAA Pilot Program Sponsor

The FAA notified state and local governments to participate in an Unmanned Aircraft Systems (UAS, also known as drones) pilot test program to help develop policies for drone use. This program will help the FAA gain data to formulate rules and regulations for the operation of drones. The Board of Supervisors authorized Airport staff in November 2017 to be a part of a larger group led by the CA Department of Technology (CDT) to participate in the program. The CDT will submit an application on behalf of the County to the FAA to be considered as one of the five locations to operate in, in which the FAA will make a selection in May 2018.

f. Review and Discuss the Airport Enterprise Fund Budget for Fiscal Year 2016-17

The AAC reviewed the Airport Enterprise Fund Budget for FY 16-17. Revenues exceeded expenditures by approximately \$1.3 million.

g. Review and Discuss the 3-Acre Development Proposal Update

This three-acre business park development is located on the south tip of Sally Ride Drive. Montecito is going through the final stages of the environmental process. A draft lease is in place with hopes to go before the Board of Supervisors in March 2018. Montecito hopes to break ground in June 2018 and be in full operation by the end of the calendar year.

h. Review and Discuss the 4.6-Acre Development Proposal Update

This piece of property is located on the northeast corner of Marsh Drive and Solano Way. A tax share and entitlement process agreement was completed in 2017 between the County and the City of Concord. A developer, Gotham Greens, was selected and a preliminary application was submitted to the City of Concord. Gotham Greens hopes to break ground in summer 2018.

i. Review and Discuss the 101 John Glenn Drive Long-Term Lease Update

Airport staff received a letter of interest to long-term lease 101 John Glenn Drive. Staff conducted the competitive selection process and received two proposals. A

ranking committee reviewed the packets and ultimately chose Pacific States Aviation, Inc. whom took possession of the property on January 7, 2018.

FUTURE AGENDA ITEMS/COMMENTS

- **Observation plaza at Byron Airport**
- **AAC ByLaws**
- **Brown Act requirements**
- **Rates and charges**

ADJOURNMENT: The meeting was adjourned by the Chair at 10:50 AM.

Noise Abatement Statistics

January 2018

	# Of Callers	Complaints		YTD	YTD	% CHANGE
	2018	2018	2017	2018	2017	
TOTAL NUMBER OF COMPLAINTS	10	12	12	12	12	0%
LOCATION OF COMPLAINTS						
Concord	5	7	4	7	4	75%
Pleasant Hill	3	3	3	3	3	0%
Pacheco	0	0	1	0	1	-100%
Martinez	0	0	2	0	2	-100%
Byron	0	0	0	0	0	0%
Other	2	2	2	2	2	0%
Subtotal	10	12	12	12	12	0%
Special Events	0	0	0	0	0	0%
Total Number of Complaints	10	12	12	12	12	0%
COMPLAINTS ASSOCIATED WITH						
Buchanan Field Airport		9	9	9	9	
Byron Airport		0	0	0	0	
Law Enforcement/Lifeguard Lights		2	0	2	0	
Non-associated		1	3	1	3	
TIME OF INCIDENT						
Day (0700 - 1700)		9	8	9	8	
Evening (1700 - 2200)		1	3	1	3	
Night (2200 - 0700)		2	0	2	0	
All Times		0	1	0	1	
TYPE OF COMPLAINT						
Noise		4	7	4	7	
Low Flying		2	0	2	0	
Noise and Low Flying		5	4	5	4	
Too Many Aircraft		0	1	0	1	
Other		1	0	1	0	
TYPE OF AIRCRAFT						
Jet		5	0	5	0	
Propeller		2	8	2	8	
Helicopter		2	3	2	3	
All Types		2	1	2	1	
Unknown		1	0	1	0	
TOTAL AIRCRAFT OPERATIONS						
		8,446	7626	8446	7626	11%
COMPLAINTS PER 10,000 OPERATIONS						
		14	16	14	16	-10%
COMPLAINTS PER 10,000 OPERATIONS - BUCHANAN ONLY						
		11	12	11	12	-10%

January

(1)- Other- Low flying jet - Antioch

(1)- Non-Assoc. Jet noise - Bay Point

Contra Costa County Airports Monthly Operations Report

January 2018

	January 2018	January 2017	YTD 2018	YTD 2017	% CHANGE 2017/2018
AIRCRAFT OPERATIONS					
Total Operations	8,446	7,626	8,446	7,626	11%
Local Operations	5,109	4,398	5,109	4,398	16%
Itinerant Operations	2,255	2,273	2,255	2,273	-1%
Total Instrument Ops	957	811	957	811	18%
FUEL FLOWAGE					
100 Octane	15,475	16,977	15,475	16,977	-9%
Jet Fuel	84,866	81,448	84,866	81,448	4%
Total	100,341	98,425	100,341	98,425	2%
BYRON INFORMATION					
Byron Fuel	7,622	5,936	7,622	5,936	28%
SKYDIVERS					
Number of Flights	35	24	35	24	46%
Experienced Jumps	304	173	304	173	76%
First Time Jumps	71	67	71	67	6%
Student Jumps	10	13	10	13	-23%
Glider Operations					
Tow Aircraft	174	0	174	0	n/a
Glider Aircraft	174	0	174	0	n/a

**Contra Costa County
Board of Supervisors
Approved Board Orders
Relating to County Airports**

The following certified Board Orders are attached:

- | | |
|--------------------------|---|
| <i>February 6, 2018</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Premiere-Aviation, Inc. for a Large T-hangar at Buchanan Field Airport effective February 1, 2018 in the monthly amount of \$548.33 (100% Airport Enterprise Fund).</i> |
| <i>February 13, 2018</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or designee, to execute on behalf of the County, (1) a consent to assignment of the lease between the County and the current tenant, Aerosports, Inc., dba Bay Area Skydiving, and the new tenant, West Coast Air Sports, Inc. to assign its lease of the County-owned property located at 6901 Falcon Way, Byron, to West Coast Air Sports, Inc.; and (2) an amendment to the lease between the County, as landlord, and West Coast Air Sports, Inc., as tenant, that clarifies that the premises subject to the lease is located at 6901 Falcon Way, Byron (100% Airport Enterprise Fund).</i> |
| <i>February 13, 2018</i> | <i>APPROVE and AUTHORIZE the Director of Airports to terminate a lease Agreement and a license agreement that are in effect between the County and Aerosports, Inc. dba Bay Area Skydiving, for the use of two locations at Byron Airport. AUTHORIZE County Counsel to pursue legal action to regain possession of both premises (100% Airport Enterprise Fund).</i> |
| <i>February 13, 2018</i> | <i>APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Lorraine McPherson and Kevin Wheeler for a T-hangar at Buchanan Field Airport effective February 1, 2018 in the monthly amount of \$394.10 (100% Airport Enterprise Fund).</i> |

February 13, 2018

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Matt Giudice for a shade hangar at Buchanan Field Airport effective February 1, 2018 in the monthly amount of \$177.07 (100% Airport Enterprise Fund).

February 13, 2018

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Robert Hawkins and Lisa Tyler for a T-hangar at Buchanan Field Airport effective February 15, 2018 in the monthly amount of \$394.10 (100% Airport Enterprise Fund).

February 27, 2018

***AUTHORIZE** the Director of Airports, or designee, to submit an Airport Improvement Program (AIP) grant application to both the Federal Aviation Administration (FAA) and the California Department of Transportation-Division of Aeronautics (Caltrans) for a total of approximately \$300,000 and \$15,000, respectively, to be used for the design a new general aviation terminal for Buchanan Field (90% FAA, 4.5% Caltrans, 5.5% Airport Enterprise Fund).*

***APPROVE and AUTHORIZE** the Chair of the Board of Supervisors to sign a Statement of Acceptance with the Federal Aviation Administration for grant funds to be used for the design of a new general aviation terminal for Buchanan Field in the total amount of approximately \$300,000.*

***APPROVE and AUTHORIZE** the Director of Airports, or designee, to sign an acceptance of funds under the California Aid to Airports Program Grant Agreement-Federal AIP Matching Funds grant program to be used for the design of a general aviation terminal for Buchanan Field Airport in the total amount of approximately \$15,000.*

February 27, 2018

REAPPOINT Ron Reagan to the District 3 seat on the Aviation Advisory Committee, as recommended by Supervisor Burgis.

February 27, 2018

REAPPOINT Roger Bass to the District II seat on the Contra Costa County Aviation Advisory Committee, as recommended by Supervisor Andersen.



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 6, 2018

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Premiere-Aviation, Inc. for a Large T-hangar at Buchanan Field Airport effective February 1, 2018 in the monthly amount of \$548.33, Pacheco area. (District IV)

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$6,579.96 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters,

- APPROVE OTHER
- RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/06/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 6, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925) 681-4200

cc:

pursuant to the terms of the above lease.

