



Agenda

FAMILY AND HUMAN SERVICES COMMITTEE

November 14, 2011

11:00 A.M.

651 Pine Street, Room 108, Martinez

Supervisor Gayle B. Uilkema, District II, Chair
Supervisor Federal D. Glover, District V, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

DISCUSSION

3. Referral #25 – Local Child Care Planning & Development Council Appointments – One Appointment (Presenter: Ruth Fernandez, Office of Education)
4. Referral #81 – Local Child Care Planning & Development Council Activities (Presenter: Ruth Fernandez, Office of Education)
5. Referral #93 – ILSP Program Update (Presenter: Neely McElroy, EHSD Children and Family Services)
6. Referral #45 – Adult Protective Services / Elder Abuse Annual Update (Presenter: John Cottrell, EHSD Aging and Adult Services)

The next meeting of the Family and Human Services Committee
is scheduled for December 12, 2011 at 11:00 a.m.

☺ *The Family and Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.*

📁 *Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family and Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.*

✉ *Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.*

For Additional Information Contact:

Dorothy Sansoe, Committee Staff
Phone (925) 335-1009, Fax (925) 646-1353
dsans@cao.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HCD	(State Dept of) Housing & Community Development
ABAG	Association of Bay Area Governments	HHS	Department of Health and Human Services
ACA	Assembly Constitutional Amendment	HIPAA	Health Insurance Portability and Accountability Act
ADA	Americans with Disabilities Act of 1990	HIV	Human Immunodeficiency Syndrome
AFSCME	American Federation of State County and Municipal Employees	HOV	High Occupancy Vehicle
AICP	American Institute of Certified Planners	HR	Human Resources
AIDS	Acquired Immunodeficiency Syndrome	HUD	United States Department of Housing and Urban Development
ALUC	Airport Land Use Commission	Inc.	Incorporated
AOD	Alcohol and Other Drugs	IOC	Internal Operations Committee
BAAQMD	Bay Area Air Quality Management District	ISO	Industrial Safety Ordinance
BART	Bay Area Rapid Transit District	JPA	Joint (exercise of) Powers Authority or Agreement
BCDC	Bay Conservation & Development Commission	Lamorinda	Lafayette-Moraga-Orinda Area
BGO	Better Government Ordinance	LAFCo	Local Agency Formation Commission
BOS	Board of Supervisors	LLC	Limited Liability Company
CALTRANS	California Department of Transportation	LLP	Limited Liability Partnership
CalWIN	California Works Information Network	Local 1	Public Employees Union Local 1
CalWORKS	California Work Opportunity and Responsibility to Kids	LVN	Licensed Vocational Nurse
CAER	Community Awareness Emergency Response	MAC	Municipal Advisory Council
CAO	County Administrative Officer or Office	MBE	Minority Business Enterprise
CCHP	Contra Costa Health Plan	M.D.	Medical Doctor
CCTA	Contra Costa Transportation Authority	M.F.T.	Marriage and Family Therapist
CDBG	Community Development Block Grant	MIS	Management Information System
CEQA	California Environmental Quality Act	MOE	Maintenance of Effort
CIO	Chief Information Officer	MOU	Memorandum of Understanding
COLA	Cost of living adjustment	MTC	Metropolitan Transportation Commission
ConFire	Contra Costa Consolidated Fire District	NACo	National Association of Counties
CPA	Certified Public Accountant	OB-GYN	Obstetrics and Gynecology
CPI	Consumer Price Index	O.D.	Doctor of Optometry
CSA	County Service Area	OES-EOC	Office of Emergency Services-Emergency Operations Center
CSAC	California State Association of Counties	OSHA	Occupational Safety and Health Administration
CTC	California Transportation Commission	Psy.D.	Doctor of Psychology
dba	doing business as	RDA	Redevelopment Agency
EBMUD	East Bay Municipal Utility District	RFI	Request For Information
EIR	Environmental Impact Report	RFP	Request For Proposal
EIS	Environmental Impact Statement	RFQ	Request For Qualifications
EMCC	Emergency Medical Care Committee	RN	Registered Nurse
EMS	Emergency Medical Services	SB	Senate Bill
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SBE	Small Business Enterprise
et al.	et ali (and others)	SWAT	Southwest Area Transportation Committee
FAA	Federal Aviation Administration	TRANSPAC	Transportation Partnership & Cooperation (Central)
FEMA	Federal Emergency Management Agency	TRANSPLAN	Transportation Planning Committee (East County)
F&HS	Family and Human Services Committee	TRE or TTE	Trustee
First 5	First Five Children and Families Commission (Proposition 10)	TWIC	Transportation, Water and Infrastructure Committee
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
		WCCTAC	West Contra Costa Transportation Advisory Committee

Schedule of Upcoming BOS Meetings

Oct 11

Oct 25

Nov 1



MEMORANDUM

DATE: November 14, 2011

TO: Family and Human Services Committee
Supervisor Gayle B. Uilkema, District II, Chair
Supervisor Federal D. Glover, District V, Vice Chair

Contra Costa County Office of Education
Dr. Joseph A. Ovick, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Associate Superintendent, Educational Services

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: **Referral #25- Contra Costa County Local Planning Council for Child Care and Development (LPC) Appointments**

RECOMMENDATION(S):

1) **APPOINT** the following new member to the Contra Costa County Local Planning Council for Child Care and Development, as recommended by the Local Planning Council:

<u>Name</u>	<u>Seat</u>	<u>Area</u>
Jessica Beno	Public Agency 6	Central/South County

See attached supportive documentation and current Local Planning Council Member Roster.

REASON/S FOR RECOMMENDATION:

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats.

UPDATES:

- Recalibration of membership categories was recently conducted in November 2011 to ensure: a) adequate membership distribution throughout the county, b) appropriate term periods for each seat category, and c) consistent seat numbers per membership category.
- Local Planning Council staff continues to actively publicize availability of membership for current posted vacancies. (See attached most recent news release requesting applications.)

Membership consists of the following:

- Five consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Five child care providers - a person who provides child care services or represents persons who provide child care services;
- Five public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Five community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Five discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

Appointments to the Contra Costa County Local Planning Council for Child Care and Development (LPC) are subject to the approval of the Board of Supervisors and County Superintendent of Schools, Dr. Joseph Ovick. The Board of Supervisors designated the Family and Human Services Committee to review and recommend appointments on their behalf. Dr. Pamela Comfort, Associate Superintendent, Educational Services has been designated to review and recommend appointments on behalf of the County Superintendent of Schools.

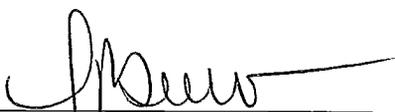
In Support of the Application for Membership of the
Contra Costa Local Planning Council for Child Care and Development – **Jessica Beno**

As a graduate from San Francisco State University with a Bachelors in Psychology, I have made a professional commitment to serve my surrounding communities by working to improve educational opportunities for those most in need. My work with young children and their families began when I was a teenager working for San Diego Unified School District, in an overpopulated, underprivileged neighborhood, where access to community resources was few and far between. As a young woman it ignited the importance to advocate for those who were unsure how to seek support or where to even begin to look for it.

My experiences within this population instilled in me core values for an altruistic view and enhanced my belief in strong leadership and advocacy. My recent work for a local non-profit, combined with my educational background, provided me the opportunity to be surrounded by diversity and taught me essential lessons of compassion and furthered my commitment to the social service field. As the Program Coordinator for the County's Centralized Eligibility List (CEL) I was awarded daily to help parents seek subsidized child care and offer community resources as were appropriate. In my work with the CEL I gained valuable experience in collaborating with community partners. The data I was responsible for maintaining took a life of its own when shared to advocate for funding, grants, or proposed project initiatives.

Currently, as a Comprehensive Services Manager for Community Services Bureau, I am able to use my knowledge and previous involvement with local programs as a resource for my staff and their clients. Maintaining collaborative efforts with local community partners creates an organizational cohesiveness linking the families we serve to all tools available for their continued quest for stability. Additionally, it will inevitably create a pathway for greater educational opportunities for their children.

As a potential member for the Local Planning Council, it is my intent to continue to provide the surrounding communities of Contra Costa support and to advocate for continued funding for programs that will offer our children the probability to surpass expectations and current statistics. I thank you for your careful consideration of my application to the Contra Costa Local Planning Council for Child Care and Development and look forward to working with you.



Jessica Beno

10/27/11

Date

Jessica Noelle Beno

QUALIFICATIONS

Organizational leader and quick learner with a proven ability to multi-task and adapt as needed.

EDUCATION

B.A. Psychology

- San Francisco State University, May 2003

Undergraduate Studies

- Santa Barbara City College, 1999-2001
- San Diego Mesa College, 1997-1999

EMPLOYMENT

2011-present Comprehensive Services Manager, Community Services Bureau

Supervise a child care unit for clients receiving child development funded child care services. Conduct staff meetings and trainings as necessary. Develop and implement written policies and procedures. Prepare monthly reports and monitor staff case loads. Adhere to program funding terms and conditions set forth by the California Department of Education, Title 5 Regulations and the California Education Code.

2006-present Bartender, Trainer, P.F. Chang's China Bistro

Bartender for busy, upscale restaurant. Responsible for training all new hires.

2007-2011 Program Coordinator, Contra Costa Child Care Council

Implement and maintain Contra Costa County's Centralized Eligibility List for families waiting for subsidized childcare. Responsibilities include: supervision of staff, public outreach, continued involvement with local community partners, contract compliance, conduct trainings for local contractors and adhere to the funding terms and conditions set by the State Department of Education. Provide resources to low income families in need of specialized services throughout the community. In addition, process incoming CalWORKS families and verify eligibility for all incoming transfers from outside counties.

2006-2007 Substitute Teacher, Dublin Unified School District

Substitute teacher for local school district. Proficient to work in classrooms grades K-12.

2004-2005 Special Education Paraprofessional, Tracy Unified School District

Classroom assistant for kindergarten-first grade special day class. Assisted teacher with implementing IEP goals and behavior analysis for children with speech and learning disabilities. Provided specialized care to students with specific needs.

2001-2004 Unit Training Coordinator, Shift Manager, Bartender, On the Border

Over saw in-house training for all new hires, wrote weekly schedules for hourly employees, assisted managers with daily duties and tended bar.

