



## Community Corrections Partnership (CCP) Community Advisory Board (CAB) Meeting

Thursday, September 12, 2019  
10:00 a.m. to 12:00 p.m.

Probation Dept., Sequoia Room  
50 Douglas Drive, Martinez CA

### Agenda

1. Introductions and Announcements
2. Public Comment
3. Approve August 8, 2019 CAB Meeting Minutes [VOTE] (Attachment 1)
4. Presentation from Ali Saidi, Stand Together Contra Costa
5. Appoint Harry Thurston to the CAB Policy and Budget Subcommittee [VOTE]
6. Appoint an alternate to serve as a proxy on the Local Advisory Committee for CoCo LEAD Plus [VOTE]
7. Approve CAB Ambassadors Program Talking Points [VOTE] (Attachment 2)
8. CAB Member Meeting Updates
  - a. BOS Meeting (Harry Thurston) (Attachment 3)
  - b. CCP Meeting (Harry Thurston)
  - c. Policy and Budget (Lisa Gregory) (Attachment 4)
  - d. Programs and Services (Rolanda Wilson) (Attachment 5)
  - e. Outreach and Community Engagement (Michael Pitts) (Attachment 6)
9. Adjourn

#### Next Meetings:

##### CCP Exec Committee

Friday, November 1, 2019  
8 a.m.  
Probation Dept, Sequoia Room  
50 Douglas Drive, Suite 200  
Martinez, CA 94553

##### Public Protection Committee

Monday, September 30, 2019  
9:00 a.m.  
County Admin. Bldg., Room 107  
651 Pine Street  
Martinez, CA 94553

##### Community Advisory Board

Thursday, October 10, 2019  
10 a.m. to 12 p.m.  
Probation Dept, Sequoia Room  
50 Douglas Drive, Suite 200  
Martinez, CA 94553

The Community Advisory Board (CAB) will provide reasonable accommodations for persons with disabilities planning to attend CAB meetings. Contact the staff person listed below at least 48 hours before the meeting.

Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of members of the CAB less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA, during normal business hours, 8 am – 12 Noon and 1-5 pm. Materials are also available on line at <https://www.contracosta.ca.gov/4165/Community-Advisory-Board>

 Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact: Donte Blue, Committee Staff Phone (925) 335-1977 Email [donte.blue@cao.cccounty.us](mailto:donte.blue@cao.cccounty.us)

**Meeting Minutes - August 8, 2019**  
**Community Advisory Board on Public Safety Realignment (CAB)**

CAB Members Present: Harry Thurston, Chala Bonner, Lisa Gregory, Rolanda Wilson, Frank Hancock, Dolores Williams, and Michael Pitts.

CAB Members Absent: DeVonn Powers, Anthony Hailey, and Henrissa Bassey

Public Present: Angelene Musawwir, Monica Carlisle, Scott Alonso, Jody Sicheneder, Michelle Stewart, Adey Teshager, Jill Ray, Mary Sylla, Charles Brown, Lila Blanchard, Rhuepell Stroud, and Donté Blue.

1. **Meeting called to order at 10:02 AM**
  - a. Roll call of CAB Members by Chala Bonner
  - b. Confirmed quorum and meeting started
2. **Introductions**
3. **CAB Announcements**
  - a. Gretchen resigned due to health reasons
  - b. Harry passed around a get-well card for Gretchen
  - c. Jessica Jollett resigned due to schedule conflict
  - d. The CAB is in need of 2 more CAB voting members and 3 alternate members
  - e. Harry will be sending a Member Diversity survey to all the CAB members in the next week
4. **General Announcements**
  - a. Mary Sylla - Adult Fines and Fees will be considered on September 10<sup>th</sup> BOS Meeting
  - b. Chrystine Robbins will be out of office starting the first week of September and Jody Sicheneder will be the contact person for the Sheriff's Office until after the holidays
  - c. Janna Evans stated that the Game Plan for Success (GPS) will be launched starting early September
5. **Public Comments** – None
6. **Approval of July 11, 2019 CAB Meeting Minutes**
  - a. Motion to approve minutes by Lisa Gregory, Rolanda Wilson seconds, motion approved unanimously.
7. **Elections of the CAB Secretary**
  - a. Harry Thurston nominated Chala Bonner
  - b. Chala Bonner accepted the Nomination

- c. Motion to approve Chala Bonner as CAB secretary by Harry Thurston, Lisa Gregory seconds, motion approved unanimously.