On

BACKGROUND: (CONT'D)

February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agmt - Premiere Aviation



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 13, 2018

Subject: APPROVE AND AUTHORIZE Consent to Lease Assignment, Amendment to Lease for Lease w/ West Coast Air Sports, Inc. for Property at 6901 Falcon Way, Byron

RECOMMENDATION(S):

A. APPROVE and AUTHORIZE the Director of Airports, or his designee, to execute on behalf of the County, a consent to assignment of the lease between the County and the current tenant, Aerosports, Inc., dba Bay Area Skydiving, and the new tenant, West Coast Air Sports, Inc. to assign its lease of the County-owned property located at 6901 Falcon Way, Byron, to West Coast Air Sports, Inc..

B. APPROVE and AUTHORIZE the Director of Airports, or his designee, to EXECUTE, on behalf of the County, an amendment to the lease between the County, as landlord, and West Coast Air Sports, Inc., as tenant, that clarifies that the premises subject to the lease is located at 6901 Falcon Way, Byron.

FISCAL IMPACT:

There is no negative impact on the General Fund. The Airport Enterprise Fund will continue to receive lease and other revenues provided for in the lease. The County General Fund will continue to receive property, sales and possessory interest tax revenues from the lease.

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/13/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 13, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

BACKGROUND:

The County entered into a lease with Aerosports, Inc., dba Bay Area Skydiving, in 2008 for property at Byron Airport that is currently known as 6901 Falcon Way, Byron (the Lease). Aerosports now desires to assign all of its interest in the Lease to West Coast Air Sports, Inc., which action requires the written consent of the County. Staff recommends (1) consent to the assignment, and (2) execution of an amendment to the Lease that clarifies the address of the property that is the subject of the Lease.

CONSEQUENCE OF NEGATIVE ACTION:

Aerosports will not be able to assign its interest in the Lease, the Lease will not be amended.

ATTACHMENTS

Skydiving - First Lease Amendment 2018

Exhibit A

Exhibit B



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 13, 2018

Subject: APPROVE AND AUTHORIZE TERMINATION OF LEASE AGREEMENT AND LICENSE
AGREEMENT WITH AEROSPORTS, INC. dba BAY AREA SKYDIVING

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports to terminate a lease Agreement and a license agreement that are in effect between the County and Aerosports, Inc. dba Bay Area Skydiving, for the use of two locations at Byron Airport. AUTHORIZE County Counsel to pursue legal action to regain possession of both premises. Byron Area.

FISCAL IMPACT:

There is no negative impact on the General Fund. The Airport Enterprise Fund will cover the cost of any legal action.

BACKGROUND:

There are two agreements in effect between the County and Aerosports, Inc., dba Bay Area Skydiving (Aerosports). One is a lease dated November 4, 2008, under which Aerosports occupies approximately 0.86 acres of land and an approximately 5,000 square foot hangar located at 6901 Falcon Way, Byron[1]. Aerosports uses the leased premises to store aircraft

- APPROVE OTHER
- RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/13/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
- Candace Andersen, District II Supervisor
- Diane Burgis, District III Supervisor
- Karen Mitchoff, District IV Supervisor
- Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 13, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

and to operate a skydiving operation. The other is a license dated July 1, 2013, under which Aerosports is permitted to use a portion of an approximately 7,500 square foot hangar located at 505 Eagle Court in Byron for aircraft maintenance and storage.

Aerosports is currently in default of both the lease and the license for non-payment of rent. Airport staff has been working with the tenant for many months to bring the account current. Despite those efforts, Aerosports remains behind in making rent and concession payments.

Airport staff is requesting authority to terminate the lease and the license and to pursue legal action against Aerosports to regain possession of both premises. These actions are consistent with adopted Airport policies. In addition, by recovering possession of the properties, the Airport will be able to make both premises available to other interested tenants.

BACKGROUND: (CONT'D)

[1] The lease incorrectly indicates the address of the hangar is 3000 Armstrong Road, Byron.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to terminate the agreements and regain possession of the properties could have a negative impact on the Airport Enterprise Fund.



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 13, 2018

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Lorraine McPherson and Kevin Wheeler for a T-hangar at Buchanan Field Airport effective February 1, 2018 in the monthly amount of \$394.10, Pacheco area.

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,729.20 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters/shade hangars at Buchanan Field Airport. In 1977 Buchanan Airport Hangar Company amended their lease to allow for the construction of another 30-year lease with Contra Costa County for the construction of seventeen (17) additional hangars. Buchanan Airport Hangar Company was responsible for the maintenance and property

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|--|--|
| <input checked="" type="checkbox"/> APPROVE | <input type="checkbox"/> OTHER |
| <input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR | <input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE |
-

Action of Board On: **02/13/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

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ATTESTED: February 13, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

management of the property during the lease period.

BACKGROUND: (CONT'D)

On September 1, 2000, the ninety-three (93) t- and shade hangars at Buchanan Field reverted to the County ownership pursuant to the terms of the above lease.

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 16, 2007, the additional seventeen (17) hangars at Buchanan Field reverted back to the County pursuant to the above referenced lease. This row included six (6) large hangars which were not covered by the approved T-Hangar and Shade Hangar Rental Agreement.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements") which removed the Aircraft Physical Damage Insurance requirement. The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agmt - L McPherson and K Wheeler



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 13, 2018

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Matt Giudice for a shade hangar at Buchanan Field Airport effective February 1, 2018 in the monthly amount of \$177.07, Pacheco area (District 4).

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$2,124.84 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters/shade hangars at Buchanan Field Airport. In 1977 Buchanan Airport Hangar Company amended their lease to allow for the construction of another 30-year lease with Contra Costa County for the construction of seventeen (17) additional hangars.

- | | |
|--|--|
| <input checked="" type="checkbox"/> APPROVE | <input type="checkbox"/> OTHER |
| <input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR | <input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE |
-

Action of Board On: **02/13/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

- AYE: John Gioia, District I Supervisor
 Candace Andersen, District II Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

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ATTESTED: February 13, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

Buchanan Airport Hangar Company was responsible for the maintenance and property management

BACKGROUND: (CONT'D)

of the property during the lease period.

On September 1, 2000, the ninety-three (93) t- and shade hangars at Buchanan Field reverted to the County ownership pursuant to the terms of the above lease.

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 16, 2007, the additional seventeen (17) hangars at Buchanan Field reverted back to the County pursuant to the terms of the above lease. This row included six (6) large hangars which were not covered by the approved T-Hangar and Shade Hangar Rental Agreement.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large hangars at Buchanan Field Airport.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements") which removed the Aircraft Physical Damage Insurance requirement. The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agmt - M Giudice



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 13, 2018

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Robert Hawkins and Lisa Tyler for a T-hangar at Buchanan Field Airport effective February 15, 2018 in the monthly amount of \$394.10, Pacheco area (District IV).

FISCAL IMPACT:

The Airport Enterprise Fund will realize \$4,729.20 annually.

BACKGROUND:

On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters/shade hangars at Buchanan Field Airport. In 1977 Buchanan Airport Hangar Company amended their lease to allow for the construction of another 30-year lease with Contra Costa County for the construction of seventeen (17) additional hangars. Buchanan Airport Hangar Company was responsible for the maintenance and property

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/13/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 13, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

management of the property during the lease period.

BACKGROUND: (CONT'D)

On September 1, 2000, the ninety-three (93) t- and shade hangars at Buchanan Field reverted to the County ownership pursuant to the terms of the above lease.

On November 14, 2006, the Contra Costa County Board of Supervisors approved the form of the T-Hangar and Shade Hangar Rental Agreement for use with renting the County's t-hangars, shade hangars, medium hangars, and executive hangars at Buchanan Field Airport.

On February 16, 2007, the additional seventeen (17) hangars at Buchanan Field reverted back to the County pursuant to the above referenced lease. This row included six (6) large hangars which were not covered by the approved T-Hangar and Shade Hangar Rental Agreement.

On February 23, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Rental Agreement for use with the large East Ramp Hangars.

On January 16, 2009, Contra Costa County Board of Supervisors approved an amendment to the T-Hangar and Shade Hangar Rental Agreement and the Large Hangar Rental Agreement (combined "Hangar Rental Agreements") which removed the Aircraft Physical Damage Insurance requirement. The Hangar Rental Agreements are the current forms in use for rental of all the County hangars at Buchanan Field Airport.

CONSEQUENCE OF NEGATIVE ACTION:

A negative action will cause a loss of revenue to the Airport Enterprise Fund.

ATTACHMENTS

Hangar Rental Agmt - R Hawkins and L Tyler



Contra
Costa
County

To: Board of Supervisors
From: Keith Freitas, Airports Director
Date: February 27, 2018

Subject: Acceptance of Federal Aviation Administration Grant Funding to Design a General Aviation Terminal at Buchanan Field

RECOMMENDATION(S):

AUTHORIZE the Director of Airports, or designee, to submit an Airport Improvement Program (AIP) grant application to both the Federal Aviation Administration (FAA) and the California Department of Transportation-Division of Aeronautics (Caltrans) for a total of approximately \$300,000 and \$15,000, respectively, to be used for the design a new general aviation terminal for Buchanan Field, Pacheco area (District IV).

