

# CalGreen Compliance Packet for Residential Projects

*\*For **Non-Residential Projects** use packet with Supplemental Land Clearing Form\**

## Program Overview

The California Green Building Standards Code (CalGreen) requires that at least 65% by weight of job site debris generated by most types of building project types be recycled, reused, or otherwise diverted from landfill disposal. CalGreen requires submission of plans and verifiable post-project documentation to demonstrate that at least 65% of the nonhazardous construction and demolition debris generated on the jobsite are salvaged for reuse, recycled or otherwise diverted.

## Packet Contents:

- 1. CalGreen Applicant Instructions**
- 2. Construction Waste Management (CalGreen) Plan**
- 3. Letter of Acknowledgement**
- 4. Approved Construction and Demolition Processing Facilities**
- 5. Diversion Certification Form**
- 6. Construction Waste Management (CalGreen) Report**
- 7. Volume to Weight Conversion Table**

## CalGreen Recycling Instructions for Residential Projects

### Construction Waste Management (CalGreen) Plan

To release the CalGreen hold placed on permit issuance, you must complete a [Construction Waste Management \(CalGreen\) Plan](#). You are encouraged to complete and print the PDF fillable forms online at <http://www.cccounty.us/Debris>. CalGreen Plans will not be approved unless Plan is filled out completely.

- ❑ The top portion of the Plan must include the following project information:
  - APN and Permit Number
  - Owner Name and Owner Email Address
  - Project Square Feet and Building Type
  - Project Description stating if demolition, or any interior wall work is involved.
- ❑ The bottom portion of the plan must include:
  - Mark which materials you plan to Reuse, Recycle, and Dispose. Do not include Land Clearing Debris (plant, tree, soil, sand, and rock) in this plan.
  - Name of facility where you plan to take your loads of each type of material. Choose facility from list of [Approved Construction & Demolition \(C&D\) Processing Facilities](#). Call chosen facility to verify the process for obtaining C&D recycling receipts.
  - **Mixed C&D loads taken to Approved Facilities will only get 65% recycling credit.** Source Separated materials taken to Approved Facilities, get 100% recycling credit.
  - Loads taken to a facility that is not on the list of Approved Facilities will be counted as Disposal unless you pay an additional fee and submit a [Diversion Certification Form](#) completed by the receiving entity with receipts and appropriate documentation that adequately demonstrates an appropriate level of recycling to DCD.
  - Mark Self-Haul if Property Owner or Primary Contractor is hauling debris to facility, or write name of company hauling away debris.
- ❑ Sign Plan, Indicate whether you are the Owner, Contractor, or Other, Print your name, and Date.
- ❑ Read Letter of Acknowledgement, initial each statement, and sign document. Submit with Plan.
- ❑ If Plan is filled adequately, APC Staff can approve your plan, and CalGreen hold will be released.

#### IMPORTANT REMINDERS DURING PROJECT CONSTRUCTION:

- During Construction activities, collect receipts and other verifying documentation for any waste load leaving project site.
- Receipts must include date, facility name, material type, weight, and unit of measurement. Refer to How to Read Facility Receipts Guide to locate required information on each facility receipt.

### Construction Waste Management (CalGreen) Report

To release the CalGreen hold placed on scheduling Final Inspection, a [CalGreen Report](#) must be completed and submitted for approval. You are encouraged to complete and print the PDF fillable forms online at <http://www.cccounty.us/Debris>. CalGreen Reports will not be approved unless filled out completely.

- ❑ The top portion of the CalGreen Report must include the following project information:
  - APN and Permit Number
  - Project Square Feet
- ❑ Group all your facility receipts together based on Material Type.
- ❑ Do not include Land Clearing Debris (plant, tree, soil, sand, and rock) in this CalGreen Report.

