



Agenda

FAMILY AND HUMAN SERVICES COMMITTEE

April 2, 2011

1:30 P.M.

651 Pine Street, Room 101, Martinez

Supervisor Federal D. Glover, District V, Chair
Supervisor Gayle B. Uilkema, District II, Vice Chair

Agenda Items:

Items may be taken out of order based on the business of the day and preference of the Committee

1. Introductions
2. Public comment on any item under the jurisdiction of the Committee and not on this agenda (speakers may be limited to three minutes).

APPOINTMENTS

3. Work Plan for Conducting Interviews (Presenter: Dorothy Sansoe)
4. Approve recommendations for appointments to the Managed Care Commission
5. Interview applicants to the IHSS Public Authority Advisory Committee

DISCUSSION

6. Referral #20 – Public Service Portion of the CDBG (Presenter: Bob Calkins, DCD)
7. Referral #5 – Continuum of Care Plan for the Homeless/Healthcare for the Homeless (Presenters: Lavonna Martin, Rachael Birch)
8. Referral #100 – Child Poverty (Presenter: Joe Valentine, EHSD Director)

The next meeting of the Family and Human Services Committee
is scheduled for May 7, 2012 at 1:30 p.m.

© The Family and Human Services Committee will provide reasonable accommodations for persons with disabilities planning to attend Committee meetings. Contact the staff person listed below at least 72 hours before the meeting.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the County to a majority of members of the Family and Human Services Committee less than 96 hours prior to that meeting are available for public inspection at 651 Pine Street, 10th floor, during normal business hours.

Public comment may be submitted via electronic mail on agenda items at least one full work day prior to the published meeting time.

For Additional Information Contact:

Dorothy Sansoe, Committee Staff
Phone (925) 335-1009, Fax (925) 646-1353
dsans@cao.cccounty.us

Glossary of Acronyms, Abbreviations, and other Terms (in alphabetical order):

Contra Costa County has a policy of making limited use of acronyms, abbreviations, and industry-specific language in its Board of Supervisors meetings and written materials. Following is a list of commonly used language that may appear in oral presentations and written materials associated with Board meetings:

AB	Assembly Bill	HCD	(State Dept of) Housing & Community Development
ABAG	Association of Bay Area Governments	HHS	Department of Health and Human Services
ACA	Assembly Constitutional Amendment	HIPAA	Health Insurance Portability and Accountability Act
ADA	Americans with Disabilities Act of 1990	HIV	Human Immunodeficiency Syndrome
AFSCME	American Federation of State County and Municipal Employees	HOV	High Occupancy Vehicle
AICP	American Institute of Certified Planners	HR	Human Resources
AIDS	Acquired Immunodeficiency Syndrome	HUD	United States Department of Housing and Urban Development
ALUC	Airport Land Use Commission	Inc.	Incorporated
AOD	Alcohol and Other Drugs	IOC	Internal Operations Committee
BAAQMD	Bay Area Air Quality Management District	ISO	Industrial Safety Ordinance
BART	Bay Area Rapid Transit District	JPA	Joint (exercise of) Powers Authority or Agreement
BCDC	Bay Conservation & Development Commission	Lamorinda	Lafayette-Moraga-Orinda Area
BGO	Better Government Ordinance	LAFCo	Local Agency Formation Commission
BOS	Board of Supervisors	LLC	Limited Liability Company
CALTRANS	California Department of Transportation	LLP	Limited Liability Partnership
CalWIN	California Works Information Network	Local 1	Public Employees Union Local 1
CalWORKS	California Work Opportunity and Responsibility to Kids	LVN	Licensed Vocational Nurse
CAER	Community Awareness Emergency Response	MAC	Municipal Advisory Council
CAO	County Administrative Officer or Office	MBE	Minority Business Enterprise
CCHP	Contra Costa Health Plan	M.D.	Medical Doctor
CCTA	Contra Costa Transportation Authority	M.F.T.	Marriage and Family Therapist
CDBG	Community Development Block Grant	MIS	Management Information System
CEQA	California Environmental Quality Act	MOE	Maintenance of Effort
CIO	Chief Information Officer	MOU	Memorandum of Understanding
COLA	Cost of living adjustment	MTC	Metropolitan Transportation Commission
ConFire	Contra Costa Consolidated Fire District	NACo	National Association of Counties
CPA	Certified Public Accountant	OB-GYN	Obstetrics and Gynecology
CPI	Consumer Price Index	O.D.	Doctor of Optometry
CSA	County Service Area	OES-EOC	Office of Emergency Services-Emergency Operations Center
CSAC	California State Association of Counties	OSHA	Occupational Safety and Health Administration
CTC	California Transportation Commission	Psy.D.	Doctor of Psychology
dba	doing business as	RDA	Redevelopment Agency
EBMUD	East Bay Municipal Utility District	RFI	Request For Information
EIR	Environmental Impact Report	RFP	Request For Proposal
EIS	Environmental Impact Statement	RFQ	Request For Qualifications
EMCC	Emergency Medical Care Committee	RN	Registered Nurse
EMS	Emergency Medical Services	SB	Senate Bill
EPSDT	State Early Periodic Screening, Diagnosis and treatment Program (Mental Health)	SBE	Small Business Enterprise
et al.	et ali (and others)	SWAT	Southwest Area Transportation Committee
FAA	Federal Aviation Administration	TRANSPAC	Transportation Partnership & Cooperation (Central)
FEMA	Federal Emergency Management Agency	TRANSPLAN	Transportation Planning Committee (East County)
F&HS	Family and Human Services Committee	TRE or TTE	Trustee
First 5	First Five Children and Families Commission (Proposition 10)	TWIC	Transportation, Water and Infrastructure Committee
FTE	Full Time Equivalent	VA	Department of Veterans Affairs
FY	Fiscal Year	vs.	versus (against)
GHAD	Geologic Hazard Abatement District	WAN	Wide Area Network
GIS	Geographic Information System	WBE	Women Business Enterprise
		WCCTAC	West Contra Costa Transportation Advisory Committee

Schedule of Upcoming BOS Meetings

Oct 11

Oct 25

Nov 1

WORK PLAN FOR CONDUCTING INTERVIEWS OF APPLICANTS TO CERTAIN APPOINTIVE BODIES PURSUANT TO RESOLUTION NOS. 2011/497 and 2011/498

On December 13, 2011, the Board of Supervisors adopted Resolution Nos. 2011/498 and 2011/497, which expanded the interview responsibilities of Board Standing Committees to include At Large/Countywide seats of certain Advisory and Independent bodies, of which the Board of Supervisors makes appointments.

Prior to adopting both resolutions, the Internal Operations Committee (IOC) and Family and Human Services (FHS) were the only Board Standing Committees that conducted interviews of applicants seeking appointment to Advisory or Independent bodies.

FHS and IOC Committee staff have been working together to develop a work plan for conducting interviews of applications. At the March 12, 2012 meeting of the Internal Operations Committee, a proposal was considered. Although the work plan was acceptable to the IOC, the Committee decided to wait until the FHS had a chance to review the plan before going forward. Should FHS accept this plan, staff will submit a Board Order for approval by the Board of Supervisors.

The following is recommended for approval:

1. ACKNOWLEDGE that the Board of Supervisors tasked their sub-committees with interviewing At-Large/Countywide positions for 19 advisory/independent bodies;
2. CONSIDER delegating interview and review of advisory body appointment recommendations responsibility between the IOC and FHS for the following advisory and independent bodies:

Interviews to be Conducted by FHS

- IHSS Public Authority Advisory Committee
- Family & Children's Trust Committee
- Local Child Care & Development Planning Council

Review of Advisory/Independent Body Appointment Recommendations

- Alcohol and Other Drugs Advisory Committee
- Advisory Council on Aging
- Inter-jurisdictional Council on Homelessness
- Developmental Disabilities Advisory Committee
- Managed Care Commission
- Local Child Care and Development Council
- Workforce Development Board;

Attachments:

1. Resolution No. 2011/498
2. Resolution No. 2011/497

Date: March 19, 2012

To: Family and Human Service Committee

From: Deboran Everist, Staff, Managed Care Commission

RE: Managed Care Commission Appointments

The Managed Care Commission and the Health Services Director is requesting the Family and Human Services approve following recommendations for appointments and re-appointments and that they be forwarded to the Board of Supervisors for approval:

Reappointments

- 1) Michael Garcia, Member-at-Large Seat #2
- 2) Joan Lautenberger, Other Provider Seat
- 3) Richard Steinfeld, Medicare Subscriber Seat

New Appointments

- 1) Henry F. Tyson to Member-at-Large Seat #6
- 2) Frances Trant to CCHP Commercial Subscriber Seat

The applications for these appointments are attached. In addition, one individual, Erwin Cho, applicant for the Member-at-Large #3 seat, has obtained employment with Kaiser Permanente. This employment would be a conflict of interest to the MCC and he has respectfully requested that his application be withdrawn.

Managed Care Commission

<u>Seat Title</u>	<u>Appointment Date</u>	<u>Term Expiration</u>	<u>Resignation Date</u>	<u>Status</u>
<u>Medi-Cal Subscriber</u> <u>Representatives</u> Thayer David	8/25/2009	8/31/2012		
<u>Medicare Subscriber</u> <u>Representatives</u> Steinfeld Richard	8/19/2008	8/31/2011		Vacant Seat - proposed for re-appointment
<u>Commercial Subscriber</u> <u>Representatives</u> Kayser-Stange Roberta	8/25/2009	8/31/2012		Resigned
<u>Medical Indigent Needs</u> <u>Representatives</u> Madrigal Eleanor M	3/15/2011	8/31/2013		
<u>Physician</u> <u>Representatives</u>			8/31/2011	Vacant Seat
<u>Other Provider</u> <u>Representatives</u> Lautenberger, R.N. Joan	8/19/2008	8/31/2011		Vacant Seat - proposed for re-appointment
<u>At-Large 1</u> <u>Representatives</u> Sherman Mary	9/20/2011	8/31/2013		
<u>At-Large 2</u> <u>Representatives</u> Garcia Michael	8/19/2008	8/31/2011		Vacant Seat - proposed for re-appointment

Managed Care Commission

<u>Seat Title</u>	<u>Appointment Date</u>	<u>Term Expiration</u>	<u>Resignation Date</u>	<u>Status</u>
At-Large 3 <u>Representatives</u>			8/31/2011	Vacant Seat
At-Large 4 <u>Representatives</u>				
Harris Michael	3/15/2011	8/31/2013		
At-Large 5 <u>Representatives</u>				
Kalin Jeffrey	8/25/2009	8/31/2012		
At-Large 6 <u>Representatives</u>				
Ptaszynski Andre	11/18/2008	8/31/2011		Vacant Seat
At-Large 7 <u>Representatives</u>				
Shorter-Jones Debra	8/25/2009	8/31/2012		
At-Large 8 <u>Representatives</u>				
Corvetto-Avancena Blanca	3/15/2011	8/31/2013		
At-Large 9 <u>Representatives</u>				
Brannon-Bazile Lucinda	8/25/2009	8/31/2012		Resigned

CONTRA COSTA COUNTY ADVISORY BOARDS, COMMISSIONS AND COMMITTEES# 10.2
AGENDA ITEM#
APPLICATION FORM

Name of advisory board applying for: Managed Care Commission (MCC)

(Application form must be typed or hand printed.)

Note: "Persons who are involved as contractors with CCHP cannot be members of the MCC nor can Health Services Department (HSD) employees."

Please answer:

Are you currently employed by CCHP or HSD? Yes No

If yes, please explain: _____

Are you or your employer now a contractor to CCHP? Yes No

If yes, please explain: _____

Are you associated with an organization that is currently or has plans to contract with CCHP?

Yes No If yes, please explain: _____

Please check all boxes that apply:

- Current CCHP Medi-Cal Subscriber Current CCHP Medicare Subscriber Physician
 Other Provider Current CCHP Commercial Subscriber Represent Medical Indigent Needs

Name of Applicant: Henry Tyson E-Mail Address: wisse/stop@yahoo.com

Home Address: 756 Hazelwood Drive, Walnut Creek, CA 94596 Home Phone: 925-938-2176

Business Address: SAME AS ABOVE Home Work Phone: 925-938-2176

E-Mail Address: _____

Signature: Henry J. Tyson Date: 13 October 2011

Personal Experience, Skills, Interests:

Education/Background: PLEASE SEE ATTACHED RESUME

Occupation: Currently - SENIOR HEALTH CARE CONSULTANT (PART-TIME) WITH KELLY, ANDERSON + ASSOCIATES, INC. ALEXANDRIA, VA

Community Activities: PREVIOUSLY - GOVERNMENT HEALTH PROGRAM MANAGER (RETIRED) WITH THE CENTERS FOR MEDICARE + MEDICAID SERVICES SAN FRANCISCO, CA
PLEASE SEE ATTACHED RESUME

Special Interests: COMMUNITY SERVICE, READING + PUBLIC AFFAIRS, OUTDOOR ACTIVITIES SUCH AS HIKING, SWIMMING, BIKING, FISHING, PLAYING BADMINTON

INFORMATION:

1. Return completed application to Deboran Everist, Contra Costa Health Plan, 595 Center Avenue, Suite 100, Martinez, CA 94553; FAX # (925) 313-6580. Call (925) 313-6004 for more information.
2. Members of the Managed Care Commission are required to file annual Conflict of Interest Statements.
3. Meetings of advisory bodies may be held in Martinez or in areas not accessible by public transportation.
4. Meetings may be held either in the evenings or during the days, usually bimonthly.
5. Some boards assign members to committees or work groups requiring additional time.

10.2-1

Henry F. Tyson

(925) 938-2176 | wisselstop@yahoo.com

PROFESSIONAL EXPERIENCE

Centers for Medicare & Medicaid Services (CMS), San Francisco, CA (1977 - 2008) as a staff member of this agency I held several positions including:

- Director of External Affairs CMS Region IX – Directed the development of CMS public and beneficiary outreach strategies and national program information campaigns.
 - Created strong partnerships with beneficiary and ethnic advocacy groups, health care professional groups, educational institutions, and other governmental agencies
 - Coordinated national campaign efforts implementing new Medicare drug benefit and other Medicare and Medicaid program changes
 - Effectively represented CMS through media, public meetings and conferences
- Manager of Beneficiary Services – Managed a fourteen member staff interpreting Federal Medicare and Medicaid program policy and answering beneficiary, state, Medicare claims processing contractor, health care provider, and general public questions and complaints
 - Built an effective and productive Beneficiary Service staff to build partnerships, respond to beneficiary concerns and questions, conduct beneficiary outreach through demographic analysis and a strategic plan, and train beneficiary service organizations on Medicare and Medicaid program provisions
- Medicare Contractor Representative – Oversaw and monitored Medicare claims processing operations
 - Successfully worked with Medicare Part A & B claims processing contractors in implementing Medicare programmatic changes while monitoring their overall operation
 - Supervised CMS claims review and monitoring of Medicare Part A and B contractor quality assurance review processes
 - Managed oversight of Medicare third party liability collection and negotiated settlements
- Medicaid State Representative – Oversaw and monitored Medicaid program operations at different times in Arizona, Nevada, and Hawaii
 - Fostered a strong working relationship with Arizona and assisted it the planning, development and implementation of a Medicaid managed care demonstration program - AHCCCS. This program has since become a model for the rest of the country in Medicaid managed care.
 - Managed the Federal-State relationship with states and assisted them in creating successful Medicaid problem solutions while complying with Federal guidelines.
- Medicaid Program Specialist – Interpreted Federal Medicaid program guidelines, monitored and assisted States in carrying out those requirements
 - Successfully utilized my knowledge of Medicaid and Medicare program guidelines to interpret and answer questions from beneficiary, state, Medicare claims processing contractor, Health care provider, and the general public, and helped to resolve their issues and complaints
 - Participated in and led monitoring and evaluation reviews of state Medicaid programs and Medicare claims processing contractor operations
 - In collaboration with CMS Offices of Policy and the General Counsel assisted in the writing and review of proposed Medicaid regulations, conducting public hearings, and the review of public comments and response to them

Peace Corps Professional Services Volunteer

U.S. Peace Corps, East & West Malaysia (1974 – 1976)

Social Researcher

- Shaped and carried out studies of work force needs and resources in Borneo East Malaysia
- Created and implemented a socio-economic research program to evaluate the affect of Malaysian governmental efforts to improve small rubber farmers' well being in West Malaysia

10.2.2

Substitute Teacher

San Diego and San Mateo County Schools (1970 – 1974)

- Taught English, Drama, Social Studies and Music at various secondary schools and in County Special Education programs before and during graduate school (1972 – 1974)

Peace Corps Volunteer Teacher

U.S. Peace Corps, India (1968 – 1970)

- Taught English in a Government Higher Secondary School
- Organized and carried out an eyesight testing and treatment program in my school
- Obtained funding from the Lions Club to provide free glasses to students
- Established a school poultry farm
- Conducted educational summer camps and tours of India for students

EDUCATION

San Diego State University

Master of Arts in Sociology (January 1974) & Bachelor of Arts in Social Studies (focus: Sociology, Economics & History) with a Theater Minor (January 1968)

Graduate areas of specialization: research methodology; social psychology; & sociology of medicine

Master's Theses: "The Social Meaning of Blood Giving" – A description of the organization of blood collection in the United States and its affect on the supply of blood

University of California, Los Angeles

Curriculum in Education and Teaching English as A Second Language - in conjunction with Peace Corps Volunteer service (1970)

Degree: California Secondary Teaching Credential

ADDITIONAL INFORMATION

- Served on the Contra Costa Health Plan (CCHP) Advisory Board (1988 – 1995): gave advice and direction to the Chief Executive Officer of CCHP and Contra Costa County Board of Supervisors on the provision of health care to Plan members with emphasis on those financially needy members with special ethnic, cultural and geographic needs
- Served on the Contra Costa County Medi-Cal (Medicaid) Advisory Planning Commission (1995): conducted long-range health care planning and policy formulation for county health programs and submitted recommendations to the Board of Supervisors, the Health Services Director, and the Chief Executive Officer of CCHP
- Received numerous honorary and monetary awards during my work with the Centers for Medicare & Medicaid Services including:
 - Administrator's Citation (2005) & Secretary's Award for Distinguished Service (2006) For coordination, support, and execution of a national campaign to educate America about the Medicare Prescription Drug Benefit
 - Secretary's Award for Distinguished Service (2000) For outstanding leadership and technical creativity in the design and implementation of the Competitive Pricing Demonstration for HMO's
 - Administrator's Leadership Award (1985) for leadership in guiding the successful implementation of the Arizona demonstration program (AHCCCS) and resolving major problems encounter by the demonstration
- Community Activities:
 - Scout parent - involved in scouting activities
 - Soccer Coach - for seven years
 - Member of the Board of Directors for the Walnut Creek Soccer Club for two years served on the board overseeing the community's youth soccer program for over 1500 boys and girls.

10.2.3

October 13, 2011

Deboran Everist
Contra Costa Health Plan
595 Center Avenue, Suite 100
Martinez, CA 94553

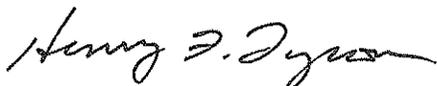
Dear Ms. Everist:

Thank you for your response to my phone call expressing interest in possibly serving on the Managed Care Commission.

I am enclosing a completed application form along with my resume with this letter. As I mentioned, I previously served on the Contra Costa Health Plan Advisory Board and for a short time on the Contra Costa County Medi-Cal Advisory Planning Commission. I very much appreciated having the opportunity to serve on both Commissions utilizing my background as a Sociologist and Health Care Program Manager for the benefit of the delivery of health care services to residents of the County.

Thank you also for inviting me to attend the next meeting of the Commission on November 16th while my application is being reviewed. I am looking forward to joining you then and meeting the MCC members. Please let me know if you have any questions or need additional information regarding my application.

Sincerely,



Henry F. Tyson

10.2.4

1016 Ventura Avenue
Albany, California 94706

December 15, 2011

Patricia Tanquary, C.E.O.
Contra Costa Health Plan
595 Center Avenue, suite 100
Martinez, CA 94553

Dear Patricia,

Your report at the last MCC meeting painted a troubling picture and the latest budget cuts exacerbate the situation further. The only bright spot is that we have you holding the reins as steadily as ever.

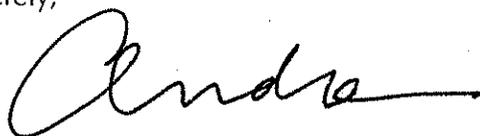
I have been experiencing much similar economic currents in my architecture practice. The year started optimistically, but foundered in the spring, and has never recovered. I am at the point where I am closing up my Lafayette office and moving it into my home in Albany. Yes, that's Albany in Alameda County.

Thus my relationship with Contra Costa County ends, and with it my rewarding civic involvements. Unfortunately my membership in the Managed Care Commission has to be one of these. Please accept my regretful resignation.

I have felt privileged to be a part of the Managed Care Commission for the last three years. It has been inspiring to see the remarkable services that CCHP performs for those who need them so much. I have been extremely impressed with the resourcefulness and dedication which you and your staff bring to your work as the economy cuts deeper and deeper into your ability to deliver those services. You are shining examples of the very best kind of public servants that we are so lucky to have.

Please accept my regrets and very best wishes for the future.

Sincerely,

A handwritten signature in black ink, appearing to read "Andre", with a long horizontal flourish extending to the right.

Andre Ptaszynski, AIA



**Contra Costa County
IHSS Public Authority
500 Ellinwood Way, Ste. 110
Pleasant Hill, CA. 94523**

MEMO TO: Family and Human Services Committee
FROM: Jan Watson, Executive Director *JWatson*
DATE: February 28, 2012
SUBJECT: IHSS Public Authority Advisory Committee Re-appointment(s):
Wilson Cheng, Consumer Under 60 – Seat 1
Catherine Cratty, Consumer 60 or Older - Seat 2

Current Status/Request:

One Consumer 60 or Older – Seat 2 is up for reappointment

Catherine Cratty, Consumer 60 or Older – Seat 1 Representative for the Public Authority Advisory Committee, is requesting reappointment to another term. Her current term will expire in March 2012 and if reappointed her new term would expire in March 2016. Ms. Cratty has been an active Public Authority Advisory Committee member.

One Consumer Under 60 – Seat 2 is up for reappointment

Wilson Cheng, Consumer Under 60 - Seat 2 Representative for the Public Authority Advisory Committee, is requesting reappointment to another term. His current term will expire in March 2012 and if reappointed his new term would expire in March 2016. Wilson has been an active Public Authority Advisory Committee member during the past two and a half years.

Both members up for reappointment are advocates for seniors and persons with disabilities and have given the agency invaluable suggestions and guidance on IHSS program policies and procedures.

Outreach:

The Public Authority Advisory Committee has announced Advisory Committee consumer vacancies to all IHSS units in EHSD and at senior centers in Central, East and West County.

The Public Authority Registry Specialists have announced the vacancies at provider/consumer training events and at orientations for providers. Recruitment flyers are placed in the lobby of the Public Authority, as well as being posted on para transit buses within the county. Press releases have also been published with CCTV.

Recommendation:

I recommend Catherine Cratty and Wilson Cheng for additional terms representing their current Seats as Consumers on the Advisory Committee of the IHSS Public Authority.

Thank you for your consideration in this matter. I look forward to hearing from you in the near future regarding your recommendation. I can be reached through my Secretary, Lisa Lloyd at 363-6670.

RECEIVED

JAN 13 2012

Catherine Cratty

(925) 757-8834

Wheels61@Att.Net

Jan 17, 2012

Jan Watson, Executive Director

Dear Ms. Watson,

My name is Catherine Cratty and I have been fortunate to be on the Advisory Committee of the In-Home Supportive Services Program Public Authority. My term expires in March of 2012. I would enjoy being allowed to continue participating in the committee and the sub committees that I also attend. I think that we have accomplished quite a bit in the past few years. I have had the privilege of serving as chairman of the Rapid Response committee and a member of the Health, Safety and Education Committee. I am requesting that I be allowed to continue to

Contra Costa County In-Home Supportive Services
Public Authority Advisory Committee
APPLICATION FOR CONSUMER VACANCY

The Advisory Committee provides advice and assistance to the Board and staff of the Public Authority regarding Public Authority policy and program development.

PLEASE PRINT

1. NAME Catherine Cratty

2. HOME PHONE (925) 757-8834

3. E-MAIL wheels61@att.net

4. HOME ADDRESS 3521 Fairview Dr APT. B
(Members must live in Contra Costa County.)

5. MAILING ADDRESS (if different) _____ Antioch

6. BUSINESS ADDRESS (if applicable) _____

7. BUSINESS PHONE (____) _____ - _____

8. CURRENT/FORMER OCCUPATION _____

9. EDUCATION/BACKGROUND High School Graduate

10. COMMUNITY INVOLVEMENT/ACTIVITIES (Feel free to attach supplemental information such as resume or extra sheet of paper)

Public Authority Advisory Committee

Rapid Response committee

Health, Safety AND Education Committee

11. SPECIAL INTERESTS (Feel free to attach supplemental information such as resume or extra sheet of paper)

Reading, Crocheting

Date 1/17/12 Signature Catherine Catherine Crotty

Age (Please check one.) 60 or over Under 60

MAIL TO:

Contra Costa County In-Home Supportive Services
Public Authority Advisory Committee
Attn: Lisa Lloyd
500 Ellinwood Way, Ste. 110
Pleasant Hill, CA 94523
(800) 333-1081

Please Note: Applicants must respond to supplemental questions listed on attached page.

SUPPLEMENTAL QUESTIONS FOR
IHSS PUBLIC AUTHORITY ADVISORY COMMITTEE CONSUMER APPLICANTS

1. Are you currently receiving In-Home Supportive Service (IHSS)?

- Yes No

2. If you are not now receiving IHSS, have you received IHSS in the past?

- Yes No

3. Do you now, or have you in the past, received and paid for in-home help from a source other than IHSS?

- Yes No

If yes, please list the source of in-home help:

Would you be able to attend other sub-committee meetings? Yes _____ No ✓

Sub-Committee meetings take place either in Pittsburg City Offices, Pittsburg and/or Ellinwood Offices, Pleasant Hill. The Monthly Advisory Committee meetings take place 3rd Tuesday's each month except for August and December.

VOLUNTARY INFORMATION: This information is voluntary and is gathered in accordance with State and Federal Laws. The Board of Supervisors wishes to encourage the participation of minorities and women on Commissions and Boards in order to better reflect the Contra Costa community. To assist in this process we ask that you voluntarily respond to the following:

Sex:	Ethnic Origin:
<input type="radio"/> Male	<input type="radio"/> African American
	<input type="radio"/> Latino or Hispanic
<input checked="" type="radio"/> Female	<input type="radio"/> Asian or Pacific Islander
	<input checked="" type="radio"/> Caucasian
	<input type="radio"/> Other

REAPPOINTMENT TO THE ADVISORY COMMITTEE – CONSUMER SEAT POSITION

Wilson Cheng
(510) 703-3172
Wcheng80@gmail.com

February 16, 2012

Jan Watson, Executive Director

Dear Ms. Watson:

My name is Wilson Cheng, and I have had the privilege of being on the Advisory Committee of the In Home Supportive Services Program Public Authority. My term expires in March of 2012. I would like to continue making contributions to this committee and other sub-committees that I have served on as a member. I feel that we have accomplished quite a lot thus far.

Serving on the Advisory Committee, as well as the Nominating Committee, of the In Home Supportive Services Program Public Authority has not only given me the opportunity to be an advocate for services that other people with disabilities will require in the future, if not immediately, but it has also opened my eyes to the importance of self-advocacy. While I serve on these committees as a consumer, I have had the opportunity to gain the knowledge to advocate for myself, along as other people with disabilities, by listening to and seeing the necessary aspects of both receiving care and providing care, from the perspectives of the providers and clients.

I am requesting that I be allowed to continue to be on the Advisory Committee as a Consumer in the Consumer Seat under 60.

Thank you for your consideration.

Sincerely,

Wilson Cheng

Contra Costa County In-Home Supportive Services
Public Authority Advisory Committee
APPLICATION FOR CONSUMER VACANCY

**The Advisory Committee provides advice and assistance to the Board and staff of the
Public Authority regarding Public Authority policy and program development.**

PLEASE PRINT

- 1. NAME Wilson Cheng

- 2. HOME PHONE (510) 236 - 1002

- 3. E-MAIL wcheng80@gmail.com

- 4. HOME ADDRESS 1401 Everett Street, El Cerrito CA 94530
(Members must live in Contra Costa County.)

- 5. MAILING ADDRESS (if different) _____

- 6. BUSINESS ADDRESS (if applicable) _____

- 7. BUSINESS PHONE (_____) _____ - _____

- 8. CURRENT/FORMER OCCUPATION _____

- 9. EDUCATION/BACKGROUND Student at UC Berkeley

- _____

10. COMMUNITY INVOLVEMENT/ACTIVITIES (Feel free to attach supplemental information such as resume or extra sheet of paper)

 I am currently serving on the In Home Supportive Services Public Authority Advisory Committee as well as the Nominating Committee of the Advisory Committee.

11. SPECIAL INTERESTS (Feel free to attach supplemental information such as resume or extra sheet of paper)

__Advocating for people with disabilities by changing current policies regarding disability rights through modifying the language of the policies in order for them to be more inclusive of all disabilities. Brainstorming, passing, and implementing new policies that will affect the quality of care that people with disabilities will be receiving in the future._____

Date 2/16/2012 Signature Wilson Cheng

Age (Please check one.) 60 or over _____ Under 60 X

MAIL TO:

Contra Costa County In-Home Supportive Services
Public Authority Advisory Committee

Attn: Lisa Lloyd
500 Ellinwood Way, Ste. 110
Pleasant Hill, CA 94523
(800) 333-1081

Please Note: Applicants must respond to supplemental questions listed on attached page.

SUPPLEMENTAL QUESTIONS FOR
IHSS PUBLIC AUTHORITY ADVISORY COMMITTEE CONSUMER APPLICANTS

1. Are you currently receiving In-Home Supportive Service (IHSS)?

- Yes No

2. If you are not now receiving IHSS, have you received IHSS in the past?

- Yes No

3. Do you now, or have you in the past, received and paid for in-home help from a source other than IHSS?

- Yes No

If yes, please list the source of in-home help:

Would you be able to attend other sub-committee meetings? Yes No

Sub-Committee meetings take place either in Pittsburg City Offices, Pittsburg and/or Ellinwood Offices, Pleasant Hill. The Monthly Advisory Committee meetings take place 3rd Tuesday's each month except for August and December.