APPROVE OTHER
 RECOMMENDATION OF CNTY ADMINISTRATOR RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/27/2018** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor

ABSENT: Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 27, 2018

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee, (925)
681-4200

cc:

RECOMMENDATION(S): (CONT'D)

APPROVE and **AUTHORIZE** the Chair of the Board of Supervisors to sign a Statement of Acceptance with the Federal Aviation Administration for grant funds to be used for the design of a new general aviation terminal for Buchanan Field in the total amount of approximately \$300,000.

APPROVE and **AUTHORIZE** the Director of Airports, or designee, to sign an acceptance of funds under the California Aid to Airports Program Grant Agreement-Federal AIP Matching Funds grant program to be used for the design of a general aviation terminal for Buchanan Field Airport in the total amount of approximately \$15,000.

FISCAL IMPACT:

There will be no direct costs to the County's General Fund. This Board action will authorize (i) submitting grant applications to the FAA and Caltrans and, (ii) accepting the grants. The total cost of the project that is eligible for grants is estimated to be \$333,333, of which about 90% (or \$300,000.00) will be from the FAA, approximately 4.5% of the FAA grant amount (or \$15,000.00) will be from Caltrans, and about 5.5% (or \$18,333) will be from the Airport Enterprise Fund. The Airport Enterprise Fund will also fund the remaining estimated project cost of \$619,167 (total design cost of \$952,500) to design the non-grant eligible project related components (Airports' administrative office space).

BACKGROUND:

The Buchanan Field Airport Master Plan adopted by the Board of Supervisors on October 28, 2008, identifies a new general aviation terminal (Terminal) on the capital improvement list. The Terminal will replace the existing terminal building at the north end of John Glenn Drive. The Terminal would include space for the Airports Division Administrative staff, Airport Rescue and Fire Fighting (ARFF) staff and equipment, public space to support scheduled/unscheduled air service providers, office space for aviation businesses, and general public meeting space. The Airports Division currently rents office space from one of the airport businesses and moving those functions into the Terminal will allow for expansion, while resulting in a long-term savings to the Airport Enterprise Fund.

The first critical step in this process is to design the facility in order to refine project costs and undertake the environmental review process. The FAA will consider funding a portion of the project related to the ARFF function, since Buchanan Field Airport has an active Part 139 certificate. The estimated total project design cost is \$952,500, of which approximately 35%, or \$333,333, is related to the ARFF function. Grant applications will be submitted to the FAA and Caltrans for funding the ARFF eligible component. The Airport Enterprise Fund will pay the grant match and all non-grant-eligible costs, including the design of the Airport's administrative office space.

Airport staff will undertake a selection process to retain an architect for this project. The architectural design contract will be forwarded to the Board of Supervisors for its consideration. The building design will be discussed with stakeholders, the Aviation Advisory Committee, and the Airport Committee throughout the process.

Upon completion of the design process, Airport staff will forward a second FAA and Caltrans grant application approval request to the Board of Supervisors, while applications will seek funds for the construction of the ARFF related Terminal components.

This FAA grant funding request is consistent with the Buchanan Field Airport Master Plan adopted by the Board of Supervisors on October 28, 2008, plus governing FAA grant assurances and policies.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not receive the FAA and Caltrans Grant funding necessary to design the ARFF related components of the Terminal, which will result in increased costs to the Airports Division to complete the design. The Airports Division will also continue to rent office/ARFF space at \$7,000 per month.

To: Board of Supervisors
From: Diane Burgis, District III Supervisor
Date: February 27, 2018



Contra
Costa
County

Subject: REAPPOINTMENT TO THE AVIATION ADVISORY COMMITTEE

RECOMMENDATION(S):

REAPPOINT the following individual to the District 3 seat on the Aviation Advisory Committee to a term expiring March 1, 2021, as recommended by Supervisor Diane Burgis.

Ron Reagan
Brentwood, CA 94513

FISCAL IMPACT:

None.

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- | | |
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| <input checked="" type="checkbox"/> APPROVE | <input type="checkbox"/> OTHER |
| <input checked="" type="checkbox"/> RECOMMENDATION OF CNTY ADMINISTRATOR | <input type="checkbox"/> RECOMMENDATION OF BOARD COMMITTEE |
-

Contact: Lea Castleberry, (925) 252-4500

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 27, 2018

David J. Twa,

BY: , Deputy

BACKGROUND:

The Aviation Advisory Committee (AAC) was established by the Board of Supervisors to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports; advance and promote the interests of aviation; and protect the general welfare of the people living and working near the airport and the County in general. The AAC may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from public or other agencies in order to formulate recommendations to the Board. In conjunction with all of the above, the AAC provides a forum for the Director of Airports regarding policy matters at and around the airports.

The AAC is composed of 11 members who must be County residents: one appointed by each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by Diablo Valley College; one from and nominated to the Board by the Contra Costa County Airports Business Association; and two at large to represent the general community, to be nominated to the Internal Operations Committee by the Aviation Advisory Committee. At least one of the above shall be a member of the Airport Land Use Commission.

Terms for AAC seats are three years ending March 1.

The seat will expire March 1, 2018. Applications were accepted and the recommendation to reappoint the above individual was then determined.

FISCAL IMPACT:

None.

BACKGROUND:

The Aviation Advisory Committee (AAC) was established by the Board of Supervisors to provide advice and recommendations to the Board of Supervisors on the aviation issues related to the economic viability and security of airports in Contra Costa County. The AAC is mandated to cooperate with local, state, and national aviation interests for the safe and orderly operation of airports; advance and promote the interests of aviation; and protect the general welfare of the people living and working near the airport and the County in general. The AAC may initiate discussions, observations, or investigations and may hear comments on airport and aviation matters from the public or other agencies in order to formulate recommendations to the Board. In conjunction with all of the above, the Aviation Advisory Committee provides a forum for the Director of Airports regarding policy matters at and around the airport.

The AAC is composed of 11 members who must be County residents: one appointed by each Supervisor; one from and nominated to the Board by the City of Concord; one from and nominated to the Board by the City of Pleasant Hill; one from and nominated to the Board by Diablo Valley College; one from and nominated to the Board by the Contra Costa County Airports Business Association; and two at large to represent the general community, to be nominated to the Internal Operations Committee by the Aviation Advisory Committee. At least one of the above shall be a member of the Airport Land Use Commission.

Terms for AAC seats are three years ending each March 1.

Supervisor Andersen is pleased with Roger Bass' work on the AAC and would like him to continue for another term.

CONSEQUENCE OF NEGATIVE ACTION:

The seat will become vacant.

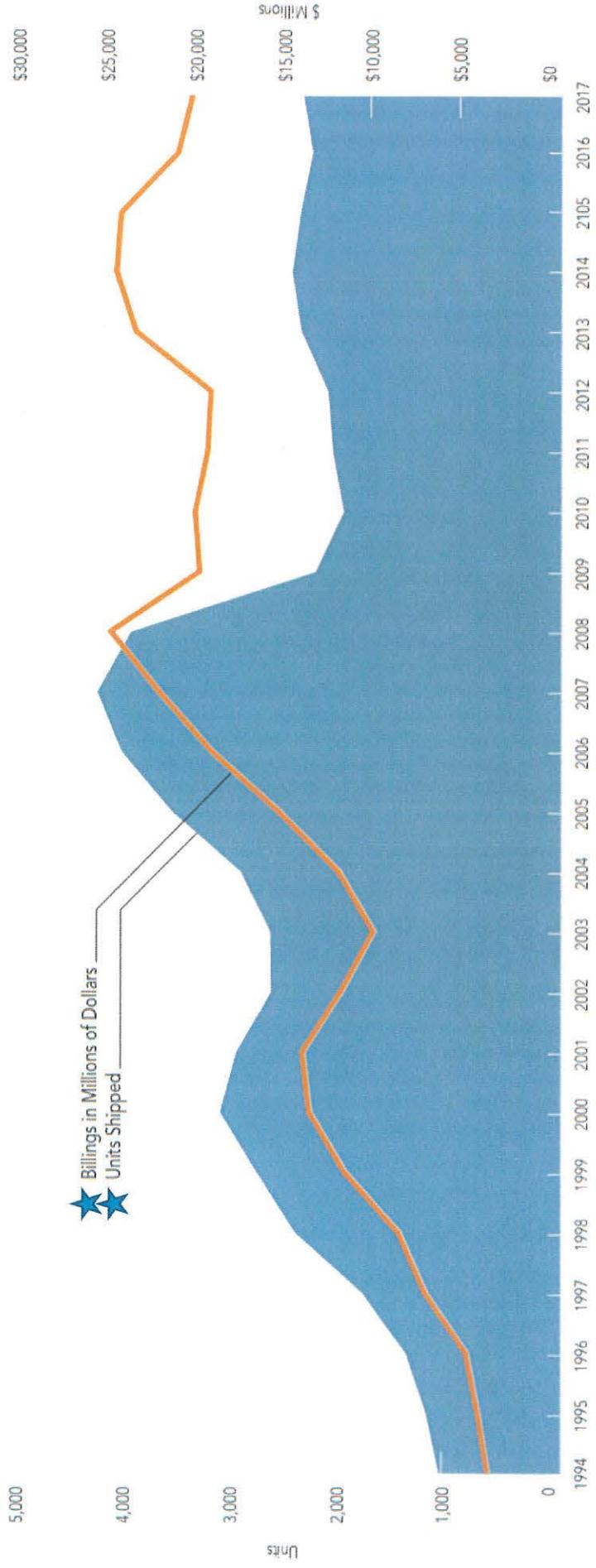
Contra Costa County Airports Buchanan Field and Byron

