



Agenda

FAMILY AND HUMAN SERVICES COMMITTEE

April 12, 2010
1:00 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Gayle B. Uilkema, Chair
Supervisor Federal D. Glover, District V, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).
3. #44 – Challenges for EHSD – An Annual Update
Presenter: Joe Valentine, Director, Employment and Human Services
4. #100 – Child Poverty
Presenter: Joe Valentine, Director, Employment and Human Services
5. #20 – Public Service Portion of the CDBG (Including Rapid Rehousing)
Presenters: Bob Calkins, Brenda Kain, Conservation and Development

Next regularly scheduled meeting of the Family and Human Services Committee will be held on May 3, 2010, at 651 Pine Street, Room 101, 1:00 P.M.

☺ *The Family and Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family and Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.*

✉ *Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

For Additional Information Contact:

Dorothy Sansoe, Committee Staff
Phone (925) 335-1009, Fax (925) 646-1353
dsans@cao.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HCD	(State Dept of) Housing & Community Development
ABAG	Association of Bay Area Governments	HHS	Department of Health and Human Services
ACA	Assembly Constitutional Amendment	HIPAA	Health Insurance Portability and Accountability Act
ADA	Americans with Disabilities Act of 1990	HIV	Human Immunodeficiency Syndrome
AFSCME	American Federation of State County and Municipal Employees	HOV	High Occupancy Vehicle
AICP	American Institute of Certified Planners	HR	Human Resources
AIDS	Acquired Immunodeficiency Syndrome	HUD	United States Department of Housing and Urban Development
ALUC	Airport Land Use Commission	Inc.	Incorporated
AOD	Alcohol and Other Drugs	IOC	Internal Operations Committee
BAAQMD	Bay Area Air Quality Management District	ISO	Industrial Safety Ordinance
BART	Bay Area Rapid Transit District	JPA	Joint (exercise of) Powers Authority or Agreement
BCDC	Bay Conservation & Development Commission	Lamorinda	Lafayette-Moraga-Orinda Area
BGO	Better Government Ordinance	LAFCo	Local Agency Formation Commission
BOS	Board of Supervisors	LLC	Limited Liability Company
CALTRANS	California Department of Transportation	LLP	Limited Liability Partnership
CalWIN	California Works Information Network	Local 1	Public Employees Union Local 1
CalWORKS	California Work Opportunity and Responsibility to Kids	LVN	Licensed Vocational Nurse
CAER	Community Awareness Emergency Response	MAC	Municipal Advisory Council
CAO	County Administrative Officer or Office	MBE	Minority Business Enterprise
CCHP	Contra Costa Health Plan	M.D.	Medical Doctor
CCTA	Contra Costa Transportation Authority	M.F.T.	Marriage and Family Therapist
CDBG	Community Development Block Grant	MIS	Management Information System
CEQA	California Environmental Quality Act	MOE	Maintenance of Effort
CIO	Chief Information Officer	MOU	Memorandum of Understanding
COLA	Cost of living adjustment	MTC	Metropolitan Transportation Commission
ConFire	Contra Costa Consolidated Fire District	NACo	National Association of Counties
CPA	Certified Public Accountant	OB-GYN	Obstetrics and Gynecology
CPI	Consumer Price Index	O.D.	Doctor of Optometry
CSA	County Service Area	OES-EOC	Office of Emergency Services-Emergency Operations Center
CSAC	California State Association of Counties	OSHA	Occupational Safety and Health Administration
CTC	California Transportation Commission	Psy.D.	Doctor of Psychology
dba	doing business as	RDA	Redevelopment Agency
EBMUD	East Bay Municipal Utility District	RFI	Request For Information
EIR	Environmental Impact Report	RFP	Request For Proposal
EIS	Environmental Impact Statement	RFQ	Request For Qualifications
EMCC	Emergency Medical Care Committee	RN	Registered Nurse
EMS	Emergency Medical Services	SB	Senate Bill
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SBE	Small Business Enterprise
et al.	et ali (and others)	SWAT	Southwest Area Transportation Committee
FAA	Federal Aviation Administration	TRANSPAC	Transportation Partnership & Cooperation (Central)
FEMA	Federal Emergency Management Agency	TRANSPLAN	Transportation Planning Committee (East County)
F&HS	Family and Human Services Committee	TRE or TTE	Trustee
First 5	First Five Children and Families Commission (Proposition 10)	TWIC	Transportation, Water and Infrastructure Committee
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
		WCCTAC	West Contra Costa Transportation Advisory Committee

Schedule of Upcoming BOS Meetings

April 13, 2010

April 20, 2010

April 27, 2010

Contra Costa County California
Employment & Human Services

Joe Valentine, Director

40 Douglas Dr., Martinez, CA 94553 * Phone: (925) 313-1579 * Fax: (925) 313-1575 * www.ehsd.org

MEMORANDUM

DATE: April 12, 2010

To: Family and Human Services Committee Members
FROM: Joe Valentine, EHSD Director
SUBJECT: Referral # 44 and #100: "Challenges for EHSD" and "Child Poverty"

Recommendation

ACCEPT the report provided by the Director of the Employment and Human Services Department on the challenges the Department is facing as a result of the recession induced rise in child poverty in Contra Costa County and the long term consequences of this increase in childhood poverty.

Background

The Department has continued to experience steady growth in applications for financial, food, and medical assistance as a result of the recession and rising unemployment rates. At the same time, the last two fiscal years have seen significant reductions in state funding support for county administered social service programs. One of the groups that have been hit the hardest by both the recession and these budget cuts has been children. The number of children in poverty in Contra Costa County has risen dramatically in the last two years. State budget reductions in CalWORKS, Child Care, Child Welfare services and other safety net services have further increased the long term risk to these children. There is a substantial body of social sciences research that documents the relationship between childhood poverty and negative outcomes for the healthy development of children. New research shows that even children who fall into poverty for the first time during a recession experience some of the same negative outcomes. There is an urgent need for advocacy to protect children from further cuts and from the impacts of a recession that is likely to last several more years.

The Department will be providing a presentation outlining these challenges and some of the solutions it is proposing to address the issue of rising child poverty.

EHSD Challenges: The Rise in Child Poverty

Report for the Family and Human Services Committee
Joe Valentine, Director
Employment and Human Services
April 12, 2010



Report Objectives

To Report on:

1. The rise of child poverty in our county
 2. The impacts of poverty on children
 3. The impacts of budget cuts on children
 4. Strategies to reduce child poverty
 5. How federal stimulus funds have helped
 6. Advocacy needed
-

Key Points

1. The recession has pushed thousands of additional children into poverty.
2. Children who fall into poverty during a recession suffer lasting consequences.
3. State budget cuts to programs that support children have further increased the risks for poor children.



Key Points



4. The State should avoid any additional budget cuts that would harm children.
5. Local partnerships and community based projects can help move families out of poverty.
6. Federal Stimulus funds have helped – we should advocate for continuation of funds that create jobs and provide economic supports to families.

Key Points

7. We should support SB 1084 [Senator Liu] that would create a “*California Task Force on Economic Security*” to develop a plan to increase economic security among all Californians 50% by 2020.



How Do We Measure Childhood Poverty?



- 2000 Federal Census Data using the official “Federal Poverty Level”
- “American Community Survey” uses sampling data –most recent 2008
- Children on CalWORKS and Food Stamps
- Children enrolled in Free Lunch Program

The “Federal Poverty Level”

- The official “Federal Poverty Level” is considered by most social scientists to be a grossly inadequate measure of true poverty.
 - Developed in the 1960s, it assumed that the cost of food represents 1/3 of a typical household budget.
 - It multiplied the cost of a “survival” food budget by 3 to calculate the federal “poverty level”.
-

The “Federal Poverty Level”

- In 1960 the cost of food consumed about 1/3 of a household budget.
- Today, it does not.
- In Contra Costa it’s only about 16%
- Nor is the FPL adjusted for geography and regional differences in cost of living.



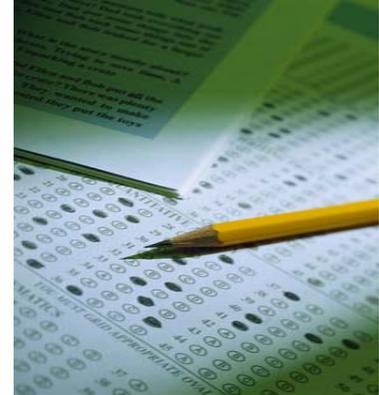
The American Community Survey

[ACS]

Because official census data is only collected once every 10 years, the Census Bureau conducts an annual survey of about 3 million households:

The “*American Community Survey*”

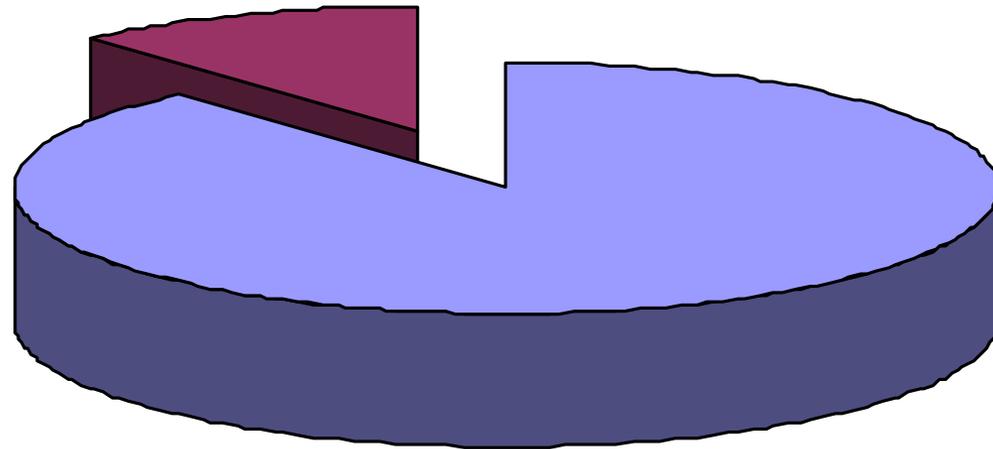
It uses this data to publish estimates on changes in population and household characteristics.



Contra Costa Children in Poverty

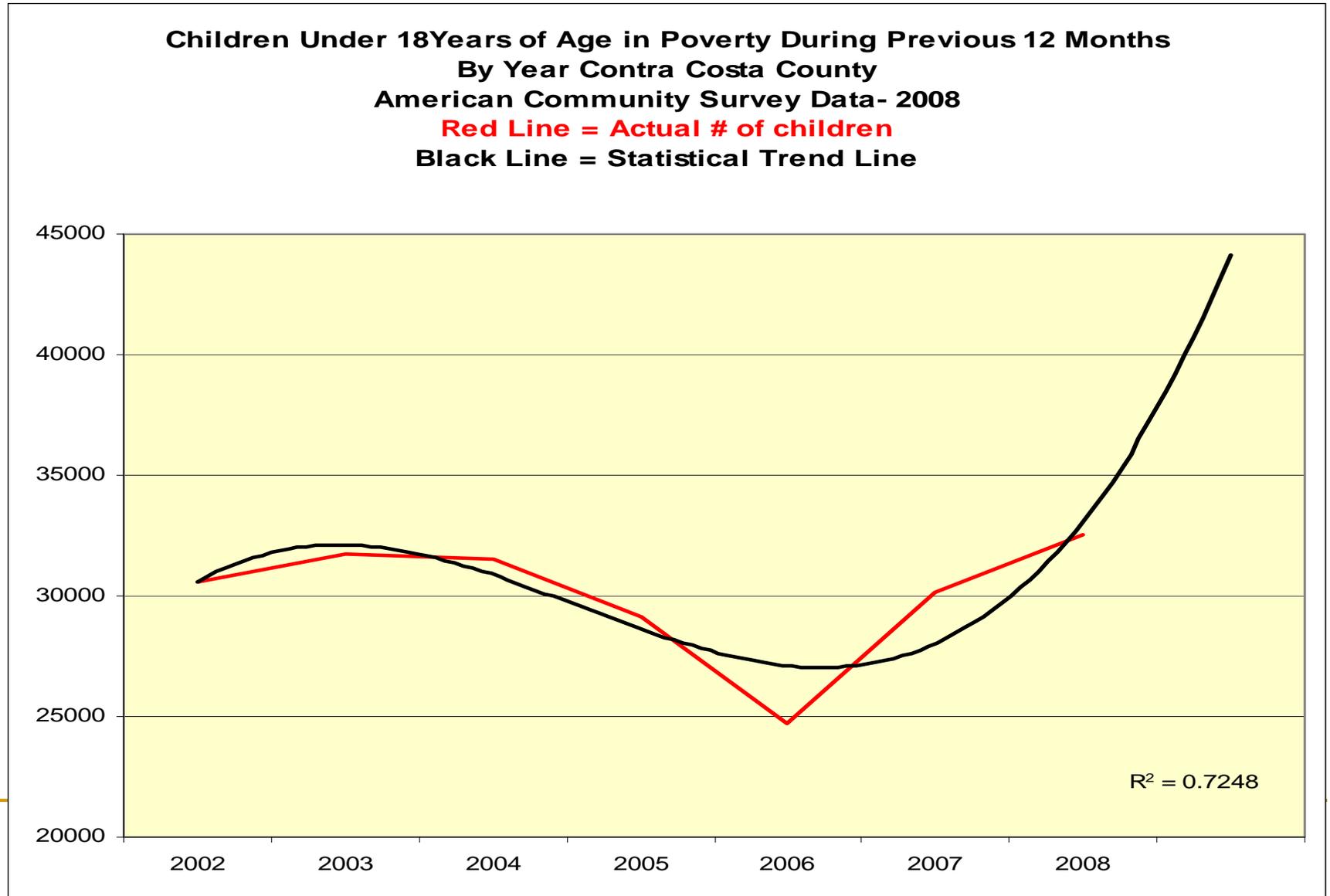
American Community Survey 2008

**In Poverty,
28,846, 12%**



**Not In
Poverty,
221,122, 88%**

The Rise In Childhood Poverty



A Better Definition of Poverty

- A new measure has been developed:

“Self-Sufficiency Standard”

- The SS Standard estimates the true cost for a household to meet minimum needs.

Source for next slides:

Struggling to Make Ends Meet In the Bay Area

United Way, 2009

SELF-SUFFICIENCY IN

Contra Costa County

The **Self-Sufficiency Standard** measures the actual cost of living, on a county-by-county basis, accounting for different family sizes, ages of children, and local variations in costs.

HOUSEHOLDS
BELOW STANDARD:

58,703

% BELOW
STANDARD:

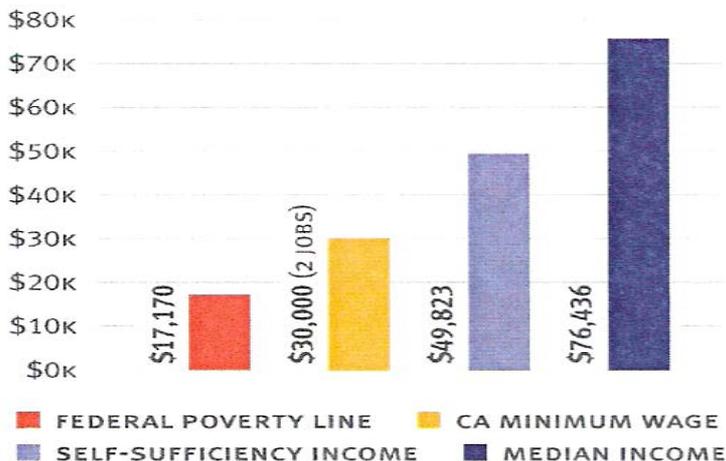
21.2%

% BELOW STANDARD WITH
1 OR MORE WORKERS:

88.5%

2007 ANNUAL INCOME COMPARISON

(Based on a family of 2 adults and 1 infant)



Families work, but don't earn enough...

- Of the households that have incomes below the Standard, 88.5% have one or more workers.
- A family of three (2 adults, one infant) would need to hold three full-time, minimum-wage jobs to achieve self-sufficiency.
- Among households below the Standard, only 4.8% received Public Assistance (TANF) and 9.8% received Food Stamps (SNAP).

Monthly Costs

MONTHLY COSTS	1 adult	2 adults	1 adult + 1 presch. + 1 school age	2 adults + 1 infant (% of income*)
Housing	\$1,082	\$1,082	\$1,282	\$1,282 (30%)
Child Care	\$0	\$0	\$1,254	\$817 (19%)
Food	\$290	\$571	\$656	\$697 (16%)
Transportation	\$97	\$194	\$97	\$194 (5%)
Health Care	\$104	\$303	\$276	\$316 (7%)
Miscellaneous	\$157	\$215	\$356	\$331 (8%)
Taxes	\$376	\$359	\$740	\$649 (15%)
Earned Income Tax Credit	\$0	\$0	\$0	\$0
Child Care Tax Credit	\$0	\$0	-\$100	-\$50
Child Tax Credit	\$0	\$0	-\$167	-\$83
Monthly Total	\$2,106	\$2,724	\$4,394	\$4,152

SELF-SUFFICIENCY WAGE

Hourly (per adult)	\$11.97	\$7.74	\$24.97	\$11.80
Annual Total	\$25,274	\$32,687	\$52,727	\$49,823

*Monthly cost percentages do not account for tax credits.

Other ways to measure childhood poverty

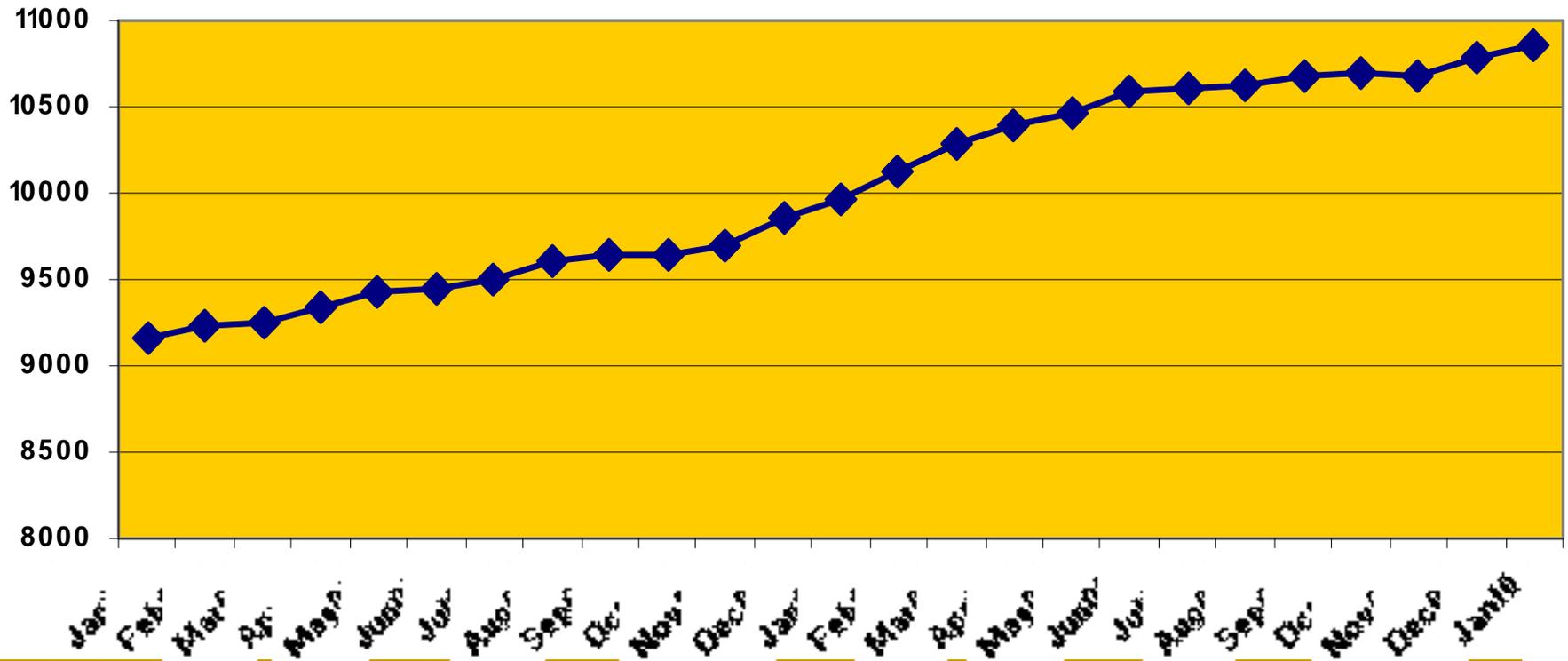
Since Census and ACS data are not current, better data to measure childhood poverty come from # enrolled in income support programs:

- CalWORKS
- Food Stamps
- Free and Reduced Lunch



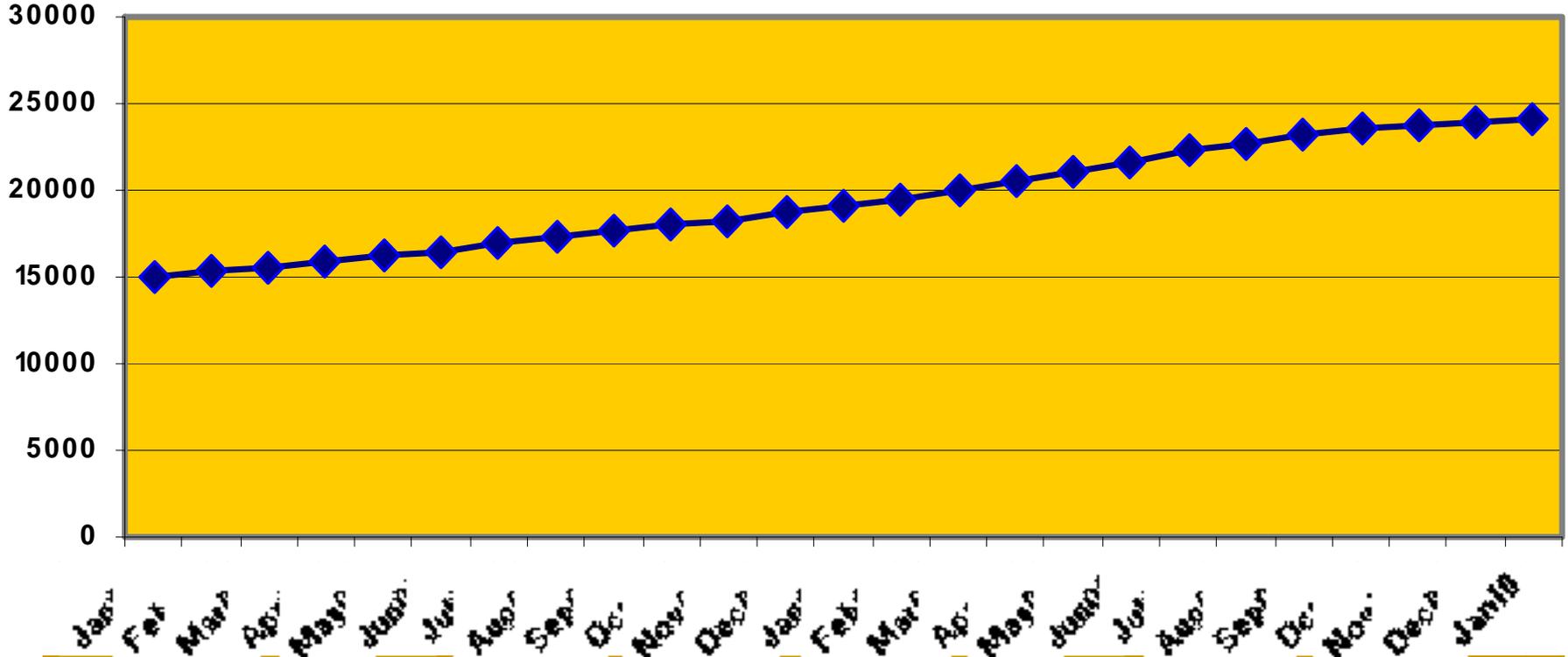
The Rise in Families Needing CalWORKS

18.5% Increase in CalWORKS Cases



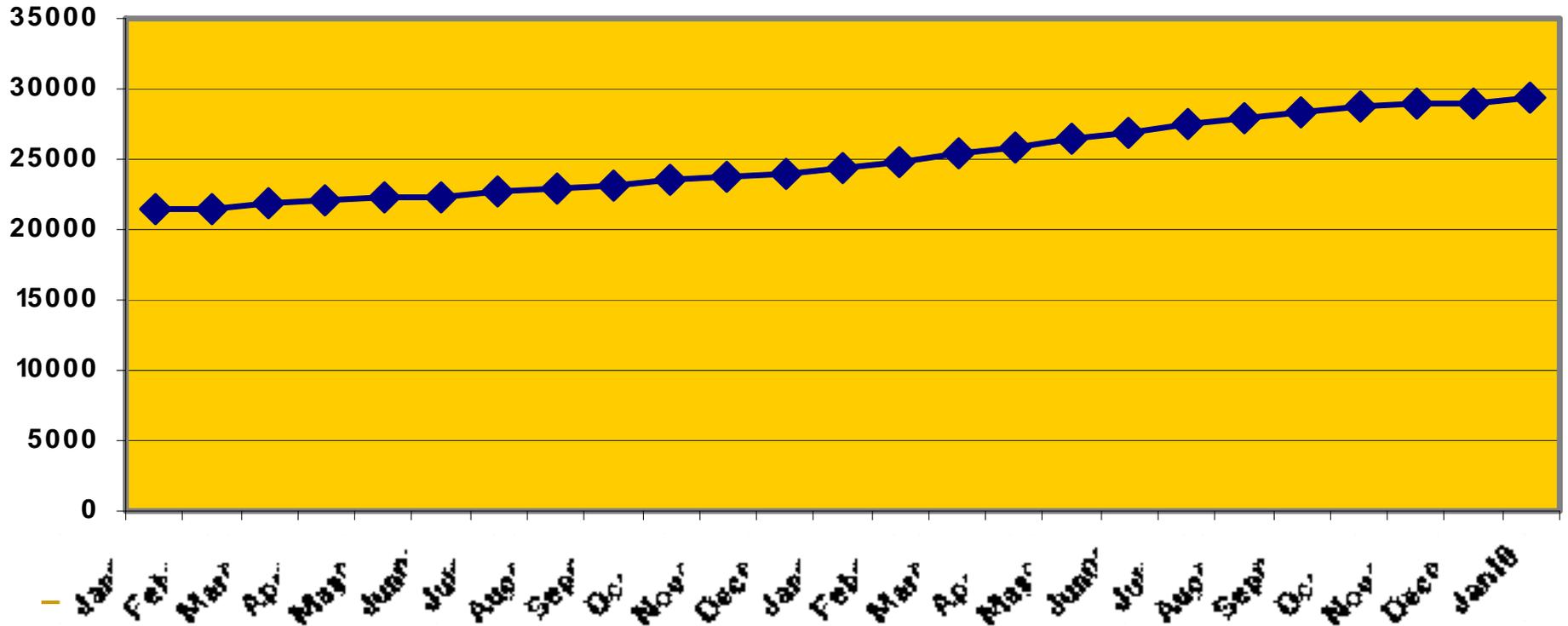
The Rise in Families Needing Food Stamps