VOLUNTARY INFORMATION: This information is voluntary and is gathered in accordance with State and Federal Laws. The Board of Supervisors wishes to encourage the participation of minorities and women on Commissions and Boards in order to better reflect the Contra Costa community. To assist in this process we ask that you voluntarily respond to the following:

Sex:	Ethnic Origin:
<input checked="" type="radio"/> Male	<input type="radio"/> African American
	<input type="radio"/> Latino or Hispanic
<input type="radio"/> Female	<input checked="" type="radio"/> Asian or Pacific Islander
	<input type="radio"/> Caucasian
	<input type="radio"/> Other

CONTRA COSTA COUNTY

**In-Home Supportive Services
Public Authority**
500 Ellinwood Way Suite 110
Pleasant Hill, CA 94523



**FOR IMMEDIATE RELEASE
March 1, 2012**

**FOR FURTHER INFORMATION:
Elizabeth Dondi, Program Manager
IHSS Public Authority
(925) 363-6675**

THE CONTRA COSTA COUNTY BOARD OF SUPERVISORS IS SEEKING APPLICANTS FOR A SEATS ON THE IN-HOME SUPPORTIVE SERVICES PUBLIC AUTHORITY ADVISORY COMMITTEE .

The In-Home Supportive Services (IHSS) Public Authority Advisory Committee provides advice and assistance to the Board of Supervisors and the staff of the IHSS Public Authority regarding the IHSS program and the programs and policies of the Public Authority. The Public Authority recruits and screens home care providers, maintains a registry of providers and refers providers to consumers.

The Advisory Committee is comprised of 11 members, six of whom use, or have used, IHSS or Personal Attendant Services and five who have professional experience in the health and human services fields.

There are currently two(2) vacancies on the Advisory Committee for individuals who are current or past users of IHSS or Personal Attendant Services. One vacancy can be filled by an individual who is **60 years of age or older** and the second vacancy can be filled by an individual who is **under 60 years of age**. Additionally two seats, one for an individual **60 years of age or older** and the other for an individual **under 60 years of age** are due for reappointment. Individuals who meet the above criteria may apply for consideration along with the current holders of the seats.

There are also **four(4) Supervisorial District seats due for reappointment in Districts 1, 3, 4 and 5**. These seats are for individuals who have **professional experience in the health and human services fields**. Individuals who qualify may apply for consideration along with the current holders of the seats.

The IHSS Public Authority Advisory Committee meets regularly on the third Tuesday of the month from 1:00 – 4:00 p.m. in Pleasant Hill.

Individuals who reside or work in Contra Costa County who are interested in applying for a position on the Public Authority Advisory Committee can obtain an application from **Lisa Lloyd by calling (925) 363-3370**. Applications should be returned to the Public Authority by March 31, 2012. All applications will be acknowledged in writing. After applications are reviewed, recommendations will be forwarded to the Board of Supervisors for appointment.



**CONTRA COSTA COUNTY
DEPARTMENT OF CONSERVATION AND
DEVELOPMENT
30 Muir Road
Martinez, CA 94553
Telephone: (925) 674-7877**

MEMORANDUM

DATE: April 2, 2012

TO: Family and Human Services Committee
Supervisor Federal Glover, Chair
Supervisor Gail Uilkema, Member

FROM: Bob Calkins, CDBG Program Manager *Bob*

SUBJECT: Staff Recommendations for FY 2012/13 & FY 2013/14
CDBG Public Service Category
Emergency Solutions Grant Program

RECOMMENDATIONS

1. Approve recommendations for FY 2012/13 and FY 2013/14 Public Service (PS) projects as recommended by staff or amended by the Committee.
2. Approve recommendations for FY 2012/13 Emergency Solutions Grant (ESG) projects as recommended by staff or amended by the Committee
3. Direct the Department of Conservation and Development to prepare a staff report on the Committee's recommendations. The staff report will be submitted together with funding recommendations for all other CDBG categories for Board of Supervisor consideration on May 8, 2012.

BACKGROUND

The purpose of this memorandum is to transmit staff recommendations for funding in the Public Service (PS) and Emergency Solutions Grant (ESG) categories. The Summary of Staff Recommendations spreadsheet and the project staff reports are attached. Forty applications in the CDBG PS category and

five applications in the ESG category were submitted by the December 5, 2011 deadline.

Available Funding: The County’s expected FY 2012/13 CDBG grant amount is approximately 12 percent less than the County received this year. Over the last two years, the County has lost over \$977,000 in CDBG funds to help finance projects or programs that benefit lower income County residents.

The Board of Supervisors (Board) has adopted funding guidelines for the allocation of CDBG funds that require the County’s annual grant be allocated to the following CDBG eligible categories:

Category of Use	Percent of Grant	New Funding Available
Affordable Housing	45.1	\$1,244,450
Public Service	15	\$ 413,896
Economic Development	14	\$ 386,304
Infrastructure/Public Facility	3.9	\$ 107,613
Contingency	2	\$ 55,186
Administration	20	\$ 551,862
Total FY 2012/13 CDBG Grant		\$2,759,311

The “Contingency” category allows the Board some flexibility in funding specific projects or programs. For the last several years staff has recommended, and the Board has approved, using the “Contingency” to fund projects under the Public Service category. Staff is again recommending that the “Contingency” category be allocated to PS projects. In addition, because the amount requested in the IPF category (\$84,000) is below the amount available (\$107,613), staff recommends using \$20,613 available in the IPF category to fund projects in the PS category. The remaining \$3,000 available in the IPF category is recommended to be used in the ED category. The above recommendation will also be considered by the Finance Committee on April 5.

Public Service Category: Pursuant to the Board’s guidelines, a total of \$413,896 (15 percent of the County’s grant amount) is available for PS projects. In addition, there is \$3,361 available to be recaptured from completed projects, \$55,186 from the “Contingency” category, \$52,000 contributed from the “Affordable Housing” category to help fund landlord/tenant and fair housing services, and \$20,613 is available from the IPF category. Consequently, there is a total of **\$545,056** available and recommended to be allocated to 32 eligible Public Service projects as listed in **Attachment A**.

In October 2003, the Board of Supervisors authorized establishing a two-year funding cycle for the allocation of CDBG funds. PS projects that are awarded CDBG funds for FY 2012/13, will receive the same amount of funding in FY 2013/14 contingent on the County receiving at least the same amount of CDBG funding and an agency’s satisfactory performance during FY 2012/13.

Emergency Solutions Grants: The County will receive a total of \$236,564 in ESG funding for FY 2012/13. Seven and a half percent (7.5%) of the grant will be used for administration expenses resulting in a total of **\$218,822** being available for projects. Staff recommendations for the use of ESG funds are listed in **Attachment B**.

In October 2003, the Board of Supervisors authorized establishing a two-year funding cycle for the allocation of ESG funds. Due to changes in the ESG program, staff is recommending that funds be awarded on a one year basis. An RFP for FY 2013/14 will be released late in 2012. It is anticipated that for FY 2014/16, the ESG grant will be returned to its two year cycle.

Application Process and Evaluation Criteria: Each applicant was required to submit an application describing the proposed project, need and target population, steps necessary to carry out the project, and proposed budget. Applications are reviewed by staff for completeness and eligibility and against criteria listed below. Applicants are also interviewed by staff to respond to or clarify any issues related to the application. Below are the general criteria used by staff in evaluating applications:

Intended purpose (outcome) - The quantitative and qualitative goals of the project are achievable, measurable and result in a desirable outcome.

Consistency with Priorities Established in the Consolidated Plan and County Policy – The project meets goals and strategies of the Consolidated Plan. Secondly, the project meets goals of other plans such as Redevelopment Agency Plans, Capital Improvement Plans, community planning documents, etc.

Eligibility in Respect to Federal Regulation – The proposed use of CDBG funds is consistent with federal regulations and is determined to be an eligible activity. The project meets one of the following three national objectives: benefit to very-low and low-income persons, preventing blight, or emergency need.

Target Population and Demonstrated Need – The project fulfills a well-defined need and has supporting documentation that the need exists. The proposed project is responsive to the community and the target population, and shows a relationship between the need and the action to be taken. The target population or area is clearly defined, the project is accessible and outreach is effective.

Financial Analysis - Total project costs are reasonable, and are adequate to carry out the project through the specified time period. The budget is well thought out with reasonable assumptions for completing the project with federal funding. A reasonable relationship exists between the cost of the project and the expected outcome. Sponsor has the capacity to secure all funds necessary to carry out the project within normal standards. Volunteer or in-kind services are attainable and realistic. The project cost is within normal range of similar projects. Projects are required to supply matching funds in order to maximize the use of CDBG funds. Audits or other financial statements demonstrate success in securing funds through grant proposals or other fund raising efforts.

Experience and Capacity to Carry out the Project – Components of the project are fully described and goals and objectives are attainable. The project sponsor has demonstrated the ability to successfully carry out the proposed project including providing a project manager, construction manager and/or qualified licensed contractor. The applicant demonstrates that capacity exists to complete the project and meet all the federal requirements of the CDBG program.

Project Readiness and Timeliness – All components of the project are in place or can be in place within a specified period of time. Project can be implemented and completed in a timely manner. Particular

attention is given to these criteria due to specific HUD timeliness requirements.

Past Performance - Rate of progress toward completing contractual goals, ability to overcome and avoid past problems. Inaccurate or incomplete performance reports, unresolved audit findings, delays in or failure to submit required reports, persistent difficulties with payment request process, failure to correct significant problems.

Environmental, Historic Preservation, Relocation, and/or Prevailing Wage Issues – Identification of federal requirements that may be imposed on the project that require specific action to be taken.

Clarity and completeness of application - The application submitted was complete and lacked inaccuracies and ambiguities.

Public Hearing and Transmittal of Recommendations: The Committee's recommendations will be forwarded to the full Board of Supervisors prior to the public hearing that is scheduled for May 8, 2012. Final recommendations must be forwarded to the Department of Housing and Urban Development by May 15, 2012 for review to ensure consistency with federal regulation.

Attachments

cc: Catherine Kutsuris, Conservation and Development Director

Contra Costa County Consortium - FY 2012/13 Application / Staff Recommendation Spreadsheet

CD Priority	Applicant	Project Name	Contra Costa County		Amount Requested (Other CDBG Jurisdictions)					Total CDBG	Total Budget	% Budget (CDBG)	
			Amount Requested	County Staff Rec.	Antioch	Concord	Pittsburg	Richmond	WC				
Public Services Projects													
CD-3	A Place of Learning (APOL)	After School Tutoring and Mentoring Program	\$15,000	\$10,000							\$15,000	\$41,600	36%
H-1	Anka Behavioral Health, Inc.	HOPE Plus	\$15,000	\$10,000		\$10,000				\$5,000	\$30,000	\$147,288	20%
CD-1	Bay Area Legal Aid (BayLegal)	Contra Costa County Housing Services Collaborative Project - Tenant Landlord	\$60,000	\$55,000	\$20,000	\$26,000					\$106,000	\$211,053	50%
CD-5	Bay Area Legal Aid (BayLegal)	Contra Costa County Housing Services Collaborative Project - Fair Housing	\$25,000	\$24,000	\$10,000	\$14,000					\$49,000	\$84,290	58%
CD-1	CCC Service Integration Program/SparkPoint East Contra Costa	Bay Point Community Career Center	\$22,000	\$22,000							\$22,000	\$235,000	9%
CD-1	Community Housing Development Corporation	Contra Costa County Home Equity Preservation Alliance (HEPA)	\$35,000	\$30,000	\$47,000	\$25,000	\$25,000	\$25,000		\$7,000	\$164,000	\$273,666	60%
CD-1	Community Housing Development Corporation	Contra Costa Moving Assets Toward Community Hands (CCMATCH)	\$5,000	\$5,000				\$5,000			\$10,000	\$118,950	8%
	Community Violence Solutions (CVS)	CIC - Child sexual assault intervention	\$16,000	\$15,000	\$10,000	\$10,000	\$10,000			\$6,000	\$52,000	\$295,384	18%

CD Priority	12-10-PS	Applicant	Project Name	Contra Costa County		Amount Requested (Other CDBG Jurisdictions)							Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	County Staff Rec.	Antioch	Concord	Pittsburg	Richmond	WC					
H-1	12-10-PS	Contra Costa Crisis Center	211 Contra Costa	\$18,000	\$18,000	\$10,000	\$18,500		\$10,000	\$10,000		\$10,000	\$66,500	\$591,735	11%
H-1	12-11-PS	Contra Costa Health Services Homeless Program (CDBG)	Adult Interim Housing Program	\$100,000	\$52,056	\$20,000	\$30,000	\$10,000				\$10,000	\$170,000	\$1,836,349	9%
CD-2	12-12-PS	Contra Costa Senior Legal Services	Legal Services for the Elderly	\$11,000	\$10,000	\$10,000	\$10,000	\$10,000				\$6,500	\$58,500	\$420,200	14%
CD-4	12-14-PS	Court Appointed Special Advocates (CASA)	Children at Risk	\$18,500	\$18,000	\$10,000	\$10,000					\$2,000	\$40,500	\$550,800	7%
CD-3	12-15-PS	East Bay Center for the Performing Arts	After School Outreach Performing Arts Program	\$7,500	\$7,500								\$7,500	\$47,500	16%
CD-1	12-16-PS	Food Bank of Contra Costa and Solano	Collaborative Food Distribution	\$31,500	\$31,500	\$10,000	\$22,500	\$10,000					\$74,000	\$3,786,482	2%
CD-3	12-17-PS	James Morehouse Project/YMCA of the East Bay(fiscal sponsor)	James Morehouse Project at El Cerrito HS	\$9,000	\$9,000								\$9,000	\$220,300	4%
CD-4	12-18-PS	Lions Center for the Visually Impaired	Independent Living Skills for Blind & Visually Impaired Adults	\$15,000	\$10,000	\$10,000	\$12,000	\$10,000				\$10,000	\$57,000	\$511,156	11%
H-1	12-19-PS	Loaves & Fishes of Contra Costa	Feeding the hungry in Antioch, Pittsburg, and Martinez	\$20,000	\$15,000	\$10,659		\$15,000					\$45,659	\$563,546	8%

CD Priority	12-20-PS	Applicant	Project Name	Contra Costa County		Amount Requested (Other CDBG Jurisdictions)					Total CDBG	Total Budget	% Budget (CDBG)	
				Amount Requested	County Staff Rec.	Antioch	Concord	Pittsburg	Richmond	WC				
CD-2	12-20-PS	Meals On Wheels and Senior Outreach Services	Care Management	\$10,000	\$10,000	\$10,000	\$20,000					\$40,000	\$106,383	38%
CD-2	12-21-PS	Meals On Wheels and Senior Outreach Services	Senior Nutrition - CC Cafes	\$10,000	\$10,000		\$13,000	\$10,000				\$33,000	\$243,439	14%
CD-1	12-22-PS	Monument Crisis Center	Nutrition and Community Resources for Low Income Seniors and Adults with Disabilities	\$10,000	\$10,000		\$10,000			\$5,000		\$25,000	\$158,449	16%
CD-3	12-23-PS	Mount Diablo Unified School District	CARES After School Enrichment Program	\$10,000	\$10,000		\$29,848					\$39,848	\$3,675,240	1%
CD-1	12-24-PS	Neighborhood House of North Richmond	Multicultural/ Senior Family Center	\$34,323	\$30,000							\$34,323	\$176,850	19%
CD-1	12-26-PS	New Horizons Career Development Center	Education, Job Training, Life Skills, and Job Placement Services	\$50,000	\$25,000							\$50,000	\$203,000	25%
H-1	12-27-PS	Northern California Family Center	Runaway Shelter Services	\$20,000	\$0	\$10,000		\$10,000				\$40,000	\$220,000	18%
CD-4	12-28-PS	Ombudsman Services of Contra Costa	Ombudsman Services of Contra Costa	\$11,000	\$10,000	\$10,000	\$10,000	\$10,000		\$10,000		\$51,000	\$269,710	19%
CD-2	12-33-PS	Pleasant Hill Recreation & Park District	Senior Service Network	\$10,000	\$10,000							\$10,000	\$42,403	24%

CD Priority	CD	Applicant	Project Name	Contra Costa County		Amount Requested (Other CDBG Jurisdictions)						Total CDBG	Total Budget	% Budget (CDBG)
				Amount Requested	County Staff Rec.	Antioch	Concord	Pittsburg	Richmond	WC				
CD-3	12-34-PS	RYSE, Inc.	RYSE Dollars and Sense Program	\$15,000	\$15,000							\$15,000	\$1,333,262	1%
CD-4	12-35-PS	Rainbow Community Center of Contra Costa	Kind Hearts Community Support Program	\$10,000	\$10,000		\$10,000	\$10,000			\$10,000	\$40,000	\$113,500	35%
H-1	12-36-PS	SHELTER, Inc. of Contra Costa County	Homeless Prevention	\$20,000	\$10,000	\$14,000	\$20,000	\$10,000			\$5,000	\$69,000	\$448,149	15%
CD-3	12-39-PS	Urban Tilth	VERDE School; Service Learning Project	\$20,000	\$15,000							\$20,000	\$91,290	22%
CD-1	12-40-PS	Village Community Resource Center	Village Community Resource Center Program Support	\$13,209	\$13,000							\$13,209	\$96,122	14%
CD-2	12-41-PS	West County Adult Day Care	West County Adult Day Care and Alzheimer Respite Center	\$15,000	\$15,000				\$22,000			\$37,000	\$243,950	15%
CD-1	12-42-PS	YWCA of Contra Costa County	YWCA Family Empowerment Program	\$12,000	\$10,000							\$12,000	\$24,000	50%
TOTALS				\$694,032	\$545,056	\$211,659	\$300,848	\$140,000	\$73,000	\$86,500	\$1,506,039	\$17,381,046	9%	

STAFF REPORTS

PUBLIC SERVICE CATEGORY

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: A Place of Learning

PROGRAM NAME/NUMBER: After School Tutoring & Mentoring Program
12-01-PS

PROGRAM SERVICE AREA: Far East County

PROGRAM OUTCOME: Provide after school mentoring/tutoring services and a summer enrichment program to 60 low-income Urban County students resulting in improved academic performance and decision making skills and increased self esteem as measured by pre- and post-participation evaluations and feedback from school staff and parents.

TOTAL PROGRAM COST: \$41,600

AMOUNT REQUESTED: \$15,000

AMOUNT RECOMMENDED

FY 2012/13:	\$10,000
FY 2013/14:	\$10,000

RECEIVED IN FY 2011/12: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: A Place of Learning (“APOL”) is an after school and summer education and enrichment program that provides tutoring and mentoring to low-income youth in kindergarten through high school. Through this program, children benefit from a caring adult who tutors them academically and supports them developmentally as a role model and mentor. Mentors are provided educational materials that support California standards in core classes and meet with students at least once per week. APOL works closely with local schools and is able to access student school progress online and adapt lessons according to individual student needs. Mentors monitor academic achievement and performance factors such as attendance, school participation and attitude.

APOL has only one paid staff, a bilingual (English/Spanish) program coordinator. The remaining staff are volunteers who are recruited from the community. Many of the volunteers are current or retired school teachers and administrators, as well as police officers and local business owners. Many of the agency’s Board members are also mentors. All volunteers are subject to a criminal background check. All sessions are held at APOL’s Brentwood location and are monitored by the on-site coordinator.

APOL provides services 15 hours per week. Community partners include the Brentwood Union School District, Village Community Resource Center and Liberty Union High School District. The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A Place of Learning tutoring and mentoring services are available to school children and youth in kindergarten through twelfth grade in the communities of Brentwood, Oakley, Byron, Discovery Bay, Knightsen and Bethel Island. The program especially targets economically disadvantaged children and those who fall under other at-risk criteria, such as non-English speaking students and those who face other academic or developmental challenges.

Local school administrators estimate that over five hundred (500) children and youth in the community need after school academic and social support. APOL is the only local organization that matches students with a caring mentor to provide free, consistent, one to one tutoring assistance to students.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	60	\$ 166
Total Program Amount	\$ 41,600	60	\$ 693
CDBG % of Total Budget	24%		
Required Match – 30%	\$ 3,000		
Amount Secured	See below		
Leverage*	\$ 4.16		

* Does not include CDBG funds from other jurisdictions.

APOL’s largest contributor is the Leshner Foundation. In 2010, Leshner awarded APOL a two year grant in the amount of \$30,000. Half of this grant is proposed to be used to help finance the project in FY 2012/13.

6. **EXPERIENCE AND CAPACITY:** A Place of Learning has been in operation since December, 2006. The program began with five (5) volunteers and students and has grown to over fifty (50) matches. The Program Coordinator has been with the program for over two years and has worked closely with Board members and local school administrators to develop the program’s structure and outcomes. There is a

great deal of community involvement as evidenced by letters pledging financial and service support.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that has been successful in providing services using a primarily volunteer staff.
8. **PAST PERFORMANCE:** APOL has received County CDBG funds since FY 2010/11. Since then, APOL has met or exceeded its performance goals. The program was monitored in March 2011 resulting in one "Concern" and three "Observations." APOL adequately responded to the monitoring report, and the monitoring was closed.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service Projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Anka Behavioral Health, Inc.

PROGRAM NAME/NUMBER: HOPE Plus
12-02-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 480 homeless Urban County clients suffering from mental health and substance abuse disorders with access to integrated health, mental health and substance abuse services and to living environments which support their recovery.

TOTAL PROGRAM COST: \$ 147,288

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: HOPE Plus is managed and operated by Anka Behavioral Health, Inc. (Anka) in partnership with the Contra Costa County Alcohol and Other Drugs Services Division, the County Office of Homeless Programs and the County AIDS Program. The mission of HOPE Plus is to raise the quality of life for County residents who are living in places not intended for human habitation. Integrated health, mental health and substance abuse services will be provided to 480 Urban County homeless persons to help them transition to a safe and healthy lifestyle.

The HOPE Plus outreach team makes contact with clients and provides services in soup kitchens, multi-service centers, shelters, detoxification programs, parks, encampments and on the streets. The outreach team assists clients in finding shelter, receiving medical care, enrolling in benefits, referral to residential treatment programs, and HIV testing and counseling. In partnership with Health Care for the Homeless they provide diabetes testing and flu shots, prescribe medication and treat minor injuries. HOPE Plus staff also provides food, sleeping

bags and clothes to their homeless clients. Van transportation is provided to help client's access medical care and the various appointments necessary to secure required services.

The HOPE Plus team provides support to facilities such as interim housing, detox, residential treatment, hospitals and jails/prisons by assisting with discharge planning. The team is part of an interdisciplinary "Forensic Team" that meets once a month to discuss solutions for clients whose needs are not met by any one agency and works closely with local law enforcement, businesses, charities, churches and other community organizations.

This program is eligible, feasible and timely. It is well established, meets Consolidated Plan goals and has achieved established goals in previous years.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce the incidence of homelessness and assist in alleviating the needs of the homeless. [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population served by HOPE Plus is homeless individuals suffering from co-occurring mental health and substance abuse disorders. Data gathered in the 2011 Homeless Count by the County's Homeless Continuum of Care shows that there were a total of 1,490 individuals living in places not meant for human habitation in Contra Costa County. Given that one-third of the chronic homeless population are veterans and that post-traumatic stress syndrome, a psychiatric disorder common in combat veterans, is frequently correlated with substance abuse, it is estimated that veterans are significantly represented in the target population.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	480	\$ 20.83
Total Program Amount	\$ 147,288	615	\$ 239.49
CDBG % of Total Budget	7%		
Required Match – 50%			
Amount Secured	\$ 5,000		
Leverage*	\$ 117,288		
	\$ 11.72		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries and employee taxes and benefits. The majority of the program's other funds come from a SAMHSA grant. Anka has applied to two other local CDBG jurisdictions. The City of Concord is not recommending funding for this cycle. However, based on funding history, Anka has the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** Anka has been in operation for over thirty years. They manage 45 programs that offer a comprehensive array of services including homeless services for adults and children, developmentally disabled children's programs, residential programs for adults and adolescents, outpatient services, socialization and vocational services and supportive and transitional housing programs. The program is staffed by experienced mental health professionals who are dedicated to the program's mission and goals. In order to leverage services the HOPE Plus program operates in partnership with other non-profit agencies that advocate for the homeless, including Bay Area Legal Aid, STAND! Against Domestic Violence, the Hawkins Center and Mental Health Consumer Concerns.
7. **PROGRAM READINESS AND TIMELINESS:** This program has been in operation since July, 2005. The program is fully staffed and has developed an extensive outreach program that has been highly effective in reaching the target population. The agency is well established and works in partnership with numerous local agencies and organizations
8. **PAST PERFORMANCE:** Anka is in its sixth year of receiving County CDBG funds. They have met their established goal in the past and are on track to do so again this year. All reports have been submitted on time.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Bay Area Legal Aid

PROGRAM NAME/NUMBER: Contra Costa County Housing Services Collaborative
12-03-PS and 12-04-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide comprehensive tenant/landlord and fair housing counseling services to approximately 595 Urban County residents (555 landlord/tenant counseling and 40 fair housing counseling)

TOTAL PROGRAM COST: \$295,343 (\$211,053 for landlord/tenant counseling and \$84,290 for fair housing services)

AMOUNT REQUESTED: \$85,000 (\$60,000 for landlord/tenant counseling and \$25,000 for fair housing services)

AMOUNT RECOMMENDED

FY 2012/13:	\$ 79,000
FY 2013/14:	\$ 79,000

RECEIVED IN FY 2011/12: \$ 82,600

CONDITIONS OF APPROVAL: None.

PROGRAM ANALYSIS: Bay Area Legal Aid (BALA) will be the lead agency in the Housing Services Collaborative that will provide a milieu of housing services including housing counseling, discrimination investigation, mediation and advocacy, legal representation, and education and outreach to lower income Urban County residents. The two other partners in this collaborative are Pacific Community Services, Inc. (PCSI) and ECHO Housing. The proposed collaborative continues the service model that was begun over seven years ago that provides seamless landlord/tenant and fair housing services to all residents of the Urban County.

The proposed project will assist Urban County residents in exercising their housing rights by providing the following services and activities:

- **Tenant/Landlord Counseling:** tenants and landlords will receive counseling on their rights and responsibilities under federal, state and local housing law. Counselors will also provide clients with information on administrative and court proceedings. Common counseling subjects include: landlord duty to rent to

families with children; negotiating with landlords to avoid eviction for nonpayment of rent or alleged tenant misconduct or violation of lease terms; assistance in obtaining rent payment assistance, including Section 8 rent subsidies, deposit assistance and temporary rent payment assistance; and assistance in understanding lease terms.

- Fair Housing Counseling: fair housing laws will be enforced by investigating alleged housing discrimination complaints; maintaining a panel of fair housing testers; counseling households regarding their rights, responsibilities and options; and providing mediation, advocacy, and legal referrals. All CDBG jurisdictions are required to take appropriate steps to affirmatively further fair housing.
- Legal Advise and Representation: clients whose housing issues cannot be resolved through counseling alone will be provided counsel and advise, brief legal services or legal representation.
- Education and Outreach: the collaborative will conduct education and outreach activities to educate residents, staff of other community-based organizations and rental property owners/mangers on landlord/tenant rights and responsibilities.

All of the above services will be provided free of charge and in multiple languages through in-house language capacity, the Language Line and freelance interpreter services. A majority of the clients will be served via the telephone and/or email, but because the two of the collaborative partners have offices located throughout the County, clients will have easy access to in-person services. In addition, special clinics/meetings will be scheduled in the less accessible areas of the County. The program is eligible, feasible and timely

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues. [CD-1, CD -5]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Many renters in the County face “high cost burden” which is defined as spending 30 percent or more of household income on housing. In fact according to 2010 data, almost 40 percent of all renters meet the high cost burden threshold. But an even larger percentage of extremely low income households experience high cost burden – 74 percent of

household incomes with annual incomes below 30 percent of the Average Median Income are paying more than 30 percent of household income for housing. High and severe cost burden is a risk factor for being homeless. Lack of affordable housing coupled with the fact that most renters do not understand their basic rights and responsibilities under the law can lead to some landlords trying to attempt to illegally evict tenants, fail to maintain their properties in habitable condition, refuse to make accommodations for the disabled, keep security deposits without cause, or harass or discriminate against tenants based on race, disability, or other legally protected classes. In addition, some renters do not understand their rights and responsibilities under the law and may believe an action by them is legal or an action by their landlord is illegal resulting in their residency being placed in jeopardy. Educating renters and landlords on their responsibilities is also a very important component of the proposed project.

Also, with a tight housing market and reduced incomes, protected classes of renters have limited housing options and experience increased discrimination in various forms, including denial of available units; higher rents, security deposits or minimum income requirements; segregation to certain parts of a building or complex; limited access to facilities such as swimming pools; or refusal to make a reasonable accommodation for disabled tenants.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 79,000	595	\$ 132
Total Program Amount	\$ 295,343	970	\$ 304
CDBG % of Total Budget	40%		
Required Match – 50%	\$ 39,500		
Amount Secured	see below		
Leverage*	\$ 3.16		

The other funding sources for this project come from the Legal Services Corporation (LSC), and the Federal Department of Housing and Urban Development. BALA is confident that they will receive the resources needed to help finance this project.

6. EXPERIENCE AND CAPACITY: Bay Area Legal Aid was created on January 1, 2000 through the merger of three Bay Area legal service providers: Contra Costa Legal Services Foundation (Est. 1966), San Francisco Neighborhood Legal Assistance Foundation (Est. 1966) and Community Legal Services of Santa Clara County (Est. 1995), and has over 45 years of experience of providing a wide variety of legal services to lower income residents of the County. ECHO Housing has its main office in Alameda County and has been working to eradicate housing discrimination and promote understanding by tenants and landlords of their rights and responsibilities for approximately 35 years. Pacific Community Services Inc.

has been providing comprehensive housing counseling services in the County for over 37 years.

7. **PROGRAM READINESS AND TIMELINESS:** This is an existing project and the three collaborative partners have staff in place to continue providing these valuable services to Urban County residents.
8. **PAST PERFORMANCE:** BALA has consistently met or exceeded its program goals and administrative requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/ RELOCATION/ PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Service Integration Program

PROGRAM NAME/NUMBER: Bay Point Works Community Career Center
12-05-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Operate the Bay Point Community Career Center to assist 140 residents get a job or improve (increase in salary) their position at an existing job.

TOTAL PROGRAM COST: \$235,000

AMOUNT REQUESTED: \$ 22,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 22,000
FY 2013/14:	\$ 22,000

RECEIVED IN FY 2011/12: \$ 22,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Service Integration Program (SIP) proposes to provide direct employment services to all Bay Point residents seeking employment-related services at the Bay Point Works Community Career Center (Center). The services include but are not limited to resume development, filling out a master application, internet job seeking skills, introduction to job seekers web pages (EDD, CalJobs, EastBay Works), placement assistance, job matching and follow-up to promote job retention. Clients have access to computers, internet and phones, fax and copy machines, financial coaching, tax preparations, and computer ESL. In addition, about 50 percent of those served, will receive bundled service through SIP's partnership with SparkPoint to further improve income, increase financial assets, strengthen their credit or reduce debt. Clients will also receive assistance in accessing needed supportive services such as childcare and transportation.

The Community Career Center is staffed primarily by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open M

to F from 9:00 a.m. to 5:00 p.m. The Center is also open one evening during the week, and operates as an affiliate site of the East Bay Works system.

