Contra Costa County
Aviation Advisory Committee
Meeting Agenda
550 Sally Ride Drive, Concord
Thursday, November 8, 2012, 10:00 a.m.

The Aviation Advisory Committee will provide reasonable accommodations for persons with disabilities who plan to attend its scheduled meetings. Call the Director of Airports Office at (925) 646-5722 at least 24 hours in advance.

Any disclosable public records related to this meeting are available for public inspection at the Director of Airports Office, 550 Sally Ride Drive, Concord, during normal business hours.

1. Roll Call
2. Opening Comments by Chair
3. Public Comment Period
4. Approval of Minutes (October 2012)
5. Consider Consent Items
   b. Receive Relevant Board Actions
   c. Development Project Matrix (No Current or Ongoing Projects)
6. Presentations/Special Reports
7. Discussion/Action Items
   a. Items Pulled from Consent
   b. Process for Emergency Information Dissemination
   c. AAC Appointments/Term Dates
   d. Fiscal Year 2011/2012 Budget Review
   e. Security Issues
   f. Airport Clubhouse
8. Updates and Announcements
   a. Airport Committee Update
   b. What is Happening at Buchanan Field & Byron Airports/Other Airports
   c. Update from Airport Business Association
   d. AAC Announcements
   e. Airport Staff Announcements
9. Future Agenda Items
10. Adjourn

Next AAC Meeting (Tentative): December 13, 2012 at 10:00 a.m.
Next Airport Committee Meeting (Tentative): December 10, 2012 at 3:30 p.m.
CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
October 11, 2012

MEETING CALLED: The meeting was called to order by Chair Mike Bruno at 10:02 a.m. at the Byron Airport’s Office.

PRESENT: Mike Bruno, Chair, CCC Airports Business Association
         Derek Mims, City of Pleasant Hill
         David Pfeiffer, Secretary, District V
         Rudi Raab, District I
         Ronald Reagan, District III
         Russell Roe, District II
         Tom Weber, Vice Chair, District IV
         Ed Young, At-Large 1

ABSENT: Janet Kaiser, Diablo Valley College
         Keith McMahon, City of Concord
         Rich Spatz, At Large 2

STAFF: Keith Freitas, Director of Airports
        Mike Vitalich, Airport Operations Specialist

OPENING COMMENTS BY CHAIR: Mike Bruno thanked those in attendance for coming out to the Byron Airport to attend the meeting.

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES: Moved by Derek Mims; seconded by Tom Weber. Approved unanimously.

APPROVAL OF CONSENT ITEMS: Moved by Tom Weber; seconded by Russ Roe. Approved unanimously.

PRESENTATION/SPECIAL REPORTS: Tom Weber awarded the second of this year’s two AAC Tenant Recognition Awards to Clay Bonavito, owner of Bay Area Skydiving, for Bay Area Skydiving’s participation in the Airports’ Annual Santa Skydive Event.
DISCUSSION/ACTION ITEMS:

a. **Items Pulled from Consent**  
   N/A

b. **Byron Utility/Infrastructure Report**  
   Keith Freitas reported that the Airport received a Federal Aviation Administration (FAA) grant for about $122,000 to do infrastructure analysis at the Byron Airport.
   - When the Airport was built, 18 years ago, due to its distance from sewer and water it was put on a septic system and well water.
   - These limited facilities will be analyzed to determine how much more the Airport can grow before the infrastructure will need to be upgraded or what other options may be available.
   - Mike Bruno questioned the timeline. Keith responded that the Airport is in negotiations with a contractor and the analysis should start by December of 2012.