- ❑ Refer to the [Recycling Receipt Guide](#) to identify appropriate information to enter into CalGreen Report.
- ❑ For Trash or MSW do the following:
  - List the total number of receipts.
  - List the name of the Facility that you delivered your load to.
  - Next to the Facility Name, list the name of the hauling company you used or mark Self-Haul if you delivered the load yourself.
  - Convert any receipts that lists amount in cubic yards to tons by multiplying amount by .2085.
  - Add all tons listed on MSW receipts and enter in Column (C).
- ❑ For each Source Separated Material type, do the following:
  - List the total number of receipts.
  - List the name of the Facility that you delivered your load to.
  - Next to the Facility Name, list the name of the hauling company you used or mark Self-Haul if you delivered the load yourself.
  - Convert any receipts that list cubic yards to tons. Refer to the [Volume to Weight Conversion Table](#) to find the conversion rate according to material type.
  - Add all tons listed on Approved Facility receipts and enter in Column (B).
  - Add all tons from Unapproved Facilities to MSW Disposed Column (C).
  - Loads taken to a facility that is not on the list of Approved Facilities will be counted as Disposal unless you pay an additional fee and submit a [Diversion Certification Form](#) completed by the receiving entity with receipts and appropriate documentation that adequately demonstrates an appropriate level of recycling to DCD.

**Example:**

Number of Receipts per Material Type	Name of Facilities where Loads were Delivered <small>(INCLUDE NAME OF HAULING COMPANY UNLESS "SELF HAUL" IS CHECKED)</small>	Material Type Identified on Receipt	Tons REUSE (A)	Tons RECYCLED (B)	Tons DISPOSED (C)
2	ABC Transfer Station	DEF Hauling			4
<b>Source Separated Reusable or Recyclable Materials</b> <small>(Maximize recycling credit by separating reusable and recyclable materials at the project jobsite in order to deliver to facilities that confirm they accept specified material types for salvage or recycling).</small>					
1	123 Rock Recycling	Self-Haul		6	USE THE COUNTY'S "VOLUME TO

- ❑ For Mixed Construction & Demolition Debris:
  - List the total number of receipts.
  - List the name of the Facility that you delivered your load to.
  - Next to Facility Name, mark Self-Haul if Property Owner or Primary Contractor is Hauling debris to facility, or write name of company hauling away debris.
  - Convert any receipts that list amount in cubic yards to tons by multiplying amount by 0.2085.
  - Add all tons listed on Approved Facility receipts. **Mixed C&D is not 100% recyclable.** Enter 65% of total Mixed C&D tons in Column (B), and 35% of total Mixed C&D tons in Column (C).
  - Add all tons from Unapproved Facilities and enter in Column (C).
  - Loads taken to a facility that is not on the list of Approved Facilities will be counted as Disposal unless you pay an additional fee and submit a [Diversion Certification Form](#) completed by the receiving entity with receipts and appropriate documentation that adequately demonstrates an appropriate level of recycling to DCD.
- ❑ CalGreen Hold will not be released if [CalGreen Report](#) is not **completely filled out AND accompanied by all receipts and documentation** substantiating the information about the project’s recycling, reuse, and disposal. APC staff will instruct you to gather the missing information, receipts and documentation and to resubmit the Report when completed.
- ❑ If CalGreen Report substantiates that 65% by weight of construction debris has been diverted, and the Project is found in compliance APC Staff can approve the CalGreen Report, and CalGreen hold will be released.

# CONSTRUCTION WASTE MANAGEMENT (CALGREEN) PLAN: RESIDENTIAL

**PERMIT WILL NOT BE ISSUED UNTIL COMPLETED PLAN IS SUBMITTED & APPROVED**  
**QUESTIONS? Contact H Y5 dd' jWUjcb/ 'DYfa jh7 Ybhf at (925) 674-7200'cf'UddjbtU\_ Y4 XVK'WWWci blmf g**

For County Staff Use Only:  
 Approved By: \_\_\_\_\_  
 On Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Make copy for applicant, place original in permit file.

APN: \_\_\_\_\_ Building Permit #: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Owner E-mail: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Jobsite Address: \_\_\_\_\_ Sq. Ft: \_\_\_\_\_ Project Type:  Residential (1-3 stories)  Residential (over 3 stories)  Demo

Jobsite Contact: \_\_\_\_\_ Company: \_\_\_\_\_ Jobsite Contact Phone: (\_\_\_\_) \_\_\_\_\_

Amount of Demolition Work:  None  Low (only floor & wall coverings, fixtures, etc.)  Medium (includes framing & structural members)  High (includes foundations) Demo Sq. Ft.: \_\_\_\_\_

Check all applicable waste reduction methods:  
 Efficient Design  Careful & accurate material ordering  Careful & accurate material handling/storage  Panelized or prefabricated construction

