AGENDA

CONTRA COSTA COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL
(JJCC)

January 14, 2020

1 p.m to 4 p.m.

50 Douglas Drive – 2nd Floor
MARTINEZ, CA 94553

1. Welcome

2. Public Comment on any item under the jurisdiction of the Council and not on this agenda (speakers may be limited to two minutes).

3. Consider Approving the Record of Action from the December 5, 2019 meeting.

4. Review of agenda and council member and youth representative report outs.

5. Consider Approving the JJCC Bylaws.

6. Presentation from RYSE, Contra Costa County Office of Education, and District Attorney’s Office.

7. Presentation on key best practices in other county plans.

8. Discuss proposed changes to the Juvenile Justice Action Strategy.

9. Presentation on proposed next steps.

9. Next meeting – February 13, 2020 @ 1 p.m.

10. Adjourn

The Juvenile Justice Coordinating Council (JJCC) will provide reasonable accommodations for persons with disabilities planning to attend JJCC meetings. Contact the staff person listed below at least 48 hours before the meeting. Any disclosable public records related to an item on a regular meeting agenda and distributed by staff to a majority of the members of the JJCC less than 96 hours prior to that meeting are available for public inspection at 50 Douglas Drive, Suite 201, Martinez, CA during normal business hours, 8am – 12 Noon and 1-5pm. Materials are also available on line on
the Probation Department’s website. For additional information, contact: Robin Otis, Secretary, (925) 313-4188 Robin.Otis@prob.cccounty.us
RECORD OF ACTION

JUVENILE JUSTICE COORDINATING COUNCIL (JJCC)

December 5, 2019

1:00 p.m. to 4:00 p.m.

50 Douglas Drive – 2nd Floor
Martinez, CA 94553

Present:

Todd Billeci, Probation
Dan Batiuchok, Behavioral Health
Fatima Mata Sol, AODS
Karen Moghtader, Public Defender
Lynn Mackey, County Office of Education
Andrea Tavenier, District Attorney
Trevor Schnitzius, Antioch PD
Daniel Peddycord, Public Health
Rebecca Oriol, CBO representative
Tamisha Walker, Community Representative
Claire Landes, CBO Representative
D'Ana Clark, Youth Representative
Roslyn Gentry, EHSD
Melissa Klawuhn, Sheriff
Jonathan Bean, Community Representative
Stephanie Medley, Community Representative
LeDamien Flowers, Community Representative

Absent:

Sonia Bustamante, BOS Representative
Journey Horacek-Lee, Youth Representative

Meeting called to order by Chief Todd Billeci at 1:01 p.m.

Item 3 – Approve Record of Action form October 16, 2019 meeting

Approve as presented

Fatima Mata Sol (AODS), Andrea Tavenier (DA)

AYE – All present

Other - Stephanie Medley (Abstained)

Meeting adjourned at 3:45 p.m.
January 14, 2020

COORDINATING COUNCIL

JIUENILE JUSTICE
CONTRA COSTA COUNTY

[Seal Image]
Today's Topics

- Next Steps
- Discussion
- Example Programs from Other Countries
- Partner Presentations
- Discuss Juvenile Justice Action Strategy
- Consider Approving JCC Bylaws
- Report outcomes
- Councilmember and Youth Representative
- Costo County Youth in Conflict and Related Programs for JCCPA Knowledge Gain
- Strategy: Justice Action
- Refer Juvenile Bylaws
- Approve Proposed
Consider Vote to Approve

Review Final Draft of Bylaws
### Juvenile Justice Action Strategy

<table>
<thead>
<tr>
<th>Structured Decision Making Tools: Continue to Reduce Racial Disparities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Diversion: Support the Development of a Countywide Diversion Program</td>
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<tr>
<td>Education: Continue to Support Reentry Programming in School Following Incarceration</td>
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<tr>
<td>Support Increased Housing Options and Services for Justice-Involved Youth and Their Families</td>
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<tr>
<td>Behavioral Health: Increase the Accessibility of and Access to Behavioral Health Services for Justice-Involved Youth</td>
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</tbody>
</table>

**Vision and Approach**

- **Priority Areas**: Focus on the following key areas:
  - Education
  - Housing
  - Behavioral Health
- **Collaborative Approach**: Collaboration is key to building and maintaining strong relationships with local key partners, including County, CES, and other County entities to ensure appropriate and effective services are provided.
- **Prevention Tools**: Prevention is a priority, focusing on interventions based on structured decision-making from a continuum of services.
See Attachment #2 for review of examples from other locations.
Juvenile Justice Action Strategy

Probation Department is currently undertaking several efforts to support more racially equitable, objective, and informed intake decision making, including:

- Working with University of Cincinnati Correctional Institute (UCCI) on a behavior response matrix that includes sanctions/rewards/interventions
- Detention Risk Assessment Instrument (DRAI)
- Ohio Youth Assessment System (OYAS)

Probation Department will continue to support reentry services provided by CBOs, with a focus on services offered in youth's communities by providers with lived experience. The Probation Department will also support the Public Defender's Office with juvenile education advocacy.

