

# Alamo Municipal Advisory Council

Susan Rock, Chair  
Aron DeFerrari, Vice-Chair  
David Barclay  
Sanjiv Bhandari  
Clark Johnson  
Steve Mick  
Anne Struthers



**Candace Andersen, Supervisor**  
Contra Costa County, District 2  
309 Diablo Road  
Danville, CA 94526  
925-957-8860  
[jen.quallick@bos.cccounty.us](mailto:jen.quallick@bos.cccounty.us)

*The Alamo Municipal Advisory Council serves as an advisory body to the Contra Costa County Board of Supervisors and the County Planning Agency.*

## **Record of Actions**

**Tuesday, December 4th 2018 6:00 p.m.**  
**The Alamo Women's Club – 1401 Danville Blvd., Alamo**

*Time is allotted under Public Comment for persons who wish to speak for up to three minutes on any item NOT on the agenda. Persons who wish to speak on matters on the agenda will be heard for up to three minutes when the Chair calls for comments. After persons have spoken on an agenda item, the public comment period will be closed by the Chair and the matter is subject to discussion and/or action by the MAC. Persons wishing to speak must fill out a speaker card.*

### **1. CALL TO ORDER - PLEDGE OF ALLEGIANCE - ROLL CALL**

The meeting was called to order at 6:02 P.M. by Chair Rock. Alamo Municipal Advisory Council members present: Chair, Rock, Member Struthers, Member Mick, Member Carter, Member Johnson, and Member Bhandari

Members absent; Vice Chair DeFerrari and Member Barclay

### **2. STAFF/AGENCY REPORTS**

- A. Next Alamo MAC meeting will be Tuesday, January 15<sup>th</sup> at 6:00pm. No meeting January 1<sup>st</sup> due to the holiday.
- B. District II Staff Update - The next Alamo Liaison meeting is scheduled for Monday, December 17<sup>th</sup>, 2019, beginning at 8:30 a.m.
- C. District II Holiday Open House, Wednesday, December 12<sup>th</sup> from 4:00p.m. to 6:00p.m.
- D. District Representative, Jen Quallick, offered report on Special District's Livorna Park Tree Inventory Management Plan. In November, CCC PW contracted with Davey Resource Group to conduct an inventory of trees in Livorna Park. Goal is to provide strategies to manage trees that may impact infrastructure, park visitors, and to guide long-term tree care decisions.

Three (3) trees are recommended for removal and approximately 25 that require pruning/trimming for longevity of life and beautification. The cost of the service is \$16,007.36. There will be an information sign installed on the bulletin board to help inform park users of the service being provided once the work is scheduled.

- E. No representative was available from Fire District to offer report.

### **3. PUBLIC COMMENT (3 minutes/speaker) – None.**

*Pursuant to the Brown Act, this time is provided for members of the public and community groups to address the committee on matters within the committee's jurisdiction and not on the agenda. An opportunity will be provided as part of each agenda item for public comment on the item. Time allowed for each individual is three minutes. The Chair will recognize only those speakers who have filled out and turned in a speaker card.*

### **4. PRESENTATIONS – None.**

### **5. NEW BUSINESS**

- A. Review and accept 2018-19 1<sup>st</sup> Qtr. Finance Reports for CSA R-7, and Zones 36, 45 and 54, as provided by Special Districts.

*Member Struthers recommended APPROVAL of the financial reports as presented, with a second by Member Mick.*

*Ayes: Struthers, Mick, Rock, Bhandari, Johnson and Carter*

*Absent: DeFerrari and Barclay*

**MOTION PASSES**

- B. Appointment of MAC Chair and Vice-Chair for the 2019 year.

*Member Mick recommended Chair Rock stay on for a second year as Chair with Vice-Chair DeFerrari keeping his A second was offered by Member Bhandari.*

*Ayes: Struthers, Mick, Rock, Bhandari, Johnson and Carter*

*Absent: DeFerrari and Barclay*

***MOTION PASSES***

**6. OLD BUSINESS**

- A. Downtown Alamo Roundabout Update as provided by Transportation Engineer, Jerry Fahy – The team preliminarily determined the limits of fee title acquisition and temporary construction easements adjacent property owners. Design Team and PW discussed the project with Real Estate and they will initiate preliminary work, including reaching out to the property owners to set up a meeting (date & time TBD). The meeting will potential include general project design, including potential parking loss, landscape maintenance, etc.

NEPA was approved on October 25, 2018.

Design is working towards 65% completion. Team had conversation with consultant W-Trans, on October 10<sup>th</sup>, 2018, regarding streetlight requirements. It was determined that 4 streetlights would be required at the roundabout. Design has also determined that landscaping strips along the perimeter of the roundabout will be necessary for truck turning, to serve as a barrier for the truck overhang as the vehicle moves through the roundabout.

- B. Hemme Station Park Update as provided by Transportation Engineer, Jerry Fahy – On 11/20, the County contracted with NCE to conduct ground penetrating radar work to investigate the possibility of an underground storage tank in the ROW along Danville Blvd. and Hemme Station Park. Some anomalies were discovered and the crew was back out onsite on 11/28 to conduct some boring and potholing work to see what was underground. A concrete pad and tank were uncovered adjacent to the parks fence along Danville Blvd. An additional investigation will be conducted for the possibility of a second storage tank. PW is not entirely certain as to the completion time of this work. The County will continue to do whatever is necessary to ensure the safety of its residents at Hemme Station Park.

**7. CONSENT CALENDAR**

**All matters listed under CONSENT CALENDAR are considered by the Alamo MAC to be routine and will be enacted by one motion. There will be no separate discussion of these items unless requested by a member of the Alamo MAC or a member of the public prior to the time the Alamo MAC votes on the motion to adopt.**

- A. Approve November 6th 2018 Record of Actions.

*Motion to approve by Member Mick, seconded by Bhandari.*

*Ayes: Struthers, Mick, Rock, Johnson and Carter Nays: None*

*Motion Passed.*

**8. SUBCOMMITTEE REPORTS - \*Updates provided when available\***

Alamo AOB Subcommittee for Schools: Mick, Rock & Carter – At this time no confirmed date of completion is known for Stone Valley Middle School renovation work.

Alamo AOB Subcommittee for Downtown: Rock, Barclay & Bhandari – Please see update on roundabout under “Old Business”.

Alamo Police Services Advisory Committee: Johnson – ALPR proving helpful in crime resolution. Open seats available on the committee, please reach out to those part of P2 District to inquire about interest. Jen Quallick will send an application to interested applicants.

Land Use Planning Subcommittee: Barclay, DeFerrari & Bhandari – None.

Parks and Recreation subcommittee: Barclay, Mick, Rock & Struthers – None.

Hap Magee Dog Park Subcommittee – Dog park will be closed for annual moratorium and is scheduled to re-open March 2019 (weather permitting). General building and grounds maintenance continues as needed.

**9. CORRESPONDENCE (the following items are listed for informational purposes only and may be considered for discussion at a future meeting). – None.**

**10. COMMENTS BY MEMBERS OF THE ALAMO MAC**

Member Mick commented on the Alamo Tree Lighting. Great turnout and was a great event as always.

**11. FUTURE AGENDA ITEMS**

**12. ADJOURNMENT**

A. Meeting adjourned at 7:05P.M. to the Alamo MAC meeting on **January 15th** at 6:00 P.M. at the Alamo Women's Club located at 1401 Danville Blvd., Alamo.