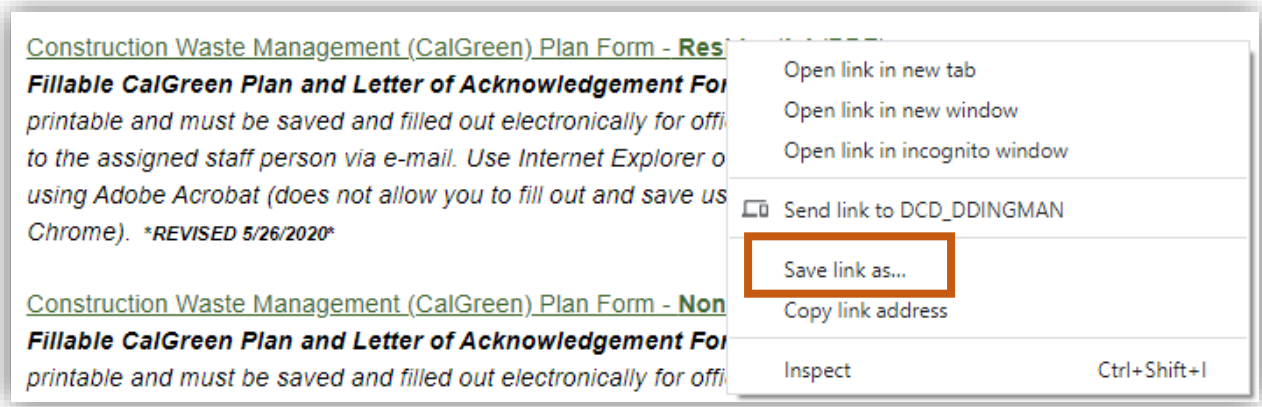
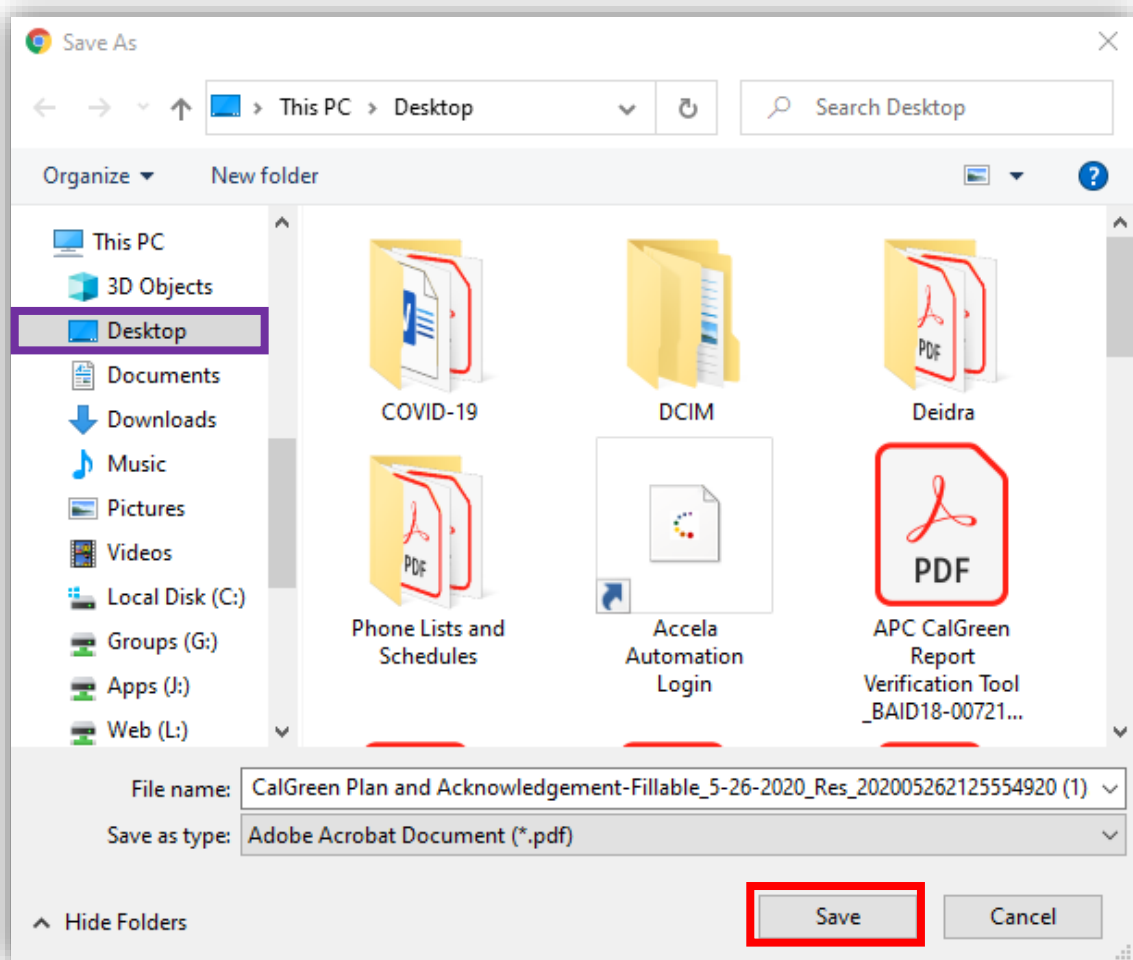