c. **Byron Airport Pavement Project**  
   Keith Freitas reported the Airport also received an FAA grant for pavement and airfield signage. Byron Airport, which is about 18 years old, is in need of rejuvenation of the runways, crack sealing, taxiway and runway sign upgrades, and lighting.
   - The grant will pay for putting together a bid package to do an analysis of what needs to be done pavement and lighting and signage wise.
   - Timing for this item is as follows:
     a. Consultant under contract by end of the year and they will start the analysis right away.
     b. Actual construction work will start when additional FAA grant dollars become available.
        i. Bid package will be ready to go by the time the additional grant dollars are available in order to find a contractor, go into contract with them and start the project.
     c. FAA grant funds could become available as early as Summer of 2013 but as late as 2014

d. **Mariposa Community Benefit Fund (Fund)**  
   Keith Freitas reported:
   - At the last Airport Committee Meeting, Supervisor Piepho and Supervisor Mitchoff directed Airport staff to work with the Department of Conservation and Development (DCD) to move forward with a County General Plan amendment.
     1. An amendment to the General Plan is a lengthy process that can take between 18 and 36 months.
   - Other items that will be funded are the two items previously discussed Byron Utility/Infrastructure and Airport Pavement. The Airport’s portion, approximately 10%, would come out of the Fund.

e. **Clifton Forebay Sea Plane Use Proposal**  
   Keith Freitas reported John Pfeiffer, a former Airports District Manager for FAA and now with the Aircraft Owners and Pilots Association (AOPA) as the regional representative contacted Airport staff.
• AOPA with the Seaplane Pilots Association are looking for training locations.
• Clifton Forebay is about a mile north east of the Byron Airport is one of the locations they are looking at.
• The packet they sent and is enclosed in the AAC packet is informational from Airport staff’s standpoint.
• There is still a lot of work the AOPA and Seaplane Pilots Association will need to do with the California Department of Water Resources Board to see if they can do it.
• They have done this in other locations in Southern California.
• They will have to do a FAA Airspace analysis because of the proximity of the location to the Byron Airport to make sure that air traffic issues are looked at and resolved.
• This was proposed on October 1, 2012.

There was concern expressed by a community member to the noise the seaplanes would make doing their training exercise.

f. Status of Byron Airport Inspection
Keith Freitas reported that there were about 80 hangars to inspect; there are still about 10 still needing inspections.
• There are a few tenants that did not pass inspection as they need to do some cleaning out of stored items.
• It is an FAA requirement that, at an airport facility, the hangars be used for aviation but do allow for some ancillary storage.

Russ Roe reported that he has a hangar at the Byron Airport and participated in the inspection process. He commended the County and inspectors that were at the Byron Airport for being very professional and very helpful. Russ stated that he felt the inspections went really well.

Keith stated that Airport staff works hard to coordinate getting into the hangars, which is always a challenge, and can be an inconvenience for tenants but it is something that needs to be done. Airport staff is striving to prevent issues that have arisen in the past with unauthorized storage from happening again.

UPDATES/ANNOUNCEMENTS

a. Airport Committee Update
Mike Bruno reported the Airport Committee met on September 24, 2012.
• The two Supervisors made it clear that they want a method or mechanism in place to be informed when there is an incident at one of the County Airports.
  1. This item will be added to the next agenda to discuss further.
  2. There is concern from businesses about how much information should be released as there could be little or no facts available. Even when all the facts are available it is still questionable as to what information should be released.
  3. Airport staff has a challenge to inform the Supervisor and advise when an incident happens without including items that are not to be fact but reported as so.
Mike Bruno asked to have the AAC more involved in this process. This item will be added to the next agenda.

Tom Weber stated that the Supervisors would like to be notified prior to hearing about incidents when they get a call from the media.

Keith Freitas reported the Supervisors need to be given enough facts so that they are aware of what is happening but there is also a challenge to get the information out during the middle of an incident.

b. **What is happening at Buchanan Field & Byron Airports/Other Airports**
   None

c. **Update from Airport Business Association**
   Mike Bruno reported that business is holding steady but there seems to be a small uptick in business.

   Russ Roe questioned what was happening with APEX. Mike Bruno responded that the bank has the Apex facility up for sale. They are actively pursuing tenants and have cleaned out items that were left behind by the previous owner. The offices are being cleaned up with some remodel work being completed.