Name of Facility where Load will be Delivered <i>(Select SELF HAUL or ENTER HAULING COMPANY NAME in below drop-down box)</i>	Material Type	To Be REUSED	To Be RECYCLED	To Be DISPOSED
<input type="checkbox"/> Self-Haul	Trash or Municipal Solid Waste (MSW)			X
<b>Mixed Construction &amp; Demolition (C&amp;D) Debris</b> Mixed C&D loads (tons listed on or converted from amount shown on receipts) can only be partially recycled, therefore when submitting Report Mixed C&D tons will have to be split into the Tons Recycled and Tons Disposed columns as follows: • Loads that ARE taken to one of the <a href="#">Approved C&amp;D Processing Facilities</a> on the list, will be credited as <b>65% Recycled</b> and remaining <b>35% must be counted as Disposal</b> . • If facility IS NOT one of the listed <a href="#">Approved C&amp;D Processing Facilities</a> , then <b>100% of the C&amp;D tons taken to that facility will have to be included under Disposal</b> .				
<input type="checkbox"/> Self-Haul	Mixed Construction & Demolition (C&D)		X	X
<b>Source Separated Reusable or Recyclable Materials</b> (Maximize recycling credit by separating concrete & other materials at the jobsite in order to deliver to facilities that you confirm accepts specified material types for reuse or recycling).				
<input type="checkbox"/> Self-Haul	Asphalt & Concrete			
<input type="checkbox"/> Self-Haul	Dry Wall/Gypsum			
<input type="checkbox"/> Self-Haul	Clean Wood			
<input type="checkbox"/> Self-Haul				
<input type="checkbox"/> Self-Haul				
<input type="checkbox"/> Self-Haul				

**For each load, get C&D Recycling Receipts that show "How much of What".**

**HOW MUCH OF WHAT?**  
 Recycling Receipts must include:  
 -Name of Facility  
 -Material Type  
 -Quantity & Unit of Measurement (pounds, tons, cubic yards)

See Sample Recycling Receipt on the back.

**BEWARE: Receipts that say MSW or Trash, the entire amount must be counted as DISPOSED.**

By signing and submitting this plan below, I acknowledge that I am responsible for complying with the construction and demolition waste recycling requirements of the CalGreen Building Act amended by County Ordinance including \_\_\_\_\_ Report and receipts that adequately demonstrate a minimum of 65% was recycled.

Owner  Contractor  Other: \_\_\_\_\_ Date \_\_\_\_\_

**\*\*\*FINAL INSPECTION WILL ONLY BE SCHEDULED IF COMPLETED REPORT SUBMITTED WITH ADEQUATE RECYCLING RECEIPTS \*\*\***

**When selecting facilities to be used, be sure to refer to the most up-to-date [Approved C&D Processing Facilities List](#) posted on our website [www.cccounty.us/debris](http://www.cccounty.us/debris).**

\*\*\*SAMPLE RECYCLING RECEIPT\*\*\*

Contra Costa Waste Service – Receipt for Mixed C&D Load

reduce • reuse • recycle • respect • recover  
A Garaventa Company

CONTRA COSTA WASTE SERVICE, INC  
1300 LOVERIDGE RD Pittsburg, CA 94565  
PITTSBURG, CA 94565 (925) 473-0180  
In/Out: IN Date: 6/24/16  
Customer: PUBLIC CUSTOMER Time: 2:25 PM  
Origin: RICHMOND User: WOODIN  
Truck: C&D PUBLIC TON MAUIRI CON  
Comment:  
Pmt Type: CR CRD  
ACCT#: 4898 SYSTEM GENERATED  
AUTH#: 30144P

Material	Unit	Rate	Qty	Amount
C&D-CONS	TN	93.000	3.94	366.42

Gross: 39200 LB 1 Total: \$366.42  
Tare: 31320 LB 2  
Net: 7880 LB

X \_\_\_\_\_  
Customer Signature

M=MANUAL T=STORED TARE 1/2=SCALE

2. Name of Facility  
[Contra Costa Waste Service]

1. Date listed on the Receipt [6/24/2016]

3. Waste or Material Type Identified on Receipt  
[Mixed Construction and Demolition (C&D)]

4. Amount Identified on Facility Receipt [3.94]

5. Unit of measurement listed on Receipt  
[Tons]

To view the County's [Volume to Weight Conversion Table](#) or more recycling receipt examples from other facilities, check out the [Recycling Receipt Guide](#) on our website: [www.cccounty.us/debris](http://www.cccounty.us/debris)

## CalGreen Letter of Acknowledgement for Residential Projects

### ***Important Information***

**Check to acknowledge that you've read, understand, and agree to comply with each statement:**

\_\_\_\_\_ I will **communicate with all** contractors, waste haulers, and anyone removing debris from the project site to ensure they are aware of this requirement and are taking the necessary steps to meet and prove compliance.