2000-2001 Child Professional II, Devereux Foundation

1:1 aide for young adults with severe physical disabilities and SED youth. Taught life skills, took clients out for community integration and assisted clients at their work sites. Supported clients at their residence with hygiene, nutrition and daily chores. Learned basic American Sign Language and skills necessary to work with individual clients. Was CPI restraint trained for the purpose of crisis intervention.



Contra Costa County
Local Planning Council for Child Care and Development

APPLICATION FOR MEMBERSHIP

Name: Jessica Beno
Home Address: [REDACTED] City: Dublin Zip: 94568
Business/Agency/Affiliation: Community Services Bureau - EHSD
Address: [REDACTED] City: Martinez Zip: 94553
Type of Organization: _____ Position: Comprehensive Services Manager
Day Phone: (925) 335 8914 FAX: (925) 335 8955
Email: jbeno@ehsd.cccounty.us

A. CATEGORIES FOR APPOINTMENT

The County Board of Supervisors and the Superintendent of Schools make appointments to the Child Care and Development Planning Council. Members must live or work in Contra Costa County. Twenty percent of the Planning Council members are to be drawn from each of the following categories described below: Child Care Consumer, Child Care Provider, Community Representative, Public Agency Representative, and All Other. Please indicate which categories you could represent.

1. Consumer of Child Care Services - Using childcare or have used it within the past 36 months.

Are you currently utilizing Child Care? Yes No Date you last used it: _____
Type of Care: _____ Location: _____
Length of Time as a Consumer: _____

2. Child Care Provider- Check the types of care you provide and note the number of children:

_____ Licensed family care provider	# of children licensed for _____
_____ Licensed & publicly funded child care center	# of children licensed for _____
_____ Licensed, private for profit, or private non-profit child care center	# of children licensed for _____
_____ Subsidized Child Care Program	# of children licensed for _____
_____ License exempt child care provider	# of children cared for _____

Location of your facility: _____ Program/Center Name: _____

3. Community Representative:

Includes civic or community based agencies or business that advocate for child care but do NOT provide child care or contract with the California Department of Education to provide child care and developmental services.

Organization: _____ Service Provided: _____
Location: _____ Service Area: _____

4. Public Agency Representative - Including city, county and local education agencies.

Agency: Community Services Bureau - EHSD Service Area: County wide

5. All Other - Please describe:

B. GEOGRAPHIC, ETHNIC, AND CULTURAL DIVERSITY REPRESENTATION

CalWORKS legislation AB 1542 (Education Code 8499.3 d) states, "Every effort shall be made to ensure that the ethnic racial, and geographic composition of the local planning council is reflective of the ethnic, racial, and geographic distribution of the population of the county"

Please indicate your ethnic origin:

- White (non-Hispanic)
- Black (Includes African, Jamaican, Trinidad and West Indian)
- Hispanic (includes Mexican, Puerto Rican, Cuban, Latin American or Spanish)
- Asian or Pacific Islander (includes Pakistani, East Indian, Japanese, Tongan, Filipino, Laotian, or Vietnamese)
- American Indian or Alaskan Native (includes persons who identify themselves or are known as such by virtue or tribal association)
- Other _____

Which region of the County would you represent? Central / South

C. CURRENT COUNCIL INVOLVEMENT:

Are you currently an active participant on a Council Committee? No Yes

If yes,

Which Committee: _____

What is your participation? _____

D. INTERESTS:

Personal/Professional areas of interest/experience/skills that could benefit the Council:

- 3+ years administering the Centralized Eligibility List for Contra Costa County
- 4+ year experience within state funded child development programs

I am interested in becoming a Council representative because:

It is my intent to provide continued support and resources to the families of Contra Costa as an advocate and voice for their concerns.

E. MEMBER RESPONSIBILITIES:

Members are expected to attend regular meetings on the fourth Thursday of January, March, May, July, September, and the first Thursday of December, from 5:30 p.m. to 7:30 p.m. and participate in at least one committee. Additional meetings may be scheduled for training and council business.

Are you able to commit to regular participation, given this schedule: Yes No

If needed, do you have the support of your agency/employer to be an active member of the Council?

Yes No

F. How did you hear about the Planning Council?

I have collaborated with the LPC in my previous employment as the county's CEC administrator.

Please attach your resume and a letter of interest with this application.

Mail completed application, resume and letter of interest to the Contra Costa County Local Planning Council (LPC) Coordinator at the Contra Costa County Office of Education, 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For more information please call the LPC Coordinator at (925) 942-3413.

Signature: _____

Date: _____

10/25/11



**Contra
Costa
County**

For Office Use Only

Date Received:

For Reviewers Use Only:

Accepted Rejected

BOARDS, COMMITTEES, AND COMMISSIONS APPLICATION

MAIL OR DELIVER TO:

Contra Costa County
CLERK OF THE BOARD
651 Pine Street, Rm. 106
Martinez, California 94553-1292

PLEASE TYPE OR PRINT IN INK

(Each Position Requires a Separate Application)

BOARD, COMMITTEE OR COMMISSION NAME AND SEAT TITLE YOU ARE APPLYING FOR:

Local Planning Council for Child Care and Dev

Public Agency - 6

PRINT EXACT NAME OF BOARD, COMMITTEE, OR COMMISSION

PRINT EXACT SEAT NAME (if applicable)

1. Name: Beno Jessica Noelle
(Last Name) (First Name) (Middle Name)

2. Address: Dublin, CA 94568
(No.) (Street) (Apt.) (City) (State) (Zip Code)

3. Phones: n/a (925) 335-8914
(Home No.) (Work No.) (Cell No.)

4. Email Address:

5. EDUCATION: Check appropriate box if you possess one of the following:

High School Diploma G.E.D. Certificate California High School Proficiency Certificate

Give Highest Grade or Educational Level Achieved Bachelor of Arts in Psychology

	Names of colleges / universities attended	Course of Study / Major	Degree Awarded	Units Completed		Degree Type	Date Degree Awarded
				Semester	Quarter		
A)	San Francisco State University	Psychology	Yes No <input checked="" type="checkbox"/> <input type="checkbox"/>	56		BA	5/2003
B)	Santa Barbara City College	General Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	28		transfer	
C)	San Diego Mesa College	General Education	Yes No <input type="checkbox"/> <input checked="" type="checkbox"/>	30		transfer	
D)	Other schools / training completed:	Course Studied	Hours Completed	Certificate Awarded: Yes No <input type="checkbox"/> <input type="checkbox"/>			

6. PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY. List experience that relates to the qualifications needed to serve on the local appointive body. Begin with your most recent experience. A resume or other supporting documentation may be attached but it may not be used as a substitute for completing this section.

<p>A) Dates (Month, Day, Year) From <u> </u> To <u> </u> 4/18/2011 present Total: Yrs. <u> </u> Mos. <u> </u> 0 6 Hrs. per week <u>40</u> . Volunteer <input type="checkbox"/></p>	<p>Title Comprehensive Services Manager Employer's Name and Address Community Services Bureau - EHSD 40 Douglas Drive Martinez, CA 94553</p>	<p>Duties Performed Manage child care team who deliver comprehensive services to children and families. Develop and implement written policies and procedures for the child care unit. Adhere to program funding terms and conditions set forth by CDE, Title 5 and the California Ed Code.</p>
<p>B) Dates (Month, Day, Year) From <u> </u> To <u> </u> 4/7/2007 4/13/2011 Total: Yrs. <u> </u> Mos. <u> </u> 4 0 Hrs. per week <u>35</u> . Volunteer <input type="checkbox"/></p>	<p>Title Program Coordinator - CEL Employer's Name and Address Contra Costa Child Care Council 1035 Detroit Ave., Suite 200 Concord, CA 94518</p>	<p>Duties Performed Implemented and maintained Contra Costa County's Centralized Eligibility List for families waiting for subsidized childcare. Responsibilities included: supervision of staff, public outreach, continued involvement with local community partners and contract compliance for CDE, Title 5 regulations.</p>
<p>C) Dates (Month, Day, Year) From <u> </u> To <u> </u> 10/1/2006 4/16/2007 Total: Yrs. <u> </u> Mos. <u> </u> 0 6 Hrs. per week <u>var.</u> . Volunteer <input type="checkbox"/></p>	<p>Title Substitute Teacher K-12 Employer's Name and Address Dublin Unified School District 7471 Larkdale Ave. Dublin, CA 94568</p>	<p>Duties Performed Substitute Teacher for grades K-12.</p>
<p>D) Dates (Month, Day, Year) From <u> </u> To <u> </u> 4/1/2000 6/1/2001 Total: Yrs. <u> </u> Mos. <u> </u> 1 2 Hrs. per week <u> </u> . Volunteer <input type="checkbox"/></p>	<p>Title Child Professional II Employer's Name and Address Devereux of Santa Barbara 7055 Seaway Drive Goleta, CA 93117</p>	<p>Duties Performed 1:1 aide for young adults with severe physical disabilities and SED youth. Taught life skills, community integration and assisted clients at their work sites. Supported clients at their residence with hygiene, nutrition and daily chores. Was CPI restraint trained for the purpose of crisis intervention.</p>

7. How did you learn about this vacancy?

CCC Homepage Walk-In Newspaper Advertisement District Supervisor Other Agency Leaders

8. Do you have a Familial or Financial Relationship with a member of the Board of Supervisors? (Please see Board Resolution no. 2011/55, attached): No Yes

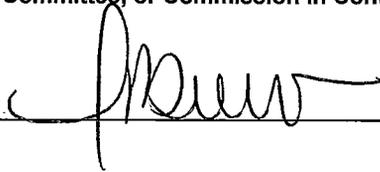
If Yes, please identify the nature of the relationship:

9. Do you have any financial relationships with the County such as grants, contracts, or other economic relations? No Yes

If Yes, please identify the nature of the relationship:

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith. I acknowledge and understand that all information in this application is publically accessible. I understand and agree that misstatements / omissions of material fact may cause forfeiture of my rights to serve on a Board, Committee, or Commission in Contra Costa County.