60% Increase in Food Stamp Cases

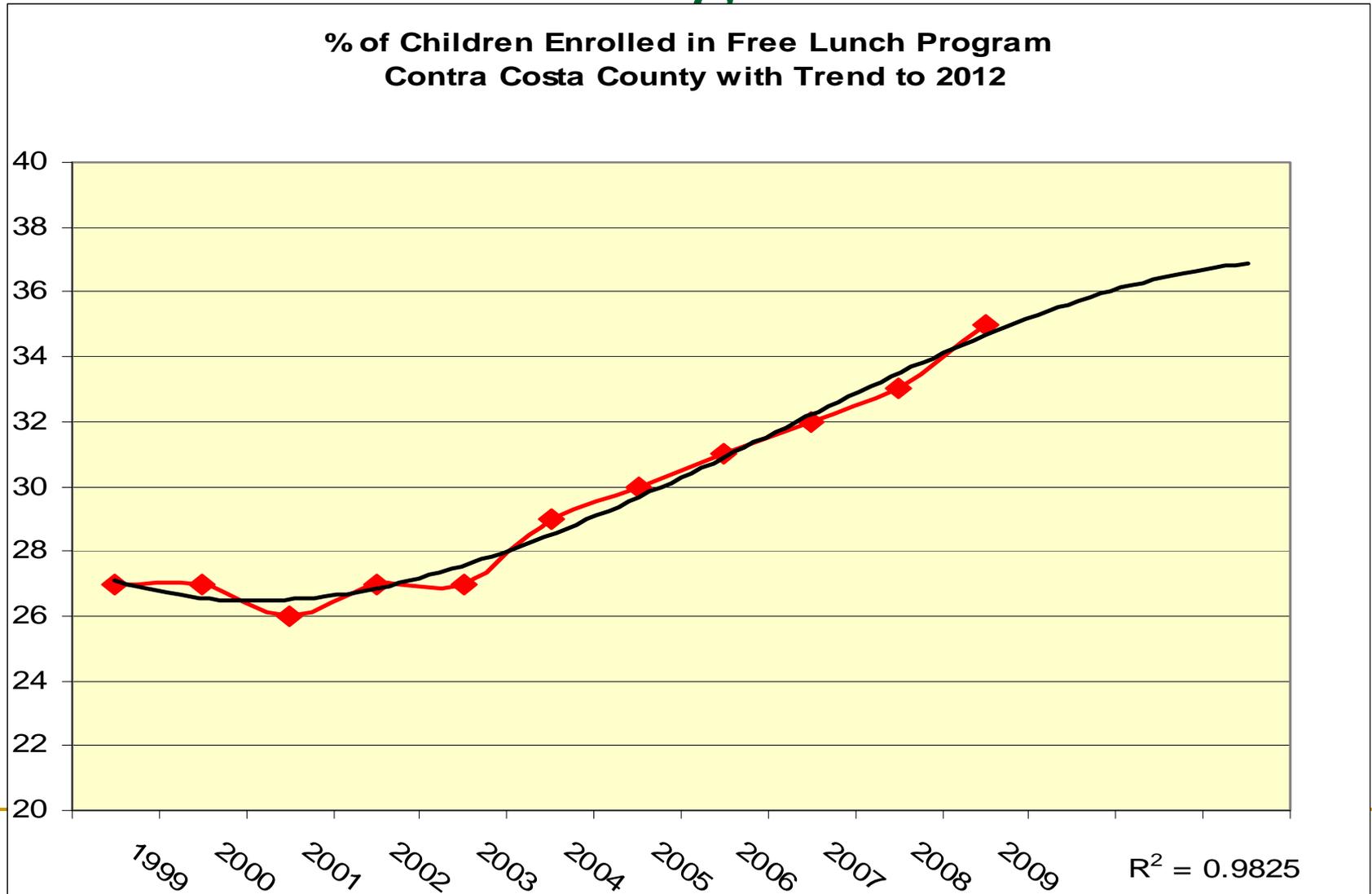


The Rise in Children Needing Food Stamps

38% Increase in Children On Food Stamps



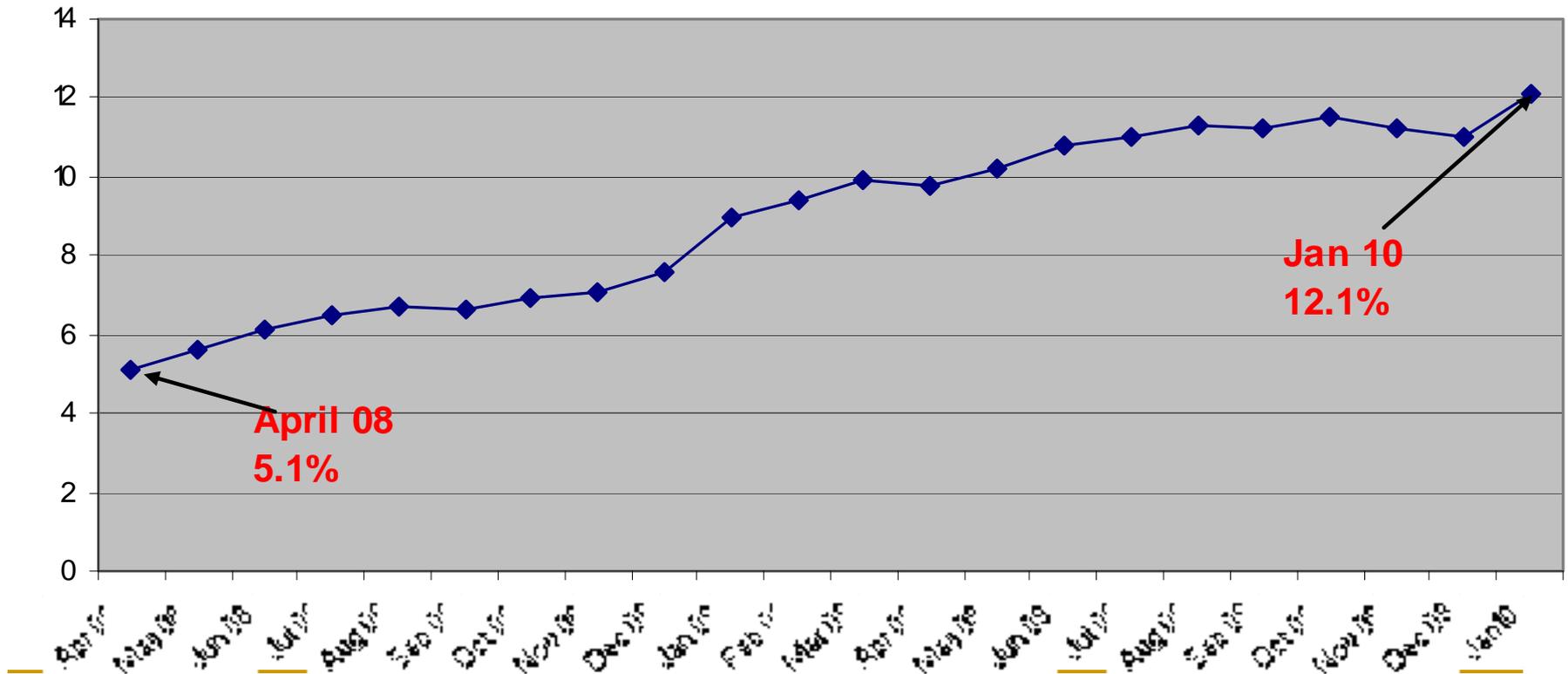
Increased Use of the Free and Reduced Lunch Program



***Why has childhood poverty
increased so much in the last
two years?***

Rising Unemployment

Contra Costa Unemployment Rate



***So what has the state of
California done to stem the
tide of rising childhood
poverty?***

Cut the Budgets for Programs that Support Children

In 2009-2010, the Governor and Legislature:

- Cut CalWORKS grants by 4%
 - Cut funding for Child Welfare by 10%
 - Cut funding for Childcare and Employment services for CalWORKS parents.
-

Cut the Budgets for Programs that Support Children

For 2010-2011, Governor is proposing:

- Continuing the 10% cut to Child Welfare.
 - Further reduce CalWORKS grants by 15.7% - grants will be back to 1989 level.
 - Reduce the reimbursement levels for child care providers.
 - Cut child care slots for working parents.
-

And Even Eliminate Programs that Support Children

If the State is unsuccessful in securing another \$6.9 billion in federal funds, then the Governor is proposing:

- Total Elimination of CalWORKS [over 18,000 CC County children affected]
 - Elimination of Transitional Housing Support for Foster Children [65 CC County youth a year affected].
-

How Poverty Affects Children



- Years of research show that growing up in poverty leads to more negative outcomes for children than any other factor.

“Poverty has an impact at all times in a child’s life, but the first few years are a period of particular vulnerability and particular opportunity”*

**“Lancet” - August, 2008 Issue*

How Recession Induced Poverty Affects Children

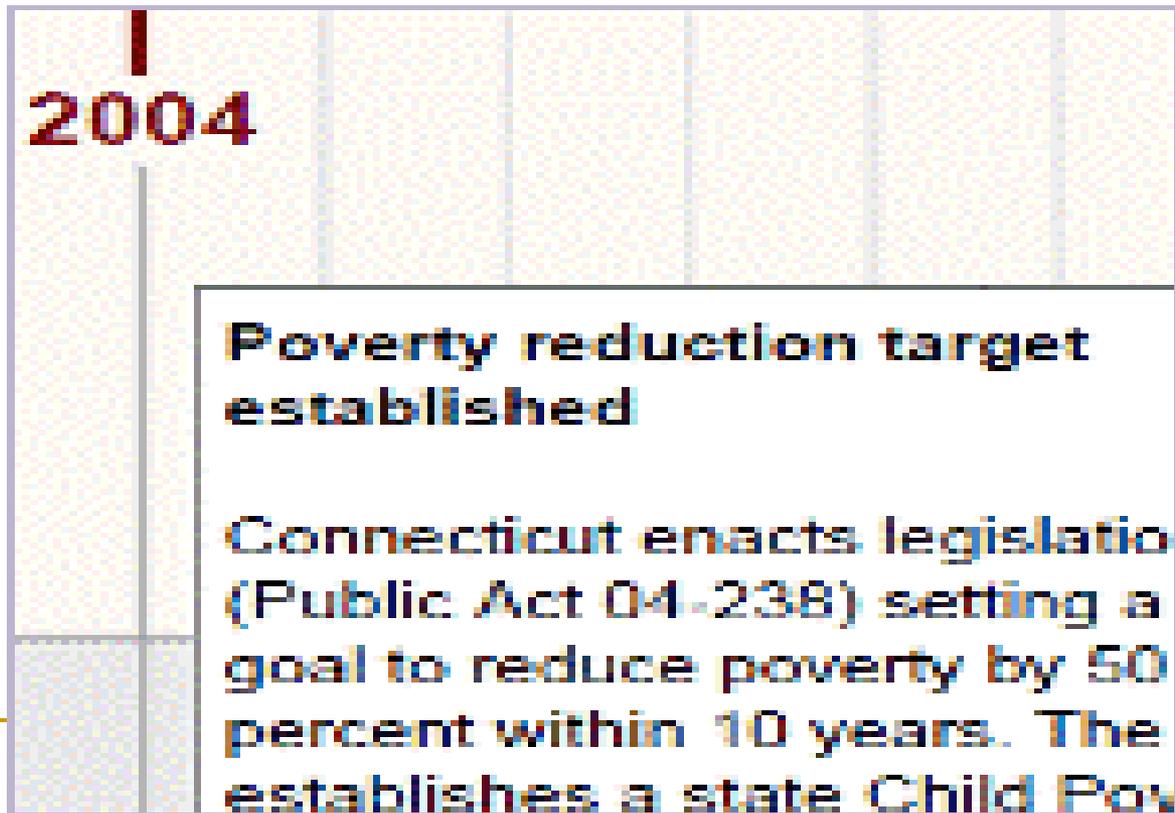
Children who fall into poverty for the first time as a result of a recession will also experience negative outcomes and will fare markedly worse than their peers. These children will:

- Experience poorer health, even as adults
- Have lower educational attainment
- Be less likely to be gainfully employed
- Be more likely to end up in poverty themselves

Source: “*The Long Term Effects of Recession-Induced Child Poverty*” – *First Focus*, May 2009

Can We End Child Poverty?

The State of Connecticut passed legislation to reduce child poverty by 50% in 10 years



Can We End Child Poverty?

- Senator Liu has introduced a similar bill:

SB 1084
*California Task
Force on Economic
Security*

- The Task Force would draft a plan to reduce poverty and increase family security by 50% by 2020 as measured by the *Self-Sufficiency Standard*.
-

Community Partnerships Can Help

- One Stop Employment Centers
 - Service Integration Sites
 - Young Adult Empowerment Center
 - Michael Chavez Center
 - Earn It, Keep It, Save It Campaign
 - Spark Point Centers
 - Healthy Richmond campaign
-

Federal Stimulus Dollars Have Helped

- Head Start: 200 new child care slots
- Summer Youth Employment: over 1,000 youth placed in summer jobs, including over 150 ILSP/foster youth.
- TANF ECF funds: subsidize the wages of CalWORKS parents – over 300 placed in jobs to date and over 800 employers have agreed to take new placements.



Federal Stimulus Dollars Have Helped

TANF ECF funds will also be used to:

- Distribute **Food Boxes** to over 3,500 families.



- Provide **Transportation Vouchers** to over 2,000 working families.
-

Federal Stimulus Dollars Have Helped

- 26,500 East Bay students are being provided with \$1.7 million in school supplies through the “East Bay Community Scholarship Fund”



Advocacy Needed

- Support Legislation to reduce child poverty
- Support extension of Stimulus funds for Head Start and TANF Subsidized Employment

The Contra Costa County Board of Supervisors has already gone on record supporting both of these measures!

Questions?

For more information:

Joe Valentine, (925) 313-1579

jvalentine@ehsd.cccounty.us



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT**

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Telephone: (925) 335-7220
FAX: (925) 335-7201**

MEMORANDUM

DATE: April 12, 2010

TO: Family and Human Services Committee
Supervisor Gail Uilkema, Chairperson
Supervisor Federal Glover, Member

FROM: Bob Calkins, CDBG Program Manager *Bob*

SUBJECT: Staff Recommendations for FY 2010/11 & FY 2011/12
CDBG Public Service Category
Emergency Shelter Grant Category

RECOMMENDATIONS

1. Approve recommendations for FY 2010/11 and FY 2011/12 Public Service (PS) projects as recommended by staff or amended by the Committee.
2. Approve recommendations for FY 2010/11 and FY 2011/12 Emergency Shelter Grant (ESG) projects as recommended by staff or amended by the Committee
3. Direct the Department of Conservation and Development to prepare a staff report on Committee recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories for Board of Supervisor consideration on April 27, 2010.

BACKGROUND

The purpose of this memorandum is to transmit staff recommendations for funding in the Public Service (PS) and Emergency Shelter Grant (ESG) categories for FY 2010/11 and FY 2011/12. The Summary of

Staff Recommendations spreadsheet and the project staff reports are attached (Attachment A). Fifty-six applications in the CDBG PS category and five applications in the ESG category were submitted by the December 7, 2009 deadline.

Available Funding: The County’s CDBG entitlement grant amount for FY 2010/11 will be \$3,736,986. The Board of Supervisors (Board) has adopted funding guidelines for the allocation of CDBG funds that require the County’s annual grant be allocated to the following CDBG eligible categories:

<u>Category of Use</u>	<u>Percent of Grant</u>
Housing	45.1%
Public Service	15.0%
Economic Development	14.0%
Infrastructure/Public Facilities	3.9%
Program Administration	20.0%
Contingency	2.0%
Total	100%

The “Contingency” category allows the Board some flexibility in funding specific projects or programs. For the last several years staff has recommended, and the Board has approved, using the “Contingency” to fund projects under the Public Service category. However, because of the way the Public Service cap is calculated (no more than 15 percent of the CDBG entitlement grant plus 15 percent of CDBG program income received in the previous fiscal year) using funds under the Contingency category to fund Public Service projects would result in the County exceeding its Public Service cap next year. This is in large part due to the fact that during FY 2009/10 the County is expected to receive approximately 50 percent less in CDBG program income (primarily repayments of housing rehabilitation loans) than it received in FY 2008/09. Therefore, the County’s FY 2010/11 Public Service cap has decreased by approximately \$50,000.

Staff recommends the “Contingency” category for the 2010/11 fiscal year be allocated to the IPF category increasing the total allocation to IPF projects from 3.9 percent to 5.9 percent of the County’s CDBG entitlement grant amount. On March 10, 2010, the Finance Committee recommended using the Board’s 2 percent contingency to fund eligible Infrastructure/Public Facility projects.

Public Service Category: Pursuant to the Board’s guidelines, a total of \$560,548 (15 percent of the County’s grant amount) is available for PS projects. In addition, there is \$4,952 available to be recaptured from completed project and \$80,000 is contributed from the Housing category to help fund landlord/tenant and fair housing services. Consequently, there is a total of **\$645,500** available and recommended to be allocated to 38 eligible Public Service projects as listed in Attachment A.

In October 2003, the Board of Supervisors authorized establishing a two-year funding cycle for the allocation of CDBG funds. PS projects that are awarded CDBG funds for FY 2010/11, will receive the same amount of funding in FY 2011/12 contingent on the County receiving at least the same amount of CDBG funding and an agency’s satisfactory performance during FY 2010/11.

Emergency Shelter Grants: The County will receive a total of \$151,604 in ESG funding for FY 2010/11. Five percent of the grant will be used for administration expenses resulting in a total of **\$144,025** being available for projects. Staff recommendations for use ESG funds are listed in Attachment A.

In October 2003, the Board of Supervisors authorized establishing a two-year funding cycle for the allocation of ESG funds. Projects that are awarded ESG funds for FY 2010/11, will receive the same amount of funding in FY 2011/12 contingent on the County receiving at least the same amount of ESG funding and an agency's satisfactory performance during FY 2010/11.

Application Process and Evaluation Criteria: Each applicant was required to submit an application describing the proposed project, need and target population, steps necessary to carry out the project, and proposed budget. Applications are reviewed by staff for completeness and eligibility and against criteria listed below. Applicants are also interviewed by staff to respond to or clarify any issues related to the application. Below are the general criteria used by staff in evaluating applications:

Intended purpose (outcome) - The quantitative and qualitative goals of the project are achievable, measurable and result in a desirable outcome.

Consistency with Priorities Established in the Consolidated Plan and County Policy – The project meets goals and strategies of the Consolidated Plan. Secondly, the project meets goals of other plans such as Redevelopment Agency Plans, Capital Improvement Plans, community planning documents, etc.

Eligibility in Respect to Federal Regulation – The proposed use of CDBG funds is consistent with federal regulations and is determined to be an eligible activity. The project meets one of the following three national objectives: benefit to very-low and low-income persons, preventing blight, or emergency need.

Target Population and Demonstrated Need – The project fulfills a well-defined need and has supporting documentation that the need exists. The proposed project is responsive to the community and the target population, and shows a relationship between the need and the action to be taken. The target population or area is clearly defined, the project is accessible and outreach is effective.

Financial Analysis - Total project costs are reasonable, and are adequate to carry out the project through the specified time period. The budget is well thought out with reasonable assumptions for completing the project with federal funding. A reasonable relationship exists between the cost of the project and the expected outcome. Sponsor has the capacity to secure all funds necessary to carry out the project within normal standards. Volunteer or in-kind services are attainable and realistic. The project cost is within normal range of similar projects. Projects are required to supply matching funds in order to maximize the use of CDBG funds. Audits or other financial statements demonstrate success in securing funds through grant proposals or other fund raising efforts.

Experience and Capacity to Carry out the Project – Components of the project are fully described and goals and objectives are attainable. The project sponsor has demonstrated the ability to successfully carry out the proposed project including providing a project manager, construction manager and/or

qualified licensed contractor. The applicant demonstrates that capacity exists to complete the project and meet all the federal requirements of the CDBG program.

Project Readiness and Timeliness – All components of the project are in place or can be in place within a specified period of time. Project can be implemented and completed in a timely manner. Particular attention is given to these criteria due to specific HUD timeliness requirements.

Past Performance - Rate of progress toward completing contractual goals, ability to overcome and avoid past problems. Inaccurate or incomplete performance reports, unresolved audit findings, delays in or failure to submit required reports, persistent difficulties with payment request process, failure to correct significant problems.

Environmental, Historic Preservation, Relocation, and/or Prevailing Wage Issues – Identification of federal requirements that may be imposed on the project that require specific action to be taken.

Clarity and completeness of application - The application submitted was complete and lacked inaccuracies and ambiguities.

Public Hearing and Transmittal of Recommendations: The Committee's recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for April 27, 2010. Final recommendations must be forwarded to the Department of Housing and Urban Development by May 15, 2010 for review to ensure consistency with federal regulation.

Attachments

cc: Jim Kennedy, Deputy Director - Redevelopment

SUMMARY OF STAFF RECOMMENDATIONS FOR FY 2010/11 CDBG PUBLIC SERVICE AND EMERGENCY SHELTER GRANT PROJECTS (CONSORTIUM-WIDE)

ATTACHMENT A

CCC File No.	Applicant	Project Name	County CDBG			CDBG Consortium Jurisdictions (amounts requested)					Total CDBG / ESG	Total Budget	% Budget (CDBG / ESG)
			Amount Requested	Staff Recommendation	Rec'd in FY 2009/10	Antioch	Concord	Pittsburg	Richmond	WC			
10-01-PS	A Place of Learning (APOL)	After School Tutoring and Mentoring Program	\$15,000	\$ 10,000	n/a						\$25,000.00	\$74,700.00	33%
10-02-PS	Amador Institute, Inc.	Youth Development for Transition Aged Youth	\$40,521	\$ -	n/a	\$28,595.00			\$40,521.00		\$109,637.00	\$368,844.00	30%
10-03-PS	Ambrose Recreation District	CARES After School Enrichment Program	\$15,000	\$ 10,000	\$ 12,000						\$37,000.00	\$649,568.00	6%
10-04-PS	Anka Behavioral Health, Inc.	HOPE Plus	\$15,000	\$ 13,000	\$ 15,000	\$4,219.00	\$10,000.00	\$5,053.00		\$4,991.00	\$67,263.00	\$438,470.00	15%
10-04A-PS	Anka Behavioral Health, Inc.	Project Coming Home	\$14,300	\$ -	n/a	\$4,691.00	\$12,155.00	\$2,145.00	\$12,155.00	\$2,145.00			
10-05-PS	Bay Area Legal Aid (BayLegal)	Landlord/Tenant Counseling Services	\$79,000	\$ 58,800	\$ 66,000						\$203,600.00	\$148,268.00	137%
10-06-PS	Bay Area Legal Aid (BayLegal)	Fair Housing Services	\$36,000	\$ 26,400	\$ 30,000						\$92,400.00	\$63,504.00	146%
10-08-PS	CCC Service Integration Program	Bay Point Community Career Center	\$22,000	\$ 22,000	\$ 15,000						\$59,000.00	\$245,738.00	24%
10-09-PS	CCC Service Integration Program	Service Integration Substance Abuse Services	\$15,000	\$ -	\$ 15,000						\$30,000.00	\$49,161.00	61%
10-12-PS	Community Housing Development Corporation	Contra Costa County Home Equity Preservation Alliance (HEPA)	\$81,000	\$ 35,000	\$ 35,000	\$47,000.00	\$21,000.00	\$25,000.00		\$7,000.00	\$251,000.00	\$469,166.00	53%
10-13-PS	Community Housing Development Corporation	Contra Costa Moving Assets Toward Community Hands (CCMATCH)	\$20,000	\$ 5,000	\$ 15,000		\$10,000.00				\$50,000.00	\$133,406.00	37%
10-14-PS	Community Violence Solutions (CVS)	Sexual Assault Victim Empowerment	\$18,500	\$ 15,000	\$ 18,500						\$52,000.00	\$68,310.00	76%
10-15-PS	Contra Costa Crisis Center	Homeless Hotline/211 Contra Costa	\$20,000	\$ 18,000	\$ 20,000	\$10,000.00	\$10,000.00	\$5,000.00	\$15,000.00	\$5,000.00	\$103,000.00	\$624,723.00	16%
10-16-PS	Contra Costa Health Services Homeless Program	Adult Interim Housing Program	\$100,000	\$ 82,000	\$ 95,500	\$20,000.00	\$30,000.00	\$10,000.00		\$10,000.00	\$347,500.00	\$1,627,411.00	21%
10-17-PS	Contra Costa Senior Legal Services	Legal Services for the Elderly	\$13,500	\$ 10,000	\$ 12,000	\$6,000.00	\$6,000.00	\$6,000.00	\$13,500.00	\$6,500.00	\$73,500.00	\$436,250.00	17%
10-18-PS	Court Appointed Special Advocates (CASA)	Children at Risk	\$21,000	\$ 18,500	\$ 21,000	\$5,000.00	\$10,000.00	\$5,000.00		\$4,000.00	\$84,500.00	\$421,500.00	20%
10-19-PS	Delta Memorial Hospital Foundation	Sutter Delta Urgent Care Clinic	\$28,650	\$ -	n/a	\$35,650.00		\$20,650.00			\$84,950.00	\$420,500.00	20%
10-20-PS	East Bay Center for Performing Arts	After School Outreach Performing Arts Program	\$15,000	\$ 10,000	\$ 15,000						\$40,000.00	\$60,179.00	66%
10-21-PS	East Bay Golf Foundation	The First Tee of Contra Costa	\$10,000	\$ -	n/a	\$10,000.00	\$10,000.00	\$10,000.00		\$10,000.00	\$50,000.00	\$294,825.00	17%
10-22-PS	El Cerrito High School Community Project	El Cerrito High School Community Project	\$9,000	\$ 9,000	\$ 9,000						\$27,000.00	\$202,900.00	13%
10-23-PS	Familias Unidas (Desarrollo Familiar, Inc.)	Families Forward	\$30,000	\$ -	n/a						\$30,000.00	\$995,769.00	3%
10-24-PS	Family Stress Center	Child Safety Program	\$10,000	\$ 5,000	\$ 10,000			\$5,000.00		\$5,000.00	\$35,000.00	\$28,000.00	125%
10-25-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	\$65,900	\$ 30,000	\$ 30,000	\$22,100.00	\$31,700.00	\$15,600.00			\$195,300.00	\$3,549,914.00	6%
10-26-PS	Greater Richmond Interfaith Program	GRIP Family Housing Program	\$30,000	\$ -	n/a	\$5,000.00	\$5,000.00	\$5,000.00	\$30,000.00	\$5,000.00	\$80,000.00	\$410,730.00	19%
10-28-PS	John Muir Health Foundation	Caring Hands Volunteer Caregivers Program	\$30,000	\$ -	n/a	\$3,000.00	\$21,000.00	\$3,000.00		\$21,000.00	\$78,000.00	\$508,845.00	15%
10-29-PS	La Clinica de La Raza, Inc.	Increasing Local Access to Health Care Services	\$30,000	\$ -	n/a						\$30,000.00	\$43,259.00	69%
10-30-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind & Visually Impaired Adults	\$15,000	\$ 10,000	\$ 12,000	\$10,000.00	\$12,000.00	\$10,000.00		\$10,000.00	\$79,000.00	\$529,493.00	15%
10-31-PS	Loaves & Fishes of Contra Costa County	Feeding the hungry at Martinez Center	\$20,000	\$ 15,000	\$ 15,000	\$7,000.00		\$20,000.00			\$77,000.00	\$1,405,116.00	5%
10-32-PS	Lutheran Social Services of Northern California	Mi Casa	\$10,293	\$ -	n/a		\$15,440.00				\$25,733.00	\$312,000.00	8%
10-33-PS	Monument Crisis Center	Nutritional Resources for Low Income Families and Individuals	\$20,000	\$ 10,000	\$ 5,000	\$10,000.00	\$50,000.00	\$10,000.00		\$10,000.00	\$115,000.00	\$1,215,682.00	9%
10-34-PS	Neighborhood House of North Richmond	Multicultural/ Senior Family Center	\$42,592	\$ 30,000	\$ 34,385						\$106,977.00	\$191,353.00	56%
10-35-PS	New Connections	Recovery from Addiction	\$10,000	\$ 10,000	\$ 10,000	\$5,000.00	\$15,000.00	\$5,000.00		\$7,500.00	\$62,500.00	\$391,101.00	16%
10-36-PS	New Connections	HIV/AIDS Safety Net	\$15,000	\$ 10,000	\$ 15,000	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,000.00	\$66,000.00	\$360,365.00	18%
10-56-PS	New Horizons Career Development Center	Education, Job Training, Life Skills, and Job Placement Services	\$20,000	\$ 10,000	n/a						\$30,000.00	\$116,150.00	26%
10-37-PS	Northern California Family Center	Runaway Shelter Services	\$20,000	\$ 10,000	\$ 10,000	\$10,000.00	\$10,000.00	\$10,000.00		\$5,580.00	\$75,580.00	\$250,000.00	30%
10-38-PS	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	\$12,000	\$ 11,000	\$ 11,000	\$6,500.00	\$11,500.00	\$6,500.00		\$7,500.00	\$66,000.00	\$222,115.00	30%
10-40-PS	Opportunity West	Assistance in Management (AIM)	\$19,600	\$ 19,000	\$ 19,600				\$12,000.00		\$70,200.00	\$36,200.00	194%
10-41-PS	Pleasant Hill Recreation & Park District	Senior Service Network	\$12,000	\$ 10,000	\$ 10,000						\$32,000.00	\$41,381.00	77%
10-42-PS	Positive Edge Experience	The Positive Edge Program	\$15,000	\$ 10,000	\$ 5,000	\$15,000.00		\$15,000.00			\$60,000.00	\$70,880.00	85%
10-43-PS	REACH Project	REACH Project	\$25,000	\$ 10,000	n/a						\$35,000.00	\$50,000.00	70%
10-44-PS	RYSE, Inc.	RYSE Education and Career Success	\$30,000	\$ 15,000	\$ 15,000						\$60,000.00	\$1,302,181.00	5%
10-45-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	\$10,000	\$ 10,000	\$ 10,000		\$10,000.00				\$40,000.00	\$75,230.00	53%
10-47-PS	SHELTER, Inc. of Contra Costa County	REACH Program	\$25,000	\$ 10,000	\$ 22,000	\$14,000.00	\$22,000.00			\$6,000.00	\$99,000.00	\$535,148.00	18%
10-48-PS	STAND! Against Domestic Violence	Rollie Mullen Center Emergency Shelter	\$20,000	\$ -	\$ 7,000	\$20,000.00	\$20,000.00	\$20,000.00			\$87,000.00	\$581,450.00	15%
10-49-PS	Senior Outreach Services (MOW)	Care Management	\$14,660	\$ 8,000	\$ 12,000	\$7,000.00	\$22,460.00	\$5,000.00		\$5,000.00	\$74,120.00	\$98,179.00	75%
10-50-PS	Senior Outreach Services (MOW)	Senior Nutrition - CC Cafes	\$12,000	\$ 10,000	\$ 10,000		\$14,000.00	\$7,000.00			\$53,000.00	\$229,481.00	23%
10-51-PS	Verde Partnership Garden/Tides Center	VERDE School; Service Learning Project	\$18,000	\$ 15,000	\$ 18,000						\$51,000.00	\$53,000.00	96%
10-52-PS	Village Community Resource Center	VCRC Program Expansion	\$26,250	\$ 10,000	n/a						\$36,250.00	\$249,757.00	15%
10-53-PS	West County Adult Day Care	West County Adult Day Care and Alzheimer Respite Center	\$15,000	\$ 15,000	\$ 11,000				\$25,000.00		\$66,000.00	\$258,000.00	26%
10-54-PS	YWCA of Contra Costa County	YWCA Family Empowerment Program	\$20,805	\$ 10,000	\$ 10,000	\$20,805.00					\$61,610.00	\$83,220.00	74%
10-55-PS	Youth Homes, Inc.	Emergency Shelter Assessment Program	\$60,000	\$ -	n/a						\$60,000.00	\$1,098,577.00	5%
TOTALS			1,292,571	\$ 645,500	\$ 695,985	\$331,560	\$384,255	\$271,469	\$112,655	\$138,216	\$3,824,620.00	\$22,089,999.00	
10-01-ESG	Contra Costa Health Services Homeless Program	Adult interim Housing Program	\$100,000.00	\$104,025	\$90,000						\$294,025.00	\$1,627,411.00	18%
10-02-ESG	Contra Costa Health Services Homeless Program	Calli House Youth Shelter	\$10,000.00	\$0	\$6,000						\$16,000.00	\$416,724.00	4%
10-03-ESG	Greater Richmond Interfaith Program	Emergency Shelter	\$20,000.00	\$10,000	\$12,000						\$42,000.00	\$164,612.00	26%
10-04-ESG	SHELTER, Inc. of Contra Costa County	REACH Plus	\$16,000.00	\$0	\$13,111						\$29,111.00	\$1,178,178.00	2%
10-05-ESG	STAND! Against Domestic Violence	Emergency Shelter	\$24,000.00	\$30,000	\$24,000						\$78,000.00	\$581,450.00	13%
TOTALS			\$170,000	\$144,025	\$145,111						\$459,136.00	\$3,968,375.00	

**CDBG
STAFF REPORTS**

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: A Place of Learning

PROGRAM NAME/NUMBER: After School Tutoring & Mentoring Program
10-01-PS

PROGRAM SERVICE AREA: Far East County

PROGRAM OUTCOME: Provide after school mentoring/tutoring services and a summer enrichment program to 55 low-income Urban County students resulting in improved academic performance and decision making skills and increased self esteem as measured by pre- and post-participation evaluations and feedback from school staff and parents.

TOTAL PROGRAM COST: \$50,000

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$10,000
FY 2011/12:	\$10,000

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: Starting in the FY 2010/11 school year program hours will increase from fifteen (15) to twenty (20) hours per week.

PROGRAM ANALYSIS: A Place of Learning (“APOL”) is an after school and summer education and enrichment program that provides tutoring and mentoring to low-income youth in kindergarten through high school. Through this program, children benefit from a caring adult who tutors them academically and supports them developmentally as a role model and mentor. Mentors are provided educational materials that support California standards in core classes and meet with students at least once per week. APOL works closely with local schools and is able to access student school progress online and adapt lessons according to individual student needs. Mentors monitor academic achievement and performance factors such as attendance, school participation and attitude.