**8. Presentation – Overview of the Programs and Services of the Contra Costa County District Attorney’s Office**

- a. Diana Becton – District Attorney

**9. CAB Member Meeting Updates**

- a. BOS
  - i. Harry Thurston reported on 7/19/19, 7/23/19 and 7/30/19 BOS Meetings with items that are of interest to the CAB.
- b. Public Protection Committee (PPC) and Quality Assurance Committee (QAC) meetings scheduled on 8/5/2019 were both cancelled - no report out to CAB.
- c. Programs and Services
  - i. Rolanda Wilson reported on 7/16/2019 Programs and Services meeting.
  - ii. Still working on the white paper regarding the transportation issue.
  - iii. Now working with the Office of Education, Sheriff’s Office, and the Reentry Success Center.
- d. Policy and Budget
  - i. Lisa Gregory reported on the monthly Policy and Budget meeting.
  - ii. Due to Gretchen’s resignation, the Policy and Budget Committee needs another member.
  - iii. Harry Thurston appointed himself to the Policy and Budget Committee, pending approval vote by the full CAB at its September general meeting.
- e. Pre-Release Planning Steering Committee
  - i. Donte Blue reported out on Pre-Release Planning Steering Committee.
  - ii. Donte stated that they will potentially use the body to become the Reentry Task Force.
  - iii. The County’s Reentry Strategic Plan identified 6 focus areas.
  - iv. The members of the Reentry Task Force will take on those 6 focus areas in pairs and report back to the larger Task Force 2 times a year.
  - v. CAB and ORJ will be the lead agencies to work on the focus area regarding the use and coordination of Data.
  - vi. Motion to approve Dolores Williams as a member of the Reentry Task Force by Lisa Gregory, Michael Pitts seconds, motion approved unanimously.
- f. Outreach and Community Engagement Committee
  - i. Michael Pitts reported out on the CAB Ambassadors Program Member Assignments
  - ii. Jill Ray stated that BOS Andersen’s name is spelled incorrectly in the CAB Ambassadors Program Member Assignments (Attachment 4 of the 8/8/19 CAB Agenda packet)
  - iii. Michael stated that we have to define what the duties of an ambassador is.

- iv. Ambassadors should start setting up meetings to occur in October/November.
- v. Talking points will be approved at CAB's September general meeting.
- vi. OCEC will provide CAB members with a contact list for the BOS and CCP Executive Members.
- vii. Chala Bonner volunteered to be the second CAO ambassador.
- viii. Motion to approve OCEC CAB Ambassadors Program Member Assignments with Chala being the 2<sup>nd</sup> ambassador for CAO, Michael Pitts seconds, motion approved unanimously.

10. Harry adjourned meeting at 11:49 AM.

DRAFT

**CAB Ambassador Talking Points:****1. Introduction to CAB's Policy Statement & Pillars**

- Over the last several years, the Community Advisory Board (CAB) has worked diligently to realize the intention of AB 109 Public Realignment by advocating for increased community-based reentry services, supporting the expansion of our reentry system, ensuring our criminal justice partners and the broader community work together to end the cycle of recidivism and mass incarceration.
- Some of our accomplishments include successful increases in funding for community-based housing resources, legal aid, and employment services; and the creation of the Office of Reentry Justice pilot project.
- Over the last year, CAB members and members of the community have come together to “make real” a set of values that we believe **MUST** be at the center of **ALL** justice-system related decision-making and policies enacted by the County.
- As County residents and representatives of the community, **we want a fair and effective justice system in Contra Costa County. Our approach to policy rests on four pillars:**
  - **We want to invest in what works.**
  - **We believe that true justice requires social justice.**
  - **We believe that incarceration should serve as a last resort.**
  - **We believe that safety for all depends on justice for all.**
- We hope you agree with this statement and join us in realizing this vision and mission for the whole County.