Sign Name: _____



Date: _____

10/25/11

Important Information

1. This application is a public document and is subject to the California Public Records Act (CA Gov. Code §6250-6270).
2. Send the completed paper application to the Office of the Clerk of the Board at: **651 Pine Street, Room 106, Martinez, CA 94553.**
3. A résumé or other relevant information may be submitted with this application.
4. All members are required to take the following training: 1) The Brown Act, 2) The Better Government Ordinance, and 3) Ethics Training.
5. Members of boards, commissions, and committees may be required to: 1) file a Statement of Economic Interest Form also known as a Form 700, and 2) complete the State Ethics Training Course as required by AB 1234.
6. Advisory body meetings may be held in various locations and some locations may not be accessible by public transportation.
7. Meeting dates and times are subject to change and may occur up to two days per month.
8. Some boards, committees, or commissions may assign members to subcommittees or work groups which may require an additional commitment of time.



CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT



Seat Title	Terms of Office		Name	Business/Affiliation Address	Home Address	Email	Work #	Home #	Fax #	Cell or Alternate #
	Appt. Date	Expires								
Consumer 1 West County	5/3/2011	4/30/2013	Crystal McClendon-Gourdine	1063 S. Shelter Bay Hercules, CA 94547	same	herculesbabylove@yahoo.com	(510) 799-9003	(510) 799-9003	(510) 799-9013	(510) 205-0000
Consumer 2 Central/South County		4/30/2010	Vacant							
Consumer 3 Central/South County		4/30/2010	Vacant							
Consumer 5 East County		4/30/2009	Vacant							
Consumer 6 East County		4/30/2010	Vacant							
Child Care Provider 2 West County	5/18/2010	4/30/2013	Silvana Mosca-Carreon	ICRI-EI Nuevo Mundo Children's Center	208 Milbrook Dr. Pittsburg, 94565	bcarreon@nhu.edu	(510) 233-2329		(510) 965-1771	
Child Care Provider 3 Central/South County	5/18/2010	4/30/2013	Kathy Lafferty	Cambridge Child Development Center 1146 Lacey Lane Concord, 94520		kathy@cambridgecom.org	(925) 798-1078 x201		(925) 827-4906	
Child Care Provider 4 Central/South County	3/23/2010	4/30/2012	Sue Houweling (Second Vice-Chair)	Play and Learn School 1898 Pleasant Hill Road Pleasant Hill, 94523	1225 Terrebonne Drive Walnut Creek, 94598	houweling@astound.net	(925) 947-2820	(925) 935-2951	(925) 935-2959	(925) 324-1909
Child Care Provider 5 East County	5/3/2011	4/30/2014	Carolyn Johnson	Contra Costa County Community Services Bureau 3068 Grant Street Concord, 94520	1848 Cleveland Court Concord, 94521	cjohnson@ehsd.cccounty.us	(925) 646-5797		(925) 646-5815	
Child Care Provider 6 East County	10/19/2010	4/30/2013	Danielle Storey	Discovery Bay Elementary 1700 Willow Lake Road Discovery Bay, CA 94505	1229 Exeter Way Brentwood, CA 94513	dstorey@byron.k12.ca.us	(925) 437-8413			
Public Agency 1 West County		4/30/2010	Vacant							
Public Agency 2 Central/South County	5/18/2010	4/30/2013	Doug Rowe	City of Walnut Creek Civic Arts Education 111 N. Wiget Lane Walnut Creek, 94596	718 Brown Street Martinez, 94553	rowe@arts-ed.org	(925) 943-5899 ext. 2471	(925) 228-5326	(510) 215-8401	(925) 699-2069
Public Agency 4 Central/South County	5/3/2011	4/30/2014	Joan Means		96 Greenock Lane Pleasant Hill, 94523	rjmeans@comcast.net	(925) 685-1230 ext. 1870	(925) 937-8821		(925) 788-8821



CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT



Seat Title	Terms of Office		Name	Business/Affiliation Address	Home Address	Email	Work #	Home #	Fax #	Cell or Alternate #
	Appt. Date	Expires								
Public Agency 5 East County		4/30/2010	Vacant							
Public Agency 6 Central/South County		4/30/2010	Vacant							
Community 1 West County		4/30/2010	Vacant							
Community 2 Central/South County	5/18/2010	4/30/2013	Deborah Penry	CARE Parent Network 1340 Arnold Drive, #115 Martinez, 94553	67 Rheem Blvd. Orinda, 94563	dpenry@CAREParentNetwork.org	(925) 313-0999 ext. 107	(925) 254-6712	(925) 370-8651	
Community 3 Central/South County	5/18/2010	4/30/2013	Margaret Wiegert-Jacobs	CC Child Care Council 1035 Detroit Avenue, #200 Concord, 94518	1003 Hacienda Drive Walnut Creek, 94598	margaret.jacobs@cocokids.org	(925) 676-5442	(925) 945-8129	(925) 676-5442	(925) 708-7179
Community 4 Central/North County	8/25/2009	4/30/2012	Cathy Roof (First Vice-Chair)	Martinez Early Childhood Center 615 Arch Street Martinez, 94553	97 Valley Avenue Martinez, 94553	biscuit94553@aol.com	(925) 229-2000	(925) 229-2185	(925) 229-2088	(925) 899-2690
Community 5 East County	5/3/2011	4/30/2014	Janeen Rockwell-Owens	3209 G Street Antioch, CA 94509	same	ouryard@comcast.net	(925) 754-2518			
Discretionary 1 Central/South County		4/30/2012	Vacant							
Discretionary 2 Central/South County		4/30/2012	Vacant							
Discretionary 3 Central/South County		4/30/2014	Vacant							
Discretionary 4 Central/South County	5/3/2011	4/30/2012	Estela Alvarez	PACE 300 Montgomery Street #200 San Francisco, CA 94104	510 Dursey Dr. Pinole, CA 94564	estela@pacenet.org	(415) 749-6851		(415) 397-7223	
Discretionary 5 West County	5/3/2011	4/30/2014	Daryl Hanson (Chair)	YMCA of the East Bay West Contra Costa YMCA 263 South 20th Street Richmond, 94804	5044 August Court Castro Valley, 94546	dhanson@ymcaeastbay.org	(510) 412-5647	(510) 886-6758	(510) 412-5650	(510) 439-7004
LPC Coordinator			Ruth Fernández	77 Santa Barbara Road Pleasant Hill, 94523		rfernandez@cccocoe.k12.ca.us	(925) 942-3413		(925) 942-3480	(925) 586-2329



CONTRA COSTA COUNTY LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT



Seat Title	Terms of Office		Name	Business/Affiliation Address	Home Address	Email	Work #	Home #	Fax #	Cell or Alternate #
	Appt. Date	Expires								
Administrative Assistant				77 Santa Barbara Road Pleasant Hill, 94523			(925) 942-3401		(925) 942-3480	
CCCOE Associate Superintendent			Pam Comfort	77 Santa Barbara Road Pleasant Hill, 94523		PComfort@cccoe.k12.ca.us	(925) 942-3358		(925) 942-5319	
Contra Costa County Administrator's Office			Dorothy Sansoe	651 Pine Street, 10th Floor Martinez, 94553		dsans@cao.co.contra-costa.ca.us	(925) 335-1009		(925) 335-1098	

FOR IMMEDIATE RELEASE

For Further Information:

[Ruth Fernandez](#), LPC Coordinator
77 Santa Barbara Road
Pleasant Hill, CA 94523

**LOCAL PLANNING COUNCIL FOR CHILD CARE AND DEVELOPMENT (LPC)
Request for Applications Announcement**

PLEASANT HILL, Calif., November 8, 2011 – The Contra Costa County Superintendent of Schools and Board of Supervisors seek applicants to fulfill current [Local Planning Council for Child Care and Development](#) (LPC) vacancies.

The LPC is an advisory body established by state legislation to plan for child-care and development services based on the needs of families in local communities. The Council is also responsible for assessing the county's overall child-care needs for families with children ages 0-12. Based on data collected, the LPC is required to develop a comprehensive countywide child-care plan that can serve as a blue print for organizations and agency leaders about early care and education services and resources. Additionally, the LPC annually determines local funding priorities for new state and federal funds.

Council members must be appointed by the [County Superintendent of Schools](#) and [Contra Costa Board of Supervisors](#), and may serve up to three years in one seat category. Eligible applicants must reside or work in Contra Costa County.

Currently, the LPC has several vacant seats for membership: four Consumer Seats, one Community Seat, three Discretionary Appointees, and three Public Agency Seats (see seat category descriptions on the link below).

Applications may be obtained from the LPC Web page and the Contra Costa County Web page (<http://www.plan4kids.org/membership.html> or <http://contra.napanet.net/maddybook/>). Interested volunteers may also pick up an application from the LPC Coordinator, at the [Contra Costa County Office of Education](#), located at 77 Santa Barbara Road, Pleasant Hill, CA 94523.

For additional information, please contact
[Ruth Fernandez](#), LPC Coordinator
Rfernandez@cccocoe.k12.ca.us
925.942.3413



MEMORANDUM

DATE: November 14, 2011

TO: Family and Human Services Committee
Supervisor Gayle B. Uilkema, District II, Chair
Supervisor Federal D. Glover, District V, Vice Chair

Contra Costa County Office of Education
Dr. Joseph A. Ovick, Contra Costa County Superintendent of Schools
Dr. Pamela Comfort, Associate Superintendent, Educational Services

FROM: Ruth Fernández, LPC Coordinator/Manager, Educational Services

SUBJECT: Local Planning Council for Child Care and Development – Referral #81
Council Activities and LPC Agency Annual Report and Self Evaluation

RECOMMENDATION(S):

ACCEPT the below written summary of key accomplishments, challenges, activities, and Summary of Findings Self-Evaluation report. The attached table of activities correlates with strategies identified in the Comprehensive Countywide Child Care Plan 2008-2011 in the following goal areas: 1) Promoting access to quality child care, 2) Develop and nurture a trained workforce, 3) Foster and promote coordination and collaboration with the community, 4) Advise sponsoring entities on local issues and priorities in child care and development.

