

**Clerk's Office**  
925.335.7900  
925.335.7923 fax

**Recorder's Office**  
925.335.7900  
925.335.7923 fax

**Elections Office**  
925.335.7800  
925.335.7836 fax

# Contra Costa County Clerk-Recorder-Elections Department

555 Escobar Street  
Martinez, CA 94553



**Deborah Cooper**  
County Clerk-Recorder  
and Registrar of Voters

**Barbara Dunmore**  
Assistant County  
Clerk-Recorder

## PRESS RELEASE

CONTRA COSTA COUNTY CLERK-RECORDER-ELECTIONS DEPARTMENT  
555 Escobar St, Martinez, CA 94553  
Clerk-Recorder Division (925) 335-7900, Elections Division (925) 335-7800

### FOR IMMEDIATE RELEASE

DATE: 5/14/2021  
FROM: Debi Cooper, County Clerk-Recorder and Registrar of Voters  
CONTACT: Dawn Kruger, Civic Outreach and Engagement Specialist  
PHONE: (925) 335-7805

### CONTRA COSTA CLERK-RECORDER'S OFFICE TO OPEN SERVICE WINDOW BEGINNING MAY 17, 2021 TO BETTER SERVE THE PUBLIC

Beginning Monday, May 17, 2021, the Contra Costa Clerk-Recorder Division is pleased to announce the addition of a walkup service window for customers. Anyone wanting in-person Clerk-Recorder services may come to the service window, to be placed in the queue for assistance. Once in the queue, customers can wait safely in their cars until they receive a text that they can enter the lobby to be served.

The Clerk-Recorder Department continues to take precautions to keep our constituents and our staff safe. Strict COVID-19 protocols will be in place and all customers must wear masks and follow social distancing guidelines. Customers will need to remain outside until their turn for service.

The Department offers the following services Monday through Friday at 555 Escobar Street, Martinez, CA 94553:

- In-person County Clerk services 8:00 am - 4:00 pm.
- In-person recording services are available at the outreach trailer in the parking lot. Services will be provided through the trailer's windows 8:30 am - 3:30 pm.
- In-person marriage services are available by appointment only. To schedule a ceremony visit us online at <https://www.ccclerkrec.us>. Before the ceremony, couples must obtain a marriage license at the Martinez office.
- In-person Election services 8:00 am - 5:00 pm.

"Our office is excited to be able to offer new ways for our customers to receive safe and efficient service," said Barbara Dunmore, Assistant Clerk-Recorder. "I am incredibly proud of our division staff, who are dedicated to serving the public safely during these challenging times."

For more information about our services and office hours, go to <https://www.ccclerkrec.us/>.

##



**1 Clerk Recorder Service Window with Sign in Front**



**2 Front of Clerk Recorder Elections Building with Star Flags**



**3 Clerk Recorder's Lobby**



**4 Clerk Recorder Trailer in Parking Lot**