Aviation Advisory Committee

Aviation Markets
Historical and Future Projections

March 8, 2018

General Aviation Airplane Shipments and Billings Worldwide (1994-2017)



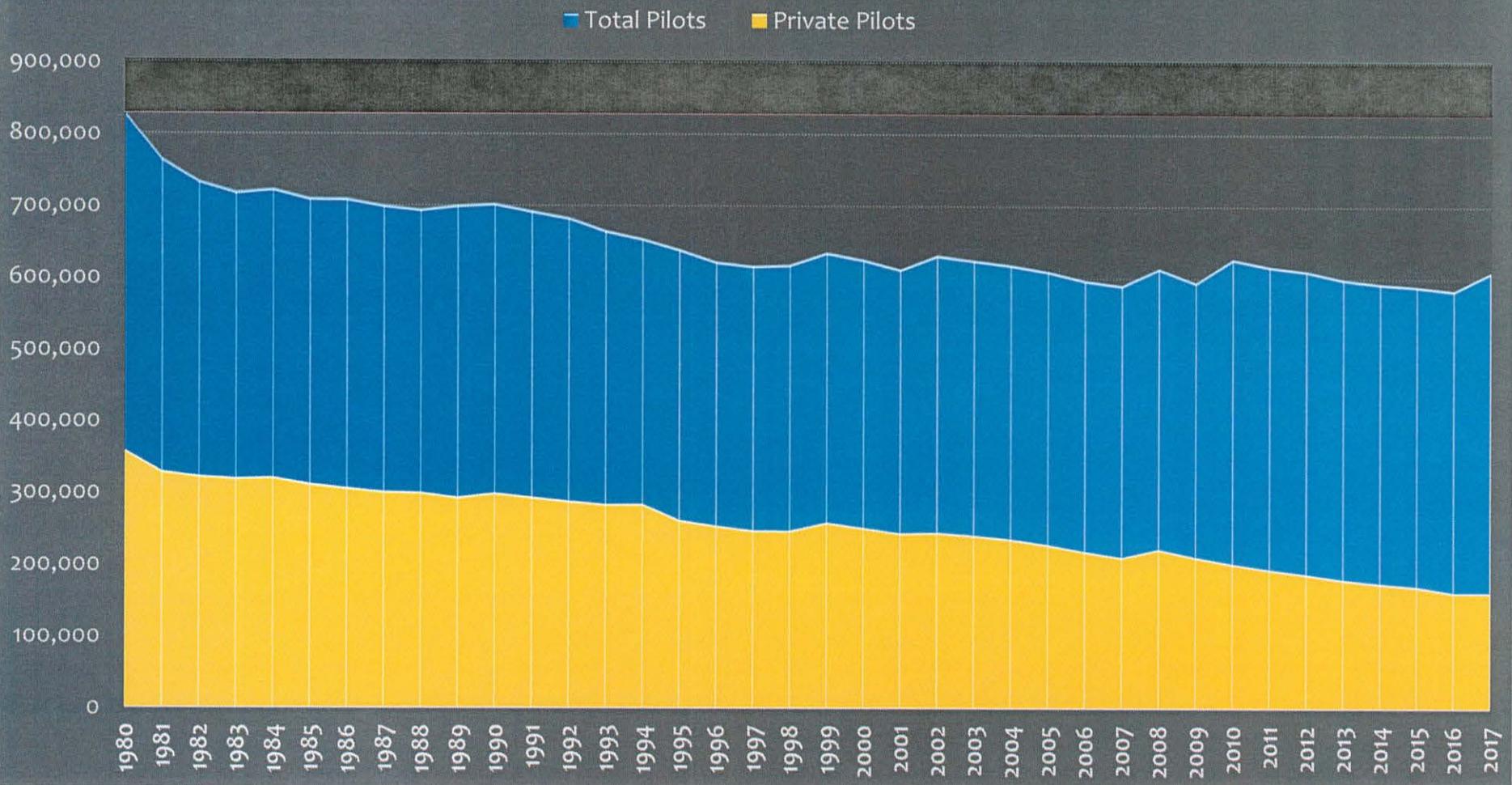
New Piston Airplane Deliveries



General Aviation Airplane Shipments by Type (1995-2017)

Year	Grand Total	Single-Engine Piston	Multi-Engine Piston	Total Piston	Turboprop	Business Jet	Total Turbine
1995	1,251	605	61	666	285	300	585
1996	1,437	731	70	801	320	316	636
1997	1,840	1,043	80	1,123	279	438	717
1998	2,457	1,508	98	1,606	336	515	851
1999	2,808	1,689	112	1,801	340	667	1,007
2000	3,147	1,877	103	1,980	415	752	1,167
2001	2,998	1,645	147	1,792	422	784	1,206
2002	2,677	1,591	130	1,721	280	676	956
2003	2,686	1,825	71	1,896	272	518	790
2004	2,962	1,999	52	2,051	319	592	911
2005	3,590	2,326	139	2,465	375	750	1,125
2006	4,054	2,513	242	2,755	412	887	1,299
2007	4,277	2,417	258	2,675	465	1,137	1,602
2008	3,974	1,943	176	2,119	538	1,317	1,855
2009	2,283	893	70	963	446	874	1,320
2010	2,024	781	108	889	368	767	1,135
2011	2,120	761	137	898	526	696	1,222
2012	2,164	817	91	908	584	672	1,256
2013	2,353	908	122	1,030	645	678	1,323
2014	2,454	986	143	1,129	603	722	1,325
2015	2,331	946	110	1,056	557	718	1,275
2016	2,268	890	129	1,019	582	667	1,249
2017	2,324	936	149	1,085	563	676	1,239

