

Minutes – February 14, 2019

Community Corrections Partnership (CCP) Community Advisory Board on Realignment (CAB)

CAB Members Present: Chala Bonner, Gretchen Logue, Harry Thurston, DeVonn Powers, Rolanda Wilson, Frank Hancock, Michael Pitts, (7 members, quorum established)

Public: Donté Blue, Monica Carlisle, Jill Ray, Alicia Nuchols, Dom Prvett, Venus Johson, Morgan Malmgren, Doug Leich, Gina Bills, Charles Brown, Janna Evans, Anthony Hiley, Dolores Willias, Rahel H., Jess Jollett, Paul Taylor, Tiffany Anaya and Chrystine Robbins

1. Called to order at 10:05 AM.
2. Announcements:
 - a. Donté thanked members for attending the retreat, he provided two attachments for CAB members to include in their folders. He explained sign in process: separate sign in sheet for CAB members, initials required.
 - b. Jill Ray shared the next PPC meeting has been rescheduled to March 11th with a start time at 10:00 am or 10:30 am, most likely 10:30 am.
 - c. Jana Evans shares two events:
 - i. Job Fair: West County Detention Facility, March 28, 12:00 -3:00 pm
 - ii. Job Fair: Marsh Creek Detention Facility April 11, 12:00 – 3:00 pm
 - d. Charles Brown shares two events:
 - i. Workforce Event: Loma Vista Adult Center February 19, 8:30 -11:30 am
Details: Attachment 1
 - ii. Career Event: West Contra Costa Career Fair, March 20th, 10:00 am – 1:00 pm
Details: Attachment 2

CAB Chair Harry asked ORJ to make sure that all CAB members are added to ORJ's mailing list and will be able to receive event flyers like this in the future.

3. Public comment: None
4. January Minutes:
 - a. Correction made by Jill Ray to section 7.iv.(5): change “Pre-Release Planning Group” to “Office of Education.”
 - b. Approve with change: Rolanda motions, Michael seconds, all in favor, no abstentions
5. CAB Retreat:
 - a. Harry reports on day 1:
 - i. First day covered AB109 Facts
 - ii. Brown Act: Harry makes decision not to allow call-ins for CAB to reach quorum

Jill Ray clarifies that if members were going to vote on an item via teleconference, then the teleconference location needs to be added to the meeting agenda. The agenda also needs to be posted by posting deadlines at the location where the teleconference is conducted.

- iii. AB109 funding past and present
- iv. CAB purpose and function
- v. Policy Budget Advocacy
- b. Harry reports on day 2
 - i. Set Goals and priorities
 - ii. Developed Subcommittees
 - iii. Donte reminded CAB to add to next month's agenda to vote on subcommittee appointments.
 - iv. Donte reminded CAB members to complete ethics training within 90 days of CAB appointment. <http://www.cccounty.us/3418/Appointed-Bodies-Committees-and-Commissi>
 - v. Officer committee to meet monthly
 - vi. Chala corrects date of next Policy and Budget Subcommittee Meeting to February 22, 9:30 – 11:00 am
 - vii. Harry highlights that subcommittee work will begin ASAP.
 - viii. Donte notifies subcommittee chairs to work with ORJ to:
 - 1. Post agendas
 - 2. Reserve meeting space
 - 3. Arrange for either Monica or Donte to attend all meetings
 - 4. Complete required "committee update" form at the end of each meeting – request form from Monica
 - ix. Please see Attachment 3 and 4 for retreat details.
- 6. Appointment of CAB Representatives
 - a. Prop 47 LAC – Michael Pitts
 - b. RSC Steering Committee – DeVonn Powers
 - c. Pre-Release Planning Steering Committee – Gretchen Logue
 - d. Rolanda motions, Chala seconds, all in favor, no abstentions
- 7. CAB Representation at County's Public Safety Meetings
 - a. Harry appoints himself as CAB Rep for BOS, PPC and CCP meetings.
 - i. He will take notes and report to full CAB
 - ii. Participate in meetings when needed
 - iii. Harry welcomes all CAB members to attend meetings

- b. Jill reminds CAB members to utilize the Public Comment period for agenda items that CAB supports.

8. Committee Updates

- a. Donte reports on PPC 1/28/19 and 2/4/19 meetings.

- i. PPC requires CAB to provide all information to PPC that CCP receives from CAB.
- ii. PPC approved CAB supported funding request for additional \$191,996 to the Public Defender for 2 FTE Social Worker II
- iii. Reserve Funds: 1/28/19 PPC requested unmet funding needs, however at 2/4/19 meeting PPC decided not to spend reserves with the exception of the additional \$17,000 needed for Salesforce license.

Please see Attachment 5 for CCP Reserve Policy.
- iv. Approved extending RFI/RFP contract period to a three (3) year contract with an expectation of two (2) annual renewals (was 1 year contract with option to renew for 2 years)
- v. Approved Sheriff's Budget request of \$800,000 to offset loss of revenue for inmate telephone call surcharges.
 - Chrystine Robbins with the Sheriff's Department confirmed that the long distance surcharges have been discontinued.
- vi. Doug Leich, with Multi-faith ACTION Coalitions, commends CAB on the FY 2019-2020 AB 109 Policy & Budget Recommendations – moving away from status quo budgeting.

- a) Donte notified CAB that the CCP has the Q2 review of AB109 Funds on its March agenda as requested by the CAB.

b) Outreach and Community Engagement Committee Meeting

- i) Harry reports that at the 1/30 meeting they identified the following CBOs to reach out to:
 - (1) CC Crisis Center
 - (2) CC Health and Reentry Solutions Group
 - (3) OCEC would also like to present to local police departments and all interested county organizations.
- ii) Review applications and nominate applicants to fill CAB Member vacancies
 - (1) All CAB Members will be asked to complete CAB Member Diversity Comparison sheet
 - (2) CAB member applicants, Anthony Hailey, Jessica Jollett, and Dolores Williams, shared why they'd like to be on CAB, please see 2/14/19 agenda pg 15-22 for applicant details.
 - (3) Harry Recommends CAB to accept Anthony Hailey and Dolores Williams as Voting Members, and Jessica Jollett as an Alternate Member. Rolanda Motions and Frank seconds, all in favor, no abstentions.
 - (a) Recommendation will go before CCP in March.
 - (4) Harry reminds CAB that we still have two CAB Member Alternate seats to fill.

Harry adjourns meeting at 11:25

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order): Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its meetings and written materials. Following is a list of acronyms that may be used in the Community Advisory Board on Realignment meetings:

AB Assembly Bill

BOS Board of Supervisors

CAB Community Advisory Board

CBO Community Based Organization

BART Bay Area Rapid Transit

CCIH Contra Costa Interfaith Housing

CCITH Contra Costa Interfaith Transitional Housing

CCP Community Corrections Partnership

CORE Coordinated Outreach Referral, Engagement

FISH Families in Supportive Housing

GRIP Great Richmond Interfaith Program

H3 Health Housing and Homeless

HDAP Housing & Disability Advocacy Program

ORJ Office of Reentry and Justice

PPC Public Protection Committee

QAC Quality Assurance Committee

RCD Resources for Community Development, a local affordable housing developer

RFP Request for Proposals

SSSHP Scattered Site Supportive Housing Program