APOL has only one paid staff, a bilingual (English/Spanish) program coordinator. The remaining staff are volunteers who are recruited from the community. Many of the volunteers are current or retired school teachers and administrators, as well as police officers and local business owners. Many of the agency’s Board members are also mentors. All volunteers are subject to a criminal background check. All sessions are held at APOL’s Brentwood location and are monitored by the on-site coordinator.

APOL is requesting CDBG funds to expand service from 15 hours to 20 hours per week to serve additional students and to provide summer services. They currently serve 48 students and this funding will allow them to serve an additional 6 to 7 children from their waiting list. Community partners include the Brentwood Union School District, Village Community Resource Center and Liberty Union High School District. The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A Place of Learning tutoring and mentoring services are available to school children and youth in kindergarten through twelfth grade in the communities of Brentwood, Oakley, Byron, Discovery Bay, Knightsen and Bethel Island. The program especially targets economically disadvantaged children and those who fall under other at-risk criteria, such as non-English speaking students and those who face other academic or developmental challenges.

Local school administrators estimate that over five hundred (500) children and youth in the community need after school academic and social support. APOL is the only local organization that matches students with a caring mentor to provide free, consistent, one to one tutoring assistance to students. The Brentwood Police Activities League (“PAL”) conducted after school programs at middle schools for a number of years but closed the program last year due to lack of funding. APOL is working with PAL to contact those displaced students and integrate them into this program.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	55	\$ 181
Total Program Amount	\$ 50,000	100	\$ 500
CDBG % of Total Budget	20%		
Required Match – 10%	\$ 1,000		
Amount Secured	\$ 6,730		
Leverage*	\$ 4.00		

* Does not include CDBG funds from other jurisdictions.

The secured funds are provided by grants from local corporations.

6. **EXPERIENCE AND CAPACITY:** A Place of Learning has been in operation since December, 2006. The program began with five (5) volunteers and students and has grown to over fifty (50) matches. The Program Coordinator has been with the program for six months and is working closely with Board members and local school administrators to continue to develop the program's structure and outcomes. There is a great deal of community involvement as evidenced by letters pledging financial and service support.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that has been successful in providing services using a primarily volunteer staff.
8. **PAST PERFORMANCE:** APOL has not applied for CDBG funds in the past. Based on the information provided, the agency will be able to provide services as indicated.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service Projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Amador Institute, Inc.

PROGRAM NAME/NUMBER: Youth Development for Transition Aged Youth
10-02-PS

PROGRAM SERVICE AREA: East County

PROGRAM OUTCOME: Provide a comprehensive youth development training program to 7 Urban County foster transition aged youth, ages 14 – 19, to assist them in developing an emancipation plan that allows them to become self-sustaining, independent young adults.

TOTAL PROGRAM COST: \$ 268,105

AMOUNT REQUESTED: \$ 40,521

AMOUNT RECOMMENDED

FY 2010/11:	\$ 0
FY 2011/12:	\$ 0

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: None.

PROGRAM ANALYSIS: Amador Institute, Inc. ("Amador"), located in the City of Antioch, proposes to provide a comprehensive youth development training program to foster transition aged youth, 14 to 19 years old, currently residing in foster and group homes. The program will provide a hands-on opportunity for youth to develop specific life skills to prepare them for the real-life challenges of living on their own. Program components include: (1) money management, including how to open and manage a bank account; (2) understanding of community and California college systems; (3) how to access resources such as DMV; (4) how to create a resume; and (5) independent living skills such as laundry, food preparation and house cleaning.

Youth development services will be provided in a one year program consisting of weekly 1.5 hour sessions. In addition to basic life skills, the program will offer support in the areas of self-discipline, problem solving, dignity and respect for others, setting personal goals and accepting responsibility for ones own actions.

The program is eligible, feasible, and timely, however, due to CDBG program funding reductions staff recommends that this project not be funded at this time. Amador applied to the cities of Antioch and Pittsburg for CDBG funding. Antioch has recommended \$7,000 in CDBG funds.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is transition aged foster youth, ages 14 to 19, in foster and group homes in East County. These youth have little opportunity to develop basic life skills to prepare them for living on their own. This program will help to ensure their success following their transition to living independently.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 40,521	7	\$ 5,789
Total Program Amount	\$ 268,105	30	\$ 8,936
CDBG % of Total Budget	15%		
Required Match – 10%	\$ 4,052		
Amount Secured	\$ 244,105		
Leverage*	\$ 5.62		

* Does not include CDBG funds from other jurisdictions.

The program receives funds from the Department of Social Services and from Contra Costa County Employment and Human Services.

6. **EXPERIENCE AND CAPACITY:** Amador’s Transitional Housing Placement Program is an established program providing housing placement to transition aged youth. The Youth Development component is an extension of THPP and would provide services to prepare youth for emancipation. Initial outreach for this program has been done but no services are in place at this time.
7. **PROGRAM READINESS AND TIMELINESS:** This is a new program that would make use of existing staff.
8. **PAST PERFORMANCE:** This is a new program.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.



**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Ambrose Recreation and Park District

PROGRAM NAME/NUMBER: CARES After School Enrichment Program
10-03-PS

PROGRAM SERVICE AREA: East County

PROGRAM OUTCOME: Provide after school enrichment classes for 700 K-8 students in Bay Point resulting in improved academic performance of 200 students measured through evaluations completed by students, parents, and teachers.

TOTAL PROGRAM COST: \$649,568

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2007/08: \$ 12,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Ambrose Recreation District and Park District (ARPD) proposes to provide educational enrichment classes for students enrolled in the after school program at five Bay Point area schools: Bel Air, Rio Vista, Shore Acres, and Delta View elementary schools, and Riverview Middle School. ARPD will engage outside service providers to come to each school one day per week. Classes will be provided during the 32-week school year and four weeks during the summer. Activities will include dance, science, gardening, chess club, drumming, and art. ARPD will serve 700 K-8 students from five schools. The after school program operates between the hours of 2:00 and 6:00 p.m. All four schools are located in areas that meet "area benefit" criteria (Census Tracts 3141.01 and 3142)

The proposed program is eligible, feasible and timely. Providing after school enrichment opportunities to low-income students is consistent with Consolidated Plan

goals. Although staff is recommending a slight decrease in the amount ARPD receives to help fund the program, this decrease is not expected to impact the overall viability of the program.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target populations are students attending four elementary schools and one middle school locate in the community of Bay Point. Bay Point is an area that meets Area Benefit criteria. The percentage of low/mod income households in the area is 54.9 percent. All of the schools have been identified as “underperforming schools.” ARPD states that many of the students in Bay Point are geographically isolated due to transportation and economic reasons, and that there are very few enrichment activities available in their community. The objectives of the program are to promote academic performance, educational enrichment, school attendance, school safety and positive behavior.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	700	\$ 14
Total Program Amount	\$ 649,568	700	\$927
CDBG % of Total Budget	1.5%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage	\$ 65.95		

The bulk of the funding for this program comes from the State. ARPD and its partners have been very successful in raising the necessary funds to fully operate the program. CDBG funds will be used for specific enrichment courses.

6. **EXPERIENCE AND CAPACITY:** ARPD has offered the enrichment component of the program for over eight years. The Program Coordinator that coordinates the

program has been in the position for 10 years. CC has been providing a plethora of valuable services to the community for almost seven years.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** ARPD has received County CDBG for many years and has always met or exceeded its performance goals each year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Anka Behavioral Health, Inc.

PROGRAM NAME/NUMBER: HOPE Plus
10-04-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 1,000 homeless Urban County clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery.

TOTAL PROGRAM COST: \$ 448,316

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 13,000
FY 2011/12:	\$ 13,000

RECEIVED IN FY 2009/10: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: HOPE Plus is managed and operated by Anka Behavioral Health, Inc. (Anka) in partnership with the Contra Costa County Alcohol and Other Drugs Services Division, the County Office of Homeless Programs and the County AIDS Program. The mission of HOPE Plus is to raise the quality of life for County residents who are living in places not intended for human habitation. Integrated health, mental health and substance abuse services will be provided to 1,000 Urban County homeless persons to help them transition to a safe and healthy lifestyle.

The HOPE Plus outreach team makes contact with clients and provides services in soup kitchens, multi-service centers, shelters, detoxification programs, parks, encampments and on the streets. The outreach team assists clients in finding shelter, receiving medical care, enrolling in benefits, referral to residential treatment programs, and HIV testing and counseling. In partnership with Health Care for the Homeless they provide diabetes testing and flu shots, prescribe medication and treat minor injuries. HOPE Plus staff also provides food, sleeping

bags and clothes to their homeless clients. Van transportation is also provided to help client's access to medical care and the various appointments necessary to secure required services.

The HOPE Plus team provides support to facilities such as interim housing, detox, residential treatment, hospitals and jails/prisons by assisting with discharge planning. The team is part of an interdisciplinary "Forensic Team" that meets once a month to discuss solutions for clients whose needs are not met by any one agency and works closely with local law enforcement, businesses, charities, churches and other community organizations.

This program is eligible, feasible and timely. It is well established, meets Consolidated Plan goals and has achieved established goals in previous years.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce the incidence of homelessness and assist in alleviating the needs of the homeless [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population served by HOPE Plus is homeless individuals suffering from co-occurring mental health and substance abuse disorders. Data gathered in the 2009 Homeless Count by the County's Homeless Continuum of Care shows that there were a total of 5,127 persons who used homeless services from January, 2008 to June, 2009. Of these, 30% are chronically homeless. Given that one-third of the chronic homeless population are veterans and that post-traumatic stress syndrome, a psychiatric disorder common in combat veterans, is frequently correlated with substance abuse, it is estimated that veterans are significantly represented in the target population.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 13,000	1,000	\$ 13
Total Program Amount	\$ 448,316	1,217	\$ 368
CDBG % of Total Budget	3%		
Required Match – 30%	\$ 3,900		
Amount Secured	\$ 399,965		
Leverage*	\$ 30.71		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries and employee taxes and benefits. The majority of the program's other funds come from a SAMHSA grant. Anka has also received CDBG funds from the cities of Concord and Walnut Creek.

6. **EXPERIENCE AND CAPACITY:** Anka has been in operation for over thirty years. They manage 45 programs that offer a comprehensive array of services including homeless services for adults & children, developmentally disabled children's programs, residential programs for adults and adolescents, outpatient services, socialization and vocational services and supportive and transitional housing programs. The program is staffed by experienced mental health professionals who are dedicated to the program's mission and goals. In order to leverage services the HOPE Plus program operates in partnership with other non-profit agencies that advocate for the homeless, including Bay Area Legal Aid, STAND! Against Domestic Violence, the Hawkins Center and Mental Health Consumer Concerns.
7. **PROGRAM READINESS AND TIMELINESS:** This program has been in operation since July, 2005. They are fully staffed and have developed an extensive outreach program that has been highly effective in reaching the target population. The agency is well established and works in partnership with numerous local agencies and organizations
8. **PAST PERFORMANCE:** Anka is in its fourth year of receiving County CDBG funds. They exceeded their established goal in the past and are on track to do so again this year. All reports have been submitted on time.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Anka Behavioral Health, Inc.

PROGRAM NAME/NUMBER: Project Coming Home
10-04A-PS

PROGRAM SERVICE AREA: East/Central County

PROGRAM OUTCOME: Provide 12 formerly homeless individuals with money management services that teach the financial skills necessary to maintain housing successfully.

TOTAL PROGRAM COST: \$ 575,974

AMOUNT REQUESTED: \$ 14,300

AMOUNT RECOMMENDED

FY 2010/11:	\$	0
FY 2011/12:	\$	0

RECEIVED IN FY 2009/10: New applicant

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Project Coming Home – Addressing Addictions to Alcohol (Serial Inebriates Program AKA: SIPS) is a Housing First Project aimed at getting homeless adults with an addiction to alcohol into permanent supportive subsidized housing and providing them with case management and money management services. Clients are housed in scattered sites throughout the County, live independently and are provided with wrap-around supportive services.

The SIPS money management program provides financial stability to clients who have little or no skills in paying bills or managing a savings account. These clients often spend their money recklessly, leaving little for food, clothing and rent, risking their housing and perpetuating the cycle of homelessness. With the help of a money manager, clients gain valuable skills in budgeting their money. These learned skills provide clients with the opportunity to be self-sufficient and to gain control of their lives, steps necessary to maintain housing successfully. Through working with a money manager, clients have more stability and maintain their housing for longer periods. The program will serve 12 Urban County Clients.

This program is eligible, feasible and timely. Unfortunately, due to ongoing reductions in grant allocations the CDBG program cannot support this funding at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce the incidence of homelessness and assist in alleviating the needs of the homeless [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** SIPS serves single adult clients that have experience chronic homelessness, are very low income and have an addiction to alcohol. Clients are housed in permanent supportive subsidized housing and must be capable of living independently with supportive wrap-around services. These clients have little or no skills in money management and reckless financial behavior often perpetuates the cycle of homelessness.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 14,300	12	\$ 1,192
Total Program Amount	\$ 575,974	40	\$ 14,399
CDBG % of Total Budget	2.5%		
Required Match – 10%	\$ 1,430		
Amount Secured	\$ 528,383		
Leverage*	\$ 36.95		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will partially fund the salary of the program's money manager. The majority of the program's other funds come from a contract with the County's Employment and Human Services Department.

6. **EXPERIENCE AND CAPACITY:** Anka has been in operation for over thirty years. They manage 45 programs that offer a comprehensive array of services including homeless services for adults & children, developmentally disabled children's programs, residential programs for adults and adolescents, outpatient services, socialization and vocational services and supportive and transitional housing programs. Money management services provided in other Housing First programs have been very successful.

7. **PROGRAM READINESS AND TIMELINESS:** This is a relatively new program in the County but has been very successful in other areas. Anka is well established and works in partnership with numerous local agencies and organizations.
8. **PAST PERFORMANCE:** Anka has not received funding for this program in the past. However, the agency is in its fourth year of receiving Public Service funds for the HOPE Plus program. In that program they exceeded their established goal in FY 2008/09 and are on track to meet their goal in FY 2009/10. All reports have been submitted on time.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Bay Area Legal Aid

PROGRAM NAME/NUMBER: Housing Services Collaborative
10-05/06-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive tenant/landlord and fair housing counseling services to approximately 1,680 lower income residents.

TOTAL PROGRAM COST: \$211,772

AMOUNT REQUESTED: \$115,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 85,000
FY 2011/12:	\$ 85,000

RECEIVED IN FY 2009/10: \$ 96,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Bay Area Legal Aid (BALA) will be the lead agency in the Housing Services Collaborative that will provide a milieu of housing services including housing counseling, discrimination investigation, mediation and advocacy, legal representation, and education and outreach to lower income Urban County residents. The two other partners in this collaborative are Housing Rights, Inc. (HRI) and Pacific Community Services, Inc. (PCSI). The proposed collaborative continues the service model that was begun over five years ago that attempts to provide seamless landlord/tenant and fair housing services to all residents of the Urban County.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- **Tenant/Landlord Counseling:** tenants and landlords will receive counseling on their rights and responsibilities under federal, state and local housing law. Counselors will also provide clients with information on administrative and court proceedings. Common counseling subjects include: landlord duty to rent to families with children; negotiating with landlords to avoid eviction for nonpayment of rent or alleged tenant misconduct or violation of lease terms; assistance in obtaining rent payment assistance, including Section 8 rent subsidies, deposit

assistance and temporary rent payment assistance; and assistance in understanding lease terms.

- **Fair Housing Counseling:** fair housing laws will be enforced by investigating alleged housing discrimination complaints; maintaining a panel of fair housing testers; counseling households regarding their rights, responsibilities and options; and providing mediation, advocacy, and legal referrals. All CDBG jurisdictions are required to take appropriate steps to affirmatively further fair housing.
- **Legal Advise and Representation:** clients whose housing issues cannot be resolved through counseling alone will be provided counsel and advise, brief legal services or legal representation.
- **Education and Outreach:** the collaborative will conduct extensive education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/mangers on landlord/tenant rights and responsibilities.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because the three collaborative partners have offices located throughout the County, clients will have easy access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues. [CD-1, CD -5]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Many renters in the County face “excessive cost burden” which is defined as spending 30 percent or more of household income on housing. In fact according to the 2000 census, 55 percent of renters meet the excessive cost burden threshold. But an even larger percentage of poor households experience excessive cost burden – 70 percent of household incomes with annual incomes below \$35,000 are paying more than 30 percent of household income for housing. Excessive cost burden is a risk factor for

being homeless. Lack of affordable housing coupled with the fact that most renters do not understand their basic rights and responsibilities under the law can lead to some landlords trying to attempt to illegally evict tenants, fail to maintain their properties in habitable condition, refuse to make accommodations for the disabled, keep security deposits without cause, or harass or discriminate against tenants based on race, disability, or other legally protected classes. In addition, some renters do not understand their rights and responsibilities under the law and may believe an action by them is legal or an action by their landlord is illegal resulting in their residency being placed in jeopardy. Educating renters on their responsibilities is also a very important component of the proposed project.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 85,000	1,680	\$ 50
Total Program Amount	\$ 211,772	1,680	\$ 126
CDBG % of Total Budget	40%		
Required Match – 30%	\$ 25,500		
Amount Secured	see below		
Leverage*	\$ 2.49		

The other funding sources for this project come from the Legal Services Corporation (LSC), and the Federal Department of Housing and Urban Development. BALA is confident that they will receive the resources needed to help finance this project.

- 6. **EXPERIENCE AND CAPACITY:** Bay Area Legal Aid was created on January 1, 2000 through the merger of three Bay Area legal service providers: Contra Costa Legal Services Foundation (Est. 1966), San Francisco Neighborhood Legal Assistance Foundation (Est. 1966) and Community Legal Services of Santa Clara County (Est. 1995), and has over 43 years of experience of providing a wide variety of legal services to lower income residents of the County. Housing Rights, Inc., has been working to eradicate housing discrimination and promote understanding by tenants and landlords of their rights and responsibilities for approximately 28 years. Pacific Community Services Inc. has been providing comprehensive housing counseling services in the County for over 35 years.
- 7. **PROGRAM READINESS AND TIMELINESS:** This is an existing project and all of the collaborative partners have staff in place to continue providing these valuable services to Urban County residents.
- 8. **PAST PERFORMANCE:** BALA and its partners have consistently met or exceeded its program goals and administrative requirements.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/ RELOCATION/ PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Service Integration Program

PROGRAM NAME/NUMBER: Bay Point Works Community Career Center
10-08-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Operate the Bay Point Community Career Center to assist 140 residents get a job or improve (increase in salary) their position at an existing job.

TOTAL PROGRAM COST: \$245,738

AMOUNT REQUESTED: \$ 22,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 22,000
FY 2011/12:	\$ 22,000

RECEIVED IN FY 2009/10: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Service Integration Program (SIP) proposes to provide direct employment services to all Bay Point residents seeking employment-related services at the Bay Point Works Community Career Center (Center). The services include but are not limited to resume development, filling out a master application, internet job seeking skills, introduction to job seekers web pages (EDD, CalJobs, EastBay Works), placement assistance, job matching and follow-up to promote job retention. Clients will also receive assistance in accessing needed supportive services such as childcare and transportation.

The program will assist a minimum of 140 Bay Point residents get a new job or improve (increase in salary) an existing job. The Community Career Center is staffed primarily by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open M to F from 9:00 a.m. to 5:00 p.m. The Center operates as an affiliate site of the East Bay Works system.

The program is eligible, feasible and timely. The Bay Point Works Career Center has

been operating since 1998 and has been successful in attracting local residents to utilize the services offered and has assisted in residents obtain employment or improving their employment situation.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]. The Center is located in an area that meets “area benefit”¹ criteria (Census Tract 3141 and 3142). According to the 2000 Census, approximately 61 percent of the residents have incomes below 80 percent of the area median income.
4. **TARGET POPULATION AND DEMONSTRATED NEED:** SIP has identified a need for employment services in the Bay Point area. For example, according to 2000 Census data, approximately 3,600, or 1 out of 6 Bay Point residents have incomes below the poverty line. Bay Point’s median household income is approximately 71% of the median income countywide. In addition, according to the California Employment Department, Bay Point had an adult unemployment rate of 20.9 percent in October 2009 which is nearly double the unemployment rate for the entire County. Twenty-eight percent of residents over the age of 25 do not have high school diplomas.

¹Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income person.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 22,000	140	\$ 157
Total Program Amount	\$ 245,738	140	\$ 1,755
CDBG % of Total Budget	9%		
Required Match – 50%	\$ 11,000		
Amount Secured	see below		
Leverage*	\$ 11.16		

* Does not include CDBG funds from other jurisdictions.

Nearly 90 percent of the program’s budget is from the County’s Employment and Human Services Department.

6. **EXPERIENCE AND CAPACITY:** SIP has been operating the Bay Point Works Community Career Center since 1998. The Center has received tremendous community support and input. Bay Point Works is part of the collaborative effort of the Bay Point Service Integration Team, which has been providing additional services to the community. The Center is staffed by community members who have received extensive training in areas that include customer service, conflict management, resume writing, and computer applications. Program staff includes the Career Center Coordinator, Assistant Project Manager, and Resource Specialist. The program is overseen by the Project Manager.

SIP utilizes a comprehensive management information system to track client data. Through intake and follow-up surveys SIP is able to collect and analyze demographic and income information, educational attainment data, job attainment data and job retention information. Follow-up data (did the client obtain a job, etc.) is obtained at 90 and 180 day intervals.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program is currently in its eighth year with CDBG funding support. In FY 2008/09, the Center did not meet its goal of assisting 140 residents (it assisted 100 persons) but this due primarily to the poor economy and clients finding it more difficult to find jobs or increase their earnings in their existing jobs. Career Center staff has instituted changes to improve its success rate and

expect to meet its performance objectives in FY 2009/10. All quarterly performance reports have been submitted on time.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Service Integration Program

PROGRAM NAME/NUMBER: Substance Abuse/Mental Health Services
10-09-PS

PROGRAM SERVICE AREA: Bay Point, North Richmond, and San Pablo

PROGRAM OUTCOME: Assist in enrolling 14 Urban County families into substance abuse and/or mental health treatment programs as a way to improve family functioning and economic position.

TOTAL PROGRAM COST: \$49,161

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$0
FY 2009/10:	\$0

RECEIVED IN FY 2009/10: \$15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The County Service Integration Team (SIT) proposes to maintain a substance abuse/mental health (SAMH) service component to the SIT integrated service delivery model currently operating in the communities of North Richmond, San Pablo and Bay Point. The goal of the program is to decrease substance abuse and mental health as barriers to low-income families, enabling them to achieve economic self-sufficiency and improved family functioning. The SIT is an outcome-based program aimed at increasing the economic self-sufficiency of families, improving family stability, and expanding community capacity to support children and families. The proposed program will provide the following services:

- Assessment and short-term counseling
- Crisis intervention
- Clinical case management
- Substance abuse education
- Consultation with SIT staff

SIT will provide substance abuse/mental health services to 70 individuals in the Bay Point, North Richmond and San Pablo communities. Twenty-two individuals will complete assessments for substance abuse and mental health and 14 of these individuals will enter and successfully complete a treatment program. The program is eligible, feasible, and timely. However, due to reductions in the County's CDBG program allocation, staff recommends this project not be funded this year. Staff is recommending an \$8,000 increase in SIT's Bay Point Career Center project.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** SIT provided documentation indicating that there is a critical need for substance abuse services in the Bay Point, North Richmond, and San Pablo communities. Members of the North Richmond SIT as well as the North Richmond Employment Collaborative and other agencies, continue to identify substance abuse and mental health issues as two of the major barriers to employability. Studies consistently demonstrate that one-third to two-thirds of child maltreatment cases involve substance abuse. According to 2005 data collected and analyzed by the Northwest Institute, approximately 40 percent of women in welfare-to-work programs are severely depressed. Overcoming the twin barriers of substance abuse and mental health are key to helping the hard to serve families achieve self-sufficiency through employment. The proposed program would provide strong substance abuse and mental health services as part of the SIT integrated service delivery model.

5. FINANCIAL ANALYSIS:

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Request	\$ 15,000	14	\$ 1,071
Total Program Amount	\$ 49,161	14	\$ 3,511
CDBG % of Total Budget	30%		
Required Match – 50%	\$ 7,500		
Amount Secured	see below		
Leverage*	\$ 3.27		

Approximately 70 percent of the program’s budget is expected to come from the County’s Employment and Human Services Department and the Health Department. SIT has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. **EXPERIENCE AND CAPACITY:** Over the past ten years, the Bay Point and North Richmond/San Pablo SITs have implemented a comprehensive, team-based approach aimed at increasing the economic self-sufficiency of families, improving family stability, and expanding community capacity to support children and families. SITs collaborate with staff from the County Departments of Health Services, Probation, Social Services, and the Mt. Diablo Unified School District, as well as Juvenile Probation Officers, School & Family Resource Specialists, New Connections, and Community Substance Abuse Services.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** SIT has received CDBG funds for this program for several years. They have consistently met program goals and administrative requirements in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: Home Equity Preservation Alliance
10-12-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide one-on-one and/or group assistance to 224 Urban County lower income homeowners who are facing or in foreclosure and conduct community education clinics.

TOTAL PROGRAM COST: \$469,166

AMOUNT REQUESTED: \$ 81,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 35,000
FY 2011/12:	\$ 35,000

RECEIVED IN FY 2009/10: \$ 35,000

CONDITIONS OF APPROVAL: FY 2010/11 funding is conditioned on CHDC continuing to reassess the foreclosure crisis in Contra Costa County and determining if its service model is still valid and/or if adjustments are needed.

PROGRAM ANALYSIS: Community Housing Development Corporation of North Richmond (CHDC) and its four primary nonprofit partners (Housing Rights, Inc., Bay Area Legal Aid, Pacific Community Services, and Housing and Economic Rights Advocates) propose to continue to assist lower income Urban County homeowners who are facing or are in foreclosure.

The current foreclosure crisis calls for a comprehensive and coordinated approach from government, nonprofit and private entities. Recognizing the urgency of the situation and need for services, the five partner agencies have been working together over the last three years to address the problem. HEPA partners have developed an effective intake system for referrals and meet regularly to review particular case files and trends in the

foreclosure arena. By pooling partners' resources, coordinating services and working together, the HEPA partners have and will continue to address this crisis to continue to effectively manage the ever increasing needs of County residents facing foreclosure. HEPA partners will provide community education, including media outreach, one-on-one default counseling and loan work-outs, and free legal advice and representation to households facing foreclosure.

This program is eligible, feasible and timely. It is expected that three other CDBG jurisdictions within Contra Costa County will continue to provide CDBG funds to this project. In doing so, a County-wide and coordinated effort addressing the foreclosure crisis will continue thus helping a significant number of homeowners.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Low and moderate income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to the HEPA project sponsors, the foreclosure crisis that first emerged in 2007 continues to create a real crisis in Contra Costa County. As of November 23, 2009, according to RealtyTrac, there are over 10,000 distressed homes at risk of foreclosure in Contra Costa County including over 1,200 in the Urban County areas. Unfortunately, these numbers are not declining and are expected to continue as the housing market continues to be stressed by the credit crisis and the economic recession. Not only are individual homeowners losing their homes and everything they own, but foreclosed home are negatively impacting neighborhoods and communities. Vacant, boarded up homes lead to vandalism and other blight conditions, and squatters in these homes pose a serious fire danger. As the foreclosure crisis spreads and home values decrease, the loss of property tax revenue is causing a financial burden on cities and the County.

Low income homeowners are vulnerable to predatory lending because they often lack basic information about the availability of legitimate financial products. And because of this, they are easy targets of unscrupulous loan and real estate agents

and will/have entered into a loan that is not in their best interest, unable to afford and thus lose their homes within a short time of purchase.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 35,000	224	\$ 156
Total Program Amount	\$ 469,166	560	\$ 837
CDBG % of Total Budget	7%		
Required Match – 30%	\$ 10,500		
Amount Secured	see below		
Leverage*	\$ 8.25		

- Does not include CDBG funds from other jurisdictions.

It is expected that three CDBG Consortium members (Antioch, Richmond, and Walnut Creek) will continue to provide funding to this effort. The majority of funding comes from the Federal government and foundations/corporations. CHDC has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. EXPERIENCE AND CAPACITY: CHDC, the lead agency in this project, has been active in community development organization issues throughout West Contra Costa County and primarily in North Richmond since 1990. The organization has actively participated in the efforts to increase the supply of affordable housing, to eliminate blighted conditions, improve the physical attractiveness of North Richmond, and improve the financial security of all County residents. CHDC will oversee reporting of HEPA activities and allocation of fund; provide default and loss mitigation counseling; negotiate with lenders; and make referrals and be responsible for Richmond and West County. HEPA project partners have also been active in Contra Costa County for many years. Housing Rights, Inc. will provide services similar to what CHDC is performing to Concord, Walnut Creek and Central County residents. Pacific Community Services, Inc. will be responsible for Antioch, Pittsburg and East County. Bay Area Legal Aid will provide partner agencies with legal advice; negotiate with lenders on behalf of homeowners; provide technical assistance to housing counselors and represent clients in legal actions. Housing and Economic Rights Advocates, will take the lead in the development of education and workshops and materials; provide legal advice at outreach events and provide additional technical assistance to housing counselors.

7. **PROGRAM READINESS AND TIMELINESS:** All of the partner agencies have been working cooperatively on foreclosure issues for 3-4 years and are able to coordinate services in an effective and efficient manner.
8. **PAST PERFORMANCE:** This will be the third year that CDBG funds have been provided to this project. CHDC and its partners have met or exceeded performance obligations and continue to receive positive feedback from customers about the services provided.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: CC MATCH (IDA Program)
10-13-PS

PROGRAM SERVICE AREA: Urban County with emphasis on West County

PROGRAM OUTCOME: Open and service an Individual Development Account for 12 Urban County residents and assist 4 clients acquire a productive asset, such as a home, small business, or post-secondary education.

TOTAL PROGRAM COST: \$133,406

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 5,000
FY 2011/12:	\$ 5,000

RECEIVED IN FY 2009/10: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Housing Development Corporation of North Richmond (CHDC) proposes to provide a matched saving program, or Individual Development Accounts (IDA) designed to help low-income families save for and acquire a productive asset, such as a home, small business, or post-secondary education. Twelve new program participants will make regular contributions to a special savings account that is to be held jointly between the participant and CHDC. CHDC will match the funds in the savings account 2 or 3 to 1. When the program participant reaches the savings goal, CHDC will distribute the matching funds to a vendor that provides the participant's chosen asset goal.

