

PROBATION DEPARTMENT

I. Department Mission

The mission of the Probation Department is an unwavering commitment to justice, even in the face of adversity, an ethical application of the law, and a proven approach to rehabilitation.

II. Department Description

The Probation Department operates four offices across the County, including the John A. Davis Juvenile Hall in Martinez. A total of 356 full time employees carry out the mission led by the Chief Probation Officer. The services provided by the Department are both mandated and discretionary.

III. Major Program Descriptions

A. Probation Programs - Probation oversees various programs as they work collaboratively to create opportunities for those served to experience a positive outcome that strengthens the individual and makes the community safe.

1. Adult Field Services - The following programs are included in the Adult division:

- **Investigations** – Prepares more than 3,000 felony investigative and presentence reports annually for the Superior Court. These include pre-plea reports for plea and bail considerations, change of plea reports, restitution reports, prohibited person's firearms relinquishment reports, and assessment and recommendation reports for sentencing, such as presentence investigation reports and intellectual/cognitive disability diversion reports.
- **Active Felony Supervision** – Deputy Probation Officers supervise a daily average of 3,200 individuals with felony convictions and monitor the specific and general conditions of probation ordered by the Court, as well as provide the opportunity for services related to the clients' needs.
- **Pretrial** – The Pretrial Program utilizes an evidence-based risk assessment tool to guide release decisions for an average of 750 adult pretrial defendants per year. The Pretrial Unit works collaboratively with the Court, the Office of Re-entry & Justice, the Public Defender, the District Attorney, and the Sheriff's Office to provide information for Own Recognizance Pretrial release for defendants at arraignment. The Pretrial program also provides community supervision and submits Pretrial Status reports to court at each hearing, for approximately 500 pretrial defendants per year. Pretrial utilizes mobile offices for community outreach efforts, including service at the Superior Court, and in areas where service delivery is needed for unhoused populations.
- **Superior Court Probation Officers** – Court Probation Officers provides information on probation cases to Judges and represent the Probation Department in the Superior Court to assist in arriving at the appropriate disposition.
- **Public Safety Realignment (AB 109)** - The Public Safety Realignment act includes two populations that were previously supervised by California Department of Corrections and Rehabilitation. Post-Release Community Supervision (PRCS) consists of individuals released from State prison, and Mandatory Supervision (MS) consists of those sentenced to county jail commitments for crimes that would have previously resulted in prison sentences. Deputy Probation Officers are charged with providing public protection, victim restoration and rehabilitative client services. Deputy Probation

Officers identify risk factors and develop a treatment plan aimed to disrupt anti-social thinking and behavior. The goal is to reduce recidivism and set the client up for success. This could not occur without working in collaboration with community-based organizations and our county partners.

- **Sex Offender** - Deputy Probation Officers supervise registered sex offenders placed on formal probation. The primary focus of sex offender supervision is to enhance community safety, protect victims, and prevent further sexual offending behavior.
 - **Vehicle Theft** – Vehicle Theft is a collaborative program administered by the California Highway Patrol, Sheriff's Office, District Attorney, and the Probation Department that enhances the capacity of local police and prosecutors to deter, investigate and prosecute vehicle theft crimes. Deputy Probation Officers assigned to the program provide supervision to a caseload of offenders convicted of auto theft.
 - **Domestic Violence** – Domestic Violence unit provides intensive supervision to offenders who have been convicted of domestic violence and court-ordered Batterers Intervention. Deputy Probation Officers work with victims of domestic violence, facilitate the collection of restitution and enforce protective orders. They also assist the Court by reporting offender progress and making recommendations for violations of court ordered terms and conditions. Batterers' Intervention Programs are certified and monitored by the Department's Domestic Violence unit.
 - **Driving Under the Influence** - DUI (Driving Under the Influence) supervision is funded through the California Office of Traffic Safety and provides for intensive supervision of felony drunk drivers. Deputy Probation Officers work collaboratively with law enforcement agencies throughout the county, as well as with Mothers Against Drunk Driving.
 - **Transitional Age Youth (TAY)** – Deputy Probation Officers supervise 18–25 year old clients that have been placed on formal probation under the jurisdiction of the Superior Court. Deputies have the responsibility to protect the community, restore victims and aid in the rehabilitation of their TAY clients. Deputies identify risk factors and develop strategies to disrupt criminal behavior to prevent further involvement in the justice system.
2. **Juvenile Field Services** - Probation staff provide juvenile delinquency investigations and reports to the Juvenile Court on approximately 2,000 matters annually. Probation officers supervise a daily average of 400 juveniles on probation, providing informal supervision when appropriate, individualized controls, counseling, placement, and referral services to youths and their parents. Services are provided for detained youths and their families as they prepare to transition back into the community. Services are also provided to youths in the community and in out-of-home short-term residential therapeutic programs.
- **Intake** – Probation staff conduct initial investigations into alleged offenses, processes petitions (charges) for District Attorney consideration, as well as provide recommendations to consider detention or release from custody.
 - **Investigations** – Probation staff conduct investigations that include the nature of the offense, full social studies, and other related background information for Court consideration during the disposition process. The Department performs approximately 1,000 intake level juvenile investigations annually.
 - **Supervision** – Deputy Probation Officers supervise youth placed on probation or made wards of the Court. Deputies have the responsibility to protect the