KEY PLANNING COUNCIL ACCOMPLISHMENTS:

- Planned and coordinated the 7th Annual Young Children's Issues Forum on March 19th, 2011 at Los Medanos College. Event had over 185 people in attendance. A panel of 8 local and state legislators and elected officials participated as guest presenters. In total, 110 constituent input cards were collected from attendees. Copies of cards were delivered to each legislator who attended the Forum.
- On March 2011, the Contra Costa LPC received recognition from the California Child Development Administrators' Association (CCDAA) for outstanding accomplishments in the area of legislation in support of Child Development. The award recognizes the LPC's leadership role in developing a framework for "community advocacy development" through the implementation of the Annual Young Children's Issues Forum, a model now replicated across the State by other LPCs and community groups.
- 10 parent workshops conducted throughout the County to pilot the use and implementation of *A Road Map to Kindergarten*®, a parent guide to help promote successful transitions to Kindergarten. Pilot presentations were delivered to English and Spanish speaking families, preschool and K teachers, school administrators, preschool directors, community advocates, and family child care providers. Input collected from these presentations was instrumental for the development of the first Trainer-of-Trainers Workshop for *A Road Map to Kindergarten*® in June, 2011.
- *A Road Map to Kindergarten*® received the Award of Excellence from the California School Public Relations Association (CalSPRA), in the Special Purpose Publication category.

CHALLENGES:

- 50% reduction in annual state funding allocation for the Local Planning Council.
- 32% reduction in annual state funding allocation for the AB212 Professional Development Program Staff Retention activities.
- Reduction of staffing infrastructure for the implementation of LPC projects and activities.
- Unfilled LPC membership categories.

2011-2012 LPC MANDATES:

(See *Education Code*, Chapter 2.3, Article 1, Section 8499 and Article 2, Sections 8499.3, 8499.5, and 8499.)

Activity	Deadline
LPC Agency Annual Report & Summary of Self Evaluation Findings	November 15, 2011
LPC Local Funding Priority Areas for General Child Care and Development Programs and State Preschool Programs	May 30, 2012
County Child Care Needs Assessment	June 30, 2012
Comprehensive Countywide Child Care Plan	July 30, 2012
Certification Statement Regarding Composition of LPC Membership	January 15, 2011
Annual Summary of Activities Report	July 20, 2012
Changes to: <ul style="list-style-type: none"> • bylaws • previously submitted needs assessments • comprehensive countywide child care plan 	Within 4 weeks after approval
Attend periodic Technical Support Meetings (LPC Coordinator Meetings)	October 2011 February 2012 May 2012

BACKGROUND/REASON(S) FOR RECOMMENDATION(S):

California *Education Code (EC)* Section 8231 requires that LPCs prepare a comprehensive countywide child care plan designed to mobilize public and private resources to address identified needs.

The Contra Costa County Local Planning Council for Child Care and Development (LPC) was established in April 1998. Required by AB 1542, which was passed in 1993, thirty members of the LPC were appointed by the County Board of Supervisors and the County Superintendent of Schools. Childcare consumers and providers, public agency representatives, and community representatives each comprise 20% of the LPC. The remaining 20% are discretionary appointees. Membership is for a three-year term. On January 7, 2003, membership was decreased from 30 to 25 members, due to the difficulty being experienced in filling all of the seats. Membership consists of the following:

- Five consumer representatives - a parent or person who receives or has received child care services in the past 36 months;
- Five child care providers - a person who provides child care services or represents persons who provide child care services;
- Five public agency representatives - a person who represents a city, county, city and county, or local education agency;
- Five community representatives - a person who represents an agency or business that provides private funding for child care services or who advocates for child care services through participation in civic or community based organizations;
- Five discretionary appointees - a person appointed from any of the above four categories or outside of those categories at the discretion of the appointing agencies.

**Mail this form to the LPC Consultant by
 November 15 of each year to:**
 Child Development Division
 California Department of Education
 1430 N Street, Suite 3410
 Sacramento, CA 95814-5901

**LOCAL CHILD CARE AND DEVELOPMENT PLANNING COUNCIL PROGRAMS
 SUMMARY OF SELF EVALUATION FINDINGS**

Agency: Contra Costa County Office of Education Vendor Number: 1007

Agency Representative: Ruth Fernandez Title: LPC Coordinator

Telephone Number: (925) 942-3413 Dates Reviewed: 10/27/2011

Compliance Items	KEY DIMENSIONS FROM CALIFORNIA <i>Education Code (EC)</i>	Compliant	Non compliant
1. <i>EC</i> Section 8279.3 and 8499.5(b)	Involvement in Local Priority Setting Process Parents, staff, Board of Supervisors, County Superintendent of Schools, LPC members, and the public at large participate in reviewing and evaluating core data elements and determine local priority areas of unmet child care and development services for all children.	√	
2. <i>EC</i> Section 8499.5	Governance and Administration Policies, needs assessments, comprehensive child care and development plans, and administration of LPC categorical programs meet statutory requirements.	√	
3. <i>EC</i> Section 8499.5	Funding Allocation and use of funds meet statutory requirements for allowable expenditures.	√	
4. <i>EC</i> Section 8499.3	Standards, Assessment, and Accountability Categorical LPC programs meet state standards for membership certification.	√	
5. <i>EC</i> Section 8499.3(f),(g)	Staffing and Professional Development Staff members and LPC members are recruited, trained, assigned tasks, and assisted to ensure the effectiveness of the program.	√	

CONTRA COSTA LOCAL PLANNING COUNCIL
TABLE OF ACTIVITIES IDENTIFIED FOR REPORTING PERIOD
 (July 2011 – June 2012)

GOAL 1: PROMOTE ACCESS TO QUALITY CHILD CARE		
Strategies	Activities	Objectives
Identify child care needs for families with children 0-12 years of age	Countywide Child Care Needs Assessment	<ul style="list-style-type: none"> • Conduct an assessment of child care needs in the county • Develop document that can be used by local community stakeholders and decision makers
Cross-agency collaboration & partnerships	Convene quarterly county-wide State-funded Program Administrators Meetings. Meetings are held quarterly at the County Office of Education from 2-4 p.m.	<ul style="list-style-type: none"> • Promote cross-agency conversations that will promote: collective problem solving, resource development and sharing, and identification of best practices. • Leverage existing resources to explore new partnerships and collaboration opportunities. • Provide a forum for collective discussion and data gathering regarding: program needs, funding, fiscal management, and resource identification for Title V programs. • Foster new relationships and partnerships among child care and education agencies.
	Participate in cross agency collaborative for First Five's Preschool Makes a Difference Program (PMD)	<ul style="list-style-type: none"> • Serve as a liaison for the development of new relationships between school districts and other community agencies. • Support the implementation of quality standards identified by PMD and best practices for professional development, curriculum and instruction in child development programs including family child care, state-funded programs, federally funded programs, private, and exempt providers.
	LPC Coordinator participates in Healthy and Active Before Five Leadership Council Meetings, events, and activities.	Promote the implementation and enforcement of healthy food and beverage policies in child care programs and LPC meetings and events.
	On-going collaborative meetings with Head Start programs and the Community Services Bureau	<ul style="list-style-type: none"> • Leverage existing resources for staff professional development and growth. • Coordinate efforts to support the early care and education workforce to achieve the completion of degrees within the established federal timeline (AA, BA, MA) • Share resources and pilot new initiatives that promote innovation and creativity
Implement new regulations from the California Department of Education (CDE)	Voluntary Temporary Transfer of Funds (VTTF)	<ul style="list-style-type: none"> • Continue to monitor the process established by the California Education Code (<i>EC</i>) Section 8275.5 known as the Voluntary, Temporary Transfer of Funds. • Ensure all child care and development funds appropriated by CDE are utilized within the fiscal year (<i>FY</i>). • Assist and facilitate the local process in the voluntary transfer of Child Development Division (<i>CDD</i>) contract funds between CDD funded agencies in Contra Costa County. • The LPC Coordinator continues to inform Contra Costa CDD funded agencies about resources and information released by the state's Child Development Division. As defined by the state CDD contractors will have an opportunity to request transfer of funds for FY 2009-10 from November 1-15 and May 1-15. Requests must be submitted to the LPC during these periods.

GOAL 1: PROMOTE ACCESS TO QUALITY CHILD CARE		
	Conduct local forums to encourage public input in the development of local priorities for new state child care and preschool funds	Priorities are determined and approved by the Local Planning Council, Board of Supervisors and County Superintendent of Schools and are submitted to the CDD by May 30th of each calendar year.
	Complete LPC Agency Annual Report and Self Evaluation	Determine if LPC mandates and regulations are met according to CA law (See <i>Education Code</i> , Chapter 2.3, Article 1, Section 8499 and Article 2, Sections 8499.3, 8499.5, and 8499.)
GOAL 2: DEVELOP AND NURTURE A TRAINED WORKFORCE		
AB 212 Professional Development Program (PDP)	Provide advising and professional growth counseling services	<ul style="list-style-type: none"> • Coach and mentor staff members at state-funded child development programs for continued professional development and educational achievement. • Connect staff members with local, regional, and state-wide educational and professional development resources such as conferences, seminars, trainings, certificate programs, and higher education degree programs and institutions.
	Provide stipends as incentives for continued professional growth and educational advancement	<ul style="list-style-type: none"> • Participants are required to complete a minimum of 3 college units for degree or child development permit applicable courses. • Develop program/classroom professional development plan for quality improvement based on observation and assessment tools required by CDE such as Desired Results Developmental Profile and Environmental Rating Scale. • Implement professional development activities identified in approved plan and submit reflective narrative of lessons learned. • Promote the retention of qualified staff at State-funded Child Development Programs
	Increase the teacher's knowledge, skills, and strategies for achieving better outcomes for children, while continuing education and professional development.	<ul style="list-style-type: none"> • Promote teacher's reflective practices in the classroom • Foster peer coaching and classroom observation • Support the use of self-assessment tools and inter reliable quality evaluation tools
AB212 Center-Based Team Professional Development Grants	Identify eligible and interested state funded programs to successfully implement a team professional development plan (grants up to \$5,000)	Foster on-going professional development opportunities that enhance classroom practices, promote a culture of collaboration, and in turn nurture and develop high functioning teams.
GOAL 3: FOSTER & PROMOTE COLLABORATION AND COORDINATION WITH THE CHILD CARE COMMUNITY		
Parent Education Campaign	Provide A Road Map to Kindergarten workshops for parents of children 0-5 years old.	Provide families with a navigation tool that will guide them to better prepare their children to enter Kindergarten by reinforcing key school readiness skills children need to successfully transition into a more structured academic learning environment. A Road Map to Kindergarten also includes relevant information about kindergarten information requirements and tips for parents to become partners with their child's teacher and school.