FAA Certificated Private Pilots from 1980-2017

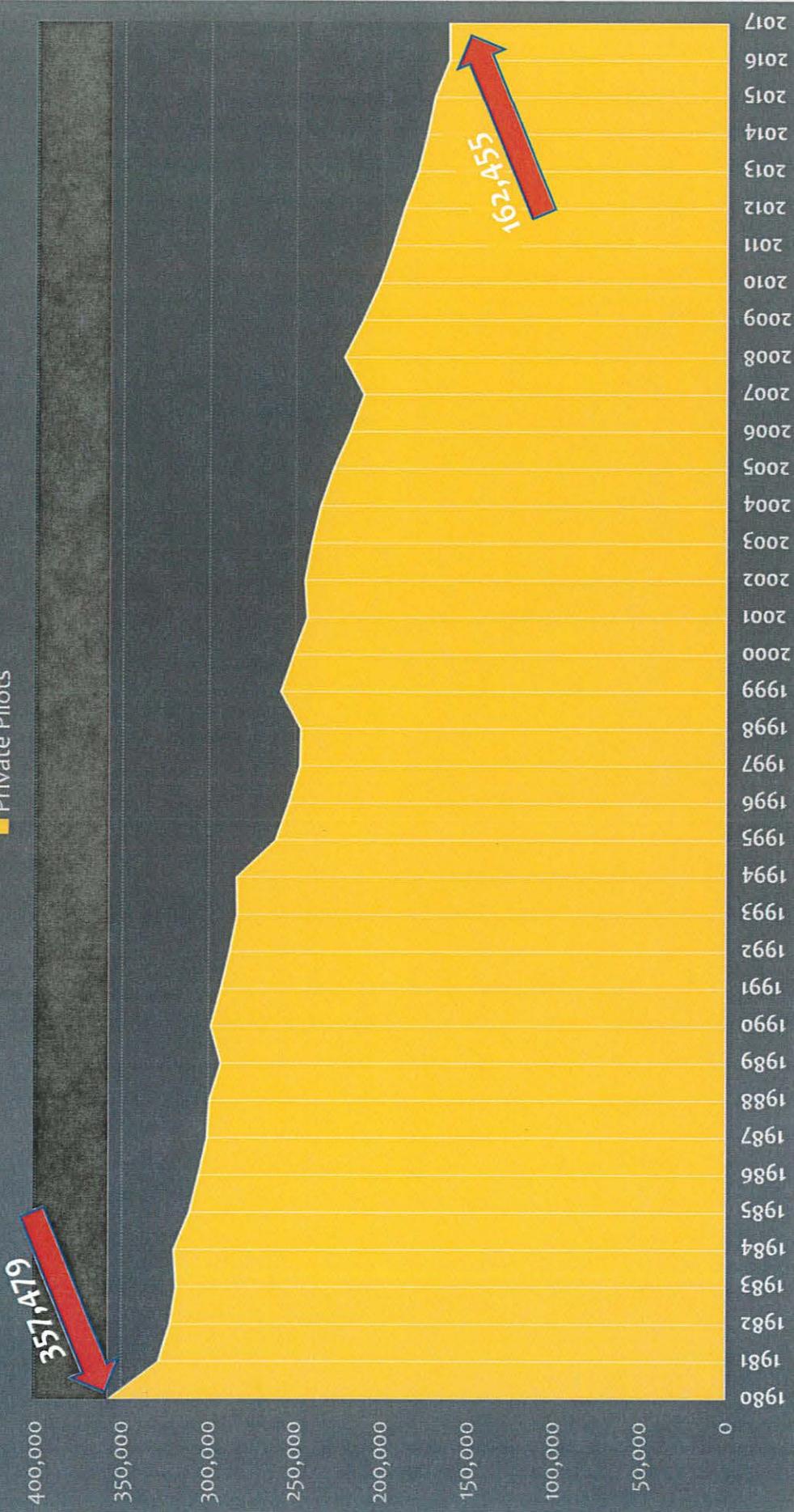


Total Pilots include: Student, Private, Commercial, Airline Transport Pilot and Glider, Lighter-than-air, and Rotorcraft Pilots

Private Pilots include: only pilots with a Private Pilot rating

FAA Certificated Private Pilots from 1980-2017

■ Private Pilots



* Private Pilot Certificates have decline 55% since 1980.

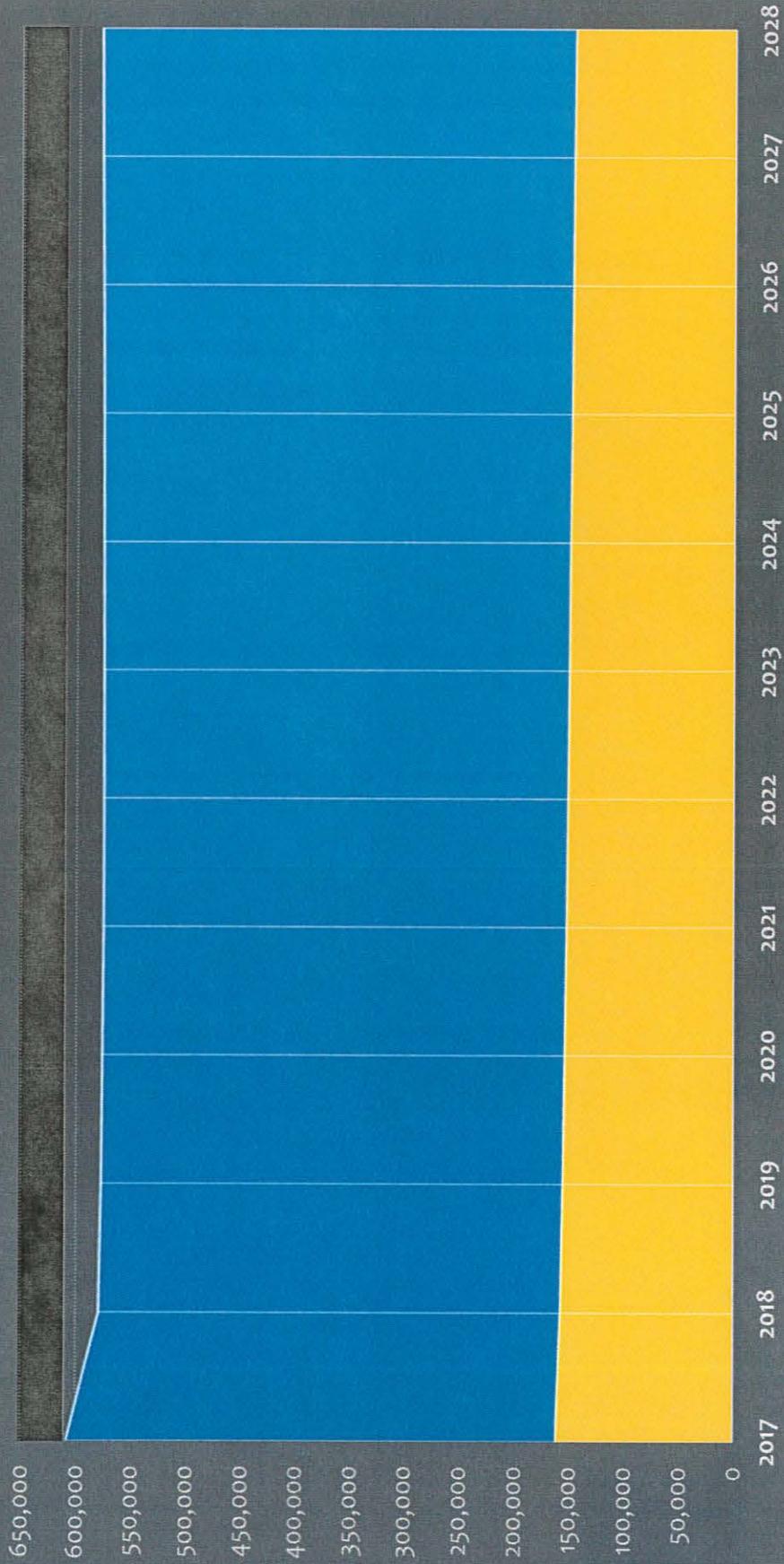
Active FAA Certificated Pilots

(1982-2017)

Year	Pilots		Students ⁷	Rec. ⁵	Sport ⁴	Airplane ¹			Rotorcraft (Only)	Glider (Only) ²	Lighter- Than-Air
	Total	% Women				Private	Commercial	ATP			
1982	733,255	6.18%	156,361	-	-	322,094	165,093	73,471	7,034	7,842	1,360
1983	718,004	6.08%	147,197	-	-	318,643	159,495	75,938	7,237	8,157	1,337
1984	722,376	6.14%	150,081	-	-	320,086	155,929	79,192	7,532	8,390	1,166
1985	709,540	6.13%	146,652	-	-	311,086	151,632	82,740	8,123	8,168	1,139
1986	709,118	6.08%	150,273	-	-	305,736	147,798	87,186	8,122	8,411	1,133
1987	699,653	6.09%	146,016	-	-	300,949	143,645	91,287	8,702	7,901	1,153
1988	694,016	6.09%	136,913	-	-	299,786	143,030	96,968	8,608	7,600	1,111
1989	700,010	6.05%	142,544	-	-	293,179	144,540	102,087	8,863	7,708	1,089
1990	702,659	5.77%	128,663	87	-	299,111	149,666	107,732	9,567	7,833	n/a
1991	692,095	5.91%	120,203	161	-	293,306	148,385	112,167	9,860	8,033	n/a
1992	682,959	5.95%	114,597	187	-	288,078	146,385	115,855	9,652	8,205	n/a
1993	665,069	5.93%	103,583	206	-	283,700	143,014	117,070	9,168	8,328	n/a
1994	654,088	5.99%	96,254	241	-	284,236	138,728	117,434	8,719	8,476	n/a
1995	639,184	5.67%	101,279	232	-	261,399	133,980	123,877	7,183	11,234	n/a
1996	622,261	5.57%	94,947	265	-	254,002	129,187	127,486	6,961	9,413	n/a
1997	616,342	5.59%	96,101	284	-	247,604	125,300	130,858	6,801	9,394	n/a
1998	618,298	5.72%	97,736	305	-	247,226	122,053	134,612	6,964	9,402	n/a
1999	635,472	5.81%	97,359	343	-	258,749	124,261	137,642	7,728	9,390	n/a
2000	625,581	6.11%	93,064	340	-	251,561	121,858	141,596	7,775	9,387	n/a
2001	612,274	5.82%	86,731	316	-	243,823	120,502	144,702	7,727	8,473	n/a
2002	631,762	5.49%	85,991	317	-	245,230	125,920	144,708	7,770	21,826	n/a
2003	625,011	6.12%	87,296	310	-	241,045	123,990	143,504	7,916	20,950	n/a
2004	618,633	6.09%	87,910	291	-	235,994	122,592	142,160	8,586	21,100	n/a
2005	609,737	6.11%	87,213	276	134	228,619	120,614	141,992	9,518	21,369	n/a
2006	597,109	6.13%	84,866	239	939	219,233	117,610	141,935	10,690	21,597	n/a
2007	590,349	6.12%	84,339	239	2,031	211,096	115,127	143,953	12,290	21,274	n/a
2008	613,746	5.83%	80,989	252	2,623	222,596	124,746	146,838	14,647	21,055	n/a
2009	594,285	6.39%	72,280	234	3,248	211,619	125,738	144,600	15,298	21,268	n/a
2010	627,588	5.86%	119,119	212	3,682	202,020	123,705	142,198	15,377	21,275	n/a
2011	617,128	6.39%	118,657	227	4,066	194,441	120,865	142,511	15,220	21,141	n/a
2012	610,576	6.77%	119,946	218	4,493	188,001	116,400	145,590	15,126	20,802	n/a
2013	599,086	6.78%	120,285	238	4,824	180,214	108,206	149,824	15,114	20,381	n/a
2014	593,499	6.63%	120,546	220	5,157	174,883	104,322	152,933	15,511	19,927	n/a
2015	590,038	6.66%	122,729	190	5,482	170,718	101,164	154,730	15,566	19,460	n/a
2016	584,362	6.71%	128,501	175	5,889	162,313	96,081	157,894	15,518	17,991	n/a
2017	609,306	7.01%	149,121	153	6,097	162,455	98,161	159,825	15,355	18,139	n/a

