

Community Corrections Partnership (CCP) Community Advisory Board (CAB) Meeting

Friday, September 14, 2018

10:00 a.m. to 12:00 p.m.
Probation Department, Sequoia Room
50 Douglas Dr., Martinez, CA 94553

Agenda

- 10:00 am Introductions and Announcements
- 10:05 Public Comment
- 10:10 Approve August Meeting Minutes (Attachment 1)
- 10:20 Committee Updates - CCP, QAC, Other? (Attachment 2)
- 10:40 CAB Membership – Renewals and New Member Candidates (Attachment 3)
(Jason/Harry) [VOTE]
- 10:50 Amending CAB Op. Guidelines re Alternate CAB Members (Attachment 4) (Harry)
[VOTE]
- 11:20 CAB Committee Updates
- Outreach/Community Engagement Committee (Attachment 5) (Harry)
 - Policy and Budget (Patrice)
 - Programs and Services (Jason/Ann)
- 11:00 ORJ Update/Report (based on P&B Committee’s submitted questions) (Donte)
- 11:40 Presentation on SB 10/Humphrey Case - Ellen McDonnell, Public Defender’s Office
- 12:00 pm Adjourn

Next Meetings:

CCP Exec Committee

Friday, Nov. 2, 2018
8 a.m.
Probation Dept., Sequoia Room
50 Douglas Drive, Suite 200
Martinez, CA 94553

Public Protection Committee


Monday, October 1, 2018
10:30 a.m.
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board

Thursday, Oct. 11, 2018
10 a.m. to 12 p.m.
Probation Dept., Sequoia Room
50 Douglas Drive, Suite 200
Martinez, CA 94553

The Community Corrections Partnership (CCP) will provide reasonable accommodations for persons with disabilities planning to attend CCP Executive Committee meetings. Contact the staff person listed below at least 48 hours before the meeting.

Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CCP Executive Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

 Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Cindy Nieman, Committee Staff Phone (925) 313-4188 cindy.nieman@prob.cccounty.us

Attachment 1
August Meeting Minutes

[SEE NEXT PAGE]

Attachment 2
CCP and QAC Reports

COMMUNITY ADVISORY BOARD
QAC MEETING REPORT OUT

Sub Committee	QAC	Date	August 14, 2018
Chair	Todd Billeci	Time	9:30 to 11 am
Recorder	Jason Schwarz	Location	Behavioral Health

Attendance

Lara Delaney	ORJ	
Pat Mims	Reentry Success Center/Rubicon	
Donte Blue	ORJ	
Jason Schwarz	CAB Secretary	
Dr.	EHSD	
Todd Billeci	Probation (Chair)	
Christine Robbins	Sheriff's Office	

<ul style="list-style-type: none"> • RECAP
<p><i>Please provide a short recap of the meeting that can be presented at the CAB meeting</i></p> <p>Introduction of ORJ Research and Evaluation Manager</p> <p>Overview of research and evaluation activities at ORJ</p> <p>Discussion of Tetra Tech report on Reentry Data Management Systems Analysis and Recommendations. General support for a technical solution to link data from different agencies in a cloud warehouse administered by ORJ. Some concerns over data sharing and agencies' right to see research results before they go public. Next step: present the report to CCP in September.</p> <p>Update on SAFE Database Administration – under County ownership now.</p> <p>Capacity Building Project Update – review of number of agencies that applied to receive assistance and nature of assistance to be provided.</p> <p>Committee schedule – quarterly meetings.</p>
<p style="text-align: center;">RECOMMENDATION</p>
<p><i>Please provide any recommendation that the subcommittee has for the larger CAB body as it relates to what was discussed at the CAB meeting</i></p> <p>None</p>
<p>NEXT STEPS</p>
<p><i>Please provide information about the direction the Subcommittee would like to take</i></p> <p>None</p>
<ul style="list-style-type: none"> • ACTION REQUESTED OF STANDING COMMITTEE
<p><i>Please list any items to be put on the agenda as a result of the Subcommittees recommendations</i></p>