**GOAL 4:
ADVISE SPONSORING ENTITIES ON LOCAL ISSUES AND PRIORITIES IN CHILD CARE AND DEVELOPMENT**

<p>Build rapport with LPC appointing bodies and other local government officials</p>	<p>Develop a Comprehensive Countywide Child Care plan for Contra Costa County (To be completed in 2012).</p>	<ul style="list-style-type: none"> • Provide bi-annual reports to the Family and Human Services Committee of the Board of Supervisors pertaining to LPC activities, challenges, and strategic planning. • Mobilize public and private resources to address identified local child care needs
	<p>Plan, organize and implement the 8th Annual Young Children’s Issues Forum</p>	<p>Provide a forum for open dialogue and information sharing between legislators, local officials and the community regarding current children’s issues.</p>

**EMPLOYMENT AND HUMAN SERVICES
CONTRA COSTA COUNTY**

TO: Family and Human Services
Committee

DATE: November 14, 2011

FROM: Joe Valentine, Director, Employment and Human Services Department
Valerie Earley, Director, Children and Family Services Bureau

SUBJECT: Independent Living Skills Program (ILSP)

Recommendation

Accept this report from the Employment and Human Services Department; and continue to support the Children and Family Services Bureau efforts to serve foster youth in the ILSP program.

Background

In 1999, the Foster Care Independence Act was passed by the Federal government. This legislation, sponsored by the late Senator John Chaffee, doubled funding for state-wide independent living (IL) programs. There was overwhelming evidence emerging that youth leaving foster care were in need of greater support from foster care into adulthood. Foster youth nationwide were found to have increased likelihood of early parenting, instability in relationships, not graduating from high school, lower school performance, increased health and mental health problems, homelessness, substance abuse, and a higher rate of unemployment.

ILSP has been serving current and former foster youth for 23 years. For the past twelve years the Children and Family Services Bureau of the Employment and Human Services Department has expanded the scope of services that the Independent Living Skill Program offers for 16 to 21 year old foster and emancipated youth as a result of this legislation. The ILS program has received recognition throughout the State of California and nation for its service and youth services.

Year at a Glance:

Each year ILSP offers a variety of skill building and youth engagement activities in four major areas. The Four Pillars consist of Education,

Employment, Housing and Well Being. ILSP provided weekly programming in three regions of the County – West and Central and East.

This past year, of the over 800 youth eligible for ILSP, 534 current or former foster youth were served both individually and in group settings (i.e. workshops, classes, etc.), 321 youth (16-21 years of age) participated in the workshops offered. 246 emancipated youth (18-21 years of age) were served in the ILSP Aftercare program. Workshops are posted on the ILSP website throughout the year. <http://www.cocoilsp.org/home.html>

The Four Pillars: Updates

Housing

Transitional housing for foster youth and emancipated foster youth continues to be delivered in Contra Costa County. Two providers served the in-care foster youth age 16-18 in transitional housing, called THPP. Four providers served emancipated youth, aged 18-24, transitional housing called THP+. This past year, 17 foster youth were served in THPP and 102 emancipated youth were served in THP+.

Employment

ILSP continues to collaborate with the Workforce Development Board and the Contra Costa County Office of Education to provide a dedicated Workforce Investment Act (WIA) Case Manager that is housed at ILSP. The ILSP WIA Case Manager served 29 in school and out of school Youth this past fiscal year. The ILSP WIA Case Manager also conducts employment workshops alongside ILSP Specialists throughout the year.

Through the East County Child Welfare Redesign Youth in Transition Committee a Youth Internship program was created to provide 6 youth with little or no employment history a chance to gain work experience through the Los Medanos Health Care District and the Antioch Senior Center. Upon completion of their internship, each youth received a certificate of completion and a \$500 stipend provided by the Office of Education.

Each ILSP Specialist assumes the role of providing employment workshops and one on one service delivery to all eligible youth in need of employment assistance.

The ILSP Project YES program, an employment program that places foster youth in county agencies, is in its third and final year of funding through Conoco

Phillips and we are aggressively seeking alternative funding to sustain this worthwhile program.

Education

This past year 167 youth were identified to age out of the foster and probation systems. ILSP issued 136 Graduation Stipends between June 2010 and July 2011. In June of 2011 60 youth attended and was honored at the 23rd Annual ILSP Recognition Dinner where 16 scholarships worth thousands of dollars were awarded. As funds have been limited to put on an event for the graduating youth, ILSP was fortunate to have the event fully sponsored by the community. For the second consecutive year, the event was held at Calvary Temple Church and supported by a variety of vendors including Calvary Temple Church, Sunrise Bistro, Classic Catering and the Wellness City Challenge. The event was quite a success.

In addition to providing workshops on financial aid and taking tours of college campuses, ILSP has collaborated with the Assistance League of Diablo Valley to develop a Senior Sponsorship Program. This program is in its third year. As there are few funding streams to support extracurricular activities and expenses for foster youth, the program was designed to assist graduating seniors to be able to partake in the typical events that were once difficult for caregivers to afford. The Assistance League raises money and that money is granted to 35 seniors. Each senior received \$450. The Senior Sponsorship program funds such things as senior pictures, year books, prom tickets, and caps and gowns. It is well documented that foster youth are undereducated and often drop out of high school and lack basic educational skills. Supporting our foster youth to stay in school through such programs helps assist youth to strive to achieve graduation.

Well-Being

Youth in foster care often do not experience childhood in the way most children do who live with their families of origin. They have suffered child abuse and neglect, been removed from their families and many older youth spend the remainder of their childhood moving from home to home. The foster care system is designed to fund board and care and basic needs, and even this is woefully underfunded. Some youth in foster care miss out on participating in sports, arts, birthday parties, spending the night at friend's homes, and the like. They are in turn exposed to the sub-culture of foster care. They learn the survival skills needed to cope with placement changes, rejection from foster parents, and the grief of not being with their families. Instead of developing positive social skills, for instance, some are learning to cope with living in a group setting with other foster youth who are struggling

with their own issues. ILSP provides activities and supportive services to help encourage positive social development and exposure to typical childhood activities. Through excursions to sporting events such as the Oakland A's and Raider's games and field trips to bowling or swimming, foster youth are able to experience fun activities that the typical teenager experiences, but are also mentored in developing positive social skills and are further engaged in the ILS program. ILSP conducts Men and Women groups to discuss pertinent information such as sexual responsibility, accountability, decision making, goal planning and self esteem.

Aftercare

Each year, between 100-150 foster youth age out of foster care at age 18 or 19 years old. At that point, they are on their own to support themselves. A few foster youth are fortunate to remain with their foster parents or relatives, other youth are able to participate in the Transitional Housing Program, but most are literally pushed from care as soon as the foster care checks end. The State funds counties to provide supportive services to emancipated foster youth up to age 21 years old. This past year, 246 emancipated youth were served by ILSP. The needs of emancipated youth are severe. They often call in crisis, homeless and in need of basic items like food and shelter. The foster youth who go off to college, struggle at holiday breaks and summer, when the dorms are closed. The aftercare program provides emancipated foster youth supportive housing, employment, educational, and crisis services.

Fund Raising Efforts

ILSP has successfully applied for and received grants to enhance service delivery. A grant from PMI supplied ILSP with the necessary funding to create a Food Closet where youth in need are able to come to the ILSP Center and receive a "Food Box" loaded with non-perishable foods that will last a week or two. ILSP also applied for a \$14,000.00 grant through the Orinda Woman's Club that will provide funding to enhance our after care program. The current state allocation for the entire aftercare program (350+ youth eligible) is \$28,000.00 or \$80 each annually if every youth was in need. ILSP will continue to seek funding opportunities and opportunities to collaborate with community agencies and the general public to fill the gaps caused by decreased funding over the last several years.

Emerging Legislation

Finally, the most significant legislative change is the passage of AB12 California Fostering to Success Act. AB12 is California's legislation that allows foster care to be extended to age 21. This law has wide spread implications to the Child Welfare system and goes into affect in 2012.

Studies have shown that foster youth who stay in care to age 21 have better outcomes than those counterparts that emancipate at age 18. The State of California has been developing regulations and rules to implement this new law over the past year. This clearly has implications on ILSP which will in the future be serving dependent young adults in its aftercare program along with emancipated foster youth.

Summary/Conclusion

Youth who emancipate from foster care are expected to become self-sufficient at age 18 or 19 years old. This entails the ability to maintain stable housing, maintain employment, and maintain one's physical health. Research on the outcomes of emancipated foster youth indicates that these tasks are difficult for this population. Rates of homelessness for emancipated foster youth has been found to be as high as 42% and housing moves are generally related to poverty and lack of stable family relationships. Foster youth also have high rates of incarceration, especially when they have experienced multiple placements and episodes in foster care. Some of the current information states that 72% of prisoners were once in foster care. With the passage of AB12 to extend foster care, it is hoped that the outcomes for foster youth will improve to a great extent. Contra Costa County has been an active party in the planning for AB12 at the state and local levels.

CONTRA COSTA
COUNTY
INDEPENDENT LIVING
SKILLS PROGRAM
(ILSP)

2010/2011

PROGRAM REPORT

FAMILY AND HUMAN SERVICES COMMITTEE

November 14, 2011

Joan Miller, Division Manager

Neely McElroy, Division Manager

Who are the Foster Youth Served by ILSP?