   Keith Freitas reported that ownership was transferred to the bank and they assigned it to another entity. The Airport is getting rent payments from that new entity.

d. **AAC Announcements**
   None

e. **Airport Staff Announcements**
   None

**FUTURE AGENDA ITEMS**

- AAC appointments
- Process for Emergency/Accident Notification

Next meeting scheduled for Thursday, November 8 at 10:00 am at Buchanan Field.

**ADJOURNMENT:** The meeting was adjourned by the Chair at 12:00 pm.
CONTRA COSTA COUNTY
AVIATION ADVISORY COMMITTEE
MINUTES OF MEETING
September 13, 2012

MEETING CALLED: The meeting was called to order by Chair Mike Bruno at 10:42 a.m. at the Director of Airport's Office.

PRESENT: Mike Bruno, Chair, CCC Airports Business Association
Keith McMahon, City of Concord
David Pfeiffer, Secretary, District V
Rich Spatz, At Large 2
Rudi Raab, District I
Tom Weber, Vice Chair, District IV

ABSENT: Derek Mims, City of Pleasant Hill
Janet Kaiser, Diablo Valley College
Ronald Reagan, District III
Russell Roe, District II
Ed Young, At-Large 1

STAFF: Keith Freitas, Director of Airports

OPENING COMMENTS
BY CHAIR: Mike Bruno apologized for the meetings late start due to his confusion as to which airport the meeting was being held.

PUBLIC COMMENT PERIOD: None

APPROVAL OF MINUTES: Moved by Rich Spatz; seconded by David Pfeiffer. Approved unanimously. Tom Weber Abstained.


PRESENTATION/SPECIAL REPORTS: Tom Weber awarded one of this year's two AAC Tenant Recognition Awards to the Experimental Aircraft Association (EAA) Young Eagles Program. Bill Reining accepted the plaque on behalf of the EAA and all those involved in making the Young Eagles Program a
success. Approximately 28,000 children have participated in the Young Eagles Program at Buchanan Field Airport.

DISCUSSION/ACTION ITEMS:

a. **Items Pulled from Consent**
   N/A

b. **Buchanan Field Runway Project Update**
   Keith Freitas reported that the project on Runway 19R/1L project was completed on September 12, 2012. The asphalt repair and replacement overlay, grooving and painting is complete and scheduled some additional painting on Runway 14L/32R to meet Federal Aviation Administration (FAA) standards. Feedback to the project has been positive from the pilots.

   Mike Bruno commented that the Airport staff communication outreach was very useful and very helpful in keeping the Airport community updated. Mike further congratulated Airport staff for an excellent job in keeping everyone informed.

c. **Southwest Ramp and Hangar Reuse Update**
   Keith Freitas gave a brief overview of the topic. Airport staff is looking at the following two items:

   1. Reopening the executive hangars; however, there are maintenance issues that need to be resolved before they can become available.
   2. Reopening the clubhouse. The Airport staff has been approached by several of the clubs who would like to use the clubhouse. Airport staff decided to reopen the clubhouse as a general clubhouse where any entity could use the facility. There has been huge support from the EAA and Mt. Diablo Pilots Association who have donated their time to make some huge improvements at the facility. Airport staff is aiming to have the clubhouse reopen by December so that the clubs can use the clubhouse for their holiday events.

   These two areas will remain a part of a larger development project site should someone wish to develop that area and there is an understanding that those parties using the executive hangars and clubhouse will then have to be relocated once again.

d. **Status of Byron Airport Inspections**
   Keith Freitas reported that Byron Airport hangar tenants are going through the inspections process similar to those performed at Buchanan Field Airport a few years back. Approximately 19 hangars were scheduled for inspection today. Inspections will continue over the next couple weeks; a total of 85 hangars will be inspected. Inspections are being done to ensure tenants are being compliant with their lease agreements that the hangars are being used for aviation purposes as required by the FAA, and building inspection and fire district requirements are being met for safety purposes. Airport staff plans on performing these inspections every couple years to ensure ongoing compliance.
UPDATES/ANNOUNCEMENTS

a. **Airport Committee Update**
   No report. Next meeting is scheduled for September 24, 2012, at 12:30.

b. **What is happening at Buchanan Field & Byron Airports/Other Airports**
   Keith Freitas reported the next big construction project is for pavement
   maintenance/reconstruction and crack sealing at the Byron Airport with anticipation of
   going after an Federal Aviation Administration (FAA) grant next year.

c. **Update from Airport Business Association**
   Mike Bruno reported that Sterling has had a really good month. Not back to the levels of
   2006/2007 but are starting to improve.

