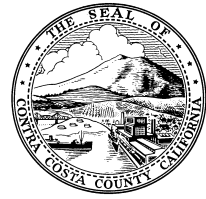


Request for Public Records
Department of Agriculture, Weights & Measures

Submittal of this form is not required but it is provided for your convenience.

Contra
Costa
County



To Be Completed by Requester

<i>Name of Requester</i>	<i>Date</i>	<i>Email Address</i>
<i>Agency/Company</i>	<i>Phone #</i>	<i>Fax #</i>
<i>Mailing Address</i>		

Requested Documents/Information:

(please be as specific as possible, e.g., subject matter, key words, date range, County department(s), etc.)

FOR OFFICE USE ONLY

Date Request Received: _____ Received By: _____ Delivery Deadline: _____ <p style="text-align: center;">Program</p> () General/Administration () Pesticide Use Enforcement () Weights & Measures () Pest Exclusion/Quarantine () Ag Standards/ Direct Marketing () Other _____	<p>Request <i>Format</i>:</p> <input type="checkbox"/> Email <input type="checkbox"/> Pick up in person <input type="checkbox"/> Mail <input type="checkbox"/> Fax <input type="checkbox"/> Walk in to review records Assigned to: _____ Assigned Date: _____	Date of Delivery: _____ Delivered by: _____ Saved copies of related correspondence () Yes () Not Applicable
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Number of documents/Copies:	X	\$ ____ per page	= \$ _____	<i>(reference Administrative Bulletin 120 for fees)</i>
_____ Computer media:			= \$ _____	
Postage:			= \$ _____	
Other:			= \$ _____	
TOTAL:			= \$ _____	
<i>Total Money Collected</i>			\$ _____	<i>Cash / Check / Money Order</i>
<i>Customer Receipt #:</i> _____			<i>Cashier's Initials:</i> _____	