- Children who have been removed from their family's custody due to neglect and abuse.
 - Children who have not reunified with their family nor have they found a permanent home (i.e. adoption)
 - Children who may have grown up in foster care or just entered as adolescents.
 - Youth who are involved with Probation
-

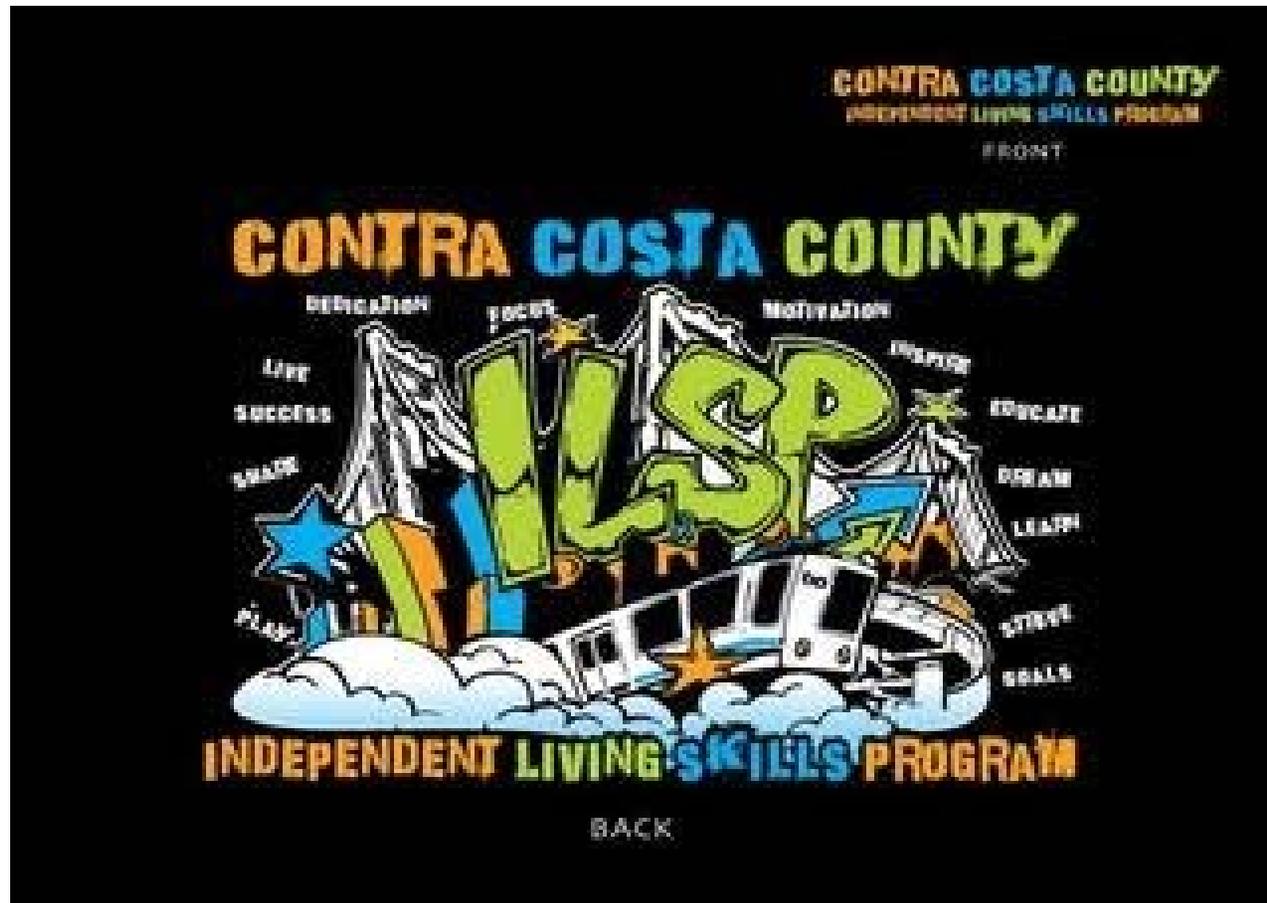
What is the Need?

- Children who emancipate from the foster care system face higher rates of:
 - ~ Unemployment
 - ~ Lower Educational Attainment
 - ~ Incarceration
 - ~ Dependence on public assistance
 - ~ Substance abuse
 - ~ early childbirth
 - ~ Other high-risk behaviors



What is ILSP?

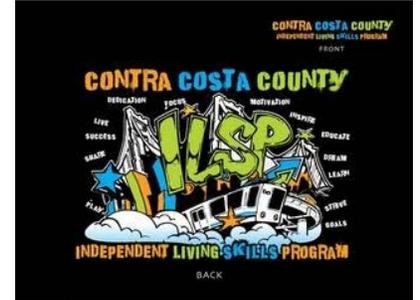
“We Deal in Futures”



What is ILSP?

- Programming to support foster youth age 16 to 21 years old to become self-sufficient through skill building, supportive services and positive youth development.
 - Funded by State and Federal government via the Chaffee Foster Care Independence Act in 1999.
-

The ILSP Program



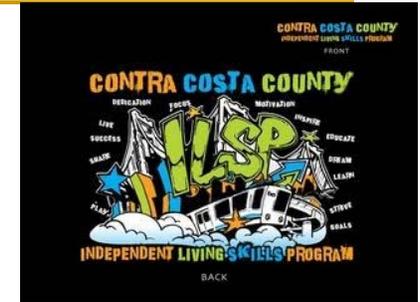
- Staff – ILSP Coordinator, Assistant Coordinator and 4 ILSP Specialists
 - Serve all foster youth placed in Contra Costa County
 - ILSP Youth Center opened in 2001
-

Programming and Services

- Independent Living Skills Workshops – The Four Pillars
 - *Housing*
 - *Employment*
 - *Education*
 - *Well-Being*
- Aftercare program for emancipated youth
- Leadership Development



2010/2011 Summary



- 534 youth attended ILSP workshops
 - 246 emancipated youth were served in the Aftercare program
 - 102 emancipated youth were housed in transitional housing (THP+); 17 foster youth were placed in THP
 - 60 youth graduated High School
-

Significant Legislation

AB12: California Fostering Connections to Success Act



AB12: California Fostering Connections to Success Act

- Extension of foster care until age 21
 - Will phase in beginning 2012
 - Creates additional housing options and allows use of federal foster care
 - Program is voluntary
 - Youth can exit and re-enter anytime
-

AB12

- Signed in to law 9.30.2010
- Effective 1.1.2012

Authors –

Office of Speaker Karen Bass

Office of Assembly Member Jim Beall

Co-Sponsors

- Judicial Council of California
 - California Alliance of Child and Family Services
 - California Youth Connection
 - Children's Law Center of Los Angeles
 - County Welfare Director's Association of California
 - John Burton Foundation
 - Service Employees International Union
 - The Alliance for Children's Rights
 - Youth Law Center
-

AB 12 Guiding Principles

- Value permanency
 - Help youth transition with lifelong connections to caring adults.
 - Create a collaborative youth-centered process
 - Work proactively with youth in developing and reaching their independent living goals
 - Allow youth to gain real life experience with independence and allow them to learn from their mistakes
 - Provide a safety net for the most vulnerable youth so they can be successful as independent adults
-

Benefits of the Legislation

- Promotes Permanency for foster youth
 - Enables youth to maintain a safety net of support while experiencing independence in a secure supervised living environment
 - Youth will be better prepared for successful transition into adulthood
-

Guiding Principles

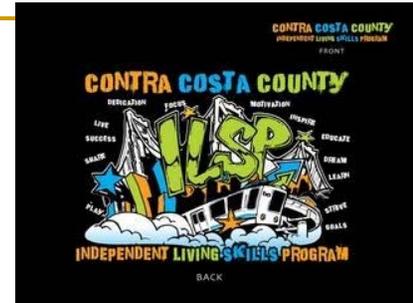
- Value permanency
 - Help youth transition with lifelong connections to caring adults.
 - Create a collaborative youth-centered process
 - Work proactively with youth in developing and reaching their independent living goals
 - Allow youth to gain real life experience with independence and allow them to learn from their mistakes
 - Provide a safety net for the most vulnerable youth so they can be successful as independent adults
-

Eligibility Requirements

- Completing high school or equivalent program
- Enrolling in college, community college or vocational education program
- Employed at least 80 hours a month
- Participating in a program or activity designed to remove barriers to employment
- Unable to do one of the above requirements because of a medical condition

Youth must meet at least one of the above requirements

Summary



- In the current economic climate, ILSP plays an even greater role in the lives of foster youth
- For some emancipated youth, ILSP is the only support they have in times of crisis.
- ILSP addresses the social and well-being aspects of foster youth.

Contra Costa County California
Employment & Human Services

Joe Valentine, Director

40 Douglas Dr., Martinez, CA 94553 * Phone: (925) 313-1579 * Fax: (925) 313-1575 * www.cccounty.us/ehsd.

MEMORANDUM

DATE: November 14, 2011

TO: Supervisor Gayle B. Uilkema
Supervisor Federal Glover
FAMILY AND HUMAN SERVICES COMMITTEE

FROM: Joe Valentine, Director, Employment & Human Services Committee

SUBJECT: Adult Protective Services Program Update

RECOMMENDATIONS

ACCEPT the report presented by the EHSD Director and staff providing a status update on the delivery of Elder Abuse and Adult Protective Services.

SUMMARY

Attached you will find a report providing an update on the status of the Adult Protective Services (APS) program. EHSD provides on a 24/7 basis, elder abuse services under the APS program that offers casework intervention to protect elders and younger dependent adults from abuse, neglect, or exploitation. APS is part of a continuum of programs provided by the Aging and Adult Services Bureau of EHSD which all seek to promote maximum independent functioning for elders and adults with disabilities, assisting clients to avoid unnecessary or inappropriate institutional care.

The fiscal challenges that have led to staffing reductions in APS and other Aging & Adult Services programs, along with the significant cutbacks in many Health Services programs with which APS collaborates, pose serious problems for the APS program. The main strategy of the APS program is to make available to the at-risk individual a variety of health and social services programs to remove the risk of abuse, neglect, or exploitation. To the extent that these various services are not readily available or too limited in scope, we are not able to put in place the full range of intervention necessary to protect these individuals. This can then result in premature institutional care or repetition of the episodes of abuse or neglect.

Furthermore, given the demographic challenge posed by the aging of the county's population, with the attendant increase in elders with physical disabilities and/or dementia, the number of individuals who need protection from abuse, neglect, or exploitation is steadily increasing. The

failure of funding resources to keep up with this population growth and our inability to maintain prior levels of service, let alone expand APS and related home and community based services, seriously compromises our capacity to provide the level of services needed to protect this at-risk population. Additionally, new forms of web-based reporting are very likely to increase the quantity of reports made to APS.

“STILL SKATING ON THIN ICE”

Last year Adult Protective Services (APS) reported to the Family and Human Services Committee the impact of the drastic cuts to the APS program in our county. As we described last year, APS is part of a continuum of programs provided by the Adult and Aging Services Bureau of the Employment & Human Services Department (EHSD) which all seek to promote maximum independent functioning for elders and adults with disabilities, and assisting clients to avoid unnecessary or inappropriate institutional care. Many of the supports that have been available to Adult Protective Services for over a decade have since been dismantled due to the current economic meltdown and resulting cuts to programs at the State and County level. Since December of 2008 when APS lost 75% of its staffing (reduced from 17 social casework specialists to 6 and from three supervisors to one), Adult Protective Services staff in Contra Costa County continue to carry some of the highest caseloads in the State. The State average for an Adult Protective Services worker caseload is approximately 17-21 cases per month. Our social casework specialists carry on the average of 50 cases per month.