The program is eligible, feasible and timely. Providing a structured savings program to low-income individuals and households is a much-needed service. The potential of an IDA program to move persons out of poverty is well documented. The program is

currently in its fourth year of operation with County CDBG funds. Staff is recommending a reduction in CDBG funds due to ongoing reductions in the County’s CDBG grant. The CDBG support will allow CHDC to leverage other funds to continue to operate the program.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Low Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CHDC states that one in five adult Contra Costa residents and one in three adult African Americans possess zero or negative net financial assets. Furthermore, close to 50% of all children live in households with no financial assets. The CC MATCH program will give low-income residents the skills and opportunities to invest in their first meaningful asset. Instead of helping low-income people through a benefits program that assists through a subsidy, the CC Match program relies on a match-savings account that will eventually lead to the acquisition of a productive asset. Services will be provided to low-income residents of Contra Costa County, with a particular focus on the residents of West County.

5. FINANCIAL ANALYSIS:

			# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$	5,000	12	\$ 416
Total Program Amount	\$	133,406	17	\$ 7,847
CDBG % of Total Budget		4%		
Required Match – 50% Amount Secured	\$	2,500		
Leverage*	\$	4.19		

- Does not include CDBG funds from other jurisdictions.

Approximately 50 percent of the program's budget is from corporations/foundations and "other" sources. CHDC has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. **EXPERIENCE AND CAPACITY:** CHDC is an active community development organization throughout West Contra Costa County and primarily in North Richmond. CHDC was incorporated in 1990 with their main mission being to reverse the effects of physical and economic neglect of the North Richmond community. The organization has actively participated in efforts to increase the supply of affordable housing, eliminate blighted conditions and improve the physical attractiveness of North Richmond. The CC MATCH program is a collaborative effort between numerous community organizations and public agencies in Contra Costa County that are part of the CC MATCH Coalition. CHDC has lead the effort from the very beginning and is the sponsoring organization of the program. CHDC staff has had extensive IDA program training and has studied other IDA programs to become knowledgeable of the process.
7. **PROGRAM READINESS AND TIMELINESS:** The program is currently in its sixth year of operation and has all the essential staff needed. CHDC staff has had extensive IDA program training and has studied other programs to become knowledgeable of the process.
8. **PAST PERFORMANCE:** The program is currently in its sixth year of operation and was first awarded CDBG funds for FY 2003/04. In 2009, the CC Match program helped 18 County residents purchase assets – 14 homes, 2 businesses were started and 2 clients furthered their education. In the past CHDC has met or exceeded its program goals and administrative requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Violence Solutions

PROGRAM NAME/NUMBER: Sexual Assault Victim Empowerment Program
10-14-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-depth counseling services to 75 victims of sexual assault and their families to help clients show positive changes in behavior and psychological well being.

TOTAL PROGRAM COST: \$ 68,310

AMOUNT REQUESTED: \$ 18,500

AMOUNT RECOMMENDED

FY 2010/11:	\$ 15,000
FY 2011/12:	\$ 15,000

RECEIVED IN FY 2009/10: \$ 18,500

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Violence Solutions (CVS) proposes to provide rape crisis clinical counseling services to individuals, groups and family members to child, teen and adult victims of recent or past sexual assault/abuse. CVS expects that 75 percent of the clients/households provided counseling will show positive changes in behavior and psychological well being as measured by a standardized outcome measurement tool that is well-researched and widely used in the field.

Rape and sexual abuse is a health issue since victims of sexual assault require immediate medical care due to possible internal injury, pregnancy, and sexually transmitted diseases, including HIV infection. Low-income victims of sexual violence especially need free services to assist them in the crisis created by a sexual assault. CVS proposes to provide these services utilizing professional staff and volunteers from the community.

The program is eligible, feasible and timely. CVS was originally awarded funds for this program in FY 2000/01 and has met or exceeded program goals each year.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Sexual assault is the most under reported violent crime in the country, with only 20 percent of the cases ever being reported. CVS indicates that Contra Costa County continues to report higher rates of child abuse, including sexual abuse, than other counties of its size. Furthermore, teen relationship violence is prevalent in the local high and middle schools. Victims of sexual assault suffer long-term problems that affect emotional development, work, school, and social aspects of the victims’ lives. A specific focus of the project is low income women and children, who are at a higher risk of being the victims of sexual violence and who have fewer options for receiving intervention and support. If untreated, victims of sexual assault are three times more likely to suffer from depression, four times more likely to contemplate suicide, thirteen times more likely to abuse alcohol and twenty-six times more likely to abuse drugs.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 15,000	75	\$200
Total Program Amount	\$ 68,310	75	\$910
CDBG % of Total Budget	22%		
Required Match – 50%	\$ 7,500		
Amount Secured	\$ 53,000		
Leverage	\$ 19.15		

CVS expects funding from CCC FACT and private donations. In the past, CVS has been successful in raising the funds necessary to carry out the project. The majority

of the County's CDBG funds will help pay for "Contract Therapists" to work with clients.

6. **EXPERIENCE AND CAPACITY:** CVS has provided the proposed services to the target population for several years and has received CDBG funding for other programs in previous years. CVS staff and volunteers complete Community Violence Solutions\ State certified 45-hour pre-service training, making them sexual assault victim counselors in the State of California.

CVS tracks data using a computer database. In addition, outcomes are measured at six-month intervals and at the conclusion of treatment using a questionnaire instrument designed to evaluate change in mental health settings.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In past funding years CVS has consistently met or exceeded its annual program goals and administrative requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Crisis Center

PROGRAM NAME/NUMBER: Homeless Hotline/211 Contra Costa
10-15-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide information and referrals to 5,000 Urban County residents for shelter, motel vouchers and crisis counseling.

TOTAL PROGRAM COST: \$ 624,723

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 18,000
FY 2011/12:	\$ 18,000

RECEIVED IN FY 2009/10: \$ 20,000

CONDITIONS OF APPROVAL: N/A

PROGRAM ANALYSIS: Contra Costa Crisis Center (Crisis Center), through the Homeless Hotline and 211 Contra Costa, provides a 24-hour hotline for homeless Urban County residents to access shelter referrals, emergency motel vouchers, crisis counseling, emergency food programs, job training, health care and other services. Full time staff and trained volunteers provide referrals to county homeless shelters as well as immediate support to homeless persons, many of whom also have mental health and/or substance abuse problems.

The Crisis Center has operated the homeless hotline since 1996. In 2007, the hotline became part of the Crisis Center's 211 program. 211 is a national, toll-free three-digit number that can be called 24 hours a day for information about local health and social services. It enables people to access resources in their community quickly and easily, allowing homeless residents access to services through this program as well as by calling the hotline number. The hotline number is still used and marketed locally. Overtime, as people become accustomed to calling 211, the hotline number will be phased out.

This program is eligible, feasible and timely. Providing comprehensive counseling, information and referral services to the homeless is consistent with the Homeless

Continuum of Care Plan.

EVALUATION CRITERIA

- 1. **CONSOLIDATION PLAN PRIORITY:** To reduce incidences of homelessness and assist in alleviating the needs of the homeless [H-2].
- 2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
- 3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)].
- 4. **TARGET POPULATION AND DEMONSTRATED NEED:** A 24-hour homeless hotline was identified as one of the highest priorities for homeless people by the 1996 Contra Costa County Task Force on Homelessness. The Crisis Center began operating the County’s hotline in 1996 in collaboration with the Health Services Department. The 211 line was activated in the County in 2007 and the hotline became part of that program. The Crisis Center answered more than 23,000 calls in FY 2008/09.

5.

6. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 18,000	5,000	\$ 3.60
Total Program Amount	\$ 624,723	50,000	\$ 12.50
CDBG % of Total Budget	2.8%		
Required Match – 50%	\$ 9,000		
Amount Secured	\$ 65,288		
Leverage*	\$ 38.72		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to pay salaries for the Homeless Services Specialist. Approximately 30 percent of the program funds are provided through contracts with the County. They are also expected to receive CDBG funds from the cities of Antioch, Walnut Creek, Concord and Richmond. Based on funding history, the Crisis Center has the ability to raise the necessary funds to operate the program.

- 6. **EXPERIENCE AND CAPACITY:** Contra Costa Crisis Center has been in operation since 1963 and in 1996 began operating the County’s homeless hotline in collaboration with the Health Services Department. They provide a wide variety of services including crisis lines, grief counseling, homeless services, youth violence prevention and responsibility for the County Online

Resource Database (CORD). 211 Contra Costa, a national toll-free number, began operation in the County in 2007 and is well organized and well funded.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The Crisis Center has received County CDBG funds for several years. They have consistently far exceeded their annual goals and all required reports have been submitted in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Services projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: CCC Health Services Department

PROGRAM NAME/NUMBER: Adult Interim Housing Program
10-16-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide shelter and supportive services to 150 homeless men and women to help them regain housing.

TOTAL PROGRAM COST: \$1,627,411

AMOUNT REQUESTED: \$ 100,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 82,000
FY 2011/12:	\$ 82,000

RECEIVED IN FY 2009/10: \$ 95,500

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: CCC Health Services (CCCHS) operates an interim housing program (emergency shelter) for homeless adults in Contra Costa County that is open 24 hours a day year round. The program is operated at two sites, one in Richmond and one in Concord, and provides wrap-around services to assist persons in finding appropriate long-term housing. A specialized program for youth 18 to 21 years of age is located at the Richmond facility.

Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. This approach engages individuals the moment they walk in the door and reflects the transition to a "housing first" approach to service delivery that aims to reduce shelter stays.

The shelters are part of the County's Continuum of Care and enable adults the opportunity to work on stabilizing their lives and moving toward a permanent housing

situation. Each person receives needs and health assessments, as well as case management, job training, transportation and other services that help each individual reach their highest level of self-sufficiency.

The program is eligible, feasible, and timely. Providing Services to the homeless population is consistent with the County Continuum of Care Plan and a priority of the Community Development Block Grant Program. Due to current CDBG funding reductions staff recommends that this project be funded at \$13,500 less than the current year. This reduction will be offset by increasing the County's Emergency Shelter Grant award to CCCHS from \$90,000 to \$104,025 for FY 2010/11.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To reduce the incidence of homelessness and assist in alleviating the needs of the homeless [H-2]
2. **CDBG ELIGIBLE ACTIVITY:** Public Service [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CCCHS estimates that nearly 15,000 persons experience an episode of homelessness each year in Contra Costa County; nearly 2,000 of them are chronically homeless with disabling mental health conditions, physical illness and/or substance abuse problems. A homeless count, conducted in January 2009, found 1,875 persons actively living on the streets and in encampments in the County. An additional 1,958 individuals were residing in shelters, transitional housing, substance abuse and mental health treatment centers, soup kitchens and drop-in centers.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 82,000	150	\$ 546
Total Program Amount	\$ 1,627,411	900	\$ 1,808
CDBG % of Total Budget	5%		
Required Match – 50%	\$ 41,000		
Amount Secured	See below		
Leverage*	\$ 18.27		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to pay salaries for Site Supervisors and Counselors. The majority of the program's funds are provided by Mental Health Substance Abuse Prop 63 funds and by County General Funds. Based on funding history, CCCHS has the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** Contra Costa County Health Services has operated an emergency shelter for homeless single adults since 1994. The Health Services Department is responsible for the overall coordination, implementation and funding of the shelter program, which is managed by an experienced Director with oversight from the County's Homeless Program Director. All necessary positions are staffed.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** CCHS has been operating an emergency shelter for several years with CDBG funding support and has consistently met or exceeded annual contract goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Senior Legal Services

PROGRAM NAME/NUMBER: Legal Services for Needy Seniors
10-17-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide free legal advice to 300 Urban County seniors resulting in the retention of housing, protection from physical and financial abuse, and provision of consumer and individual rights.

TOTAL PROGRAM COST: \$436,250

AMOUNT REQUESTED: \$ 13,500

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 12,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Contra Costa Senior Legal Services (CCSLs) proposes to provide Urban County seniors with access to free legal services related to consumer law, housing, public benefits, income maintenance, planning for incapacity, estate planning and elder abuse. The program also provides legal education services. The services are provided by a paralegal, pro bono, emeritus and/or staff attorney depending on the clients need. Services are offered at the agency's office in Richmond, or by appointment at various senior centers throughout the County. Senior access to legal services is often limited due to failure to recognize the legal dimension of a problem, restricted mobility, impaired mental functioning and the prohibitive cost of the services. Legal services will be provided to 300 very low and low-income Urban County seniors. In addition, presentations regarding planning for the future and prevention of potential legal problems will be provided throughout the year. Outreach is done at senior centers, churches and community groups.

The proposed program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting contract goals and reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The targeted population is lower income seniors. CCSLS provided information from 2000 Census Data and a Bay Area Study conducted by the State Department of Finance. Based on 2000 census, the County's population is estimated at 941,900, of which 12 percent is 65 years of age or older. By 2010, 29 percent of the County's population will be over 65 years of age. A recent study entitled *A Coming of Age in the Bay Area: A demographic profile of the "older population"* concluded that 31.2 percent of Contra Costa residents between the ages of 55 and 74 had annual incomes of less than \$25,000.

Access to legal services by lower income persons through private attorneys is very limited due to their high cost. According to SLS, private attorneys in Contra Costa County charge \$250 or more per hour.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	300	\$ 33
Total Program Amount	\$ 436,250	845	\$ 516
CDBG % of Total Budget	2.2%		
Required Match – 50%	\$ 5,000		
Amount Secured	See below		
Leverage*	\$ 38		

* Does not include CDBG funds from other jurisdictions.

The majority of the program's cash budget is from the Area Agency on Aging and the State Bar of California. In-kind services are provided by volunteer attorneys. Based on the agency's history, the funds and volunteers needed to carry out the program will be secured.

6. **EXPERIENCE AND CAPACITY:** Senior Legal Services has provided services to the target population for over 32 years. The program is staffed by a directing attorney, paralegal/pro bono coordinator, and various pro bono attorneys, paralegals, and aids

and intake workers. The Executive Director has been in her position for over 3 years, and has been with the organization since 1984.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** CCSLS has received CDBG funds for several years and has been successful in meeting contract goals and reporting requirements in an efficient and timely manner. In FY 2008/09, CCSLS served 325 Urban County seniors. Through the 2nd quarter of the current year, CCSLS has served 232 seniors putting them in a position to exceed their annual goals again this year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Court Appointed Special Advocates

PROGRAM NAME/NUMBER: Children at Risk
10-18-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy and representation services to 25 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.

TOTAL PROGRAM COST: \$ 421,500

AMOUNT REQUESTED: \$ 21,000

AMOUNT RECOMMENDED

FY 2010/11: \$ 18,500

FY 2011/12: \$ 18,500

RECEIVED IN FY 2009/10: \$ 21,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Court Appointed Special Advocates (CASA) proposes to provide case assessment, counseling, mentoring and volunteer court representation to 175 abused or neglected children from Contra Costa County, with 25 being from the Urban County. Services include matching a trained volunteer child advocate with the minor. The volunteer researches the child's case by interviewing social workers, teachers, counselors, and parents/foster parents. The volunteer also attends administrative and civil hearings that affect the rights and welfare of the child.

CASA attempts to carefully match the personality, socio-economic, and cultural background of the child with a specially trained volunteer child advocate who will stay with that child until his or her case is officially vacated by the Courts. The specialized training, community outreach, and Court representation of low-income and minority children are critical elements of the proposed program. Volunteer child advocates

consult with program staff and Court personnel prior to making recommendations for the disposition of the case based on the child's best interest in context with their total circumstances.

Clients are referred to the program from the Department of Social Services, and Juvenile Court and Probation Departments through a formal agreement. CASA recruits volunteers through newspaper ads, PSA's and presentations to various service clubs and community organizations.

The program is eligible, feasible, and timely. CASA has been providing youth advocacy services to abused youth of Urban County families since 1981. CASA has been funded by the CDBG program in the past and has exceeded contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Abused Children [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CASA indicated that each year there are over 1,500 abused and neglected children that come under the court's care in Contra Costa County. These children are currently dependents of the Juvenile Court system, after being removed from their parent's home due to abuse and neglect. According to the Institute for Research on Women and Families, foster care children often do not receive health care or other services and nearly 50% have chronic medical conditions. The purpose of this program is to provide child advocacy services in order to help prevent child abuse and to guide them through burdensome legal and foster care systems. CASA proposes to provide representation at no charge to dependents of the Court between the ages of birth and 18 years.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 18,500	25	\$ 740
Total Program Amount	\$ 421,500	175	\$ 2,408
CDBG % of Total Budget	4.3%		
Required Match – 50%	\$ 9,250		
Amount Secured	\$ 60,000		
Leverage*	\$ 20.35		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to cover employee benefits. Other funds will be secured from various corporations and foundations, including a grant from the Judicial Council. Based on funding history, it is expected CASA will secure the remaining funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** CASA is an established program with a twenty year history in providing services to abused children. The program is currently receiving CDBG funds and has already exceeded program goals. CASA works in collaboration with the Juvenile Court, the Employment and Human Services Department, and the Department of Probation in providing child advocacy and mentoring services. The Executive Director will have primary oversight of the program. Training of volunteer child advocates consists of 35 hours of classroom training, as well as monthly supervision. Currently 150 volunteers are providing services program-wide. Volunteers are expected to work with the child assigned to them until the courts officially vacate the child’s case.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funding for several years. For FY 2008/09, CASA served 74 children, three times its goal. Through the 2nd quarter of the current year, CASA has already met their annual goal of 25 children. CASA has been timely in meeting reporting requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Delta Memorial Hospital Foundation

PROGRAM NAME/NUMBER: Sutter Delta Urgent Care Clinic
10-19-PS

PROGRAM SERVICE AREA: East County

PROGRAM OUTCOME: Provide urgent medical care to 1,950 uninsured residents of East Contra Costa County to return to and maintain optimal health.

TOTAL PROGRAM COST: \$ 420,500

AMOUNT REQUESTED: \$ 28,650

AMOUNT RECOMMENDED

FY 2010/11: \$ 0

FY 2011/12: \$ 0

RECEIVED IN FY 2009/10: New applicant

CONDITIONS OF APPROVAL: N/A

PROGRAM ANALYSIS: Sutter Delta Urgent Care Clinic (“Sutter”) is a partnership between Sutter Delta Medical Center and the Vesper Society. Sutter currently operates an urgent medical care clinic providing medical services to uninsured residents of East Contra Costa County. Most clients using the clinic are working people or college students who are low income but either do not qualify or are waiting for enrollment in MediCal or the County’s health program. Sutter addresses four needs of clients needing care by: (1) providing urgent care for conditions that are not medical emergencies, (2) follow-up care immediately after being discharged from the hospital, (3) diabetes-related medical care for adults and (4) breast cancer screening and links to treatment. Sutter provides a nurse practitioner and two or three medical assistants Sunday through Friday from 6-10 PM. In addition, clinic patients receive assistance from case managers and volunteers who assist with enrollment in government health plans and assistance with connecting clients to other resources, diabetes education, and a nurse navigator (for breast cancer). The clinic serves over 4,000 individuals each year.

Sutter proposes to use CDBG funds to provide services to increasing numbers of uninsured residents, diverting them from using the emergency department for non-emergency care. The program is eligible, feasible and timely however, due to CDBG program funding reductions and emerging priorities, staff recommends this project not

be funded at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues. [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The crisis in health care has been well-documented nationally and locally. In California, more than one in five residents are uninsured. Sutter's urgent care clinic recorded over 6,000 visits in 2009. When people are unable to get a doctor's appointment, they typically turn to the emergency room. In 2009, 4,000 visits to Sutter's Emergency Room were for conditions that could have been treated in a doctor's office. Sutter's clinic provides an alternative venue for persons without a life threatening condition to receive much needed medical care. The clinic is the only one offering urgent care services after-hours on a drop in basis for uninsured people and contributes to a reduction of visits to the Emergency Room, helps to reduce the length of a hospital stay for those patients whose reason for staying is the lack of access to follow-up care, reduces hospitalization for patients with diabetes, and ensures timely mammograms, diagnostic services and treatment to persons with breast cancer.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 28,650	1,950	\$ 14,69
Total Program Amount	\$ 420,500	5,850	\$ 71.88
CDBG % of Total Budget	.07%		
Required Match – 10%	\$ 2,865		
Amount Secured	\$215,550		
Leverage*	\$ 11.71		

- Does not include CDBG funds from other jurisdictions.

The secured funds are provided by the Los Medanos Healthcare District and corporations.

6. **EXPERIENCE AND CAPACITY:** Sutter's clinic has been in operation since 2005. The Executive Director has been in her position since 2006 and has extensive experience managing projects for government and community-based organizations.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing project that is fully staffed.
8. **PAST PERFORMANCE:** The project has not received CDBG funding in the past.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/ RELOCATION/ PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: East Bay Center for Performing Arts

PROGRAM NAME/NUMBER: After School Outreach Performing Arts Program
10-20-PS

PROGRAM SERVICE AREA: North Richmond & San Pablo

PROGRAM OUTCOME: Provide classes in music, dance, and drama to 200 children living in San Pablo and North Richmond resulting in positive changes to the students self esteem, personal growth and knowledge of the arts measured by evaluations completed by the children, their parents and program staff.

TOTAL PROGRAM COST: \$60,179

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$10,000
FY 2011/12:	\$10,000

RECEIVED IN FY 2009/10: \$15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: East Bay Center for the Performing Arts (EBCPA) proposes to provide education and instruction in multi-ethnic performing art forms at no charge to the student. The After School Outreach Performing Arts Program will provide elementary school aged children the opportunity to receive performing arts training, develop skills in performing arts, enhance self esteem and confidence, develop cooperation and teamwork skills, and participate in supervised after school activities.

Approximately 200 unduplicated children will be served in San Pablo and North Richmond elementary schools. The proposed program will provide two classes (45 to 60 minutes in length) per week at each school site. This is a school-based program in cooperation with Helms Middle School, Lake Elementary School, and Bayview Elementary School, all located in San Pablo. Each of these schools is located in an area that meets "area benefit"¹ criteria (Census Tracts 3660, 3680 and 3650.02). Instruction in the performing arts is intended to fill the gap created in the school curriculum as a result of severe budget constraints at the West Contra Costa Unified School District.

¹ "Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income persons.

The program is eligible, feasible, and timely. It is a continuing program that consistently meets their performance goals and CDBG reporting requirements.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]. Each of the schools is located in an area that meets the “area benefit” criteria (Census Tracts 3660, 3680 and 3650.02)
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population of this program is elementary and middle school aged children in schools located in San Pablo. EBCPA has identified a lack of performing arts training and performance opportunities in the WCCUSD schools primarily as a result of severe budget constraints. EBCPA proposes to serve five schools within the West Contra Costa Unified School District (WCCUSD), which is one of the largest and ethnically diverse school districts in the state. A link between performing arts training and scholastic achievement has also been established, indicating that students with arts study are more likely to perform better in school and academic achievement tests.

Analysis of crime statistics show that the majority of youth crime occurs between the hours of 3:00 and 6:00 p.m. Studies have shown a correlation between after-school activities, arts activities and violence reduction as well as improved self-esteem, critical thinking and enjoyment of learning.

5. **FINANCIAL ANALYSIS:**

		#	
		Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	200	\$ 50
Total Program Amount	\$ 60,179	200	\$ 300
CDBG % of Total Budget	17%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 50,000		
Leverage	\$ 2.52		

The program routinely receives funds from local foundations including Morris Stulsaft, Hewlett, and Hitachi. Additionally, the school district provides the facility space at no charge to the program.

6. **EXPERIENCE AND CAPACITY:** East Bay Center for Performing Arts has provided the proposed service to the target population and received CDBG funding for seventeen years. Local professional artists and instructors who are on the faculty of the East Bay Center teach the classes. The Program Director has worked on the program for over five years. EBCPA has consistently met or exceeded contract goals.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** EBCPA met its goals in FY 2008/09, and has served 63 children in the first six months of this fiscal year and therefore should not have any problems meeting or exceeding its performance goal. This is a continuing program that has received CDBG funds since 1993.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: East Bay Golf Foundation

PROGRAM NAME/NUMBER: The First Tee of Contra Costa
10-21-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Using a curriculum based on the tenets of golf, provide life skills experience to 200 Urban County youth ages 7 to 18, developing core values such as confidence, responsibility, courtesy and judgment as measured by self, parent and coach reporting.

TOTAL PROGRAM COST: \$ 294,825

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2010/11: \$ 0

FY 2011/22: \$ 0

RECEIVED IN FY 2009/10: New applicant

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The First Tee of Contra Costa ("First Tee") provides a youth development program for teaching character education to Urban County youth ages 7 to 18. Through the game of golf the program addresses life skills and nine core values – honesty, integrity, sportsmanship, respect, confidence, responsibility, perseverance, courtesy and judgment. The same skills that are essential to success on the golf course are used to teach self-management, interpersonal communication, goal setting, mentoring and effective conflict resolution.

Group sessions are held in twelve week cycles with classes running 1.5 hours during the school year and two hours during the summer. Youth progress through six skill levels, from introduction to the game of golf to planning for the future. As they progress through the various levels participants cultivate interpersonal and self-management skills, learn to set goals, experience the dynamics of group and community interaction and develop a sense of social responsibility that has a positive impact on them both on the golf course and in their everyday lives. The curriculum was developed by experts in the field of youth development and is delivered by coaches trained in the program.

The fee for Spring, 2010, is \$79 per session and CDBG funds would be used to provide scholarships for low income youth. The program currently receives Antioch CDBG funds, however, low income youth have accounted for less than 50% of the total program participants.

The program is eligible, feasible, and timely, however, due to the lack of participation by qualifying youth and current CDBG program funding reductions, staff recommends that this project not be funded at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population of this program are youth ages 7 to 18. While after school and summer programs are essential to Urban County youth, this program has not demonstrated that it fills a need for low-income participants.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 10,000	200	\$ 50
Total Program Amount	\$ 294,825	3,645	\$ 81
CDBG % of Total Budget	.03%		
Required Match – 10%	\$ 1,000		
Amount Secured	\$ 115,525		
Leverage*	\$ 24.48		

*Does not include CDBG funds from other jurisdictions.

The majority of funding for this program is secured through individual fees.

6. **EXPERIENCE AND CAPACITY:** The First Tee is an international youth development organization. Oversight is provided by the World Golf Foundation, which was founded in 1993. The local chapter is well organized and has the administrative support to meet the reporting requirements for CDBG funding.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.

8. **PAST PERFORMANCE:** This program has not received County CDBG funds in the past. CDBG funds have been provided by the City of Antioch, however, low income youth account for less than 50% of the total program participants.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: El Cerrito High School Community Project/YMCA of the East Bay (fiscal sponsor)

PROGRAM NAME/NUMBER: ECHS Community Project
10-22-PS

PROGRAM SERVICE AREA: West County (El Cerrito High School)

PROGRAM OUTCOME: Provide comprehensive mental health and student support services to 50 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.

TOTAL PROGRAM COST: \$ 202,900 (\$116,000 in In-Kind services)

AMOUNT REQUESTED: \$ 9,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 9,000
FY 2011/12:	\$ 9,000

RECEIVED IN FY 2009/10: \$ 9,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The El Cerrito High School (ECHS) Community Project will provide comprehensive mental health services to El Cerrito High School students who reside in West County communities. The ECHS Community Project plans to increase students' access to health services and reduce barriers to learning by partnering with community agencies to provide reproductive healthcare, physical exams, health education, peer-to-peer counseling and mediation, and academic support. The Community Project anticipates delivering mental health services to 50 Urban County students.

The ECHS Community Project partners with a variety of community agencies to coordinate and deliver services. YMCA of the East Bay, STAND Against Community Violence, Planned Parenthood, Community Violence Solutions, UCB School of Social Welfare, SFSU School of Social Work, Familias Unidas, and Community Works are among the other organizations that offer a wide range of services through the School Based Health Center, located on the El Cerrito High School campus. Students can access services such as physical exams, reproductive healthcare, individual counseling, student support groups, substance abuse and anger management counseling, a Peer Conflict Mediation Program, and academic planning and progress tracking.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A diverse population of 1,400 students from West Contra Costa County attends El Cerrito High School. According to the Community Project, 40 percent of the students at the high school live in a community where almost 25 percent of the 18 year olds have not completed high school, and 62 percent of African American children live in families with income levels below the poverty line. Additionally, many students do not have health insurance or are covered by MediCal, resulting in minimal or no access to providers with experience in adolescent health.

In 1999, the ECHS Community Project was created and although the agency has made many positive strides, the continual lack of accessible medical, mental health, and academic services for students is reflected in low attendance rates, numerous disciplinary actions, and poor test scores.

The ECHS Community Project proposes to address the need for these vital services by continuing work with community partners to provide easily accessible medical and mental healthcare, and academic services at the School Based Health Center.

5. FINANCIAL ANALYSIS:

		#	
		Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 9,000	50	\$ 180
Total Program Amount	\$ 202,900	100	\$ 2,029
CDBG % of Total Budget	4.4%		
Required Match – 50%	\$ 4,500		
Amount Secured	\$ 193,000		
Leverage	\$ 21.44		

Approximately 57 percent of the program budget is in-kind donation of services from partner agencies, and facility costs from West Contra Costa Unified School District.

6. **EXPERIENCE AND CAPACITY:** The ECHS Community Project has been serving the students of El Cerrito High School since its inception in 1999. The Executive Director has been primarily responsible for the program since its inception, and the Clinical Mental Health Director has worked on the program for three years. The

program was recognized locally and statewide in October 2007 for their innovative integration of youth development program with clinical mental health services. The program has received CDBG funding for six years without any issues.

7. **PROGRAM READINESS AND TIMELINESS:** This program is ongoing and has sufficient staff to operate the program. The Community Project has already established strong working relationships with a variety of community organizations.
8. **PAST PERFORMANCE:** During FY 2008/09, the program served 56 students, exceeding their goal of serving 50. During the first two quarters of FY 2009/10, the program served 35 students – 70 percent of its annual goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Familias Unidas

PROGRAM NAME/NUMBER: Families Forward
10-23-PS

PROGRAM SERVICE AREA: East County

PROGRAM OUTCOME: Provide parent education and support classes for 45 adults to improve parenting and communication skills and provide anger management counseling for 45 youth and adults to reduce violent behavior and manage angry feelings.

TOTAL PROGRAM COST: \$ 995,769

AMOUNT REQUESTED: \$ 30,000

AMOUNT RECOMMENDED

FY 2010/11:	\$0
FY 2011/12:	\$0

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: None.

PROGRAM ANALYSIS: Familias Unidas will expand their parenting education classes for adults, and anger management and self-control workshops for youth and their parents, to provide bilingual classes in far East County through their Families Forward program. Families Forward provides a range of services and supports to the families of children through age 18 who have serious emotional disturbance, mental and behavioral issues and repeated failure in school and home environments. All of the youth have been diagnosed with a mental illness, most commonly Adjustment Disorder with Depressed Mood, Depressive Disorder NOS, Disruptive Behavior Disorder NOS, Conduct Disorder NOS and Anxiety Disorders. Forty two percent (42%) receive special education services.

