

THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, CALIFORNIA
and for Special Districts, Agencies and Authorities Governed by the Board

Adopted this Resolution on 11/09/2021 by the following vote:

AYE:
NO:
ABSENT:
ABSTAIN:
RECUSE:



Resolution No. 2021/365

In the Matter of: The Side Letter Agreement between the County of Contra Costa and the Deputy District Attorneys' Association, adding Section 35 "Certification Rule."

The Contra Costa County Board of Supervisors acting solely in its capacity as the governing board of the County of Contra Costa **RESOLVES THAT:**

The attached Side Letter of Agreement dated October 22, 2021, between Contra Costa County and the Deputy District Attorneys' Association, be **ADOPTED**.

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

Contact: Alvan Mangalindan, (925) 655-2072

ATTESTED: November 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: , Deputy

cc: Ann Elliot, Director of Human Resources, Jason Chan, District Attorney Chief of Administrative Services, Paul Reyes, Senior Deputy County Administrator



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: November 9, 2021

Subject: Side Letter to amend MOU with DDAA, to add new Section 35 - Certification Rule

RECOMMENDATION(S):

ADOPT Resolution No. 2021/365 approving a Side Letter between Contra Costa County and the Deputy District Attorneys' Association, adding new Section 35 - Certification Rule to the current Memorandum of Understanding (July 1, 2018 - June 30, 2022).

FISCAL IMPACT:

This is a change to administrative process and has no direct fiscal impact.

BACKGROUND:

This side letter amends the Memorandum of Understanding (MOU) between the County and the Deputy District Attorneys' Association (July 1, 2018 - June 30, 2022) to add a new Section 35 -

APPROVE

OTHER

RECOMMENDATION OF CNTY
ADMINISTRATOR

RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **11/09/2021** APPROVED AS RECOMMENDED OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 9, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Alvan Mangalindan,
(925) 655-2072

By: June McHuen, Deputy

BACKGROUND: (CONT'D)

Certification Rule, which will allow for the referral of the entire employment list in rank order (Personnel Management Regulations Section 711) for the classification of Deputy District Attorney - Fixed Term (Job Code - 2KWD). The employment lists for all other classifications must comply with the requirements of the County's Personnel Management Regulations.

The terms of the side letter will be incorporated into the next MOU between the County and DDAA. Except as specifically amended or excluded by the side letter, all other terms and conditions of the MOU between the County and DDAA (July 1, 2018 - June 30, 2022) remain unchanged by the side letter.

CONSEQUENCE OF NEGATIVE ACTION:

If the side letter of agreement is not approved, the current certification process for the Deputy District Attorney - Fixed Term (Job Code - 2KWD) classification will continue until an alternative process is adopted.

ATTACHMENTS

Resolution 2021/365

DDAA Side Letter 10-22-21

**SIDE LETTER AGREEMENT
BETWEEN
CONTRA COSTA COUNTY AND
THE DEPUTY DISTRICT ATTORNEYS' ASSOCIATION**

This Side Letter is by and between the Deputy District Attorneys Association ("DDAA") and Contra Costa County ("County") and is effective on Nov. 9, 2021 following approval of the Board of Supervisors.

This side letter amends the Memorandum of Understanding between the County and DDAA (July 1, 2018- June 30, 2022) to add a new Section 35 – Certification Rule, that allows for the referral of the entire employment list in rank order (commonly referred to as the Rule of the List) for the classification of Deputy District Attorney – Fixed Term (Job Code - 2KWD), as follows:

SECTION 35 – CERTIFICATION RULE

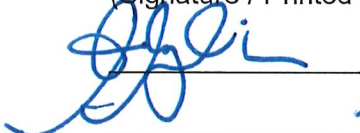
On each request for personnel from an open employment list for the classification of Deputy District Attorney – Fixed Term (Job Code - 2KWD), all names shall be certified. The appointing authority must, before selection, contact the eligibles and interview all interested eligible above the rank of the person selected for appointment. The employment lists for all other classifications must comply with the requirements of the County's Personnel Management Regulations.

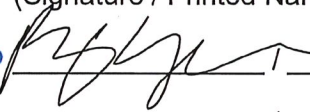
The terms of this Side Letter will be incorporated into the next MOU between the County and DDAA. Except as specifically amended or excluded by this Side Letter, all other terms and conditions of the MOU between the County and DDAA (July 1, 2018- June 30, 2022) remain unchanged by this Side Letter.

Date: 10/22/21

Contra Costa County:
(Signature / Printed Name)

Deputy District Attorneys' Assoc.:
(Signature / Printed Name)

 / Alvaro Mangalindan

 / Ryan Wagner