   After a two year endeavor Sterling received its Part 135 Air Carrier Certificate out of
   Reno, Nevada. Sterling is hoping within the next two years, now that the FAA has hired
   additional operations inspectors, to be able to transfer the certificate and operate out of
   Buchanan Field.

   Mike commented that although not all the businesses are showing improvement it
   appears that aviation in general may be improving.

d. **AAC Announcements**
   - Tom Weber reported that the Airport Land Use Commission (ALUC) cancelled its
     last meeting. Byron Jet Center will be making a presentation to the ALUC at a
     special meeting to discuss their foundation.
   - Mike Bruno reported that next AAC meeting will be scheduled at Byron Airport and
     Bay Area Skydiving will be receiving their AAC Tenant Recognition Award for their
     participation with the Santa Skydive Event.

e. **Airport Staff Announcements**
   None

FUTURE AGENDA ITEMS

Next meeting scheduled for Thursday, October 11 at 10:00 a.m. at Byron Airport.

ADJOURNMENT: The meeting was adjourned by the Chair at 11:10 a.m.
# Noise Abatement Statistics

## September 2012

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<td>4</td>
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Feb - 2 complaints from UH-1 helicopter
4 complaints from police action
March - 3 complaints from Gulfstream 3
Apr - 3 from aerobatic aircraft
2 from Bell UH-1 Helicopter
June - 1 PG&E helicopter
Sept. 1 from Bell UH-2 Helicopter
Contra Costa County Airports
Monthly Operations Report

September 2012

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<tr>
<td>Total Operations</td>
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<td>6,702</td>
<td>59,698</td>
<td>61,185</td>
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**FUEL FLOWAGE**

|                |               |               |           |           |                    |
| 100 Octane     | 21,998        | 21,355        | 191,658   | 189,463   | 1%                 |
| Jet Fuel       | 47,429        | 50,471        | 426,698   | 453,569   | -6%                |
| **Total**      | **69,427**    | **71,826**    | **618,356**| **643,032**| **-4%**            |

**BYRON INFORMATION**

|                |               |               |           |           |                    |
| Byron Fuel     | 5,341         | 4,587         | 33,007    | 32,791    | 1%                 |

**SKYDIVERS**

|                |               |               |           |           |                    |
| Number of Flights| 214           | 169           | 1,358     | 1,013     | 34%                |
| Experienced Jumps| 2,083         | 1,600         | 12,760    | 9,294     | 37%                |
| First Time Jumps| 301           | 222           | 2,001     | 1,901     | 5%                 |
| Student Jumps   | 34            | 24            | 297       | 185       | 61%                |

*FAA NO LONGER REQUIRED TO RECORD THIS INFORMATION PER FAA GUIDELINES AS OF DECEMBER 2011*
Contra Costa County Airports
Monthly Operations Report

August 2012

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<td>FUEL FLOWAGE</td>
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<td>SKYDIVERS</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of Flights</td>
<td>158</td>
<td>155</td>
<td>1,144</td>
<td>844</td>
<td>36%</td>
</tr>
<tr>
<td>Experienced Jumps</td>
<td>1,248</td>
<td>1,064</td>
<td>10,677</td>
<td>7,694</td>
<td>39%</td>
</tr>
<tr>
<td>First Time Jumps</td>
<td>321</td>
<td>343</td>
<td>1,700</td>
<td>1,679</td>
<td>1%</td>
</tr>
<tr>
<td>Student Jumps</td>
<td>42</td>
<td>28</td>
<td>263</td>
<td>161</td>
<td>63%</td>
</tr>
</tbody>
</table>