HOW TO DOWNLOAD CALGREEN FORM TO FILL-OUT ELECTRONICALLY AND SAVE COMPLETED PDF FOR E-MAIL SUBMITTAL

Step 1. Use your mouse to Right-Click on the applicable CalGreen Form link to get the following menu to pop-up and then use your mouse to Left-Click on **“Save link as...”** (see BROWN BOX in picture below)



Step 2. Use your mouse to select **Desktop** (see PURPLE BOX in picture below) and then click on the **Save button** (see RED BOX in picture below).



HOW TO DOWNLOAD CALGREEN FORM TO FILL-OUT ELECTRONICALLY AND SAVE COMPLETED PDF FOR E-MAIL SUBMITTAL

Step 3. Find and open the PDF file you saved to your Desktop which should open the CalGreen form in Adobe Acrobat Reader® program.



If you do not already have [Adobe Acrobat Reader®](https://get.adobe.com/reader/) on your computer, it can be downloaded for free by visiting <https://get.adobe.com/reader/>

CONSTRUCTION WASTE MANAGEMENT (CALGREEN) PLAN: RESIDENTIAL

PERMIT WILL NOT BE ISSUED UNTIL COMPLETED PLAN IS SUBMITTED & APPROVED

QUESTIONS? Contact the Application & Permit Center at (925) 674-7200 or apptask@sfcd.cccounty.us

APN: _____ Building Permit #: _____

Owner Name: _____ Owner E-mail: _____ Phone: _____

Jobsite Address: _____ Sq. Ft.: _____ Project Type: Residential (1-3 stories) Residential (over 3 stories) Demo

Jobsite Contact: _____ Company: _____ Jobsite Contact Phone: _____

Amount of Demolition Work: None Low (only floor & wall coverings, fixtures, etc.) Medium (includes framing & structural members) High (includes foundations) Demo Sq. Ft.: _____

Check all applicable waste reduction methods: Efficient Design Careful & accurate material handling/storage Panelized or prefabricated construction

Name of Facility where Load will be Delivered (Select SELF-HAUL or ENTER HAULING COMPANY NAME in below drop-down box)	Material Type	To Be REUSED	To Be RECYCLED	To Be DISPOSED
Selected Facility	Trash or Municipal Solid Waste (MSW)			X
Selected Facility	Mixed Construction & Demolition (C&D) Debris		X	X
Selected Facility	Mixed Construction & Demolition (C&D)		X	X
Selected Facility	Asphalt & Concrete			
Selected Facility	Dry Wall/Gypsum			
Selected Facility	Clean Wood			
Selected Facility				
Selected Facility				
Selected Facility				

Full Name of _____ Other: _____ E-mail Address _____ Date _____

FINAL INSPECTION WILL ONLY BE SCHEDULED IF COMPLETED REPORT SUBMITTED WITH ADEQUATE RECYCLING RECEIPTS

When selecting facilities to be used, be sure to refer to the most up-to-date [Approved C&D Processing Facilities List](#) posted on our website www.cccounty.us/63036

Step 4. Once you have finished filling in all the required fields (outlined in red on the form itself) on one or both pages of the applicable form(s) click the “File” button on the top right of the screen to get the following menu to popup. Then use your mouse to Left-Click on “Save as” (see BLUE BOX in picture below).

test 1.pdf (SECURED) - Adobe Acrobat Reader DC

File Edit View Window Help

- Open... Ctrl+O
- Reopen PDFs from last session
- Create PDF
- Save Ctrl+S
- Save As... Shift+Ctrl+S**
- Convert to Word, Excel or PowerPoint
- Save as Text...
- Compress File
- Password Protect
- Share File
- Revert
- Close File Ctrl+W
- Properties... Ctrl+D

CONSTRUCTION WASTE MANAGEMENT (CALGREEN) PLAN

PERMIT WILL NOT BE ISSUED UNTIL COMPLETED PLAN IS SUBMITTED & APPROVED

QUESTIONS? Contact the Application & Permit Center at (925) 674-7200 or apptask@sfcd.cccounty.us