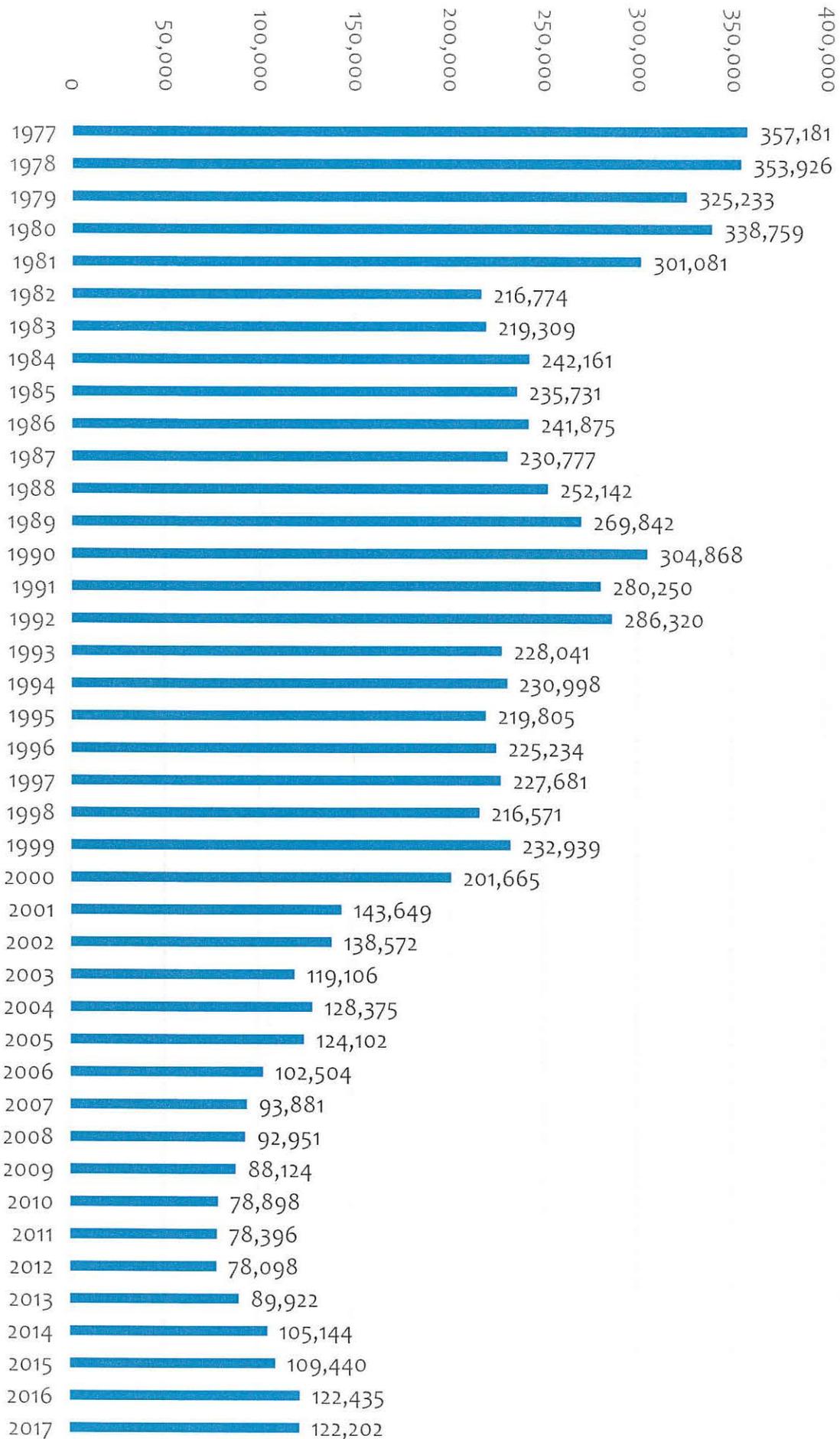
FAA Certified Pilot Forecast 2017-2028

■ Total Pilots ■ Private Pilots



* FAA forecasts predict an approximate 10% decrease in **Private Pilots** from 2017 to 2028

CCR Total Annual Operations



BYLAWS

**CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE**

As Amended ~~March 1~~~~October 18~~, 20186

I. Name

The name of the committee is the Contra Costa County Aviation Advisory Committee (the "AAC").

II. Purposes and Objectives

- A. The purpose of the AAC is to provide advice and recommendations to the Board of Supervisors of Contra Costa County on aviation issues that (i) are related to the economic viability and security of airports in Contra Costa County, and (ii) affect the general welfare of people living and working near the airports and in the broader community.
- B. The AAC may conduct public discussions and hear comments on airport and aviation interests relative to the safe and orderly operation of airports in order to formulate the recommendations it makes to the Board of Supervisors.
- C. The AAC may conduct discussions with local, state, and national aviation interests relative to the safe and orderly operation of airports in order to formulate the recommendations it makes to the Board of Supervisors.
- D. At the Request of the Director of Airports, the AAC shall provide the Director of Airports a forum within which to discuss policy matters affecting the County's airports.

III. Membership

- A. All appointments to the AAC must be made by the Contra Costa County Board of Supervisors.
- B. The AAC consists of the following ~~thirteen~~~~eleven~~ members:
 - 1. One member nominated by each of the five (5) members of the Board of Supervisors.
 - 2. One member nominated by the City of Concord.
 - 3. One member nominated by the City of Pleasant Hill.
 - 4. One member nominated by the Contra Costa County Airports Business Association.
 - 5. Three members at large, representing the general community.

a. The Airport Committee will interview the at large candidates and make a recommendation to fill any open position(s)

5.6. Two Airport Neighbor positions, one who resides and/or works in the Buchanan Field Community of Pacheco and one who resides and/or works in the neighboring communities around Byron Airport (Antioch, Brentwood, Byron, Knightsen, or Discovery Bay)

1.a. ~~For at large appointments, the Internal Operations~~The Airport Committee will interview the Airport Neighbor candidates ~~to~~ and make a recommendation ~~of candidate(s)~~ to fill any open position(s).

2. ~~The Internal Operations Committee will forward its recommendations for the at-large positions to the Board of Supervisors for consideration.~~

C. At least one member of the AAC must be a member of the Airport Land Use Commission.

C.

All members of the AAC must ~~reside in~~reside in Contra Costa County, work in Contra Costa County, or both.

D.

D.E. Scheduled and unscheduled vacancies are to be filled in accordance with the procedures set forth in the County's Resolution No. 2002/377.

F. AAC members must adhere to the Policy for Board Appointees established by the Board of Supervisors under Resolution 2002/376, which addresses, among other things, the need for AAC members to avoid conflicts of interest. AAC members shall disclose all potential conflicts of interest to the AAC.

E.G. All newly appointed and reappointed AAC members must comply with all requirements of the Ralph M. Brown Act, the County's Better Government Ordinance, and Ethics Orientation training within 90 days of appointment. Failure to comply with these requirements will be considered grounds for the AAC to recommend to the Board of Supervisors that the offending member's appointment be rescinded by the Board of Supervisors.

IV. Term

A. The term of each member's appointment is three years. An appointment made to fill an unscheduled vacancy will be for the term remaining for the vacated seat. Terms are staggered.

- B. If the appointing jurisdiction has not reappointed a member on or before the specified expiration date, then that member may hold over on a month-to-month basis for a period not to exceed 60 days.