\_\_\_\_\_ During Construction Activities, I will **collect receipts, and other verifying documentation for any waste load** leaving my project site.

\_\_\_\_\_ I will call my chosen facility to **verify the process for obtaining C&D recycling receipts** before hauling any loads away from my project site.

\_\_\_\_\_ Prior to leaving facility, I will **confirm that all receipts received from facilities include date, facility name, type of material, amount, and unit of measurement** for each load.

\_\_\_\_\_ If I use a **facility that is NOT on the "Approved C&D Processing Facilities" list**, I will pay **the associated fee** and submit a Diversion Certification Form along with receipts and appropriate documentation. I understand that I will not receive recycling credit unless Diversion Certification Form adequately demonstrates the level of recycling to DCD.

\_\_\_\_\_ After construction activities have ended, I will **complete the required CalGreen Report** electronically, attach all receipts and other verifying documentation, and submit them collectively via e-mail to [recycling@dcd.cccounty.us](mailto:recycling@dcd.cccounty.us).

\_\_\_\_\_ I understand that the **project's final inspection will NOT be scheduled** if CalGreen Report and documentation does not adequately demonstrate 65% by weight of Construction and Demolition Debris was diverted (recycled or reused) from the landfill.

\_\_\_\_\_ If I am not the property owner for this project, I **promise to provide the property owner with a copy of this CalGreen Plan and Letter of Acknowledgement** being submitted on their behalf.

*By typing my full name and e-mail address below, I acknowledge that I am responsible for complying with the above statements regarding the construction and demolition waste recycling requirements of the CalGreen Building Standards Code as amended by County Ordinance.*

\_\_\_\_\_ Full Name

I am the \_\_\_\_\_ Other, please specify: \_\_\_\_\_

\_\_\_\_\_ E-mail Address

\_\_\_\_\_ Date

## Approved Construction & Demolition (C&D) Processing Facilities

Mixed C&D recycling receipts from these facilities are eligible for 65% diversion credit. Applicants must obtain adequate Recycling Receipts to receive recycling credit shown below. Prior to transporting debris to any selected facility, read the footnotes related to all caution symbols listed next to any facility to be used.

**BEFORE leaving facility, verify all required info is shown on receipt - material type, amount, and unit of measurement must be legible to receive credit.**

*These C&D Processing Facilities were approved by RecycleSmart. The County does not control the rates charged at these facilities, and does not endorse the use of one facility over another.*