Families Forward client children and their families face multiple serious challenges. The children's mental and behavioral issues, disabilities and difficulties in school put severe pressure on the young people themselves and on their parents. Many struggle with severe frustration, anger management problems and impulsiveness that can have negative consequences for them and their families. The program is designed to address (1) the pervasive frustration, anger, impulsiveness and other behavioral issues client youth struggle with and (2) client parents/guardians need for skills to be able to communicate with and support their children and to function effectively in the face of

multiple stressors. A Parent Facilitator will facilitate classes with a workshop/discussion group format. An Anger Management/Violence Prevention Facilitator trained to lead this program will facilitate the anger management group in workshops and discussions.

The program is eligible, feasible, and timely, however, due to CDBG program funding reductions staff recommends that this project not be funded at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is Latino children ages 4 through 17 who have serious emotional disturbance, serious mental and behavioral issues and repeated failure in school and home environments, and their parents. Stigma regarding mental illness and mental health services that is common in the Latino community complicates the situation. In addition, client families are wrestling with persistent economic pressures. Immigrant parents raising their children in the U.S. typically struggle with intergenerational barriers to understanding and communication. These differences can not only imperil family functioning but traditional methods for disciplining children may conflict with this country’s philosophies and laws and threaten a family’s survival. The Families Forward program is designed to meet the needs of these families.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 30,000	90	\$ 333.33
Total Program Amount	\$ 995,769	2,990	\$ 333.33
CDBG % of Total Budget	.03%		
Required Match – 50%	\$ 15,000		
Amount Secured	\$ 965,769		
Leverage*	\$ 32.19		

* Does not include CDBG funds from other jurisdictions.

The program receives \$965,769 in MHSA funds.

6. **EXPERIENCE AND CAPACITY:** Familias Unidas is established and has provided services in the City of Richmond for thirty years and in far East County for three years. They are under contract with Contra Costa County Health Services – Mental Health Division to implement the County’s Active Community Supports and Service Teams. The program has staff that is well qualified and trained to provide the

required services and sufficient administrative support to meet the requirements for CDBG reporting.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** This program has not received CDBG funds in the past.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Family Stress Center

PROGRAM NAME/NUMBER: Child Safety Program
10-24-PS

PROGRAM SERVICE AREA: San Pablo and North Richmond

PROGRAM OUTCOME: Provide assault self-protection workshops to 833 elementary school children attending schools in San Pablo and North Richmond resulting in the children being able to describe an unsafe stranger, good and bad touches, and good and bad secrets measured by pre- and post-evaluations.

TOTAL PROGRAM COST: \$ 28,000

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 5,000
FY 2011/12:	\$ 5,000

RECEIVED IN FY 2009/10: \$ 10,000

CONDITIONS OF APPROVAL: None.

PROGRAM ANALYSIS: Family Stress Center will conduct 140 one-hour equivalent workshops to approximately 800 elementary school children, located in primarily low-income areas of East County (Bayview, Lake Elementary, and Verde schools). The workshops are intended to educate the children on how to recognize abuse and how to discuss and report it. The workshops show the children strategies to deal effectively with potentially dangerous situations such as child abuse, molestation, kidnapping, and assault. As a result of the workshops, the children will be able to describe an unsafe stranger, "good" and "bad" touches, "good" and "bad" secrets, and to identify a trusted adult. The presentations include age-appropriate role-playing, group discussions, and one-on-one discussions. In preparation for the workshops, Family Stress Center staff meets with teachers and school administrators to provide them with an understanding of the presentations.

The program is eligible, feasible, and timely. Family Stress Center has been providing child assault/abuse prevention workshops to low-income children since 1992. This is a program that works cooperatively with participating schools to provide assault/abuse prevention instruction to elementary school children. Due to continued funding

reductions, staff is recommending a decrease in CDBG funds. As a result, fewer children may receive information.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is children ages 3 to 9 attending schools in East Contra Costa County. Family Stress Center provided supporting documentation that child abuse and neglect continue to be on the rise in the County, and that demographic indicators suggest a correlation between socioeconomic status and incidence of child abuse. According to an article in the Contra Costa Times reports of child abuse have risen to their highest recorded level at approximately 10 cases per 1,000 children.

The Family Stress Center program is targeted to three elementary schools throughout the Urban County that meet “area benefit”¹ criteria.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 5,000	833	\$ 6
Total Program Amount	\$ 28,000	1,663	\$ 16
CDBG % of Total Budget	18%		
Required Match – 50%	\$ 2,500		
Amount Secured	see below		
Leverage*	\$ 1.60		

* Does not include CDBG funds from other jurisdictions.

Historically the program has met its total match requirement through funds from Corporations/Foundations, and is expected to do the same this year.

6. **EXPERIENCE AND CAPACITY:** The Family Stress Center has been providing child assault prevention workshops to Urban County children through CDBG for several years. The workshops are taught by trained and experienced staff. Family Stress Center currently employs two persons to carry out the program. The Program Director has been with the program for over 18 years. The program works in cooperation with local schools.

¹ “Area benefit activity”: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low-and-moderate-income persons.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has met or exceeded its annual goals each year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Food Bank of Contra Costa and Solano

PROGRAM NAME/NUMBER: Collaborative Food Distribution Program
10-25-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide food to over 7,800 low-income persons in the Urban County.

TOTAL PROGRAM COST: \$3,549,914

AMOUNT REQUESTED: \$ 65,900

AMOUNT RECOMMENDED

FY 2010/11:	\$ 30,000
FY 2011/12:	\$ 30,000

RECEIVED IN FY 2009/10: \$ 30,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Food Bank of Contra Costa and Solano (FBCC&S) proposes to operate a year-round food program, which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Senior Food Distribution program, and Food Assistance program. The FBCC&S has 34 sites throughout the County from which food is distributed of which 21 are Urban County locations. There are distribution sites in the following Urban County communities: Bay Point, Brentwood, Oakley, Martinez, Rodeo, El Sobrante, North Richmond and San Pablo. Each site is visited once a month to distribute food. Each household is able to pick-up one bag of food containing non-perishables plus bread and produce as available. Bags contain approximately 40 pounds of food.

The FBCC&S collects and stores food in a central warehouse. Food is received from USDA surplus, donations and purchases by the Food Bank. All drivers are trained, and staff is certified in food handling. The program has oversight from a program director who has worked with the program since 1996. The FBCC&S has operated the program for almost 30 years.

The FBCC&S has been an active participant in the County in providing and maintaining a consistent stock of nutritious food for distribution throughout the County and has consistently met programmatic goals in a timely and cost-effective manner. The FBCC&S provides a valuable safety net for lower income County residents.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208 (a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** FBCC&S cites census data identifying the need for the provision of emergency food services. For example, according to the 2000 Census, approximately 7.6 percent of the population of Contra Costa County has incomes below the federal poverty level, and that percentage has increased to 8.7 percent in 2008. Of the families living in poverty, 81 percent include children under the age of 18, and 39 percent include children under the age of five. The high cost of living places tremendous pressure on many low-income families. Low-income families/individuals are paying so much for housing and transportation costs that obtaining the necessary nutrition often gets ignored by those struggling to make ends meet. Many families rely on soup kitchens or other programs to provide hot meals for part or all of their nutritional needs.

5. FINANCIAL ANALYSIS:

		#	
		Clients	\$ Per Client
		Served	Served
COB Amount Recommended	\$ 30,000	7,800	\$ 3.84
Total Program Amount	\$ 3,549,914	19,900	\$178
CDBG % of Total Budget	< 1%		
Required Match – 50%	\$ 15,000		
Amount Secured	see below		
Leverage*	\$ 58		

* Does not include CDBG funds from other jurisdictions.

The FBCC&S expects to raise \$831,000 from private donations and over \$2.5 million in state and federal resources to operate the program next year. In addition, funds from the five other CDBG jurisdictions are expected to be awarded. For many years, the FBCC&S has been successful in raising the necessary funds to operate this very successful and much needed program.

6. **EXPERIENCE AND CAPACITY:** The FBCC&S has been a source and provider of nutritious foods in the County for many years. The CDBG program is in its eighth year of supporting this particular program but supported the Food Bank's Prepared and Perishable Food program for several years. The FBCC&S has been operating the Direct Distribution Food Program for over 28 years. The program director has been working with the program since 1996. Contra Costa Food Bank has consistently met or exceeded goals and requirements for past programs.

The program uses inventory software to track food from its procurement through distribution. Clients are tracked on an intake form and statistics are aggregated annually. Outcome measures are related to the effective distribution of food and elimination of waste.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** This program is on pace to exceed established goals for the current program year, and meets the administrative requirements each year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Greater Richmond Interfaith Program

PROGRAM NAME/NUMBER: Family Housing Program
10-26-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency shelter and transitional housing to 89 Urban County persons and their children to prevent homelessness.

TOTAL PROGRAM COST: \$ 410,730

AMOUNT REQUESTED: \$ 30,000

AMOUNT RECOMMENDED

FY 2010/11:	\$0
FY 2011/12:	\$0

RECEIVED IN FY 2007/08: \$0

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Greater Richmond Interfaith Program (GRIP) consists of 39 religious congregations that provide emergency shelter, transitional housing, food and case management services to homeless families and individuals at the Family Housing and Supportive Services facility. In addition to the Family Housing Program, the group operates the West County Resource Center and the Souper Center Soup Kitchen at the same location. Eighteen dorm-style rooms house up to 75 individuals at one time and includes accommodations for families with children. Services will be provided to 89 Urban County residents and their children.

Case management includes individual plans to assist clients in overcoming the obstacles that inhibit obtaining permanent housing. Adults receive money management, savings counseling and employment assistance. With the help of the case manager, clients develop and pursue goals that promote self-sufficiency. Children participate in age appropriate structured programs and activities. Transportation and

tutoring is provided for school-aged youth. The facility also provides access to showers, laundry, mail services and phones on a daily basis. The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the County Continuum of Care Plan. Unfortunately, due to ongoing reductions in grant allocations the CDBG program cannot support this funding at this time. GRIP has received Emergency Shelter Grant funding since 2007 and is being recommended for \$10,000 for the FY 2010/12 cycle.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To reduce the incidence of homelessness and assist in alleviating the needs of the homeless [H-2]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to Contra Costa County Continuum of Care demographics, the highest level of homelessness is concentrated in the GRIP service area in West County. Homeless persons with mental health and substance abuse disorders are severely underserved because of the difficulties in addressing their multiple needs. On a monthly basis, GRIP is forced to turn away 20 homeless families due to increasing needs in the County.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 30,000	89	\$ 337
Total Program Amount	\$ 410,730	535	\$ 768
CDBG % of Total Budget	7%		
Required Match – 10%	\$ 3,000		
Amount Secured	See below		
Leverage*	\$ 23.80		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds would be used to pay staff salaries and operating expense. Additional funds would be secured through foundation grants and CDBG funds from other jurisdictions.

6. **EXPERIENCE AND CAPACITY:** GRIP has over 40 years of community service experience and has been providing homeless services and shelter for fourteen years. The Family Housing and Supportive Services Facility opened in June, 2006.
7. **PROGRAM READINESS AND TIMELINESS:** This program is in its fourth year and is without several key staff.
8. **PAST PERFORMANCE:** GRIP has not received Public Service funds but has been funded by an Emergency Shelter Grant since November, 2007. The agency has met their contract goal and quarterly reports have been submitted in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**9FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: John Muir Health Foundation

PROGRAM NAME/NUMBER: Caring Hands Volunteer Caregivers
10-28-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide volunteer based non-medical in home supportive services to 125 frail, isolated or disabled Urban County seniors resulting in their being able to remain in their homes and retain their independence.

TOTAL PROGRAM COST: \$508,845

AMOUNT REQUESTED: \$30,000

AMOUNT RECOMMENDED

FY 2010/11:	\$0
FY 2011/12:	\$0

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: N/A

PROGRAM ANALYSIS: The Caring Hands Volunteer Caregivers Program provides seniors with free non-medical in home supportive services including light household tasks, meal preparation, companionship, transportation/escort to medical appointments, shopping and errands. Each senior receives 1-3 hours of services per week. The volunteers report to a case manager each month with the number of hours spent and rides provided to each senior. Clients are interviewed for their needs, geographic location, etc. When a matching volunteer becomes available, a case manager conducts an intake and home assessment. All volunteers attend a one-day training (including a post-test), and are screened and TB tested prior to being matched with a senior. The program serves Central, South and East County seniors.

This is a new applicant for the Urban County CDBG program. The requested CDBG funds would allow for increased paid staff time to the program. This program is eligible, feasible and timely. Providing in-home support services to the elderly is crucial to maintaining quality of life and a suitable living environment. Unfortunately, due to ongoing reductions in grant allocations the CDBG program

cannot support this funding at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Enhance the quality of life of senior citizens and enable them to maintain independence [CD-2]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is frail, isolated, and/or disabled seniors in Central, South and East Contra Costa County. Based on 2000 census, the County’s population is estimated at 941,900, of which 12% is 65 years of age or older. By 2010, 29% of the County’s population will be over 65 years of age. One third of the individuals over age 65 live alone and more than 33% of older adults have some form of disability.

Early intervention and assistance is crucial to maintaining the health, independence, and quality of life of the County’s senior population. The services offered by this program promote aging in place, improve quality of life, and provide respite for family caregivers.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 30,000	125	\$ 240
Total Program Amount	\$ 508,845	370	\$ 1,375
CDBG % of Total Budget	5.68%		
Required Match – 10%	\$ 3,000		
Amount Secured	\$ 262,845		
Leverage*	\$ 14.36		

* Does not include CDBG funds from other jurisdictions.

For FY 2009/10, the program receives funding from the John Muir Health Foundation, the County Employment and Human Services Department, the Concord and Walnut Creek CDBG programs, and various other corporations, foundations, and donors. They expect to continue funding from each of these sources, however, they expect a slight decrease due to the current economic situation.

6. **EXPERIENCE AND CAPACITY:** John Muir Health Foundation has been operating this program for 10 years. The program receives CDBG funding from Concord and Walnut Creek and has successfully met program objectives and requirements.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has not received County CDBG funding in the past. As discussed above, the program receives CDBG funding from Concord and Walnut Creek and has successfully met program objectives and requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: La Clinica de la Raza, Inc.

PROGRAM NAME/NUMBER: Increasing Local Access to Health Care Services
10-29-PS

PROGRAM SERVICE AREA: East County

PROGRAM OUTCOME: Provide information and referral services regarding available health care coverage and programs to 300 low-income, primarily Latino, Oakley residents.

TOTAL PROGRAM COST: \$ 43,259

AMOUNT REQUESTED: \$ 30,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 0
FY 2011/12:	\$ 0

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: According to La Clinica, the city of Oakley is a medically underserved area with no local access to health care services, and that Latino Oakley residents are more likely to be poorer and have worse health outcomes than their white counterparts. As noted above, there is no local access to health care services in Oakley. The East Contra Costa Quick Resource Guide published by the Contra Costa Crisis Center does not list any hospital or community clinic located in Oakley. La Clinica Pittsburg is listed along with Planned Parenthood in Antioch, RotoCare in Concord, and Sutter Delta Charity Care in Antioch under community clinics.

Over the past year, La Clinica has worked closely with community and faith based groups in the Oakley area to strengthen the linkages between this medically underserved area and La Clinica's Pittsburg site. To address this lack of access to health care, La Clinica proposes to place a Human Services Specialist (HSS) worker in the Oakley community to address one major gap, local access to medical care for Oakley residents.

La Clinica will harness its prominent role in the Latino community within the greater Bay Area, and specifically far East County, via its community events, where the HSS worker will conduct general outreach, information and referral regarding available health care coverage and programs.

While providing information and referral services to Oakley residents is an important objective, the fact remains that clients will have to travel to Pittsburg or Antioch for most or all health related services. Staff is aware that La Clinica is exploring the idea of opening a clinic in Oakley and believes that CDBG funds could be used to support the operation of that clinic. It is unclear when the proposed Oakley clinic will be fully operational, but staff recommends La Clinica return to the County's CDBG program at that time to request operating support for the new clinic.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Using data from the 2000 U.S. Census and the Oakley Union School District, a large percentage of Oakley residents are Latino. Specifically, 25 percent of Oakley residents are Latino, of any race, and Latinos now make up the majority of the student body in six of the seven public schools in Oakley (Oakley Union Elementary School District, 2009); where the average Latino student body population for the district is 37.6 percent. While the US Census 2000 and the school district do not disaggregate poverty level by race and ethnicity or income household data, it can be inferred that Latino Oakley residents are more likely to be poorer and have worse health outcomes than their white counterparts.

Additionally, as noted earlier, there is no local access to health care services in Oakley. The East Contra Costa Quick Resource Guide published by the Contra Costa Crisis Center does not list any hospital or community clinic located in Oakley. La Clinica Pittsburg is listed along with Planned Parenthood in Antioch, RotoCare in Concord, and Sutter Delta Charity Care in Antioch under community clinics.

5. FINANCIAL ANALYSIS:

		#	\$ Per Client
		Clients	Served
		Served	Served
CDBG Request	\$ 30,000	300	\$1000
Total Program Amount	\$ 43,259	300	\$144
CDBG % of Total Budget	69%		
Required Match – 10%	\$ 15,000		
Amount Secured	see below		
Leverage	\$.44		

La Clinica will contribute over \$6,000 to the program and the remaining funds to will come from Sutter Delta.

6. **EXPERIENCE AND CAPACITY:** La Clinica is very well known in the County and operates many different health related programs.
7. **PROGRAM READINESS AND TIMELINESS:** This is an expansion of an existing program. The HSS worker would increase the number of hours providing outreach and referral services (20 percent FTE to 50 percent FTE).
8. **PAST PERFORMANCE:** La Clinica has not received CDBG funds in the past but has an excellent reputation and is expected to continue to provide effective services to County residents.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Lions Center for the Visually Impaired

PROGRAM NAME/NUMBER: Independent Living Skills
10-30-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-home independent living skills instruction and training to 60 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.

TOTAL PROGRAM COST: \$ 529,493

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 12,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Lions Blind Center for the Visually Impaired (LBC) proposes to provide needs assessment and supportive services in order to maintain client independence for adults with visual impairments. LBC provides in-home living skills instruction and training to avoid institutionalization of clients so that they may continue living at home.

Services to be provided by the program include needs assessment, adaptive daily living instruction including personal grooming and housekeeping, counseling, financial management assistance, demonstration and training in the use of optical and adaptive aids, orientation and mobility training, information and referral services, and case management. Assistance will result in maintaining or regaining individual independence. Most of the Contra Costa residents served in the past year were elderly, low income and had severe visual impairments. The program expects to serve 188 clients throughout Contra Costa this year.

The program is eligible, feasible, and timely. LBC has been providing independent living skills instruction to low-income persons with assistance from the CDBG program since 1992 and has met or exceeded contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence of persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers, abused children and persons with HIV/AIDS [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Disabled persons [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is blind and visually impaired adults. Most are low-income women over the age of 65 who live alone. According to a demographic profile of the Bay Area, the 55 years of age and older population is expected to be one of the fastest growing populations in the Bay Area. Based on this data LBC estimates that there are more than 18,000 individuals in the County age 55 or older, who are blind or severely visually impaired. The number of adults 65 and older in California with visual impairment is expected to increase by as much as 200 percent by the year 2020. LBC proposes to address the needs of this population in order to avoid institutionalization and assist adults in remaining independent and living at home by providing independent living skills instruction to visually impaired adults.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	60	\$ 166
Total Program Amount	\$ 529,493	188	\$ 2,816
CDBG % of Total Budget	2%		
Required Match – 50%	\$ 5,000		
Amount Secured	See below		
Leverage*	\$ 47.24		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries. The majority of the program's funding comes from the Department of Rehabilitation. LBC's funding history suggests that it will have no difficulty in securing the needed funds.

6. **EXPERIENCE AND CAPACITY:** LBC has been providing independent living skills to disabled persons through the CDBG program since 1992. The Executive Director oversees and supervises the program. The program utilizes a Rehabilitation Specialist, with highly specialized skills and training in working with the visually impaired. Additionally, LBC employs Community Outreach/Vision Specialists.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In FY 2008/09 LBC provided independent living instruction to 53 Urban County residents. Through the 2nd quarter of 2007/08, LBC has served 42 residents, 88% of its annual goal. Program requirements have been met in an efficient and timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Loaves and Fishes of Contra Costa

PROGRAM NAME/NUMBER: Martinez Dining Room
10-31-PS

PROGRAM SERVICE AREA: Martinez

PROGRAM OUTCOME: Provide emergency food assistance to 450 people,
resulting in improved nutrition.

TOTAL PROGRAM COST: \$ 1,405,116

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 15,000
FY 2011/12:	\$ 15,000

RECEIVED IN FY 2009/10: \$ 15,000

CONDITIONS OF APPROVAL: Funds to be used for the operation of the Martinez Dining Room only

PROGRAM ANALYSIS: Loaves & Fishes provides hot, nutritionally sound meals to homeless and very low-income men, women, and children Monday – Friday at the Martinez Dining Room. Since its inception in 1983, Loaves & Fishes has founded six dining rooms in Contra Costa County where over 2.6 million meals have been served. A seventh dining room is about to open and an eighth is planned for construction this year. The organization primarily uses volunteers (98% of staff) and a large portion of the food served is donated by local food industry businesses. The Martinez Dining Room will serve noontime meals to 450 Urban County residents.

By feeding the hungry, Loaves & Fishes accomplishes three objectives: preventing homelessness and maintaining the family unit, preventing poor cognitive development of children living in poverty and reducing hunger and poor nutrition for very low-income people. Since 2008, most dining rooms have experienced a 40-50% increase in demand with the Martinez site sometimes doubling to just under three hundred (300) meals per day.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan. Loaves & Fishes has consistently met programmatic goals in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To reduce incidence of homelessness and assist in alleviating the needs of the homeless [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit & Presumed Beneficiary/Homeless [24 CFR 570.208 (a)(1)(ii) and 24 CFR 570.208 (a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program targets the homeless and the County's low income residents. Dining rooms are located in neighborhoods whose residents are primarily very low to low-income, many of them families. Hunger and nutrition are major issues for these residents. Many find it difficult to make ends meet every month and often have to choose between paying rent and going hungry. The risk of homelessness is very real and often results in the break up of family units. By providing the assurance of a regular meal throughout the year, the program enables families to conserve their financial resources for rent, mortgages, and utilities.

Loaves and Fishes is a neighborhood based program and is intended to serve low-income area residents and homeless persons in the surrounding areas and neighboring communities. Referrals are made to the program through social service agencies, the County hospital and other government agencies. The Martinez location of the program is located in an area that meets area benefit¹ criteria (Census Tract 3170)

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 15,000	450	\$ 33
Total Program Amount	\$ 1,405,116	1,400	\$ 1,003
CDBG % of Total Budget	1%		
Required Match – 50%	\$ 7,500		

¹Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income person

Amount Secured	See below
Leverage*	\$ 90.54

- Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to pay salaries for the Martinez Dining Room Manager and security. Based on the funding history, Loaves & Fishes will secure sufficient funds through fund raising and corporations/foundations to carry out the program. The program utilizes a number of volunteers to serve and maintain the Dining Room.

6. **EXPERIENCE AND CAPACITY:** Loaves & Fishes has been providing meals to the homeless and low income families in Martinez since 1992 and has been funded by the CDBG program since 1995. The Executive Director has primary over sight of the program and requested funds are allocated to staff salaries. A number of volunteers are utilized to carry out this program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In FY 2008/09, Loaves & Fishes provided meals to 845 low-income Martinez area residents. To date, Loaves & Fishes has exceeded its program goals for FY 2009/10.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Lutheran Social Services of Northern California (LSS)

PROGRAM NAME/NUMBER: Mi Casa
10-32-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide housing and support services to 10 young adults who have emancipated from foster care and are between 18-24 years of age.

TOTAL PROGRAM COST: \$312,000

AMOUNT REQUESTED: \$ 10,293

AMOUNT RECOMMENDED

FY 2010/11: \$ 0

FY 2011/12: \$ 0

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: LSS's Mi Casa program serves 10 young adults ages 18-24 who have emancipated from foster care. Clients must be willing and able to actively participate with their individual case plan goals as well as participate appropriately in the shared housing environment. Clients may have mental health diagnoses or other disabilities, but must be actively participating in any necessary treatment, such as medication and/or therapy.

LSS is guided by best practices in housing young adults calling for a mix of relevant and responsive services. LSS has a strong commitment to working with former foster youth and community providers to create a coordinated and integrated system of care that is user friendly and respectful of the youth's needs. LSS' philosophy is to maximize already existing resources while providing quality, individualized services to the young adult, subsequently collaborating closely with agencies already working with emancipated foster youth.

Mi Casa partners with local agencies to provide relevant services based on each participants' goals and needs. These services include: Independent Living Skills Program, Monument Community Partnership, Fred Finch Youth Center, Diablo Valley College Student Services, Loma Vista Adult Center, Los Medanos College Student Services, Contra Costa County Mental Health Services, East Bay Works One Stop Career Center and Transitional Housing Provider Network

This is a new applicant to the Urban County CDBG program; although in the past LSS has received funding from Concord's CDBG program. The requested CDBG funds would be used for staff salaries. Providing housing and support services to young adults leaving foster care is important, but due to ongoing reductions in grant allocations the CDBG program cannot support the funding at this time. It appears that LSS will have sufficient resources to continue this important program.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** LSS's Mi Casa program targets young adults who are leaving foster care and need a place to live. Mi Casa addresses homelessness by providing housing and supportive services for up to ten homeless youth. The youth can live at Mi Casa for up to 24 months while services are provided to help the youth gain the skills to achieve life goals. In California, 65 percent of youth leaving foster care do so without a place to live, and 27 percent of adults who are homeless spent time in foster care. Less than half of former foster youth are employed 2.5-4 years after leaving foster care, and only 38 percent have maintained employment for at least one year. Sixty percent of women who emancipate from foster care become parents within 2.5-4 years after exiting care. Currently there are only 60 beds for young adults in Contra Costa County, with many more emancipated youth looking for housing.

5. FINANCIAL ANALYSIS:

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Request	\$ 10,293	5	\$2,058
Total Program Amount	\$ 312,000	11	\$28,363
CDBG % of Total Budget	3.2%		
Required Match – 10%	\$ 1,029		
Amount Secured	see below		
Leverage	\$ 27.88		

LSS' operating funds come primarily from the Transitional Housing Program-Plus for Emancipated Foster Youth through the County's Employment and Human Services Department (EHSD). LSS expects funding will continue to be provided by through the THP program. Concord is not recommending funding for this project at this time.

6. **EXPERIENCE AND CAPACITY:** LSS has been operating Mi Casa for many years and according to EHSD staff operate and efficient and effective program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** LSS has not received CDBG funds in the past but has an excellent reputation and is expected to continue to provide effective services to the emancipated foster youth.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Monument Crisis Center

PROGRAM NAME/NUMBER: Nutritional Resources for Low Income Families and
Individuals
10-33-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide nutritious food, information and referral, and support to at least 1,200 lower income Urban County residents.

TOTAL PROGRAM COST: \$1,440,682

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2007/08: \$ 5,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Monument Crisis Center (MCC) proposes to provide crisis assistance to lower income families, children, and seniors through its food distribution program. The food distribution program is MCC's most prominent program and aims to reduce the chances of hunger and malnutrition that many lower income persons face on a day-to-day basis.

On a monthly basis, each client is offered a three to four day supply of dry and canned foods. Perishables including bread, tortillas, milk, fruit and vegetables are also provided when available. In fact, the Center is one of the largest food pantries in Contra Costa and Solano counties, and works in tandem with small interfaith and other community pantries to serve the needs of the community. According to MCC, in 2009 enough food was distributed to over 3,700 families (unduplicated) to make almost 1 million meals. On average, MCC serves approximately 1,800 families per month.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low Income [24 CFR 570.208(a)(2)(i)(B)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to MCC, nearly all of their clients are the working poor struggling at seasonal and underemployment making it extremely difficult to provide for their families. Over 75 percent of the clients are Latino and about 40 percent are households headed by single mothers with children – over 50 percent of the persons served by MCC are children. MCC has seen an increase in homeless clients and seniors, and approximately 10 percent of their clients are disabled. The clients of MCC need services that are accessible – both in location and content. Many clients experience language barriers and have little or no formal education and are intimidated or lack the skill level to connect with available local resources without the assistance of the MCC.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	1,200	\$8
Total Program Amount	\$ 1,440,682	11,050	\$130
CDBG % of Total Budget	<1%		
Required Match – 30%	\$ 1,083		
Amount Secured	see below		
Leverage*	\$ 11.10		

- Does not include CDBG funds from other jurisdictions.

MCC’s operational budget is funded primarily by corporations/foundations and private donations. It is expected that MCC will continue to be successful in securing

corporate and foundation support with volunteer labor and in-kind donations filling in the gap. MCC expects to continue to receive support from the cities of Concord and Walnut Creek's CDBG programs.

6. **EXPERIENCE AND CAPACITY:** MCC has been providing a plethora of valuable services to the community for almost seven years.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** MCC received County CDBG for the last two years, and has exceeded its performance goals each year
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Neighborhood House of North Richmond

PROGRAM NAME/NUMBER: Multicultural Senior and Family Center
10-34-PS

PROGRAM SERVICE AREA: North Richmond

PROGRAM OUTCOME: Operate and maintain a community center for the residents of North Richmond providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.

TOTAL PROGRAM COST: \$191,353

AMOUNT REQUESTED: \$ 42,592

AMOUNT RECOMMENDED

FY 2010/11:	\$ 30,000
FY 2011/12:	\$ 30,000

RECEIVED IN FY 2009/10: \$ 34,385

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Neighborhood House of North Richmond (NHNR) proposes to manage and maintain the Multicultural Senior and Family Center (Center) for use by North Richmond residents. The Center is the site for a variety of recreational, educational, social and human service programs for all age groups but primarily serves seniors. The Multi-Cultural Family Center is open five days a week, 8:30-5:00 and as needed in the evenings. The Center is also open the third Saturday of every month to distribute grocery bags to the elderly, disabled, and HIV/AIDS patients in need of food assistance.

In collaboration with other community agencies, NHNR will provide a variety of vital services including nutrition programs, information and referral services, educational programs, arts and crafts, ESL classes, and social programs reflecting the area's cultural diversity.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses. In addition to providing human and social services, the Neighborhood House also provides collaboration with other agencies and facilitates access to outside activities. Because of ongoing reductions in the County's CDBG allocation, staff is recommending a modest decrease in the CDBG public service allocation for the next two years. Over the last two years, NHNR has been the recipient of over \$100,000 in CDBG funds in the Infrastructure/Public Facility category to make a number of improvements to the Center.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** NHNR provided documentation indicating that most of the residents served by the Center are low-income and/or minorities. The Center is located in unincorporated North Richmond and meets "area benefit" criteria¹ (Census Tract 3650.02). The proposed program will provide access to necessary services, including but not limited to counseling, crisis intervention, rental assistance, cultural activities, social interaction opportunities, senior services, neighborhood safety, nutrition education, translation, and information and referral services. In addition, the Center provides North Richmond neighbors (Parchester Village and Iron Triangle residents) access to local and County/City government sponsored activities.