V. Attendance Requirements

- A. Regular attendance at meetings of the AAC is required. Failure to attend three consecutive scheduled meetings will be considered grounds for the AAC to recommend to the Board of Supervisors that the offending member's appointment be rescinded by the Board of Supervisors. A significant pattern of absences may also be considered grounds for recommending rescission of a member's appointment.
- B. The Chairperson of the AAC may, in his or her discretion, excuse AAC members from attending one or more meetings of the AAC.
- C. The Chairperson will notify any member at risk of having his or her appointment rescinded before recommending rescission to the Board of Supervisors.
- D. Rescission of an appointment to the AAC may only be effected by an action of the Board of Supervisors.

VI. Quorum

- A. ~~Seven~~ members of the AAC constitute a quorum. All AAC's actions, unless otherwise provided for, require a majority vote by a quorum.

VII. Officers

- A. The AAC shall elect its own Chairperson, Vice-Chair, and Secretary.
- B. Officers are elected annually at the AAC's regularly scheduled meeting in April. Members may serve a maximum number of three consecutive years in any one office.
- C. Annual officer terms begin on May 1.

VIII. Scheduled Meetings

- A. Meetings will be held at Buchanan Field Airport or Byron Airport as appropriate. Regular meetings are to be held at least once each month on a schedule that is established annually by the AAC in May of each year. Special meetings may be held more frequently as needed.

- B. Regular or Special meetings may be scheduled, rescheduled, cancelled, or relocated, provided that all scheduling activities are consistent with the Ralph M. Brown Act and the County's Better Government Ordinance.
- C. Agendas and minutes of all meetings are to be published, distributed, and posted in accordance with the requirements of the Ralph M. Brown Act and the County's Better Government Ordinance.
- D. The Director of Airports will establish and maintain a file of the records of the AAC and provide or arrange for appropriate levels of staff support.

IX. Amendments to Bylaws

Proposed amendments to these Bylaws may only be introduced at a regularly scheduled meeting of the AAC. The AAC's adoption of any proposed amendments to the bylaws must be approved by a majority of the membership present at the regularly scheduled meeting that follows the introduction of the proposed amendments. All amendments to the bylaws are subject to approval of the Board of Supervisors and will be effective once approved by the Board of Supervisors.

***DRAFT* Rates and Charges for Contra Costa County Airports: Buchanan Field and Byron**

Fees for Aircraft Tie-Down and Transient Parking:

Airport	Location	Aircraft Wingspan	Monthly Rate	Daily Rate	Added Information
Buchanan Field:	Gravel Area	40 ft. or less	\$ 35.00		
	Northwest Ramp	40 ft. or less	\$ 45.00		
	Southwest Ramp	40 ft. or less	\$ 45.00		
	East Ramp Rows B through K	40 ft. or less	\$ 55.00		
	East Ramp Row A	40 ft. or less	\$ 85.00		
	Itinerant Parking - Transient Ramp or Any Other Approved Location	Under 50 ft.		\$ 5.00	Fee may be waived if validated by an Airport business *
	Itinerant Parking - Transient Ramp or Any Other Approved Location	50 ft. or larger		\$ 25.00	Fee may be waived if validated by an Airport business *
	Transient Daily Small Hangar Rental		\$ 65.00		
	Transient Daily Medium & Large Hangar Rental		\$ 110.00		
	Byron:	Ramp	40 ft. or less	\$ 35.00	
Between Hangars		40 ft. or less	\$ 45.00		
Itinerant Overnight Parking - Transient Ramp or Any Other Approved Location		Under 50 ft.		\$ 5.00	Fee may be waived if validated by an Airport business *
Itinerant Overnight Parking - Transient Ramp or Any Other Approved Location		50 ft. or larger		\$ 25.00	Fee may be waived if validated by an Airport business *
Transient Overnight Hangar Rental			\$ 50.00		

* Airport business must be enrolled in the Airports' Aircraft Overnight Parking Fee Waiver Program

Monthly Hangar Rent for Aircraft Storage:

Airport	Location	Monthly Rent	Rent Adjustment Schedule
Buchanan Field:	Land for Small to Medium Portable Hangar	\$ 115.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Land for Large Portable Hangar	\$ 130.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Shade Hangar - South Facing	\$ 140.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Shade Hangar - North Facing	\$ 165.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	T-Hangar - South Facing	\$ 350.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	T-Hangar - Modernized South Facing	\$ 370.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	T-Hangar - North Facing	\$ 370.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	T-Hangar -Modernized North Facing	\$ 390.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Medium Hangar - South Facing	\$ 470.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Median Hangar - Modernized South Facing	\$ 490.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Medium Hangar - North Facing	\$ 490.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Median Hangar -Modernized North Facing	\$ 510.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Large Hangar - South Facing	\$ 600.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Large Hangar - Modernized South Facing	\$ 620.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Large Hangar - North Facing	\$ 620.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Large Hangar -Modernized North Facing	\$ 640.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Executive Hangar - South Facing	\$ 470.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Executive Hangar - Modernized South Facing	\$ 490.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Executive Hangar - North Facing	\$ 490.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
Executive Hangar -Modernized North Facing	\$ 510.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)	
	Storage/Half Hangar Units	\$ 185.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
Byron	T-Hangars	\$ 260.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Portable Hangar - Ground Rent	\$ 96.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Large Portable Hangar - Ground Rent	\$ 120.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)
	Storage/Half Hangar Units	\$ 140.00	Every Three Years by 3-Year Average CPI Change (rounded to nearest whole dollar)

Miscellaneous Tenant Discount Incentives:

Prepay 12 months in advance and receive a 3% reduction in rent for the 12 month period (maximum benefit of \$1,000 per year).

Refer a pilot and they rent a tie-down or hangar and receive a one-time \$50 rent credit for your hangar or \$15 rent credit for your tie-down after 6 months of tenancy by the referred person (referred person must maintain tenancy during the rent credit month).

Miscellaneous Tenant Discount Incentives (Continued):

Refer a business that enters into a lease or license agreement with the County and after 6 months of their operation you will receive an equivalent of 2% of what the County receives from that business each month for the following 6 months (maximum benefit of \$1,000 for 6 months; business must maintain tenancy during the rent

Frequent tenant discount; rent more than 1 hangar or tie-down and receive a 5% discount on rent for each additional hangar or tie-down space (discount applied to lowest priced rent and there is a maximum benefit of \$1,500 per year)

Get a pilot's license through a business located on Buchanan Field or Byron Airport and get a one-time \$50 rent credit for your hangar or \$15 rent credit for your tie-down after 2 months of tenancy.

Miscellaneous Fees Applicable to Both Airports:

Hangar Swap Fee:

\$100 per Tenant

Hangar Upgrade/Move Fee:

\$100 Plus Tenant Pays the Rent for Both Locations Until Tenant Is Fully Out of the Pre-Existing Location

Hangar Agreement Modification/Change Fee:

\$100 Per Occurrence

Insurance Certificate Late Fee:

\$50 Late Fee - For Certificates Provided 7 to 20 Days after Existing Certificate has Lapsed

\$75 Late Fee - For Certificates Provided 21 to 27 Days after Existing Certificate has Lapsed

\$100 Late Fee - For Certificates Provided 28 to 35 Days after Existing Certificate has Lapsed

NOTE: Failure to Provide an Insurance Certificate within 35 Days after Existing Certificate has Lapsed is Default and Grounds for Termination

Gate Access Control Cards:

Deposit \$ 30.00

Replacement of Lost or Damaged Cards \$ 30.00

Reactivation Fee Per Each Occurance \$ 15.00

Flight Instructor Registration:

Annually \$ 25.00

Aircraft Mechanic Registration:

Annually \$ 25.00

Miscellaneous Fees Applicable to Both Airports (Continued):

Ground Transportation Providers:

One Time Administrative Fee	\$	1,000.00	
Annual User Fee	\$	1,200.00	or \$0.50 per each trip (Note: a trip is defined as a pick up or a drop off)

Airport Movement Area Authorization/ID Badge:

Issuance		No Cost	
Replacement Badge Per Each Occurrence	\$	30.00	

Driver/Fueler Training:

First Training Class		No Cost	
Each Subsequent Training Class	\$	300.00	

Airport Sweeper Service, Fire Hydrant Clean Out, or Other Assistance Fee:

\$110 per hour or partial hour for each airport personnel; fee to be increased annually on July 1 by the average CPI change for the preceeding period and rounded to nearest whole dollar.

Airport Administration Staff Services for Account Reconciliation, Insurance Certificate Assistance, Property Reinspections and/or Other Related Actions Fee:

\$110 per hour or partial hour for each airport personnel; fee to be increased annually on July 1 by the average CPI change for the preceding period and rounded to nearest whole dollar.