**2. Increasing AB 109 Budget Transparency & Accountability**

- In December 2016, CAB presented to the CCP its key findings on uses of AB 109 funding with a set of recommendations to improve budget planning and reporting and encourage analysis and public discussion of AB 109 fund uses.
- The intention of our analysis and recommendations was to foster public trust by ensuring AB 109 funding is applied with the same objectives in mind as articulated in the AB 109 Public Realignment legislation. Key findings included:
  - *Over and Under Spending.* There were many examples of agencies under spending approved line items and yet receiving the same or higher approved budgets in the subsequent year as result of the status quo approach to budgeting
  - *Supplantation.* The status quo directive has resulted in substantial spending other than as approved e.g., use of AB109 funds to offset costs of existing staff and positions

- *Inconsistent financial recording* and tracking practices for reporting and inconsistent uses of approved funds.
  - *No linking to outcomes and impacts.* The status quo directive has prevented linking of funding to outcomes/impacts.
- To date, the specific recommendations outlined in our analysis have not been taken on, explored in great detail or implemented.
- After witnessing and hearing the deep concerns from various members of the community while the Board decided to backfill the Sheriff's Office budget with \$1.3 M of AB 109 reserve funds following the termination of the SO's ICE contract, we believe, now more than ever, that there is a great need to improve the AB 109 budgeting process to include more transparency and accountability.
- CAB recommends that a public budgetary review process of AB 109 funding be established to accomplish the following objectives:
  - To analyze submitted budget reports of all AB 109 funded entities
  - To engage public discussions on the findings of these analyses
  - To support informed decision-making and provide direction for course-correction if necessary
- CAB has also developed a draft reporting template, which was presented to the CCP in November 2017, and again in September and November 2018, to support analysis of AB 109 funded expenses.
- Though a few CCP members have expressed support of including adjusting the budget cycle to include a public review process, no yet action has been taken by the body.
- CAB recognizes that as agencies become more responsive to the calls for greater transparency, it's critically important that the County also commits to rigorous and meaningful analysis of use of funds to determine their effectiveness and alignment with the intent of AB 109 Public Realignment, the County's overall goals and objectives for reducing recidivism cited in the guiding strategies and goals outlined in the County Reentry Strategic Plan, the County's AB109 Implementation Plan, the County's AB109 Operations Plan, the County's Racial Justice Taskforce Recommendations, and other relevant guiding documents that may exist now or in the future.
- We encourage you to support CAB's effort to establish a bi-annual public review process of AB 109 spending and instruct the CCP to use the reporting templates CAB has developed to support the review process.

### **3. Institutionalize the Office of Reentry & Justice as a Permanent Entity within County Government**

- With the Office of Reentry and Justice's (ORJ) pilot phase coming to a close with less than a year remaining, CAB is recommending making the Office a permanent entity

beginning in FY 2019-2020. CAB also recognizes that in order for the Office to fully function as intended, we recommend expanding the capacity of the Office by hiring a full-time Administrative Assistant (1 FTE; Classification Code – JWXD) to provide administrative services to ensure efficient operation of the Office, and an Administrative Services Assistant III (1 FTE; Classification Code – APTA) to manage fiscal responsibilities for contracted services (including service provider contracts) as was originally proposed by CAB in May 2016. This would require an additional \$135,035 to their existing budget.

- It goes without saying that ORJ has played a significant role in steering the County to make great strides to improve our local justice system and enhance our reentry work overall.
- Given the various roles and responsibilities this Office hold, it is imperative that decision-makers consider the future growth of the field of reentry and justice reform our County will be engaged in, the subject matter expertise needed to carry this work forward, and whether ORJ is sufficiently resourced to tackle current and future obligations.
- In addition to the Office’s current FY18-19 workplan – which includes approximately 20 or more projects (as reported to this body during the September 7 meeting), the implementation of the County’s newly adopted Reentry Strategic Plan and Stepping Up Initiative, development and support of the newly formed Racial Justice Taskforce and soon-to-be formed Criminal Justice Coordinating Council, and the launching of its planned evaluation activities, indicates a great need for increased staffing support (both administratively and expertise) to ensure successful execution of the Office’s various oversight, planning, research and administrative duties and responsibilities.
- We also recognize that finding a permanent home for ORJ is also of great importance, and should be carefully considered, particularly as the Office continues to grow in scope, responsibility, and staff. Though CAB does not currently take a position on where the Office should be placed in county government, we have conducted some preliminary research of other similarly structured Offices of Reentry in other California counties and places in the United States. We are happy to share that information with you at your request.

#### **4. Establish a Criminal Justice/Reentry Coordinating Council**

- In addition to enhancing the County’s structural and technical capacity to fully support and implement ongoing reentry and justice reform efforts, CAB also recognizes the need for the creation of a coordinating body to provide oversight, guidance, and to monitor the implementation of the County’s reentry and justice reform initiatives.
- Members of the CAB had the opportunity to participate in the planning and development of the now BOS approved Reentry Strategic Plan for 2018-2023.