APN: _____ Building Permit #: _____

Owner Name: _____ Owner E-mail: _____

Jobsite Address: _____ Sq. Ft.: _____

Jobsite Contact: _____ Company: _____

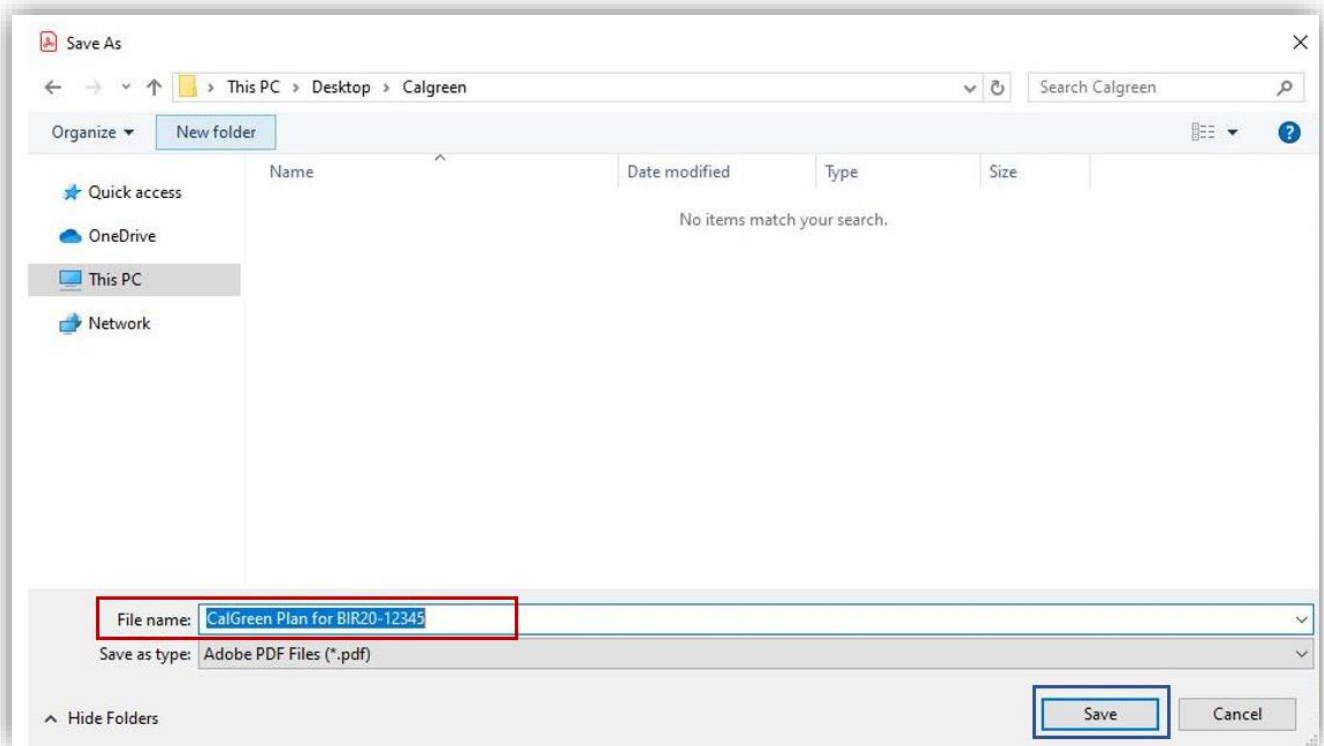
Amount of Demolition Work: None Low (only floor & wall coverings, fixtures, etc.) Medium (includes framing & structural members) High (includes foundations) Demo Sq. Ft.: _____

Check all applicable waste reduction methods: Efficient Design Careful & accurate material handling/storage

Name of Facility where Load will be Delivered
(Select SELF-HAUL or ENTER HAULING COMPANY NAME in below drop-down box)

HOW TO DOWNLOAD CALGREEN FORM TO FILL-OUT ELECTRONICALLY AND SAVE COMPLETED PDF FOR E-MAIL SUBMITTAL

Step 5. Type in “CalGreen Plan for permit (*list building permit # here*)” for plans or “CalGreen Report for permit (*list building permit # here*)” for reports in the “File name” section (see RED BOX in picture below) and click “Save” (see BLUE BOX in picture below). You are now ready to attach and email your PDF!



***If you are unable to save and attach your completed CalGreen form as a PDF, please take a screenshot of your completed form and attach it to your email as a JPEG or PNG file.**