Adult Protective Services is defined as an emergency response program. The program is primarily State Funded. What was last year a promise of some minor relief (funding for staffing) at the Federal level is now improbable.

Given the complexity of the reports of abuse that are received by APS, it is unusual that a case will be opened and closed quickly. This is evidenced by the fact that each month, approximately 300 plus cases are carried over. Most of the situations that are reported to APS are not quickly resolved and usually require intervention in order to prevent an emergent response. In addition to the already reported cases of elder abuse, national research studies indicate that as much as 84%¹ of elder and dependent adult abuse and neglect goes unreported. Findings indicate that the reasons for this are consistent with the reasons for not reporting in other domestic violence and/or abuse situations: fear of retaliation and increased abuse and/or harm to the victim, fear of abandonment, lack of trust of law enforcement or other authority to provide adequate protection.

On average, each case worker receives at least one to two new referrals every day. This averages to between 21 and 30 new referrals a month per worker. The Statewide recommended caseload for an APS social worker is no more than 11 new referrals a month and a caseload of no more than 25 cases.

In addition to the staff cuts to the APS program, two important resources were taken from the APS program in December of 2008: that of the nurse and mental health specialist assigned to the APS program. Neither the Health Department nor EHSD has had the revenue to continue to support these positions. The APS supervisor is working closely with other partner departments and agencies to ensure as much coordination as possible.

¹ The National Elder Abuse Incidence Study, September 1998, The National Center on Elder Abuse at The American Public Human Services Association

Current Staffing

Currently, there is one APS supervisor and seven permanent APS social casework specialists. The unit currently has one clerk, as the second clerk recently retired. We are anticipating a new senior level clerk list soon so we can fill the clerical vacancy and restore the unit to two full time clerks. In this calendar year, intake was transferred from the Information and Assistance staff of the Area Agency on Aging to the Adult Protective Services Unit. There is now a dedicated full time intake social casework specialist who also handles collateral fact finding plus handles "no face-to-face interviews" or NIFFI case investigations.

Types of Referrals

APS receives reports on all types of abuse and neglect of elders and dependent adults. APS continues to work closely with law enforcement, the District Attorney, the Health Department, hospital social workers, the Conservators' office, and community based providers on finding resolutions for very complex situations.

Many of the reports of abuse involve caretakers who are often, but not always, family members. Sorting out the facts in many of these cases takes a great deal of skill, patience, and time. Many reports are multi-faceted in that there are allegations of intimidation, physical abuse, neglect, and as we see increasingly, financial abuse.

Referrals come from all sources: law enforcement, hospitals, social workers from Regional Centers and other rehabilitation centers, family members, concerned neighbors, and from individuals themselves seeking help and protection. Many of the referrals that APS continues to receive are those of self-neglect. These are some of the most difficult to resolve because in many cases, the person who is self-neglecting may also be refusing services. That person may also have Alzheimer's or another form of dementia that reduces their capacity to actually make an informed decision about accepting services or not.

From July 1, 2010 through June 30, 2011, the APS unit opened 1,753 cases. During this period, there were 661 reports of financial abuse, 454 reports of caregiver neglect, 203 reports of assault and battery, and 917 reports of self-neglect in which there were identified serious health and safety hazards. The numbers of expected cases of abuse and neglect in all categories are expected to continue to increase as our older population increases rapidly due to the maturing of the baby boomers. We already have seen increases in most reported types of abuse.

Economic Hard Times

It is no surprise that during the past few years we have seen an increase in the reports of financial abuse (and it is the type of abuse most reported.) We expect this trend to continue as long as there are such severe economic challenges to families. For most financial abuse reported, the suspected abuser is known to the alleged victim and in many cases a family member.

Given this challenge, the APS supervisor is working closely with CASE (Communities Against Senior Exploitation) and is also active with The Law Center that provides legal advice and services to older adults who have been financially abused.

Collaboration and Community Relations

The APS supervisor also has revamped and reinstated community training. The community training she has provided (all mandated reporter training) within the last 10 months has been delivered to:

- Adult Continuum of Care (Homeless Shelter Staff)
- Children & Family Services (CFS) After Hours staff
- City of Richmond Crime Prevention Commission
- Senior Peer Counseling
- Contra Costa Bar Association

We intend to continue to work proactively with our county and community partners to help make sure that there is understanding of the role of APS as well as the limits to what APS is mandated and expected to do. APS is also a partner with STAND! Zero Tolerance Initiative to prevent and reduce violent crime. Part of this work involves examining different risk assessment tools. In the last fiscal year APS also participated in a multi-county study using a risk assessment and case management tool. Involvement in that project required training for APS staff as well as the Contra Costa Ombudsman program staff. This project enabled APS in Contra Costa County to receive training free of charge and contribute to a statewide effort in developing consistency both in terms of risk assessment and in terms of practice.

Response Time

The types of in person response are as follows: immediate, 24 hour, three-day, ten-day, and "NIFFI" (non face-to-face interview.) APS has very few immediate or 24 hour response referrals. In this time period (FY 10-11) there were 1,179 referrals assigned a 10 day response time, 44 referrals assigned a 2-5 day response time, only 4 referrals assigned an 'immediate' response time, and 428 referrals assigned as a NIFFI. There were 79 referrals assessed out (generally because they did not meet the legal criteria for an APS investigation). In this time period there were 1,735 new reports of abuse and only 208 reports of abuse on existing cases.

Length Of Time Cases Are Open

In general, APS cases in this county are open an average of four to six months. This is twice as long as in most other neighboring Counties as our staffing is significantly less than our neighbors.

Future Planning

Given our current staffing and in order to prepare for what is coming: those born between 1946 and 1964: the Baby Boomers, we need to increase staffing in this program. We currently do not have enough staff and resources to meet the current demand of referrals that are coming through the door and over the phone and fax lines let alone have the capacity to handle future needs. In addition, new legislation allows for the ability of reports to be made over the internet. While this has not been developed, when it is, it will likely make reporting abuse much easier for both mandated and non-mandated reporters. While this will be good in terms of hopefully more attention brought to older adults, our system needs the capability to handle the increase in demand for APS investigation, intervention, and services.

According to the last U.S. Census, almost 11% of the 36 million residents in California are 65 or older. Its most recent estimate is that Contra Costa County residents over age 54 constitute 11.5% of the county's population, or about 118,000 individuals. The 65+ age group is expected to increase by 37%. The fastest growing segment of the population in Contra Costa County is the 85+ age group. Over the next 10 years, this group is predicted to skyrocket by 55%.

Given these stark facts, as stated above, we recognize that Contra Costa will need to staff up to handle ever increasing caseloads. One unit to handle all of the APS referrals is clearly not enough today and it won't be enough tomorrow. We are definitely skating on thin ice and the ice is melting.

RECOMMENDATIONS

The State mandate for Adult Protective Services needs to be reviewed and changed so that the mandates can be realistically implemented given the level of funding available through the recently "realigned" allocation for Adult Protective Services.

I. CLIENT DEMOGRAPHICS

Cases opened during 7/1/2010- 6/30/2011
date range

A. CLIENT DEMOGRAPHICS

APS Client Demographics	Total Clients	Elder Clients	Dependent Adult Clts
APS clients	1515	1132	383
Elders 86 and over as of date case opened (where DOB is known)	296		
Elders 65-85 as of date case opened (where DOB is known)	668		
Dependent Adults	383		
Female clients	992	768	224
Male clients	523	364	159
Clients living alone	326	237	62

B. CLIENT ETHNICITY & PRIMARY LANGUAGE

Ethnic Origin	Total Clients	Elder Clients	Dependent Adult Clients
White	921	715	206
Hispanic	101	75	26
Black	216	124	92
Other Asian or Pacific Islander	2	2	0
Indian American	4	2	2
Filipino	23	18	5
Chinese	6	5	1
Cambodian	0	0	0
Japanese	6	5	1
Korean	1	0	1
Samoan	2	2	0
Asian	21	14	7
Indian Asian	3	2	1
Hawaiian	1	1	0
Guamanian	0	0	0
Laotian	1	0	1
Vietnamese	1	0	1
Other	206	167	39
Primary Language	Total Clients	Elder Clients	Dependent Adult Clients
American Sign Language	0	0	0
Spanish	46	38	8
Cantonese	1	1	0
Japanese	3	2	1
Korean	0	0	0
Tagalog	5	5	0
Other Non-English	19	13	6
English	1414	1051	363
Other Sign Language	0	0	0
Mandarin	2	2	0

Other Chinese Languages	0	0	0
Cambodian	0	0	0
Armenian	0	0	0
Llacano	0	0	0
Mien	0	0	0
Hmong	0	0	0
Lao	1	1	0
Turkish	0	0	0
Hebrew	0	0	0
French	1	1	0
Polish	0	0	0
Russian	2	1	1
Portuguese	1	1	0
Italian	0	0	0
Arabic	1	1	0
Samoan	0	0	0
Thai	0	0	0
Farsi	11	9	0
Vietnamese	1	0	1



**AGING &
ADULT
SERVICES**

Adult Protective Services

STILL SKATING

ON THIN ICE

OVERVIEW

Many of the supports that were available to Adult Protective Services for over a decade have since been dismantled due to the current economic meltdown and resulting cuts to programs at the State and County level.

December of 2008 **APS lost 75% of its staffing** (reduced from 17 social casework specialists to 6 and from three supervisors to one.)

APS CASELOADS

APS staff in Contra Costa continue to carry some of the highest caseloads in the State.

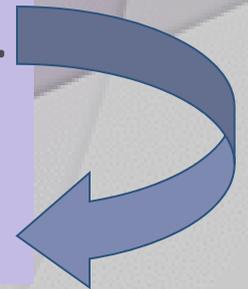
The State average for an APS worker's caseload is 17-21 cases per month.

Our social casework specialists carry on average 50 cases per month.

MORE ON CASELOADS....

On average each case worker receives at least one to two new referrals every day. This averages between 21 and 30 new referrals a month per worker. The Statewide recommended caseload for an APS social worker is no more than 11 new referrals a month and a caseload of no more than 25 cases.

Again, our workers average a caseload of 50.