¹ Area Benefit Activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- to moderate-income persons.

5. FINANCIAL ANALYSIS:

		#	\$ Per Client
		Clients Served	Served
CDBG Amount Recommended	\$ 30,000	270	\$201
Total Program Amount	\$ 191,353	270	\$708
CDBG % of Total Budget	16%		
Required Match – 50%	\$ 15,500		
Amount Secured	\$160,000		
Leverage*	\$ 5.33		

- 6. EXPERIENCE AND CAPACITY:** The Neighborhood House of North Richmond has provided comprehensive human services and social programs to the North Richmond community and other communities for many years. NHNR staffs the Center and manages other programs throughout the community. The Program Manager has many years of experience and is well known in the community. The Executive Director and Program Director have primary oversight of the proposed program.
- 7. PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
- 8. PAST PERFORMANCE:** NHNR has received CDBG funding for several years and has been able to meet program goals and requirements in an efficient and timely manner.
- 9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: New Connections

PROGRAM NAME/NUMBER: Recovery from Addiction
10-35-PS

PROGRAM SERVICE AREA: Urban County, with emphasis in Central and East
County

PROGRAM OUTCOME: Provide substance abuse assessment and treatment
to 60 Urban County adult and adolescent residents.

TOTAL PROGRAM COST: \$ 391,101

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Since 1972, New Connections has grown to provide a continuum of comprehensive alcohol and other drug prevention, intervention and treatment services for adults, youth and families in Contra Costa County. The proposed project will target adults and adolescents in Central and East County by providing expanded opportunities for affordable treatment as a way to improve the quality of life for individuals, their families and the community. In addition, the project will provide the only out-patient substance abuse treatment for youth in the County. New Connections will continue to collaborate with the County, cities, school districts, police departments, the probation department and the courts.

The program is eligible, feasible, and timely. In the many years that New Connections has received CDBG funds, it has met program agreement goals in a timely and cost effective manner.

EVALUATION CRITERIA

- 1. CONSOLIDATION PLAN PRIORITY:** To Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
- 2. CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
- 3. NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
- 4. TARGET POPULATION AND DEMONSTRATED NEED:** According to the 2006 National Survey on Drug Use and Health (OAS), 8.3 percent of the population ages 12-18 are illicit drug users and 6.9 percent are heavy users of alcohol with 28 percent of the population binge drinking. Seventeen percent of State Prison Inmates reported they committed their crimes to obtain money for drugs, 45percent of workplace violence is committed by a person under the influence of alcohol (Bureau of Justice), and 4.2 percent of the population drives a vehicle while under the influence of drugs. The Contra Costa County 10--Year Strategic Plan for Alcohol and Other Drugs Prevention states that binge drinking has increased from 10.7 percent to 12.5 percent with 41 percent of 11th graders reporting drinking in the past 30 days.

The current economic crisis has taken its toll and demand for treatment has increased significantly while funding for Court mandated treatment has been eliminated in our county. A lack of treatment availability puts all residents at risk as desperate men and women attempt to find resources to sell to obtain drug monies. 62.5 percent of persons admitted to treatment in California are male and 37.4 percent are female. Outpatient treatment provides services to 63.7 percent of the persons seeking treatment in California. 48.8 percent of admitted patients are parents who have children under the age of 18. 26.2 percent of persons in treatment seek treatment on their own. The primary drug of choice is meth-amphetamine in every ethnicity except African-Americans who use cocaine predominantly. Most clients seeking treatment are unemployed and there is a 32.2 percent increase in employment following treatment. 85.9 percent enter apprentice programs or other job training situation. A Robert Wood Johnson (2006) cost benefit analysis showed that for \$1 spent in treatment there is an \$11 return: less money in emergency room visits, less crime, less incarceration, and increase in tax revenues from employment.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	60	\$ 166
Total Program Amount	\$ 391,101	240	\$1,629
CDBG % of Total Budget	3%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 34.20		

- Does not include CDBG funds from other jurisdictions.

New Connections has applied to four other CDBG jurisdictions and is expected to receive funding from all four but at lower amounts than what was requested. The majority of the funding for this project is expected to come from the CC AOD.

- 6. EXPERIENCE AND CAPACITY:** New Connections has been substance abuse treatment services in the community since 1972. The program staff needed to carry out the proposed project has many years of experience and will receive oversight from the Project Manager. The program has received CDBG funds since 1995 and has consistently met agreement goals and reporting requirements.
- 7. PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
- 8. PAST PERFORMANCE:** New Connections has received funding for this program for several years and has been consistent in meeting program goals and reporting requirements.
- 9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: New Connections

PROGRAM NAME/NUMBER: HIV/AIDS Safety Net
10-36-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive medical case management services to 40 Urban County residents living with HIV/AIDS so they will maintain independence and improve their quality of life.

TOTAL PROGRAM COST: \$360,365

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: New Connections provides comprehensive case management services to people throughout the County living with HIV/AIDS, improving the quality of life of these residents and reducing the number who risk serious illness or fall into homelessness. Using a medical case management model, the priority is keeping clients in medical care. Over 98 percent of the clients served are extremely low income and require a great deal of assistance and support to maintain a stable lifestyle that will enable them to continue care. Clients are provided with support for housing, medical equipment, food, transportation and emergency needs. In addition, many clients suffer from mental health and/or substance abuse problems and require assessment, referral and harm reduction support. New Connections will serve 170 individuals, of which 40 will be Urban County residents.

The proposed program is eligible, feasible, and timely. New Connections has been operating this program successfully since 1998. Additionally, New Connections has long been a provider of substance abuse services.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers, abused children and persons with HIV/AIDS [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Persons with HIV/AIDS [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** New Connections provided information from the 2009 HIV/AIDS Epidemiology Report indicating that approximately 1,894 Contra Costa County residents are currently living with AIDS. In 1992, 185 people in the County died of AIDS related diseases, in contrast to only 22 deaths in 2008. This dramatic improvement in the death rate is due to earlier identification of HIV infection and more aggressive treatment. Unfortunately, it leads some to believe that AIDS is no longer a threat.

Outreach to the target population is conducted extensively and continuously through existing referral networks of service providers, including the Contra Costa County HIV/AIDS Consortium, the County AIDS program, community HIV/AIDS agencies, and local hospitals and private physicians.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	40	\$ 250
Total Program Amount	\$ 360,365	170	\$ 2,120
CDBG % of Total Budget	3%		
Required Match – 50%	\$ 5,000		
Amount Secured	See below		
Leverage*	\$ 31.94		

- Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries and employee taxes and benefits. The majority of the program's other funds come from contracts with the County's Health Services Department for HIV support services. These funding sources are expected to continue in FY 2010/11 and will be sufficient to carry out the program.

6. **EXPERIENCE AND CAPACITY:** New Connections has been providing case management services to persons with HIV/AIDS through the CDBG program since 1997. Staff required to carry out the program includes psychosocial case managers, substance abuse coordinators and a Clinical Supervisor. The Executive Director of New Connections will have oversight responsibilities for the program
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** New Connections has received CDBG funding for the past few years and has successfully met contract goals and program reporting requirements. In FY 2008/09, the program served 65 Urban County residents. Through the 2nd quarter of 2009/10, New Connections has already exceeded its established goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: New Horizons Career Development Center

PROGRAM NAME/NUMBER: Education, Life Skills, Job Readiness Program
10-56-PS

PROGRAM SERVICE AREA: West County (primarily the communities of Rodeo, Crockett, and Hercules)

PROGRAM PURPOSE: The purpose of this program is to promote the economic self-sufficiency of approximately 265 West County residents by improving employability and job-readiness by accessing community career center services.

TOTAL PROJECT COST: \$116,150

AMOUNT REQUESTED: \$20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$10,000
FY 2011/12:	\$10,000

FY 2009/10 ALLOCATION: N/A

CONDITIONS OF APPROVAL: New Horizons must secure the remaining funds needed to operate the program by the start of the program year (July 1, 2010).

PROGRAM ANALYSIS: New Horizons Career Development Center (New Horizons) proposes to provide direct employment services to West County residents seeking employment-related services at the Community Career Center located in Rodeo. The services will include but not be limited to life skills development, resume development, filling out a job application, Internet job seeking skills, introduction to job seekers web pages, placement assistance, and job matching and follow-up to promote job retention. New Horizons will also provide education and Bay Area Training Corporation (BATC) certification classes to those who wish to obtain their GED and/or wish to obtain a refinery job. In addition, New Horizons will host various job fairs throughout the year. The program will serve a minimum of 265 residents from northern West County. The Community Career Center is staffed by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open Mondays, Tuesdays, and Thursdays from 8:30 AM to 2:30 PM, and Wednesdays and Fridays from 8:30 AM to 5:00 PM.

The program is eligible, feasible and timely. The New Horizons Career Development Center has been operating since 2005 and has been successful in attracting local residents to utilize the services offered.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Benefiting extremely low- and very low-income persons/income certification [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** New Horizons has identified a need for employment services in the north West County area. The area includes populations that are both historically and presently severely impacted by unemployment, underemployment, and many other employment challenges (i.e. limited job readiness skills, life skills, training, and education). New Horizons Career Development Center is located in Rodeo and will primarily serve residents of northern West County. Although there are other career centers in West County, most are located in southern West County, serving primarily residents of San Pablo, El Sobrante, and Richmond areas. Currently, there is a lack of career development services and centers in northern West County and the New Horizons Career Development Center meets this need. New Horizons will provide clients with intensive one-on-one employment assistance designed to help them find jobs or help them obtain the skills in acquiring a job. Outreach and marketing of the program includes advertising, newsletters, brochures, surveys, and their website.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 20,000	265	\$ 75.00
Total Program Amount	\$ 116,000	265	\$ 438.00
CDBG % of Total Budget	17%		
Required Match – 10%	\$ 2,000		
Amount Secured	\$ 26,200		
Leverage*	\$ 4.80		

* Does not include CDBG funds from other jurisdictions

6. **EXPERIENCE AND CAPACITY:** New Horizons has been operating since 2005. The Center has received tremendous community support and input. The Center is partly staffed by community members who have received extensive training in areas that include customer service, resume writing, and computer applications. New Horizons has established various partnerships with various agencies and organizations within the County, such as Rubicon

Programs, Inc., Martinez Adult Education, and EASTBAY Works, to assist in providing some of the job readiness, life skills, and education services of the career center. Since its inception in 2005, New Horizons has served over 2,300 clients and currently receives an average of over 250 visits each month.

7. **PROJECT READINESS AND TIMELINESS:** This is an existing program that is fully staffed.
8. **PAST PERFORMANCE:** This is the first year New Horizons has applied to the County for CDBG funds.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** None: Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Northern California Family Center

PROGRAM NAME/NUMBER: Shelter for Runaway and Homeless Youth
10-37-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 1-5 nights of emergency shelter, clothing and food to 6 Urban County youth to prevent homelessness and long-term institutionalization and provide mediation services for the youth and their parent(s).

TOTAL PROGRAM COST: \$250,000

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Northern California Family Center (NCFC) provides emergency shelter and counseling/mediation services to runaway youth and their families in order to assist them in resolving their housing situation. NCFC provides a 24-hour hotline and receiving office, consultation services and shelter for up to 5 days. Shelter services are provided at a receiving site in Martinez, which has two beds, and in certified foster homes throughout the County. The goal of the program is to move youth to a stable housing situation. NCFC will provide services to 6 Urban County youth.

Once the youth is sheltered in a safe place the program provides mediation services between the youth and their parents to develop an agreement on where the youth will live. The goal is to determine a stable living situation for the youth that is agreeable to both parties. Counseling and therapy are available after mediation has been completed.

The proposed program is eligible and timely. NCFC is a designated “Safe Place” for runaways and works closely with the County’s Children and Family Services Department and local law enforcement agencies.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce the incidence of homelessness and assist in alleviating the needs of the homeless [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Homeless [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** NCFC serves runaway, throwaway and homeless youth throughout Contra Costa County who are under the age of 18 and older than 8 years of age. Forty-five percent of these youth have been abused or neglected, requiring coordination with Child Protective Services. About 40 percent are experiencing clinical depression, ADHD, bipolar disorder, post traumatic stress disorder or some other diagnosable mental health disorder which is often not being adequately treated. Providing a safe place and shelter is the first step in providing stability to these youth.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	6	\$ 1,666
Total Program Amount	\$ 250,000	90	\$ 2,777
CDBG % of Total Budget	3.6%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 120,000		
Leverage*	\$ 21.60		

* Does not include CDBG funds from other jurisdictions.

Requested CDBG funds will be used for insurance costs related to the facility. Approximately 50 percent of the necessary funding has been secured through a grant from the California Department of Health and Human Services. NCFC has also requested CDBG funds from all other jurisdictions within the Consortium.

Based on funding history, NCFC will be able to secure the additional funds necessary to carry out the program.

6. **EXPERIENCE AND CAPACITY:** NCFC has been providing services to runaway youth since 1992 and shelter services since 1997 and has received CDBG funding for several years. Staff necessary to carry out the program is in place. The Executive Director is responsible for program operations and oversight.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program is currently in its sixth year of CDBG funding. In the past NCFC has consistently exceeded their annual goal and, as of the second quarter, is on track to do so again this year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Ombudsman Services of Contra Costa

PROGRAM NAME/NUMBER: Ombudsman Services of Contra Costa
10-38-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy services to 775 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.

TOTAL PROGRAM COST: \$ 222,115

AMOUNT REQUESTED: \$ 12,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 11,000
FY 2011/12:	\$ 11,000

RECEIVED IN FY 2009/10: \$ 11,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The program will provide advocacy services on behalf of frail and dependent seniors. Services include investigation and resolution of elder abuse and quality of care issues as well as staff and family education and training. Trained volunteer ombudsmen regularly visit nursing homes and residential care facilities thereby maintaining a presence in order to safeguard the rights of residents. Ombudsman services will investigate and resolve complaints from 775 frail or dependent Urban County elders. In addition, 10 in-service sessions will be given to staff and administrators at facilities to educate them regarding resident issues and concerns.

Nursing homes located in the Urban County are visited once per week, providing frail and dependent elders an opportunity to discuss any complaints with the volunteer Ombudsman. Residential care facilities are visited on a quarterly basis, unless a

situation occurs that requires monitoring more often. Priority is given to cases of suspected abuse.

The program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting goals and submitting reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers , abused children and persons with HIV/AIDS [CD-4}
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Ombudsman Services provides information from the Association of Bay Area Governments (ABAG) that projects that the 2010 census will show an increase of 66% in the County's 60+ population over the last ten years. One of every eight people is over 65 years of age and one in 67 is 85 years or older. Medical advances have increased longevity. The fastest growing age group in California is the age group of 85+, which is the age of a typical nursing home resident. Issues that can arise in nursing homes and residential care facilities include physical or sexual abuse and inadequate diet and staffing. With costs of care rising due to increased longevity and long-term intensive care, the possibilities for abuse are increasing.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 11,000	775	\$ 14
Total Program Amount	\$ 222,115	2,875	\$ 77.25
CDBG % of Total Budget	5%		
Required Match – 50%	\$ 5,500		
Amount Secured	\$ 160,115		
Leverage*	\$ 17.19		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries and employee taxes and benefits. The majority of the program funding comes from Federal funds and the program does receive funds from the other CDBG jurisdictions. Based on their funding history, Ombudsman Services will raise sufficient funds to carry out the proposed program.

6. **EXPERIENCE AND CAPACITY:** The organization has provided the proposed service since 1991. The Director is a state certified volunteer and has been with the program for several years. Ombudsman Services currently employs six staff persons and has 32 trained state-certified volunteers.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funds since 1991 and has successfully met program agreement goals and reporting requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Opportunity West

PROGRAM NAME/NUMBER: Money Management Program
10-40-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide representative payee/bill payer services and financial abuse education to 45 seniors resulting in timely payment of bills and controlled outstanding debt increasing their ability to maintain independence, avoid institutionalization, and prevent financial fraud.

TOTAL PROGRAM COST: \$36,200

AMOUNT REQUESTED: \$19,600

AMOUNT RECOMMENDED

FY 2010/11:	\$19,000
FY 2011/12:	\$19,000

RECEIVED IN FY 2009/10: \$19,600

CONDITIONS OF APPROVAL: None.

PROGRAM ANALYSIS: Opportunity West provides in-home representative payee/bill payer services to seniors throughout the County. The Assist in Management (AIM) model operates using paid staff to administer the program with volunteers used to give direct services to seniors. All volunteers are extensively trained by the American Association of Retired People (AARP). Volunteers meet with clients at least once per month, and weekly over the telephone. The purpose of the program is to ensure seniors pay their bills on time and to prevent financial fraud. In doing so, seniors are more likely to maintain their independence and therefore avoid institutionalization.

The funds requested will be used to serve 45 clients. The median age of those currently served is 80 years of age. Prospective volunteers are reached through mailings to senior centers, senior serving agencies, churches and other agencies. Workshop trainings are offered twice per year.

This program is eligible, timely and feasible. Opportunity West is well established in the community. Maintaining seniors in their homes is a cost effective alternative to homelessness or institutionalization.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population for this program is low income seniors. Statistical information shows that the elderly population of Contra Costa County is growing while housing and service options are decreasing. Based on 2000 census, the County's population is estimated at 941,900, of which 12% is 65 years of age or older. By 2010, 29% of the County's population will be over 65 years of age. A recent study entitled *A Coming of Age in the Bay Area: A demographic profile of the "older population"* concluded that 31.2% of Contra Costa residents between the ages of 55 and 74 had annual incomes of less than \$25,000. The inability to manage finances is often a key issue in the institutionalization of a senior. This program allows seniors to age in place through efficient budgeting and protection from fraud and predatory marketers. According to the National Center on Elder Abuse, financial abuse is the fastest growing form of elder abuse.

4. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 19,000	45	\$ 422
Total Program Amount	\$ 36,200	60	\$ 603
CDBG % of Total Budget	52%		
Required Match – 50%	\$ 9,500		
Amount Secured	\$ 4,600		
Leverage*	\$ 0.27		

* Does not include CDBG funds from other jurisdictions.

The majority of the budget is CDBG funding, including \$12,000 from Richmond's CDBG program. The budget includes only the administrative costs to run the program. If volunteer hours were valued and included in the budget, the leveraging and cost per client would be much greater.

6. **EXPERIENCE AND CAPACITY:** Opportunity West is well established in Contra Costa County and has been offering services to the community for many years. The program director has extensive experience in overseeing representative/payee programs as well as in program development and supervision.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.

8. **PAST PERFORMANCE:** The program has received CDBG funding for several years. During FY 2008/09, the program's goal was to serve 45 seniors but they only served 34. This was due in part to the slow recruitment of volunteers. However, this issue has been resolved and as of the 2nd Quarter of FY 2009/10, Opportunity West has served 35 seniors or 80 percent of their yearly goal.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Pleasant Hill Recreation & Park District

PROGRAM NAME/NUMBER: Senior Service Network
10-41-PS

PROGRAM SERVICE AREA: Central County (Primarily Pleasant Hill area)

PROGRAM OUTCOME: Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.

TOTAL PROGRAM COST: \$41,381

AMOUNT REQUESTED: \$12,000

AMOUNT RECOMMENDED

FY 2010/11:	\$10,000
FY 2011/12:	\$10,000

RECEIVED IN FY 2009/10: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Pleasant Hill Recreation & Park District (PHRPD) proposes to provide on-site counseling and care management services at the Pleasant Hill Senior Center to 150 seniors residing in the Pleasant Hill and surrounding areas. Seniors receiving services are those who need assistance with entitlement services or support for crisis and other serious concerns in order to prevent premature hospitalization or institutionalization. Services to be provided include:

- Care management and coordination onsite 15 hours per week
- Counseling and assessment
- Assistance in gaining access to resources
- Early intervention and prevention of elder abuse
- Linkages to multiple health, psychological, and social services resources for frail seniors

The program is eligible, feasible, and timely. PHRPD has been providing care management services to low-income Urban County seniors since 1990.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is low income Pleasant Hill seniors. Seniors 85 year of age and older are the fastest growing segment of the population and are most at risk for premature hospitalization or institutionalization. PHRPD provided information that indicated from 1990 to 2010 there will be a projected increase of 237.2 percent in the 85 and older age group. The average cost of nursing home care in Contra Costa is \$60,000-\$72,000 annually. Seniors and their families often do not know where or how to access services necessary to help seniors maintain independence. Many turn to senior centers as a resource. PHRPD proposes to provide on-site care management services at the Pleasant Hill Senior Center that will help seniors gain access to resources and maintain independence. Provision of such services may prevent not only hospitalization and institutionalization but also homelessness.

5. **FINANCIAL ANALYSIS:**

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Amount Recommended	\$ 10,000	150	\$ 67
Total Program Amount	\$ 41,381	225	\$ 184
CDBG % of Total Budget	24%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 29,381		
Leverage	\$ 3.10		

6. **EXPERIENCE AND CAPACITY:** PHRPD has been providing care management services to low-income seniors through the CDBG program since 1990. The Case Manager, who has worked on the program for ten years, will provide direct care management services. The program has been successful at meeting the administrative requirements of the CDBG program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.

8. **PAST PERFORMANCE:** During FY 2008/09, the program served 156 seniors exceeding their goal of serving 150. During the first six months of the current fiscal year, the program has served a total of 97 seniors and is therefore well on its way to meeting its goal.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: The Positive Edge Experience (formerly WW Ministries, Inc.)

PROGRAM NAME/NUMBER: The Positive Edge
10-42-PS

PROGRAM SERVICE AREA: East County

PROGRAM OUTCOME: Provide professional clothing and accessories to 50 lower income women or men seeking employment to increase their chances of receiving a job offer and improve opportunities for economic self-sufficiency.

TOTAL PROGRAM COST: \$70,880

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED:

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 5,000

CONDITIONS OF APPROVAL: N/A

PROGRAM ANALYSIS: The Positive Edge Experience provides low-income women and men with personalized attention and support as they enter or re-enter the workforce. The program provides professional clothing, accessories, image enhancement and career development support to individuals actively pursuing employment. The Positive Edge provides services to clients by appointment only, in an environment that promotes privacy and learning. Clients are instructed on the importance of attire, grooming, external appearance and presentation during job interviews and in the work place. The ultimate objective is to assist low-income women and men entering the workforce by building self-esteem and increasing employment opportunities resulting in economic self-sufficiency. The Positive Edge has expanded their collaborative efforts to include ten social service or employment training programs that refer clients to the program.

The program is eligible, feasible and timely. The Positive Edge Experience is in its sixth year of funding through CDBG and has met all program goals and requirements.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** As the current job market continues to be more competitive and employers put more emphasis on appearance as a reflection of work quality, the need to provide career support services for low-income women and men is increasingly important. The Positive Edge Experience targets low-income women and men who are entering the workforce for the first time or are re-entering after being unemployed or underemployed. Many clients lack the basic skills necessary to obtain stable employment because of economic, social and cultural challenges such as poverty, abusive relationships, and low self-esteem. Often, clients do not understand the importance of professional attire, grooming habits and presentation skills in searching for meaningful employment.

5. FINANCIAL ANALYSIS:

		#	
		Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	50	\$ 200
Total Program Amount	\$ 70,880	150	\$ 472
CDBG % of Total Budget	14%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage	\$ 7.08		

Although The Positive Edge Experience has not yet secured formal funding commitments to fund the program next year, they have a good fundraising track including receiving CDBG funds from the cities of Pittsburg and Antioch

and foundations/corporations. Funds from corporations/foundations and private fundraising account for approximately 30 percent of the total program budget. All funds raised are used for operational costs – the program is operated by an all volunteer staff.

6. **EXPERIENCE AND CAPACITY:** The Positive Edge Experience (formerly WW Ministries, is a non-profit organization that was established in 2001. The president of the organization previously provided similar services informally from her home. In 2001, services were expanded and the program was moved to a new location. The Positive Edge Experience receives client referrals from the County's Employment and Human Services Department, EASTBAY WORKS, the Bay Point Works Career Center, Los Medanos College and Opportunity Junction.
7. **PROGRAM READINESS AND TIMELINESS:** This is an on-going program that relies on volunteers for the provision of services.
8. **PAST PERFORMANCE:** The Positive Edge Experience is in its sixth year of funding through the CDBG program. In the past, all programs goals have been met or exceeded.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/
PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: REACH Project

PROGRAM NAME/NUMBER: REACH Project
10-43-PS

PROGRAM SERVICE AREA: City of Oakley

PROGRAM OUTCOME: Provide outpatient drug and alcohol treatment and juvenile crime diversion services to 25 Oakley youth resulting in improved academic performance and family relationships and decreased negative involvement with law enforcement as measured by school, parent and police reporting.

TOTAL PROGRAM COST: \$ 50,000

AMOUNT REQUESTED: \$25,000

AMOUNT RECOMMENDED

FY 2010/11: \$10,000

FY 2011/12: \$10,000

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: Approval is contingent upon REACH providing documentation of sufficient funds to operate the Oakley program by July 1, 2010.

PROGRAM ANALYSIS: REACH Project ("REACH") is a community based organization that has provided drug and alcohol treatment and juvenile crime diversion services to youth of East County since 1970. Originally created by community members to respond to concerns over the influence of negative behavior and its effect on families, the program's goal is to advance safe, healthy and accountable behavior among youth for the betterment of the individuals, their families and the community.

REACH provides outpatient alcohol and other drug treatment services to youth ages 13 to 17 and their parents and is state certified by the California Department of Alcohol and Drugs Program. Referrals are made by parents, school officials or by law enforcement following police violations as an alternative to discipline. Services are based on a six month program that includes weekly individual and group counseling meetings. Workshops focus on problem solving, decision making, motivation and communication skills.

In partnership with the Antioch, Oakley and Brentwood police departments, REACH coordinates and delivers juvenile crime diversion for youth offenders and those at risk. Youth are referred by law enforcement as a pre-emptive measure or as an alternative to

disciplinary action. This is a voluntary program and emphasis is placed on active parent involvement, restorative justice activities, accountability-based programs and decision making practices.

REACH is requesting CDBG funds to provide services at their Oakley location for local youth who currently must be referred to the REACH facilities in Antioch or Brentwood. The Oakley location is easily accessed and will serve youth who might otherwise be unable to access services in Antioch or Brentwood due to transportation issues.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** REACH services are available to youth ages 13 to 17 and their parents who live in the community of Oakley. Oakley, as with other local cities, continues to experience problems associated with youth alcohol and other drug abuse. Teenagers in particular display negative behaviors impacting their families and the community as a whole while significantly impeding their early success in life. Local police statistics, including arrest for drug possession both on and off school campus and driving under the influence, demonstrates the need for community based professional youth treatment services.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	25	\$ 400
Total Program Amount	\$ 50,000	25	\$ 2,000
CDBG % of Total Budget	.006%		
Required Match – 10%	\$ 1,000		
Amount Secured	See below		
Leverage*	\$ 4.00		

* Does not include CDBG funds from other jurisdictions.

Other funds will be secured through fundraising efforts sponsored by Comcast. Documentation of these additional funds must be provided by July 1, 2010.

6. **EXPERIENCE AND CAPACITY:** REACH Project has been in operation since 2007 and experiences an eighty percent (80%) success rate with their clients. The Board includes local law enforcement, education and medical specialists. The program works in conjunction with Contra Costa County Health Services, Juvenile Court and the offices of the District Attorney, and local schools and law enforcement. REACH

staff is well qualified to provide the services offered and the program has the administrative capacity to meet the requirements for CDBG reporting.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that has been successful in providing services for many years.
8. **PAST PERFORMANCE:** REACH Project has not received CDBG funds in the past. Based on the information provided, the agency will be able to provide services as indicated.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service Projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: The RYSE Center

PROGRAM NAME/NUMBER: RYSE Academic and Career Success Program
10-44-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Operate the RYSE Center and offer programs, activities, and services to 450 Urban County members that help them increase their literacy skills and proficiencies, and build awareness and knowledge of academic opportunities.

TOTAL PROGRAM COST: \$1,302,181

AMOUNT REQUESTED: \$ 30,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 15,000
FY 2011/12:	\$ 15,000

RECEIVED IN FY 2009/10: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: RYSE serves young people in West Contra Costa County ages 14 to 21. They include youth both in and out of school, college bound, homeless youth, questioning, queer and transgender, low and middle class, as well as those working the street economy, experiencing or acting out violence and some that have been formally incarcerated.

According to reports, young people from Richmond and West Contra Costa County bear the burden of multiple health and social inequities, resulting in disproportionately high rates of homicide, gun violence, incarceration, high school drop out and punitive discipline, unintended or early pregnancy, poverty and unemployment. There are a number of city, county, and community efforts and programs to address the immediate and urgent needs of young people who experience the consequences of such inequities. However, efforts to change and address the more complex and disparate conditions and influence these disproportionate rates of violence and harm among youth are rare. Most strategies that do exist are designed without input and engagement from youth themselves.

The RYSE model is anchored in the belief that young people are experts of their lives and have the knowledge and capacity to identify, prioritize, and help direct and design

programs, activities, and services that benefit their well-being. Grounded in social justice, RYSE is built on an integrative model of seamless programming aimed at reducing violence and building a stronger, healthier community. RYSE does this by offering structured programs and services in: (1) leadership and advocacy; (2) health and wellness services and education; (3) intensive case management services and support groups; (4) education and career workshops and classes; and (5) arts and culture. In all of its programming, RYSE is youth-led and driven.