CAUTION: May Issue Inadequate Receipts	Mixed C&D Recycling Facilities (Listed Alphabetically)	Address	City	Phone	Recycling Credit			MINIMUM OF 65% RECYCLING REQUIRED as of 2017
					Mixed C&D	Source Separated Materials	Land Clearing Debris	
<b>MIXED C&amp;D</b>								<p><b>C&amp;D Receipts:</b> To get 65% recycling credit for your mixed debris loads, be sure to only take debris to "Mixed C&amp;D" facilities listed here AND request C&amp;D recycling receipts that show the quantity of "Construction &amp; Demolition" or "C&amp;D" (and not MSW) accepted at each facility-</p> <p><b>WARNING:</b> Receipts that show MSW, Trash, Refuse, General Debris are counted as Disposal and receive 0% Recycling Credit.</p>
✓ ⚠	BeeGreen Recycling & Supply/Commercial Waste/Recycle	725 Independent Road	Oakland	510-636-0852	0% or 65%	100%	100%	
✓ ⚠	Berkeley Transfer Station	1201 2nd Street	Berkeley	510-981-7270	0% or 65%	100%	100%	
✓ ⚠	Blue Line Material Recovery Facility	500 East Jamie Court	S. San Francisco	650-589-4020	0% or 65%	100%	100%	
✓	Certified Blue Recycling	2075 Williams Street	San Leandro	800-536-6702	65%	100%	100%	
✓ ⚠	Contra Costa Transfer & Recovery Station	951 Waterbird Way	Martinez	925-313-8987	0% or 65%	n/a	100%	
✓ ⚠	Contra Costa Waste Services / Mt. Diablo Resource	1300 Loveridge Road	Pittsburg	925-682-4518	0% or 65%	100%	100%	
✓ ⚠	Davis Street Transfer Station	2615 Davis Street	San Leandro	510-638-2303	0% or 65%	Reuse	100%	
⚠	Florin Perkins Public Disposal Site	4201 Florin Perkins Road	Sacramento	916-443-5120	0% or 65%	100%	100%	
✓ ⚠	Golden Bear Transfer/West Contra Costa Sanitary LF	1 Parr Blvd.	Richmond	510-970-7273	0% or 65%	100%	100%	
⚠	GreenWaste Recovery, Inc.	625 Charles Street	San Jose	408-938-4936	0% or 65%	100%	100%	
✓ ⚠	Hayward Transfer Station	3458 Enterprise Avenue	Hayward	510-606-1548	0% or 65%	n/a		
✓ ⚠	Independent Recycling Services	9039 San Leandro Street	Oakland	510-567-3676	0% or 65%	n/a		
⚠	Lovelace Materials Recovery Facility & Transfer Station	2323 East Lovelace Road	Manteca	209-982-5770	0% or 65%	100%	100%	
⚠	Marin Resource Recovery Center	565 Jacoby Street	San Rafael	415-485-5647	65%	100%	100%	
⚠	Newby Island Resource Recovery Park	1601 Dixon Landing Road	Milpitas	408-262-1401	0% or 65%	n/a	100%	
✓ ⊖ ⚠	Pleasanton Garbage Recycling Center & Transfer Station	3110 Busch Road	Pleasanton	925-846-2042	0% or 65%	100%	100%	
✓ ⚠	Potrero Hills Landfill, Inc.	3675 Potrero Hills Lane	Suisun	707-432-4627	0% or 65%	n/a	100%	
✓ ⚠	Premier Recycle Company	260 Leo Avenue	San Jose	408-297-7910	0% or 65%	100%	100%	
✓ ⚠	Tracy Material Recovery & Transfer Station	30703 S. Mac Arthur Drive	Tracy	209-832-2355	0% or 65%	100%	100%	
✓ ⚠	Vasco Road Landfill	4001 N. Vasco Road	Livermore	925-453-3621	0% or 65%	100%	100%	
⚠	Windsor Material Recovery Facility	590 Caletti Avenue	Windsor	877-698-8473	65%	100%	100%	
✓ ⚠	Zanker Recycling	675 Los Esteros Road	San Jose	408-263-2385	0% or 65%	100%	100%	

✓ **BRING SAMPLE RECEIPT - To ensure your receipt will be eligible for recycling credit, bring sample from [Recycling Receipt Guide](#) for comparison before leaving facility.**

⊖ **The receipts issued by these facilities WILL NOT show load quantity (or possibly material) unless you specifically request prior to unloading. Confirm receipt lists material type and quantity/unit of measure prior to leaving the facility.**

⚠ **These facilities also issue MSW (disposal) receipts. In order to get recycling credit, be sure to request and hold on to receipts that show the amount of "Construction and Demolition" or "C&D" accepted and not MSW.**

## Approved Construction & Demolition (C&D) Processing Facilities

Source Separated Material receipts from these facilities are eligible for 100% diversion credit. You must obtain adequate Recycling Receipts to receive recycling credit shown below. Prior to transporting debris to any selected facility, read the footnotes related to all caution symbols listed next to any facility to be used.

**BEFORE leaving facility, verify all required info is shown on receipt - material type, amount, and unit of measurement must be legible to receive credit.**

*These C&D Processing Facilities were approved by RecycleSmart. The County does not control the rates charged at these facilities, and does not endorse the use of one facility over another.*