COMMUNITY ADVISORY BOARD

CCP MEETING REPORT OUT

Sub Committee	CCP	Date	September 7, 2018
Chair	Todd Billeci	Time	8:00 to 10 am
Recorder	Jason Schwarz	Location	Probation

Attendance

CCP Members		
Jill Ray	Supervisor Andersen's Office	
Donte Blue and Lara Delaney	ORJ	
Jason Schwarz	CAB Chair	
Aman Ahuja and Louis Potok	Tetra Tech Data Consultants	
Ellen McDonnell	Public Defender's Office	
Christine Robbins	Sheriff's Office	
Paul Taylor	Center for Human Development	
Several Others		

- RECAP

Please provide a short recap of the meeting that can be presented at the CAB meeting

Agenda Items

CONSIDER accepting the FY 2017/18 Fourth Quarter Financial Report for the Community Corrections allocation of AB 109 Public Safety Realignment revenue. (Paul Reyes, Committee Staff) **ACCEPTED**

CONSIDER adopting a Reserve Policy regarding the maintenance of sufficient reserves to ensure continuity of operations and programming funded by the Community Corrections allocation of AB 109 Public Safety Realignment funds. (Timothy Ewell, Chief Assistant County Administrator) (Executive Committee vote) **ADOPTED**

RECEIVE information about the "Sequential Intercept Mapping Workshop" being conducted in Contra Costa County on September 19 and 20, 2018, in furtherance of the County's Stepping Up initiative efforts. (Lara DeLaney, ORJ)

REVIEW the list of research and evaluation related projects to be undertaken in the Office of Reentry & Justice and provide direction to staff on the prioritization and scope of projects. (Lara DeLaney, Office of Reentry and Justice)

CONSIDER accepting the report from Tetra Tech International Development on "Reentry Data Management" and PROVIDE direction to staff on the recommendations in the report, as needed. (Donte Blue, ORJ)

- Consultants presented recommendations to merge data from various agencies' systems into a cloud data warehouse so ORJ can run analyses. Focus on the need for a strong governance/ethics structure. General interest and support, suggestions to focus on data sharing legal impediments early on. Next steps: ORJ to develop sample stakeholder MOUs and cost estimates for presentation to QAC/CCP in coming months.

CONSIDER accepting a report on the AB 109 Capacity Building Program, and PROVIDE input to staff as needed. (Donte Blue, Office of Reentry and Justice)

- The cohort of CBOs will now be 7

CONSIDER accepting the FY 2018-19 Work Plan for the Office of Reentry & Justice and provide direction to staff. (Lara DeLaney, ORJ)

- Several comments on the impressive volume of work ORJ is doing

Update from the Community Advisory Board. (Jason Schwarz, CAB Chair).

- Jason presented CAB's new policy pillars and reviewed findings of our Dec. 2017 budget analysis. Recommended adoption of a new budget template to move away from status quo budgeting, and to at least provide a written response to our repeated request. General support was expressed by CCP members Devorah Levine, Robin Lipetzky and Patrice Guillory and Ms. Lipetzky asked if the request could be agendaized for a future meeting. Tim Ewell discussed transparency mechanisms that already exist and the challenges of zero based budgeting in this situation given fixed costs such as staff. Chair Billeci said he would discuss with Mr. Ewell off line and come back to the committee.

RECOMMENDATION

Please provide any recommendation that the subcommittee has for the larger CAB body as it relates to what was discussed at the CAB meeting

Follow up once more on budget template request

NEXT STEPS

Please provide information about the direction the Subcommittee would like to take

Follow up once more on budget template request

• **ACTION REQUESTED OF STANDING COMMITTEE**

Please list any items to be put on the agenda as a result of the Subcommittees recommendations

• **UPCOMMING SUBCOMMIITEE MEETING DATES**

**Please be advised that the Chair of the Subcommittee is responsible for ensuring that the Agenda for any upcoming meetings is created and sent to the CAB secretary and the executive body, so that the Agenda can be publish in accordance with Brown ACT guidelines*

Attachment 3

CAB New Member Candidates

[See Next Page]