*FAA NO LONGER REQUIRED TO RECORD THIS INFORMATION PER FAA GUIDELINES AS OF DECEMBER 2011
Contra Costa County
Board of Supervisors
APPROVED Board Orders
Relating to County Airports

The following certified Board Orders are attached:

October 16, 2012  APPROVE and AUTHORIZE the Director or Airports, or designee, to execute a hangar rental agreement for a shade hangar at Buchanan Field Airport with Ronald Chris Franklin effective September 15, 2012, in the monthly amount of $172.41.

October 16, 2012  APPROVE and AUTHORIZE the Director or Airports, or designee, to execute a hangar rental agreement for a shade hangar at Buchanan Field Airport with Jeff Retherford effective September 12, 2012, in the monthly amount of $172.41.

October 23, 2012  APPROVE and AUTHORIZED the Director of Airports, or designee, to execute on behalf of the County a Consent to Assignment of Lease between the County and the current tenant, Caffino Express LLC, and the new tenant, Rhone LLC.

October 23, 2012  APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement for a shade hangar at Buchanan Field Airport with Concord Flying Club effective October 1, 2012, in the monthly amount of $172.41.

October 23, 2012  APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with John Cicero and Raymond Nilson for a large aircraft hangar at Buchanan Field Airport effective November 1, 2012 in the monthly amount of $728.56.
To: Board of Supervisors
From: Keith Freitas, Airports
Date: October 16, 2012
Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Ronald Chris Franklin for a shade hangar at Buchanan Field Airport effective September 15, 2012, in the monthly amount of $172.41, Pacheco area.

FISCAL IMPACT:
The Airport Enterprise Fund will realize $2,068.92 annually.

BACKGROUND:
On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East

Approval: ✔️ APPROVE ☐ OTHER

RECOMMENDATION OF CNTY ADMINISTRATOR: ✔️ RECOMMENDATION OF BOARD COMMITTEE ☐

Action of Board On: 10/16/2012 ✔️ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES 4 NOES — —
ABSENT — ABSTAIN — —
RECEIVED —

Contact: Beth Lee, (925) 646-5722

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 16, 2012

David J. Twu, County Administrator and Clerk of the Board of Supervisors

By: Carrie Del Bonta, Deputy
BACKGROUND: (CONT'D)

Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:
A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:
Not Applicable
To: Board of Supervisors  
From: Keith Freitas, Airports  
Date: October 16, 2012  

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Jeff Retherford for a shade hangar at Buchanan Field Airport effective September 12, 2012, in the monthly amount of $172.41, Pacheco area.

FISCAL IMPACT:  
The Airport Enterprise Fund will realize $2,068.92 annually.

BACKGROUND:  
On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger East

☐ APPROVE  ☐ OTHER

☐ RECOMMENDATION OF CNTY ADMINISTRATOR  ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/16/2012  ☑ APPROVED AS RECOMMENDED  ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES 4  NOES ___  
ABSENT 1  ABSTAIN ___  
RECUSE ___

Contact: Beth Lee, (925) 646-5722  By: Carrie Del Bonta, Deputy

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 16, 2012  
David J. Twa, County Administrator and Clerk of the Board of Supervisors

ee:
BACKGROUND: (CONT'D)
Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hangar Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:
A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:
Not Applicable
To: Board of Supervisors  
From: Keith Freitas, Airports  
Date: October 23, 2012  
Subject: Approval of Consent to Assignment of Lease between C. C. County & Caffino Express LLC & Rhone LLC for property located at 2301 Meridian Park Blvd.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute on behalf of the County a Consent to Assignment of Lease between the County and the current tenant, Caffino Express LLC, and the new tenant, Rhone LLC.