APS STAFFING

- One APS Supervisor
- Seven permanent APS social case-work specialists
- One clerk *

**Awaiting development of a list so second clerk can be hired to replace a retired worker.*

APS INTAKE

Since we last reported to FHS, APS Intake functions have moved from Information & Assistance staff to APS. This requires a dedicated full time intake social casework specialist.

APS REPORTS

- APS receives reports on all types of abuse and neglect of elders and dependent adults.
- APS works closely with law enforcement, the District Attorney, Health Services Department, hospital social workers, the Conservators' office and community based providers on finding resolutions for very complex situations.
- Sorting out the facts in many of these cases takes a great deal of skill, patience and time. Many reports are multi-faceted in that there are allegations of intimidation, physical abuse, neglect, and as we see increasingly, financial abuse.

APS REPORTS of ABUSE

July 1, 2010 through June 30, 2011, APS handled:

- 661 Reports of Financial Abuse
- 454 Reports of Caregiver Neglect
- 203 Reports of Assault and Battery
- 917 Reports of Self-Neglect (in which there were identified serious health and safety hazards.)

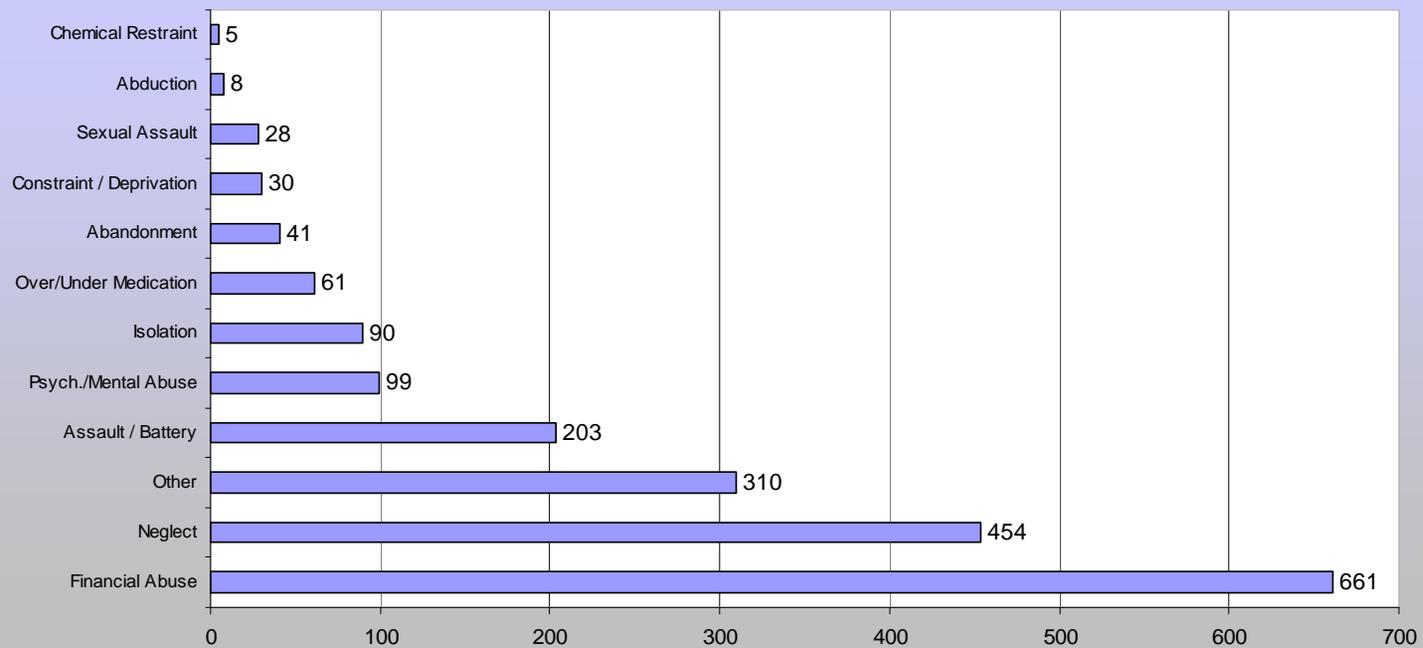
CLIENT DEMOGRAPHICS

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TYPES OF ABUSE

Perpetrated by Others

Reported Types of Abuse, Perpetrated by Others

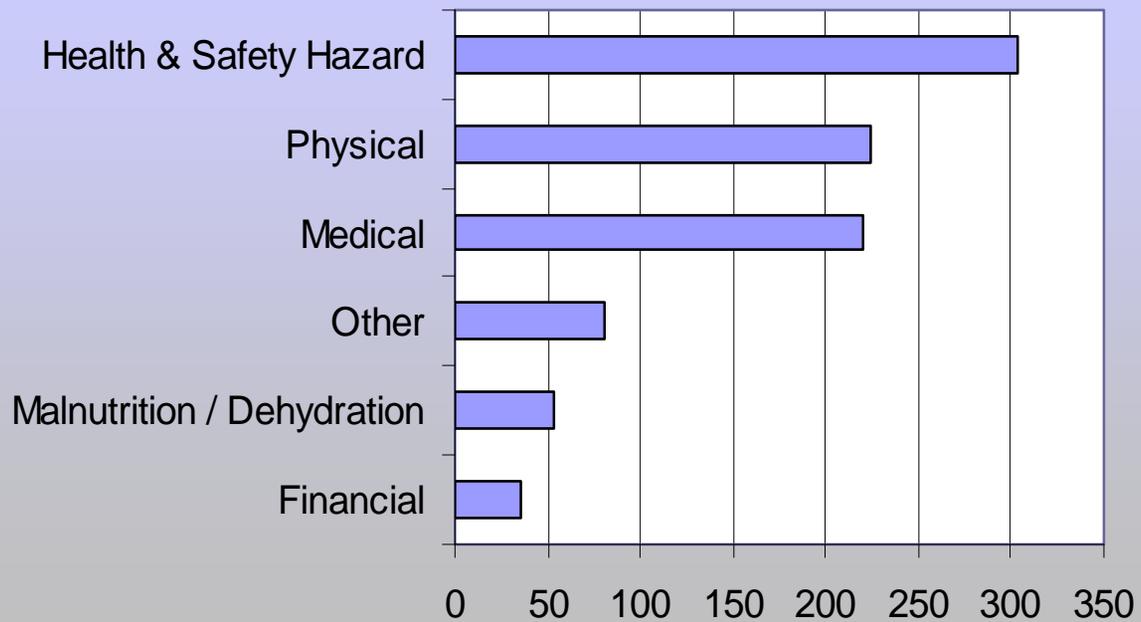


TOTAL ABUSE BY OTHERS = 1,990

TYPES OF ABUSE

Self-Neglect

Reported Types of Abuse, Self-Neglect



TOTAL SELF NEGLECT = 917

ECONOMIC HARD TIMES

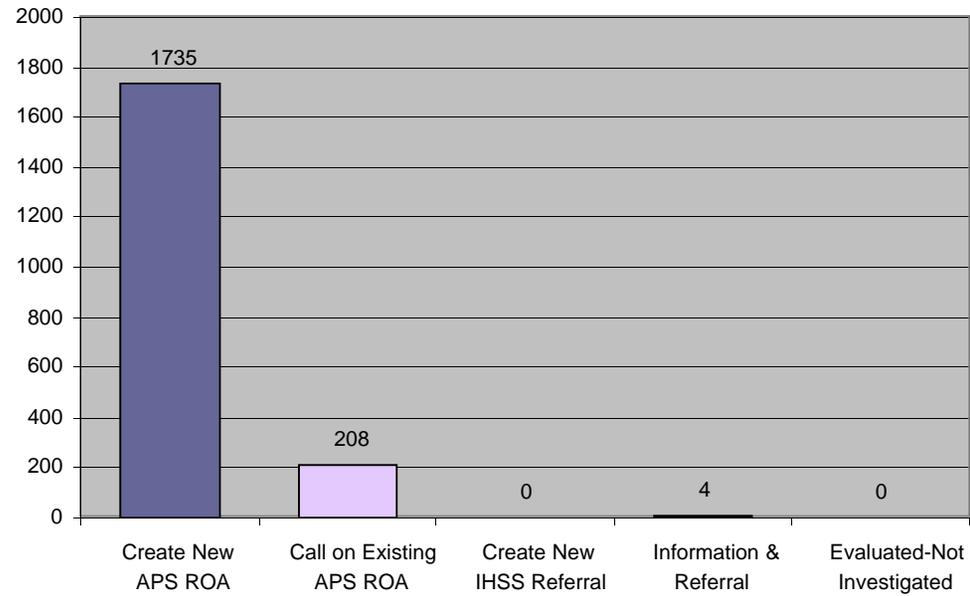
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APS RESPONSE TIMES

FY 2010-2011

FY 2010-2011	1,735 New Reports of Abuse 208 Reports of Abuse on Existing Cases.
Immediate	4 Referrals
Three Day (Two to Five Days)	44 Referrals
Ten Day	1,179 Referrals
NIFFI (No face-to-face interview.)	428 Referrals
Assessed out	79 Referrals (Generally because they did not meet legal criteria for an APS investigation.)

Intakes by Type of Call



Report Period		7/1/2010 - 6/30/2011			
Type of Call	Create New APS ROA	Call on Existing APS ROA	Create New IHSS Referral	Information & Referral	Evaluated-Not Investigated
Number of Intakes	1,735	208	0	4	0

OPEN CASES

Generally APS cases in this county are open an average of four to six months. This is **TWICE** as long as in most other neighboring counties as our staffing is significantly less than our neighbors.

THE ICE IS MELTING

According to the last U.S. Census:

- Almost 11% of the 36 million residents in California are 65 or older.
- Contra Costa County residents over age 54 constitute 11.5% of the county's population, or about 118,000 individuals.
- The 65+ age group is expected to increase by 37%.
- The fastest growing segment of the population in Contra Costa County is the 85+ age group. Over the next 10 years, this group is predicted to skyrocket by 55%.

Given these stark faces, we recognize that Contra Costa will need staff to handle ever increasing caseloads. One unit to handle all of the APS referrals is clearly not enough today, and it won't be enough tomorrow.

**We are definitely skating on thin ice
....and the ice is melting.**

**AGING IS
EVERYBODY'S
BUSINESS**

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