CAUTION: May Issue Inadequate Receipts	Source Separated Recycling Facilities (Listed Alphabetically)	Address	City	Phone	Recycling Credit			Why Recycle Source Separated Materials?  Submitting receipts that list recyclable materials such as concrete, drywall, clean wood, & metal earn <b>100% Recycling Credit.</b> Must have some source separated recycling to offset disposal receipts.
					Mixed C&D	Source Separated Materials	Land Clearing Debris	
<b>SOURCE SEPARATED (ONLY)</b>								
	Alco Iron & Metal Co.	321 Azuar Drive	Vallejo	707-562-1107	n/a	100%		
✓	Antioch Building Materials Co., Inc.	1375 California Avenue	Pittsburg	925-432-0171	n/a	100%		
✓ ⊖	Argent Materials	8300 Baldwin Street	Oakland	510-638-7188	n/a	100%	100%	
	BeeGreen Recycling & Supply (Asphalt Shingle Recyclers)	5900 Coliseum Way	Oakland	510-636-1166	n/a	100%	100%	
	Building Resources	701 Amador Street	San Francisco	415-285-7814	n/a	Reuse		
✓	CASS, Inc.	2730 Peralta Street	Oakland	510-893-6476	n/a	100%		
	CEMEX	1544 Stanley Blvd.	Pleasanton	925-846-2824	n/a	100%		
✓	Clean Planet, Inc.	250 Port Road 23	Stockton	209-463-1067	n/a	100%	100%	
✓ ⊖	County Quarry Products, LLC	5501 Imhoff Drive	Martinez	925-682-0707	n/a	100%		
	Davis Pacific Services	3401 Gaffery Road	Vernalis	209-835-2571	n/a	100%		
✓	Delta Scrap & Salvage	1371 Main Street	Oakley	925-754-1474	n/a	100%		
✓ ⊖	Diablo Valley Rock	925 Waterbird Way	Martinez	925-228-1118	n/a	100%		
✓	Pleasant Paper Recycling, Inc.	1320/1313 Galaxy Way	Concord	925-689-3900	n/a	100%		
✓ ⚠	Recology Hay Road	6426 Hay Road	Vacaville	707-678-4718	n/a	100%	100%	
✓	Sims Metal Recycling	600 South 4th Street	Richmond	510-412-5300	n/a	100%		
	Urban Ore, Inc.	900 Murray Street	Berkeley	510-841-7283	n/a	Reuse		
	Vision Recycling Benicia	1460 Goodyear Road	Benicia	510-429-1300	n/a	100%	100%	
✓	Vision Recycling Livermore	30 Greenville Road	Livermore	510-429-1300	n/a	100%	100%	
	Vision Recycling Newark	6756 Central Avenue	Newark	510-429-1300	n/a	100%	100%	
✓ ⊖	Vulcan Materials Co.	50 El Charro Road	Pleasanton	925-846-5125	n/a	100%	100%	
⊖	Woodmill Recycling Company, Inc.	5595 Byron Hot Springs Rd	Byron	925-634-9663	n/a	100%	100%	

### What is Land Clearing Debris?

Receipts that list Green Waste, Dirt, Rock earn **100% Credit for non-residential projects only**

✓ **BRING SAMPLE RECEIPT** - To ensure your receipt will be eligible for recycling credit, bring sample from [Recycling Receipt Guide](#) for comparison before leaving facility.

⊖ **The receipts issued by these facilities WILL NOT show load quantity (or possibly material) unless you specifically request prior to unloading. Confirm receipt lists material type and quantity/unit of measure prior to leaving the facility.**

⚠ **These facilities also issue MSW (disposal) receipts. In order to get recycling credit, be sure to request and hold on to receipts that show the amount of "Construction and Demolition" or "C&D" accepted and not MSW.**

# CONSTRUCTION WASTE MANAGEMENT (CALGREEN) REPORT

\* FINAL INSPECTION WILL **ONLY** BE SCHEDULED IF COMPLETED REPORT SUBMITTED WITH ADEQUATE **RECYCLING RECEIPTS**\*

APN: \_\_\_\_\_ Building Permit #: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Owner E-mail: \_\_\_\_\_

Jobsite Address: \_\_\_\_\_ Sq. Ft. of Construction: \_\_\_\_\_ Type of Building:  Residential (1-3 stories)  Non-Residential: Addition/Alteration  Residential (over 3 stories)  Non-Residential: Other

Amount of Demolition Work:  None  Low (only floor & wall coverings, fixtures, etc.)  Medium (includes framing & structural members)  High (includes foundations) Demo Sq. Ft.: \_\_\_\_\_

**For County Staff Use Only:**  
 Approved By: \_\_\_\_\_  
 On Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
*Make copy for applicant, place original in permit file.*

