

**Administration**  
925-335-7899  
925-335-7893 fax

**Clerk's Office**  
925.335.7900  
925.335.7923 fax

**Recorder's Office**  
925.335.7900  
925.335.7923 fax

**Elections Office**  
925.335.7800  
925.335.7836 fax

# Contra Costa County Clerk-Recorder-Elections Department

555 Escobar Street  
Martinez, CA 94553



**Deborah Cooper**  
County Clerk-Recorder  
and Registrar of Voters

**Val Handfield**  
Deputy County  
Clerk-Recorder

**Barbara Dunmore**  
Assistant County  
Clerk-Recorder

**Scott Konopasek**  
Assistant County  
Registrar

## PRESS RELEASE

### FOR RELEASE IMMEDIATELY

DATE: December 16, 2020

FROM: Deborah Cooper, County Clerk-Recorder and Registrar of Voters

CONTACTS: Laura Wilson or Elizabeth Gutierrez, Clerk-Recorder Services Managers (925) 335-7900  
Sara Brady or Sophie Lehman, Elections Services Managers (925) 335-7800

## Contra Costa Clerk-Recorder and Elections Continues to Limit Public Access Due to COVID-19

### All Services are Still Available

Due to concerns about the surging spread of COVID-19, Contra Costa County implemented the State's Updated Regional Stay at Home Order as of Sunday December 6, 2020. This order imposed new restrictions on gatherings, travel, and business activities. The closures and restrictions under the State's Regional Stay Home Order are described here – <https://covid19.ca.gov/stay-home-except-for-essential-needs/#regional>. The Clerk-Recorder-Elections Department is taking these additional steps to protect the health and safety of the public and staff.

Clerk-Recorder Division lobby is temporarily closed to the public. Please call 925-335-7900 for more information (Monday – Friday, 8:00 am – 4:30 pm). Information can also be found on our website: <https://www.contracostacore.us/>

- Real Estate Recording services are available to the public through the mail. For faster service, documents with payment may be dropped in the mail slot at the front of our building at 555 Escobar Street, Martinez, CA.
  - Customers wishing to record documents are asked to scan and email those documents to [crwebmaster@cr.cccounty.us](mailto:crwebmaster@cr.cccounty.us) for review and confirmation of cost. This will reduce the possibility of documents being denied for an error or incorrect payment amount. Please call 925-335-7900 if you have questions. This will speed up processing time.
  - Electronic recording by title companies continue as usual.
- Marriage Licenses and Ceremonies – Marriage services continue to have a high demand. Limited appointments are available for in-person marriage licenses and/or ceremonies. For appointment requests, please email [marriages@cr.cccounty.us](mailto:marriages@cr.cccounty.us). Include both parties' full names, requested date of ceremony, county of residence, and contact phone number. Face coverings and social distancing are required.
- Copies of Birth, Death and Marriage Certificates – Applications are available on our website at <https://www.contracostacore.us/>. Online orders require a third-party authorization through VitalChek. Printed applications must be notarized and can be mailed to 555 Escobar Street, Martinez 94553 or placed in the mail slot at the same location to speed up processing.

Most Elections Division services continue to be available online at <https://www.cocovote.us/>. The Elections Division's lobby is open for necessary in-person appointments Monday-Friday between 8:00 am and 5:00 pm. Face coverings and social distancing are required.

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