FISCAL IMPACT:
There is no negative impact on the General Fund. The Airport Enterprise Fund will continue to receive lease and other revenues provided for in the Lease. The County General Fund will continue to receive property, sales and possessory interest tax revenues from the Lease.

BACKGROUND:
Under a ground lease dated October 1, 2010, the County leased the subject property to Caffino Express LLC for the purpose of providing gourmet coffee and espresso and related services at Buchanan Field Airport.

Caffino Express LLC desires to assign all of its interest in the lease Rhone LLC. An assignment of the lease requires the prior written consent of the County.

Assignment of the lease will be contingent on the County being paid all outstanding rent and fees; which total amount is estimated at $17,456.10 as of October 31, 2012.

☐ APPROVE  ☐ OTHER
☐ RECOMMENDATION OF CNTY ADMINISTRATOR  ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/23/2012 ☑ APPROVED AS RECOMMENDED  ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES ☑ 5  NOES ☐  
ABSENT ☐  ABSTAIN ☐
RECUSETABLE:
Contact: Keith Freitas, (925) 646-5722

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 23, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy
CONSEQUENCE OF NEGATIVE ACTION:
The County will not consent to the assignment of the lease and Caffino Express LLC will not be able to assign its interest in the lease.

CHILDREN'S IMPACT STATEMENT:
Not Applicable
To: Board of Supervisors  
From: Keith Freitas, Airports  
Date: October 23, 2012  
Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with Concord Flying Club for a shade hangar at Buchanan Field Airport effective October 1, 2012, in the monthly amount of $172.41, Pacheco area.

FISCAL IMPACT:
The Airport Enterprise Fund will realize $2,068.92 annually.

BACKGROUND:
On September 1, 1970, Buchanan Airport Hangar Company entered into a 30-year lease with Contra Costa County for the construction of seventy-five (75) hangars and eighteen (18) aircraft shelters at Buchanan Field Airport. Buchanan Airport Hangar Company was responsible for the maintenance and property management of the property during that 30-year period.

On September 1, 2000, the County obtained ownership of the aircraft hangars and shelters, pursuant to the terms of the above lease.

On February 13, 2007, Contra Costa County Board of Supervisors approved the new Large Hangar Lease Agreement for use with the larger

☐ APPROVE  ☐ OTHER
☐ RECOMMENDATION OF CNTY ADMINISTRATOR  ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/23/2012  ☑ APPROVED AS RECOMMENDED  ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES  5  NOES  ___  ABSENT  ___  ABSTAIN  ___  RECUSE  ___

Contact: Keith Freitas, (925) 646-5722

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 23, 2012

David J. Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy
BACKGROUND: (CONT'D)
Ramp Hangars.

On February 3, 2008, Contra Costa County Board of Supervisors approved the amended T-Hanger Lease Agreement which removed the Aircraft Physical Damage Insurance requirement. The new amended T-hangar Lease Agreement will be used to enter into this aircraft rental agreement.

CONSEQUENCE OF NEGATIVE ACTION:
A negative action will cause a loss of revenue to the Airport Enterprise Fund.

CHILDREN'S IMPACT STATEMENT:
Not Applicable
To: Board of Supervisors
From: Keith Freitas, Airports
Date: October 23, 2012

Subject: APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a hangar rental agreement with Buchanan Field Airport Hangar tenant.

RECOMMENDATION(S):
APPROVE and AUTHORIZE the Director of Airports, or designee, to execute a month-to-month hangar rental agreement with John Cicero and Raymond Nilson for a large aircraft hangar at Buchanan Field Airport effective November 1, 2012 in the monthly amount of $728.56, Pacheco area.

FISCAL IMPACT:
The Airport Enterprise Fund will realize $8742.72 annually.

BACKGROUND:
The County owns four (4) executive hangars on the west side of Buchanan Field Airport in an area that was slated for new development in 2008. Due to a weakened economy, the development did not take place. In September 2012, Airport staff, in conjunction with various County departments, restored the conditions of the hangars, so they may once again be returned to the market for rent to the applicants on the Buchanan Field Airport Large Hangar Waiting List.