- And though we fully support all of the goals and objectives stated in the Plan, we believe that it is with great urgency that the BOS establish a Criminal Justice/Reentry Coordinating Council as was called for in the Reentry Strategic Plan.
- Within the Reentry Strategic Plan, it states: “As current structures and resources do not exist to guide strategy implementation, facilitate partnerships, measure progress, and make timely and necessary course corrections, the County should develop a Reentry Council or reform existing bodies, such as the CCP to oversee this work.”
- It continues to state: “Such an entity might leverage existing venues and resources to oversee the implementation of the Strategic Plan so that it builds upon existing work; aligns with similar, concurrent efforts; and serves as a venue for making continued improvements to the coordination and delivery of reentry services.”
- Additionally, “the purpose of the Council would be to develop an annual workplan for strategy implementation, mobilize necessary stakeholders to carry out key activities outlined in this plan, support troubleshooting, and monitor progress made in strategy implementation. Such a council would not only provide coordination, guidance, and progress monitoring of the Reentry Strategic Plan, but would serve as a venue for establishing systems-level approaches to reentry issues, reducing duplication of meetings and work.”
- “Currently, there are several similar initiatives and convenings underway that discuss reentry practices and bring together many of the same stakeholder groups and leadership, though dissemination of decisions and information is not always well coordinated between these efforts. A Reentry Council would streamline these similar efforts and build efficiency in arranging and implementing shared initiatives.”
- According to the California Reentry Council Network, there are various councils and/or partnerships that have formed in numerous counties, including City and County of San Francisco, Sacramento County, Los Angeles County, among many others.
- Contra Costa County is primed to be on the cutting-edge of implementing best practices and innovative solutions to reentry and justice reform. Our county needs the collaborative leadership of our policy makers, social service providers, criminal justice reform experts, and many others to set an agenda that will steer us all in achieving **TRUE** justice for all of Contra Costa County residents.

**5. Support CAB’s Policy and Budget Recommendations for FY19-20 (\*\*ATTACH POLICY & BUDGET RECOMMENDATIONS)**

- Each year, CAB develops and presents a variety of policy and budget recommendations with a commitment to strengthen the implementation of AB 109 public safety realignment and enhance local efforts to improve the County’s criminal justice system.
- During the November 2, 2018 CCP meeting, CAB members asked the CCP to consider and support the following recommendations for the next fiscal year (some of which we’ve spoken to you about so far today):

- Support institutionalizing the Office of Reentry and Justice
  - Establish a Housing Innovations Fund to expand the pool of reentry-specific housing
  - Fund Transportation Services for Jail Releases and make immediate connections with social support and health services
  - Institutionalize the Early Representation Program County-wide to reduce Failure to Appear Rates
  - Expand Holistic Defense by employing more clinical social workers in the Public Defenders Office
  - Match Drug Medi-Cal Waiver Resources to Expand the County's Detoxification and Recovery/Aftercare Services
  - Improve AB 109 budget development, reporting, and meaningful analysis of "budget to actuals"
- We are happy to share with you our documented recommendations and answer any questions you may have.

### REPORT TO CAB AFTER MEMBER PARTICIPATION IN AN EXTERNAL MEETING

|            |                                                                                                                                                          |      |                |
|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------|
| Group Name | <i>CCC Board of Supervisors (BOS) Meeting</i>                                                                                                            | Date | <i>8/6/19</i>  |
| Location   | <i>651 Pine St., Martine, CA</i>                                                                                                                         | Time | <i>9:30 am</i> |
| Purpose    | <i>Observe, make input to the BOS where appropriate, report back to the CAB on those CAB related items covered in the Board of Supervisors meetings.</i> |      |                |

| MEETING HIGHLIGHTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
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| <ul style="list-style-type: none"> <li>• <i>BOS Meeting 8/6/19</i> <ul style="list-style-type: none"> <li>○ <i>CAB Related BOS Approved Consent Item:</i> <ul style="list-style-type: none"> <li>▪ <i>C. 84 APPROVE and AUTHORIZE the Health Services Director, or designee, to execute a contract amendment with Contra Costa Interfaith Transitional Housing, Inc., to increase the payment limit by \$635,581 to a new payment limit of \$1,250,764 and extend the termination date from September 30, 2019 to June 30, 2020, for additional housing navigation services to the County's Coordinated Entry system. (56% Housing and Urban Development Coordinated Entry, 6% County, 30% Employment and Human Services Department; 8% Probation Department) .</i></li> </ul> </li> </ul> </li> </ul> |
| ACTION REQUESTED OF CAB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <ul style="list-style-type: none"> <li>• <i>None</i></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| IMPORTANT DATES                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <ul style="list-style-type: none"> <li>• <i>BOS Meetings following the 9/12/19 CAB meeting:</i> <ul style="list-style-type: none"> <li>○ <i>9/17/19 and 9/24/19 @ 9:30 am, 651 Pine Street, Martinez, CA</i></li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| ATTACHMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>• <i>None</i></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**REPORT FROM A MEETING OF THE CAB –POLICY AND BUDGET COMMITTEE**