community, restore victims and support youth and their families. Additionally, they must identify risk factors and develop strategies to disrupt delinquent behavior to prevent further involvement in the juvenile justice system.

- **Court Probation Officers** – Probation Officers represent Probation in court hearings and provide related information on probation cases to judges to assist in arriving at the appropriate disposition.
- **Community Probation** - Deputy Probation Officers are assigned to several areas throughout the county to prevent and reduce juvenile delinquency. The target demographic of this program is broad, from youth on probation and in detention, to youth “at-risk” of entering the probation system.
- **Placement** – Probation staff develop case plans for approximately 30 youths who enter foster care because they cannot remain at home due to serious therapeutic and behavioral needs contributing to delinquency. Staff provide case management and supervision to youth above the age of 18 who have been deemed Non-Minor Dependents and participate in AB12 extended Foster Care services.

3. **Office of Reentry and Justice** - The Office of Reentry and Justice (ORJ) launched in January 2017 as a pilot program to align and advance the County's public safety realignment, reentry, and justice programs and initiatives. Since its integration with the Probation Department, the ORJ continues to provide oversight and coordination on an array of reentry, realignment, and justice-related contracted services; serves as the research and data analytics hub for informing the Department's community-based programming and investments; and fosters capacity-building for partnership development and multi-sector collaborations.

- **Program Administration** – The ORJ provides contract management, administration, and program support to contracted community-based service providers. Procurement processes and coordination of funding opportunities to develop new program initiatives are facilitated by ORJ's program staff.
- **Research & Program Evaluation** – ORJ's research and data team support the Department's investments in evidence-based program models through research and data analysis, program evaluation, and management of data collection activities.
- **Interagency Collaborations & Partner Engagement** – The ORJ facilitates collaborative efforts around policy development, operational practices and supportive services with cross-system partner agencies including county departments and non-profit organizations serving justice-involved populations. It also provides administrative staffing and capacity-building support to county interagency advisory bodies and engages the community through outreach and information-sharing to the broader community.

4. **Administrative Services**

- **Administration** – Administration provides fiscal management, contract management, purchasing oversight and overall office management in support of all department operations.
- **Staff Development** – The Staff Development Unit coordinates training for sworn and non-sworn staff. Probation strives to provide an array of professional development opportunities to cultivate well-rounded employees. The unit also ensures that all Standards and Training for Corrections (STC) mandates are met.

- **Evidence Based Practices / Continuous Quality Improvement** – The Contra Costa County Probation Department is committed to an evidence-based approach that involves an ongoing, critical review of research to determine what information is credible and what policies and practices would be most effective given the best available evidence. It also involves rigorous quality assurance and evaluation to ensure evidence-based practices are replicated with fidelity, and new practices are evaluated to determine effectiveness.
- **Field Support Services** – Probation staff provide clerical support to the Probation Department.

Total Expenditures:	\$62,129,000
Total Revenue:	\$33,391,000
Net County Cost:	\$28,738,000
FTE:	195.0

B. Probation Facilities - Probation provides safe and constructive care within its facilities and custodial programs.

1. Juvenile Hall - The John A. Davis Juvenile Hall is a maximum-security facility designed for the mandated detention of youths before and after court hearings. Approximately 254 juveniles are booked annually. Below are programs at Juvenile Hall:

- **Girls in Motion (GIM)** – GIM is a gender-specific countywide effort for girls that provides local programming services in a safe and controlled environment. Both cognitive and trauma-based treatment enrich the secure program. Referrals to local resources and a collaborative supervision methodology are utilized upon transition from custody.
- **Briones Youth Academy Commitment Pathway** - This Pathway is a gender-specific, countywide effort for males that provides local programming services in a safe and controlled environment. Both cognitive and trauma-based treatment enrich the secure program. Referrals to local resources and collaborative supervision are utilized upon transition.
- **Briones Youth Academy Community Pathway** - This Pathway is a Co-Ed rehabilitation program designed to deliver enhanced supervision and treatment services to youth in the community. Cognitive and trauma-based treatment, as well as referrals to local resources are utilized to address the youth's identified risks and needs.
- **Home Supervision** - This program is an alternative to detention for youths who would otherwise be in custody. Probation staff use electronic monitoring as a tool to provide intensive supervision to youths released to the community.
- **School Lunch Program** – The National School Lunch Program is a federally assisted meal program that provides nutritionally balanced, low-cost, or free lunches to children in residential childcare institutions. The program was established under the National School Lunch Act, signed by President Harry Truman in 1946.

2. Division of Juvenile Justice Realignment - Senate Bill 823 formalizes the closure of the California Division of Juvenile Justice (DJJ), the system that previously housed and treated youth who had committed serious crimes. Those youth will now be housed and treated locally in the following program:

- **Briones Youth Academy Secure Pathway** – This Pathway is designed to house and treat youth who have committed serious offenses under Welfare and

Institutions Code 707(b) and would normally have been housed at the California Division of Juvenile Justice (DJJ) prior to its closure.

3. Reentry Aftercare

- Deputy Probation Officers provide transition services and out of custody monitoring for those youth reintegrating into the community. Intensive supervision and service opportunities are provided to ensure compliance and provide for meaningful interventions in the community. Staff work collaboratively with Reentry community-based providers to provide these services.

Total Expenditures:	\$35,661,000
Total Revenue:	\$20,372,000
Net County Cost:	\$15,289,000
FTE:	161.0

C. Care of Court Wards - Probation facilitates care for youth court-ordered to out of home treatment, and those in Juvenile Hall.

1. Out-of-Home Placement

Probation receives Federal, State and County funding for youth ordered into foster care and placed in short term residential therapeutic programs (STRTPs) by the Juvenile Court.

2. Medical Services in Juvenile Facilities

Probation has an agreement with the County Health Services Department to provide medical services to those in custody at Juvenile Hall.

Total Expenditures:	\$6,595,000
Total Revenue:	\$1,165,000
Net County Cost:	\$5,430,000
FTE:	0.0

IV. Accomplishments

Contra Costa County Probation has been recognized on the State and Federal level for successes programmatically as well as successes in managing Public Safety Realignment. The Department has developed collaborative relationships with other County departments and local community based organizations. In addressing Public Safety Realignment, the Department has been able to continue to maintain a low recidivism rate compared to other statewide jurisdictions.

V. Challenges

A case management system (CMS) for the Probation Department is a core component of the department's modernization plan. Relying solely on paper files and Access databases for data has made it difficult, and in some cases, impossible to provide data on the Probation Department. Therefore, Probation is in the process of launching a new case management system.

VI. Performance Indicators

Goal: Reduce the number of adult revocation warrants

Number of Adult Revocation Warrants						
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Target						979
Actuals	1,566	1,664	1,561	800	1,031	

Notes: Probation will create a new adult revocation template that can be filed with the Court without the need to request a warrant.

Goal: Increase dollar amount of community-based contracts

Dollar Value of Community Based Contracts						
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Target						\$7,371,81
Actuals	\$341,715	\$561,344	\$910,657	\$5,963,043	\$7,020,775	

Notes: Probation will continue to invest dollars back into the community to provide resources to clients.

Goal: Exceed mandatory minimum requirements for Standards & Training for Corrections Department-wide

Percentage of Staff Exceeding Minimum Training Hours						
	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22	FY 22/23
Target						50%
Actuals	100%	100%	100%	100%	100%	

Operational Indicators

	FY 17/18	FY 18/19	FY 19/20	FY 20/21	FY 21/22
Cases referred for Adult Supervision	1,379	1,382	1,340	917	1,030
Criminal Court Ordered Investigations	3,007	3,013	2,453	2,603	2,132
Referrals to Pretrial	1,216	1,354	1,225	701	1,028
Referrals to Juvenile Probation	994	828	571	529	433
Number of Intakes at Juvenile Hall	1,025	800	481	210	254