The program is eligible, feasible and timely. The Bay Point Works Career Center has been operating since 1998 and has been successful in attracting local residents to utilize the services offered and has assisted in residents obtain employment or improving their employment situation.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]. The Center is located in an area that meets "area benefit"¹ criteria (Census Tract 3141 and 3142). According to the 2010 Census, approximately 61 percent of the residents have incomes below 80 percent of the area median income.
4. **TARGET POPULATION AND DEMONSTRATED NEED:** SIP has identified a need for employment services in the Bay Point area. For example, according to 2010 Census data, approximately 19 percent of Bay Point residents have incomes below the poverty line. Bay Point's median household income is approximately 71 percent of the median income countywide. In addition, according to the California Employment Department, Bay Point had an adult unemployment rate of slightly over 19 percent in October 2011 which is nearly double the unemployment rate for the entire County. Thirty percent of residents over the age of 25 do not have high school diplomas.

¹Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income person.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 22,000	140	\$ 157
Total Program Amount	\$ 235,000	140	\$ 1,678
CDBG % of Total Budget	9%		
Required Match – 50%	\$ 11,000		
Amount Secured	see below		
Leverage*	\$ 10.68		

* Does not include CDBG funds from other jurisdictions.

Nearly 87 percent of the program’s budget is from the County’s Employment and Human Services Department.

6. **EXPERIENCE AND CAPACITY:** SIP has been operating the Bay Point Works Community Career Center since 1998 and has received tremendous community support. Bay Point Works is part of the collaborative effort of the Bay Point Service Integration Team, which has been providing additional services to the community. The Center is staffed by community members who have received extensive training in areas that include customer service, conflict management, resume writing, and computer applications. Program staff includes the Project Manager who oversees the Center, a Career Center Coordinator, and Resource Specialists.

SIP utilizes Virtual One Stop (VOS) software to track the use of the Center and services provided to clients including the number of visits and reason(s) for each visit. Follow-up data (did the client obtain a job, etc.) is obtained at 90 and 180 day intervals.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program is currently in its tenth year with CDBG funding support. In FY 2010/11, the Center exceeded its goal by assisting 142 residents. The Center is on track for meeting or exceeding its service goal for this fiscal year. All quarterly performance reports have been submitted on time.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: Home Equity Preservation Alliance
12-07-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide one-on-one and/or group assistance to 140 Urban County lower income homeowners who are facing or in foreclosure and conduct community education clinics.

TOTAL PROGRAM COST: \$273,666

AMOUNT REQUESTED: \$ 35,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 30,000
FY 2013/14:	\$ 30,000

RECEIVED IN FY 2011/12: \$ 35,000

CONDITIONS OF APPROVAL: FY 2012/13 funding is conditioned on CHDC continuing to reassess the foreclosure crisis in Contra Costa County and determining if its service model is still valid and/or if adjustments are needed.

PROGRAM ANALYSIS: Community Housing Development Corporation of North Richmond (CHDC) and its three nonprofit partners (Bay Area Legal Aid, Pacific Community Services, and Housing and Economic Rights Advocates) propose to continue to assist lower income Urban County homeowners who are facing or are in foreclosure.

The current foreclosure crisis calls for a comprehensive and coordinated approach from government, nonprofit and private entities. Recognizing the urgency of the situation and need for services, the four partner agencies have been working together over the last five years to address the problem. HEPA partners have developed an effective intake system for referrals and meet regularly to review particular case files and trends in the

foreclosure arena. By pooling partners' resources, coordinating services and working together, the HEPA partners have and will continue to address this crisis to continue to effectively manage the ever increasing needs of County residents facing foreclosure. HEPA partners will provide community education, including media outreach, one-on-one default counseling and loan work-outs, and free legal advice and representation to households facing foreclosure.

This program is eligible, feasible and timely. It is expected that up to three other CDBG jurisdictions within Contra Costa County will continue to provide CDBG funds to this project. In doing so, a County-wide and coordinated effort addressing the foreclosure crisis will continue thus helping a significant number of homeowners.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Low and moderate income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to the HEPA project sponsors, the foreclosure crisis that first emerged in 2007 continues to create a real crisis in Contra Costa County. As of November 2011, according to RealtyTrac, there are over 10,000 distressed homes at risk of foreclosure in Contra Costa County including over 4,600 in the Urban County areas. Unfortunately, these numbers are not declining and are expected to continue as the housing market continues to be stressed by the credit crisis and the economic recession. Not only are individual homeowners losing their homes and everything they own, but foreclosed home are negatively impacting neighborhoods and communities. Vacant, boarded up homes lead to vandalism and other blight conditions, and squatters in these homes pose a serious fire danger. As the foreclosure crisis spreads and home values decrease, the loss of property tax revenue is causing a financial burden on cities and the County. Perhaps the biggest issue currently facing families at risk of foreclosure is the different types of rampant and bold "rescue" scams targeting desperate homeowners. These scammers have creative names, flashy websites, radio and billboard ads, and fancy mailers. Victims of rescue scams lose not only their homes but also the last bit of savings that they have toward a rental security deposit.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 30,000	140	\$ 214
Total Program Amount	\$ 273,666	300	\$ 912
CDBG % of Total Budget	13%		
Required Match – 50%	\$ 15,000		
Amount Secured	see below		
Leverage*	\$ 4.85		

* Does not include CDBG funds from other jurisdictions.

It is expected that three CDBG Consortium members (Antioch, Richmond, and Walnut Creek) will continue to provide funding to this effort. The majority of funding comes from the Federal government and foundations/corporations. CHDC has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. **EXPERIENCE AND CAPACITY:** CHDC, the lead agency in this project, has been active in community development organization issues throughout West Contra Costa County and primarily in North Richmond since 1990. The organization has actively participated in the efforts to increase the supply of affordable housing, to eliminate blighted conditions, improve the physical attractiveness of North Richmond, and improve the financial security of all County residents. CHDC will oversee reporting of HEPA activities and allocation of funds; provide default and loss mitigation counseling; negotiate with lenders; and make referrals and be responsible for Richmond and West County. HEPA project partners have also been active in Contra Costa County for many years. Pacific Community Services, Inc. will be responsible for Antioch, Pittsburg and East County. Bay Area Legal Aid will provide partner agencies with legal advice; negotiate with lenders on behalf of homeowners; provide technical assistance to housing counselors and represent clients in legal actions. Housing and Economic Rights Advocates, will take the lead in the development of education and workshops and materials; provide legal advice at outreach events and provide additional technical assistance to housing counselors.

7. **PROGRAM READINESS AND TIMELINESS:** All of the partner agencies have been working cooperatively on foreclosure issues for over five years and are able to coordinate services in an effective and efficient manner.

8. **PAST PERFORMANCE:** This will be the fifth year that CDBG funds have been provided to this project. CHDC and its partners have met or exceeded performance obligations and continue to receive positive feedback from customers about the services provided throughout the County.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Housing Development Corporation of North Richmond

PROGRAM NAME/NUMBER: CC MATCH (IDA Program)
12-08-PS

PROGRAM SERVICE AREA: Urban County with emphasis in West County

PROGRAM OUTCOME: Open and service an Individual Development Account for 10 Urban County residents and assist 5 clients acquire a productive asset, such as a home, small business, or post-secondary education.

TOTAL PROGRAM COST: \$118,950

AMOUNT REQUESTED: \$ 5,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 5,000
FY 2013/14:	\$ 5,000

RECEIVED IN FY 2011/12: \$ 5,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Housing Development Corporation of North Richmond (CHDC) proposes to provide a matched saving program, or Individual Development Accounts (IDA) designed to help low-income families save for and acquire a productive asset, such as a home, small business, or post-secondary education. Twelve new program participants will make regular contributions to a special savings account that is to be held jointly between the participant and CHDC. CHDC will match the funds in the savings account 2 or 3 to 1. When the program participant reaches the savings goal, CHDC will distribute the matching funds to a vendor that provides the participant's chosen asset goal.

The program is eligible, feasible and timely; however due to the reduction in the County's CDBG grant amount staff is recommending that the project not be funded at this time.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)].
3. **NATIONAL OBJECTIVE:** Low Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CHDC states that one in five adult Contra Costa residents and one in three adult African Americans possess zero or negative net financial assets. Furthermore, close to 50% of all children live in households with no financial assets. The CC MATCH program will give low-income residents the skills and opportunities to invest in their first meaningful asset. Instead of helping low-income people through a benefits program that assists through a subsidy, the CC Match program relies on a match-savings account that will eventually lead to the acquisition of a productive asset. Services will be provided to low-income residents of Contra Costa County, with a particular focus on the residents of West County.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 5,000	10	\$ 500
Total Program Amount	\$ 118,950	85	\$ 1,399
CDBG % of Total Budget	4%		
Required Match – 50% Amount Secured	\$ 2,500		
Leverage*	\$ 23.79		

- Does not include CDBG funds from other jurisdictions.

Approximately 85 percent of the program's budget is expected to come from corporations/foundations and "other" sources.

6. **EXPERIENCE AND CAPACITY:** CHDC is an active community development organization throughout West Contra Costa County and primarily in North

Richmond. CHDC was incorporated in 1990 with their main mission being to reverse the effects of physical and economic neglect of the North Richmond community. The organization has actively participated in efforts to increase the supply of affordable housing, eliminate blighted conditions and improve the physical attractiveness of North Richmond. The CC MATCH program is a collaborative effort between numerous community organizations and public agencies in Contra Costa County that are part of the CC MATCH Coalition. CHDC has lead the effort from the very beginning and is the sponsoring organization of the program. CHDC staff has had extensive IDA program training and has studied other IDA programs to become knowledgeable of the process.

7. **PROGRAM READINESS AND TIMELINESS:** The program is currently in its eighth year of operation and has all the essential staff needed. CHDC staff has had extensive IDA program training and has studied other programs to become knowledgeable of the process.
8. **PAST PERFORMANCE:** The program is currently in its eight year of operation and was first awarded CDBG funds for FY 2003/04. In the past CHDC has met or exceeded its program goals and administrative requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Community Violence Solutions

PROGRAM NAME/NUMBER: Children Sexual Assault Intervention Program
12-09-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-depth forensic interview, counseling advocacy, and case management services to 70 child victims of sexual assault and their families to help clients show positive changes in behavior and psychological well being.

TOTAL PROGRAM COST: \$ 295,384

AMOUNT REQUESTED: \$ 16,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 15,000
FY 2013/14:	\$ 15,000

RECEIVED IN FY 2011/12: N/A

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Community Violence Solutions (CVS) proposes to provide forensic interviewing, non-acute medical examinations, counseling, and ongoing advocacy and case management services to child sexual assault victims and their non-offending family members. Services are provided at CVS's Children's Interview Center, which is located at a confidential site due to the nature of the program and its clients. The program is delivered via a multi-disciplinary team with central collaborators that includes the County's District Attorney's Office, Employment and Human Services Department, Health Services Department, Community Care Licensing, and all 25 law enforcement jurisdictions in the County. All collaborating partners operate within formalized protocols and an annual Memorandum of Understanding. The primary goals of the program are to reduce trauma to child victims and their non-offending family members, and to assist in successful investigations to make communities safer for children. The CVS expects that 75 percent of the clients/households provided services

will show positive changes in behavior and psychological well being as measured by a standardized outcome measurement tool that is well-researched and widely used in the field. During the time this program has operated the prosecution rates in Contra Costa County have increased over 50 percent.

Sexual abuse is a health issue since victims of sexual assault require immediate medical care due to possible internal injury, pregnancy, and sexually transmitted diseases, including HIV infection. Low-income victims of sexual violence especially need free services to assist them in the crisis created by a sexual assault. CVS proposes to provide these services utilizing professional and medical staff.

The program is eligible, feasible and timely. CVS has been operating this program since 2001. Although this is the first time CVS has applied for CDBG funds for this specific program, CVS was originally awarded CDBG funds for its Sexual Assault Victim Empowerment Program since FY 2000/01 and is very familiar with CDBG requirements.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Sexual assault is the most under reported violent crime in the country, with only 20 percent of the cases ever being reported. According the Department of Justice, one out of four female children and one out of six male children are sexually assaulted before they reach the age of 18. Furthermore, children are most often abused by someone they know and usually by someone they care about. Non-offending parents of child sexual abuse victims often become immobilized by fear, shame, guilt or worry that they will lose their child or lose their ability to support themselves (i.e. when a spouse is the offender). All demographic categories experience child sexual abuse; however, children and families with fewer resources and higher rates of poverty are most vulnerable. Victims of sexual assault suffer long-term problems that affect emotional development, work, school, and social aspects of the victims' lives. If untreated, victims of sexual assault are three times more likely to suffer from depression, four

times more likely to contemplate suicide, thirteen times more likely to abuse alcohol and twenty-six times more likely to abuse drugs.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 15,000	70	\$214
Total Program Amount	\$ 295,384	350	\$844
CDBG % of Total Budget	22%		
Required Match – 50%	\$ 7,500		
Amount Secured	\$ 75,000		
Leverage	\$ 16.29		

CVS expects funding from CCC EHSD, foundations, and law enforcement fees. Based on the funding history of this project, CVS expects to raise the funds necessary to carry out the project. The majority of the County’s CDBG funds will help pay for the “Family Advocate/Case Manager” to work with clients.

6. EXPERIENCE AND CAPACITY: CVS has provided the proposed services to the target population for several years and has received CDBG funding for other programs in previous years. CVS staff and volunteers complete Community Violence Solutions\ State certified 45-hour pre-service training, making them sexual assault victim counselors in the State of California.

CVS tracks data using a computer database. In addition, outcomes are measured at six-month intervals and at the conclusion of treatment using a questionnaire instrument designed to evaluate change in mental health settings.

7. PROGRAM READINESS AND TIMELINESS: This is an ongoing program that is fully staffed.

8. PAST PERFORMANCE: This is a new program receiving CDBG funds; however, in past funding years, CVS has received CDBG funds for the operation of its Sexual Assault Victim Empowerment Program and it met or exceeded its annual program goals and administrative requirements.

9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES: Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Crisis Center

PROGRAM NAME/NUMBER: 211 Contra Costa
12-10-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide information and referrals to 2,000 Urban County residents including homeless persons, abused children, seniors, battered spouses, persons with HIV/AIDS and the disabled.

TOTAL PROGRAM COST: \$ 591,735

AMOUNT REQUESTED: \$ 18,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 18,000
FY 2013/14:	\$ 18,000

RECEIVED IN FY 2011/12: \$ 18,000

CONDITIONS OF APPROVAL: N/A

PROGRAM ANALYSIS: Contra Costa Crisis Center (Crisis Center), through 211 Contra Costa, manages and maintains a database of local health and social services programs. Full time staff and trained volunteers provide information and referrals 24-hours a day to emergency shelters, crisis counseling, emergency food programs, job training, health care and other services.

211 is a national, toll-free three-digit number that can be called 24 hours a day for information about local health and social services. It enables people to access resources in their community quickly and easily, allowing residents in need a single point of entry for a variety of resources. 211 criteria is set by the state Public Utilities Commission and includes (1) must operate 24 hours per day, (2) offers multilingual access and access to the hearing impaired, (3) manages and maintains a comprehensive, up-to-date database of health and social services, (4) coordinates with local and state disaster responders and (5) has a local presence and support from local stakeholders.

This program is eligible, feasible and timely. It is well established, meets Consolidated Plan goals and has achieved established goals in previous years.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger and other issues. [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services[24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Homeless [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A 24-hour homeless hotline was identified as one of the highest priorities for homeless people by the 1996 Contra Costa County Task Force on Homelessness. The Crisis Center began operating the County's hotline in 1996 in collaboration with the Health Services Department. The 211 line was activated in the County in 2007 and the hotline became part of that program. The Crisis Center answered more than 20,000 calls in FY 2010/11.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 15,000	2,000	\$ 7.50
Total Program Amount	\$ 591,735	10,000	\$ 59.17
CDBG % of Total Budget	2.5%		
Required Match – 50%	\$ 7,500		
Amount Secured	\$ 150,000		
Leverage*	\$ 35.22		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to pay salaries for the 211 Call Specialist. Approximately 20 percent of the program funds are provided through contracts with the County. They are also expected to receive CDBG funds from other jurisdictions. Based on funding history, the Crisis Center has the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** Contra Costa Crisis Center has been in operation since 1963 and in 1996 began operating the County's homeless hotline in collaboration with the Health Services Department. They provide a wide variety of services including crisis lines, grief counseling, homeless services, youth violence prevention and responsibility for the County Online Resource Database (CORD). 211 Contra Costa, a national toll-free number,

began operation in the County in 2007 and is well organized and well funded. The agency is under the leadership of a new Executive Director however, there are longtime staff in place who are well trained and knowledgeable. The new ED has extensive background in the operations of non-profit organizations.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The Crisis Center has received County CDBG funds for several years. They have consistently far exceeded their annual goals and all required reports have been submitted in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Services projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: CCC Health Services Department

PROGRAM NAME/NUMBER: Adult Interim Housing Program
12-11-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide shelter and supportive services to 150 homeless men and women to help them regain housing.

TOTAL PROGRAM COST: \$1,836,349

AMOUNT REQUESTED: \$ 100,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 52,056
FY 2013/14:	\$ 52,056

RECEIVED IN FY 2011/12: \$ 65,400

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: CCC Health Services (CCCHS) operates an interim housing program (emergency shelter) for homeless adults in Contra Costa County that is open 24 hours a day year round. The program is operated at two sites, one in Richmond and one in Concord, and provides wrap-around services to assist persons in finding appropriate long-term housing. A specialized program for youth 18 to 21 years of age is located at the Richmond facility.

Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them regain housing as soon as possible. This approach engages individuals the moment they walk in the door and reflects the transition to a "housing first" approach to service delivery that aims to reduce shelter stays.

The shelters are part of the County's Continuum of Care and enable adults the opportunity to work on stabilizing their lives and moving toward a permanent housing situation. Each person receives needs and health assessments, as well as case

management, job training, transportation and other services that help each individual reach their highest level of self-sufficiency.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the County Continuum of Care Plan and a priority of the CDBG program. Due to current CDBG funding reductions staff recommends that this project be funded at \$13,344 less than the current year. Staff is also recommending Emergency Solutions Grant funding for the Adult Shelter at \$94,025.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Assist the homeless and those at risk of becoming homeless by providing emergency, transitional and permanent affordable housing with appropriate supportive services. [H-1]
2. **CDBG ELIGIBLE ACTIVITY:** Public Service [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CCCHS estimates that nearly 15,000 persons experience an episode of homelessness each year in Contra Costa County; nearly 2,000 of them are chronically homeless with disabling mental health conditions, physical illness and/or substance abuse problems. A homeless count, conducted in January 2011, found that 4,284 persons were living on the streets, in encampments, transitional housing and shelters every single night in Contra Costa County. Of these, 35% were literally living outside either on the street or in encampments. Of those individuals who accessed the County’s shelters last year, over 26% were age 55 and over, 15% were veterans, 33% were women and 73% had one or more disabling conditions such as mental health and or substance abuse disorders, physical and/or development disabilities.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 52,056	150	\$ 347
Total Program Amount	\$ 1,836,349	850	\$ 2,160
CDBG % of Total Budget	3%		
Required Match – 50%	\$ 26,000		
Amount Secured	See below		
Leverage*	\$ 32.05		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to pay salaries for Counselors. The majority of the program's funds are provided by Mental Health Substance Abuse Prop 63 funds and by County General Funds. Based on funding history, CCCHS has the ability to raise the necessary funds to operate the program.

6. **EXPERIENCE AND CAPACITY:** Contra Costa County Health Services has operated an emergency shelter for homeless single adults since 1994. The Health Services Department is responsible for the overall coordination, implementation and funding of the shelter program, which is managed by an experienced Director with oversight from the County's Homeless Program Director. All necessary positions are staffed.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** CCHS has been operating an emergency shelter for several years with CDBG funding support and has consistently met or exceeded annual contract goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Contra Costa Senior Legal Services

PROGRAM NAME/NUMBER: Legal Services for Needy Seniors
12-12-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide free legal advice to 200 Urban County seniors resulting in the retention of housing, protection from physical and financial abuse, and provision of consumer and individual rights.

TOTAL PROGRAM COST: \$420,200

AMOUNT REQUESTED: \$ 11,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Contra Costa Senior Legal Services (CCSLs) proposes to provide Urban County seniors with access to free legal services related to consumer law, housing, public benefits, income maintenance, planning for incapacity, estate planning and elder abuse. The program also provides legal education services. The services are provided by a paralegal, pro bono, emeritus and/or staff attorney depending on the clients need. Services are offered at the agency's office in Richmond, or by appointment at various senior centers throughout the Urban County. Senior access to legal services is often limited due to failure to recognize the legal dimension of a problem, restricted mobility, impaired mental functioning and the prohibitive cost of the services. Legal services will be provided to 200 very low and low-income Urban County seniors. In addition, presentations regarding planning for the future and prevention of potential legal problems will be provided throughout the year. Outreach is done at senior centers, churches and community groups.

The proposed program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting contract goals and reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].

TARGET POPULATION AND DEMONSTRATED NEED: The targeted population is lower income seniors. According to U.S. Census data, the County's 65 and older population increased by 21 percent from 107,000 to 130,000 between 2000 and 2010. Many senior live on fixed incomes and access to legal services by lower income seniors through private attorneys is very limited if not precluded, by the high cost of private attorneys in the County who typically charge \$250 per hour for their services. Studies show that the elderly are the most likely group to victimized by unscrupulous persons including family members. Seniors are also frequently unable to get legal protection due to their limited resources, impaired mental functioning, physical disability, limited English proficiency and embarrassment.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	200	\$ 50
Total Program Amount	\$ 420,200	850	\$ 494
CDBG % of Total Budget	2.3%		
Required Match – 50%	\$ 5,000		
Amount Secured	See below		
Leverage*	\$ 35		

* Does not include CDBG funds from other jurisdictions.

The majority of the program's cash budget is from the Area Agency on Aging and the State Bar of California. In-kind services are provided by volunteer attorneys. Based on the agency's history, the funds and volunteers needed to carry out the program will be secured.

6. **EXPERIENCE AND CAPACITY:** Senior Legal Services has provided services to the target population for over 34 years. The program is staffed by a directing attorney, paralegal/pro bono coordinator, and various pro bono attorneys, paralegals, and aids and intake workers. The Executive Director has been in her position for over 5 years, and has been with the organization since 1984.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** CCSLS has received CDBG funds for several years and has been successful in meeting contract goals and reporting requirements in an efficient and timely manner. In FY 2010/11, CCSLS served 384 Urban County seniors or 171 percent of their goal. Through the 2nd quarter of the current year, CCSLS has served 194 seniors putting them in a position to exceed their annual goals again this year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Court Appointed Special Advocates

PROGRAM NAME/NUMBER: Children at Risk
12-14-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy and representation services to 37 Urban County abused and neglected children who are wards of the County's Juvenile Dependency Court as a way to improve access to health and social services and a safe and permanent living situation.

TOTAL PROGRAM COST: \$ 550,800

AMOUNT REQUESTED: \$ 18,500

AMOUNT RECOMMENDED

FY 2012/13:	\$ 18,000
FY 2013/14:	\$ 18,000

RECEIVED IN FY 2011/12: \$ 18,500

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Court Appointed Special Advocates (CASA) proposes to provide case assessment, counseling, mentoring and volunteer court representation to 175 abused or neglected children from Contra Costa County, with 37 being from the Urban County. Services include matching a trained volunteer child advocate with the minor. The volunteer researches the child's case by interviewing social workers, teachers, counselors, and parents/foster parents. The volunteer also attends administrative and civil hearings that affect the rights and welfare of the child.

CASA attempts to carefully match the personality, socio-economic, and cultural background of the child with a specially trained volunteer child advocate who will stay with that child until his or her case is officially vacated by the Courts. The specialized training, community outreach, and Court representation of low-income and minority children are critical elements of the proposed program. Volunteer child advocates

consult with program staff and Court personnel prior to making recommendations for the disposition of the case based on the child's best interest in context with their total circumstances.

Clients are referred to the program from the Department of Social Services, and Juvenile Court and Probation Departments through a formal agreement. CASA recruits volunteers through newspaper ads, PSA's and presentations to various service clubs and community organizations.

The program is eligible, feasible, and timely. CASA has been providing youth advocacy services to abused youth of Urban County families since 1981. CASA has been funded by the CDBG program in the past and has exceeded contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs, such as disabled persons, victims of domestic violence, abused children, persons with HIV/AIDS, illiterate adults, and migrant farmworkers. [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Abused Children [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** CASA indicated that each year there are over 1,300 abused and neglected children that come under the court's care in Contra Costa County. These children are currently dependents of the Juvenile Court system, after being removed from their parent's home due to abuse and neglect. According to the Institute for Research on Women and Families, foster care children often do not receive health care or other services and nearly 50% have chronic medical conditions. The purpose of this program is to provide child advocacy services in order to help prevent child abuse and to guide them through burdensome legal and foster care systems. CASA proposes to provide representation at no charge to dependents of the Court between the ages of birth and 18 years.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Funds Recommended	\$ 18,000	37	\$ 486
Total Program Amount	\$ 550,800	175	\$ 3,147
CDBG % of Total Budget	3%		
Required Match – 50%	\$ 9,000		
Amount Secured	\$ 64,800		
Leverage*	\$ 28.35		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for staff salaries for the Volunteer Coordinator and Case Management Assistant. Other funds will be secured from various corporations and foundations, including a grant from the Judicial Council. Based on funding history, it is expected CASA will secure the remaining funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** CASA is an established program with over a twenty year history in providing services to abused children. The program is currently receiving CDBG funds and has already exceeded program goals. CASA works in collaboration with the Juvenile Court, the Employment and Human Services Department, and the Department of Probation in providing child advocacy and mentoring services. The Executive Director will have primary oversight of the program. Training of volunteer child advocates consists of 35 hours of classroom training, as well as monthly supervision. Currently 150 volunteers are providing services program-wide. Volunteers are expected to work with the child assigned to them until the courts officially vacate the child's case.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funding for several years. For FY 2010/11, CASA served 42 children, exceeding their goal of 21. Through the 2nd quarter of the current year, CASA has already exceeded their annual goal of 21 children. CASA has been timely in meeting reporting requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: East Bay Center for Performing Arts

PROGRAM NAME/NUMBER: After School Outreach Performing Arts Program
12-15-PS

PROGRAM SERVICE AREA: North Richmond & San Pablo

PROGRAM OUTCOME: Provide classes in music, dance, and drama to 140 children living in San Pablo and North Richmond resulting in positive changes to the students self esteem, personal growth and knowledge of the arts measured by evaluations completed by the children, their parents and program staff.

TOTAL PROGRAM COST: \$47,500

AMOUNT REQUESTED: \$ 7,500

AMOUNT RECOMMENDED

FY 2012/13:	\$ 7,500
FY 2013/14:	\$ 7,500

RECEIVED IN FY 2011/12: \$ 7,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: East Bay Center for the Performing Arts (EBCPA) proposes to provide education and instruction in multi-ethnic performing art forms at no charge to the student. The After School Outreach Performing Arts Program will provide elementary school aged children the opportunity to receive performing arts training, develop skills in performing arts, enhance self esteem and confidence, develop cooperation and teamwork skills, and participate in supervised after school activities.

Approximately 140 unduplicated children attending elementary and middle schools in San Pablo will be provided services through the schools' afterschool programs. The proposed program will provide two classes (45 to 60 minutes in length) per week at each school site. This is a school-based program in cooperation with Helms Middle School, Lake Elementary School, and Dover Elementary School, all located in San Pablo. Each of these schools is located in an area that meets "area benefit"¹ criteria (Census Tracts 3660, 3680 and 3650.02). Instruction in the performing arts is intended to fill the gap created in the school curriculum as a result of severe budget constraints at the West Contra Costa Unified School District.

¹ "Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income persons.

The program is eligible, feasible, and timely. It is a continuing program that consistently meets their performance goals and CDBG reporting requirements.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]. Each of the schools is located in an area that meets the "area benefit" criteria (Census Tracts 3660, 3680 and 3650.02)
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population of this program is elementary and middle school aged children in schools located in San Pablo. EBCPA has identified a lack of performing arts training and performance opportunities in the WCCUSD schools primarily as a result of severe budget constraints. EBCPA proposes to serve three schools within the West Contra Costa Unified School District (WCCUSD), which is one of the largest and ethnically diverse school districts in the state. A link between performing arts training and scholastic achievement has also been established, indicating that students with arts study are more likely to perform better in school and academic achievement tests.

Analysis of crime statistics show that the majority of youth crime occurs between the hours of 3:00 and 6:00 p.m. Studies have shown a correlation between after-school activities, arts activities and violence reduction as well as improved self-esteem, critical thinking and enjoyment of learning.

5. **FINANCIAL ANALYSIS:**

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Amount Recommended	\$ 7,500	140	\$ 53
Total Program Amount	\$ 47,500	140	\$ 339
CDBG % of Total Budget	16%		
Required Match – 50%	\$ 3,500		
Amount Secured	\$ 40,000		
Leverage	\$ 6.33		

6. **EXPERIENCE AND CAPACITY:** East Bay Center for Performing Arts has provided the proposed service to the target population and received CDBG funding for almost twenty years. Local professional artists and instructors who are on the faculty of the East Bay Center teach the classes. The Program Director has worked on the program for over five years.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** EBCPA met its goals in FY 2010/11, and is expected to meet its goal for this fiscal year. The program was monitored earlier this year resulting in two "Observations" and two "Concerns". EPCPA has adequately responded to the monitoring report.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Food Bank of Contra Costa and Solano

PROGRAM NAME/NUMBER: Collaborative Food Distribution Program
12-16-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide food to over 7,900 low-income persons in the
Urban County.

TOTAL PROGRAM COST: \$3,786,482

AMOUNT REQUESTED: \$ 31,500

AMOUNT RECOMMENDED

FY 2012/13:	\$ 31,500
FY 2013/14:	\$ 31,500

RECEIVED IN FY 2011/12: \$ 30,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Food Bank of Contra Costa and Solano (FBCC&S) proposes to operate a year-round food program, which collects and distributes nutritious food to low-income households through three of its direct food distribution programs: Food for Children, Senior Food Distribution program, and Food Assistance program. The FBCC&S has 34 sites throughout the County from which food is distributed of which 12 are Urban County locations. There are distribution sites in the following Urban County communities: Bay Point, Brentwood, Oakley, Martinez, Rodeo, El Sobrante, North Richmond and San Pablo. Each site is visited once a month to distribute food. Each household is able to pick-up one bag of food containing non-perishables plus bread and produce as available. Bags contain approximately 40 pounds of food.

The FBCC&S collects and stores food in a central warehouse. Food is received from USDA surplus, donations and purchases by the Food Bank. All drivers are trained, and staff is certified in food handling. The FBCC&S has operated the program for almost 32 years.