|            |                             |          |                               |
|------------|-----------------------------|----------|-------------------------------|
| Group Name | Policy and Budget Committee | Date     | 08/23/19                      |
| Chair      | Lisa Gregory                | Time     | 9:30 am-11:00 am              |
| Recorder   | Lisa Gregory                | Location | 651 Pine St, Rm 108, Martinez |

## Meeting Attended By the Following

|                 |              |                |                |
|-----------------|--------------|----------------|----------------|
| Monica Carlisle | Lisa Gregory | Harry Thurston | Ivory Mitchell |
| Donte Blue      | Chala Bonner | Jill Ray       | Lila Blanchard |

| RECAP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| <ul style="list-style-type: none"> <li>• No public comment</li> <li>• Approved the minutes from the July meeting with the only change to correct the spelling of Jason’s last name – Harry made motion, Chala Seconds, passed 3-0 all in favor.</li> <li>• Announcement of HR360’s Restoring Hope &amp; Community Resource Fair on 9/19/19;</li> <li>• Donte Blue provided historical perspective on budget and CAB’s policy/budget recommendations</li> <li>• Discussion regarding deliverables being linked to CAB budget recommendations</li> <li>• Discussion regarding AB 109 Operations plan and whether it should be updated to reflect current spending patterns</li> <li>• Review and discussion of CAB Ambassadors talking points. Based upon 2018 CAB Ambassador Talking Points, will consider continuing to advocate for the following: <ul style="list-style-type: none"> <li>○ #1 Introduction to CAB’s Policy Statement &amp; Pillars</li> <li>○ #2 Increasing AB 109 Budget Transparency &amp; Accountability</li> <li>○ #3 Institutionalize the ORJ as a permanent entity within county government</li> <li>○ #4 Creation of collaborative Criminal Justice/Reentry Coordinating Council</li> <li>○ #5 Support CAB’s Policy and Budget Recommendations for FY 20-21, and remove the two bullet points regarding “Institutionalize the Early Representation Program County-wide to reduce Failure to Appear Rates” and “Expand Holistic Defense by employing more clinical social workers in the Public Defender’s Office.”</li> <li>○ Continue investments to expand the pool of reentry-specific housing</li> <li>○ Fund post-release social services</li> <li>○ Improve AB 109 budget development, reporting and meaningful analysis of “budget to actuals.”</li> </ul> </li> </ul> |
| RECOMMENDATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <ul style="list-style-type: none"> <li>• The full CAB invites the AODS to present on changes to SUD treatment post-Drug Medi-Cal; challenges AODS faces in SUD treatment and information on upcoming program implementation in Contra Costa County.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| NEXT STEPS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>• Lisa to follow-up with Jason Schwarz regarding consolidating current budget report</li> <li>• Review AB 109 operations plan</li> <li>• Review other California oversight bodies</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| ACTION REQUESTED OF FULL CAB                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| UPCOMING MEETING DATES FOR THIS GROUP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <ul style="list-style-type: none"> <li>• September 12, 2019 (8:30 am) – Probation Dept., 50 Douglas, Martinez, CA</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| ATTACHMENTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

**REPORT FROM A MEETING OF THE CAB –PROGRAMS AND SERVICES COMMITTEE**

|            |                               |          |                                 |
|------------|-------------------------------|----------|---------------------------------|
| Group Name | Programs & Services Committee | Date     | 7/27/19                         |
| Chair      | Rolanda Wilson                | Time     | 9:30 am – 11:00 am              |
| Recorder   | Rolanda Wilson                | Location | 651 Pine St, Room 105, Martinez |