In a collaborative approach with juvenile system partners and with community members, Probation Department will focus on the creation of a countywide diversion program. This program will occur in addition to already existing diversion programs operated by local police departments.

Probation Department will also support the CCCOE, which provides staff to facilitate youth's reenrollment in their school districts after a period of incarceration. The Probation Division will continue to work with the Public Defender's Office to facilitate reenrollment.

Probation Department is currently working to improve its reentry strategy by providing staff and support to CCCOE, which provides staff to facilitate youth's reenrollment in their school districts after a period of incarceration. The Probation Division will continue to work with the Public Defender's Office to facilitate reenrollment.
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<th>Funding Source</th>
<th>YOGB</th>
<th>JCPA 451A-370BC</th>
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<td>Rehabilitation Facility (CART)</td>
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<td>DOS at Other Adult Youth</td>
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<td>Public Defender Reentry</td>
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<td>Education (CCOE)</td>
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<td>Reentry/Aftercare/In-Custody</td>
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<td>Prevention/Prevention</td>
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<td>Type of Service</td>
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Funded Programs

2019-20 1JCPA-370BC
District Attorney's Office

Contra Costa County Office of Education

RySE

No current probate funding

Receives YOBC funding

Receives JICPA funding

Partner Presentations 10
Partner Presentation Guidelines

- Review contracted service and outcome measures
- Present progress toward meeting measures
- Share any challenges in meeting service or outcome measures
- Share key program highlights/successes
- Share any unexpected/unmet needs of youth receiving services

Questions and discussion
This year, reviewed updated 2019-20 plans for counties across California. Last year, reviewed consolidated plans from many counties.
Overview of Other County Plans

- General Funds
- Local Funding (i.e., SF City Funding)
- Leveraging (i.e., EP3SDT)
- Grant Funding (i.e., MIOCR)
- YOBC
- JICPA

Resources:

- Resources in that county
- County’s plan is specific to the needs and
to countywide full service center
Solano – diversion and expansion of day services
healthy communities
San Joaquin – prevention, early intervention, and disproportionate contact
San Francisco – neighborhood-level
and departmental reorganization
Alameda – reduction of out-of-home placement

Focus Areas in Nearby Counties
Contra Costa County
Example Programs that Meet Needs in
The Action Strategy?
Would any additions or changes strengthen remining.
Juvenile Justice Action Strategy should What parts of the Contra Costa County
Funding Allocations
Review Budgets and Discuss Recommended
- AODS
- Public Defender’s Office
- Probation
- BACR
Continue Partner Presentations
Review Full Draft Annual Plan

Next Steps
Next Meetings

- May or June (TBD)
- Discuss JJCC next steps and priorities for the next year
- Provide input on RFP framework

- Thursday, February 13, 1-4pm
- Update and vote on Consolidated Annual Plan
- Advise on JCFA funding
- Thursday, March 12, 1-4pm
ATTACHMENT # 1

(PROPOSED BYLAWS)
CONTRA COSTA COUNTY
JUVENILE JUSTICE COORDINATING COUNCIL

BYLAWS
(January 6, 2019)

Article I – Purpose

The purpose of the Juvenile Justice Coordinating Council (“Council”) is to: (1) Function as the Juvenile Justice Coordinating Council (per Welfare & Institutions Code 749.22); (2) Review and update the JJCPA component of the Consolidate Annual Plan (per Government Code 30061(b)(4); and (3) Function as the Juvenile Delinquency Prevention Commission (Welfare & Institutions Code 233-236);

Article II – Membership

A. Composition: The Partnership shall consist of 19 members, composed of ex-officio and appointed members with the following composition, pursuant to Contra Costa County Resolution 2018/597, Welfare & Institutions Code 233 and Welfare & Institutions Code 749.22 et seq:

   Ex-Officio Members:

   1. Chief Probation Officer (Chair)
   2. District Attorney
   3. Public Defender
   4. Sheriff
   5. Board of Supervisor
   6. Employment and Human Services
   7. County Alcohol and Drugs
   8. Behavioral Health [Mental Health]
   9. Public Health

   Appointed Members (appointed by the Board of Supervisors):

   10. City Police (Rotating between Richmond, Antioch, Concord, Pittsburg)
   11. County Office of Education or a School District representation
   12. Four at-large community members
   13. Two at-large youth members
   14. Two at-large Non Profit Community Based Organization members

A. Terms of Office: Ex-Officio members shall serve during their terms of office. The term for appointed members shall be two years beginning on January 1 and ending on December 31.