The FBCC&S has been an active participant in the County in providing and maintaining a consistent stock of nutritious food for distribution throughout the County and has consistently met programmatic goals in a timely and cost-effective manner. The FBCC&S provides a valuable safety net for lower income County residents.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208 (a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** FBCC&S cites census data identifying the need for the provision of emergency food services. For example, according to 2011 Census data, there are approximately 86,720 poor people living in Contra Costa County, and 118,600 people whose family income is less than 125 percent of the Federal Poverty Level. Of the families living in poverty, 81 percent include children under the age of 18, and 39 percent include children under the age of five. The high cost of living places tremendous pressure on many low-income families. Low-income families/individuals are paying so much for housing and transportation costs that obtaining the necessary nutrition often gets ignored by those struggling to make ends meet. Many families rely on soup kitchens or other programs to provide hot meals for part or all of their nutritional needs.
5. **FINANCIAL ANALYSIS:**

		#	
		Clients	\$ Per Client
		Served	Served
COB Amount Recommended	\$ 31,500	7,900	\$ 3.99
Total Program Amount	\$ 3,786,482	21,400	\$177
CDBG % of Total Budget	< 1%		
Required Match – 50%	\$ 15,750		
Amount Secured	see below		
Leverage*	\$ 119		

* Does not include CDBG funds from other jurisdictions.

The FBCC&S expects to raise \$995,000 from corporate and private donations, and over \$2.5 million in state and federal resources to operate the program next year. In addition, funds from three other CDBG jurisdictions are expected to be awarded. For many years, the FBCC&S has been successful in raising the necessary funds to operate this very successful and much needed program.

6. **EXPERIENCE AND CAPACITY:** The FBCC&S has been a source and provider of nutritious foods in the County for many years. The CDBG program is in its tenth year of supporting this particular program but supported the Food Bank's Prepared and Perishable Food program for several years. The FBCC&S has been operating the Direct Distribution Food Program for over 30 years. The program director who had been working with the program since 1996 retired earlier this year, the new Director has over 15 years of experience in the nonprofit sector at the local, regional and national levels. The Executive Director has been with FBCC&S for over 35 years. Contra Costa Food Bank has consistently met or exceeded goals and requirements for past programs.

The program uses inventory software to track food from its procurement through distribution. Clients are tracked on an intake form and statistics are aggregated annually. Outcome measures are related to the effective distribution of food and elimination of waste.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** This program is on pace to exceed established goals for the current program year, and meets the administrative requirements each year.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: YMCA of the East Bay (fiscal sponsor)

PROGRAM NAME/NUMBER: James Morehouse Project at El Cerrito High School
12-17-PS

PROGRAM SERVICE AREA: West County (El Cerrito High School)

PROGRAM OUTCOME: Provide comprehensive mental health and student support services to 55 students attending El Cerrito High School resulting in improved well-being and an increase in school connectedness measured by student pre- and post-evaluations.

TOTAL PROGRAM COST: \$ 220,300 (\$119,100 in In-Kind services)

AMOUNT REQUESTED: \$ 9,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 9,000
FY 2013/14:	\$ 9,000

RECEIVED IN FY 2011/12: \$ 9,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The James Morehouse Project (JMP) at El Cerrito High School Project will provide comprehensive mental health services to El Cerrito High School students who reside in West County communities. With clinical services available on campus, teachers and staff can refer students for on-site assessments and counseling to support youth and prevent more serious mental health problems. In addition to traditional mental health modalities like individual counseling and peer support groups, the project links innovative youth development programs with its clinical mental health services to offer youth opportunities to strengthen critical skills like conflict resolution and anger management and to build a deeper analysis of the challenges facing the communities that impact on their own lives. The JMP anticipates delivering mental health services to 55 Urban County students.

The JMP partners with a variety of community agencies to coordinate and deliver services. YMCA of the East Bay, Planned Parenthood, Community Violence Solutions, UCB School of Social Welfare, SFSU School of Social Work, CSUEB School of Social Work, New Conservatory Theater, and Community Works are among the other organizations that offer a wide range of services through JMP.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A diverse population of 1,400 students from West Contra Costa County attends El Cerrito High School. According to the Community Project, 40 percent of the students at the high school live in a community where almost 25 percent of the 18 year olds have not completed high school, and 62 percent of African American children live in families with income levels below the poverty line. Additionally, many students do not have health insurance or are covered by MediCal, resulting in minimal or no access to providers with experience in adolescent health.

5. FINANCIAL ANALYSIS:

		#	
		Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 9,000	55	\$ 163
Total Program Amount	\$ 220,300	100	\$ 2,203
CDBG % of Total Budget	4%		
Required Match – 50%	\$ 4,500		
Amount Secured	\$ 210,000		
Leverage	\$ 24.47		

Approximately 54 percent of the program budget is in-kind donation of services from partner agencies, and facility costs from West Contra Costa Unified School District.

6. **EXPERIENCE AND CAPACITY:** The JMP has been serving the students of El Cerrito High School since its inception in 1999. The Executive Director has been primarily responsible for the program since its inception, and the Clinical Mental Health Director has worked on the program for over six years. The program has received CDBG funding for eight years without any issues.
7. **PROGRAM READINESS AND TIMELINESS:** This program is ongoing and has sufficient staff to operate the program. The JMP has existing strong working relationships with a variety of community organizations.
8. **PAST PERFORMANCE:** During FY 2010/11, the program served 57 students, exceeding their goal of serving 50. During the first two quarters of FY 2011/12, the program served 39 students – 78 percent of its annual goal.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Lions Center for the Visually Impaired

PROGRAM NAME/NUMBER: Independent Living Skills
12-18-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide in-home independent living skills instruction and training to 42 visually impaired adults throughout the Urban County so they will maintain their independence and avoid institutionalization.

TOTAL PROGRAM COST: \$ 511,156

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Lions Blind Center for the Visually Impaired (LBC) proposes to provide needs assessment and supportive services in order to maintain client independence for adults with visual impairments. LBC provides in-home living skills instruction and training to avoid institutionalization of clients so that they may continue living at home.

Services to be provided by the program include needs assessment, adaptive daily living instruction including personal grooming and housekeeping, counseling, financial management assistance, demonstration and training in the use of optical and adaptive aids, orientation and mobility training, information and referral services, and case management. Assistance will result in maintaining or regaining individual independence. Most of the Contra Costa residents served in the past year were elderly, low income and had severe visual impairments.

The program is eligible, feasible, and timely. LBC has been providing independent living skills instruction to low-income persons with assistance from the CDBG program since 1992 and has met or exceeded contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence of persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers, abused children and persons with HIV/AIDS [CD-4].
2. **CDBG ELIGIBLE ACTIVITY:** Provision of Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Disabled persons [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is blind and visually impaired adults. Based on statistics from the American Institute for the Blind, it is estimated at least 18,000 adults in the County are living with significant visual impairment. Most are low-income women over the age of 65 who live alone. According to a demographic profile of the Bay Area, the 55 years of age and older population is expected to be one of the fastest growing populations in the Bay Area. The number of adults 65 and older in California with visual impairment is expected to increase by as much as 200 percent by the year 2020. LBC proposes to address the needs of this population in order to avoid institutionalization and assist adults in remaining independent and living at home by providing independent living skills instruction to visually impaired adults.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	42	\$ 238
Total Program Amount	\$ 511,156	159	\$ 3,215
CDBG % of Total Budget	2%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 210,000		
Leverage*	\$ 47.24		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries. The majority of the program's funding comes from the Department of Rehabilitation. LBC's funding history suggests that it will have no difficulty in securing the needed funds.

6. **EXPERIENCE AND CAPACITY:** LBC has been providing independent living skills to disabled persons through the CDBG program since 1992. The Executive Director oversees and supervises the program. The program utilizes an Orientation and Mobility Specialist, with highly specialized skills and training in working with the visually impaired. Additionally, LBC employs Early Detection Specialists along with Community Outreach/Vision Specialists.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** In FY 2010/11 LBC provided independent living instruction to 40 Urban County residents, meeting their contractual goal. Through the 2nd quarter of 2011/12, LBC has served 47 residents, exceeding their contractual goal of 40. Program requirements have been met in an efficient and timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Loaves and Fishes of Contra Costa

PROGRAM NAME/NUMBER: Martinez Dining Room
12-19-PS

PROGRAM SERVICE AREA: Martinez

PROGRAM OUTCOME: Provide emergency food assistance to 500 people,
resulting in improved nutrition.

TOTAL PROGRAM COST: \$ 563,546

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 15,000
FY 2013/14:	\$ 15,000

RECEIVED IN FY 2011/12: \$ 15,000

CONDITIONS OF APPROVAL: Funds to be used for the operation of the Martinez Dining Room only

PROGRAM ANALYSIS: Loaves & Fishes provides hot, nutritionally sound meals to homeless and very low-income men, women, and children Monday – Friday at the Martinez Dining Room. Since its inception in 1983, Loaves & Fishes has served over 2.6 million meals to residents who are homeless, unemployed, underemployed or disabled. The organization primarily uses volunteers (98% of staff) and a large portion of the food served is donated by local food industry businesses. The Martinez Dining Room will serve noontime meals to 500 persons, primarily Martinez residents.

By feeding the hungry, Loaves & Fishes accomplishes three objectives: preventing homelessness and maintaining the family unit, preventing poor cognitive development of children living in poverty and reducing hunger and poor nutrition for very low-income people. Since 2010, most dining rooms have experienced a 40-50% increase in demand with the Martinez site serving an average of 209 meals per day.

The program is eligible, feasible, and timely. Providing services to the homeless population is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan. Loaves & Fishes has consistently met programmatic goals in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Assist the homeless and those at risk of becoming homeless by providing emergency, transitional and permanent affordable housing with appropriate supportive services. [H-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit & Presumed Beneficiary/Homeless [24 CFR 570.208 (a)(1)(ii) and 24 CFR 570.208 (a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program targets the homeless and the County's low income residents. Dining rooms are located in neighborhoods whose residents are primarily very low to low-income, many of them families. Hunger and nutrition are major issues for these residents. Many find it difficult to make ends meet every month and often have to choose between paying rent and going hungry. The risk of homelessness is very real and often results in the break up of family units. By providing the assurance of a regular meal throughout the year, the program enables families to conserve their financial resources for rent, mortgages, and utilities.

Loaves and Fishes is a neighborhood based program and is intended to serve low-income area residents and homeless persons in the surrounding areas and neighboring communities. Referrals are made to the program through social service agencies, the County hospital and other government agencies. The Martinez program is located in an area that meets area benefit¹ criteria (Census Tract 3170). This census tract has an adjusted percentage of low/moderate income residents of 46%.

¹ Area benefit activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- and moderate-income persons. The adjusted percentage set by HUD for Contra Costa County is 42.6%.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 15,000	500	\$ 30
Total Program Amount	\$ 563,546	1,400	\$ 1,003
CDBG % of Total Budget	3%		
Required Match – 50%	\$ 7,500		
Amount Secured	See below		
Leverage*	\$ 34.86		

- Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to pay salaries for the Martinez Dining Room Manager and security. Based on the funding history, Loaves & Fishes will secure sufficient funds through fund raising and corporations/foundations to carry out the program. The program utilizes a number of volunteers to serve and maintain the Dining Room.

- 6. EXPERIENCE AND CAPACITY:** Loaves & Fishes has been providing meals to the homeless and low income families in Martinez since 1992 and has been funded by the CDBG program since 1995. The Executive Director has primary over sight of the program and requested funds are allocated to staff salaries. A number of volunteers are utilized to carry out this program.
- 7. PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
- 8. PAST PERFORMANCE:** In FY 2010/11, Loaves & Fishes provided meals to 1,015 low-income Martinez area residents. To date, Loaves & Fishes has exceeded its program goals for FY 2011/12.
- 9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Senior Outreach Services

PROGRAM NAME/NUMBER: Senior Center Care Management
12-20-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide care management services to 90 Urban County seniors resulting in the resolution of issues affecting health and wellness, quality of life, and ability to live independently.

TOTAL PROGRAM COST: \$ 106,408

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2012/13: \$ 10,000

FY 2013/14: \$ 10,000

RECEIVED IN FY 2011/12: \$ 8,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Senior Outreach Services (SOS) proposes to provide care management services to 90 seniors from the Urban County. Services will include:

- Needs assessment
- Development of a care management plan
- Consultation with family and other providers, as needed
- Information and referral services
- Linkages to other appropriate services
- Presence of a care management professional in selected Urban County senior centers (Rodeo, Crockett, San Pablo, Brentwood and Oakley) totaling 9 hours per week.
- Home visits are performed as needed

Care management staff will assist the client in the implementation of a care plan and follow them through its execution. Additionally, SOS will coordinate with other service providers, establishing agreements in order to improve the coordination and delivery of services and to develop and implement systems consistent with providing integrated and well-coordinated home care services.

The program is eligible, feasible and timely. The program is currently receiving CDBG funds and meeting program requirements.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population served by the program are seniors. According to the U.S. Census Bureau projections, older (over 65) and oldest (over 85) populations are expected to double between 2003 and 2030. The need for integrative services continues to increase with the increase of the population. Early identification and intervention is crucial to maintaining the health and independence of seniors choosing to live at home as they age. This program augments and enhances the existing services at senior centers, and provides critical assessment and intervention for seniors and their caregivers. SOS intends to reach its target population through an existing network of contacts that includes other county agencies and local organizations.
5. **FINANCIAL ANALYSIS:**

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Amount Recommended	\$ 10,000	90	\$ 80
Total Program Amount	\$ 106,408	500	\$ 213
CDBG % of Total Budget	9%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 7.64		

* Does not include CDBG funds from other jurisdictions.

Approximately 40 percent of the program’s proposed budget is expected from CDBG funds (County and other jurisdictions). The remaining budget consists of fundraising and corporations/foundations. The agency has committed to meeting the budgetary needs of the program from their fundraising efforts.

6. **EXPERIENCE AND CAPACITY:** SOS has been providing comprehensive services to seniors and to severely disabled, ill, and homebound populations for over 42 years. The program would have direct supervision from the Care Mentor Program Manager who has been in the position for eight years, with oversight from the Executive Director. One Care Manager will conduct the 9 hours of on-site services per week. SOS has met CDBG reporting requirements in a timely manner.

7. **PROGRAM READINESS AND TIMELINESS:** The proposed program is ongoing and fully staffed.
8. **PAST PERFORMANCE:** During the first six months of the current fiscal year, SOS has served 62 seniors or 78 percent of its yearly goal. In FY 2010/11, SOS served a total of 190 seniors.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Senior Outreach Services

PROGRAM NAME/NUMBER: Senior Nutrition (Congregate Café)
12-21-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide hot and nutritious lunches to 200 Urban County seniors resulting in maintained and/or improved health and welfare.

TOTAL PROGRAM COST: \$243,439

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Senior Outreach Services (SOS) proposes to promote socialization and community engagement in addition to meeting the basic nutritional needs of seniors by operating the Congregate Cafes at various locations throughout the County. In partnership with senior centers in Bay Point, Crockett and Rodeo, SOS plays an active role in consumer education and outreach events that encourage seniors to participate in the lunch program and to become involved in senior center activities. The program's outreach targets diverse cultural and ethnic communities and encourages seniors to develop and maintain a healthy lifestyle.

The program also recruits and trains volunteers, integrating more persons into the social fabric of the community and increasing utilization of senior centers. These activities connect seniors with one another, volunteers and the community at large. Project participants receive a hot, nutritious meal that provides one-third of the Recommended Daily Allowances based on the U.S. Department of Agriculture's Dietary Guidelines. Anonymous donations are requested but not required. The program will serve 200 Urban County seniors

This program is eligible, feasible and timely. The program is well established and meets Consolidated Plan goals.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The programs target population is elderly persons, severely disabled, and lower income persons. Census information projects that the senior population will double between 2003 and 2030. Accordingly, the demand for senior programs will continue to grow with the population. Persons attending senior lunch programs are less likely to become socially isolated, generally enjoy improved health and a greater sense of well-being and are mentally more acute when compared to their homebound peers. Participation in social programs is linked to longevity and a sense of purpose.

5. **FINANCIAL ANALYSIS:**

		#	
		Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	200	\$ 50
Total Program Amount	\$ 243,439	1,600	\$ 152
CDBG % of Total Budget	4%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 22.34		

* Does not include CDBG funds from other jurisdictions.

The majority of the program budget is from the County Health Services Department. The funding has been in place for multiple years and is expected to continue. Other funding for the program is from Concord CDBG, Pittsburg CDBG, Walnut Creek City Funds, and fundraising.

6. **EXPERIENCE AND CAPACITY:** SOS has been in operation for over 42 years, providing a wide range of services aimed at creating a suitable living environment and helping seniors achieve and maintain a high quality of life. SOS works in partnership with local crisis center, food banks and other agencies to provide solutions to the rising needs of the aging population. The Program Director has been in her position for over seven years, while the Urban County Site Managers have directed and managed the daily operations of the program for 1.5 and 11 years respectively.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The Senior Nutrition Program has consistently exceeded its program goals and administrative requirements. During the first half of FY 2011/12, the program has already exceeded its annual goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Monument Crisis Center

PROGRAM NAME/NUMBER: Nutrition and Community Resources for Low Income Seniors and Adults with Disabilities
12-22-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide wrap-around safety net services through on-site food distribution, direct referrals to shelter, workshops for financial assistance and employment, referrals to healthcare, and on-site legal and crisis support services. At least 429 lower income Urban County residents (seniors and adults with disabilities) will be provided services.

TOTAL PROGRAM COST: \$ 158,449

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Monument Crisis Center (MCC) proposes to provide wrap-around safety net services to lower income families (seniors and adults with disabilities). Services to be provided include: food distribution; ESL classes; employment workshops, assistance in completing Medi-Cal Healthy Families, and insurance forms; and other safety net services and basic necessities.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses, and operational expenses (rent, utilities, and the purchase of food).

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low Income [24 CFR 570.208(a)(2)(i)(B)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** According to MCC, nearly all of their clients are the working poor struggling at seasonal and underemployment making it extremely difficult to provide for their families. Over 75 percent of the clients are Latino and about 40 percent are households headed by single mothers with children – over 50 percent of the persons served by MCC are children. MCC has seen an increase in homeless clients and seniors, and approximately 10 percent of their clients are disabled. The clients of MCC need services that are accessible – both in location and content. Many clients experience language barriers and have little or no formal education and are intimidated or lack the skill level to connect with available local resources without the assistance of the MCC.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	429	\$23
Total Program Amount	\$ 158,449	1,790	\$89
CDBG % of Total Budget	6.3%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 14		

* Does not include CDBG funds from other jurisdictions.

MCC's operational budget is funded primarily by corporations/foundations and private donations. It is expected that MCC will continue to be successful in securing corporate and foundation support with volunteer labor and in-kind donations filling in the gap. MCC expects to continue to receive financial support from the cities of Concord and Walnut Creek.

6. **EXPERIENCE AND CAPACITY:** MCC has been providing a plethora of valuable services to the community for almost ten years.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** MCC has received County CDBG for the last four years, and has exceeded its performance goals each year
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Mt. Diablo Unified School District

PROGRAM NAME/NUMBER: CARES After School Enrichment Program
12-23-PS

PROGRAM SERVICE AREA: Bay Point Schools

PROGRAM OUTCOME: Provide after school enrichment classes for 700 K-8 students in Bay Point resulting in greater understanding of the content of the enrichment services, connection to and engagement in school, and academic improvement.

TOTAL PROGRAM COST: \$990,666

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000 (Ambrose Recreation and Park District was the recipient of CDBG funds in FY 2011/12 but prior to the beginning of the year agreed to have MDUSD take over the program at Bay Point schools)

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Mt. Diablo Unified School District (MDUSD) proposes to provide educational enrichment classes for students enrolled in the after school programs at four Bay Point area schools: Bel Air, Rio Vista, Shore Acres elementary schools, and Riverview Middle school. The proposed program provides academic, enrichment and nutrition opportunities in a safe environment for students with the greatest needs. Classes/activities will be provided during the 32-week school year and six weeks during the summer. Activities will include dance, science, gardening, chess club, drumming, and art. MDUSD will serve 700 K-8 students from the four schools. The after school program operates between the hours of 2:00 and 6:00 p.m. All four

schools are located in areas that meet “area benefit” criteria (Census Tracts 3141.01 and 3142)

The proposed program is eligible, feasible and timely. Providing after school enrichment opportunities to low-income students is consistent with the County’s FY 2010-15 Consolidated Plan.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)]
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target populations are students attending three elementary schools and one middle school locate in the community of Bay Point. Bay Point is an area that meets Area Benefit criteria. The percentage of low/mod income households in the area is 54.9 percent. All of the schools have been identified as “underperforming schools.” MDUSD states that many of the students in Bay Point are geographically isolated due to transportation and economic reasons, and that there are very few enrichment activities available in their community. The objectives of the program are to promote academic performance, educational enrichment, school attendance, school safety and positive behavior.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 10,000	700	\$ 14
Total Program Amount	\$ 990,666	700	\$1,415
CDBG % of Total Budget		1%	
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage	\$ 99.06		

The bulk of the funding for this program comes from the State. MDUSD has been very successful in raising the necessary funds to fully operate the program. CDBG funds will be used for specific enrichment courses at each of the schools.

6. **EXPERIENCE AND CAPACITY:** MDUSD has offered after school enrichment programs since 1999. The Program Manager has been in her position for over five years and is well-respected in the field of after school programs.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** This will be the second full year that MDUSD has received County CDBG, however they have received CDBG funds from Concord for many years to operate similar after school programs to Concord students. It is expected that MDUSD will meet or exceed its performance goals in FY 2011/12.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Neighborhood House of North Richmond

PROGRAM NAME/NUMBER: Multicultural Senior and Family Center
12-24-PS

PROGRAM SERVICE AREA: North Richmond

PROGRAM OUTCOME: Operate and maintain a community center for the residents of North Richmond providing educational, recreational, and nutritional programs to a diverse community with a primary focus on senior citizens.

TOTAL PROGRAM COST: \$176,850 (\$35,000 in In-Kind Services)

AMOUNT REQUESTED: \$ 34,323

AMOUNT RECOMMENDED

FY 2012/13:	\$ 30,000
FY 2013/14:	\$ 30,000

RECEIVED IN FY 2009/10: \$ 30,000

CONDITIONS OF APPROVAL: Submittal of NHNR audit for year ended June 30, 2011.

PROGRAM ANALYSIS: Neighborhood House of North Richmond (NHNR) proposes to manage and maintain the Multicultural Senior and Family Center (Center) for use by North Richmond residents. The Center is the site for a variety of recreational, educational, social and human service programs for all age groups but primarily serves seniors. The Multi-Cultural Family Center is open five days a week, 8:30-5:00 and as needed in the evenings. In collaboration with other community agencies, NHNR will provide a variety of vital services including nutrition programs, information and referral services, educational programs, arts and crafts, ESL classes, and social programs reflecting the area's cultural diversity.

The proposed program is eligible, feasible, and timely. Requested funding will be allocated to staff salary and benefit expenses. In addition to providing human and

social services, the Neighborhood House also provides collaboration with other agencies and facilitates access to outside activities.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** NHNR provided documentation indicating that most of the residents served by the Center are low-income and/or minorities. The Center is located in unincorporated North Richmond and meets “area benefit” criteria¹ (Census Tract 3650.02). The proposed program will provide access to necessary services, including but not limited to counseling, crisis intervention, rental assistance, cultural activities, social interaction opportunities, senior services, neighborhood safety, nutrition education, translation, and information and referral services. In addition, the Center provides North Richmond neighbors (Parchester Village and Iron Triangle residents) access to local and County/City government sponsored activities.

5. FINANCIAL ANALYSIS:

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Amount Recommended	\$ 30,000	225	\$133
Total Program Amount	\$ 176,850	225	\$786
CDBG % of Total Budget	17%		
Required Match – 50%	\$ 15,000		
Amount Secured	See below		
Leverage*	\$ 5.33		

NHNR has stated that it expects to receive approximately \$14,000 from the County’s Health Services Department to help finance the operation of the Center, and the organization itself will contribute up to \$60,000.

¹ Area Benefit Activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- to moderate-income persons.

6. **EXPERIENCE AND CAPACITY:** The Neighborhood House of North Richmond has provided comprehensive human services and social programs to the North Richmond community and other communities for many years. NHNR staff's the Center and manages other programs throughout the community. The Program Manager has many years of experience and is well known in the community. The Executive Director and Program Director have primary oversight of the proposed program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** NHNR has received CDBG funding for several years and has met program goals and requirements in an efficient and timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: New Horizons Career Development Center

PROGRAM NAME/NUMBER: Education, Life Skills, Job Readiness Program
12-26-PS

PROGRAM SERVICE AREA: West County (primarily the communities of Rodeo, Crockett, and Hercules)

PROGRAM PURPOSE: The purpose of this program is to provide ongoing job readiness education, job training, life skills, and placement services to 195 persons who are unemployed or underemployed.

TOTAL PROJECT COST: \$203,000

AMOUNT REQUESTED: \$50,000

AMOUNT RECOMMENDED

FY 2012/13:	\$25,000
FY 2013/14:	\$25,000

FY 2011/12 ALLOCATION: \$10,000

CONDITIONS OF APPROVAL: New Horizons must secure the remaining funds needed to operate the program by the start of the program year (July 1, 2012).

PROGRAM ANALYSIS: New Horizons Career Development Center (New Horizons) proposes to provide direct employment services to West County residents seeking employment-related services at the Community Career Center located in Rodeo. The services will include but not be limited to life skills development, resume development, filling out a job application, Internet job seeking skills, introduction to job seekers web pages, placement assistance, and job matching and follow-up to promote job retention. In addition, New Horizons will host various job fairs throughout the year. The program will serve a minimum of 195 residents from northern West County. The Community Career Center is primarily staffed by community residents who have been fully trained to meet the needs of those seeking assistance. The center is open Mondays, Tuesdays, and Thursdays from 8:30 AM to 2:30 PM, and Wednesdays and Fridays from 8:30 AM to 5:00 PM.

The program is eligible, feasible and timely. The New Horizons Career Development Center has been operating since 2005 and has been successful in attracting local residents to utilize the services offered. New Horizons is the only job readiness program in the Rodeo, Hercules, Crockett, and Port Costa areas, and is an affiliate site for the Workforce Development Board's One Stop Centers. .

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** General Public Services: Ensure that opportunities and services are provided to improve the quality of life and independence for lower-income persons, and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as substance abuse, hunger, and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Benefiting extremely low- and very low-income persons/income certification [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** New Horizons has identified a need for employment services in the north West County area. The area includes populations that are both historically and presently severely impacted by unemployment, underemployment, and many other employment challenges (i.e. limited job readiness skills, life skills, training, and education). New Horizons Career Development Center is located in Rodeo and will primarily serve residents of northern north West County. Although there are other career centers in West County, most are located in southern West County, serving primarily residents of San Pablo, El Sobrante, and Richmond areas. Currently, there is a lack of career development services and centers in northern West County and the New Horizons Career Development Center meets this need. New Horizons will provide clients with intensive one-on-one employment assistance designed to help them find jobs or help them obtain the skills in acquiring a job. Outreach and marketing of the program includes advertising, newsletters, brochures, surveys, and their website.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 25,000	195	\$ 128
Total Program Amount	\$203,000	195	\$1,041
CDBG % of Total Budget	11%		
Required Match – 30%	\$7,500		
Amount Secured	See below		
Leverage*	\$ 8.12		

* Does not include CDBG funds from other jurisdictions.

6. **EXPERIENCE AND CAPACITY:** New Horizons has been operating since 2005. The Center has received tremendous community support and input. The Center is partly staffed by community members who have received extensive training in areas that include customer service, resume writing, and computer applications. New

Horizons has established various partnerships with various agencies and organizations within the County, such as Rubicon Programs, Inc., Martinez Adult Education, and EASTBAY Works, to assist in providing some of the job readiness, life skills, and education services of the career center.

7. **PROJECT READINESS AND TIMELINESS:** This is an existing program that is fully staffed.
8. **PAST PERFORMANCE:** This will be the third year that New Horizons has been awarded County for CDBG funds. In FY 2010/11, New Horizons provided services to over 170 persons, and is on target for meeting its FY 2011/12 performance goals.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** None: Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Northern California Family Center

PROGRAM NAME/NUMBER: Shelter for Runaway and Homeless Youth
12-27-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide 1-5 nights of emergency shelter, clothing and food to 12 Urban County youth to prevent homelessness and long-term institutionalization and provide mediation services for the youth and their parent(s).

TOTAL PROGRAM COST: \$220,000

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 0
FY 2013/14:	\$ 0

RECEIVED IN FY 2011/12: \$ 0

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Northern California Family Center (NCFC) provides emergency shelter and counseling/mediation services to runaway youth and their families in order to assist them in resolving their housing situation. NCFC provides a 24-hour hotline and receiving office, consultation services and shelter for up to 5 days. Intake services are provided at a receiving site in Martinez and shelter services are provided in certified foster homes throughout the County. The goal of the program is to move youth to a stable housing situation. NCFC will provide services to 12 Urban County youth.

Once the youth is sheltered in a safe place the program provides mediation services between the youth and their parents to develop an agreement on where the youth will live. The goal is to determine a stable living situation for the youth that is agreeable to

both parties. Counseling and therapy are available after mediation has been completed.

The program has received CDBG funding in the past. NCFC withdrew their application for funds for FY 2011/12 due to an inability to meet the quarterly reporting requirements in a timely manner. Due to CDBG program funding reductions, staff recommends this project not be funded at this time. In addition, it is unclear that NCFC has satisfactorily resolved the issues related to timely submittal of reports and other documents required under the CDBG program.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Assist the homeless and those at risk of becoming homeless by providing emergency, transitional and permanent affordable housing with appropriate supportive services [H-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/ Homeless [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** NCFC serves runaway, throwaway and homeless youth throughout Contra Costa County who are under the age of 18 and older than 8 years of age. Twenty percent of these youth have been abused or neglected, requiring coordination with Child Protective Services. About forty percent are experiencing clinical depression, ADHD, bipolar disorder, post traumatic stress disorder or some other diagnosable mental health disorder which is often not being adequately treated. Providing a safe place and shelter is the first step in providing stability to these youth.

4. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 0	12	\$ 1,666
Total Program Amount	\$ 220,000	65	\$ 3,385
CDBG % of Total Budget	18%		
Required Match – 50%	\$ 10,000		
Amount Secured	\$ 120,000		
Leverage*	\$ 5.50		

* Does not include CDBG funds from other jurisdictions.

Requested CDBG funds will be used for intake staff and insurance costs related to the facility. Approximately 50 percent of the necessary funding has been secured through a grant from the California Department of Health and Human Services. NCFC has also requested CDBG funds from other jurisdictions within the Consortium.

6. **EXPERIENCE AND CAPACITY:** NCFC has been providing services to runaway youth since 1992 and shelter services since 1997 and received CDBG funding for several years. The Executive Director is responsible for program operations and oversight.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funding in the past. In FY 2011/12, due to non-responsiveness to requests for documentation and tardiness in the submission of required program reports, funding to NCFC was reduced and it was stipulated that continued funding would be dependent upon all reports and documents being submitted on time and with all required backup documentation. In August, 2011, the agency withdrew their application for the funding year as they were unable to meet these requirements.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Ombudsman Services of Contra Costa

PROGRAM NAME/NUMBER: Ombudsman Services of Contra Costa
12-28-PS

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide advocacy services to 775 Urban County elders residing in long term care facilities, insuring that these elderly residents receive proper health care and necessary daily living support.