## Meeting Attended By the Following

|                 |                   |                  |             |
|-----------------|-------------------|------------------|-------------|
| Rolanda Wilson  | Harry Thurston    | Dolores Williams | Donte Blue  |
| Henrissa Bassey | Monica Carlisle   | Jill Ray         | Janna Evans |
| Jody Sicheneder | Chrystine Robbins |                  |             |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
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| <b>RECAP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <ul style="list-style-type: none"> <li>• Discussed utilizing the Reentry Success Center and the No Wrong Door Sites as triage sites. The triage sites will be an option for individuals leaving WCDF or MDF to go once released and get connected with resources and/or transportation. WCDF can serve as a Pilot.</li> <li>• Discussed who may need transportation and release times for those that may need transportation.</li> <li>• Discussed alternative options for transportation.</li> <li>• Discussed agencies that could assist in alternative transportation and help to quantify the need for alternative transportation.</li> <li>• Discussed the Reentry Success Center’s anticipated future operating hours and programs.</li> <li>• Discussed marketing opportunities in resource area at WCDF for those who want to engage with services.</li> </ul> |
| <b>RECOMMENDATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <i>None</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>NEXT STEPS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <ul style="list-style-type: none"> <li>• Each committee member will follow up with the Reentry Success Center, CORE, REACH, Men &amp; Women of Purpose and Health Services to better understand the need and opportunities.</li> <li>• Explore housing element opportunities to reserve beds at shelters for those who are released after hours and have nowhere to go (i.e. as with AB109)</li> <li>• Research necessary funding to fund a dedicated team such as the CORE team who can assist with connection to resources.</li> <li>• Explore working with the Sheriff’s Office to train staff at the release window to provide a flyer detailing available resources.</li> <li>• Follow up with the Reentry Success Center regarding staffing plan and budget</li> <li>• Committee will send out the 2019 AB 109 programs survey in September.</li> </ul>          |
| <b>ACTION REQUESTED OF FULL CAB</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>UPCOMING MEETING DATES FOR THIS GROUP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <ul style="list-style-type: none"> <li>• September 17<sup>th</sup>, 2019</li> <li>• Ongoing meetings – 3<sup>rd</sup> Tuesday of each month at 11:00am</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>ATTACHMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

**REPORT FROM A MEETING OF THE CAB –  
[OUTREACH AND COMMUNITY ENGAGEMENT COMMITTEE]**

|            |                                             |          |                                       |
|------------|---------------------------------------------|----------|---------------------------------------|
| Group Name | Outreach and Community Engagement Committee | Date     | August 27, 2019                       |
| Chair      | Michael Pitts                               | Time     | 09:30 am -11:00 am                    |
| Recorder   | Michael Pitts                               | Location | Room 101<br>651 Pine St, Martinez, Ca |

Meeting Attended By the Following

|               |                    |                 |
|---------------|--------------------|-----------------|
| Michael Pitts | Frank Hancock      | Monica Carlisle |
| James Worley  | Rosa Elaine Garcia |                 |

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| <b>RECAP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p><i>*Please provide a short recap of the meeting that can be presented at the next meeting of the full CAB:</i></p> <ul style="list-style-type: none"> <li>• Introductions of attendees</li> <li>• There were no announcements.</li> <li>• Approved the OCEC July Meeting Committee Report</li> <li>• Discussed and reviewed CAB ambassadors program talking points</li> <li>• Discussed the recruitment of CAB voting and alternate members</li> </ul> |
| <b>RECOMMENDATION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <ul style="list-style-type: none"> <li>• Recommend that past ambassadors share their experience with setting up meetings and their outcomes.</li> </ul>                                                                                                                                                                                                                                                                                                   |
| <b>NEXT STEPS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <ul style="list-style-type: none"> <li>• Review and process recent applicants for CAB membership</li> </ul>                                                                                                                                                                                                                                                                                                                                               |
| <b>ACTION REQUESTED OF FULL CAB</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |
| <p><i>*Please specifically describe any action being requested of the full CAB at this time</i></p> <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                              |
| <b>UPCOMING MEETING DATES FOR THIS GROUP</b>                                                                                                                                                                                                                                                                                                                                                                                                              |
| <ul style="list-style-type: none"> <li>• Tuesday, September 24, 2019; Probation Dept. Live Oak Room, 50 Douglas Dr, Martinez</li> </ul>                                                                                                                                                                                                                                                                                                                   |
| <b>ATTACHMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p><i>*Please list and describe any attachments to this report in this section</i></p> <ul style="list-style-type: none"> <li>• None</li> </ul>                                                                                                                                                                                                                                                                                                           |