CONSEQUENCE OF NEGATIVE ACTION:
A negative action will cause a loss of revenue to the Airport Enterprise Fund.

☑ APPROVE ☐ OTHER
☑ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: 10/23/2012 ☑ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYES 5 NOES 
ABSENT 
ABSTAIN 
RECEIVE 

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: October 23, 2012
David J. Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Keith Freitas, (925) 646-5722

By: June McHuen, Deputy
CHILDREN'S IMPACT STATEMENT:
Not Applicable
<table>
<thead>
<tr>
<th>Term Expires</th>
<th>Member</th>
<th>Representing</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/1/14</td>
<td>Rudi Raab</td>
<td>District 1 – (Gioia)</td>
</tr>
<tr>
<td>3/1/13</td>
<td>Janet Kaiser</td>
<td>Diablo Valley College</td>
</tr>
<tr>
<td>3/1/15</td>
<td>Ronald Reagan</td>
<td>District 3 – (Piepho)</td>
</tr>
<tr>
<td>3/1/15</td>
<td>Russell Roe</td>
<td>District 2 – (Uilkema)</td>
</tr>
<tr>
<td>3/1/15</td>
<td>Martin Ed Young</td>
<td>Member At Large</td>
</tr>
<tr>
<td>3/1/13</td>
<td>Mike Bruno</td>
<td>CCC Airports Business Association</td>
</tr>
<tr>
<td>3/1/14</td>
<td>David Pfeiffer</td>
<td>District 5 – (Glover)</td>
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<tr>
<td>3/1/13</td>
<td>Keith McMahon</td>
<td>City of Concord</td>
</tr>
<tr>
<td>3/1/15</td>
<td>Derek Mims</td>
<td>City of Pleasant Hill</td>
</tr>
<tr>
<td>3/1/14</td>
<td>Rich Spatz</td>
<td>Member At Large</td>
</tr>
<tr>
<td>3/1/14</td>
<td>Tom Weber</td>
<td>District 4 – (Bonilla)</td>
</tr>
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### Enterprise Fund General Ledger Detail

**Fiscal Year 2011-12**

<table>
<thead>
<tr>
<th></th>
<th>2010-11 Actual</th>
<th>2011-12 Budget</th>
<th>2011-12 Actual To Date</th>
<th>YTD @ 100%</th>
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</thead>
<tbody>
<tr>
<td><strong>Enterprise Fund O &amp; M Budget</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buchanan O &amp; M Revenues</td>
<td>$3,373,914.55</td>
<td>$3,281,538.00</td>
<td>$3,368,006.46</td>
<td>102.63%</td>
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<tr>
<td>Byron O &amp; M Revenues</td>
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<td>$410,072.00</td>
<td>$448,769.23</td>
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<tr>
<td><strong>Total O &amp; M Revenues Enterprise Fund</strong></td>
<td>$3,799,752.95</td>
<td>$3,691,610.00</td>
<td>$3,816,795.69</td>
<td>103.39%</td>
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</tbody>
</table>

|                                |                |                |                         |            |
| Buchanan O & M Expenditures    | $2,549,498.37  | $2,749,768.00  | $2,464,303.30           | 89.62%     |
| Buchanan Capital Expenses (Non AIP) | $30,000.00  | $0.00          | $0.00                   |            |
| Byron O & M Expenditures       | $790,698.16    | $863,650.00    | $792,093.58             | 91.71%     |
| Byron Capital Expenses (Non AIP) | $0.00         | $25,271.82     |                         |            |
| **Total O & M Expenditures Enterprise Fund** | $3,340,196.53  | $3,643,418.00  | $3,281,668.70           | 90.07%     |

**Total Enterprise Revenues:** $3,816,795.69

**Total Enterprise Expenditures:** $3,281,668.70

**Less - Additional Buchanan Field Runway Project Costs:** $275,942.00

**Retained Earnings:** $259,184.99

| Reserve Fund                   | $32,000.00     | $136,000.00    |