TOTAL PROGRAM COST: \$ 327,310

AMOUNT REQUESTED: \$ 11,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 11,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The program will provide advocacy services on behalf of frail and dependent seniors. Services include investigation and resolution of elder abuse and quality of care issues as well as staff and family education and training. Trained volunteer ombudsmen regularly visit nursing homes and residential care facilities thereby maintaining a presence in order to safeguard the rights of residents. Ombudsman services will investigate and resolve complaints from 775 frail or dependent Urban County elders. In addition, 10 in-service sessions will be given to staff and administrators at facilities to educate them regarding resident issues and concerns.

Nursing homes located in the Urban County are visited once per week, providing frail and dependent elders an opportunity to discuss any complaints with the volunteer Ombudsman. Residential care facilities are visited on a quarterly basis, unless a

situation occurs that requires monitoring more often. Priority is given to cases of suspected abuse.

The program is eligible, feasible, and timely. The program has received CDBG funds for the past several years and has been successful in meeting goals and submitting reporting requirements in a timely manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers , abused children and persons with HIV/AIDS [CD-4]
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Ombudsman Services provides information from the Association of Bay Area Governments (ABAG) that that based on the projections from the 2010 census; there has been an increase of approximately 66% in the County’s 60+ population over the last ten years. Medical advances have increased longevity. One of every eight people is over 65 years of age and one in 67 is 85 years or older. The fastest growing age group in California is the age group of 85+, which is the age of a typical nursing home resident. Issues that can arise in nursing homes and residential care facilities include physical or sexual abuse and inadequate diet and staffing. With costs of care rising due to increased longevity and long-term intensive care, the possibilities for abuse are increasing.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	775	\$ 12.90
Total Program Amount	\$ 327,310	4,000	\$ 81.83
CDBG % of Total Budget	3%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 200,710		
Leverage*	\$ 27.73		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used for salaries and employee taxes and benefits. The majority of the program funding comes from Federal funds and the program does receive funds from the other CDBG jurisdictions. Based on their funding history, Ombudsman Services will raise sufficient funds to carry out the proposed program.

6. **EXPERIENCE AND CAPACITY:** The organization has provided the proposed service since 1991. The Director is a state certified volunteer and has been with the program for several years. Ombudsman Services currently employs six staff persons and has 32 trained state-certified volunteers.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** The program has received CDBG funds since 1991 and has successfully met program agreement goals and reporting requirements. For FY 2010/11, Ombudsman Services provided 886 Urban County seniors with services, exceeding their goal of 775. As of the 2nd Quarter of FY 2011/12, Ombudsman Services has provided 443 seniors with services, 57% of their annual goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Pleasant Hill Recreation & Park District

PROGRAM NAME/NUMBER: Senior Service Network
12-33-PS

PROGRAM SERVICE AREA: Central County (Primarily Pleasant Hill area)

PROGRAM OUTCOME: Provide on-site care management services and crisis intervention to 150 Urban County seniors resulting in the prevention of displacement and/or premature institutionalization.

TOTAL PROGRAM COST: \$42,403

AMOUNT REQUESTED: \$12,000

AMOUNT RECOMMENDED

FY 2012/13:	\$10,000
FY 2013/14:	\$10,000

RECEIVED IN FY 2011/12: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Pleasant Hill Recreation & Park District (PHRPD) proposes to provide on-site counseling and care management services at the Pleasant Hill Senior Center to 150 seniors residing in the Pleasant Hill and surrounding areas. Seniors receiving services are those who need assistance with entitlement services or support for crisis and other serious concerns in order to prevent premature hospitalization or institutionalization. Services to be provided include:

- Care management and coordination onsite 15 hours per week
- Counseling and assessment
- Assistance in gaining access to resources
- Early intervention and prevention of elder abuse
- Linkages to multiple health, psychological, and social services resources for frail seniors

The program is eligible, feasible, and timely. PHRPD has been providing care management services to low-income Urban County seniors since 1990.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** To enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed beneficiary/ Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is low income Pleasant Hill seniors. Seniors are the fastest growing segment of the population and are most at risk for premature hospitalization or institutionalization. According to the most recent statistics from the City of Pleasant Hill, 12 percent of its residents are 65 years and older, and that number is expected to increase to 22 percent in the next ten years. The average cost of nursing home care in Contra Costa is \$60,000-\$72,000 annually. Seniors and their families often do not know where or how to access services necessary to help seniors maintain independence. Many turn to senior centers as a resource. PHRPD proposes to provide on-site care management services at the Pleasant Hill Senior Center that will help seniors gain access to resources and maintain independence. Provision of such services may prevent not only hospitalization and institutionalization but also homelessness.

5. **FINANCIAL ANALYSIS:**

		#	
		Clients	\$ Per Client
		Served	Served
CDBG Amount Recommended	\$ 10,000	150	\$ 67
Total Program Amount	\$ 42,403	225	\$ 188
CDBG % of Total Budget	24%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 32,403		
Leverage	\$ 4.24		

6. **EXPERIENCE AND CAPACITY:** PHRPD has been providing care management services to low-income seniors through the CDBG program since 1990. The Case Manager, who has worked on the program for ten years, will provide direct care management services. The program has been successful at meeting the administrative requirements of the CDBG program. During FY 2011/12, the program was monitored by CDBG staff. The monitoring resulted in one Finding, two Concerns and one Observation. All of the issues identified in the monitoring have been adequately addressed/resolved by PHRPD.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** During FY 2010/11, the program served 164 seniors exceeding their goal of serving 150. During the first six months of the current fiscal year, the program has served a total of 84 seniors and is therefore well on its way to meeting its goal.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: The RYSE Center

PROGRAM NAME/NUMBER: RYSE Dollars and Sense Program
12-34-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Operate the Dollars and Sense Program that supports household financial stability by providing career development and training, job readiness, search and placement assistance to RYSE members. The program will also provide needed academic support and basic skill acquisition that enable youth to maintain long-term financial stability. A total of 130 RYSE members will be provided services during the year.

TOTAL PROGRAM COST: \$1,333,262

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 15,000
FY 2013/14:	\$ 15,000

RECEIVED IN FY 2011/12: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: RYSE serves young people in West Contra Costa County ages 14 to 21. RYSE members include youth who are in and out of school, college bound, homeless, LBGT, and some that have been incarcerated.

According to numerous reports, young people from Richmond and West Contra Costa County face a myriad of challenges that hinder academic success and acquisition of meaningful employment opportunities and financial stability. A marginalized community needs adequate support from the community to offer its young adults access to opportunities that provide long-term stability and support transition into adulthood. The Dollars and Sense Program offers paid RYSE internships, job readiness and placement assistance, financial management support, and career exploration opportunities. The program's curriculum includes resume and cover letter writing, mock interviews, budget preparation, and other pre/post employment skills required for a successful job search and acquisition. In addition, youth will receive academic counseling to assist them in

identifying personal academic/educational goals and receive assistance from an academic/career coach.

The RYSE model is anchored in the belief that young people are experts of their lives and have the knowledge and capacity to identify, prioritize, and help direct and design programs, activities, and services that benefit their well-being. Grounded in social justice, RYSE is built on an integrative model of seamless programming aimed at reducing violence and building a stronger, healthier community. RYSE does this by offering structured programs and services in: (1) leadership and advocacy; (2) health and wellness services and education; (3) intensive case management services and support groups; (4) education and career workshops and classes; and (5) arts and culture. RYSE is youth-led and driven in all of its programming.

RYSE has a proven track record for producing a safe space for youth where they feel welcome, valued, and supported, and has created and implemented effective programming that helps youth make lasting changes in their lives. This program is eligible, feasible, and timely. RYSE has received CDBG funds since FY 2008 and has achieved their contract goals.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The target population is youth ages 14-21 living in West Contra Costa County. There are other youth centers in the West County area however none of them provide the amount and level of services to be provided at RYSE. The program model is focused on youth leadership, harm reduction, and social justice with the framework of addressing the causes of violence and the harmful social and health outcomes associated with violence. The program was developed as a result of extensive surveys taken of youth in the West County area after four Richmond High School Students were killed. The West Contra Costa Unified School District is the 20th largest school district in California with a diverse population of students that speak over 80 different languages. Seventy eight percent of the students meet eligibility for free or reduced lunches. Richmond High School (that serves Richmond as well as San Pablo and North Richmond residents) has a 4-year dropout rate of nearly 40%, and the greater Richmond area has one of the highest youth homicide rates in California.

5. FINANCIAL ANALYSIS:

		#	\$ Per Client
		Clients	Served
		Served	Served
CDBG Amount Recommended	\$ 15,000	130	\$ 115
Total Program Amount	\$ 1,333,262	500	\$ 2,667
CDBG % of Total Budget	1%		
Required Match – 50%	\$ 7,500		
Amount Secured	See below		
Leverage	\$ 89		

Most of RYSE's financial support comes from Government and In-Kind support. Foundations and Corporations also significantly contribute to RYSE's operating expenses.

6. **EXPERIENCE AND CAPACITY:** The Executive Director has been with RYSE since 2008 and has successfully managed other youth programs for many years.
7. **PROGRAM READINESS AND TIMELINESS:** The program has secured funding to operate the RYSE project for the last four years and is expected to secure the necessary funds to continue its operations. The program is fully operational.
8. **PAST PERFORMANCE:** RYSE has met or exceeded its performance goals for the last four years.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Rainbow Community Center of Contra Costa

PROGRAM NAME/NUMBER: Kind Hearts Community Support Program
12-35-PS

PROGRAM SERVICE AREA: Central County

PROGRAM OUTCOME: Provide home/friendly visitor services and wellness calls to 54 Urban County People with AIDS and Lesbian, Gay, Bisexual and Transgender seniors to decrease isolation and improve quality of life.

TOTAL PROGRAM COST: \$ 113,500

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED

FY 2012/13	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Rainbow Community Center ("RCC") serves two vulnerable populations: people living with AIDS and Lesbian, Gay, Bisexual and Transgender ("LGBT") seniors, primarily in Central County. RCC has found that these populations share common needs that can be addressed by one program. By combining services, these residents can be helped in a cost effective manner. Program services operate along a continuum that includes outreach and socialization activities, nutritional support and home-based services for those unable to access the Center. The Kind Hearts program provides congregate meals, food pantry services, wellness calls and home/friendly visits to over 196 Contra Costa County residents, with 54 from Urban County.

Research documents significant health disparities when LGBT seniors are compared to their heterosexual contemporaries, including higher rates of depression, anxiety, self harm and suicide. LGBT seniors become increasingly isolated as they age; further

impacting their physical and mental well-being. Without children, many LGBT seniors lack personal relationships with younger people who can provide family support. In addition, many feel uncomfortable accessing mainstream senior services, including visiting senior centers. Many of the same concerns voiced by LGBT seniors also apply to People with AIDS – fear of being stigmatized, lack of support as a peer network disappears and difficulty with transportation.

RCC's home/friendly visitor program is staffed by volunteers and Masters in Social Work interns from Cal State East Bay. These volunteers provide on site and home visits and wellness calls to the frail elderly and People with AIDS, decreasing isolation and providing an ongoing assessment of a client's condition, as well as delivering weekly food supplies. The home visitors also work on helping isolated client's rebuild their social networks by conducting a social network assessment, identifying people in the participants social circle who can provide additional socialization and support services.

The program is eligible, feasible, and timely. RCC has received County CDBG funds since 2008 and has achieved their contract goals.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for persons with special needs such as frail elderly, disabled persons, battered spouses, illiterate adults, migrant farm workers , abused children and persons with HIV/AIDS [CD-4}
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors/Persons with HIV/AIDS [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** A recent study estimated that between 4 and 8 percent of the County's seniors are LGBT and approximately 65 percent live alone. Though the number of people dying from AIDS is decreasing, HIV/AIDS continues to be a serious health concern in our community. People living with HIV/AIDS and LGBT people need support to deal with their various needs. However, for LGBT seniors and people with HIV/AIDS, finding adequate support is often complicated by the fear that they will be rejected and discriminated against. This rejection and discrimination leads to health disparities amongst persons living HIV/AIDS. The National Academy of Sciences Institute of Medicine reports that LGBT people are twice as likely to be uninsured and twice as likely to live in poverty. Furthermore, the report and further research has revealed that LGBT people have higher rates of depression, anxiety, self harm, and suicide. Home/friendly visitor

programs are a cost effective way to provide important support services to people who are ill or housebound.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	54	\$ 185
Total Program Amount	\$ 113,500	196	\$ 579
CDBG % of Total Budget	8.8%		
Required Match – 40%	\$ 4,000		
Amount Secured	\$ 49,000		
Leverage*	\$ 7.35		

* Does not include CDBG funds from other jurisdictions.

County CDBG funds will be used to partially fund the salary of the part-time program manager. Secured funding is through County Department of Health Services contracts. Remaining funds will be secured through fundraising and corporations/foundations.

- 6. **EXPERIENCE AND CAPACITY:** RCC has been in operation since 1996 as a primarily volunteer organization. The agency has the capacity to continue to manage and develop this program.
- 7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that has been successful in providing services using a primarily volunteer staff.
- 8. **PAST PERFORMANCE:** RCC has received County CDBG funds since FY 2008/09 and has met the requirements of their contract. As of the 2nd quarter of the current fiscal year, RCC has served 57 persons with services, exceeding the annual goal of 54.

CDBG staff recently performed a program monitoring of RCC's program and there was one finding and two concerns. The two concerns were: 1) lack of age documentation for senior clients; and 2) weakness in financial controls within the cash receipting process. Since the monitoring, RCC has adequately addressed both of these concerns. The one finding was that the client intake forms did not contain some of the CDBG program required information (i.e. CDBG required race/ethnicity categories). Since the monitoring took place, RCC has implemented new recordkeeping procedures to ensure that all client files are complete with the required CDBG program information. CDBG staff conducted a follow-up visit to

inspect the client files and found that the client files adequately meet the CDBG program requirements.

9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Shelter Inc. of Contra Costa County

PROGRAM NAME/NUMBER: Homeless Prevention Program
12-36-PS

PROGRAM SERVICE AREA: Countywide

PROGRAM OUTCOME: Provide 160 Urban County residents with one-time financial assistance to prevent homelessness and maintain housing.

TOTAL PROGRAM COST: \$ 448,149

AMOUNT REQUESTED: \$ 20,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 10,000
FY 2013/14:	\$ 10,000

RECEIVED IN FY 2010/11: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Shelter, Inc. provides one-time direct financial rental/mortgage assistance to low-income families to prevent eviction or foreclosure or to assist with move-in costs. These households often face a housing crisis through no fault of their own due to a temporary job loss, medical crisis or unexpected car repair. What would be an inconvenience for many is a devastating crisis for those struggling to make ends meet. For those who are currently homeless and attempting to move into housing, move in costs are often in excess of what they can realistically afford. Preventing homelessness is far more cost effective than helping a homeless family transition from the streets to temporary and permanent housing. Financial assistance will be provided to 160 Urban County clients.

The Homeless Prevention Program has two components: Rental/Mortgage Assistance and Prevention Case Management. Through the "Rental/Mortgage Assistance" program, Shelter, Inc. receives direct funds from federal and state sources to disburse

to County residents to prevent eviction or mortgage foreclosure and to assist the homeless with move in costs for a new residence. A case manager determines the ability of each household to maintain the proposed housing expense so that the household doesn't find itself in a perpetual crisis or ongoing homelessness.

Through the "Prevention Case Management" program, case managers provide support and guidance to households that need help beyond one month's rent, often due to a temporary illness or disability. The services may include small rent supplement payments and provides extensive resources through an information and referral network.

The program is eligible, feasible, and timely. Providing services to prevent homelessness is consistent with the Consolidated Plan and the Homeless Continuum of Care Plan.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Reduce the incidence of homelessness and assist in alleviating the needs of the homeless. [H-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24CFR 570.201(e)].
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24CFR 570.208 (a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Shelter, Inc. provides one-time financial assistance in order to help families in crisis avoid eviction or foreclosures resulting in homelessness or to assist with move in costs. Program participants are generally the working poor whose income does not allow for unexpected emergencies or whose income restricts their ability to afford move in costs.

5. **FINANCIAL ANALYSIS:**

		# Clients Served	\$ Per Client Served
CDBG Recommendation	\$ 10,000	160	\$ 63
Total Program Amount	\$ 448,149	855	\$ 524
CDBG % of Total Budget	2%		
Required Match – 50%	\$ 5,000		
Amount Secured	\$ 124,000		
Leverage*	\$ 37.91		

* Does not include CDBG funds from other jurisdictions.

Requested CDBG funds will be used to pay staff salaries. Shelter, Inc. has secured approximately 25 percent of the funds necessary to carry out the program through Emergency Food and Shelter Grant awards and through donations from an anonymous donor. Based on funding history, Shelter, Inc. will be able to secure the required funds to carry out the program.

6. **EXPERIENCE AND CAPACITY:** Shelter, Inc. has been operating a rental assistance program in Contra Costa County since 1986 and has received CDBG funding for this program since 1991. The Program Director has more than 20 years experience serving the housing needs of homeless and at-risk residents of Contra Costa County and will be responsible for general oversight of the program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** Shelter, Inc. has been successful in meeting quantitative goals. As of second quarter of the current funding year they have served 150 percent of the annual projection.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Urban Tilth

PROGRAM NAME/NUMBER: Verde School Service Learning Project
12-39-PS

PROGRAM SERVICE AREA: North Richmond (Verde School)

PROGRAM OUTCOME: Provide a service-learning program for Verde students with an after-school market garden program that provides fresh, organic produce to students, parents, and the community; family nutrition support and learning; and the Peace Maker program.

TOTAL PROGRAM COST: \$91,290

AMOUNT REQUESTED: \$20,000

AMOUNT RECOMMENDED

FY 2012/13:	\$15,000
FY 2013/14:	\$15,000

RECEIVED IN FY 2011/12: \$15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Urban Tilth proposes to continue the Verde Partnership Garden program that offers an interlocking set of activities that tie grade-level academic educational standards to hands-on learning activities in the garden and classrooms. In addition, the program includes an afterschool garden market that provides fresh, organic produce to students, parents and the larger community; family nutrition support and learning, a Peer PeaceMaker program involving 4-6th graders; and free distribution of food through the local food ban. The program is available to all students attending Verde School in North Richmond.

Service learning is a form of experiential learning that uses students' participation in hands-on projects and organized community service as a vehicle for enhancing traditional forms of learning. Service learning actively engages students in their own educations by placing them in contexts and situations that are relevant to their coursework. The program's objectives are three fold: 1) increase student motivation and academic achievement through a school-wide Service-Learning program; 2) increase opportunities for youth leadership and peacemaking at Verde; and 3) increase the access of low-income families in North Richmond to fresh vegetables through a bi-monthly after-school garden market.

The Service-Learning program has three main phases: a) in-class preparation; which includes educators setting objectives for skills to be learned or issues to consider, b) linkages to community based organizations are established in order to partner and carry out Service-Learning projects, and c) classrooms analyze the experience through reflection, discussion and presentation. The program is eligible, feasible and timely.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Increase opportunities for children/youth to be healthy, succeed in school and prepare for productive adulthood [CD-3].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** Verde Elementary is located in North Richmond, an area that meets “area benefit”¹ criteria (Census Tract 3650.02). Due to its geographic isolation and its immediate proximity to highways and the refinery, North Richmond suffers even greater rates of unemployment, violent crime, poverty, ill health, and environmental degradation than the rest of West County. County health inequities are severe - North Richmond residents are among the leaders in rates of death from heart disease, diabetes, breast cancer, stroke, and other illnesses. As North Richmond’s only elementary school, Verde School and Garden project represents a singular and essential resource for education, health information, community-building, food distribution, cross-ethnic relationship-building, and positive mentoring.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 15,000	315	\$ 48
Total Program Amount	\$ 91,290	315	\$ 290
CDBG % of Total Budget	16%		
Required Match – 50%	\$ 7,500		
Amount Secured	\$ 60,259		
Leverage	\$ 6.09		

The secured funds are provided by the USDA, North Richmond Mitigation, The California Endowment, Bechtel Foundation and West Contra Costa Unified School District

6. **EXPERIENCE AND CAPACITY:** Urban Tilth has been operating the program for the last few years and has established very positive relationships with the staff and students at Verde.

¹ “Area benefit activity”: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low-and-moderate-income persons.

7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program.
8. **PAST PERFORMANCE:** The Program met its performance goal in FY 2010/11, and has served 83 percent of their goal for FY 2011/12. The program submits timely and accurate quarterly reports.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service Projects are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: Village Community Resource Center (VCRC)

PROGRAM NAME/NUMBER: VCRC Program Expansion
12-40-PS

PROGRAM SERVICE AREA: Brentwood

PROGRAM OUTCOME: VCRC will operate its Food and Clothing Distribution, and Afterschool Academy programs. A total of 100 unduplicated persons/families will be provided services.

TOTAL PROGRAM COST: \$96,122

AMOUNT REQUESTED: \$13,209

AMOUNT RECOMMENDED

FY 2012/13:	\$ 13,000
FY 2013/14:	\$ 13,000

RECEIVED IN FY 2010/11: \$10,000. (VCRC did not reapply for FY 2011/12 CDBG funding)

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Village Drive Community Resource Center (VCRC) is a 15-year old non-profit organization that was created to help empower residents and to address the educational, social and health issues of disadvantaged and underprivileged children, parents and community members residing in the immediate neighborhoods surrounding along Village Drive in Brentwood. Today, VCRC primarily serves Latino families and offers a variety of supportive services and activities for children, youth and families. Services are preventive-focused, family friendly, and available in English and Spanish. VCRC provides access to resources, which help improve neighborhood and community conditions by implementing educational, social services, and health components.

The proposed program is eligible, feasible, and timely. Requested CDBG funding will be used to pay for staffing and a share of site utilities required for operating VCRC's food bank and education programs.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Low and Moderate Income [24 CFR 570.208(a)(2)(i)(B)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** VCRC is a 15 year old non-profit organization that was created to help empower residents living in socially and economically disadvantaged neighborhoods along and surrounding Village Drive. The Claritas 2007 census data show the city population at 47,641 while the city projects a population of 63,105 for the year 2012. Its ultimate build out population is noted as 76,000 according to the City of Brentwood's General Plan. Between the years of 1990-2000 the city saw a population growth of 153.81 percent. Between the years of 2000-2007 the city grew 104.45 percent. Currently, the city has projected a growth of 32.46 percent. As of 2007, 75.9 percent of Brentwood's population is between the ages of 0-49.

VCRC's application cites many statistics about the need for the plethora of services provided at the Center including the need for after school tutoring. Performance of Hispanic/Latino students in the Brentwood Union Elementary School District (K-8) show 54 -72 percent of students score Basic, Below Basic, and Far Below Basic on the CST (California Standardized Tests). Passing scores are Proficient and Advanced. Across the board over half and sometimes even up to two thirds of economically disadvantaged Hispanic/Latino students, between grades 2-8, are not proficient in Math, English or Science. In comparison, only 21-37 percent of White, grades 2 thru 8, students at the same school, score Basic to Far Below Basic.

5. FINANCIAL ANALYSIS:

		# Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 13,000	100	\$130
Total Program Amount	\$ 96,122	100	\$961
CDBG % of Total Budget	10%		
Required Match – 30%	\$ 3,900		
Amount Secured	see below		
Leverage	\$ 9.61		

VCRC's operating funds come primarily from the East Bay Community Foundation, the Leshner Foundation and the City of Brentwood. VCRC expects funding to continue to be provided from these partners.

6. **EXPERIENCE AND CAPACITY:** VCRC has provided a variety of human services and social programs to residents of the Village Drive neighborhoods for the past 15 years. The agency is well respected in the community and serves thousands of persons each year. The Program Director has been with VCRC for over 9 years and is very familiar with the CDBG program requirements.
7. **PROGRAM READINESS AND TIMELINESS:** VCRC received CDBG funding for the first time in FY 2010/11, but because of staff changes at the Executive Director position, did not reapply for CDBG funding in FY 2011/12. The current program is fully staffed and programs are operating effectively.
8. **PAST PERFORMANCE:** VCRC met its performance goals in FY 2010/11.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: West County Adult Day Care

PROGRAM NAME/NUMBER: Alzheimer's Respite Center
12-41-PS

PROGRAM SERVICE AREA: West County

PROGRAM OUTCOME: Provide day care services five days per week for 20 Urban County seniors with Alzheimer's/dementia resulting in retention of housing and delay of institutionalization.

TOTAL PROGRAM COST: \$243,950

AMOUNT REQUESTED: \$ 15,000

AMOUNT RECOMMENDED

FY 2012/13:	\$ 15,000
FY 2013/14:	\$ 15,000

RECEIVED IN FY 2011/12: \$ 15,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: West County Adult Day Care (WCADC) provides day care services five days per week 10 hours per day Monday through Friday to Alzheimer's victims and other elderly persons who need constant supervision. The program provides meals, personal grooming assistance, a variety of therapies, social activities, a monthly family support group, and respite to primary care givers. Day care services will be provided to at least 20 families from the Urban County.

The services offered by the program have been proven to delay long term placement for elders with Alzheimer's/dementia, as well as allowing caregivers to continue with a normal work schedule.

The proposed program is eligible, feasible, cost effective and timely. The program has received CDBG funds for several years. WCADC exceeded its goal in FY 2011/11, and is on track to meet or exceed its goal this fiscal year.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Enhance the quality of life of senior citizens and frail elderly, and enable them to maintain independence [CD-2].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Presumed Beneficiary/Seniors [24 CFR 570.208(a)(2)(i)(A)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** The program will serve elders living with Alzheimer's disease and related conditions in the greater Richmond community (West Contra Costa County). Alzheimer's disease is a condition for which no viable treatment or cure exists. As the disease progresses, the person becomes increasingly impaired both physically and mentally. Because the impaired person cannot be left unattended, it becomes impossible for the caregiver to work outside the home.

While a primary component of the program is to provide respite to the primary care giver, the beneficiary of the program is the senior whose life is enriched through the therapeutic and recreational activities provided. WCADC cites studies that show that respite care can delay long term care placement by approximately a year and reduce stress to care givers. These services also reduce the financial toll for families. All clients are low-income and over 50 percent are ethnic minorities.

4. FINANCIAL ANALYSIS:

		#	
		Clients Served	\$ Per Client Served
CDBG Amount Recommended	\$ 15,000	20	\$ 750
Total Program Amount	\$ 243,950	48	\$ 5,623
CDBG % of Total Budget	6.14%		
Required Match – 50%	\$ 7,500		
Amount Secured	see below		
Leverage*	\$ 14.79		

* Does not include CDBG funds from other jurisdictions.

For several years, the program has received funding from the Richmond CDBG Program, Leshar Foundation, and a contract from Adult Education. These funding sources are expected to continue in FY 2012/13, and along with other smaller grants, will be sufficient to carry out the program next year.

The full cost of services is \$50 per day per individual. The majority of the families utilizing the program cannot afford the fee, therefore services are provided on a

sliding scale, with most receiving a discount of 60 percent or more. Client fees account for approximately 35 percent of the total program budget.

6. **EXPERIENCE AND CAPACITY:** The organization has provided the proposed service to the target population since 1985. The program is staffed by one full-time and many part-time employees and volunteers. The part-time employees include a program manager, numerous health aides, an art teacher, and movement therapists. The executive director has been with the program since 1985 and has successfully increased the days and hours of operation as well as the number of persons able to be served by the program.
7. **PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
8. **PAST PERFORMANCE:** WCADC exceeded its performance goals last year and is on target for meeting or exceeding the performance goals for this fiscal year. Quarterly reports are submitted in a timely manner.
9. **ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from an environmental review.

**FY 2012/14 CDBG PROGRAM
PUBLIC SERVICE (PS) CATEGORY**

APPLICANT: YWCA of Contra Costa County

PROGRAM NAME/NUMBER: YWCA Family Empowerment Program
12-42-PS

PROGRAM SERVICE AREA: Bay Point

PROGRAM OUTCOME: Provide mental health, physical health, and social/emotional skills training services to approximately 125 families who have children enrolled in the YWCA's day care program. At the end of the year, all children will have passed the Desired Results Development Profile Assessment tool.

TOTAL PROGRAM COST: \$24,000

AMOUNT REQUESTED: \$12,000

AMOUNT RECOMMENDED

FY 2012/13:	\$10,000
FY 2013/14:	\$10,000

RECEIVED IN FY 2011/12: \$10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: YWCA proposes to provide a family-based program for a minimum of 125 low-income families served by the YWCA at its facilities in Bay Point (Bay Point Child Care and Delta Child Care). The programs provided include:

- Children's Self-Esteem Program provides mental, social and emotional skills training by the Girl Scout program.
- Public/Physical Health Care Program provides families with health care education and assistance with receiving direct care.
- Mental Health Program provides parenting classes, weekly play-therapy sessions for children with social or emotional problems, and family therapy.

The purpose of the Family Empowerment Program is to assist low-income families in breaking the cycle of poverty by helping family members, including youth, develop a positive self-concept, improve social/emotional skills, and to become physically and mentally healthy. Bay Point is an unincorporated area that meets "area benefit" criteria¹. Families participating in these programs are members of the YWCA who have children in the YWCA day care program. Outreach will also be targeted to the neighborhoods and community centers adjacent to the area.

The proposed project is eligible, feasible, and timely. The YWCA has provided these services to low-income Urban County families through CDBG since 1995. The YWCA has consistently met contract goals in a timely and cost-effective manner.

EVALUATION CRITERIA

1. **CONSOLIDATION PLAN PRIORITY:** Ensure that opportunities and services are provided to improve the quality of life and independence for lower income persons and ensure access to programs that promote prevention and early intervention related to a variety of social concerns such as hunger, substance abuse and other issues [CD-1].
2. **CDBG ELIGIBLE ACTIVITY:** Public Services [24 CFR 570.201 (e)]
3. **NATIONAL OBJECTIVE:** Area Benefit [24 CFR 570.208(a)(1)(i)].
4. **TARGET POPULATION AND DEMONSTRATED NEED:** YWCA cites data taken from the California Department of Education, Sperlings Best Places, and City Data websites showing how Bay Point compares to other areas in the County relative to population, economics, crime, nutrition, education, and cost of living data.

¹ Area Benefit Activity: An activity, the benefits of which are available to all the residents in a particular area, where at least 51% (or as adjusted by HUD) of the residents are low- to moderate-income persons.

5. FINANCIAL ANALYSIS:

		#	\$ Per Client
		Clients	Served
		Served	Served
CDBG Amount Recommended	\$ 10,000	125	\$ 80
Total Program Amount	\$ 24,000	125	\$192
CDBG % of Total Budget	41%		
Required Match – 50%	\$ 5,000		
Amount Secured	see below		
Leverage*	\$ 2.40		

* Does not include CDBG funds from other jurisdictions.

YWCA expects to receive approximately \$9,000 from the State Department of Education, and another \$3,000 from Medi-Cal to help fund this program.

