



Community Corrections Partnership (CCP) Community Advisory Board (CAB) Policy and Budget Committee Meeting

Friday, April 26, 2019
9:30 a.m. to 11:00 am.
651 Pine Street
Room 108
Martinez, CA

Agenda

1. Introductions and Announcements
2. Public Comment
3. Approve February P&B Meeting Committee Report (Attachment 1)
4. Discuss data collected from previous surveys (Chala Bonner) and decide whether additional survey(s) need to be conducted
5. Update P&B Committee's 19-20 work plan (Attachment 2)
6. Next meeting for P&B Committee will be 5/24
7. Adjourn

Next Meetings:

CCP Exec Committee

Friday, June 7, 2019
8 a.m.
Probation Dept, Sequoia Room
50 Douglas Drive, Suite 200
Martinez, CA 94553

Public Protection Committee


Monday, May 6, 2019
10:30 a.m.
County Admin. Bldg., Room 101
651 Pine Street
Martinez, CA 94553

Community Advisory Board

Thursday, May 9, 2019
10 a.m. to 12 p.m.
Probation Dept, Sequoia Room
50 Douglas Drive, Suite 200
Martinez, CA 94553

The Community Corrections Partnership (CCP) will provide reasonable accommodations for persons with disabilities planning to attend CCP Executive Committee meetings. Contact the staff person listed below at least 48 hours before the meeting.

Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CCP Executive Committee less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <http://www.co.contra-costa.ca.us/index.aspx?nid=3113>

 Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Donte Blue, Committee Staff Phone (925) 335-1977 donte.blue@cao.cccounty.us

Attachment 1

[CAB MEMBER MEETING REPORTING TEMPLATE]
REPORT FROM A MEETING OF THE CAB –POLICY AND BUDGET

Group Name	Policy & Budget	Date	Friday, 2/22/19
Chair	Lisa Gregory	Time	9:30a-11:00a
Recorder	Lisa Gregory	Location	651 Pine Street, Room 105, Martinez

Meeting Attended By the Following

Kevin Corrigan	Chala Bonner	Gretchen Logue
Monica Carlisle	Lisa Gregory	

RECAP
<ul style="list-style-type: none"> • <i>Discussion of vice-chair/recorder positions</i> • <i>Discussion of gathering data to better support CAB Board budget recommendations and ensure community voice is heard</i> • <i>Explored ways to ensure CAB Board reviews County mid-year budget report</i>
RECOMMENDATION
<ul style="list-style-type: none"> • Identify current barriers faced by AB109 participants, gain better understanding of AB109 services offered throughout Contra Costa County vs. what participants indicate they need, and provide an opportunity for the CAB Board to begin to address those gaps when developing and proposing budget recommendations
NEXT STEPS
<ul style="list-style-type: none"> • Chala Bonner to request CBO survey information as it pertains to AB109 spending throughout Contra Costa County • Identify information gaps as they pertain to East/West/Central county • Consider conducting an additional survey to fill in gaps in information • Monica to work with Donte to pursue obtaining County mid-year report • Monitor current AB109 spending by County departments to ensure it is consistent with AB109 legislation
ACTION REQUESTED OF FULL CAB
<ul style="list-style-type: none"> • Approval of Chala Bonner as vice-chair
UPCOMING MEETING DATES FOR THIS GROUP
<ul style="list-style-type: none"> • 4th Friday of each month, next meeting is on Friday, 3/22/19, 9:30a-11:00a, location 651 Pine Street, Room 108, Martinez
ATTACHMENTS
<p><i>*Please list and describe any attachments to this report in this section</i></p> <ul style="list-style-type: none"> • None

Attachment 2

Policy and Budget Work Plan

Goal 1: Create Standard Budget to Actual Budgetary Reporting Process Pilot Program to support the County with increasing the transparency and fiscal management of the use of AB 109 funds.

Key Action Steps	Timeline	Expected Outcome
<input type="checkbox"/> Develop and submit Budget-Actual Line Item budgeting template to CAB for feedback/approval	May	Development of standard tool to improve County transparency and oversight of the use of AB 109 funds.
<input type="checkbox"/> Schedule a meeting with County Auditor to request audit of FY 16-17 AB 109 budget and seek endorsement of budget to actual reporting template pilot program <input type="checkbox"/> Leverage CAP connections to BOS to endorse use of template <input type="checkbox"/> Meet with Lara DeLaney to endorse and approve use of template to test effectiveness	May/June	Develop political backing to support the purpose of the use of the template and support for change in County oversight and transparency practices on the front end.
<input type="checkbox"/> Submit final Budget-Actual Line Item budgeting template to CAB (if needed) and CCP for final approval	May/June	Adherence to protocol to officially launch pilot program
<input type="checkbox"/> Identify and partner with two compliant county agencies to pilot budget to actual template	July/August	Pilot, evaluate and improve program as needed prior to inform and provide experienced support to potential County adoption of practice.

Goal 2: Host Quarterly or Semi-Annual Budget Reporting Meetings to support the County with increasing the transparency of the use of AB 109 funds and inform CAB budget.

Key Action Steps	Timeline	Expected Outcome
<input type="checkbox"/> Work with CAB to determine quarterly or semi-annual meeting standard and determine dates and agencies/community based organizations, etc. to participate	June	Improve transparency of the use of AB 109 funds and inform CAB development of FY 18/19 budget
<input type="checkbox"/> Outreach/Invite to agencies/community based organizations to present at Budget Meeting	July/August	
<input type="checkbox"/> Host Quarterly or Semi-Annual Budget Reporting Meetings	August/September Additional Dates TBD	

Goal 3: Develop a Policy Statement or Stance on Racial Justice Criminal Justice Reform

Key Action Steps	Timeline	Expected Outcome
<input type="checkbox"/> Conduct research focusing on the evaluation of Prop 47 and AB 109 impact on racial disparities throughout the current criminal justice system and present findings to CAB to support policy statement or CAB stance on racial justice issues.	April - May	Identify areas of bias and disparity in the County's criminal justice system to inform the work of CAB and assist CAB with developing a stance on racial justice issues apparent in the County's criminal justice system.
<input type="checkbox"/> Research and identify main points of bias in CoCo County's criminal justice system and evidence based practices to address points of bias and present findings to CAB to support policy statement or CAB stance on racial justice issues.	June - August	

Goal 4: Develop FY 18/19 CAB budget

Key Action Steps	Timeline	Expected Outcome
<input type="checkbox"/> Develop FY 18/19 budget	Oct/Nov	Develop an informed budget based off of relayed community based organization needs