Number of Receipts per Material Type	Name of Facilities where Loads were Delivered (INCLUDE NAME OF HAULING COMPANY UNLESS "SELF HAUL" IS CHECKED)	Material Type Identified on Receipt	Tons REUSE (A)	Tons RECYCLED (B)	Tons DISPOSED (C)
	<input type="checkbox"/> Self-Haul	Trash or Municipal Solid Waste (MSW)	If CUBIC YARDS, multiply amount by 0.2085 to calculate TONS DISPOSED		
<b>Source Separated Reusable or Recyclable Materials</b> (Maximize recycling credit by separating concrete and other materials at the jobsite, in order to deliver to <a href="#">Approved Facilities</a> that you confirm accepts specified material types for reuse or recycling).					
	<input type="checkbox"/> Self-Haul	Asphalt & Concrete			USE THE COUNTY'S "VOLUME TO WEIGHT CONVERSION TABLE" POSTED ONLINE TO CONVERT CUBIC YARDS INTO TONS
	<input type="checkbox"/> Self-Haul	Clean Wood			
	<input type="checkbox"/> Self-Haul	Dry Wall/Gypsum			
	<input type="checkbox"/> Self-Haul	Metals			
	<input type="checkbox"/> Self-Haul	Other:			
	<input type="checkbox"/> Self-Haul	Other:			
<b>Mixed Construction &amp; Demolition (C&amp;D) Debris</b> Mixed C&D loads were only partially recycled and therefore the weight (either listed on or converted from amount shown on receipts) must be split into the Tons Recycled (B) and Tons Disposed (C) columns as follows: • Loads taken to an Approved <b>C&amp;D Processing</b> Facility are eligible for 65% recycling credit; <b>65% of Tons should be entered in Column B</b> and remaining <b>35% should be entered in Column C</b> . • If facility IS NOT one of the Approved C&D Processing Facilities on the list, then <b>100% of the loads taken to non-approved facilities should be entered in Column C</b> (Disposed).					
	<input type="checkbox"/> Self-Haul	Mixed Construction & Demolition (C&D) Debris	Cubic Yards X 0.2085 = Tons		

**Attach facility receipts, gate tags or other verifiable documentation for all materials reused, recycled or disposed.**

Please fill-in your name & e-mail below indicating that the above information is true and correct to the best of your knowledge:

$$\frac{(A) + (B)}{\text{Tons Recycled \& Reused}} \div \frac{(A) + (B) + (C)}{\text{Tons Recycled, Reused \& Disposed}} \times 100 = \text{\% RECYCLING RATE MUST BE AT LEAST 65\%}$$

\_\_\_\_\_  
 I, \_\_\_\_\_ of \_\_\_\_\_ Other: \_\_\_\_\_ Date \_\_\_\_\_



For more info, visit [www.cccounty.us/debris](http://www.cccounty.us/debris). Questions can be directed to the County's Application and Permit Center at (925) 674-7200.

\*\*\*SAMPLE RECYCLING RECEIPT\*\*\*

Contra Costa Waste Service – Receipt for Mixed C&D Load



2. Name of Facility  
[Contra Costa Waste Service]

1. Date listed on the Receipt [6/24/2016]

3. Waste or Material Type Identified on Receipt  
[Mixed Construction and Demolition (C&D)]

4. Amount Identified on Facility Receipt [3.94]

5. Unit of measurement listed on Receipt  
[Tons]

3.94  
x.35  
1.38

Report Entry Example:

Date listed on Receipt/Ticket	Name of Facility where Load was Delivered (INCLUDE NAME OF HAULING COMPANY UNLESS "SELF HAUL" IS CHECKED)	Material Type Identified on Receipt	Tons REUSED	Tons RECYCLED	Tons DISPOSED
6/24/2016	Contra Costa Waste Service <input checked="" type="checkbox"/> Self-Haul	Mixed Construction & Demolition (C&D) Debris		2.56	1.38

Visit our website ([www.cccounty.us/debris](http://www.cccounty.us/debris)) for the County's [Volume to Weight Conversion Table](#) or to view sample recycling receipts from other facilities in our [Recycling Receipt Guide](#).

