

**Treasurer-Tax Collector's**  
625 Court Street  
Finance Building, Room 100  
P. O. Box 631  
Martinez, California 94553-0063  
  
TEL (925) 957-5280  
FAX (925) 957-2898

Contra  
Costa  
County



**Russell V. Watts**  
County Treasurer-Tax Collector

**Brice Bins**  
Chief Deputy Treasurer-Tax Collector

**Lulis Lopez**  
Assistant Tax Collector

TO ALL BUSINESS LICENSE APPLICANTS

## IMPORTANT NOTICE OF COMPLIANCE

*"The payment of a license tax required by the provisions of this chapter, and its acceptance by the county, and the issuance of a business license to any person, shall not entitle the holder thereof to carry on any business unless he/she has complied with all of the requirements of this chapter and all other applicable laws, nor to carry on any business in any building or on any premises designated in such license in the event that such building or premises are situated in a zone or locality in which the conduct of such business is in violation of any law."*  
(County Ordinance 91-35, Section 1)

**Failure to receive required approval from the appropriate departments below may deem your Business License void, non-refundable and the business owner subject to penalty in accordance with County Ordinance(s).**

### ***Home Occupation, Zoning, Alcohol***

**Application and Permit Center** ..... (925) 674-7200  
30 Muir Road, Martinez 94553  
<http://www.cccounty.us/4474/Application-and-Permit-Center>

### ***Barber and Cosmetologist Professional Licensing***

**Board of Barbering & Cosmetology** ..... (800) 952-5210  
2420 Del Paso Road Suite 100, Sacramento 95834  
[www.barbercosmo.ca.gov](http://www.barbercosmo.ca.gov)

### ***Massage Practitioner & Therapist Certification***

**California Massage Therapy Council**..... (916) 669-5336  
1 Capitol Mall, #320, Sacramento 95814  
[www.camtc.org](http://www.camtc.org)

### ***Seller's Permit***

**California Board of Equalization** ..... (510) 622-4100  
1515 Clay St. #303, Oakland 94612  
[www.boe.ca.gov/](http://www.boe.ca.gov/)

### ***Filed Complaints Against Businesses***

**Better Business Bureau**..... (510) 238-1000  
510 16<sup>th</sup> St., Oakland 94612  
[www.bbbgoldengate.org](http://www.bbbgoldengate.org)

### ***Child Care Provider Training and Development***

**Child Care Council, Contra Costa** ..... (925) 676-5437  
1035 Detroit Avenue, Suite 240, Concord 94518  
[www.cocokids.org](http://www.cocokids.org)

### ***Fictitious Business Name Statement***

**Clerk-Recorder's Office**..... (925) 335-7900  
555 Escobar Street, Martinez 94553  
[www.co.contra-costa.ca.us/depart/elect/clerk/index.html](http://www.co.contra-costa.ca.us/depart/elect/clerk/index.html)

### ***State Contractor's License***

**Contractors State License Board** ..... (800) 321-2752  
P.O. Box 26000, Sacramento, CA 95826  
[www.cslb.ca.gov/](http://www.cslb.ca.gov/)

### ***Solicitors and Peddlers Registration***

**Sheriff's Office** ..... (925) 335-1571  
[www.cocosherriff.org/](http://www.cocosherriff.org/)

### ***Corporations, Companies, Partnerships***

**Secretary of State**..... (916) 657-5448  
[www.sos.ca.gov/](http://www.sos.ca.gov/)

### ***Tobacco Prevention Project***

**Health Services Department**..... (925) 313-6214

### ***Child and Adult Care Licenses***

**Community Care Licensing**..... (510) 622-2602  
1515 Clay St., Oakland 94612  
[www.cclcd.ca.gov](http://www.cclcd.ca.gov)

### ***Business Property Tax and Change of Ownership***

**County Assessor's Office** ..... (925) 313-7600  
[www.co.contra-costa.ca.us/depart/assr/assr.htm](http://www.co.contra-costa.ca.us/depart/assr/assr.htm)

**ABC License**

**Department of Alcohol Beverage Control**(510) 622-4970  
1515 Clay St, #2208, Oakland 94612  
[www.abc.ca.gov](http://www.abc.ca.gov)

**Consumer Protection**

**Department of Consumer Affairs**.....(800) 952-5210  
[www.dca.ca.gov/](http://www.dca.ca.gov/)

**Worker’s Compensation Insurance**

**Department of Industrial Relations** .....(510) 622-2861  
[www.dir.ca.gov/](http://www.dir.ca.gov/)

**Employee-Related Taxes**

**Employment Development Dept**.....(888) 745-3886  
[www.edd.cahwnet.gov/](http://www.edd.cahwnet.gov/)

**Occupational Safety**

**Cal/OSHA**.....(510) 286-7000  
[www.dir.ca.gov/occupational\\_safety.html](http://www.dir.ca.gov/occupational_safety.html)

**Federal Taxes**

**IRS** .....(800) 829-1040  
185 Lennon Ln., Walnut Creek 94598  
[www.irs.gov/](http://www.irs.gov/)

**Local Fire Regulations**

**Fire Protection District**.....(925) 941-3300  
[www.co.contra-costa.ca.us/depart/fd/](http://www.co.contra-costa.ca.us/depart/fd/)

**State Taxes**

**Franchise Tax Board**.....(800) 852-5711  
[www.ftb.ca.gov/](http://www.ftb.ca.gov/)

**Corporations, Companies, Partnerships**

**Secretary of State**.....(916) 657-5448  
[www.sos.ca.gov/](http://www.sos.ca.gov/)

**Starting a Business: Education & Training**

**Small Business Development Ctr** .....(925) 602-6840  
300 Ellinwood Way #300, Pleasant Hill 94523  
[www.contracostasbdc.com](http://www.contracostasbdc.com)

**Social Security Numbers**

**Social Security Office** .....(800) 772-1213  
[www.ssa.gov/](http://www.ssa.gov/)

Your acknowledgement of this notice MUST BE SIGNED BY AN OWNER, PARTNER OR CORPORATE OFFICER AND RETURNED along with your Business License Application and appropriate fees.

**DBA:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_