B. Resignation: Any appointed member may resign by giving written notice to the Clerk of the Board of Supervisors.
C. **Vacancies:** The Council shall comply with the system for new appointments, resignations, and replacements for Appointed Members as specified by the Contra Costa County Board of Supervisors. Whenever an unscheduled vacancy occurs, the Board of Supervisors will fill the vacancy pursuant to Government Code Section 54974. The term for the incoming member will be to fill the vacancy for the remainder of the original term.

D. **Absences:**
   1. **Ex-Officio Members** set in statute: Members of the Body who have three (3) consecutive absences from the scheduled meetings or who have not fulfilled their duties for a three-month period may be reported to the respective department head.
   2. Members appointed by the Board of Supervisors: Members of the Body who have three (3) consecutive absences from the scheduled meetings or who have not fulfilled their duties for a three-month period may be declared inactive by the Body. This inactive seat may be declared vacant and filled by the Board of Supervisors.

E. **Alternates:** A member of the Council may be represented by an alternate selected to attend from same agency/organization if the Councilmember is not able to attend. Alternates for Community and Youth Representatives may be appointed by the Board of Supervisors.

F. **Training Requirements:**
   1. Members and alternates must view the following training videos within 60 days of appointment.
      - Brown Act and Better Government Ordinance Training Video
      - Ethics Training
   2. Members and alternates must complete “Training Certification for Members of a County Advisory Body.”
   3. Members and alternates must attend any future trainings deemed necessary by the Body or required by law.

Article III. – Structure

A. **Officers:** In accordance with State law, the Chief Probation Officer shall serve as the Chair of the Council. The Chief Probation Officer may appoint an alternate to serve as the Chair in his/her absence.

B. **Other Committees:** The Council may establish committees on either a permanent (standing) or temporary (ad hoc) basis to address specific issues or concerns.

   1. Subcommittees may only be composed of Body members.
   2. Subcommittees must be established via a supermajority vote.
   3. Subcommittees must report back to the Body at the Body's regularly scheduled meetings.
   4. Subcommittee decisions shall be made by vote and governed by voting and quorum rules set forth in these Bylaws. Decisions and voting tallies will be recorded in the meeting summary report.
   5. Subcommittees shall not engage in activities that are not within the purpose and responsibilities outlined in these Bylaws and statutory requirements.
6. The Subcommittees may recommend policies and decisions falling within their scope of authority to the full Body for approval, however the Subcommittees have no authority to establish policy, make decisions, or hold non-public meetings.

7. Each Subcommittee will function with a Subcommittee Chair(s). The Subcommittees Chair(s) shall be responsible for conducting the Subcommittee’s meetings, developing and distributing agendas, convening any necessary working groups, and ensuring compliance with the Bylaws of the Body. Subcommittee chairs will be elected by the Subcommittee.

Article IV. – Meetings

A. Regular Meetings: Regular meetings of the Council and other standing committees shall be held at least quarterly based on a schedule adopted by the Council and that schedule may be changed or augmented as needed. In addition, regularly scheduled meetings may be canceled by a majority vote of the Council or, for lack of business or a quorum, by the Chair.

B. Special Meetings: Special meetings of the Council or any other committees may be called by the Chair at any time. Such meetings shall be called in accordance with the provisions of the Brown Act and the Contra Costa County Better Government Ordinance regarding member and public notice.

C. Quorum: A quorum of the Council or any other committee shall be a majority of the members, or their alternates. A “majority” of the members means a majority of the authorized members, or their alternates, whether or not all of the positions have been filled. No action shall be taken unless a majority of the members are present.

D. Voting: Each member of the Council or any other committees has one vote and a majority vote of the members present is needed to pass a motion. Should there not be sufficient authorized members present to constitute a quorum there can be no action on that matter.

E. Conflict of Interest: As a general rule, no member shall participate as a member in any discussion or voting if doing so would constitute a conflict of interest. However, if a quorum cannot be achieved or the required number of affirmative votes for action obtained because conflicts of interest exist that prevent members having such conflicts from discussing or voting on the matter then a sufficient number of members having conflicts of interest, selected by lot, shall be allowed to participate to provide enough votes for the Council or committee to form a quorum and take affirmative action.

F. Meeting Procedure: The Chair will preside at all meetings and proceed with the business of the Council in a manner prescribed in these bylaws. The Chair will also decide questions of parliamentary procedure as needed.

G. Order of Business: The regular order of business of the Council or any other standing committee shall be:

1. Call to order
2. Public comment on non-agenized items
3. Approve Record of Action from prior meeting
4. Consideration and action on agenda items
5. Adjournment

H. Public Access: All meetings of the Council and any other standing committees shall be open and accessible to the general public in accordance with the Ralph M. Brown Act and the Contra Costa County Better Government Ordinance. Opportunity for public comment will be included in each agenda item. In the interest of facilitating the business of the Council or standing committee, the Chair may set in advance of the presentation of public input reasonable time limits for oral presentation.