## Diversion Certification Request Form

### Request for CalGreen Recycling Credit for Recycling at Unapproved Facilities, or Reuse & Salvaged Material(s)

#### Part 1 - To be completed by DELIVERING Company/Individual

**Uses:**

1. When Loads of C&D Debris or source separated materials were taken to an Unapproved Facility. (Approved C&D Processing Facility List can be found online at <http://www.cccounty.us/Debris>).
2. When delivering Construction and Demolition Debris to a company, or individual who does not normally issue receipts for receiving Reuse or Salvage items. Example: when wood is hauled to a neighbor's residence for reuse.

**Instructions:**

Both sides of this form must be completed and signed by both parties. Attach the completed form to the Construction Waste Management (CalGreen) Report, then submit and pay fee at Application Permit Center to apply for recycling credit. Department of Conservation and Development will approve request and grant appropriate recycling credit based on verifiable level of recycling as determined by the Department.

Job-Site Information	
<b>Permit Number:</b>	
<b>Jobsite Address:</b>	
<b>Jobsite APN#</b>	
<b>Property Owner Name, Address &amp; Phone:</b>	
<b>Jobsite Contact (Contractor) Name &amp; Phone:</b>	

Construction/Demolition Company, Hauling Company or Individual DELIVERING Material(s)	
<b>Company or Individual Name:</b>	
<b>Address:</b>	
<b>City, State &amp; Zip Code:</b>	
<b>Phone/Mobile Number:</b>	
<b>Email Address:</b>	

**I hereby certify that the information entered on this form is true and correct to the best of my knowledge.**

\_\_\_\_\_

Name of Delivering Company or Individual

\_\_\_\_\_

Signature of Delivering Company or Individual

\_\_\_\_\_

Date

## Diversion Certification Request Form

### Request for CalGreen Recycling Credit for Recycling at Unapproved Facilities, or Reuse & Salvaged Material(s)

**Part 2 - To be completed by RECEIVING Facility/Company/Individual**

**Instructions:** Part 2 must be completed by **RECEIVING** Facility/Company/Individual who does not normally issue receipts for Reuse and Salvaged materials. Example: when wood is hauled to a neighbor's residence for reuse.

Facility, Company or Individual RECEIVING Material(s)			
<b>Facility, Company or Individual Name:</b>			
<b>Address:</b>			
<b>City, State &amp; Zip Code:</b>			
<b>Phone/Mobile Number:</b>			
<b>Email Address:</b>			
<b>Circle Facility/Individual Type(s):</b>	Recycler  Salvager/ End User	Processor  On-Site Reuse	Transfer Station  Other: _____  Landfill

Materials Accepted by Receiving Facility, Company or Individual			
Date Received	Material Type	Amount Identified in Pounds, Tons, or Cubic Yards	How will the materials received be used? (Total Percentage should equal 100%)
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____
			% Recycled: _____ % Salvaged: _____ % Disposed: _____

**I hereby certify that the information entered on this form is true and correct to the best of my knowledge.**

Name of Person from Receiving Facility, OR- End User if material salvaged/reused	Signature of Facility Attendant/Staff -OR- End User if material salvaged/reused	Date
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## Volume to Weight Conversion Table for Construction and Demolition Debris

2,000 pounds = 1 ton

Material Type	Pounds/Cubic Yard	Tons/Cubic Yard
Mixed Construction and Demolition (C&D) Debris	417	.2085
Trash/Municipal Solid Waste (MSW)	417	.2085
Appliances (White Goods)	340	0.17
Bulky Items (mattresses, box springs, sofas, etc.)	80	0.04
Cardboard and Paper	100	0.05
Carpet	147	0.0735
Carpet Padding	63	0.0315
Concrete and Asphalt	1,400	0.7
Fiberglass Insulation	17	0.0085
Glass (Plate Glass)	1,400	0.7
Gypsum Board (sheetrock)	467	0.2335
Metal	225	0.1125
Plastic	40	0.02
Roofing materials	731	0.3655
Tires	200	0.1
Wood	169	0.0845

## Volume to Weight Conversion Table for Land Clearing and Excavation Debris

2,000 pounds = 1 ton

Material Type	Pounds/Cubic Yard	Tons/Cubic Yard
Tree Branches, Stumps, & Clean Plant Debris	127	0.0635
Soil, Dirt, and Clean Fill	929	0.4645
Sand, Gravel, and Rock	999	.04995
Contaminated Plant Debris (Disposal OK)	127	0.0635