- 6. EXPERIENCE AND CAPACITY:** YWCA has received funding through the CDBG program to provide childcare and family empowerment services since 1995. They have consistently met programmatic goals. YWCA staff needed to carry out the program include a part time (20 percent FTE) Program Manager and a part time (16 percent FTE) Marriage and Family Therapist intern.
- 7. PROGRAM READINESS AND TIMELINESS:** This is an ongoing program that is fully staffed.
- 8. PAST PERFORMANCE:** In past funding years the YWCA has met their performance goals. The program was recently monitored by CDBG staff resulting in one "Concern" and one "Observation." YWCA adequately responded to monitoring report.
- 9. ENVIRONMENTAL/HISTORIC PRESERVATION/RELOCATION/PREVAILING WAGE ISSUES:** Public Service activities are exempt from environmental review.

ATTACHMENT B

CD Priority	Applicant	Project Name	Contra Costa County					Amount Requested (Other CDBG Jurisdictions)					Total CDBG	Total Budget	% Budget (CDBG)
			Amount Requested	County Staff Rec.	Antioch	Concord	Pittsburg	Richmond	W/C						
H-1	Contra Costa Health Services Homeless Program (ESG)	Adult Interim Housing Program	\$95,000	\$94,025								\$95,000	\$1,836,349	5%	
H-1	Contra Costa Health Services Homeless Program (ESG)	Calli House Youth Shelter	\$10,000	\$10,000								\$10,000	\$473,528	2%	
H-1	Greater Richmond Interfaith Program (ESG)	GRIP Family Housing Program	\$10,000	\$10,000								\$10,000	\$164,612	6%	
H-1	SHELTER, Inc. of Contra Costa County	Rapid Re-housing Program	\$75,000	\$73,797								\$75,000	\$448,149	17%	
H-1	STAND! For Families Free of Violence	Emergency Shelter	\$31,000	\$31,000								\$31,000	\$445,249	7%	
TOTALS			\$221,000	\$218,822	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$221,000	\$3,367,887	7%	

STAFF REPORTS

EMERGENCY SOLUTIONS GRANT

FY 2012/13 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Contra Costa County Health Services Dept. (HSD)

PROGRAM NAME/NUMBER: Adult Interim Housing Program
12-01-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide up to 175 year-round emergency shelter beds per night for homeless single adults.

TOTAL PROGRAM COST: \$1,836,349

AMOUNT REQUESTED: \$ 95,000

AMOUNT RECOMMENDED
FY 2012/13: \$ 94,025

RECEIVED IN FY 2011/12: \$ 100,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Contra Costa County Health Services Department (HSD) operates two emergency homeless shelters for single adults—the Central County shelter in Concord with 75 beds and the West County shelter in Richmond with 100 beds. The shelters are the main points of entry for the homeless into the continuum of homeless and housing services.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Upon entry into the shelter, each resident is assigned a case manager to assist the individual in determining an appropriate service plan that will help them (re)-gain housing as soon as possible. Engaging individuals the moment they walk into the shelter reflects the transition to a “housing-first” approach to service delivery that aims to reduce shelter stay and find appropriate housing that fits individual needs, subsequently reducing recidivism.

HSD is requesting ESG funds to help support operating costs at the two County run emergency homeless shelters. The funding will be used to cover utilities and janitorial/maintenance.

The shelter program is eligible, and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. The County shelters provide emergency housing and services to very-low income homeless individuals and are the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment. The shelters will serve up to 850 individuals per year.

EVALUATION CRITERIA

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2010/2015 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan identifies the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility.** ESG funds may be used to provide emergency shelter operations [24 CFR 576.102(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities and janitorial services.
3. **Target Population.** The County shelters serve very-low income, homeless single adults, including the elderly and persons with disabilities. In FY 2010/11 the shelter served 831 clients. Sixty-eight percent (68%) of shelter residents were men, thirty-two percent (32%) were women, fifteen percent (15%) were veterans and twenty-six percent (26%) were age 55 or over.
4. **Project feasibility/cost effectiveness/budget issues.** The County shelter program is an ongoing program. During FY 2010/11, shelter was provided to 831 individual homeless adults. The program costs \$28.75/bed-night based on the proposed FY 2012/13 budget. The cost per client is \$2,160.

The objectives of the program are:

- 60 percent of the persons exiting interim housing will be placed in permanent, transitional, sober living or more appropriate emergency housing.
- 60 percent of the persons exiting interim housing will obtain additional benefits/income as a result of their participation in interim housing.

ESG funds have been used to support the County's emergency shelters for the past several years.

5. **Proposed match/leveraging.** Funds from the Employment and Human Services Department (EHSD) in the amount of \$114,750 will act as a match for ESG funds. Every dollar of ESG funding leverages \$17.72 from other sources.
6. **Experience.** The Department of Health Services has primary responsibility in running the emergency shelters. The County's Homeless Program Director has general oversight of the program and has been with the department since 1997.
7. **Project readiness/timing.** Project is ongoing. Provision of ESG funds would allow the emergency shelters to remain in operation year-round with 175 beds.
8. **Involvement of homeless in project.** Each shelter holds a weekly house meeting to identify issues and solve problems. A Resident Council meets as needed to discuss shelter policy and operations. Client surveys are disseminated at least once a year to obtain resident feedback on shelter operations and, homeless ombudsmen services are available five days a week. Shelter residents are involved in the day-to-day operation of the shelters. Residents are responsible for keeping their sleeping areas clean and orderly, and they rotate chores for common and outdoor areas. Residents serve their own meals, including dining room set-up.
9. **Marketing/Outreach.** The County Homeless Program sponsors the Shelter Intake Hotline, a toll-free telephone information and referral service that provides intake and screening for homeless persons seeking shelter. Individuals may call this line 24-hours a day to request a shelter bed or other services. Additionally, the Contra Costa County "Street Sheets," published by the Association of Homeless and Housing Service Providers, list the Shelter Intake Hotline number, in addition to other information, in both English and Spanish. The largest number of referrals comes from the HOPE outreach teams that are on the streets five days a week linking homeless to shelter and services.
10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The County's homeless shelter program success is enhanced by community support. Community and service groups donate food, clothing, linens and equipment. Approximately 15 volunteer, faith-based organizations provide meals each month. The shelters are accessed through the Shelter Intake Hotline and both are included in the publication "Street Sheets".

FY 2012/13 EMERGENCY SHELTER GRANTS (ESG)

APPLICANT: Contra Costa County Health Services Dept. (HSD)

PROGRAM NAME/NUMBER: Calli House Youth Shelter
12-02-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide up to 18 year-round emergency shelter beds per night for homeless youth in Contra Costa County.

TOTAL PROGRAM COST: \$473,528

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED
FY 2012/13: \$ 10,000

RECEIVED IN FY 2010/11: \$ 4,025

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Health Services Department (HSD) operates the Calli House Youth Shelter, a program that provides 18 shelter beds as well as day center services to youth ages 14 to 21. The program was established in 2002 and is housed in two locations. Calli House has 6 beds for youth under the age of 18, and the Calli House Annex, located in the adult shelter facility 200 feet away, provides 12 beds to youth that are 18 to 21. Both facilities are collectively referred to as Calli House.

The shelters are open 24-hours a day and provide meals, laundry facilities, mail, health screenings, telephones and a wide array of on-site support services. Youth have the ability to live in the shelter or access the Day Center for basic services. HSD projects 150 unduplicated youth will access the Day Center annually. Additionally, a total of 125 unduplicated youth will be provided shelter services, including 60 youth under age of 18 at Calli House and 65 youth ages 18 to 21 at the Calli House Annex.

The youth shelter program is eligible and consistent with County priorities and policies as identified in the County's Consolidated and Continuum of Care plans. Calli House provides emergency housing and services to homeless youth and is the entry point for many individuals seeking services to assist them in achieving permanent housing and a stable living environment.

EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2010/2015 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan emphasizes the need to preserve existing programs and services in the Continuum of Care system.
2. **Eligibility.** ESG funds may be used to provide operating support [24 CFR 576.102(a)(3)]. As proposed, ESG funds will be used to help cover the costs of utilities.
3. **Target Population.** The County shelters serve very-low income, homeless youth. In FY 2010/11, 139 unduplicated youth were served. Fifty-three percent of the shelter residents were male and forty-six percent were female. One hundred percent of youth under the age of 17 safely returned home or were connected with the County's Children's Services.
4. **Project feasibility/cost effectiveness/budget issues.** HSD proposes to provide 110 unduplicated youth with access to the Day Center and 100 unduplicated youth with shelter, food and support services annually. A total of 6,570 bed-nights will be provided, with the average length of stay at 30 days. Requested ESG funds would support 138 bed-nights. The program costs \$72.07/bed-night based on the proposed FY 2012/13 budget, which is on the high end for shelter projects. The higher cost per bed-night can be attributed to the additional service provided to the 110 youth that only access the Day Center, and are not figured in to the calculation.

The goals of Calli House are as follows:

- 90 percent of all youth exiting Calli House will be placed in permanent, transitional, sober or more appropriate emergency housing.
- 75 percent of youth will have improved health outcomes as a result of the support services offered.
- 50 youth will receive health care from the on-site adolescent health clinic at the Day Center.

HSD will use ESG funds to pay for a portion of the operating costs of the shelter including utilities and janitorial services. Previously ESG funds have been granted in the amount of \$4,025 in FY2010/11 and FY2011/12.

5. **Proposed match/leveraging.** The ESG match requirement is 100 percent of the grant amount, which is more than met by State funds in the amount of \$158,417. Each dollar of ESG funds will leverage an additional \$47.35 in other resources.
6. **Experience.** Contra Costa Health Services is responsible for the overall coordination, monitoring, and funding of this ongoing shelter program. The program has been in operation since 2002.
7. **Project readiness/timing.** Project is ongoing. Provision of ESG funds will allow the emergency shelter to remain in operation year-round with 18 beds.
8. **Involvement of homeless in project.** Homeless individuals are able to directly participate in policy-making decisions through the Continuum of Care Board (CoCB). The CoCB serves in advisory capacity to the Board of Supervisors on issues related to homelessness. The CoCB also participates in long-range planning and development of strategies to alleviate homelessness in the County, including the development and implementation of the Continuum of Care Plan.

In addition, house meetings are held weekly in the shelter to identify issues that residents may have. This gives staff and shelter residents an opportunity to engage in pro-active problem solving. Focus groups are convened on an as-needed basis, and client surveys are disseminated at least once per year.

9. **Marketing/Outreach.** The program is marketed primarily through the toll free 24-hour Homeless Hotline, Calli House hotline, and Shelter Intake hotline. In addition, the hotline and shelter services are part of the "Street Sheets", a regional bilingual publication of the Association of Housing and Homeless Services Providers. Referrals also come from the HOPE outreach teams that are on the streets five days a week linking homeless to shelter and services.
10. **Environmental issues.** This project is classified as exempt under the National Environmental Policy Act.
11. **Local support.** Calli House has developed a network of service providers to meet the needs of the youth, including agencies such as Children's Protective Services, police departments, West Contra Costa Unified School District, Rubicon, Opportunity West and other youth shelters in the greater Bay Area.

FY 2012/13 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Greater Richmond Interfaith Program (GRIP)

PROGRAM NAME/NUMBER: Family Emergency Shelter Facility
12-03-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency shelter and support services year round to 70 Urban County homeless families (215 individuals).

TOTAL PROGRAM COST: \$164,612

AMOUNT REQUESTED: \$ 10,000

AMOUNT RECOMMENDED
FY 2012/13: \$ 10,000

RECEIVED IN FY 2011/12: \$ 10,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: The Greater Richmond Interfaith Program (GRIP) consists of 39 religious congregations that provide emergency shelter, food, and services to homeless families and individuals in West County. The programs housed in the GRIP facility include the Family Housing Program, West County Resource Center and the Souper Center Soup Kitchen.

GRIP began operation of a Winter Relief Family Shelter in 1994 as a 20-week (mid-November through March) emergency shelter program for homeless families that rotated among 12 to 15 host congregations. The current facility, which opened in June 2006, provides year round emergency shelter and transitional housing to both individuals and families. Eight dorm-style rooms in the Family Housing and Supportive Services Facility, serving 30-35 individuals at any given time, are dedicated to the emergency shelter. Eleven dorm rooms, serving 45 individuals at any given time, are dedicated to the transitional shelter. The West County Resource Center, also housed within the facility, provides basic services and case management for those utilizing the shelter and for the general homeless population. The Souper Center soup kitchen provides hot meals to the homeless population at large.

As proposed, GRIP will use ESG funds for staffing costs in the Family Housing Program and essential services within the West County Resource Center. This project is eligible and serves a high priority need as identified in County planning documents. GRIP will be the only emergency shelter provider for families.

EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Provision of shelter and related support services for homeless persons, including the elderly and disabled, is identified as a need in the FY 2010/2015 Contra Costa Consortium Consolidated Plan. The Contra Costa County Continuum of Care Homeless Plan emphasizes the development of emergency shelter opportunities for homeless families as a high priority.
2. **Eligibility.** Operating support for emergency and transitional housing is an eligible use of ESG funds [576.102(a)(3)]. Additionally, ESG funds may be used for essential services including staff costs [576.102(a)(1)(i)].
3. **Target Population.** The shelter will provide emergency housing for 70 families, comprised of 215 individuals, per year. While the facility is available to residents throughout the County, the families served are primarily from West County. In FY 2010/11 the Shelter served 353 individuals. Of these, 30 were two-parent households, 16 were single male parent and 65 were single female parent.
4. **Project feasibility/cost effectiveness/budget issues.** GRIP has operated an emergency winter shelter for homeless families for many years. GRIP will utilize 211 Contra Costa to admit families to the shelter as well as referrals through STAND!, Bay Area Rescue Mission and various other government organizations.

GRIP objectives are as follows:

- 215 homeless individuals per year will receive service-enriched shelter.
 - 360 households will receive active case management, service provisions and referrals through the West County Resource Center.
 - Seventy-two percent of participants will exit to permanent housing.
 - Thirty percent of participants will gain employment and/or enroll in school, a vocational education program or volunteer opportunity.
5. **Proposed match/leveraging.** This project proposes to leverage County ESG funds with Emergency Food and Shelter Program funds. Each dollar of County ESG will leverage \$15.26 in other funds.
 6. **Experience.** GRIP has over 40 years of community service experience and has been providing homeless services and shelter for fifteen years. The current facility, which opened in June, 2006, allows GRIP to greatly improve and expand services through modern facilities, better integration between programs and a permanent, year-round shelter.
 7. **Project readiness/timing.** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.

8. **Involvement of homeless in project.** At least one formerly homeless person serves on the GRIP Board of Directors, making direct contributions to GRIP policy and program design. Often homeless clients are hired for part-time janitorial positions. Homeless clients also participate in serving food and keeping the Early Childhood Programs in operation.
9. **Marketing/Outreach.** GRIP is promoted by agencies including the County Employment and Human Services Department, Homeless Hotline, shelters and treatment programs, police departments, and health clinics. The facility is situated within blocks of the Richmond Works One-Stop Career Center, California Employment Development Department, Richmond Police Activity League, and Planned Parenthood's Central Richmond Clinic, which assures high visibility and an easy interaction with outside services.
10. **Environmental issues.** This project involves funding the operations of a homeless shelter and is exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** GRIP is composed of 39 Protestant, Catholic, Jewish, and Muslim congregations. Each of these congregations supports GRIP programs through donations and volunteer support. In the past, nearly 1,100 volunteers have donated 2,500 hours in support of the shelter. The City of Richmond has supported GRIP programs with operating and rehabilitation funds in the past. GRIP has applied to the City of Richmond for FY 2012/13 CDBG funds in the Public Services category for \$12,000.

FY 2012/13 EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICANT: Shelter, Inc. of Contra Costa County (SHELTER)

PROGRAM NAME/NUMBER: Rapid Rehousing Program
12-04-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide rapid rehousing services to 21 Extremely Low Income (30% of Area Median Income) homeless individuals and families in the Urban County to quickly regain stable, permanent housing.

TOTAL PROGRAM COST: \$ 448,149

AMOUNT REQUESTED: \$ 75,000

AMOUNT RECOMMENDED
FY 2012/13: \$ 73,797

RECEIVED IN FY 2011/12: \$ 0

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: Shelter, Inc. is the lead agency in the County's Homeless Prevention/Rapid Rehousing Program (HPRP) that was funded as part of the 2009 American Recovery and Assistance Act (ARRA). The purpose of HPRP is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly rehouse persons who are homeless. It is not a mortgage assistance program and is not intended to provide long-term support.

The Rapid Rehousing element provides housing relocation/stabilization services and financial assistance in paying deposits, rent and utility bills to help homeless individuals and families quickly regain and maintain housing and self-sufficiency. Under the ESG program, Shelter will continue to build on the program implemented under HPRP. Clients will receive rental assistance in connection with intensive case management and supportive services. To be accepted into the Rapid Rehousing program, the individual or family must be homeless, be extremely low income, and demonstrate that they would remain homeless if not for this assistance. The program differentiates between the chronically homeless and those who can be reasonably expected to maintain their housing when the subsidy ends.

Eligible clients must meet HUD's definition of homelessness, have no appropriate housing options, lack sufficient resources and support networks necessary to secure or maintain housing without ESG assistance, agree to meet with a case manager for stabilization/relocation services and provide verification of homelessness. Clients will

meet with a case manager to help identify the amount of the deficit in obtaining and maintaining housing and to develop a budget plan of what steps are necessary to reach a sustainable income or expense reduction that will allow the household to achieve stability in housing. The client will receive the minimum assistance required to obtain/maintain housing. Due to the limited funds available short-term rental assistance of three months or less will be provided.

This project is eligible, feasible and timely. It is consistent with HUD's priorities for the ESG program and with the County's Consolidated Plan and the Homeless Continuum of Care Plan.

EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Reducing the incidence of homelessness and assisting in alleviating the needs of the homeless is identified as a priority in the FY 2010–2015 Contra Costa Consortium Consolidated Plan [H-2]. Preserving existing programs and services in the continuum of care, and enhancing people's ability to achieve stable housing and economic self-sufficiency are high priority recommendations in the Contra Costa County Ending Homelessness in Ten Years plan.
2. **Eligibility.** ESG funds will be used to provide housing relocation/stabilization services and direct financial assistance, which are eligible under the Emergency Solutions Grant Rapid Rehousing component [24 CFR 576.104, 576.105 and 576.106]. Eligible costs include rental assistance, security and rental deposits, utility payments and housing search and assistance.
3. **Target Population.** This project serves homeless individuals and households who are ready to transition into stable permanent housing. Eligible individuals are those who meet the HUD definition of homelessness as amended by the HEARTH Act, have no appropriate housing options, have an annual income of less than 30% AMI and lack sufficient resources to secure or maintain housing with ESG assistance.
4. **Project feasibility/cost effectiveness/budget issues.** This project is eligible, feasible and timely. Shelter, Inc is able to piggyback on existing rapid rehousing services and move quickly in making these funds available to those in need. Based on funding history, Shelter, Inc. will be able to secure the required funds to carry out the program.
5. **Proposed match/leveraging.** This project proposes to leverage County ESG (\$73,797) with Emergency Food and Shelter Grant (FESG) funds (\$60,000), grants from foundations (\$100,000) and fundraising (\$136,149). The FESG funds are committed; all other funding sources are proposed and/or estimated. If all funds are provided at the proposed levels, each dollar of County ESG would leverage \$6.07 in other funds.

6. **Experience.** Shelter, Inc. is the lead agency in the REACH Plus collaborative which is comprised of six experienced housing and supportive service providers in Contra Costa. The agency operates a broad range of programs including transitional shelters, permanent housing opportunities for special populations, rental assistance, and fair housing counseling. Shelter, Inc. is also the lead agency in the County's HPRP program. Under the agency's direction the program has exceeded the estimate for clients and households served. The Program Director has more than 20 years experience serving the housing needs of homeless residents of the County and will be responsible for general oversight of the program.
7. **Project readiness/timing.** This program builds on those services established under the County's HPRP program, allowing the agency to move quickly in making these funds available to homeless clients.
8. **Involvement of homeless in project.** In consultation with a case manager, participants in the program develop their own budgets and a plan for achieving and maintaining housing. Shelter, Inc. is an active participant in the Contra Costa Interjurisdictional Council on Homelessness (CCICH), which is charged with providing a forum for communication among providers and homeless clients.
9. **Marketing/Outreach.** The agency maintains direct relationships and referral agreements with other community service agencies.
10. **Environmental issues.** This project involves providing rapid rehousing services to the homeless and therefore is classified as exempt under the required National Environmental Policy Act (NEPA) review.
11. **Local support.** The Rapid Rehousing program has the support of local community service agencies. Additional support and contributions are received from service clubs, the faith based community and neighborhood organizations.

FY 2012/13 EMERGENCY SOLUTIONS GRANT (ESG)

APPLICANT: STAND! Against Domestic Violence

PROGRAM NAME/NUMBER: Rollie Mullen Emergency Shelter
12-05-ESG

PROGRAM SERVICE AREA: Urban County

PROGRAM OUTCOME: Provide emergency homeless shelter and support services for 15 women and their children who are displaced due to domestic violence.

TOTAL PROGRAM COST: \$464,353

AMOUNT REQUESTED: \$ 31,000

AMOUNT RECOMMENDED
FY 2012/13: \$ 31,000

RECEIVED IN FY 201/12: \$ 31,000

CONDITIONS OF APPROVAL: None

PROGRAM ANALYSIS: For more than 30 years, STAND! Against Domestic Violence has provided services and emergency shelter to victims of domestic violence. Annually approximately 1,050 emergency shelter bed-nights are provided to Urban County women and their children who are homeless and in peril due to violent relationships. STAND! provides shelter for these women and children while they reconstruct their lives and find safe and stable housing. Clients receive up to 12 weeks of shelter and services including food, clothing, case management, employment assessment and housing referrals.

The STAND! emergency shelter is housed in the Rollie Mullen Center (RMC). This shelter has 24 beds, a sitting area, a laundry facility, a common kitchen and a dining facility. The shelter also provides programs for children. In addition to the emergency shelter, the RMC has seven transitional housing units for families and a counseling center. STAND! is requesting ESG funds for the provision of essential services.

This program serves a high priority need in Contra Costa by providing emergency shelter to victims of domestic violence, giving them an opportunity to stabilize their lives and move to safe, permanent housing.

EVALUATION CRITERIA:

1. **Consistency with homeless shelter and service priorities.** Increasing the supply of appropriate and supportive housing for special needs populations (including battered women), and assisting the homeless and those at risk of becoming homeless are identified as priority housing needs in the FY 2010/15 Contra Costa Consortium Consolidated Plan. Preserving existing programs and services in the Continuum of Care is listed as a high priority need in the Contra Costa County Continuum of Care Homeless Plan.
2. **Eligibility.** Provision of essential services to the homeless is an eligible use of ESG funds [24 CFR 576.102(a)(1)].
3. **Target Population.** STAND! targets women and their children who are homeless because they are in peril due to violent relationships. Targeted communities for increased services are the west and east portions of Contra Costa County where a larger proportion of homeless victims of domestic violence are identified as isolated from services by geography, culture, language, or economics. In FY 2010/11, 99.9% were very low income and .1% was low income.
4. **Project feasibility/cost effectiveness/budget issues.** STAND! is unique in the level of service and safety that it provides including extensive children's programs to address problems of low self-esteem, aggression, depression, anxiety, learning difficulties and post-traumatic stress disorders. In the first six months of the FY 2011/12 grant period, STAND! has served a total of 5 Urban County women and 10 children. Given the current economic and employment situation, women who are coming to the shelter are staying for longer periods of time, resulting in less frequent turnover of shelter beds. However, STAND! feels they will be able to meet their goal of serving 15 women and their children.

STAND! states that the most dangerous time for its clients is when they decide to leave the abusive relationship, which makes it important for clients to be able to access counselors and STAND! staff quickly, safely and frequently. Emergency shelter staff is available 24 hours a day and includes residential case workers, a children's therapist and a bilingual case worker.

As proposed, STAND! is requesting ESG funds for the provision of essential services. Maintaining an adequate staff is important for the safe and effective management of the shelter. STAND! is seeking ESG funds to support a portion of two staff positions.

STAND! historically has been very successful in raising funds and has contributions from State agencies including the Department of Health Services, the Office of Criminal Justice, the Emergency Housing and Assistance Program and the County's Health Services Department. The agency has received ESG funds for the past several years.

5. **Proposed match/leveraging.** STAND! has adequate other funds to meet the 100% match requirement of the ESG program. As proposed, each dollar of ESG will leverage \$14.98 in other funds.
6. **Experience.** STAND! has provided emergency shelter for over 30 years and is the only agency in the County serving women and children who have been victims of violence. The STAND! shelter provides 24 emergency shelter beds and is operational 24 hours a day, 365 days a year. Staff is on site 24 hours a day providing emergency supportive services. Volunteers, many of whom are professionals, contribute hundreds of hours of unpaid client services.
7. **Project readiness/timing.** The project is ongoing. The ESG funds will be used throughout the year to cover staff costs associated with shelter operations and provision of essential services.
8. **Involvement of homeless in project.** Every morning emergency shelter program staff conduct house meetings regarding daily programming and any relevant issues or problems. Women are asked to evaluate both the program and staff during their stay. Through an evaluation questionnaire given to women when they are exiting, program staff records their input regarding the effectiveness of the program. Women share in routine chores at the shelter such as cooking, cleaning and light maintenance.
9. **Marketing/Outreach.** STAND! has established a network of referring agencies including nonprofit community based organizations, police departments, County agencies, and hospitals throughout Contra Costa. Referrals come from police, hospitals, county emergency shelters, STAND!'s crisis hotline, Contra Costa County's homeless hotline, the multi-service centers, and from regional battered women's shelters. STAND!'s Speakers Bureau utilizes staff and volunteers annually to reach more than 2,300 people with presentations to businesses, service organizations, schools and medical/health systems providing information about STAND!'s services.
10. **Environmental issues.** This project is exempt from environmental review pursuant to the National Environmental Policy Act.
11. **Local support.** \$48,401 of the shelter's projected budget will be locally generated private support. Governmental support accounts for \$307,360. STAND! has working agreements with and receives referrals from over 50 organizations, including the County's Social Services Department, Health Services, Probation Department, Sheriff's Office, and police departments.

WILLIAM B. WALKER, M.D.
HEALTH SERVICES DIRECTOR
CYNTHIA BELON, LCSW
BEHAVIORAL HEALTH DIRECTOR



CONTRA COSTA
BEHAVIORAL HEALTH
HOMELESS PROGRAM
597 Center Avenue, Suite 325
Martinez, California
94553-4675
PH 925 313-6124
FAX 925 313-6761

TO: Family and Human Services Committee
FROM: Lavonna Martin, MPH, MPA, Acting Director, Homeless Program
RE: Annual Report on Homeless Continuum of Care
Cc: Cynthia Belon, LCSW, Director, Behavioral Health
DATE: April 2, 2012

RECOMMENDATIONS

1. Accept this report from the Health Services Department; and
2. Forward this report to the Board of Supervisors for acceptance; and,
3. Direct Staff to continue to report on an annual basis to the FHS Committee regarding progress of the Ten Year Plan to End Homelessness and the Contra Costa Inter-Jurisdictional Council on Homelessness.

BACKGROUND

Preparation for our Ten year Plan began in 2002 with the West Contra Costa County Homeless Summit. Hosted by Supervisor John Gioia and (then) Richmond Mayor Irma Anderson, strategies that emerged from the Summit, along with information collected from 22 focus groups with homeless consumers, resulted in the draft of the Ten Year Plan in early 2003.

In Spring 2004, the Board approved "Ending Homeless in Ten Years," a county-wide plan for the communities of Contra Costa County. The Advisory Board, along with the Homeless program, began with three main tasks: creation of a blueprint to detail the actions for carrying out the Plan's five main goals; creation of a Homeless Management Information System, for purposes of data collection on outcomes and program effectiveness throughout the continuum; and the development of public education designed to enhance the understanding of homelessness. In early 2008, the Homeless Continuum of Care Advisory Board, established in 1997, merged with the Homeless Inter-jurisdictional Interdepartmental Workgroup, the initial group responsible for overseeing the implementation of the Ten Year Plan, to become, with Board approval, the Contra Costa Inter-Jurisdictional Council on Homelessness. A Consumer Board was also created to provide valuable information to the Council on the effectiveness of programs and the gaps in services.

The Homeless Program continues to work with and support the Homeless Inter-Jurisdictional Council and community based homeless service providers to ensure an integrated system of care from prevention through intervention for homeless adults, youth and families within our community with the overall goal of ending homelessness. To accomplish this, the Homeless Program has been a provider of comprehensive services, interim housing and permanent supportive housing as well as contracting with community agencies to provide additional homeless services and housing.

Attached are a presentation and several reports providing a comprehensive description of the scope of homelessness in Contra Costa, including demographic information and outcomes for the homeless continuum of care service delivery system for the period July – December 2011. With the exception of the

Homeless Count, data is collected through our Homeless Management Information System (HMIS), which gathers unduplicated continuum-wide information from several (but NOT all) homeless service providers.

HOMELESS PROGRAMS KEY ACTIVITIES, ACCOMPLISHMENTS, PLANS

Activities and Accomplishments To Date (July 2011 – March 2012):

1. Housing

- Planning is on-going for the development of permanent housing units with supportive services for homeless individuals and families through the homeless conveyance process for the Concord Naval Weapons Station. A revised set of legal binding agreements for land transfer are currently being reviewed by the Local Reuse Authority (City of Concord).
- Construction is underway on a 12-bed transitional housing program (Synergy House) for homeless men in recovery from addiction to substances. Construction is expected to be completed June 2012.

2. Services

- AB109 services – we are working with County Probation, in response to the State of CA Public Safety re-alignment efforts, to support re-entry of formerly incarcerated individuals with shelter and benefits assistance/enrollment. To date eight (8) individuals have received shelter and six (6) have been assisted with completion of SSI applications through Project AACT.
- Supportive Services for Veteran Families (SSVF) is a new program that began October 2011 whose purpose is to connect Contra Costa homeless veterans and their families to housing and support services. To date, 34 veterans from the shelters have been enrolled in the program.
- Behavioral Health Court – is the first collaborative project between Homeless Programs, Mental Health and Alcohol and Other Drugs, as a Behavioral Health Division to coordinate efforts of the Contra Costa County Behavioral, Drug, Domestic Violence, and Homeless Courts. The Behavioral Health Adult Court Collaborative will serve persons with mental illness, substance use, and co-occurring disorders charged with a criminal offense, with a special focus on transition-aged youth, Veterans, homeless and domestic violence offenders. Planning is underway and services are anticipated to begin April 2012.

3. Outreach

- Project Homeless Connect 7 was held in Richmond June 15, 2011 and hosted Clean Slate Court proceedings and services. Clean Slate provides remedies to persons with criminal records that posed barriers to housing and employment. Over 840 adults, youth, and families with children were served at PHC 7.

4. Continuum of Care Advisory Board (Contra Costa Inter-jurisdictional Council on Homelessness)

- Successfully competed for HUD McKinney-Vento Homeless Assistance funds which brought \$9M to Contra Costa homeless service providers including two new programs. One will add 12 new units of permanent supportive housing to chronically homeless individuals; the other will support and enhance the mandatory Homeless Management Information System that is managed by the County.