Article V. – Administration

The Council shall obtain staff support from the Probation Department. The staff will be responsible for the compilation and distribution of Council and committee meeting notices and agendas. All records shall be maintained by appropriate staff.

Members of the Council shall serve without compensation and shall not receive reimbursement for any expenses incurred while conducting official business.

Article VI. – Changes to Bylaws

The provisions of these Bylaws may be altered, amended or repealed by the Council, within the limitations imposed by the Brown Act, the Contra Costa County Better Government Ordinance and the policies of the Contra Costa County Board of Supervisors. No such alteration, amendment or repeal shall be effective unless and until the change has been approved by the Board of Supervisors.
ATTACHMENT # 2
(EXAMPLE PROGRAMS & SERVICES)
### System Coordination

- **8.** System Coordination
- **7.** Systemic Barriers
- **6.** Disparities in Services by Region
- **5.** Diversion of Probation Violations

### Health Services

- **2.** Behavioral Health Services

### Solutions and Examples

- Leverage Mental Health Services Act (MHSA) Funds
- Develop new or expanded inpatient mental health services in partnership with San Francisco General Hospital and other mental health providers
- Provide additional funding for behavioral health services

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**Challenge:**

- Identify and address gaps in services for youth in Santa Cruz County

**Solutions:**

- Develop new or expanded inpatient mental health services in partnership with San Francisco General Hospital and other mental health providers
- Provide additional funding for behavioral health services

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This table highlights programmatic examples for addressing the following needs identified through R&DA's assessment for Contra Costa County's Juvenile Probation Consolidated Annual Plan: Example Programs and Services.
<table>
<thead>
<tr>
<th>Needs Met</th>
<th>Systemic Barriers</th>
<th>Disparities in Services by Region</th>
<th>Probation Violations</th>
<th>Transportation</th>
<th>Developmental Supports and Personal Services</th>
<th>Housing</th>
<th>Behavioral Health Services</th>
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**Example Programs and Services**

- **Community-Engaged**
  - **Prison Reentry Workshops**
  - **Community-Based**
    - **Support Groups**
      - **Residential Incentives**
      - **Behavioral Health Services**
      - **Family Counseling**

**NACJD** (National Alliance for Criminal Justice Reform) forum, promoting community partnerships for criminal justice reform.
<table>
<thead>
<tr>
<th>System Coordination</th>
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### Solutions and Examples

**San Francisco**
- Implement Policy for Community健康-friendly program to support community building.
- The CMN supports community members engaged by violence through mindfulness practices and trauma-informed group circle restorative justice programs.
- The Community Resilience Model (CRM)
  - Solano, San Francisco, and San Lorenzo

**Contra Costa County**
- Expanding Translational Supportive Housing programs similar to those provided for TAY in the child.
- Employment assistance for reintegration, educational, and vocational training.
- Partnership with continuation care and housing/homelessness departments to pool and leverage resources.

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**Notes:**
- The above solutions and examples are tailored to specific regions and programs. Further details can be found in the respective reports and guidelines.
<table>
<thead>
<tr>
<th>Needs Met</th>
<th>Solutions and Examples</th>
<th>( \text{San Joaquin} )</th>
<th>( \text{Environmental/outdoor programs} )</th>
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<td>Systemic Barriers</td>
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**San Joaquin**

- MRT (Moral Replacement Therapy) provides the Aggression Replacement Therapy (ART) to promote youth resilience and decrease recurrent involvement in the Juvenile Justice System. ART is a multi-modal program designed to alter the behavior of chronically aggressive youth.
- Interventions include group, individual, and parent counseling, as well as educational and social skills training.
- ART helps reduce the severity of aggressive and antisocial behavior, improving social competence and reducing the likelihood of future criminal behavior.

**Environmental/outdoor programs**

- Therapy (MFT/CBT/ECBT)
- Resocialization and rehabilitation (MFT/ECBT)
- Seeking Safety
- Motivational Enhancement and Cognitive Behavioral Therapy (MFT)
- Multidimensional Family Therapy (MDFT)

All four counties are using at least one of these models of Youth Focus Curricula, including Aggression Replacement Therapy (MRT). MRT seeks to decrease occurring conduct of victims by increasing moral reasoning and the capacity to decrease recurrent involvement in the Juvenile Justice System.
<table>
<thead>
<tr>
<th>Needs Met</th>
<th>Solutions and Examples</th>
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<tbody>
<tr>
<td>Systemic Barriers</td>
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<td>Systemic Disparities By Region</td>
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<td>San Francisco: The Process</td>
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<tr>
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**Solutions and Examples**

- Mobile Response Teams
- Service hubs for youth on probation and/or in reentry
- Example Programs and Services

**Contra Costa County Juvenile Justice Coordinating Council**