The RYSE Academic and Career Success Program will offer programs, activities, and services that help members increase their literacy skills and proficiencies, build awareness and knowledge of academic opportunities, provide access to resources and support to assist with college, scholarship, and financial applications; generate interest in exploring educational and career opportunities for the future. This program is eligible, feasible, and timely. RYSE has received CDBG funds since FY 2008 and has achieved their contract goals.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is youth ages 14-21 living in West Contra Costa County. There are other youth centers in the West County area however none of them provide the amount and level of services to be provided at RYSE. The program model is focused on youth leadership, harm reduction, and social justice with the framework of addressing the causes of violence and the harmful social and health outcomes associated with violence. The program was developed as a result of extensive surveys taken of youth in the West County area after four Richmond High School Students were killed. The West Contra Costa Unified School District is the 20th largest school district in California with a diverse population of students that speak over 80 different languages. Seventy eight percent of the students meet eligibility for free or reduced lunches. Richmond High School (that serves Richmond as well as San Pablo and North Richmond residents) has a 4-year dropout rate of nearly 40%, and the greater Richmond area has one of the highest youth homicide rates in California.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 15,000	450	\$ 33
Total Program Amount	\$ 1,302,181	450	\$ 2,893
CDBG % of Total Budget	1%		
Required Match – 30%	\$ 4,500		
Amount Secured	\$1.2 million		
Leverage	\$ 80		

- 6. EXPERIENCE AND CAPACITY:** The Co-Executive Directors have been involved in this project since its inception. Both have successfully managed other youth programs.
- 7. PROGRAM READINESS AND TIMELINESS:** The program has secured funding to operate the program for the last two years and is expected to secure the necessary funds to continue its operations. The program is fully operational.
- 8. PAST PERFORMANCE:** RYSE has met or exceeded its performance goals for the last two years.
- 9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Rainbow Community Center of Contra Costa

PROGRAM NAME/NUMBER: Kind Hearts Community Support Program
10-45-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide home/friendly visitor services and wellness calls to 43 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

TOTAL PROGRAM COST: \$ 75,230

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2010/11	\$ 10,000
FY 2010/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Rainbow Community Center (“RCC”) serves two vulnerable populations: people living with AIDS and Lesbian, Gay, Bisexual and Transgender (“LGBT”) seniors, primarily in Central County. RCC has found that these populations share common needs that can be addressed by one program. By combining services, these residents can be helped in a cost effective manner. Program services operate along a continuum that includes outreach and socialization activities, nutritional support and home-based services for those unable to access the Center. The Kind Hearts program provides congregate meals, food pantry services, wellness calls and home/friendly visits to over 180 Contra Costa County residents, with 43 from Urban County.

Research documents significant health disparities when LGBT seniors are compared to their heterosexual contemporaries, including higher rates of depression, anxiety, self harm and suicide. LGBT seniors become increasingly isolated as they age, further

impacting their physical and mental well-being. Without children, many LGBT seniors lack personal relationships with younger people who can provide family support. In addition, many feel uncomfortable accessing mainstream senior services, including visiting senior centers. Many of the same concerns voiced by LGBT seniors also apply to People with AIDS – fear of being stigmatized, lack of support as a peer network disappears and difficulty with transportation.

RCC's home/friendly visitor program is staffed by volunteers and Masters in Social Work interns from Cal State East Bay. These volunteers provide on site and home visits and wellness calls to the frail elderly and People with AIDS, decreasing isolation and providing an ongoing assessment of a client's condition, as well as delivering weekly food supplies. The home visitors also work on helping isolated client's rebuild their social networks by conducting a social network assessment, identifying people in the participants social circle who can provide additional socialization and support services.

The program is eligible, feasible, and timely. RCC has received County CDBG funds since 2008 and has achieved their contract goals.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers , abused children and persons with HIV/AIDS [CD-4}
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors/Persons with HIV/AIDS [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A 2007 study estimated that between 4 and 8 percent of the County's seniors are LGBT and approximately 65 percent live alone. Though the number of people dying from AIDS is decreasing, HIV/AIDS continues to be a serious health concern in our community. Many people with AIDS formerly accessed services provided by the Diablo Valley AIDS Center. Home/friendly visitor programs are a cost effective way to provide important support services to people who are ill or housebound.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	43	\$ 233
Total Program Amount	\$ 75,230	180	\$ 418
CDBG % of Total Budget	13.2%		
Required Match – 20%	\$ 2,000		
Amount Secured	\$ 28,130		
Leverage*	\$ 6.52		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to partially fund the salary of the part-time program manager. Secured funding is through County Department of Health Services contracts. Remaining funds will be secured through fundraising and corporations/foundations.

- 6. **EXPERIENCE AND CAPACITY:** RCC has been in operation for 14 years as a primarily volunteer organization. The agency has the capacity to continue to manage and develop this program.
- 7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that has been successful in providing services using a primarily volunteer staff.
- 8. **PAST PERFORMANCE:** RCC has received County CDBG funds for two years and has met the requirements of their contract.
- 9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Shelter Inc. of Contra Costa County

PROGRAM NAME/NUMBER: Homeless Prevention Program
10-47-PS

PROGRAM SERVICE AREA: Countywide

PROGRAM OUTCOME: Provide 160 Urban County residents with one-time financial assistance to prevent homelessness and maintain housing.

TOTAL PROGRAM COST: \$ 535,148

AMOUNT REQUESTED: \$ 25,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 22,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Shelter, Inc. provides one-time direct financial rental/mortgage assistance to low-income families to prevent eviction or foreclosure or to assist with move-in costs. These households often face a housing crisis through no fault of their own due to a temporary job loss, medical crisis or unexpected car repair. What would be an inconvenience for many is a devastating crisis for those struggling to make ends meet. For those who are currently homeless and attempting to move into housing, move in costs are often in excess of what they can realistically afford. Preventing homelessness is far more cost effective than helping a homeless family transition from the streets to temporary and permanent housing. Financial assistance will be provided to 160 Urban County clients.

The Homeless Prevention Program has two components: Rental/Mortgage Assistance and Prevention Case Management. Through the "Rental/Mortgage Assistance"

program, Shelter, Inc. receives direct funds from federal and state sources to disburse to County residents to prevent eviction or mortgage foreclosure and to assist the homeless with move in costs for a new residence. A case manager determines the ability of each household to maintain the proposed housing expense so that the household doesn't find itself in a perpetual crisis or ongoing homelessness.

Through the "Prevention Case Management" program, case managers provide support and guidance to households that need help beyond one month's rent, often due to a temporary illness or disability. The services may include rent supplement payments and provides extensive resources through an information and referral network.

The program is eligible, feasible, and timely. Providing services to alleviate and prevent homelessness is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan. In September, 2009, Shelter, Inc. was awarded the County contract for the Homeless Prevention/Rapid Re-Housing Program (HPRP) in the amount of \$1,260,000. HPRP serves many, though not all, of the same clients assisted through this program. In view of current CDBG program funding reductions and the award of the HPRP contract, staff recommends that this program be funded at \$10,000.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce incidence of homelessness and assist in alleviating the needs of the homeless [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24CFR 570.208 (a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Shelter, Inc. provides one-time financial assistance in order to help families in crisis avoid eviction or foreclosures resulting in homelessness or to assist with move in costs. Program participants are generally the working poor whose income does not allow for unexpected emergencies or whose income restricts their ability to afford move in costs.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	160	\$ 63
Total Program Amount	\$ 535,148	860	\$ 622
CDBG % of Total Budget	2%		
Required Match – 50%	\$ 5,000		

Amount Secured	\$ 179,476
Leverage*	\$ 48.71

* Does not include CDBG funds from other jurisdictions.

Requested CDBG funds would be used to pay staff salaries. Shelter, Inc. has secured approximately 33 percent of the funds necessary to carry out the program through Emergency Food and Shelter Grant awards. Based on funding history, Shelter, Inc. will be able to secure the required funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** Shelter, Inc. has been operating a rental assistance program in Contra Costa County since 1986 and has received CDBG funding for this program since 1991. The Program Director has more than 15 years experience serving the housing needs of homeless and at-risk residents of Contra Costa County and will be responsible for general oversight of the program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** Shelter, Inc. has been successful in meeting quantitative goals. As of second quarter of the current funding year they have served 132 percent of the annual projection.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: STAND! Against Domestic Violence

PROGRAM NAME/NUMBER: Emergency Shelter Program
10-48-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 16 Urban County women and their children who are victims of domestic violence access to specialized emergency shelter and support services in order to ensure their safety and help them achieve self-sufficiency.

TOTAL PROGRAM COST: \$ 585,200

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 0
FY 2011/12:	\$ 0

RECEIVED IN FY 2009/10: \$ 7,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Stand!'s Rollie Mullen Center Emergency Shelter provides safe and secure sheltering while women reconstruct their lives and find safe habitable housing to prevent long-term homelessness. Victims of domestic violence and their children receive up to twelve weeks of shelter, including three daily meals, clothing, case management and counseling. Each woman also receives assistance with obtaining a temporary restraining order, employment assessment, benefits counseling and housing referrals. Children receive therapeutic interventions, clinical counseling, case management, age-appropriate support and safety skills. Services will be provided to 16 Urban County women and their children.

Due to ongoing reductions in grant allocations to the CDBG program, it is recommended that funds not be allocated to STAND! in the Public Service category for this funding cycle. This reduction will be offset by an increase (\$7,000) in funds awarded under the

Emergency Shelter Grant program. This program is eligible, feasible and timely. It is well established, meets Consolidated Plan goals and has achieved established goals in previous years.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers, abused children and persons with HIV/AIDS [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Victims of domestic violence [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Statistics provided by STAND! indicate that in the year 2006 there were 7,171 domestic violence related calls made to Contra Costa County law enforcement agencies, resulting in 3,585 arrests. The Contra Costa Sheriff’s Department reports that children were present during those violent incidents 92 percent of the time. Providing women and children who are experiencing domestic violence with safe shelter is a high priority of the County’s Continuum of Care. Current estimates are that 50 percent of homeless women and children are forced into homelessness when they abandon their homes to avoid domestic violence. Residing in STAND!’s emergency shelter is a critical step in taking control of their lives and gaining power over their environment.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 20,000	16	\$ 1,250
Total Program Amount	\$ 585,200	80	\$ 7,315
CDBG % of Total Budget	3.5%		
Required Match – 50%	\$ 10,000		
Amount Secured	See below		
Leverage*	\$ 24.26		

* Does not include CDBG funds from other jurisdictions.

Requested CDBG funds represent 3.5 percent of the total program budget. The majority of the program’s funds are provided by contract with the Contra Costa County Office of the County Administrator for shelter services. Due to ongoing

reductions in grant allocations to the CDBG program, it is recommended that funds not be allocated to STAND! in the Public Service category for this funding cycle. This reduction will be offset by an increase in funds awarded under the Emergency Shelter Grant. STAND's funding history suggests that they are able to raise the necessary funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** STAND! has been established in the community for over 30 years offering a variety of services to battered women and their children. They have working agreements with more than fifty organizations including human service departments, hospitals, police and government agencies. The program is supported by a full complement of staff. CDBG funds would support staff salaries, taxes, and benefits.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** STAND! has received CDBG funds for the emergency shelter for several years and has consistently met or exceeded annual contract goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Senior Outreach Services

PROGRAM NAME/NUMBER: Senior Center Care Management
10-49-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide care management services to 100 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.

TOTAL PROGRAM COST: \$ 98,179

AMOUNT REQUESTED: \$ 14,660

AMOUNT RECOMMENDED

FY 2010/11:	\$ 8,000
FY 2011/12:	\$ 8,000

RECEIVED IN FY 2009/10: \$ 12,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Senior Outreach Services (SOS) proposes to provide care management services to 100 seniors from the Urban County. Services will include:

- Needs assessment
- Development of a care management plan
- Consultation with family and other providers, as needed
- Information and referral services
- Linkages to other appropriate services
- Presence of a care management professional in selected Urban County senior centers (Rodeo, Crockett, San Pablo and Oakley) totaling 9 hours per week.

Care management staff will assist the client in the implementation of a care plan and follow them through its execution. Additionally, SOS will coordinate with other service providers, establishing agreements in order to improve the coordination and delivery of services and to develop and implement systems consistent with providing integrated and well-coordinated home care services.

The program is eligible, feasible and timely. The program is currently receiving CDBG funds and meeting program requirements. Because of ongoing reductions in the County's CDBG allocation, staff is recommending a decrease in its allocation to this program.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population served by the program are seniors. According to the U.S. Census Bureau projections, older (over 65) and oldest (over 85) populations are expected to double between 2003 and 2030. The need for integrative services continues to increase with the increase of the population. Early identification and intervention is crucial to maintaining the health and independence of seniors choosing to live at home as they age. This program augments and enhances the existing services at senior centers, and provides critical assessment and intervention for seniors and their caregivers. SOS intends to reach its target population through an existing network of contacts that includes other county agencies and local organizations.
5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 8,000	100	\$ 80
Total Program Amount	\$ 98,179	400	\$ 245
CDBG % of Total Budget	8%		
Required Match – 50%	\$ 4,000		
Amount Secured	see below		
Leverage*	\$ 4.29		

* Does not include CDBG funds from other jurisdictions.

Over 50 percent of the program's proposed budget is expected from CDBG funds (County and other jurisdictions). The remaining budget consists of fundraising and corporations/foundations. The agency has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. **EXPERIENCE AND CAPACITY:** SOS has been providing comprehensive services to seniors and to severely disabled, ill, and homebound populations for over 40 years. The program would have direct supervision from the Care Mentor Program Manager who has been in the position for six years, with oversight from the

Executive Director. One Care Manager will conduct the 9 hours of on-site services per week. SOS has met CDBG reporting requirements in a timely manner.

7. **PROGRAM READINESS AND TIMELINESS:** The proposed program is ongoing and fully staffed.
8. **PAST PERFORMANCE:** In FY 2008/09, SOS fell slightly short of their goal by providing assistance to 80 seniors – the goal was 100 seniors. Staff worked with SOS to improve performance and as of the 2nd Quarter of FY 2009/10 the program has provided services to 80 seniors – or 107 percent of its prorated goal of serving 75 seniors.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Senior Outreach Services

PROGRAM NAME/NUMBER: Senior Nutrition (Congregate Café)
10-50-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide hot and nutritious lunches to 170 Urban County seniors resulting in maintained and/or improved health and welfare.

TOTAL PROGRAM COST: \$229,481

AMOUNT REQUESTED: \$ 12,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Senior Outreach Services (SOS) proposes to promote socialization and community engagement in addition to meeting the basic nutritional needs of seniors by operating the Congregate Cafes at various locations throughout the County. In partnership with senior centers in Bay Point, Crockett and Rodeo, SOS plays an active role in consumer education and outreach events that encourage seniors to participate in the lunch program and to become involved in senior center activities. The program's outreach targets diverse cultural and ethnic communities and encourages seniors to develop and maintain a healthy lifestyle.

The program also recruits and trains volunteers, integrating more persons into the social fabric of the community and increasing utilization of senior centers. These activities connect seniors with one another, volunteers and the community at large. Project participants receive a hot, nutritious meal that provides one-third of the Recommended Daily Allowances based on the U.S. Department of Agriculture's Dietary Guidelines, for a suggested donation of \$2.00. The program will serve 170 Urban County seniors

This program is eligible, feasible and timely. The program is well established and meets Consolidated Plan goals.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Enhance the quality of life of senior citizens and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The programs target population is elderly persons, severely disabled, and lower income persons. Census information projects that the senior population will double between 2003 and 2030. Accordingly, the demand for senior programs will continue to grow with the population. Persons attending senior lunch programs are less likely to become socially isolated, generally enjoy improved health and a greater sense of well-being and are mentally more acute when compared to their homebound peers. Participation in social programs is linked to longevity and a sense of purpose.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	170	\$ 59
Total Program Amount	\$ 229,481	510	\$ 450
CDBG % of Total Budget	4%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 16.79		

* Does not include CDBG funds from other jurisdictions.

The majority of the program budget is from the County Health Services Department. The funding has been in place for multiple years and is expected to continue. Other funding for the program is from Concord CDBG, Pittsburg CDBG, Walnut Creek City Funds, and fundraising.

6. **EXPERIENCE AND CAPACITY:** SOS has been in operation for over 40 years, providing a wide range of services aimed at creating a suitable living environment and helping seniors achieve and maintain a high quality of life. SOS works in partnership with local crisis center, food banks and other agencies to provide solutions to the rising needs of the aging population. The Program Director has been in her position for 5 years, while the Urban County Site Managers have directed and managed the daily operations of the program for 5 and 10 years respectively.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The Senior Nutrition Program has consistently exceeded its program goals and administrative requirements. During the first half of FY 2009/10, the program has already exceeded its annual goal of serving 202 seniors.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Youth Homes, Inc.

PROGRAM NAME/NUMBER: Emergency Shelter Assessment Program
10-55-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency interim housing and comprehensive assessments in a safe and controlled environment for 20 Urban County youth, aged 7 to 17, who are experiencing a mental health crisis.

TOTAL PROGRAM COST: \$ 1,098,577

AMOUNT REQUESTED: \$ 60,000

AMOUNT RECOMMENDED

FY 2010/11:	\$	0
FY 2011/12:	\$	0

RECEIVED IN FY 2009/10: New applicant

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Youth Homes, Inc. ("YHI") was created in 1964 to serve the needs of abused and neglected foster children and teens in Contra Costa County. The program provides emergency shelter and assessments to youth who have been removed from their families or caregivers by the Superior Court for their own safety. Youth come to the shelter for four main reasons: (1) there is no immediate, safe place for the child to go; (2) the youth has just been removed from their family situation for their own safety; (3) the youth has been kicked out of a foster care or group home due to a variety of extreme behaviors, social or mental health issues; or (4) has had multiple placement failures and an assessment is needed to determine the best appropriate placement. Emergency shelters are located in Concord and Pleasant Hill.

YHI support allows youth the opportunity to develop a healthy self-concept, accept responsibility, experience positive relationships and learn caring and concern. The shelters traditionally utilize a three month window of targeted assessments that include

standardized tests, therapeutic assessment and direct observation to determine long term placement needs and short term behavioral stabilization. However, economic constraints have put a burden on other placement options, resulting in shelter stays extending for up to seven months.

Youth Homes is requesting CDBG funds to continue to serve these young people. The program is eligible, feasible and timely however, due to CDBG program funding reductions, staff recommends this project not be funded at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce the incidence of homelessness and assist in alleviating the needs of the homeless [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Homeless [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Youth Homes serves foster children throughout the County who have been removed from their home situation for their own safety. These shelters are the only option offering intensive residential services along with assessments to provide short-term behavioral stabilization and determine long term placement needs for these youth.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Request	\$ 60,000	20	\$ 3,000
Total Program Amount	\$ 1,098,577	350	\$ 3,139
CDBG % of Total Budget	5%		
Required Match – 10%	\$ 6,000		
Amount Secured	\$ 993,577		
Leverage*	\$ 17.31		

* Does not include CDBG funds from other jurisdictions.

The program receives \$993,577 in Mental Health and AFDC funds.

6. **EXPERIENCE AND CAPACITY:** YHI was created in 1964 to serve the needs of abused and neglected foster children and teens in Contra Costa County. The

program has staff that is well qualified and trained to provide the required services and sufficient administrative support to meet the requirements of CDBG reporting.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** This program has not received CDBG funds in the past.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Verde Partnership Garden/Tides Center

PROGRAM NAME/NUMBER: Verde Service – Learning, Leadership & Nutrition Project / 10-51-PS

PROGRAM SERVICE AREA: North Richmond (Verde School)

PROGRAM OUTCOME: Provide a service-learning program with an after-school market garden program that includes leadership, life skills and entrepreneurial skills training.

TOTAL PROGRAM COST: \$53,000

AMOUNT REQUESTED: \$18,000

AMOUNT RECOMMENDED

FY 2010/11:	\$15,000
FY 2011/12:	\$15,000

RECEIVED IN FY 2009/10: \$18,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Verde Partnership Garden (VPG) proposes to continue its innovative service-learning program with the addition of an after-school component that includes leadership, life skills and entrepreneurial skills training. The program is available to all students attending Verde School in North Richmond.

Service learning is a form of experiential learning that uses students' participation in hands-on projects and organized community service as a vehicle for enhancing traditional forms of learning. Service learning actively engages students in their own educations by placing them in contexts and situations that are relevant to their coursework. The program's objectives are three fold: 1) increase student motivation and academic achievement through a school-wide Service-Learning program; 2) increase opportunities for youth leadership and peacemaking at Verde; and 3) increase the access of low-income families in North Richmond to fresh vegetables through a bi-monthly after-school garden market.

The Service-Learning program has three main phases: a) in-class preparation; which includes educators setting objectives for skills to be learned or issues to consider, b) linkages to community based organizations are established in order to partner and carry out Service-Learning projects, and c) classrooms analyze the experience through reflection, discussion and presentation. To further support growth in students' emotional intelligence and character, a weekly leadership, peacemaking and

entrepreneurial skills training program is provided. Twenty-five 4th -6th grade students will be selected to participate in a one hour weekly class in leadership, peacemaking and entrepreneurial skills that includes participation in hands-on projects. Finally, these same twenty-five will and run a bi-monthly after-school garden market. Participating in the after-school market, the students will learn about nutrition and grow fresh vegetables and market them to the community. A voluntary group of 60 students will grow and harvest vegetables for the market during recess and lunch.

The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Verde Elementary is located in North Richmond, an area that meets “area benefit”¹ criteria (Census Tract 3650.02). Based on standardized test scores, Verde Elementary has consistently ranked as one of the lowest academically performing school in the State of California. Additionally, VPG states that over 50% of North Richmond adults are not high school graduates. Manifesting in poor proficiency ratings, students suffer the negative effects of poverty, substance abuse, unemployment, and violence. According to VPG, traditional teaching methods are not always effective under these circumstances because students cannot make meaningful connections between classroom assignments and the cultural, social, and economic environment in which they live.

Verde Elementary is also challenged by constant staff turnover and a rising educational standard based on traditional instruction-based curriculum. Similarly, VPG and Verde Elementary emphasized a need to increase parental involvement in their children’s education.

Over the past few years, Verde Elementary has experienced many positive changes. Increased staff development and enhanced relationships with community organizations have resulted in dramatic improvements in standardized test scores and overall academic achievement. Partnerships with groups such as Sports4Kids, the School to Career Project, and the Verde Involving Parents (VIP) Peacemaking Project have contributed to the after-school programs. VPG believes that engaging students in the classroom, where they spend the majority of the day, will only further enhance academic achievement.

¹ “Area benefit activity”: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low-and-moderate-income persons.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 15,000	390	\$ 46
Total Program Amount	\$ 53,000	390	\$ 136
CDBG % of Total Budget	33%		
Required Match – 50%	\$ 9,000		
Amount Secured	\$ 44,000		
Leverage	\$ 1.94		

The secured funds are provided by the school and United Way of the Bay Area.

- 6. EXPERIENCE AND CAPACITY:** The Verde Partnership Garden and Verde Elementary School are collaborating to implement the service-learning program. As an important partner of Verde Elementary, VPG has provided needed services to the school over the last several years. Teachers and administrators continue to work closely with VPG to offer hands-on learning activities and limited service-learning projects. The Program Manager has worked on the program for 14 years.
- 7. PROGRAM READINESS AND TIMELINESS:** This is an ongoing program.
- 8. PAST PERFORMANCE:** The Program met its performance goal in FY 2008/09, and has already met their goal for FY 2009/10. The program submits timely and accurate quarterly reports.
- 9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service Projects are exempt from an environmental review.

**FY 2010/11 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Village Community Resource Center (VCRC)

PROGRAM NAME/NUMBER: VCRC Program Expansion
10-52-PS

PROGRAM SERVICE AREA: Brentwood

PROGRAM OUTCOME: Expand the programs that are operated from its Brentwood facility including the after school program, food and clothing distribution and other social, health, and education programs.

TOTAL PROGRAM COST: \$249,757

AMOUNT REQUESTED: \$ 26,250

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: New Applicant

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Village Drive Community Resource Center (VCRC) is a 12-year old non-profit organization that was created to help empower residents and to address the educational, social and health issues of disadvantaged and underprivileged children, parents and community members residing in the immediate neighborhoods surrounding along Village Drive in Brentwood. Today, the neighborhoods around VCRC that were once plagued with crime, graffiti and violence are now filled with children and families who safely visit the Center to receive a plethora of services including social, health, educational and recreational programs. VCRC is focused on empowering families to improve their health, children's education, and overall quality of life. According to VCRC, over 8,000 persons use the Center each year.

For the last 5 years, VCRC has had a waitlist for the after school academies, mobile health services, vaccinations, Healthy Families referrals and application assistance, food bank and clothing distribution but is restrained by the 755 square foot building they

currently occupy. VCRC has been recommended to receive CDBG IPF funds to help them expand the building. In doing so, VCRC will be able to serve more people in a more efficient and effective manner. CDBG public service funds will help VCRC meet the demand for its services.

The proposed program is eligible, feasible, and timely. Requested CDBG funding will be allocated to a new position – Assistant Program Coordinator – who will help meet the additional demand for services that are expected as a result of the building expansion project.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** VCRC is a 12 year old non-profit organization that was created to help empower residents living in socially and economically disadvantaged neighborhoods along and surrounding Village Drive. The Claritas 2007 census data show the city population at 47,641 while the city projects a population of 63,105 for the year 2012. Its ultimate build out population is noted as 76,000 according to the City of Brentwood's General Plan. Between the years of 1990-2000 the city saw a population growth of 153.81 percent. Between the years of 2000-2007 the city grew 104.45 percent. Currently, the city has projected a growth of 32.46 percent. As of 2007, 75.9 percent of Brentwood's population is between the ages of 0-49.

VCRC's application cites many statistics about the need for the plethora of services provided at the Center including the need for after school tutoring. Performance of Hispanic/Latino students in the Brentwood Union Elementary School District (K-8) show 54 -72 percent of students score Basic, Below Basic, and Far Below Basic on the CST (California Standardized Tests). Passing scores are Proficient and Advanced. Across the board over half and sometimes even up to two thirds of economically disadvantaged Hispanic/Latino students, between grades 2-8, are not proficient in Math, English or Science. In comparison, only 21-37 percent of White, grades 2 thru 8, students at the same school, score Basic to Far Below Basic. The

educational achievement gap between White and economically disadvantaged Hispanic or Latino students is between 33 -35 percent. Enrollment data for the District is 8,105; 2,227 are Hispanic/Latino; 1,248 are English Language Learners, 302 are listed as Fluent-English-Proficient and 1,902 benefit from Free or Reduced. Currently, VCRC serves 80 students daily through its after school tutoring academies and we have a waitlist of 28 students. Due to the space limitations of our center we are unable to offer more academies for those on our wait list. CDBG funding will allow VCRC to serve more students in its after school program, and other programs serving low and moderate income families.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	8,000	\$1.25
Total Program Amount	\$ 249,757	8,000	\$708
CDBG % of Total Budget	4%		
Required Match – 10%	\$ 1,000		
Amount Secured	see below		
Leverage	\$ 23.97		

VCRC's operating funds come primarily from the East Bay Community Foundation and the City of Brentwood. VCRC expects funding to continue to be provided from these two partners.

- 6. **EXPERIENCE AND CAPACITY:** VCRC has provided a variety of human services and social programs to residents of the Village Drive neighborhoods for the past 12 years. The agency is well respected in the community and serves over 8,000 persons each year. Although the Executive Director is fairly new to the position, he brings extensive experience in the healthcare and social services fields.
- 7. **PROGRAM READINESS AND TIMELINESS:** This will be the first time VCRC has received CDBG funding. The current program is fully staffed and programs are operating effectively.
- 8. **PAST PERFORMANCE:** VCRC has not received CDBG funds in the past, but has an excellent reputation and is expected to continue to provide effective services to the community.
- 9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: West County Adult Day Care

PROGRAM NAME/NUMBER: Alzheimer's Respite Center
10-53-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Provide day care services six days per week for 20 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.

TOTAL PROGRAM COST: \$258,000

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 15,000
FY 2011/12:	\$ 15,000

RECEIVED IN FY 2009/10: \$ 11,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: West County Adult Day Care (WCADC) provides day care services six days per week (10 hours Monday through Friday, and 7 hours on Saturday) to Alzheimer's victims and other elderly persons who need constant supervision. The program provides meals, personal grooming assistance, a variety of therapies, social activities, a monthly family support group, and respite to primary care givers. Day care services will be provided to 52 low-income families with at least 20 families being from the Urban County.

The services offered by the program have been proven to delay long term placement for elders with Alzheimer's/dementia, as well as allowing caregivers to continue with a normal work schedule.

The proposed program is eligible, feasible, cost effective and timely. The program has received CDBG funds for several years. Recent renovations to the building resulted in WCADC not meeting its performance goals in FY 2008/09 (WCADC served 19 seniors instead of 20) but as of the 2nd Quarter of FY 2009/10 it has served 15 seniors or 75 percent of their yearly goal.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Enhance the quality of life of senior citizens and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program will serve elders living with Alzheimer's disease and related conditions in the greater Richmond community (West Contra Costa County). Alzheimer's currently afflicts more than 5 million Americans and 70% of them live at home. The Office of Aging projects that the number of Contra Costa County residents over the age of 64 will increase 34% from 2000 to 2010. Lifestyle changes and medical breakthroughs have dramatically increased the lifespan for this generation so it is anticipated that many will live to exhibit cognitive deficits and full blown Alzheimer's Disease.

A primary component of the program is to provide respite to the primary care giver. However, the beneficiary of the program is the senior whose life is enriched through the therapeutic and recreational activities provided. WCADC cited studies that show that respite care can delay long term care placement by approximately a year and reduce stress to care givers. These services also reduce the financial toll for families. All clients are low-income and over 50 percent are ethnic minorities.

4. FINANCIAL ANALYSIS:

		#	\$ Per Client
		Clients Served	Served
CDBG Amount Recommended	\$ 15,000	20	\$ 750
Total Program Amount	\$ 258,000	52	\$ 4,961
CDBG % of Total Budget	5.17%		
Required Match – 50%	\$ 7,500		
Amount Secured	see below		
Leverage*	\$ 14.53		

* Does not include CDBG funds from other jurisdictions.

For several years, the program has received funding from the Richmond CDBG Program, Leshar Foundation, and a contract from Adult Education. These funding

sources are expected to continue in FY 2010/11, and will be sufficient to carry out the program.

The full cost of services is \$47.50 per day per individual. The majority of the families utilizing the program cannot afford the fee, therefore services are provided on a sliding scale, with most receiving a discount of 60% or more. Client fees account for approximately 33% of the total program budget.

6. **EXPERIENCE AND CAPACITY:** The organization has provided the proposed service to the target population since 1985. The program is staffed by one full-time and many part-time employees and volunteers. The part-time employees include a program manager, numerous health aides, an art teacher, and movement therapists. The executive director has been with the program since 1985 and has successfully increased the days and hours of operation as well as the number of persons able to be served by the program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** WCADC has increased their outreach efforts in order to reach more people. Through the 2nd quarter of 2009/10 the program has served 15 unduplicated Urban County seniors, and is on target to meet its annual goal of 20. Quarterly reports are submitted in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**FY 2010/12 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: YWCA of Contra Costa County

PROGRAM NAME/NUMBER: YWCA Family Empowerment Program
10-54-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Provide mental health, physical health, and social/emotional skills training services to approximately 125 families who have children enrolled in the YWCA's day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.