Homeless Programs Plans for the remainder of FY 2011-2012:

1. Housing

- Begin planning for 12 new supportive housing units awarded under HUD McKinney-Vento Homeless Assistance program.
- Begin planning for the enhancements to the HMIS (software updates, staff training, etc.)
- Continue to plan for the development of permanent housing units with supportive services for homeless individuals and families through the homeless conveyance process for the Concord Naval Weapons Station.
- Open and operate Synergy House, a 12-bed transitional housing program for homeless men in recovery from addiction to substances.

2. Services

- Continue to provide housing and benefits services to persons identified by County Probation (AB109).
- Continue to increase the number of individuals served through the Supportive Services for Veteran Families program.
- Begin serving individuals through the new Behavioral Health Adult Treatment Court program.

3. Outreach

- Planning efforts are currently underway for the eighth Project Homeless Connect (PHC) event. PHC8 is scheduled to be held June 14, 2012 at the Willow Pass Center in Concord.
- Continue to engage in efforts with various Contra Costa jurisdictions to educate persons in encampment areas with high health and safety risks.

Contra Costa County's Homeless Continuum of Care

Homeless Demographics Report

For Period: 07/01/2011 – 12/31/2011

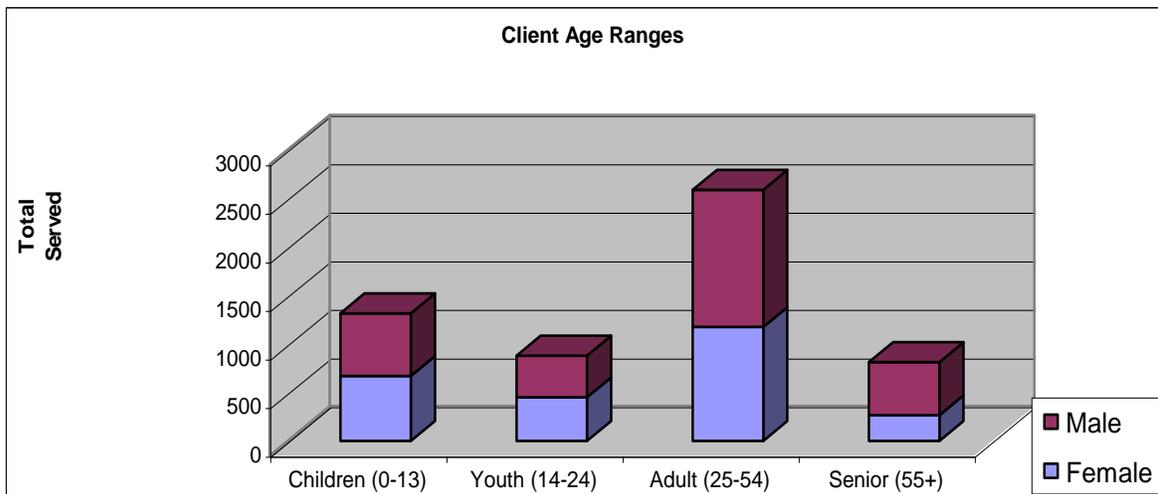
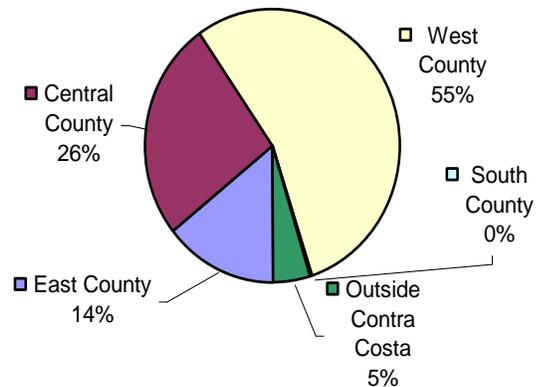
Report Run Date: 2/20/2012

The purpose of this report is to highlight the demographic profile of homeless adults, youth, and families being served in Contra Costa County's Homeless Continuum of Care. This report was prepared by the HMIS Policy Group under the direction of the Contra Costa Inter-Jurisdictional Council on Homelessness (CCICH). HMIS or the Homeless Management Information System gathers unduplicated, continuum-wide statistics from several participating homeless providers. A list of these participating agencies can be found on page 6 of this report.

Key Points

1. A total of 5,592 people used homeless services from July 2011 to December 2011.
2. Of these, 1,281 people were considered newly identified homeless, or clients that have never before entered our system of services.
3. When individuals were asked, "What city did you come from," a significant percentage said they came from cities in West Contra Costa County.
4. Nearly 39% of Contra Costa's homeless population is children and youth, and 15% are over the age of 55.

What city are you from?



General Assumptions

- a. This report provides unduplicated continuum-wide statistics, using the last day of the report period as the effective point-in-time date. This means that if a client entered several programs (or the same program several times) within the period, this client is counted only once and the report displays only the latest answer to each question **as of the last day of the report period**. For example, using a time period of Jan – Jun '08, if Jane Doe entered 3 distinct programs within the period, and her answer to Prior Living Situation was different on all three occasions, this report will de-duplicate her answer to her latest answer as of June 30th, 2008.

Although this report is regarded as a continuum-wide report, there are several agencies that are not currently participating in the HMIS project and therefore are not represented on this report. These agencies include but are not limited to the Bay Area Rescue Mission, STAND Against Domestic Violence, and the Crisis Center. A list of programs, which ARE currently participating in HMIS, is available on page 6.

- b. There are several questions where no answers are provided, which are represented by the category "Not Stated". A high occurrence of "Not Stated" may be seen for questions that are not required for certain subpopulations (e.g. homeless youth, children, etc.).
- c. In this report, a household without children may represent either a couple with no children or represents a relationship where one adult provides care for the other (e.g. A father and his adult son).
- d. Quality assurance. Several data quality procedures have been instituted to make sure this report represents the best information we have at the current time. All agencies that contribute data are required to abide by our continuum's HMIS Policies and Procedures and have entry and exit protocols in place to ensure admission information is accurately reflected.

Questions and Further Assistance

For questions, please email the County Homeless Program at homelessprogram@hsd.cccounty.us.

Total Homeless Persons Served in Contra Costa

- I. **How many homeless persons were served during the period of July 1, 2011 – December 31, 2011?**
5,592 individuals.
- II. **Of those served, how many were newly identified homeless (clients that have never before entered our system of services)?** 1,281 individuals.
- III. **What is the demographic profile of all homeless clients served during period?**

1. Where participants presented themselves as homeless:

City Slept In Last Night	Total	Percentage	Newly Homeless
Antioch	401	7.17%	56
Concord	839	15.00%	94
Pittsburg	141	2.52%	31
Martinez	207	3.70%	47
Richmond	1,816	32.47%	337
San Pablo	355	6.35%	47
Walnut Creek	41	0.73%	15
Other Central County	84	1.50%	9
Other East County	106	1.90%	18
Other West County	306	5.47%	39
Other South County	13	0.23%	5
Outside Contra Costa County	207	3.70%	82
Unspecified Contra Costa	13	0.23%	0
Invalid or Not Stated	1,063	19.01%	501
Total:	5,592	100.00%	1,281

Note: Several questions are asked about each participant's geographic origin, including where they spent the previous night, what is their current address, and where they last resided for at least 90 days. Acknowledging that no single response offers an accurate picture of where each person found himself or herself homeless, we report where participants spent the previous night (before entering continuum services) wherever possible. Where this is unavailable, we report where they last resided for at least 90 days.

2. Gender:

Gender	Total	Percentage	Newly Homeless
Female	2,554	45.67%	623
Male	3,032	54.22%	656
Transgender	4	0.07%	1
Not Stated	2	0.04%	1
Total:	5,592	100.00%	1,281

3. Household configuration:

Household Configuration	Total	Newly Homeless
Households without children	511	49
Households with children	1,307	1,188
Households of one (single individuals)	2,714	461

4. Age (as of report end date)

Age Range	Total	Percentage	Newly Homeless
0-5	405	7.24%	190
6-13	909	16.26%	239
14-17	396	7.08%	118
18-24	482	8.62%	144
25-34	727	13.00%	191
35-44	759	13.57%	139
45-54	1,102	19.71%	162
55-61	583	10.43%	67
62+	228	4.08%	30
Not Stated	1	0.02%	1
Total:	5,592	100.00%	1,281

5. Employment status:

Employed?	Total	Percentage	Newly Homeless
No	4,031	72.09%	836
Yes	493	8.82%	88
Don't Know	16	0.29%	2
Refused	1	0.02%	0
Not Stated	1,051	18.79%	355
Total:	5,592	100.00%	1,281

6. Chronic homeless status of total served participants:

Is the client chronically homeless?	Total	Percentage	Newly Homeless
No	3,411	61.00%	767
Yes	1,254	22.42%	145
Not Stated	927	16.58%	369
Total:	5,592	100.00%	1,281

Note: Chronically homeless persons are defined as unaccompanied individuals who have a disability and have been continuously homeless for a year or longer, or 4 times in the past 3 years.

7. Veteran status of total served participants:

Ever served in the US Military?	Total	Percentage	Newly Homeless
No	4,399	78.67%	842
Yes	313	5.60%	68
Don't Know	14	0.25%	2
Refused	6	0.11%	1
Not Stated	860	15.38%	368
Total:	5,592	100.00%	1,281

8. Race and Ethnicity of total served participants:

Race and Ethnicity	Total	Hispanics	Percentage	Newly Homeless
White	1,766	207	31.58%	259
Black/African American	2,604	45	46.57%	730
Asian	146	1	2.61%	27
American Indian/Alaskan Native	666	591	11.91%	104
Native Hawaiian/Other Pacific Islander	90	14	1.61%	16
Asian & White	3	0	0.05%	0
Am. Indian/Alaskan Native & Black African Am.	16	3	0.29%	4
American Indian/Alaskan Native & White	83	40	1.48%	15
Black/African American & White	59	3	1.06%	21
Other Multi-Racial	158	100	2.83%	104
Race Not Stated	1	0	0.02%	1
Total:	5,592	1,004	100.00%	1,281

Note: We follow HUD conventions for describing race and ethnicity. Persons are separately asked which racial category (-ies) they identify themselves as, and whether or not they identify as Hispanic.

9. Monthly income level of total served participants:

Monthly Income Level	Total	Percentage	Newly Homeless
\$0	3,327	59.50%	858
\$1-500	543	9.71%	125
\$501-\$1k	1,270	22.71%	221
\$1001-\$3k	437	7.81%	73
\$3001-\$5k	11	0.20%	2
over \$5k	4	0.20%	2
Total:	5,592	100.00%	1,281

Note: Income includes all sources of income, from employment income to government income

10. Clients with Disabilities

Disabling Condition	Total	Percentage	Newly Homeless
No (HUD)	2,818	50.39%	867
Yes (HUD)	2,560	45.78%	402
Don't Know (HUD)	55	0.98%	6
Refused (HUD)	157	2.81%	5
Not Stated	2	0.04%	1
Total:	5,592	100.00%	1,281

11. Types of Disabilities reported by clients who reported to have a disabling condition:

Disability Type	Total	Percentage	Newly Homeless
Alcohol Abuse (HUD 40118)	1,123	20.08%	90
Chronic Health Condition	341	6.10%	74
Developmental (HUD 40118)	151	2.70%	32
Drug Abuse (HUD 40118)	1,223	21.87%	108
HIV/AIDS (HUD 40118)	82	1.47%	3
Mental Health Problem (HUD 40118)	1,317	23.55%	170
Physical/Medical (HUD 40118)	971	17.36%	145
Other	62	1.11%	1
Total:	5,270	100.00%	623

Note: Unlike all other sections of this report, these categories are not mutually exclusive. Many participants reported multiple disabilities, while some participants reported no disabilities.

IV. How many homeless or formerly homeless persons utilized each project type between July 1, 2011 and December 31, 2011?

Permanent Supportive Housing: 820

Projects reporting: Garden Park Apartments (Contra Costa Interfaith Housing), West Richmond Apartments (Rubicon Programs), Shelter Plus Care (County Program), Permanent Connections (County Youth Program), Giant Road Apartments (Rubicon Programs), Permanent Housing for People With Disabilities (Greater Richmond Interfaith Programs), Idaho Apartments (Rubicon Programs), Mary McGovern (SHELTER, Inc.), Next Step (SHELTER, Inc.), Rapid Re-housing (SHELTER, Inc.), Transitional Housing Partnership Program (SHELTER, Inc.), Sunset (SHELTER, Inc.), GRIP-PHPWD, HHISN Programs – ACCESS, Access Plus, SIPS-AAA, Project Choice, Project Step, Lakeside Apartments SHP. S+C Programs – CHI2, Chronic Grant, Consolidated Grant, Lakeside, PCH Grant, Villa Vasconcellos.

Transitional Housing: 442

Projects reporting: Project Independence (Rubicon Programs), Appian House (County Youth Program), Bissell Cottages (County Youth Program), Transitional Housing for Families (GRIP), Lyle Morris Family Center (SHELTER, Inc.), Pittsburg Family Center (SHELTER, Inc.), REACH Plus (SHELTER, Inc.), San Joaquin (SHELTER, Inc.), Casa Verde (Anka Behavioral Health), Family Rapid Rehousing.

Emergency Shelters: 955

Projects reporting: Brookside Shelter (County Program), Concord Shelter (County Program), Calli House, Don Brown Shelter, GRIP Emergency Shelter (Greater Richmond Interfaith Program), Mountain View House (SHELTER, Inc.), Philip Dorn Respite Center, Winter Nights Shelter (Interfaith Council of Contra Costa County).

Support Services Only (Case Management/Life Skills/Housing Assistance) Programs: 4,074

Projects reporting: Money Management (Rubicon), FERST Program (Anka Behavioral Health), Anka Multi-service Centers, Resource Center (GRIP), Project Independence (Rubicon Programs), Calli House SSO (County Homeless Program), West Contra Costa Unified School District, GRIP Vocational Education, CCC Office of Education, HHISN Support Services for Project Coming Home and Lakeside Apartments S+C.

**Note: These categories are not mutually exclusive. Clients may have participated in more than one project type within the reporting period, and may also be involved in two project types at the same time.*

Contra Costa County's Homeless Continuum of Care

Outcomes Report by Homeless Program Type

For Period: 7/1/2011 – 12/31/2011

Report Run Date: 02/20/2012

The purpose of this report is to highlight some of the outcomes of various programs that serve homeless adults, youth, and families being served in Contra Costa County's Homeless Continuum of Care. This report summarizes data collected in Contra Costa's Homeless Management Information System. HMIS or the Homeless Management Information System gathers unduplicated, continuum-wide statistics from several participating homeless providers. A list of these participating agencies can be found on page 5 of this report.

Key Points

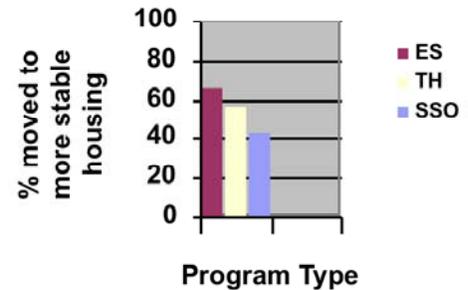
1. **786** persons from emergency shelter, transitional housing, and support-service programs have moved to more stable housing.

- **66.89%** of the 752 total clients exiting Emergency Shelters exited to transitional or permanent housing.

- **56.10%** of the 164 total clients exiting Transitional Housing exited to permanent housing.

- **43.61%** of the 438 total clients exiting Support Service Only (SSO) programs exited to transitional or permanent housing.

Housing Situation at Exit



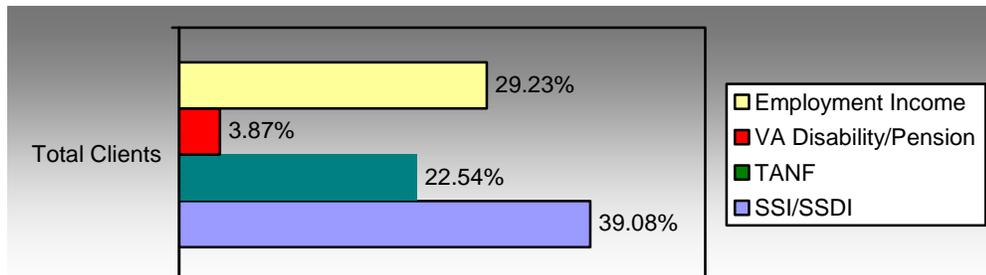
2. Ninety percent (90%) of individuals and families in Permanent Supportive Housing have retained their housing for 1 year or more. For the remaining 10%, 9% were newly housed and have not yet reached their 1-year.

3. Number of newly housed clients in Permanent Supportive Housing: **27 persons**

4. Forty-two percent (42%) of all clients who exit from Emergency shelters, Transitional housing and Supportive Services Programs had some type of cash income at program exit. Of all those who exited,

29.23% exited with Employment Income
3.87% exited with VA disability/pension

22.54% exited with TANF
39.08% exited with SSI/SSDI



Definitions and General Assumptions

- a. *Transitional housing* is defined as a temporary living situation where an individual or family may stay up to 2 years and receive support services during their tenure. *Permanent housing* is defined as independent housing or residing with family or friends that is intended to be a permanent living situation.
- b. Although this report is regarded as a continuum-wide report, there are several agencies that are not currently participating in the HMIS project and therefore are not represented on this report. These agencies include but are not limited to the Bay Area Rescue Mission, STAND Against Domestic Violence, and the Crisis Center. A list of programs, which ARE currently participating in HMIS, is available on page 5.
- c. Quality assurance. Several data quality procedures have been instituted to make sure this report represents the best information we have at the current time. All agencies that contribute data are required to abide by our continuum's HMIS Policies and Procedures and have entry and exit protocols in place to ensure admission information is accurately reflected.

Questions and Further Assistance

For questions, please email the County Homeless Program at homelessprogram@hsd.cccounty.us.

Continuum-wide Outcomes Report

I. **How many homeless persons were served during the period of July 1, 2011 – December 31, 2011?**
5,592

II. **How many individuals and families exited from Emergency Shelter, Transitional Housing and Support Service programs during the period?** 1,354
Of those, how many individuals left for more stable housing? 786

Discharge destination	Reporting Program		
	Emergency Shelters (ES)	Transitional Housing (TH)	Support Service-Only Programs (SSO)
Place not meant for habitation (e.g. a vehicle or anywhere outside)	0	7	2
Emergency Shelter, including hotel or motel stay paid for with shelter voucher	100	22	17
Safe Haven	0	0	0
*Foster care home or foster care group home	2	0	0
Hospital (non-psychiatric)	25	0	1
Hotel or motel paid for without emergency shelter voucher	4	1	0
Jail, prison, or juvenile detention facility	8	0	1
*Owned by client, no housing subsidy	0	0	8
*Owned by client, with housing subsidy	0	0	4
*Permanent Supportive housing for formerly homeless persons	33	1	17
Psychiatric hospital or other psychiatric facility	6	1	0
*Rental by client, no housing subsidy	38	56	17
*Rental by client, VASH subsidy	9	3	0
*Rental by client, other (non-VASH) housing subsidy	13	18	56
*Staying or living with family, permanent tenure	92	9	40
*Staying or living with family, temporary tenure	49	6	30
*Staying or living with friends, permanent tenure	42	5	12
*Staying or living with friends, temporary tenure	106	5	5
Substance abuse treatment facility or detox center	36	4	2
*Transitional housing for homeless persons	119	7	2
Deceased	2	1	4
Other	2	0	5
Don't Know	66	18	210
Refused	0	0	5
Total:	752	164	438
Stable housing Total:	503	92	191

Note: All asterisked options are considered to be 'more stable housing' for those exiting ES or SSO programs. Transitional housing and temporary tenures are not considered 'more stable housing' for clients exiting TH programs.

III. How long have clients in Permanent Supportive Housing programs retained their housing?

Length of Stay	Total	Percentage
Less than 1 month	5	0.58%
1-2 months	7	0.81%
3-6 months	18	2.09%
7-12 months	53	6.15%
12-24 months	97	11.25%
25 months to 3 years	166	19.26%
4-5 years	118	13.69%
Over 5 years	398	46.17%
Total (duplicated):	862	100.00%

IV. Of those who exited ES, TH, and SSO programs, what were their sources of income at exit?

Income Source	ES	TH	SSO
Alimony or Other Spousal Support	1	0	0
Child Support	4	0	3
Earned Income	57	50	59
General Assistance	75	8	18
Pension from a former job	5	0	0
Private Disability Insurance	0	0	0
Retirement Income from Social Security	6	0	3
SSDI	25	4	6
SSI	112	13	62
TANF	47	24	57
Unemployment Insurance	25	6	15
Workers Compensation	2	0	0
Veteran's Disability Payment	7	2	3
Veteran's Pension	7	1	2
Other	14	11	7
Total (duplicated):	387	119	235

**Note: These income categories are not mutually exclusive. Clients may have reported zero or multiple income sources at time of exit.*

V. How many unduplicated homeless or formerly homeless persons utilized each project type between July 2011 and December 2011?

Permanent Supportive Housing: 820

Projects reporting: Garden Park Apartments (Contra Costa Interfaith Housing), West Richmond Apartments (Rubicon Programs), Shelter Plus Care (County Program), Permanent Connections (County Youth Program), Giant Road Apartments (Rubicon Programs), Permanent Housing for People With Disabilities (Greater Richmond Interfaith Programs), Idaho Apartments (Rubicon Programs), Mary McGovern (SHELTER, Inc.), Next Step (SHELTER, Inc.), Rapid Re-housing (SHELTER, Inc.), Transitional Housing Partnership Program (SHELTER, Inc.), Sunset (SHELTER, Inc.), GRIP-PHPWD, HHISN Programs – ACCESS, Access Plus, SIPS-AAA, Project Choice, Project Step, Lakeside Apartments SHP. S+C Programs – CHI2, Chronic Grant, Consolidated Grant, Lakeside, PCH Grant, Villa Vasconcellos.

Transitional Housing: 442

Projects reporting: Project Independence (Rubicon Programs), Appian House (County Youth Program), Bissell Cottages (County Youth Program), Transitional Housing for Families (GRIP), Lyle Morris Family Center (SHELTER, Inc.), Pittsburg Family Center (SHELTER, Inc.), REACH Plus (SHELTER, Inc.), San Joaquin (SHELTER, Inc.), Casa Verde (Anka Behavioral Health), Family Rapid Rehousing.

Emergency Shelters: 955

Projects reporting: Brookside Shelter (County Program), Concord Shelter (County Program), Calli House, Don Brown Shelter, GRIP Emergency Shelter (Greater Richmond Interfaith Program), Mountain View House (SHELTER, Inc.), Philip Dorn Respite Center, Winter Nights Shelter (Interfaith Council of Contra Costa County).

Support Services Only (Case Management/Life Skills/Housing Assistance) Programs: 4,074

Projects reporting: Money Management (Rubicon), FERST Program (Anka Behavioral Health), Anka Multi-service Centers, Resource Center (GRIP), Project Independence (Rubicon Programs), Calli House SSO (County Homeless Program), West Contra Costa Unified School District, GRIP Vocational Education, CCC Office of Education, HHISN Support Services for Project Coming Home and Lakeside Apartments S+C.

**Note: These categories are not mutually exclusive. Clients may have participated in more than one project type within the reporting period, and may also be involved in two project types at the same time.*

Sheltered 2011

On January 26, 2011, the Contra Costa Homeless Program, the staff of various homeless service programs and more than 100 volunteers conducted its biannual homeless census of sheltered and unsheltered people experiencing homelessness in Contra Costa County. The count is conducted on one day and as such, the data collected is a "point-in-time count and is not meant to represent the number of homeless clients over the course of a year.

Overall, the count will aid in the implementation of the 10 year plan to end homelessness (www.cchealth.org/groups/homeless) which will assess our progress in accomplishing the goals of the plan towards ending homelessness in our community.

This summary provides key findings from the count:

NOTABLE FINDINGS:

- The 2011 count found a 20% decrease in homeless persons living outside in Contra Costa County.
- 69% of unsheltered homeless persons live in encampments.
- The number of families with children accessing services has increased by approximately 32%.



NUMBER OF "SHELTERED" HOMELESS IDENTIFIED = 2,784

Type of Service	Couples	Families with Children	Families in Individuals	Children in Families	Individuals w/o Children	Unaccompanied Minors
Alcohol/drug Treatment	0	0	0	0	140	0
Emergency Housing	0	65	189	99	391	1
Food Program/Soup Kitchen	0	4	14	10	202	0
Medical Providers (including hospitals)	0	0	0	0	68	0
Multiservice Center	18	55	164	103	436	0
Outreach/Engagement	0	0	0	0	45	0
Transitional Housing *	0	59	208	116	63	0
Total in each category	18	183	575	318	1345	1

*Permanent supportive housing not reported.

located throughout the County, designated specifically for homeless patients to help them transition from the mobile clinic setting into the ambulatory care system. HCH staff members are present at each of these clinics. The HCH project also provides Public Health Nurses at each of the County shelters, providing comprehensive Targeted Case Management for homeless patients.

During 2011, CCHS treated 16,487 homeless patients who generated 104,910 visits. This is an increase from 2010, when CCHS saw 16,055 homeless patients who generated 102,367 visits. The increase is likely due in part to the economic recession, which has placed further demand on the safety-net system, including CCHS.

Table 1 (below) indicates the Board of Supervisor’s District where homeless patients reside. If no residential zip code data are available, the zip code where a patient received care is used.

Table 1: Percent of Homeless Patients by Supervisorial District, 2011

District 1- Supervisor Gioia	24.5%
District 2- Supervisor Uilkema	2.7%
District 3- Supervisor Piepho	19.6%
District 4- Supervisor Mitchoff	19.2%
District 5- Supervisor Glover	25%
Unknown	9%

The attached presentation contains additional demographic information on our HCH population.

New Actions

The following activities and updates have occurred since the last briefing to the Board of Supervisors on HCH activities:

Continued Funding

In November 2011, the HCH Project was granted a Service Area Competition Notice of Grant Award, continuing our project funding through 2016. Our current annual funding amount is \$958,792.

American Recovery and Reinvestment Act Funding

In July 2009, the HCH Project received a Capital Improvement Project award to replace the Martinez Family Practice Site (Building 2 on the CCRMC Campus). This project will modernize the clinic and streamline clinic flow for maximum efficiency. The new unit will enhance the effectiveness and efficiency of providing

clinical services to patients through reduced waiting times for clinic appointments at the Martinez site and throughout the CCHS system. A homeless-specific clinic will be offered at this site upon its opening. Funding for this project was calculated on a formula basis at \$683,000.

Construction should begin the first week of August 2012.

In December 2009, CCHS received \$12 Million in ARRA funds for the construction of a new West County health center, to replace the Richmond Health Center. Construction is well under way on the 50,000 square foot, two story clinic. It will house a comprehensive array of outpatient medical services and support functions. The goal is to have the building achieve LEED certification for environmental quality.

The completion date for the West County Health Center is projected to be October 2012.

Integrated Primary Care Clinic in Concord

The HCH Project will soon be opening an integrated primary care (IPC) clinic at Concord Mental Health. The proposed site will provide primary health care with specialty referral and coordination to adults with serious mental illness (and co-occurring substance abuse) and will be located at 1420 Willow Pass Road, Concord, CA. Referrals will initially come from enrolled consumers within Concord Mental Health, where it is estimated that at least 50% of the actively enrolled consumers do not have regular access to primary care and 70% are homeless.

The new clinic is expected to open in the summer of 2012.

Homeless Respite Care and Shelter Clinic

The HCH Project opened a licensed ambulatory care clinic at the Concord shelter in May 2011. The clinic serves homeless individuals staying at the Concord shelter and Respite, as well as all clients who meet the homeless criteria. Open four days (20 hours) per week, the clinic includes an RN, FNP and Community Health Worker. The clinic has served over 500 homeless patients since opening.

The HCH Project continues to provide all medical and nursing care at the Philip Dorn Respite Center. In 2011, the Respite Center had 477 referrals and 175 admitted patients.

Pro-Bono Dental Health Services for Homeless Clients

The Homeless Consumer Advisory Board and HCH launched a partnership with a small group of private dental providers who provide services free of charge to

homeless individuals who do not qualify for dental coverage through other programs. The Advisory Board has been a strong advocate about the need for this free service given a lack of affordable dental services, and we are very pleased that a pilot program will address some of this unmet need. A fourth client will soon begin receiving services from Dr. Michael Tobian. Dental services are essential to regaining employment and exiting homeless.

Rentry Program for Individuals Exiting Incarceration

The HCH Project continues to provide staff at the PACT (Probation and Community Together) meetings, providing parolees with assistance in entering our health care system. Kate Schwertscharf, HCH Public Health Nurse Program Manager, receives phone calls and referrals from the San Quentin Medical Project, Richmond Parole Office and the West County Detention Facility, assisting clients in accessing health services.

Summary

This has been an exciting and busy time of growth and planning for the HCH program in CCHS. We expect that our next report will have significant updates on the milestones achieved for these new projects, while we also work hard to sustain the ongoing work of the mobile clinic team and homeless ambulatory care clinics.

*Health Care for the Homeless
Contra Costa Health Services*

Presentation to the
Family & Human Services Committee
Contra Costa County Board of Supervisors
April 2nd, 2012

Rachael Birch
HCH Project Director

Kate Schwertscharf, PHN
Nurse Program Manager

Who qualifies as “Homeless?”

- All homeless people in Contra Costa County
 - Lacking a fixed, regular, adequate nighttime residence
 - Primary nighttime residence in a shelter, welfare hotel, transitional housing
 - “Doubled-up” without name on a lease, couch surfing, etc.

Funding for HCH Services

- *Section 330(h) Public Health Services Act*
Health Care for the Homeless grant from the Federal Government (BPHC/HRSA) – approx. \$1.6M per year.

Additional Funding Received

- Capital Improvement Funds (2009) - \$683K to replace Martinez bldg 2
- \$12 Million award to rebuild Richmond Health Center (2009) – San Pablo Ave, San Pablo
- New Access Point funding (2011) - \$650K per year (Increasing base funding from \$958K to \$1.6 million per year) to open new homeless clinic in Concord.

Number of Patients in 2011

- 16,487 unduplicated homeless patients
- 104,910 visits: mobile clinics, ambulatory clinics, emergency department, mental health, substance abuse programs.

Number of Patients in 2010

- 16,055 unduplicated homeless patients
- 102,367 visits: mobile clinics, ambulatory clinics, emergency department, mental health, substance abuse programs.

How Patient Demand is Growing Over Time:

- 2009 vs. 2010:
 - 6.4% increase in patients
 - 6% increase in visits
- 2010 vs 2011:
 - 2.7% increase in patients
 - 2.5% increase in visits

Why the increase?

- Economic situation creating increased demand for services among homeless people and people at risk of becoming homeless.