NEED TO ADD THE REDACTED VERSION OF APPLICATION FOR FRANK xx WHO OCEC VOTED TO MOVE FORWARD

HARRY DOESN'T HAVE THE REDACTED VERSION

NOTE HARRY SAID ALL 4 CANDIDATES ARE QUALIFIED AND THEY PLAN TO PUT MORE CANDIDATES FORWARD IN TIME FOR SUBMISSION FOR THE NOVEMBER CCP MEETING, JUST WANTED TO SEE IF WE GET MORE FROM WEST COUNTY IN THE INTERIM

Attachment 4

Proposed Amendments to CAB Operating Guidelines re Alternate CAB Members

**DONTE ARE YOU ABLE TO DEVELOP AND ATTACH THIS USING THE INFORMATION
HARRY PROVIDED?**

Attachment 5
CAB OCEC Committee Report

COMMUNITY ADVISORY BOARD SUB-COMMITTEE MEETING

Sub Committee	Outreach & Community Engagement	Date 8/29/18	
Chair	Harry Thurston	Time 10:30 am-12:30pm	
Recorder	Kaleana Johnson	Shelter Inc. 1333 Willow Pass Rd. Concord, Ca	

Attendance

Harry Thurston - CAB	Kaleana Johnson - CAB	Sue Hamill - CAB
Kevin Corrigan - ORJ	Lisa Gregory – HR360	Maria Rios- HR360
Denise Zabkiewicz - ORJ	Gretchen Logue – County Resident/Volunteer	

<ul style="list-style-type: none"> • RECAP
<p>Introductions and Announcements Review of the Agenda Public Comment 8/7/18 Reentry Network Provider Meeting Presentation (DISCUSSION)</p> <ul style="list-style-type: none"> • Accept feedback <p>Identify Organizations for OCEC Outreach in the month of September (DISCUSSION) Draft Amendments to the CAB Bylaws for the Addition of Three Alternate Seats to the CAB Membership (VOTE)</p> <ul style="list-style-type: none"> • Update on the discussion from the 8/9/18 CAB Meeting • Review and make recommendation to move forward to the full CAB the bylaw updates. <p>Review of Applications for CAB Membership (VOTE) Schedule Next OCEC Meeting Adjourn</p> <ul style="list-style-type: none"> •
<p>RECOMMENDATION</p>
<ul style="list-style-type: none"> • We are still looking into various organizations we can outreach in September. • Reviewed and voted to move forward to the full CAB for review and approval to move forward to the CCP, proposed amendments to the CAB bylaw defining the role of the CAB Alternate Members. Proposed bylaw amendments will be attached to the CAB 9/14/18 meeting agenda. • Reviewed four submitted applications for CAB voting membership. Committee voted to recommend forward Fred Hancock’s application to the full CAB for review and approval to move forward to the Community Corrections Partnership (CCP) for approval. The remaining applications (3) will be held for further review in the next OCEC meeting in September, along with any additional applications received. Fred Hancock’s application will be attached to the CAB 9/14/18 meeting agenda

- Next OCEC meeting will be on 9/26/18, 10:30 am at the offices of Shelter Inc.

NEXT STEPS

Please provide information about the direction the Subcommittee would like to take

OCEC All

- Reach out to potential West County applicants to fill open 2018 CAB positions
- Reach out to various COB groups for OCEC outreach

ACTION REQUESTED OF STANDIG COMMITTEE

Please list any items to be put on the agenda as a result of the Subcommittees recommendations

Please list any items that could potentially be voting items

- Vote to move forward to the CCP Fred Handcock's CAB membership application.
- Vote to move forward to the CCP CAB bylaw amendments defining CAB alternate members.

UPCOMING SUBCOMMIITEE MEETING DATES

**Please be advised that the Chair of the Subcommittee is responsible for ensuring that the Agenda for any upcoming meetings is created and sent to the CAB secretary and the executive body, so that the Agenda can be publish in accordance with Brown ACT guidelines*

**Please note that a Subcommittee is open to the public and there must be less than a quorum of participating CAB members or the subcommittee would be violating the Brown ACT.*

- Next OCEC meeting is planned for 7/26/18, 12pm at 1333 Willow Pass Rd., Concord