Aircraft Improperly Parked & Obstructs Operations or Compromises Safety Fee:

Relocation Fee	\$100.00	Per Hour or Partial Hour
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Aircraft Obstructing Runway and/or Taxiway:

The First Hour is Free but \$500 for Each Thirty Minutes or Portions Thereof Following the First Hour

Lessor Processing and Transaction Fee for Tenants Requests to Amend the Lease, Assign the Lease, or other Action in connection with Tenant's Agreement that requires Lessor's Staff Time and Resources (other than Airports Division Staff Time) to Review, Investigate, Process, Record, and/or Undertake Any Action.

\$2,500 Per Occurrence Unless Otherwise Specified in the Agreement

Miscellaneous Fees Applicable to Both Airports (Continued):

New Development Fee:

- \$10,000 Development Deposit - \$5,000 is non-refundable if the project does not proceed and/or fails to progress within 6 months of the Board of Supervisors authorization to negotiate lease or agreement terms.
- \$10,000 is non-refundable if project is terminated and/or fails to progress within 6 to 12 months of the Board of Supervisors authorization to negotiate lease or other agreement terms.
- If Project proceeds, the deposit is applied to the cost of lease or agreement development (Note: Airports staff time is not applied) if project proceeds; interested party is responsible for any cost above deposit and any excess funds will be returned to the interested party or applied to their account after successful completion of an agreement.

Filming Fees:

Rent and deal terms to be negotiated individually depending on the location, duration, access requirements, and Airport staff needs

Special Event Fees:

Rent and deal terms to be negotiated individually depending on the location, duration, access requirements, and Airport staff needs

Leases and License Agreements:

Rent and deal terms to be negotiated individually

2/28/2018

Rental Type	Existing Rent	Proposed Rent & Rent Adjustment Change	Comparison Rent Range
CCR			
Tie-Down - Gravel	\$ 39.00	\$ 35.00	\$30 - \$88
Tie-Down - Northwest	\$ 55.00	\$ 45.00	N/A
Tie-Down - Southwest	\$ 55.00	\$ 45.00	N/A
Tie-Down - E. Ramp	\$ 60.00	\$ 55.00	\$50 - \$76
Tie-Down - Lg. E. Ramp	\$ 94.00	\$ 85.00	\$75 - \$135
Shade Hangar - South Facing	\$ 177.07	\$ 140.00	\$94 - \$150
Shade Hangar - North Facing	\$ 177.07	\$ 165.00	\$94 - \$150
T-Hangar - South Facing	\$ 394.10	\$ 350.00	\$220 - \$344
T-Hangar - Modernized South Facing	\$ 394.10	\$ 370.00	\$220 - \$344
T-Hangar - North Facing	\$ 394.10	\$ 370.00	\$220 - \$344
T-Hangar - Modernized North Facing	\$ 394.10	\$ 390.00	\$220 - \$344
Medium Hangar - South Facing	\$ 548.33	\$ 470.00	\$260.75 - \$531.75
Medium Hangar - Modernized South Facing	\$ 548.33	\$ 490.00	\$260.75 - \$531.75
Medium Hangar - North Facing	\$ 548.33	\$ 490.00	\$260.75 - \$531.75
Medium Hangar - Modernized North Facing	\$ 548.33	\$ 510.00	\$260.75 - \$531.75
Executive Hangar - South Facing	\$ 548.33	\$ 470.00	\$260.75 - \$531.75
Executive Hangar - Modernized South Facing	\$ 548.33	\$ 490.00	\$260.75 - \$531.75
Executive Hangar - North Facing	\$ 548.33	\$ 490.00	\$260.75 - \$531.75
Executive Hangar - Modernized North Facing	\$ 548.33	\$ 510.00	\$260.75 - \$531.75
Large Hangar - South Facing	\$ 748.23	\$ 600.00	\$359 - \$814
Large Hangar - Modernized South Facing	\$ 748.23	\$ 620.00	\$359 - \$814
Large Hangar - North Facing	\$ 748.23	\$ 620.00	\$359 - \$814
Large Hangar - Modernized North Facing	\$ 748.23	\$ 640.00	\$359 - \$814
Annual Adjustment	Annually by CPI	3-Year Rent Freeze & then Adjusted Every Three by Average 3-Year Change in CPI (rounded to nearest whole dollar)	
C83			
Tie-Down - Ramp	\$ 40.00	\$ 35.00	\$30 - \$32
Tie-Down - Between Hangars	\$ 50.00	\$ 45.00	N/A
Portable Hangar - Ground Rent	\$ 101.18	\$ 96.00	N/A
Large Portable Hangar - Ground Rent	\$ 126.49	\$ 120.00	N/A
T-Hangars	\$ 265.03	\$ 260.00	\$263 - \$354.27
Annual Adjustment	Annually by CPI	3-Year Rent Freeze & then Adjusted Every Three by Average 3-Year Change in CPI (rounded to nearest whole dollar)	

Airport Enterprise Fund
Fiscal Year 2017-18 Budget

	2017-18 (Budgeted)	2017-18 Actual Year to Date	YTD @50%
Enterprise Fund O & M Budget			
Buchanan O & M Revenues	\$4,206,544	\$2,382,479	56.64%
Byron O & M Revenues	\$672,840	\$478,567	71.13%
Total O & M Revenues Enterprise Fund	\$4,879,384	\$2,861,046	58.64%
Buchanan O & M Expenditures	\$3,688,327	\$1,491,276	40.43%
Buchanan Capital Expenses (Non AIP)	\$0	0	0.00%
Byron O & M Expenditures	\$1,121,807	\$572,816	51.06%
Byron Capital Expenses (Non AIP)	\$0		0.00%
Total O & M Expenditures Enterprise Fund	\$4,810,134	\$2,064,092	42.91%
Enterprise Fund O & M Revenues	\$4,879,384	\$2,861,046	58.64%
Enterprise Fund O & M Expenditures	\$4,810,134	\$2,064,092	42.91%
	\$69,250	\$796,954	
Enterprise Fund CIP Recap			
Buchanan Field:			
Project Name: AIP 23 CCR Airport Layout Plan Update			
Original Total Projected Project Cost	\$309,400		
Project Costs To Date	\$0		
Remaining Project Costs	\$309,400		
	Prior Periods	Current Period	Total
Expenditures:			
Grant Covered Expenditures			\$0
Grant Eligible but not covered*			\$0
Grant Non-Reimbursable Expenditures			\$0
Total Expenditures			\$0
	Available Amount	Draw Down to Date	Remaining
Revenue Sources:			
FAA (Pending Grant Approval)	\$278,460	\$0	\$278,460
Caltrans (Pending Grant Approval)	\$6,962	\$0	\$6,962
Airport Enterprise Fund	\$23,978		\$23,978
Other			\$0
Total	\$309,400		\$309,400

Airport Enterprise Fund
Fiscal Year 2017-18 Budget

Project Name: AIP 22 CCR Runway 14L/32R
Pave. Maint. (Develop/Plan Phase)

Original Total Projected Project Cost	\$276,299
Project Costs To Date	\$302,007
Remaining Project Costs	(\$25,708)

	Prior Periods	Current Period	Total
Expenditures:			
Grant Covered Expenditures	\$185,439	\$97,077	\$282,516
Grant Eligible but not covered*	\$1,113	\$556	\$1,669
Grant Non-Reimbursable Expenditures	\$11,498	\$6,324	\$17,822
Total Expenditures			\$302,007

	Available Amount	Draw Down to Date	Remaining
Revenue Sources:			
FAA	\$248,669	\$215,305	\$33,364
Caltrans (Pending Grant Approval)	\$12,433	\$0	\$12,433
Airport Enterprise Fund	\$15,197	\$86,702	(\$71,505)
Other			\$0
Total	\$276,299		(\$25,708)

Project Name: AIP 21 CCR Taxiway E & K
Pavement, Lighting & Signage Improve.

Original Total Projected Project Cost	\$1,770,228
Project Costs To Date	\$1,858,836
Remaining Project Costs	(\$88,608)

	Prior Periods	Current Period	Total
Expenditures:			
Grant Covered Expenditures	\$1,619,849	\$57,647	\$1,677,496
Grant Eligible but not covered*	\$48,861	\$3,569	\$52,430
Grant Non-Reimbursable Expenditures	\$122,054	\$6,856	\$128,910
Total Expenditures			\$1,858,836

	Available Amount	Draw Down to Date	Remaining
Revenue Sources:			
FAA	\$1,593,205	\$1,542,714	\$50,491
Caltrans	\$79,660	\$67,314	\$12,346
Airport Enterprise Fund	\$97,363	\$248,808	(\$151,445)
Other			\$0
Total	\$1,770,228		(\$88,608)

Airport Enterprise Fund
Fiscal Year 2017-18 Budget

	<u>Amount</u>
Airport Reserve Fund	\$485,000.00
Mariposa	\$646,000.00