HCH Services

- **Mobile Clinic:**
 - routine physical assessments
 - basic treatment of primary health problems such as minor wounds and skin conditions
 - treatment for respiratory problems
 - TB testing
 - acute communicable disease treatment
 - referrals for follow up in ambulatory/specialty care
 - substance abuse and mental health services

2 Mobile Clinic Teams, 5 days a week

- Adult Emergency Shelters
Concord & Richmond
- Calli House (youth), Richmond
- Bay Area Rescue Mission
- GRIP Souper Center & Family Shelter, Richmond
- Neighborhood House of North Richmond
- Monument Futures, Concord
- Monument Corridor
- Home Depot : El Cerrito
- Multi-Service Centers, Richmond, Antioch
- AOD Treatment Facilities
- St. Paul's, Walnut Creek
- Ambrose Community Center, Baypoint
- Love-A-Child, Baypoint

Ambulatory Care Clinics

- Operate specialized homeless clinics in the Richmond, Concord and Antioch health centers & at Concord Respite Center. Designated homeless clinics increase access to care by:
 - Bypassing waiting times for appointments
 - Bypassing financial counseling process
 - Making the process more “user friendly” for homeless patients
 - Helping patients transition to mainstream health care delivery system

Mental Health Services

- **Mental Health Treatment Specialist provides screenings, assessments, referrals into the Mental Health system for medication and treatment of clients in the shelters and at other mobile clinic sites**

Alcohol and Other Drug Services

- Substance Abuse Treatment Specialist provides screenings, referrals, and coordination of detox and recovery services specifically for homeless patients in shelters and other mobile clinic sites

Patient Demographics 2011

- 49.2% male
- 50.8% female
- 26.2% of homeless patients are completely uninsured, on no publicly-funded program
- 49.6% Medi-Cal; 2% Medi-Care
- All of our patients at 100% of the Federal Poverty Level and below.

Race/Ethnicity in 2011

Race	HCH	County
White	37%	58.5%
Latino/Hispanic	24%	24%
Black/African American	23%	9%
Asian/Pacific Islander	10.3%	15%
American Indian/Alaskan Native	0.4%	0.58%
Unknown	5.3%	2%

Which Supervisor Districts were Patients from in 2011?

I- Supervisor Gioia	24.5%
II- Supervisor Uilkema	2.7%
III- Supervisor Piepho	19.6%
IV- Supervisor Mitchoff	19.2%
V- Supervisor Glover	25%
Unknown/Other	9%

Which Supervisor Districts were Patients from in 2009 & 2010?

District	2009	2010
I- Supervisor	31%	33%
II- Supervisor	15%	20%
III- Supervisor	2%	2%
IV- Supervisor	20%	23%
V- Supervisor	31%	22%
Other	0%	0%

Strong Consumer Involvement

- **Active consumer advisory board**
 - Helped to create pro-bono dental services for homeless clients; fourth patient is receiving services courtesy of Dr. Michael Tobian in Walnut Creek
 - Consumers are starting a 'Homies for the Homeless' project. Previously homeless individuals will lead and arrange mentoring and training services.

Changes & Updates – Clinical

- Respite Care program - HCH is pleased to continue our collaboration with the Behavioral Health and Homeless Program to provide higher level of medical care to medically fragile shelter clients. The Respite center received 477 referrals in 2011 with 175 admissions.
- Two public health nurses are providing comprehensive medical case management at each adult shelter in the County.
- The completion date for the West County Health Center is projected to be October 2012.

Changes & Updates – Clinical

- The new Concord Health Center, located at 3024 Willow Pass Rd, is expected to open in Fall, 2012. The HCH program received \$650,000 in annual funding to staff a homeless clinic at this location.

Contra Costa County California
Employment & Human Services

Joe Valentine, Director

40 Douglas Dr., Martinez, CA 94553 * Phone: (925) 313-1579 * Fax: (925) 313-1575 * www.cccounty.us/ehsd

MEMORANDUM

DATE: April 2, 2012

TO: Family and Human Services Committee Members cc: Dorothy Sansoe

FROM: Joe Valentine, EHSD Director 

SUBJECT: CHILD POVERTY IN CONTRA COSTA COUNTY ANNUAL UPDATE

Recommendation

Accept the report provided by the Director of the Employment and Human Services Department on the child poverty in Contra Costa County.

Background

The Employment and Human Services Department [EHSD] continues to see child poverty rates increase nationally as well as locally over time due to challenges in the economy. Since 2008, more than 14,000 new children have received CalFRESH food and financial assistance. Poverty rates among school aged children rise. Nearly 1.4 million school children in California lived below the poverty line last year, an increase of 32%. Poverty is one of the most reliable predictors of success in school.

School districts throughout the county are experiencing poverty rates over 15%, and in some districts the rate of students living in poverty is near 20%. Poverty in suburban areas has increased twice as much as that in urban areas. While poverty has affected all racial groups, the group experiencing the highest change is blacks.

Over 1,000 families in Contra Costa County will experience reduced time on assistance for CalWORKS parents not working 30 hours a week. More than 10,000 children will be affected by grants being cut from \$463 down to \$392, and child only grants will be cut by 27%. Reductions in child care subsidies for low income working parents mean that more than 200 child care slots will be lost.

Research documents the devastating impacts of poverty on children with lower academic achievement, higher drop out rates, increased health, behavior and emotional problems, higher likelihood of becoming part of the criminal system, and perpetuating the cycle of poverty. According to the Urban Institute three policy reforms would cut poverty by 26%: increasing the minimum wage, enhancing the Earned Income and Child Care Tax Credits, and enhancing child care services.

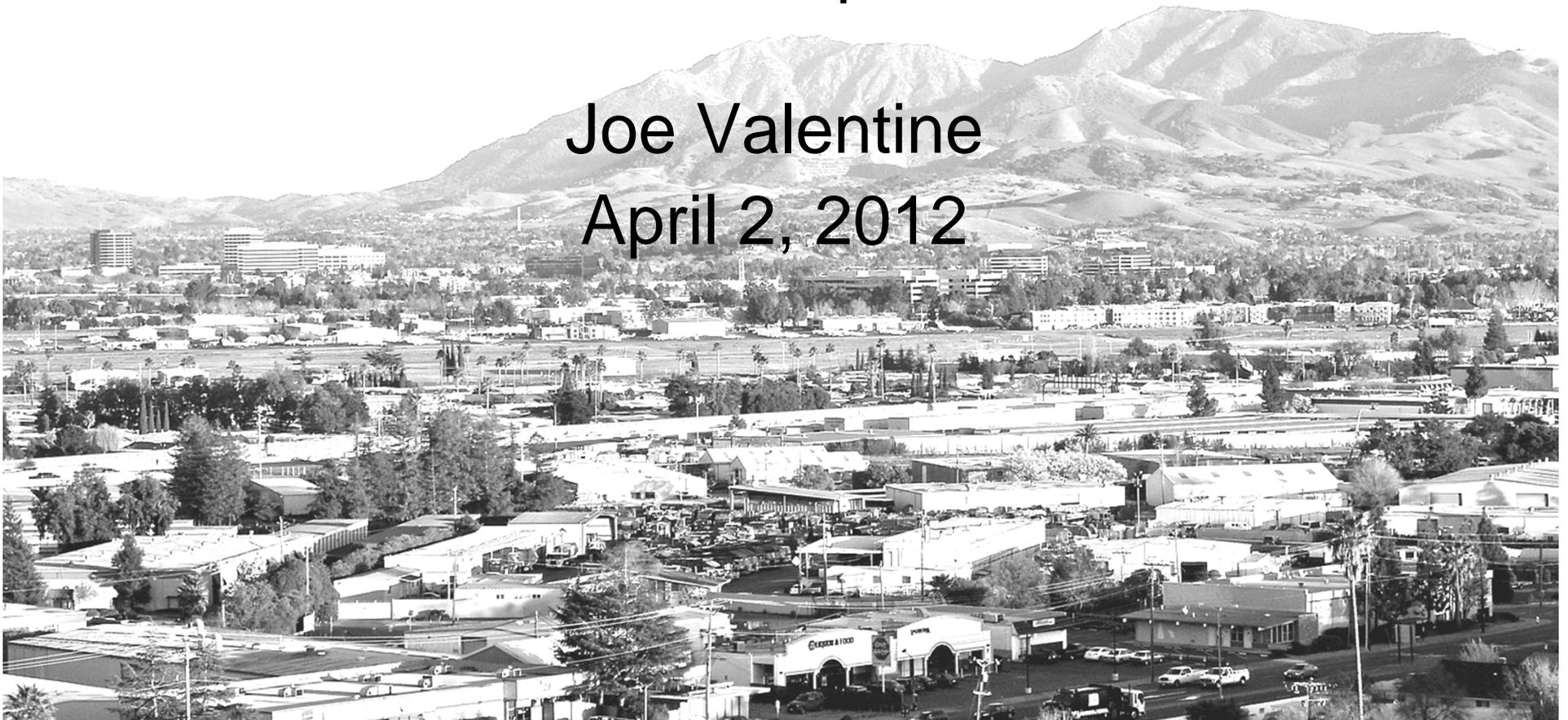
The Department will be providing a Power Point presentation.

Child Poverty in Contra Costa County

Family and Human Services Committee

Annual Update

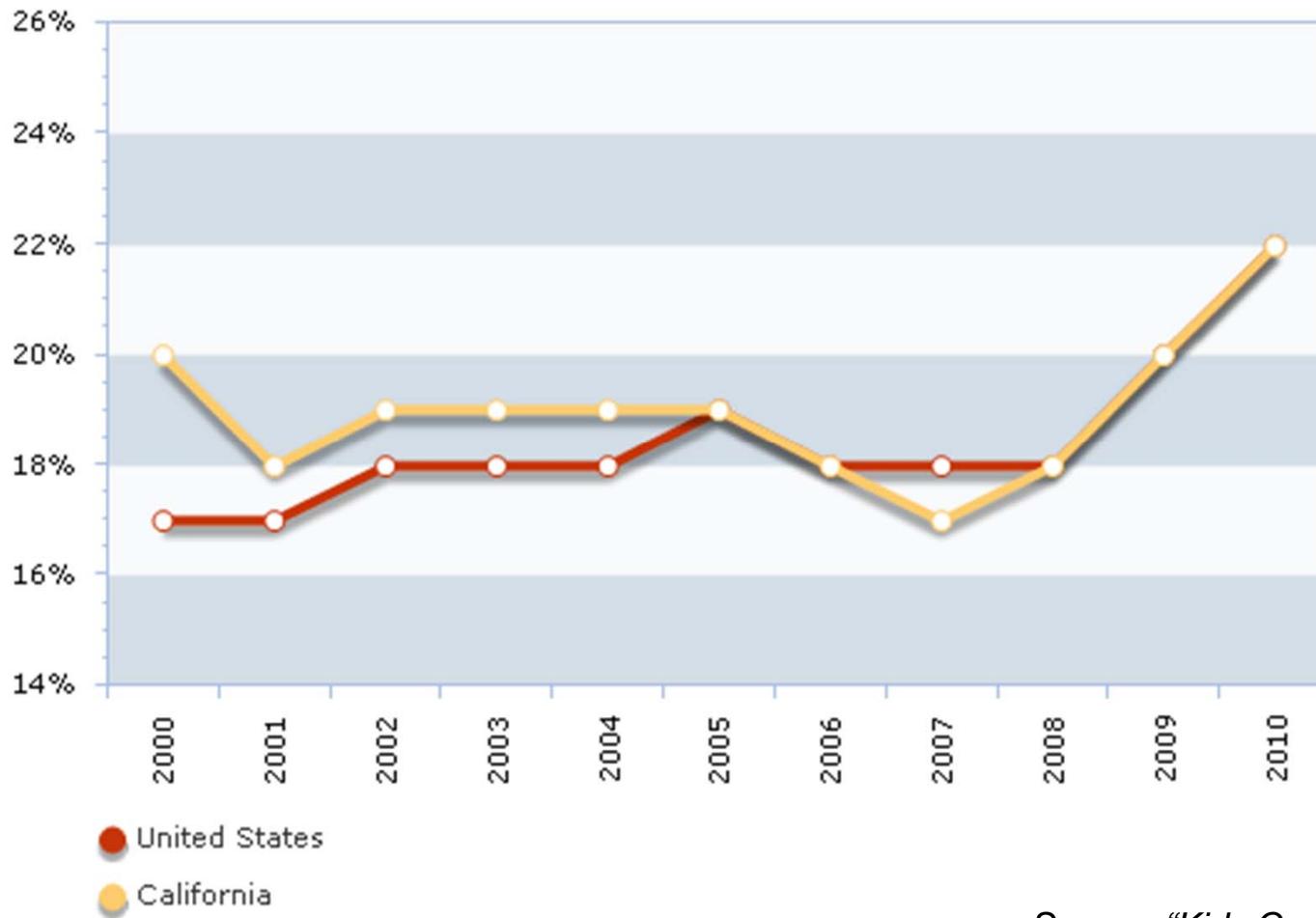
Joe Valentine
April 2, 2012



Objectives

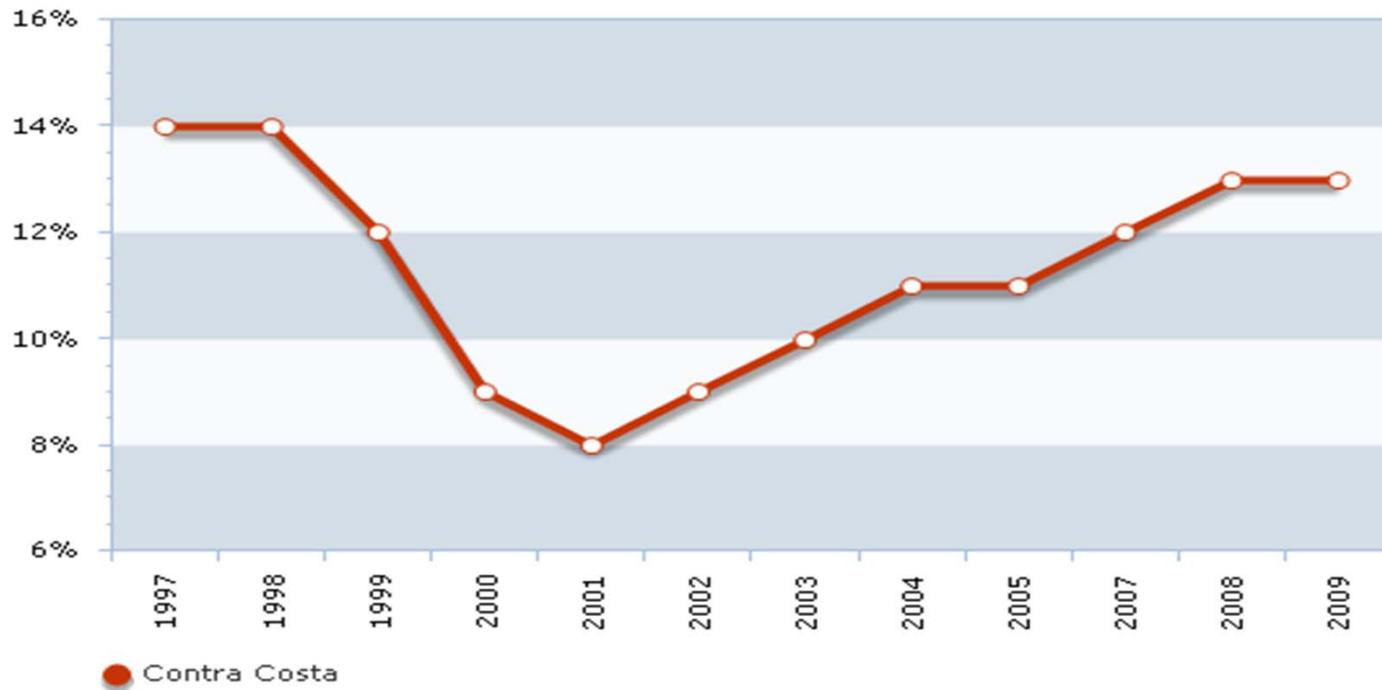
- Provide new data on child poverty
- Identify the impacts on child poverty from the Governor's FY 12-13 budget proposal
- Share new research on the impacts of poverty on children
- Discuss national and local initiatives to improve family economic well-being
- Discuss barriers to reducing child poverty

Child Poverty Continues to Increase



Source: "Kids Count" Data Center

Child Poverty Continues to Increase – Contra Costa



Children Living in Poverty (Percent) – 1997 to 2009

Children Now

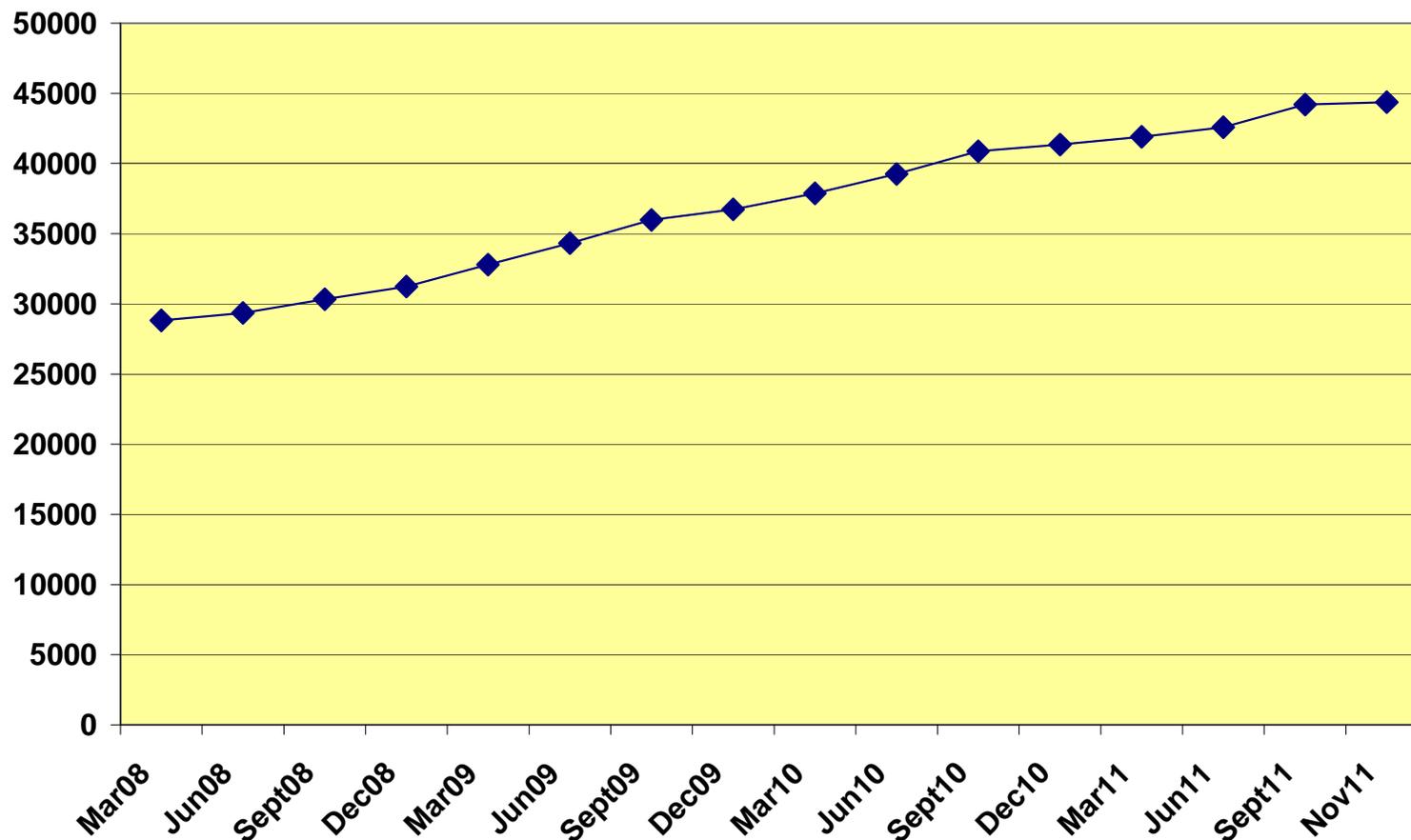
KIDS COUNT Data Center, www.kidscount.org/datacenter

A Project of the Annie E. Casey Foundation

Source: U.S. Census

Over 14,000 new children receiving CalFRESH and CalWORKS since 2008

Children receiving Food and Financial Assistance



Source: U.S. Census- CC Times 12/1/2011

Poverty Increased Among School Aged Children

- Poverty is one of the most reliable predictors of student success -- poor children tend to perform worse academically.
- Almost 1.4 million California schoolchildren lived below the poverty line last year, up 32 percent from 2007.



Source: U.S. Census- CC Times 12/1/2011

Poverty Increased Among School Aged Children

District	2000	2007	2010
John Swett	6.4%	9.2%	21%
Pittsburg Unified	11.5%	18.2%	19.3%
West Contra Costa	15.3%	15.4%	15.5%
Antioch Unified	9.7%	13.7%	14.8%
Mt. Diablo Unified	7.1%	10.4%	11.9%
Walnut Creek Elem	3.3%	6.0%	6.9%

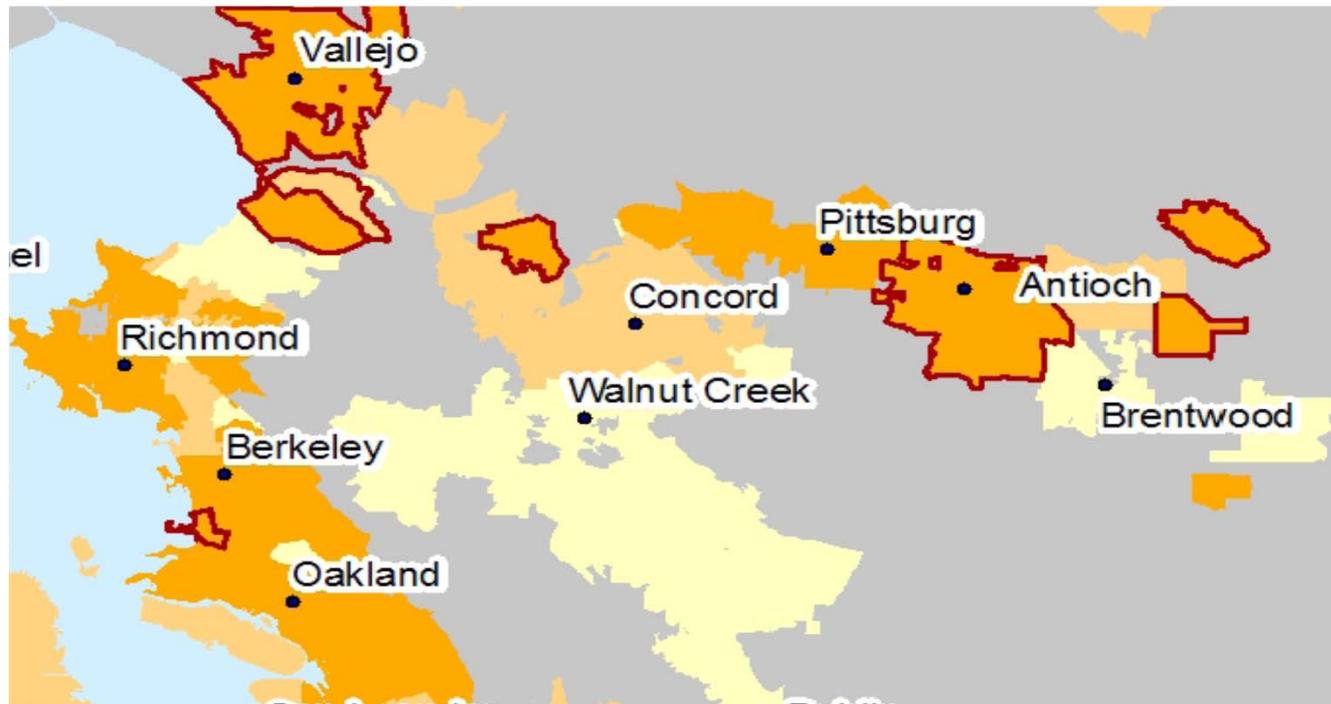
*Source: "Suburbanization of Poverty in the Bay Area". Matthew Soursourian.
Federal Reserve Bank of San Francisco. January 2012*

Poverty Has Increased Faster in Suburban Areas

- Household poverty rose in the Bay Area in both urban and suburban areas
- The population in poverty rose faster in suburban census tracts.
- Poverty rose 16% in suburban areas compared to 7% in urban areas.
- The share of the poor in suburban areas increased among all racial groups, but the change is highest for Blacks.

*Source: "Suburbanization of Poverty in the Bay Area". Matthew Soursourian.
Federal Reserve Bank of San Francisco. January 2012*

Poverty Has Increased Faster in Suburban Areas



Child Poverty May Get Worse

Impacts of Governor Brown's Budget Proposals:

Reduced time on aid for CalWORKS parents not working 30 hours/wk	Over 1,000 families affected. Average grants cut from \$638 down to \$471. Over 2,600 children lose child care.
Child Only grants cut by 27%	Over 10,000 children affected: grants cut from \$463 down to \$392
Reductions in child care subsidies for low-income working parents	Over 200 child care slots lost.

Why Child Poverty Matters

Growing body of research documents the devastating impacts of poverty on children:

- Lower academic achievement
- Higher school drop out rate
- Increased health, behavioral, and emotional problems
- Higher involvement with criminal justice system
- More likely to be poor as adults



*Source: Children in Poverty: Trends, Consequences, and Policy Options.
Kristin Anderson Moore, Ph.D. et. al. Child Trends Research Brief. April 2009*

Academic Outcomes

- Early childhood poverty is strongly associated with negative academic outcomes
- Poverty linked to a greater likelihood of adolescents dropping out of high school
- Children raised by parents who have completed fewer years of education receive less cognitive stimulation at home

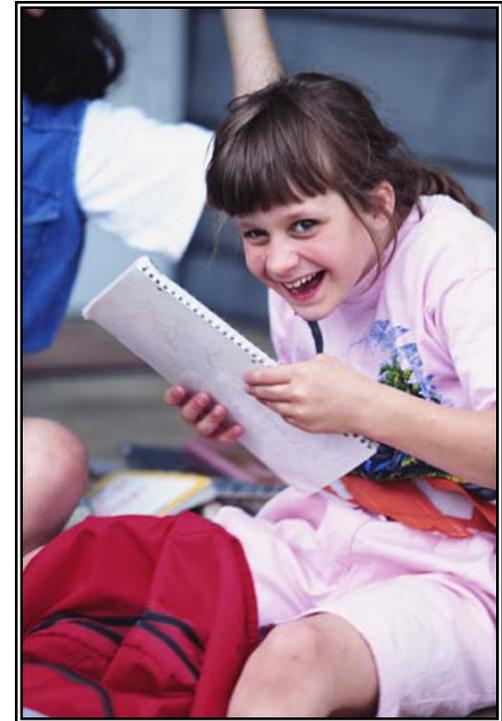


Academic Outcomes

- Children whose families go from being above poverty to dropping into poverty have lower reading scores
- Children in poverty are more likely to attend schools that have fewer resources
- Poverty affects brain functioning
- Chronic stress due to poverty affect's children's working memory

Social and Emotional Development

- Children in poverty have a greater risk of behavioral problems such as disobedience, impulsiveness, and difficulty getting along with others.
- Family poverty is associated with higher risk for teen pregnancy, less positive peer relations, and lower self-esteem.



Social and Emotional Development

- *Long Term* poverty is associated with inner feelings of anxiety, unhappiness, and dependence.
- *Short Term* poverty is associated with acting out, disobedience, and aggression.



How Poverty Affects the Brain of the Young Child

ADVERSE CHILDHOOD EXPERIENCE IS HARD-WIRED INTO BIOLOGY

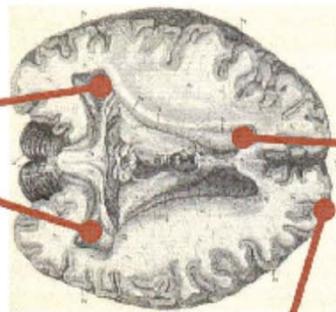
EARLY CHILDHOOD

HIPPOCAMPUS

Adaptation:

- Emotionally reactive—brain's braking mechanism fails
- Poor regulation of behavior
- Difficulty with verbal & spatial memory

Net loss in volume becomes evident in the 20s.



ADOLESCENCE

CORTEX

Center for:

- Thinking & judgment
- Executive function
- Long term memory
- Vision

Adaptation:

- Poor executive function
- Impulsiveness
- Diminished abstract reasoning
- No hope for the future
- Limiting field of vision

MIDDLE CHILDHOOD

CORPUS CALLOSUM

Integrates hemispheres & facilitates:

- Language development
- Proficiency in math
- Processing of social cues, such as facial expression

Adaptation:

- Language delay
- Diminished math capacity
- Diminished integration & coordination
- Difficulty with social cues

Source: Washington State Family Policy Council Presentation

National Strategies to Reduce Poverty

According to the Urban Institute, 3 policy reforms would cut poverty by 26%:

- Increase the minimum wage
- Enhance the Earned Income and Child Care Tax Credits
- Enhance Child Care Services

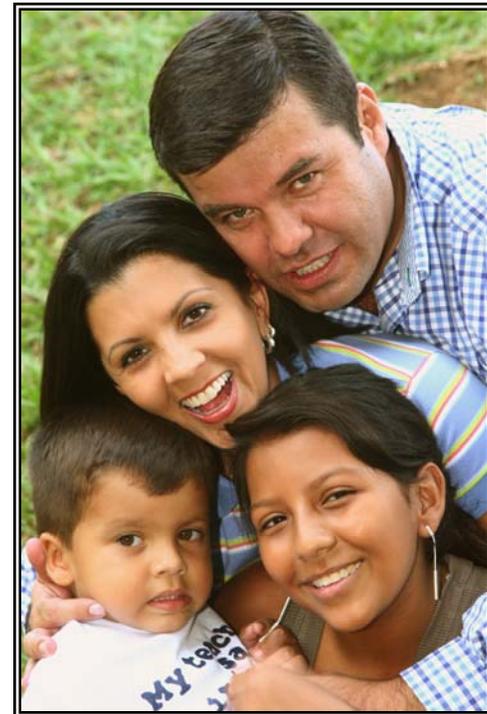
Source: <http://halfinten.org/indicators/publications/2010report>

Local Efforts to Reduce Poverty

- “Earn It, Keep It, Save It” Annual Campaign
- “Healthy Richmond”
- Contra Costa County Safety Net Task Force
- Building Blocks for Kids
- East Bay Economic Development Alliance

Barriers to Reducing Poverty

- Lack of livable wage jobs
- Disparities in the quality of available public education
- Insufficient level of college and vocational training
- Lack of child care support
- Transportation problems



Barriers to Reducing Poverty

- Insufficient level of supportive services for parents and young people with multiple personal barriers
- Deeply entrenched biases and negative attitudes about the poor and recipients of public services
- Lack of recognition of the long term consequences to society of child poverty

What Can We Do?

- Actively support local efforts to reduce poverty and improve individual and community economic well-being
- Oppose further state budget cuts to safety net supports for families and children
- Advocate for increased child care support
- Conduct annual impact assessments of how county budget proposals affect children

Questions?

For More Information:

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Employment and Human Services
Department

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jvalentine@ehsd.cccounty.us

<http://www.cccounty.us/ehsd>