TOTAL PROGRAM COST: \$83,220

AMOUNT REQUESTED: \$20,805

AMOUNT RECOMMENDED

FY 2010/11:	\$10,000
FY 2011/12:	\$10,000

RECEIVED IN FY 2009/10: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: YWCA proposes to provide a family-based program for a minimum of 125 low-income families served by the YWCA in the Bay Point community. The programs provided include:

- Children's Self-Esteem Program provides mental, social and emotional skills training by the Girl Scout program.
- Public/Physical Health Care Program provides families with health care education and assistance with receiving direct care.
- Mental Health Program provides parenting classes, weekly play-therapy sessions for children with social or emotional problems, and family therapy.

The purpose of the Family Empowerment Program is to assist low-income families in breaking the cycle of poverty by helping family members, including youth, develop a positive self-concept, improve social/emotional skills, and to become physically and mentally healthy. Bay Point is an unincorporated area that meets “area benefit” criteria¹. Families participating in these programs are members of the YWCA who have children in the YWCA day care program. Outreach will also be targeted to the neighborhoods and community centers adjacent to the area.

The proposed project is eligible, feasible, and timely. The YWCA has provided these services to low-income Urban County families through CDBG since 1995. The YWCA has consistently met contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** YWCA cited needs assessments by Contra Costa Health Services, the County Child Care Division and United Way that indicates a lack of mental and physical health services, and youth-at-risk programs for low-income families in the East County/Bay Point area. Additionally, parent advisory boards have stressed to YWCA that physical and mental health programs are a priority for Bay Point families. Recent needs assessments indicate that low-income people residing in East County need services in the areas of child care, physical health, and mental health services for the entire family. YWCA believes there is a link between the lack of mental and physical services with the perpetuation of families living in poverty.

¹ Area Benefit Activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- to moderate-income persons.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	125	\$ 80
Total Program Amount	\$ 83,220	125	\$332
CDBG % of Total Budget	12%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 5.30		

* Does not include CDBG funds from other jurisdictions.

YWCA expects to receive approximately \$20,000 from the State Department of Education, and another \$21,000 from Medi-Cal to help fund this program.

6. **EXPERIENCE AND CAPACITY:** YWCA has received funding through the CDBG program to provide childcare and family empowerment services since 1995. They have consistently met programmatic goals. YWCA staff needed to carry out the program include a part time (20 percent FTE) Program Manager and a part time (10 percent FTE) Marriage and Family Therapist intern.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In past funding years the YWCA has met their performance goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

ESG STAFF REPORTS

FY 2010/12 EMERGENCY SHELTER GRANTS (ESG)

APPLICANT: Contra Costa County Health Services Dept. (HSD)

PROGRAM NAME/NUMBER: Adult Interim Housing Program
10-01-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide up to 175 year-round emergency shelter beds per night for homeless single adults.

TOTAL PROGRAM COST: \$1,627,411

AMOUNT REQUESTED: \$ 104,025

AMOUNT RECOMMENDED

FY 2010/11:	\$ 104,025
FY 2011/12:	\$ 104,025

RECEIVED IN FY 2009/10: \$ 90,000

CONDITIONS OF APPROVAL: Required matching funds must be provided by July 1, 2010.

PROGRAM ANALYSIS: Health Services Department (HSD) operates two emergency homeless shelters for single adults—the Central County shelter in Concord with 75 beds and the West County shelter in Richmond with 100 beds. The shelters are the main points of entry for the homeless into the continuum of homeless and housing services.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them (re)-gain housing as soon as possible. This is a departure from the way the emergency shelters operated in the past with a “phase one, phase two” approach to engagement and services. Engaging individuals the moment they walk into the shelter reflects the transition to a “housing-first” approach to service delivery that aims to reduce shelter stay and find appropriate housing that fits individual needs, subsequently reducing recidivism. In FY 2008/09, HSD reports that 54 percent of those leaving the shelter moved into permanent, transitional and/or special needs housing.

The County Health Services Department (HSD) is requesting ESG funds to help support operating costs at the two County run emergency homeless shelters. The funding will be used to cover utilities, food supplies, and leasing costs of the shelters.

The shelter program is eligible, and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The County shelters provide emergency housing and services to very-low income homeless individuals and are the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. The shelters will serve up to 850 individuals per year.

EVALUATION CRITERIA

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the draft *FY 2010/2015 Contra Costa Consortium Consolidated Plan*. The *Contra Costa County Continuum of Care Homeless Plan* identifies the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility.** ESG funds may be used to provide operating support [576.21(a)(3)]. As proposed, ESG funds will be used to help cover the costs of food, utilities and janitorial services.
3. **Target Population.** The County shelters serve very-low income, homeless single adults, including the elderly and persons with disabilities. In FY 2008/09 the shelter served 1,042 clients. 68 percent of shelter residents were men, 31 percent women and 9 percent were veterans.
4. **Project feasibility/cost effectiveness/budget issues.** The County shelter program is an ongoing program. During FY 2008/09, shelter was provided to 1,042 individual homeless adults. The program costs \$25.48/bed-night based on the proposed FY 2010/11 budget. The cost per capita is \$1,915, which is within reasonable range of the emergency shelters that applied for ESG funds. County shelters also have the longest average length of stay at 65 days.

The objectives of the program are:

- 60 percent of the persons exiting interim housing will be placed in permanent, transitional, sober or more appropriate emergency housing.

- 60 percent of the persons exiting interim housing will have obtain additional benefits/income as a result of their participation in interim housing.

ESG funds have been used to support the County's emergency shelters for the past several years. The most recent funding allocations have been \$90,000 in FY 2008/09, and \$90,000 in FY2009/10.

5. **Proposed match/leveraging.** County General Fund in the amount of \$594,327 will act as a match for ESG funds. Every dollar of ESG funding leverages \$18.08 from other sources.
6. **Experience.** The Department of Health Services has primary responsibility in running the emergency shelters. The County's Homeless Program Director has run the homeless program since it was transferred to HSD in 1995. In July 2001, HSD began direct management of the shelters with experienced staff.
7. **Project readiness/timing.** Project is ongoing. Provision of ESG funds would allow the emergency shelters to remain in operation year-round with 175 beds.
8. **Involvement of homeless in project.** Each shelter holds a weekly house meeting to identify issues and solve problems. A Resident Council meets as needed to discuss shelter policy and operations. Client surveys are disseminated at least once a year to obtain resident feedback on shelter operations and, homeless ombudsmen services are available five days a week. Shelter residents are involved in the day-to-day operation of the shelters. Residents are responsible for keeping their sleeping areas clean and orderly, and they rotate chores for common and outdoor areas. Residents serve their own meals, including dining room set-up.
9. **Marketing/Outreach.** The County Homeless Program sponsors the Shelter Intake Hotline, a toll-free telephone information and referral service that provides intake and screening for homeless persons seeking shelter. Individuals may call this line 24-hours a day to request a shelter bed or other services. Additionally, the Contra Costa County "Street Sheets," published by the Association of Homeless and Housing Service Providers, list the Shelter Intake Hotline number, in addition to other information, in both English and Spanish. The largest number of referrals comes from the HOPE outreach teams that are on the streets five days a week linking homeless to shelter and services.

10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The County's homeless shelter program success is enhanced by community support. Community and service groups donate food, clothing, linens and equipment. Approximately 15 volunteer, faith-based organizations provide meals each month. The shelters are accessed through the Shelter Intake Hotline and both are included in the publication "Street Sheets".

FY 2010/12 EMERGENCY SHELTER GRANTS (ESG)

APPLICANT: Contra Costa County Health Services Dept. (HSD)

PROGRAM NAME/NUMBER: Calli House Youth Shelter
10-02-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide up to 18 year-round emergency shelter beds per night for homeless youth in Contra Costa County.

TOTAL PROGRAM COST: \$416,724

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 0
FY 2011/12:	\$ 0

RECEIVED IN FY 2009/10: \$ 6,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Health Services Department (HSD) operates the Calli House Youth Shelter, a program that provides 18 shelter beds as well as day center services to youth ages 14 to 21. The program was established in 2002 and is housed in two locations. Calli House has 6 beds for youth under the age of 18, and the Calli House Annex, located in the adult shelter facility 200 feet away, provides 12 beds to youth that are 18 to 21. Both facilities are collectively referred to as Calli House.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Youth have the ability to live in the shelter or access the Day Center for basic services. HSD projects 150 unduplicated youth will access the Day Center annually. Additionally, a total of 110 unduplicated youth will be provided shelter services, including 60 youth under age of 18 at Calli House and 50 youth ages 18 to 21 at the Calli House Annex.

The County Health Services Department (HSD) is requesting ESG funds to help support operating costs at the two County-run emergency homeless shelters. Without ESG funding, HSD would have to make program adjustments that would result in a reduction of services.

The program is eligible, feasible, and timely, however, due to CDBG program funding reductions staff recommends that this project not be funded at this time. HSD is being

recommended for an increase of \$10,000 in ESG funds for the Adult Interim Housing Program for the 2010/12 cycle. Health Services has indicated that they can make up the difference with Mental Health Services Act (MHSA) funds.

EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the draft *FY 2010/2015 Contra Costa Consortium Consolidated Plan*. The *Contra Costa County Continuum of Care Homeless Plan* emphasizes the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility.** ESG funds may be used to provide operating support [576.21(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities and janitorial services.
3. **Target Population.** The County shelters serve very-low income, homeless youth. In FY 2008/09, 146 unduplicated youth were served. Fifty-three percent of the shelter residents were male and 48 percent were female. Eighty-nine percent of youth under the age of 17 safely returned home or were connected with the County's Children's Services.
4. **Project feasibility/cost effectiveness/budget issues.** HSD proposes to provide 150 unduplicated youth with Day Center services, and 110 unduplicated youth with shelter services. A total of 6,570 bed-nights will be provided, with the average length of stay at 30 days. Requested ESG funds would support 111 bed-nights. The program costs \$47.57/bed-night based on the proposed FY 2010/12 budget, which is on the high end for shelter projects. The higher cost per bed-night can be attributed to the additional service provided to the 110 youth that only access the Day Center, and are not figured in to the calculation.

Youth participating in Calli House are never discharged onto the street. All participants are either reunited with family or move into transitional housing.

The goals of Calli House are as follows:

- 90 percent of all youth accessing Calli House will be given a preliminary evaluation and referred to a case manager to receive either short-term stabilization/family reunification counseling or longer-term case management services for those who cannot return home.
- 80 percent of youth under the age of 18 will be reunited with family or placed by social services.

- 50 youth will receive health care from the on-site adolescent health clinic

HSD will use ESG funds to pay for a portion of the operating costs of the shelter including utilities and janitorial services. Previously ESG funds have been granted in the amount of \$6,000 in FY2008/09 and \$6,000 in FY 2009/10.

- 5. Proposed match/leveraging.** The ESG match requirement is 100 percent of the grant amount. Matching funds must be documented in a form acceptable to the U.S. Department of Housing and Urban Development. All funding sources in the program budget are eligible sources of match. Each dollar of ESG funds will leverage an additional \$67.79 in other resources.
- 6. Experience.** Contra Costa Health Services is responsible for the overall coordination, monitoring, and funding of this ongoing shelter program. The program has been in operation since 2002.
- 7. Project readiness/timing.** Project is ongoing.
- 8. Involvement of homeless in project.** Homeless individuals are able to directly participate in policy-making decisions through the Continuum of Care Board (CoCB). The CoCB serves in advisory capacity to the Board of Supervisors on issues related to homelessness. The CoCB also participates in long-range planning and development of strategies to alleviate homelessness in the County, including the development and implementation of the Continuum of Care Plan.

In addition, house meetings are held weekly in the shelter to identify issues that residents may have. This gives staff and shelter residents an opportunity to engage in pro-active problem solving. Focus groups are convened on an as-needed basis, and client surveys are disseminated at least once per year.
- 9. Marketing/Outreach.** The program is marketed primarily through the toll free 24-hour Homeless Hotline, Calli House hotline, and Shelter Intake hotline. In addition, the hotline and shelter services are part of the "Street Sheets", a regional bilingual publication of the Association of Housing and Homeless Services Providers.
- 10. Environmental issues.** This project is classified as exempt under the National Environmental Policy Act.
- 11. Local support.** Calli House has developed a network of service providers to meet the needs of the youth, including agencies such as Children's Protective Services, police departments, West Contra Costa Unified School District, Rubicon, Opportunity West and other youth shelters in the greater Bay Area.

FY 2010/12 EMERGENCY SHELTER GRANTS (ESG)

APPLICANT: Greater Richmond Interfaith Program (GRIP)

PROGRAM NAME/NUMBER: Family Emergency Shelter Facility
10-03-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency shelter and support services year round to 70 Urban County homeless families (215 individuals).

TOTAL PROGRAM COST: \$164,612

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 10,000
FY 2011/12:	\$ 10,000

RECEIVED IN FY 2009/10: \$ 12,000

CONDITIONS OF APPROVAL: Approval is contingent upon GRIP providing evidence of funding commitments and matching funds in an amount sufficient to adequately administer the program. Documentation must be received by the beginning of the funding year, July 1, 2010. In addition, GRIP must provide evidence that current staffing issues are being addressed in a manner that will allow the successful operation of the program.

PROGRAM ANALYSIS: The Greater Richmond Interfaith Program (GRIP) consists of 39 religious congregations that provide emergency shelter, food, and services to homeless families and individuals in West County. What used to be scattered facilities have come together in one integrated services center. The programs housed in the new facility include the Family Housing Program, West County Resource Center and the Souper Center Soup Kitchen.

GRIP began operation of a Winter Relief Family Shelter in 1994 as a 20-week (mid-November through March) emergency shelter program for homeless families that rotated between 12 to 15 host congregations. The current facility, which opened in June 2006, provides year round emergency shelter and transitional housing to both individuals and families. Seven dorm-style rooms in the Family Housing and Supportive Services Facility, serving 30-35 individuals at any given time, are dedicated to the emergency shelter. Eleven dorm rooms, serving 45 individuals at any given time, are dedicated to the transitional shelter. The West County Resource Center, also housed within the facility, provides basic services and case management for those utilizing the

shelter and for the general homeless population. The Souper Center soup kitchen provides hot meals to the homeless population at large.

As proposed, GRIP will use ESG funds for staffing costs in the Family Housing Program and essential services within the West County Resource Center. This project is eligible and serves a high priority need as identified in County planning documents. GRIP will be the only emergency shelter provider for families.

EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the draft *FY 2010/2015 Contra Costa Consortium Consolidated Plan*. The *Contra Costa County Continuum of Care Homeless Plan* emphasizes the development of emergency shelter opportunities for homeless families as a high priority.

2. **Eligibility.** Operating support for emergency and transitional housing is an eligible use of ESG funds [576.21(a)(3)]. Not more than 10 percent of the County ESG grant amount (\$15,275) can be used for staff costs associated with facility operations¹. There are no other limits on the amount of ESG used for operating support.

ESG funds may be used for essential services such as information and referral [576.21(a)(2) and 576.21(b)]. ESG funds for essential services are limited to 30 percent of the County's total grant amount, \$45,824 for FY 2010/11. This funding recommendation is within that cap.

3. **Target Population.** The shelter will provide emergency housing for 70 families, comprised of 215 individuals, per year. While the facility is available to residents throughout the County, the families served are primarily from West County. In FY 2008/09 the Shelter served 223 individuals. Of these, 46 were White, 162 were African American, 3 were Native Hawaiian/Pacific Islander, and 12 were unknown.

4. **Project feasibility/cost effectiveness/budget issues.** GRIP operated an emergency winter shelter for homeless families for fifteen years. GRIP will utilize the Crisis Center Homeless Hotline and 211 Contra Costa to admit families to the shelter as well as referrals through STAND!, Bay Area Rescue Mission and various other government organizations.

GRIP objectives are as follows:

- 215 homeless individuals per year will receive service-enriched shelter.

¹ The *Emergency Shelter Grants (ESG) Program Desk Guide*, March 2001 states that "Maintenance and security salary costs are not subject to the 10 percent standard."

- 360 households will receive active case management, service provisions and referrals through the West County Resource Center.
 - Over 80 percent of all clients exiting case management will transition into housing, whether that be permanent, transitional or emergency.
5. **Proposed match/leveraging.** This project proposes to leverage County ESG funds with Emergency Housing Assistance Program. All proposed funding sources are eligible sources of match. Matching funds must be documented in a form acceptable to the U. S. Department of Housing and Urban Development (HUD). Each dollar of County ESG will leverage \$15.40 in other funds.
 6. **Experience.** GRIP has over 40 years of community service experience and has been providing homeless services and shelter for thirteen years. The current facility, which opened in June, 2006, allows GRIP to greatly improve and expand services through modern facilities, better integration between programs and a permanent, year-round shelter.
 7. **Project readiness/timing.** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.
 8. **Involvement of homeless in project.** At least one formerly homeless person serves on the GRIP Board of Directors, making direct contributions to GRIP policy and program design. Often homeless clients are hired for part-time janitorial positions. Homeless clients also participate in serving food and keeping the Early Childhood Programs in operation.
 9. **Marketing/Outreach.** GRIP is promoted by agencies including the County Employment and Human Services Department, Homeless Hotline, shelters and treatment programs, police departments, and health clinics. The facility is situated within blocks of the Richmond Works One-Stop Career Center, California Employment Development Department, Richmond Police Activity League, and Planned Parenthood's Central Richmond Clinic, which assures high visibility and an easy interaction with outside services.
 10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
 11. **Local support.** GRIP is composed of 39 Protestant, Catholic, Jewish, and Muslim congregations. Each of these congregations supports GRIP programs through donations and volunteer support. In the past, nearly 1,100 volunteers have donated 2,500 hours in support of the shelter. The City of Richmond has supported GRIP programs with operating and rehabilitation funds in the past. GRIP has applied to the City of Richmond for FY 2010/12 CDBG funds in the Public Services category for \$30,000.

FY 2010/12 EMERGENCY SHELTER GRANTS (ESG)

APPLICANT: SHELTER, Inc. of Contra Costa County (SHELTER)

PROGRAM NAME/NUMBER: REACH Plus
10-04-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide case management services and rental subsidies to 116 Urban County homeless individuals and families to regain self-sufficiency and maintain stable, permanent housing.

TOTAL PROGRAM COST: \$1,178,178

AMOUNT REQUESTED: \$ 16,000

AMOUNT RECOMMENDED

FY 2010/11: \$ 5,111

FY 2011/12: \$ 5,111

RECEIVED IN FY 2009/10: \$ 13,111

CONDITIONS OF APPROVAL: Required matching funds must be provided by July 1, 2010.

PROGRAM ANALYSIS: SHELTER, Inc. is the lead member of a four-agency collaborative implementing the Recruitment, Enrollment, Assessment, Case Management, and Housing Plus (REACH Plus) program. REACH Plus provides rental assistance in connection with intensive case management and supportive services to homeless families and individuals. The majority of participating households are selected from emergency homeless shelters and substance abuse treatment facilities in Contra Costa. To be accepted into the REACH Plus program, the individual or family must be homeless, identify themselves as a resident of Contra Costa County, demonstrate the potential ability to become economically self-sufficient in 12 months or less, able to maintain housing with minimal supervision from a case manager, be willing to seek and complete treatment for barriers to independent living, and if struggling with a substance abuse problem, have 90-120 days sobriety and be participating in a program which can document sobriety. After acceptance into the program, the household finds housing and pays 30 percent of their income in rent. The REACH Plus collaborative provides rental subsidies and services appropriate for each household.

Case managers evaluate the need of the client at the moment and determine whether the agency has a service designed to meet the client's needs, creating an efficient, client friendly atmosphere. Case managers and their clients are able to build a positive

working relationship from the beginning, using a strengths-based case management style.

This project is eligible, consistent with County priorities and leverages significant additional resources. REACH Plus provides a cost effective approach in assisting the homeless to become self-sufficient and maintain stable permanent housing.

Due to ongoing reductions in grant allocations to the CDBG program, it is recommended that funds allocated to SHELTER in the ESG category be reduced to \$8,000. This reduction will be partially offset by the County contracting with SHELTER to administer the Homeless Prevention and Rapid Re-housing (HPRP) funds.

EVALUATION CRITERIA:

1. Consistency with homeless shelter and service priorities. Assisting the homeless and those at-risk of becoming homeless by providing emergency, transitional, and permanent affordable housing with appropriate supportive services is identified as a priority in the draft *FY 2010–2015 Contra Costa Consortium Consolidated Plan*. Preserving existing programs and services in the continuum of care, and enhancing people’s ability to achieve economic self-sufficiency are high priority recommendations in the *Contra Costa County Ending Homelessness in Ten Years*.

2. Eligibility. ESG funds will be used to provide case management, which is eligible as an essential service [24 CFR 576.3, and 576.21]. Essential services include services and counseling concerned with employment, health, drug abuse, education, and assistance in obtaining permanent housing and government benefits.

ESG funds for homeless prevention are limited to 30 percent of the County’s total grant amount which is \$45,719 for FY 2010/11. The recommended funding for this project of \$5,111 falls within this limit.

3. Target Population. This project serves homeless households who are ready to transition into stable permanent housing. Eligible individuals are those who are homeless, from Contra Costa County, have not resided in a transitional housing program in the past 30 days, have the ability to be economically self-sufficient within 12 months, are able to maintain housing with minimal supervision from a case manager, are willing to seek out and complete treatment programs to overcome barriers to self-sufficiency, and if applicable, are able to verify sobriety for the past 90 to 120 days.

4. Project feasibility/cost effectiveness/budget issues. SHELTER, Inc. is the lead member of a four-agency collaborative implementing the Recruitment, Enrollment, Assessment, Case Management, and Housing Plus (REACH Plus) program. REACH Plus has provided rental assistance in connection with intensive case management and supportive services to homeless families and individuals for nine years. The program is marketed to homeless service

providers in Contra Costa who tell their clients about the program. Once accepted into the program, participants obtain housing with a rent no higher than the HUD fair market rent. The participants pay 30 percent of their income toward rent and SHELTER subsidizes the remaining rent due. Once housed, a case manager meets with the clients and together they develop an individual service plan that includes goals and specific actions needed to obtain those goals. The case manager continues to meet with the participant over the 12-month program period. The REACH Plus goals are:

- 70 percent will obtain permanent housing when they complete the program
- 70 percent will obtain or maintain employment while enrolled in the program

In FY 2008/09, the program assisted 110 households, including 24 families with children. The decrease in total number served is a result in program redirection to enrolling more single adults who require smaller, less expensive units.

As proposed, ESG funds will be used to partially fund 2.5 full time case management positions. The program will support up to 80 households per year. This project is a cost effective approach to assisting homeless populations in acquiring and maintaining permanent housing. SHELTER, Inc. received \$13,111 in ESG funds in FY 2008/09 and \$13,111 in FY 2009/10 funds.

- 5. Proposed match/leveraging.** This project proposes to leverage County ESG (\$16,000) with HUD McKinney Act funds (\$692,099) and SHELTER fundraising a (\$165,179). The HUD McKinney Act funds are committed; all other proposed funding sources are proposed and/or estimated. If all funds are provided at the proposed levels, each dollar of County ESG will leverage \$72.64 in other funds.

All proposed funding sources with the exception of the McKinney Act funds are eligible sources of match¹. Documentation of match must be in a form acceptable to HUD.

- 6. Experience.** The REACH Plus collaborative is comprised of six experienced housing and supportive service providers in Contra Costa. *SHELTER, Inc.*, the lead agency in the REACH Plus collaborative, was created by the Board of Supervisors' Contra Costa County Task Force on Homelessness in 1985 with a mission to alleviate Contra Costa County's homeless crisis. SHELTER, Inc. operates a broad range of programs including transitional shelters, permanent housing opportunities for special populations, rental assistance, and fair housing counseling. Responsibilities in the REACH Plus collaborative include project oversight, outreach to landlords, assisting participants in obtaining housing, case management, rent payment and collection, and data maintenance.

¹ ESG funds are an eligible match source for McKinney Act funds; however, Mc Kinney Act funds are not an eligible source of match for ESG funds.

Bi-Bett Corporation, founded in 1969, provides residential treatment for individuals with alcohol and/or drug addiction. Bi-Bett currently serves over 12,000 individuals annually in Alameda, Contra Costa, and Solano counties. Bi-Bett provides REACH Plus with 23 beds at a Bi-Bett residential treatment facility and an additional 40 beds in its clean and sober homes.

7. **Project readiness/timing.** The project is ongoing. SHELTER has been offering this program to the homeless for fourteen years.
8. **Involvement of homeless in project.** Participants in this program develop their own individual service plan in consultation with a case manager. Follow-up surveys provide an opportunity for feedback and suggestions on how to improve the program. SHELTER has a client grievance procedure and appeal process for clients who have complaints or conflicts with staff. In addition, SHELTER holds client forums annually, where clients can voice concerns and complaints regarding agency programs and policies.
9. **Marketing/Outreach.** This project utilizes an intake and referral process in conjunction with numerous providers from all regions of the County. Providers submit prospective client's on whom they have already done an initial assessment, relieving the frustration of being referred for inappropriate services.
10. **Environmental issues.** This project involves providing essential services to the homeless and therefore is classified as exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The REACH Plus program has the support of the collaborative agencies. Additional support and contributions are received from service clubs, the faith based community and neighborhood organizations.

FY 2010/12 EMERGENCY SHELTER GRANTS (ESG)

APPLICANT: STAND! Against Domestic Violence

PROGRAM NAME/NUMBER: Rollie Mullen Emergency Shelter
10-05-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency homeless shelter and support services for 80 women and their children who are displaced due to domestic violence.

TOTAL PROGRAM COST: \$585,200

AMOUNT REQUESTED: \$ 24,000

AMOUNT RECOMMENDED

FY 2010/11:	\$ 31,000
FY 2011/12:	\$ 31,000

RECEIVED IN FY 2009/10: \$ 24,000

CONDITIONS OF APPROVAL: Required matching funds must be provided by July 1, 2010.

PROGRAM ANALYSIS: For more than 30 years, STAND! Against Domestic Violence has provided services and emergency shelter to victims of domestic violence. Annually approximately 1,050 emergency shelter bed-nights are provided to Urban County women and their children who are homeless and in peril due to violent relationships. STAND! provides shelter for these women and children while they reconstruct their lives and find safe and stable housing. Clients receive up to 12 weeks of shelter and services including food, clothing, case management, employment assessment and housing referrals.

The STAND! emergency shelter is housed in the Rollie Mullen Center (RMC). This shelter has 24 beds, a sitting area, a laundry facility, a common kitchen and a dining facility. The shelter also provides programs for children. In addition to the emergency shelter, the RMC has seven transitional housing units for families and a counseling center. STAND! is requesting ESG funds for the provision of essential services.

This project is eligible for ESG funding and serves a high priority need in Contra Costa. This project provides emergency shelter for battered women and their children giving them an opportunity to stabilize their lives and move to safe, permanent housing. In FY 2008/09, 41 Urban County women and their children were provided shelter and services.

EVALUATION CRITERIA:

- 1. Consistency with homeless shelter and service priorities.** Increasing the supply of appropriate and supportive housing for special needs populations (including battered women), and assisting the homeless and those at risk of becoming homeless are identified as priority housing needs in the draft *FY 2010/15 Contra Costa Consortium Consolidated Plan*. Preserving existing programs and services in the Continuum of Care is listed as a high priority need in the *Contra Costa County Continuum of Care Homeless Plan*.
- 2. Eligibility.** Provision of essential services to the homeless is an eligible use of ESG funds [24 CFR 576.21(a)(2)]. Not more than 30 percent of the grant amount (\$45,719) can be used for essential services.
- 3. Target Population.** STAND! targets women and their children who are homeless because they are in peril due to violent relationships. Targeted communities for increased services are the west and east portions of Contra Costa County where a larger proportion of homeless victims of domestic violence are identified as isolated from services by geography, culture, language, or economics. In FY 2008/09, 7 of the women served were African American, 3 were White, 5 were Asian and 24 reported as "Other".
- 4. Project feasibility/cost effectiveness/budget issues.** In 2010/11, STAND! will provide 1,050 bed-nights to 30 Urban County women and children. The cost per bed night is \$66.80. STAND! is unique in the level of service and safety that it provides including extensive children's programs to address problems of low self-esteem, aggression, depression, anxiety, learning difficulties and post-traumatic stress disorders. In the first six months of the FY 2009/10 grant period, STAND! served a total of 25 Urban County women and children.

STAND! states that the most dangerous time for its clients is when they decide to leave the abusive relationship, which makes it important for clients to be able to access counselors and STAND! staff quickly, safely and frequently. Emergency shelter staff is available 24 hours a day and includes residential case workers, a children's therapist and a bilingual case worker.

As proposed, STAND! is requesting ESG funds for the provision of essential services. Maintaining an adequate staff is important for the safe and effective management of the shelter. STAND! is seeking ESG funds to support a portion of two staff positions.

STAND! historically has been very successful in raising funds and has contributions from State agencies including the Department of Health Services, the Office of Criminal Justice, the Emergency Housing and Assistance Program and the County's Health Services Department. The agency has received ESG funds for the past several years, including \$24,000 in FY 2008/09 and \$24,000 in FY 2009/10.

5. **Proposed match/leveraging.** STAND! can use any other funds supporting this program for ESG match. Documentation of match must meet U. S. Department of Housing and Urban Development requirements. As proposed, each dollar of ESG will leverage \$23.38 in other funds.
6. **Experience.** STAND! has provided emergency shelter for over 30 years, safe homes for more than 20 years, and transitional housing for 18 years in Contra Costa County. STAND! is the only domestic violence agency serving women and children who have been victims of violence in the county. STAND! provides 24 emergency shelter beds. STAND!'s crisis line and shelter is operational 24 hours a day, 365 days a year. Staff is on site at the shelter 24 hours a day. Emergency supportive services are available 24 hours a day. Volunteers, many of whom are professionals, contribute hundreds of hours of unpaid client services.
7. **Project readiness/timing.** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.
8. **Involvement of homeless in project.** Every morning emergency shelter program staff conduct house meetings regarding daily programming and any relevant issues or problems. Women are asked to evaluate both the program and staff during their stay. Through an evaluation questionnaire given to women when they are exiting, program staff records their input regarding the effectiveness of the program. Women share in routine chores at the shelter such as cooking, cleaning and light maintenance.
9. **Marketing/Outreach.** STAND! has established a network of referring agencies including nonprofit community based organizations, police departments, County agencies, and hospitals throughout Contra Costa. Referrals come from police, hospitals, county emergency shelters, STAND!'s crisis hotline, Contra Costa County's homeless hotline, the multi-service centers, and from regional battered women's shelters. STAND!'s Speakers Bureau utilizes staff and volunteers annually to reach more than 2,300 people with presentations to businesses, service organizations, schools and medical/health systems providing information about STAND!'s services.
10. **Environmental issues.** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support.** \$108,510 of the shelter's projected budget will be locally generated private support. Governmental support accounts for \$65,885. Through working agreements with over 50 organizations, particularly the County's Social Services Department, Health Services, Probation Department, Sheriff's Office, and police departments, STAND! generates referrals of homeless victims of domestic violence.