

## CAB Outreach and Community Engagement Committee – 2021-2022 Work Plan

**Objective(s):** Community Outreach & Community Engagement

Task	Outcomes Goals	Timeline	Responsible Persons/ Resources
<b>Membership Cultivation</b>	Task 1 – Survey and advise CAB on the expertise of the current CAB members. To be used to evaluate prospective new member applications in terms of the voids in expertise of the current CAB membership. This will allow for the search for targeted expertise during recruitment process.	January – December	Committee members
	Task 2 - To have the Application listed on the appropriate Contra Costa County websites to recruit for current and future CAB member vacancies.	January – December	Assigned Committee members
	Task 3 – OCEC identifies County and/or City Boards/Commissions and CBOs to outreach to for the recruitment of current and future membership needs.	January – December	Assigned Committee members
	Task 4 – OCEC will work with ORJ in reviewing the CAB membership applications and follow the Bylaws to create an application pool.	January – December	Assigned Committee members
	Task 5 – Interview the prospective new CAB membership applicants and make recommendations to the full CAB for approval of any new CAB member(s).	January-December	Assigned Committee members
<b>Community Outreach</b>	Task 1 – Update the CAB outreach presentation PowerPoint to reflect the CAB 2019 Policy Statement and Platform	March	Assigned Committee members
	Task 2 – Identify and Log the County and City Boards/Commissions, CBOs and community meetings that directly affect the re-entry population. Seek community input, concern, and recommendations for reentry services.	February	Assigned Committee members
	Task 3 – A representative(s) of the OCEC will visit monthly a minimum of one County or City Boards/Commissions or COS or community meetings that directly affect the reentry population, in an effort to educate those organizations on the CAB’s purpose, activities, boards the CAB advises and what type of work the CAB is doing in relation to the reentry population. In addition, the OCEC is to report back to the CAB on the outreached organizations’ basic purposes and on their shared goals and objectives with the CAB.	January – December	Assigned Committee members
	Task 4 – Coordinate the CAB Ambassadors program to assign CAB members to be ambassadors to the BOS and CCP Executive Members in order to create a two way channel for sharing information between the CAB and the BOS and CCP.	January - June	Assigned Committee members