



APPLICATION AND PERMIT CENTER

ANNUAL TRANSPORTATION PERMITS

APPLICATION SUBMITTAL REQUIREMENTS:

1. COMPLETED APPLICATION FORM – DIMENSIONAL AND AXLE WEIGHT INFORMATION SHOULD COME DIRECTLY FROM THE CALTRANS ANNUAL PERMIT
2. COPY OF THE CALTRANS ANNUAL PERMIT
3. COPY OF CALTRANS INSPECTION REPORT
4. CERTIFICATE OF INSURANCE NAMING CONTRA COSTA COUNTY, ITS OFFICERS, EMPLOYEES AND AGENTS AS ADDITIONALLY INSURED. (SEE ATTACHMENT 1A FOR INSURANCE REQUIREMENTS)
5. PAYMENT – CHECK PAYABLE TO CONTRA COSTA COUNTY FOR THE APPROPRIATE AMOUNT OR A VALID PREMIUM BILLING ACCOUNT NUMBER

IF THERE ARE SPECIFIC ROADS NOT LISTED ON THE "ROUTES AUTHORIZED FOR ANNUAL TRANSPORTATION PERMITS" THAT THE APPLICANT WOULD LIKE TO APPLY TO BE INCLUDED IN THE ANNUAL TRANSPORTATION PERMIT THEY SHOULD BE LISTED IN THE NOTES SECTION ON THE APPLICATION. THEY ARE ONLY AUTHORIZED IF SPECIFICALLY WRITTEN ON THE FACE OF THE PERMIT BY THE COUNTY.

PERMITTEE RESPONSIBILITIES

VERIFY THE PERMIT FOR THE FOLLOWING:

1. ALL DIMENSIONS
2. ALL ATTACHMENTS
3. EFFECTIVE DATE
4. EXPIRATION DATE – **APPLICANT IS RESPONSIBLE FOR TIMELY RENEWAL OF PERMIT**

ANNUAL PERMIT HOLDERS ARE **REQUIRED** TO HAVE A DEDICATED FAX LINE FOR 24 HOURS AND 7 DAYS PER WEEK. FAILURE TO HAVE A VALID WORKING FAX NUMBER WILL RESULT IN THE ANNUAL PERMIT BEING VOID.

AMENDMENTS TO THE "RESTRICTED ROUTES" AND/OR "ROUTES AUTHORIZED FOR ANNUAL TRANSPORTATION PERMITS" ARE FAXED OUT PERIODICALLY AS NEEDED AND ARE **REQUIRED** TO ACCOMPANY THE ANNUAL TRANSPORTATION PERMIT.

DUE TO CONSTRUCTION, REPAIR, OR ACTS OF NATURE BEYOND OUR CONTROL, MORE STRINGENT RESTRICTIONS MAY BE IMPOSED ON THE ROADS THAN THOSE INDICATED BY THE ATTACHMENTS TO THE PERMIT.

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"Accredited by the American Public Works Association"

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